



SNOHOMISH REGIONAL FIRE & RESCUE

# COMMISSIONER BOARD MEETING

SEPTEMBER 11, 2025

5:30 PM

SRFR STATION 31 TRAINING ROOM

VIA ZOOM

SNOHOMISH REGIONAL FIRE & RESCUE

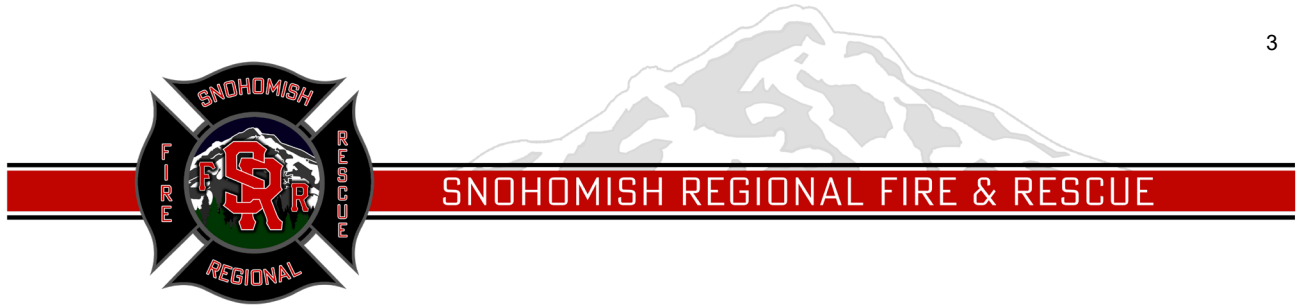
WASHINGTON



# AGENDA







**BOARD OF FIRE COMMISSIONERS MEETING AGENDA**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
SRFR Station 31 Training Room / Via Zoom  
163 Village Court, Monroe, WA 98272  
September 11, 2025, 1730 hours

**CALL TO ORDER**

**PUBLIC COMMENT**

**UNION COMMENT**

**DISTRICT HIGHLIGHTS**

Badge Ceremony  
9/11 Remembrance  
New Recruit Academy Roadmap

**CHIEF’S REPORT**

**COMMISSIONER REPORTS**

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	8/26/25	9/23/25	No
Finance Committee	Elmore	8/28/25	9/25/25	No
Sno911	Waugh	8/21/25	9/18/25	Yes
Sno-Isle Commissioners	Fay	9/4/25	10/2/25	Yes
Leadership Meeting	Schaub	5/15/25	9/18/25	No
Policy Committee	Schaub	9/11/25	10/9/25	Yes
Community Advisory Committee	TBD	6/25/25	11/12/25	No

**COMMITTEE MEETING MINUTES**  
Finance Committee – August 28, 2025

**CONSENT AGENDA**

**Approval of Vouchers**  
Benefits Vouchers: 25-01901 to 25-01916; (\$782,591.28)  
AP Vouchers: 25-01917 to 25-02042; (\$915,917.81)



## SNOHOMISH REGIONAL FIRE & RESCUE

### **Approval of Payroll**

September 15, 2025 Payroll (\$1,570,432.78)

### **Approval of Minutes**

Approve Regular Board Meeting Minutes August 28, 2025

### **OLD BUSINESS**

#### **Discussion**

#### **Action**

Policy 1000 Recruitment and Selection

Legacy Policies to Rescind

- 1-01 Policy Manual
- 2 Position Statement
- 4 Entrance Requirements for All Personnel
- 5 Employee Benefits
- 6 Local Board of Trustees
- 25 Energy Conservation

### **NEW BUSINESS**

#### **Discussion**

Bunker Gear Update

#### **Action**

### **GOOD OF THE ORDER**

### **ATTENDANCE CHECK**

Regular Commissioner Meeting Thursday, September 25, 2025, at 1730 - Station 31 Training Room/Zoom

### **EXECUTIVE SESSION**

RCW 42.30.140(4)(b): Labor Negotiations

RCW 42.30.110(1)(i): To Discuss Agency Litigation or Potential Pending Litigation with Legal Counsel

### **ADJOURNMENT**



# DISTRICT HIGHLIGHTS





### Proclamation Honoring the 24th Anniversary of September 11, 2001

**WHEREAS**, on September 11, 2001, our nation endured an unprecedented act of terror that claimed the lives of nearly 3,000 innocent people, including first responders who courageously ran toward danger to save others; and

