

**Summary Minutes of the Regular Board Meeting  
December 4, 2018**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Schaub, Waugh, Wells and Woolery were present. Commissioner Snyder was absent with prior notice.

**AGENDA CHANGES:**

- Addition of Secretary's Report on Correspondence: Thank you letter from Mill Creek re: Veterans Day Parade
- Action Item Added: NW Fire Defense

**GENERAL PUBLIC COMMENT:**

Citizen William Morelli, residing at 21807 132<sup>nd</sup> Street, Monroe, WA. His purpose for attending was that he has had some issues with burn citations that have not been resolved. He asked the commissioners to review the situation help resolve the problem. The incident occurred October 2017 in which he was cited for a large burn pile. His permit had since been revoked and then met with Fire Marshal Michael Fitzgerald whereas discussion allowed for his permit to be reinstated due to hardship. July 2018 he received a citation from Puget Sound Clean Air (PSCA) for the October 2017 incident for a total fine of \$2463 due to illegally burning of milled lumber. His Illegal Burn warning did not indicate he was burning any illegal substance. He had disputed that his untreated fence posts were considered milled lumber with PSCA to no avail. He also claimed there was only one illegal burn incident, not two that he was being billed for by PSCA at \$1000 per incident plus the \$463 for the fire department responding on October 2017. He commented that his fine with PSCA is in the appeal process. He provided the Board with a detailed letter to hopefully be able sit down and resolve the issue.

**UNION COMMENT:** None

**CHIEF'S REPORT**

Chief Silva discussed items from the Chief's Report.

The only day for the Joint Board Workshop that works for Lake Stevens is January 8<sup>th</sup> at 6pm. It was agreed by all present that would work. The length of time was unknown.

**CONSENT AGENDA**

**A. Voucher Approval:**

- Vouchers #2992-18 through #3089-18 in the amount of \$632,659.23 was previously approved and signed.

**B. Payroll Approval:**

- The November 30, 2018 regular pay was submitted for approval in the amount of \$926,883.38.

**C. Approval of Minutes**

- 1) Approve Regular Meeting Minutes of November 20, 2018.

**D. Secretary's Report on Correspondence:**

- 1) Letters from NorCal Fire and FEMA – FF Jessica Hanna
- 2) 2019 Commissioner Compensation Increase
- 3) Thank you letter from Mill Creek re: Veterans Day Parade

**MOTION:** Commissioner Woolery moved and Commissioner Schaub seconded to approve the above consent agenda items. On vote, **Motion Carried 5/0**

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2 **DISCUSSION ITEMS:**

3 ***A. Board Position on Discharge of Fireworks***

4 Commissioner Waugh noted that he was approached by Commissioner Kenny for support on an  
5 unincorporated area fireworks ban, not to the Cities.  
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7 **MOTION:** Commissioner Fay moved and Commissioner Wells seconded to endorse South County Fire position  
8 and expand their proposal to include District 7's unincorporated service areas. On vote, **Motion Carried 4/1.**  
9 **Commissioner Schaub opposed.**

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11 ***B. Position on District Response to No-Man Lands***

12 Fire Marshall Fitzgerald discussed with the Board that this has been discussed in the past and that  
13 the board has asked for staff direction on response to unprotected areas surrounding fire district 7.  
14 Also referred to as No Man's Land or DNR land. Staff reached out to Rich Davis on his counsel  
15 in regards to how to communicate to these areas if the Board is supportive of the District  
16 responding to these areas. Attorney Davis recommended to communicate to all these unprotected  
17 residents in these areas of reasonable proximity via letter to advise them of their options. The  
18 three options: contract for service, advise them on options of annexing into the District via the  
19 petition method, or pay for service outright via invoice. The invoice method would come at an  
20 increased \$350 admin expense than the other two options for time spent in assembling the billing  
21 data. Brief discussion took place regarding these residents' option preferences. It will be brought  
22 back to the board next meeting with two resolutions to adopt, one to adopt the process and one for  
23 reasonable proximity.  
24

25 ***C. Request to Extend SERS Lease***

26 Brad Steiner approached Commissioner Waugh for extra time to review the contract and to extend the  
27 SERS Lease for three months. The Board was okay with the three month extension.  
28

29 **MOTION:** Commissioner Schaub moved and Commissioner Woolery seconded to allow a three month extension  
30 on the SERS lease. On vote, **Motion Carried 5/0.**  
31

32 ***D. Policy 1-33 Meals/Lodging***

33 Assistant Chief Silva noted the big changes to the policy. Travel to and from work, \$5 per day incidental to  
34 reimburse staff on mobilizations even though the District will not be reimbursed for it.  
35

36 ***E. Policy 1-68 Pets in the Workplace***

37 This was establishing language that pets are not allowed in the workplace unless it is a service animal  
38 which is already regulated by state law.  
39

