

**Summary Minutes of the Joint Board Meeting  
March 28, 2019**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1530 hours. Commissioners Fay, Schaub, Waugh, Wells and Woolery with District 7 were present. Commissioners Elmore and Steinruck with Lake Stevens Fire were present. Commissioners Snyder and Gagnon were absent with prior notice.

**DISTRICT 7 REGULAR BUSINESS**

**AGENDA CHANGES:**

- The March 31, 2019 regular pay to be submitted for approval in the amount of \$925,990.86

**GENERAL PUBLIC COMMENT:** None.

**UNION COMMENT:** None.

**CHIEF'S REPORT**

Chief Meek discussed items from the Chief's Report.

**CONSENT AGENDA**

**A. Voucher Approval:** None.

**B. Payroll Approval:**

- The March 31, 2019 regular pay to be submitted for approval in the amount of \$925,990.86

**C. Approval of Minutes**

- 1) Approve Regular Meeting Minutes of March 14, 2019.

**D. Secretary's Report on Correspondence:**

<p><b>MOTION:</b> Commissioner Wells moved and Commissioner Woolery seconded to approve the above consent agenda items. On vote, <b>Motion Carried 5/0</b></p>
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**DISCUSSION ITEMS:** None.

**ACTION ITEMS:** None.

**COMMISSIONER COMMITTEE REPORTS**

**A. Finance Committee:** There was a meeting to discuss projections, the committee will be asking to move from lifting the EMS levy to lifting the Fire levy lid a \$1.50 a year early because it will fall in line with the Lake Stevens levy. The numbers with legislature a new legislation allows that to be a progressively maintained levy at the CPI over 3% over the 6 year term of that levy. This is called a multi-year permanent levy with a 50%+1 voter threshold. That will be able to project our Capital Improvements plan so we don't have to go out for a Capital Improvements levy like many districts do, it will be funded directly out of the District's budget so progressive changes can be planned for. There will be more detail on that from the chiefs in the first meeting in April. This is being discussed this now to submit it on the ballot in May so it will be on the August ballot. It would be based on the historical CPI but the recommendation will be a 3% incremental increase. A Permanent Levy indicates the amounts that it reaches is maintained, it does not fall back to the initial levy that had occurred 6 years before that. This will limit the spike in revenue streams.

1 **B. Policy Committee:** Commissioner Waugh and Elmore got together to discuss policies. They discussed  
2 that two members get together to discuss the differences between policies and procedures and how  
3 they are approved.

4 **C. Safety Committee:** Commissioner Schaub noted there was a meeting Monday. He noted there was  
5 three vehicle collisions this past months. He also showed a sample of a decon bucket to be supplied on  
6 the rigs.

7 **D. Capital Facilities Committee:**

8 1) **Station 33:** AC Guptill noted that Station 33 will be opening Monday April 1, 2019.  
9

10 **OTHER MEETINGS ATTENDED**

11 **A. Snohomish County 911:** The NEMA standard indicates you will answer a phone call within a period  
12 of time and was never met the entire month. Since the merger, February was the first perfect month  
13 they've ever had and have eliminated over 90,000 911 delayed transfer calls. So it seems to be working  
14 quite well. Recruiting is up as well as morale.

15 **B. SR522:** Commissioner Woolery requested to remove the SR522 from the agenda going forward.

16 **C. Regional Coordination:**

17 **D. Leadership Meeting:** Meets next April 3 0900 at Station 31

18 **E. Sno-Isle Commissioner Meeting:** Meets next April 4, 2019 at 1930. At District 4 with Dr. Cooper  
19 with an EMS update.  
20

21 **OLD BUSINESS:** None.  
22

23 **CALL ON BOARD:** None.  
24

25 **CITIZEN LIFE SAVING AWARD:** Deputy Chief Dorsey presented citizen life-saving awards to two  
26 individuals who performed CPR for a person suffering from cardiac arrest at a Mexican restaurant in  
27 Monroe. Everyone involved including the patient, friends and family attended.  
28

29 A 5 minute break was called.  
30

31 **ATTENDANCE CHECK**

32 - The next regular District 7 meeting was scheduled for 3:30pm April 11<sup>th</sup>. It was noted that 4 commissioners  
33 would not be in attendance for the scheduled date. The date was cancelled.  
34

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36 **MOTION:** Commissioner Fay moved and Commissioner Woolery seconded to authorized the Chief to sign  
37 the payroll if it is not completed by April 5<sup>th</sup> due do the majority of the commissioners out of state. If it  
38 is completed by the 5<sup>th</sup>, the commissioner will come in to sign. On vote, **Motion Carried 5/0**  
39

40 - 1700 for the April 25, 2019 at the Lake Steve Conference Center.  
41

42 **EXECUTIVE SESSION:**

43 The Joint Commissioners went into Executive Session at 5:40 for five (5) minutes per RCW 42.30.140(4)(a)  
44 regarding employee performance.  
45

46 Regular session resumed at 5:45 with no action as a result/the following action as a result:  
47

48 **MOTION:** Commissioner Woolery moved and Commissioner Wells seconded to authorize the Chair to sign the  
49 Agreement to Provide Medical Benefits in Exchange for Early Retirement for Sjon LaSalle. On vote, **Motion**  
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51 **MOTION:** Commissioner Woolery moved and Commissioner Wells seconded to approve cancellation of  
52 Regular Board meeting scheduled for April 11<sup>th</sup> as there will be no quorum. On vote, **Motion Carried 5/0**  
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2 **JOINT MEETING BUSINESS**

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4 **AGENDA CHANGES:**

- 5 - The March 31, 2019 regular pay to be submitted for approval in the amount of \$925,990.86  
6 - Future capital retreat  
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8 **DISCUSSION ITEMS**

9 **I. DRAFT Board Rules and Policies**

10 Commissioner Elmore suggested comparing policies to combine the best of both policies. IT is working on  
11 gaining access to each other's policies.  
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13 **II. Meeting dates and times**

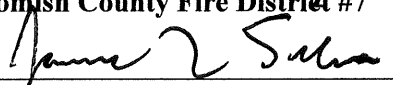
14 It was agreed that the second board meeting of the month would be joint meetings that will occur at 5pm. District  
15 7's Regular Board meetings will remain on the 2<sup>nd</sup> Thursday of each month at 3:30pm.  
16

17 **III. Future Capital Retreat meeting dates and times**

18 AC Guptill discussed possible dates involving all joint commissioners along with the architect. Brief discussion  
19 took place surrounding dates. It was agreed that the facilities meeting would occur April 18<sup>th</sup> at 5:30pm at Station  
20 31. Commissioner Elmore asked that with the UGA modification, does it put any of the Districts assets/station  
21 into question Chief Meek noted that our station in Mill Creek is co-owned by the District and Mill Creek so they  
22 have a partial interest there. Station 72 is actually in Mill Creek's UGA area now, and Station 73 is across the  
23 street from Bothell. Brief discussion took place surrounding annexations.  
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26 The meeting was adjourned at 6:15 pm by Commissioner Waugh.  
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28 **Snohomish County Fire District #7**

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31 Jamie Silva  
32 Secretary of the Board  
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