**WHEREAS**, firefighters, law enforcement officers, emergency medical personnel, and countless others demonstrated extraordinary bravery, sacrifice, and commitment to duty on that tragic day; and

**WHEREAS**, the events of September 11 forever changed our nation, strengthening our unity, resolve, and recognition of the selfless service that public safety professionals provide every day; and

**WHEREAS**, the memory of those lost and the heroism displayed by first responders must never be forgotten, and it is our solemn duty to honor their sacrifice; and

**WHEREAS**, Snohomish Regional Fire & Rescue remains committed to service, preparedness, and compassion, carrying forward the legacy of those who gave their lives to protect others;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of Snohomish Regional Fire & Rescue does hereby proclaim September 11, 2025, as a Day of Remembrance and Service, honoring the victims, survivors, families, and all first responders who exemplify courage and sacrifice.

**BE IT FURTHER RESOLVED** that we encourage all members of our community to pause in reflection, to honor the fallen, and to recommit themselves to the spirit of service, resilience, and unity that defines the American people.

Adopted this 11th day of September, 2025, by the Snohomish Regional Fire & Rescue Board of Commissioners.

\_\_\_\_\_  
Davin Alsin, Commissioner

\_\_\_\_\_  
Jeff Schaub, Commissioner

\_\_\_\_\_  
Rick Edwards, Commissioner

\_\_\_\_\_  
Jim Steinruck, Commissioner

\_\_\_\_\_  
Troy Elmore, Commissioner

\_\_\_\_\_  
Roy Waugh, Commissioner

\_\_\_\_\_  
Randy Fay, Commissioner

\_\_\_\_\_  
ATTEST: District Secretary



# CHIEF'S REPORT



# SNOHOMISH REGIONAL FIRE & RESCUE MONTHLY CHIEF'S REPORT



## AUGUST 2025

# TABLE OF CONTENTS



**03** Operations

**09** Support Services

**12** Recent Events

**13** Upcoming Events

## EMPLOYEE SPOTLIGHT



### ASSISTANT CHIEF RYAN LUNDQUIST

AC Lundquist completed 25 years of service on August 15. Thank you for your dedication and commitment to our team!

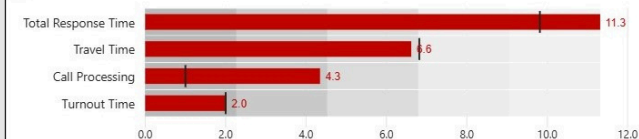


# OPERATIONS

## EMS | Urban | 1st On-scene Call Performance | August 2025

All times in minutes | Benchmarks: Response 9.8, Travel 6.8, Turnout 2.0, Call Processing 1.0

● Time Taken | Benchmark



## Fire | Urban | 1st On-scene Call Performance | August 2025

All times in minutes | Benchmarks: Response 9.8, Travel 6.8, Turnout 2.0, Call Processing 1.0

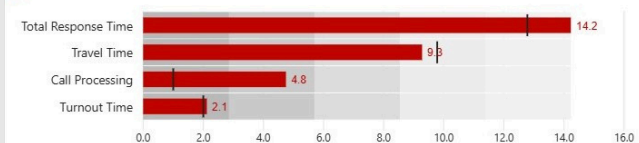
● Time Taken | Benchmark



## EMS | Rural | 1st On-scene Call Performance | August 2025

All times in minutes | Benchmarks: Response 12.8, Travel 9.8, Turnout 2.0, Call Processing 1.0

● Time Taken | Benchmark



## Fire | Rural | 1st On-scene Call Performance | August 2025

All times in minutes | Benchmarks: Response 12.8, Travel 9.8, Turnout 2.0, Call Processing 1.0

● Time Taken | Benchmark



Data: SNO911 CAD Extract 2025

## RESPONSE TIMES - AUGUST 2025



## 9-1-1 CALL SUMMARY, AUGUST 2025



128

FIRE



1,001

EMS



26

HAZMAT



4

WATER RESCUE



53

SERVICE CALLS



7

WILDLAND FIRE

# TOTAL INCIDENTS: 1,233

The categories listed above do not include all call types..



# OPERATIONS

## PROMOTIONS, HIRES, & EMPLOYEE UPDATES

### Badge Pinning Ceremony

Captain John Rouse completed his badge pinning ceremony, including affirming his oath, on August 28th. Congratulations, Captain Rouse!