40 **ACTION ITEMS:**

41 ***A. Budget Amendment #4***

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43 **MOTION:** Commissioner Fay moved and Commissioner Schaub seconded to approve Budget Amendment #4.  
44 On vote, **Motion Carried 5/0**  
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46 ***B. Resolution #2018-9 Resolution to Award the Purchase of a Tech Rescue Vehicle***

47 \$577,675 cost for the Tech Rescue Vehicle to Spartan SVI.  
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49 **MOTION:** Commissioner Wells moved and Commissioner Fay seconded to approve Resolution 2018-9 to award  
50 the purchase of a tech rescue vehicle for \$577,675 to Spartan SVI. On vote, **Motion Carried 5/0**  
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1 **C. NW Fire Defense Region**

2 AC Andrews provided the board with a handout and brief history of the NW Fire Defense region issue. There  
3 are nine fire defense regions in the state, in which there is an 11 person board in the NW region. He further  
4 explained the history of California historically paying portal to portal EMAC incidents and the last recent three  
5 EMAC's to California, and discussions with Washington State regarding the allowance of portal-to-portal. The  
6 issue has turned into a legal situation regarding pay for portal-to-portal representing multiple agencies. The hope  
7 is that there will be an adopted Interlocal Agreement to clear up future deployments to California. NW Fire  
8 Defense Region is not funded and has no budget, therefore the District asked the board to allow a cost share for  
9 legal expenses with other regions. Currently Skagit 3, Skagit 14, South Snohomish County, North Snohomish  
10 County, SCFD 15, SCFD 22, SCFD 26 have agreed in the cost share & Whatcom County Fire Chiefs Association  
11 for a one time contribution.

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13 **MOTION:** Commissioner Waugh moved and Commissioner Woolery seconded to allow the legal cost share  
14 with other agencies. On vote, **Motion Carried 5/0**

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17 **COMMISSIONER COMMITTEE REPORTS**

18 **A. Safety Committee:** Meets December 17, 2018 – 1800 Station 71.

19 **B. Policy Committee:** Meeting next January 7<sup>th</sup>, 2019 at 5pm in the Admin Building POD

20 **C. Capital Facilities Committee:**

- 21 1) **Station 72:** Commissioner Schaub noted a few of them went on a field trip to look at VRFA's  
22 new building. Some features at their new station looked good and discussed some features  
23 their building had that was not recommended.  
24 2) **Station 76:** Commissioner Fay inquired as to where we stand with station 76. There are lots of  
25 ideas about what could potentially be done there. Discussions to engage with Mill Creek are  
26 planned for early 2019.  
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29 **OTHER MEETINGS ATTENDED**

30 **A. Snohomish County 911:** Commissioner Waugh informed the board of the radio procedure updates for  
31 FIRETAC in December that will affect our district. The merger with the SERS project, the county is  
32 going to step forward with an Interlocal to prefund the ability for the RFPs to go out for the system.  
33 There will be a bridge loan from the county to get it completed Jan-Mar where they will sell bonds at  
34 the end of 2019. The other concerns are that once the vote was approved that the radios could be  
35 purchased right away which seems to now not be exactly the case based on the timelines they received  
36 from the county on when they'll issue the bonds. There's a benefit to the District to move quicker if the  
37 District purchases the radios first with an agreement that they will reimburse the District once the  
38 bonds are issued and have the money to do so.

39 **B. Leadership Meeting:** Scheduled to meet December 5<sup>th</sup> 0900 at Station 71 Training Room.  
40 Commissioner Schaub noted that he planned to attend.

41 **C. Sno-Isle Commissioner Meeting:** Scheduled December 6, 2018 – 1930 at Marysville Fire District  
42 Station #62. The program is on the State of the County.  
43

44 **OLD BUSINESS:** None  
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46 **CALL ON BOARD:**

47 WFCFA Saturday Seminar Series :

- 48 • March 2 at Clearwater Resort in Poulsbo, WA.  
49 • June 2 for the Chelan Conference will be on Effective Messaging and Legislative Procedures

50 Oct 24-26 WFCFA Conference at Tulalip Resort  
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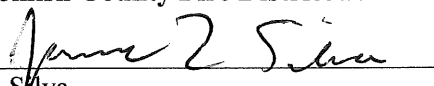
52 **ATTENDANCE CHECK**  
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1 All board members in attendance noted they would be available for the Tuesday December 18, 2018 Regular  
2 Board Meeting at the Administration Building.

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4 **EXECUTIVE SESSION:** None

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6 The meeting was adjourned at 08:29 pm by Commissioner Waugh.

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8 **Snohomish County Fire District #7**

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12 Jamie Silva  
13 Secretary of the Board  
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