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**Summary Minutes of the Regular Board Meeting  
January 2, 2018**

Commissioner Waugh called the meeting of the Board of Fire Commissioners to order at 1900 hours. Commissioners Fay, Schaub, Snyder, Waugh, Wells and Woolery were present.

**Agenda Changes:** None

**ELECT BOARD CHAIR/VICE CHAIR AND APPOINT COMMITTEE POSITIONS:**

**MOTION:** Commissioner Wells moved and Commissioner Woolery seconded to approve Commissioner Waugh as the 2018 chair and Commissioner Snyder as 2018 Vice Chair. On vote, **Motion Carried 6/0**

**PUBLIC COMMENT:** None

**GENERAL PUBLIC COMMENT:** None

**UNION COMMENT:**

**Union 2781:** President Michael McConnell recollected an interpersonal ILA with District 3 a while back that allowed for swapping of some employees and shadow shifting to understand each other's organizations. He asked the Board to consider something similar to this with Lake Stevens.

**CHIEF'S REPORT**

Chief Meek noted that the pinning for Rob Fisher will be at the next board meeting.

**CONSENT AGENDA**

**A. Voucher Approval:**

- Vouchers #1-18 through 120-18 in the amount of \$1,383,588.14 was submitted for approval.

**B. Payroll Approval:**

- The December 29, 2017 regular pay was submitted in the amount of \$1,604,912.81.

**C. Secretary's Report on Correspondence:**

**D. Approval of Minutes**

- 1) Approve Regular Meeting Minutes of December 19, 2017.

**MOTION:** Commissioner Snyder moved and Commissioner Schaub seconded to approve the above consent agenda items. On vote, **Motion Carried 6/0**

**DISCUSSION ITEMS:**

**A. Cell Tower Lease at Station 73**

AC Silva noted that at the last board meeting it was requested he discuss with the attorney putting language into the lease that if the property was sold that the District could get out of the lease. The attorneys stated that is a very unusual request due to the millions of dollars put into the cell tower and if the property were to be sold in the future the buyer would have to agree to take on the cell tower lease. The commissioners no longer had concerns and agree to leave the lease as it is.

**B. GEMT Approval**

1 CFO Tabor requested the Board to approve to have Chief Meek sign the GEMT agreement. This is for  
2 the company that is contracting through Systems Design. The expense covers both Districts 3 and 7  
3 from June 2, 2016 up to June 30, 2018. Each year is based on the state's fiscal year so there's more  
4 than one year involved. The total cost would come just under \$100,000 for both Districts. The fees paid  
5 are a Fixed Fee based on the annual Medicaid Trips and based on a low estimate of \$1500 per call  
6 reimbursement, its well worth the up-front expense. She noted that the District has more than 700  
7 Medicaid calls per year. The deadline to have something in place is January 31, 2018.

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9 **MOTION:** Commissioner Fay moved and Commissioner Woolery seconded to move this Discussion to an  
10 Action Item and approve the chief to sign the GEMT Contract. On vote, **Motion Carried 6/0**

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12 **ACTION ITEMS**

13 **A. Policies – 05,31,35,47,48, 49 & 51**

14 The Serious Disease Policy is not included in this group of policies that was reviewed at the last meeting  
15 because the implanted devices topic is still being researched.

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17 **MOTION:** Commissioner Wells moved and Commissioner Snyder seconded to approve Policies 05, 31, 35, 47,  
18 48, 49 & 51. On vote, **Motion Carried 6/0**

19  
20 **B. AIA Contract with Rice, Fergus, Miller**

21 AC Silva noted that there was question on the appendix that showed the wages on the architect's employees  
22 being a broad salary range. Dave Fergus has narrowed that and has the specific dollar amounts for each of the  
23 employees on the project (Page 39).

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25 **MOTION:** Commissioner Snyder moved and Commissioner Woolery seconded to approve the above AIA  
26 Master Contract with Rice, Fergus, Miller. On vote, **Motion Carried 6/0**

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28 **COMMISSIONER COMMITTEE REPORTS**

29 **A. Mill Creek Contract Negotiations:** Commissioner Fay recollected that they received the contract  
30 back today and sounds like the document is ready and are finalizing some questions. They requested  
31 the right to run an audit at the City of Mill Creek's expense. May make it to the January 23<sup>rd</sup> Mill  
32 Creek council.

33 **B. Union Negotiations: Teamsters:** Meeting with the Teamsters January 4th

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35 **A. OTHER MEETINGS ATTENDED**

- 36 1) **Snohomish County 911:** Waugh noted that the final SNOPAC meeting occurred productively. AC  
37 Guptill noted the first transition meeting was held January 1<sup>st</sup>.  
38 2) **Leadership Meeting:** the next meeting February 7 at 0900 Station 31  
39 3) **Sno-Isle Commissioner Meeting:** The next meeting will be January 27, 2018 for the annual  
40 installment banquet at Shawn O'Donnell's. The District 7 Awards banquet also falls on this same  
41 night.  
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44 **OLD BUSINESS:** None

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46 **CALL ON BOARD**

47 Commissioner Waugh requested the board email committee interest changes or additions to him to be discussed.

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49 **ATTENDANCE CHECK**

50 All board members in attendance noted they would be available for the January 16, 2018 Regular Board meeting  
51 at the Administration Building.

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53 **EXECUTIVE SESSION**

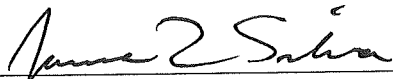
1 The Commissioners went into Executive Session at 7:25 pm for ten (10) minutes to discuss a collective  
2 bargaining grievance per RCW 42.30.140(4)(a).

3  
4 Regular session resumed at 7:35 pm with the following action:

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6 **MOTION:** Commissioner Wells moved and Commissioner Snyder seconded to deny the Union 2781 grievance.  
7 On vote, **Motion Carried 6/0**  
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10 The meeting was adjourned at 7:37 pm by Commissioner Waugh.

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12 **Snohomish County Fire District #7**

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16 Jamie Silva  
17 Secretary of the Board  
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