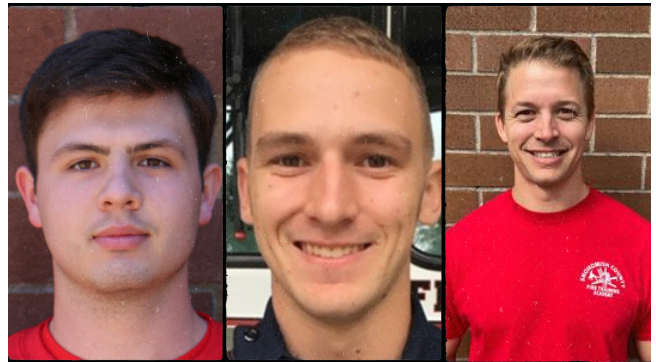
(L-R) Jonathan Billing (Paramedic Trainee), Noah Compton (Paramedic Trainee), Ross Fahlen (Long-term Acting Driver)

(L-R) Alex Fatkin (Acting Driver), Logan Harding (Acting Lieutenant), Corey Masters (Recruit FF)



(L-R) Ryan Murstig (Acting Driver Operator), Cory Odgers (Lieutenant MSO), Joseph Strong (Ladder Driver)

(L-R) Dmitriy Surkanov (Paramedic Trainee), Carter Welch (Long-term Acting Driver), Mitchel Wurm (Firefighter 1)



# OPERATIONS

## RESIDENTIAL FIRE: AUGUST 12

North Battalion, with help from mutual aid partners Snohomish Fire District 4, Snohomish Fire District 22, and Granite Falls Fire Department, responded to a residential fire involving a detached garage. Firefighters arrived to find bystanders and the occupant attempting to save vehicles, including a restored Mustang, as fire conditions grew. Crews ensured the occupant's safety, secured the vehicle, and quickly took command of the incident.

Additional units arrived to establish a water supply, protect exposures, provide medical care, and extinguish the fire. One patient with burn injuries was transported to Providence. Thanks to coordinated efforts, the fire was contained to the garage, which sustained significant damage, but the residence and surrounding property were protected.

No firefighter injuries were reported, and fire investigators remained on scene following suppression. **Great teamwork by all responding crews!**



## RESIDENTIAL FIRE: AUGUST 13

Crews from the North Battalion, Snohomish Fire District 4, Snohomish Fire District 22, and Granite Falls Fire Department responded to a residential fire involving a detached shop and two camper trailers. Firefighters arrived to find heavy fire conditions and quickly began defensive efforts, while ensuring there were no occupants inside the trailers.

Engines established a water supply with support from tenders, while crews worked to contain the fire, protect nearby trees, and remove potential hazards from the scene. Power lines complicated suppression efforts until PUD secured electricity, after which crews fully extinguished the fire and completed overhaul.

One firefighter sustained a minor hand burn and was transported to Providence for evaluation. No civilian injuries were reported. Fire investigators remained on scene. **Strong work by everyone involved!**

## LAW ENFORCEMENT ASSIST: AUGUST 16

North Battalion responded with the Lake Stevens Police Department (LSPD) to a service call requesting assistance with gaining access to a residence. Police officers reported that the scene was secure but locked, and they had visual on a possible deceased victim inside.

Firefighters gained entry and located two victims. At that point, LSPD determined the location to be a crime scene and assumed full control. SRFR personnel staged outside while a SRFR crew member provided a witness statement and debriefed with LSPD. Crew members were in ballistic PPE and remained safe. **This incident reinforces the importance of strong interagency cooperation.**





# OPERATIONS

## EMERGENCY MEDICAL SERVICES



Wigington

### CARES and New Medic Updates

Paramedic **Christian Wigington** has completed the required training to become a Community Health Worker (CHW). Paramedic **Costas Zweekhorst** has completed his return-to-work, protocol test, and SCEMSA Skills evaluation.

Congratulations PM Wigington and PM Zweekhorst!



Zweekhorst

## TRAINING

### Multi-Company Water Supply Training

The Training Division recently organized Multi-Company Operations (MCO) training through the Training Alliance of Snohomish County (TASC). In coordination with other county agencies, our Driver/Operator Committee developed and delivered excellent water supply training at the Ray Lee Brown Training Facility in Snohomish.

This training focused on the critical skills needed to establish and maintain water supply in non-hydranted areas. Crews practiced the coordinated use of water tenders, portable water tanks, and drafting operations to ensure sustained water flow during fireground operations. Emphasis was placed on efficiency, communication, and interoperability between agencies to improve real-world effectiveness during large-scale incidents.

A big thank you to our Lead Instructor **Lt. Jacob Winter**, and instructors **Steve Johnson, Jesse Abercrombie, Joseph Strong, Adam Perron, Ross Ruman, and Alex Fatkin** for bringing their expertise and professionalism to this much-needed training. Their dedication ensured meaningful, high-quality instruction for all participants.





# OPERATIONS

## TRAINING

### Recruit Training

On August 11th, Snohomish Regional Fire & Rescue proudly welcomed 14 new recruits. This group represents the next generation of firefighters who will serve our community with professionalism and dedication. Over the course of their first month, the recruits will be immersed in the onboarding process, team building exercises, wildland firefighting training, personal protective equipment training, as well as engine and truck company training.



These foundational training experiences are designed to introduce them to SRFR's mission and values while preparing them for the challenges of the fire service. We are pleased to welcome **Nicolas Perich, Brandon Dormaier, Ryan Dolan, Noah Bomar, Alex Minerich, Matthew Bourland, Connor Mack, Colter Trent, Nathan Powers, Brendan Kenny, Brent Siegfried, Brandon LaRosa, Corey Masters, and Bryton Lewi** to the department and look forward to their growth and development throughout their training and careers with SRFR.





# OPERATIONS

## HEALTH & SAFETY

### Second Annual Health Screening Event

The Snohomish County Health & Safety Officers have organized the second annual health screening event, reaffirming our commitment to firefighter family wellness and early detection. The department is offering this opportunity to all employees, spouses, and retirees, and it is being provided at no charge for non-uniform personnel.

This year's program featured a comprehensive suite of preventive services, including ultrasound screenings provided by UDS, a non-invasive imaging test that helps detect potential issues with major organs before symptoms appear; the Galleri multi-cancer blood test, which can identify signals from over 50 types of cancer at an early stage; and skin checks conducted by a local dermatologist. These proactive measures demonstrate our dedication to safeguarding the long-term health of our personnel while fostering a culture of safety and well-being across the county fire service.

### Narcan Training

On August 13th, **PM Christian Wigington** presented a Narcan training to Monroe's Rotary Club alongside **Amy Wheat, Opioid Outreach Specialist with Snohomish County Human Services**. The meeting was informative and well-attended. Thank you for your dedication to educating our community members, PM Wigington!



# SUPPORT SERVICES

## FACILITIES, FLEET SERVICES, & OFFICE OF THE FIRE MARSHAL

### New Apparatus

SRFR has completed the purchase of the FM75 vehicle and the MSO rig, finalizing our 2025 apparatus acquisitions.

### OFM DATA: YEAR TO DATE



PLAN REVIEWS  
COMPLETED

**729**



ANNUAL  
INSPECTIONS  
COMPLETED

**1,440**



CONSTRUCTION  
PERMIT  
INSPECTIONS

**716**



OPERATIONAL  
PERMITS ISSUED

**389**

### Boat 81

On August 27th, SRFR team members traveled to La Conner to conduct sea trials on Boat 81 with Munson Boats.

We look forward to getting Boat 81 in the waters of Lake Stevens soon!



### Stations 32 and 81 Updates

Our new builds of Stations 32 and 81 are progressing through the design phase, with Station 81 set to be a 16,000 sq ft, two-story building and Station 32 a 11,500 sq ft, one-story facility.

Construction is scheduled to begin in June 2026, with completion expected in September 2027.



# SUPPORT SERVICES

## STRATEGIC ANALYSIS & COMMUNITY RELATIONS

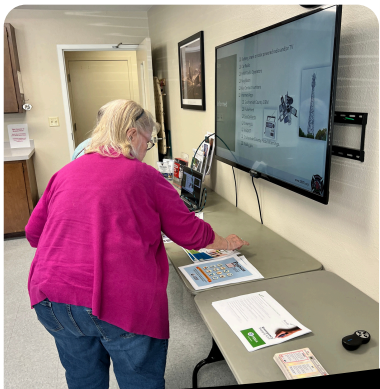
### Strategic Analysis Update

Our Strategic Analysis team has been busy advancing several key initiatives. We launched a countywide NERIS workgroup to support collaboration on the NFIRS to NERIS transition, and are working to publish the initial findings on Rapid vs. Non-Rapid Dispatching systems analysis. We also continued enhancing the CRR Dashboard to better identify community risks, and refined Effective Response Force measures to more accurately capture operational performance. We plan to install 2024 aerial imagery to all apparatus when it is available and have installed 2022 imagery as a test run on the units at St.31. We also worked to update hydrant locations on multiple platforms, along with developing staff training for the First-Due platform. In addition to this, the team also continued to assist DNR residents with contracts and annexation.



### National Night Out

On August 5th, SRFR attended three different National Night Out (NNO) celebrations in Lake Stevens, Clearview, and Monroe. Firefighters, support staff, and the Community Relations team joined forces to host booths at each event. We shared safety information, interacted with community members, met some future firefighters on the kids firefighter challenge course, and Sparky the fire dog nearly won the mascot dance off in Monroe! Willis Tucker and Monroe have some of the largest NNO celebrations in the state with Monroe's attendance reaching close to 4,400 this year! Willis Tucker even had some amazing demonstrations from law enforcement including a helicopter landing!



### Adult & Senior Safety Classes

In August, **Public Information Officer King** taught two classes at the Monroe Senior Center. Attendees learned about disaster preparedness and wildfire preparedness.

# SUPPORT SERVICES

## STRATEGIC ANALYSIS & COMMUNITY RELATIONS

### Back to School Resource Fairs

The Community Relations team and SRFR firefighters attended two Back-to-School resource fairs this month. We attended the **Lake Stevens Back-to-School Event** organized by the Lake Stevens Community Resource Center who distributed **416** backpacks to LSSD students. SRFR had a booth and distributed bike safety information and reflectors to students and families. The team also attended the **Monroe Back to School Resource Fair** hosted by the Monroe School District. The event had **790** attendees, and SRFR fitted and distributed close to **200** bike helmets to students in need.



### Farmer's Markets

In August, SRFR attended two farmers' markets, one in Monroe and one in Lake Stevens. At each market, the Community Relations team interacted with residents and kids and talked to them about summer safety and our upcoming Fire Prevention Week Open House. The Engine 81 crew attended in Lake Stevens, and spoke with residents about Engine 81 and some of the tools they use. They even were able to let some of the kids see what it is like to sit in the driver's seat of a real-life fire engine!

SRFR IN THE  
NEWS



SCAN ME

### CR DATA: YEAR-TO -DATE



TOTAL NUMBER OF  
CLASSES  
DELIVERED

**136**



NUMBER OF ADULT  
& SENIOR SAFETY  
CLASSES

**17**



COMMUNITY  
EVENTS  
HOSTED/ATTENDED

**32**



TOTAL STUDENTS  
TAUGHT

**3,190**

### AUGUST 2025



SOCIAL MEDIA  
POSTS

**31**



SOCIAL MEDIA  
ENGAGEMENT

**17,422**



# RECENT EVENTS

## BACK TO SCHOOL RESOURCE FAIRS



## MONROE FAIR DAYS PARADE



## GUNS & HOSES





# UPCOMING EVENTS

- **September 26:** Spaghetti Dinner-Monroe Senior Center
- **October 4th:** Fire Prevention Week Open House-Monroe
- **October 31<sup>st</sup>:** Lake Stevens Harvest Festival

**SAVE THE DATE**

**Snohomish Regional Fire & Rescue**

**OPEN HOUSE**

**CHARGE INTO FIRE SAFETY!**

Bring the entire family to our fire station open house and enjoy a fun-filled afternoon with SRFR!

**SATURDAY, OCTOBER 4TH**  
**12:00PM-4:00PM**

**Station 31**  
**163 Village Court, Monroe**

Large Open House, Station Tour, Informational Booths, Auto Extrication Demo, Fire Engine Tours, Fire Safety Trailer, & Fun Activities for Kids

**CHARGE**  
*into Fire Safety™*

Lithium-ion Batteries in Your Home

**fpw.org**

Fire Prevention Week, October 5-11, 2025

**DINNER IS COMPLIMENTARY**

YOUR GENEROUS DONATION WILL HELP SUSTAIN THE PROGRAMS AND SERVICES WE PROVIDE.

REGIONWIDE EVENT

*Spaghetti Dinner*

**FUNDRAISER**

*Celebrating National Senior Center Month*

THIS IS A FUNDRAISING EVENT IN SUPPORT OF YOUR LOCAL SENIOR CENTER.

RSVP TO THE CENTER OF YOUR CHOICE

CAMANO CENTER 360-387-0222 THURS SEPT 4 4:00	LAKE BALLINGER CENTER 425-672-2407 WED SEPT 24 5:00	LINCOLN HILL RETIREMENT COMMUNITY 360-629-7403 FRI SEPT 26 5:30
LAKE STEVENS SENIOR CENTER 425-335-0145 MON SEPT 15 5:30	LYNNWOOD SENIOR CENTER 425-670-5050 THUR SEPT 25 5:00	ROSE HILL COMMUNITY CENTER 425-263-8800 TUES SEPT 30 12:00
EDMONDS WATERBURY CENTER 425-774-5155 THURS SEPT 18 5:30	CASCADE SENIOR CENTER 360-436-0646 FRI SEPT 26 5:00	SKY VALLEY CENTER (360) 793-2400 SAT OCT 11 5:00
MARYSVILLE PARKS, CULTURE & RECREATION 360-363-8400 WED SEPT 24 12:00	MONROE COMMUNITY SENIOR CENTER 360-794-6339 FRI SEPT 26 5:00	MILL CREEK SENIOR CENTER 425-948-7170 WED OCT 15 1:00
SNOHOMISH SENIOR CENTER 360-568-0934 WED SEPT 24 12:00	Sponsored by: <b>Edward Jones</b> Member Since 1998	

**FREE FUN FOR FAMILIES!**

**HARVESTFEST 2025**

**COSTUMES ENCOURAGED** **CRAFTS**

**BIG RIGS** **GAMES**

**FOOD TRUCKS** **CANDY**

**FRIDAY, OCTOBER 31, 2025**  
**4:00 PM - 7:00 PM**  
**NORTH COVE PARK**

**4:00 PM - 5:00 PM SENSORY FRIENDLY**  
**5:15 PM ALL-AGES COSTUME PARADE**



**Therapy Dog Visits**

SRFR is partnering with First Responder Therapy Dogs to bring free therapy dog visits to all 10 stations from September 15th to 24th.



## CONNECT WITH US!

Visit our website at [www.SRFR.org](http://www.SRFR.org)  
or follow us on:



@SnoRegionalFire



@SnoRegionalFire



@SnoRegionalFire

**NEW!**

Sign up for our Digital Newsletter & Email Subscription!

<https://bit.ly/SRFRReNews>







# COMMISSIONER REPORTS





# COMMITTEE MEETING MINUTES





## **Finance Committee Meeting Minutes August 28, 2025**

**Present:** Fire Chief Park, Commissioner Elmore, Chief Financial Officer Tabor, Human Resources Director Holtgeerts, Commissioner Alsin, Assistant Chief Messer, Support Specialist Szilak, and Commissioner Waugh

**Commenced:** 1605

**Discussion:**

- FC Park welcomed the committee members.
- HRD Holtgeerts presented an update on the Affordable Care Act reporting.
- CFO Tabor provided an update regarding IRS reporting.
- CFO Tabor presented the 2025 Quarter 2 Finance Report.

**Next Meeting:** Thursday, September 25, 2025, 1600

**Adjourned:** 1623



# CONSENT AGENDA



# Snohomish Regional Fire and Rescue

## Claims Voucher Summary

08/29/2025

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures: \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
25-01901	AFLAC		486.38
25-01902	DEPARTMENT OF RETIREMENT SYSTEMS		504,390.71
25-01903	FIRE 7 FOUNDATION		640.00
25-01904	FIREPAC		1,079.30
25-01905	GENERAL TEAMSTERS UNION LOCAL 38		2,243.00
25-01906	HRA VEBA TRUST		59,750.00
25-01907	IAFF LOCAL 2781		37,220.56
25-01908	IAFF LOCAL 2781 PAC		1,000.00
25-01909	IAFF LOCAL 2781 RFA		1,062.50
25-01910	IAFF MERP		31,875.00
25-01911	MATRIX TRUST COMPANY		22,289.96
25-01912	TD AMERITRADE INSTITUTIONAL		388.50
25-01913	VOYA INSTITUTIONAL TRUST CO		117,492.33
25-01914	WASHINGTON STATE SUPPORT REGISTRY		1,247.21
25-01915	WASHINGTON STATE SUPPORT REGISTRY		504.00
25-01916	WSCFF FASTPAC		921.83

<b>Page Total</b>	782,591.28
<b>Cumulative Total</b>	782,591.28





Snohomish Regional Fire & Rescue, WA

27

Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
								Distribution Amount
1503	ALLSTREAM BUSINESS US, INC	25-01917						540.53
	21782410	Fire Alarm Phone Lines/Connection Sei	Invoice	09/01/2025	Fire Alarm Phone Lines/Connection Sei	001-513-522-50-42-01		540.53
1503	ALLSTREAM BUSINESS US, INC	25-01918						410.76
	21794861	Fire Alarm Phone Lines/Connection Sei	Invoice	09/03/2025	Fire Alarm Phone Lines/Connection Sei	001-513-522-50-42-01		410.76
2353	AM SIGNAL, LLC	25-01919						1,774.47
	M30889	Shop Parts	Invoice	09/04/2025	Shop Parts	050-511-522-60-34-01		1,774.47
2106	AMAZON CAPITAL SERVICES, INC	25-01920						1,324.58
	16LC-DY67-9PWP	Anti-Slip Strips for Cords/Cables	Invoice	08/28/2025	Anti-Slip Strips for Cords/Cables	001-507-522-50-31-00		20.46
	1FGT-144Y-193N	Telescoping Paddles x2	Invoice	08/21/2025	Telescoping Paddles x2	001-514-522-20-31-09		45.22
	1GJF-6R1W-DRJC	3 Ring Binder 4Pk	Invoice	08/26/2025	3 Ring Binder 4Pk	001-502-522-10-35-00		16.16
	1H73-LWCH-PQCQ	Arbor Care Tool Kit, Throw Rope Bag	Invoice	08/24/2025	Arbor Care Tool Kit, Throw Rope Bag	001-514-522-20-35-04		593.06
	1HDW-YT1Y-H13K	Arborists Rope Throw Bag x2	Invoice	08/26/2025	Arborists Rope Throw Bag x2	001-514-522-20-35-04		51.68
	1JPK-VWXY-F99Y	Anti Slip Strip for Extension Cords	Invoice	08/27/2025	Anti Slip Strip for Extension Cords	001-507-522-50-31-00		10.23
	1KMH-P9MP-JM4R	Shop Parts	Invoice	08/18/2025	Shop Parts	050-511-522-60-34-01		231.18
	1L3L-DQTL-FRPM	Tv Mount Kit	Invoice	09/05/2025	Tv Mount Kit	001-507-522-50-31-00		9.70
	1M44-P6M-CD69	Floor Scrubber ST31	Invoice	09/03/2025	Floor Scrubber ST31	001-504-522-20-35-00		17.25
	1MFQ-JHKK-FQD9	Pushbroom	Invoice	09/05/2025	Pushbroom	001-504-522-20-31-01		38.61
	1P61-WP4H-9KMX	Wall Mount Fan ST81	Invoice	09/04/2025	Wall Mount Fan ST81	001-507-522-50-35-00		45.51
	1RLT-VQ67-9MRY	Brita Filter ST73	Invoice	09/03/2025	Brita Filter ST73	001-507-522-50-31-00		48.89
	1TMY-FNTX-FV7G	Foam Exercise Roller	Invoice	08/27/2025	Foam Exercise Roller	001-510-522-20-35-01		95.10
	1VPV-V6HQ-9DF9	Exercise Foam Roller	Invoice	08/25/2025	Exercise Foam Roller	001-510-522-20-35-01		88.68
	1VVF-RHDC-N3GC	Shop Parts	Invoice	08/15/2025	Shop Parts	050-511-522-60-34-01		12.85
2553	AMERICAN 3B SCIENTIFIC, LP	25-01921						2,692.11
	SI25232742	Lifecast Chest Trauma Toddler (Water	Invoice	08/25/2025	CPR Module for REALTi 360 Patient Mc	303-509-594-20-64-06		2,692.11
1686	ANACONDA NETWORKS INC	25-01922						1,440.12
	10107	License for Sierra Cloud admin	Invoice	08/21/2025	Sierra Cloud admin licensing	001-513-522-10-49-04		1,440.12
1523	AT&T MOBILITY LLC	25-01923						3,839.42
	287332399606x08272025	District Cell Phones (New)	Invoice	08/19/2025	District Cell Phones - Shop	050-511-522-60-42-00		119.97
		District Cell Phones (New)			District Cell Phones (New)	001-513-522-10-42-00		3,719.45
1971	B&H FIRE AND SECURITY	25-01924						147.02
	9063	Fire Alarm Monitoring (Jul/Aug/Sep 20	Invoice	08/28/2025	Fire Alarm Monitoring (Mnth/Mnth/M	001-507-522-50-41-00		147.02

## Docket of Claims Register

## APPKT01941 - 09.11.2025 Board Meeting AL

Vendor Name		Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
0058	BICKFORD MOTORS, INC.	25-01925						2,027.45
	5034	Shop Parts	Invoice	07/30/2025	Shop Parts	050-511-522-60-34-01		249.27
	5564	Shop Parts	Invoice	08/04/2025	Shop Parts	050-511-522-60-34-01		350.61
	6924	Shop Parts	Invoice	08/21/2025	Shop Parts	050-511-522-60-34-01		202.53
	6957	Shop Parts	Invoice	08/21/2025	Shop Parts	050-511-522-60-34-01		1,106.27
	7157	Shop Parts	Invoice	08/26/2025	Shop Parts	050-511-522-60-34-01		118.77
0065	BOUND TREE MEDICAL, LLC	25-01926						8,312.30
	8584152	Medical Supplies	Invoice	08/25/2025	Medical Supplies	001-509-522-30-31-01		2,329.89
	8584154	Medical Supplies	Invoice	08/25/2025	Medical Supplies	001-509-522-30-31-01		210.69
	85885079	Medical Supplies	Invoice	08/18/2025	Medical Supplies	001-509-522-30-31-01		324.59
	85889305	Medications & Medical Supplies	Invoice	08/20/2025	Medications & Medical Supplies	001-509-522-30-31-01		32.22
	85891108	Medications	Invoice	08/21/2025	Medications	001-509-522-30-31-01		193.60
	85892674	Medical Supplies	Invoice	08/22/2025	Medical Supplies	303-509-594-20-64-05		2,388.02
	85894153	Medical Supplies	Invoice	08/25/2025	Medical Supplies	001-509-522-30-31-01		2,253.52
	85899297	Medications	Invoice	08/28/2025	Medications	001-509-522-30-31-01		579.77
0070	BRAKE & CLUTCH SUPPLY INC	25-01927						1,716.32
	141250	Shop Parts	Credit Memo	08/07/2025	Shop Parts	050-511-522-60-34-01		-549.50
	141469	Shop Parts	Invoice	08/14/2025	Shop Parts	050-511-522-60-34-01		2,142.03
	141597	Shop Parts	Invoice	08/18/2025	Shop Parts	050-511-522-60-34-01		123.79
2317	BRITTANY BAZINET	25-01928						106.03
	INV14062	2025 Uniform Shoe Reimburs	Invoice	08/26/2025	2025 Uniform Shoe Reimburs	001-504-522-20-31-07		106.03
1685	BUD CLARY AUTO GROUP	25-01929						484.02
	3SA282	Ambulance Late Fee	Invoice	09/03/2025	Ambulance Late Fee	301-509-594-22-64-03		484.02
0096	CENTRAL WELDING SUPPLY	25-01930						1,153.45
	0002440145	Oxygen Cylinder Exchange/Re-Fill (x5)	Invoice	07/23/2025	Oxygen Cylinder Exchange/Re-Fill (x5)	001-509-522-20-45-00		143.97
	0002467893	Oxygen Cylinder Exchange/Re-Fill (x7)	Invoice	08/25/2025	Oxygen Cylinder Exchange/Re-Fill (x7)	001-509-522-20-45-00		260.81
	0002475875	Oxygen Cylinder Rental (Inventory)	Invoice	08/31/2025	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00		270.20
	0002477034	Oxygen Cylinder Rental (Inventory)	Invoice	08/31/2025	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00		17.23
	0002477035	Oxygen Cylinder Rental (Inventory)	Invoice	08/31/2025	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00		62.37
	0002479350	Oxygen Cylinder Exchange/Re-Fill (x6)	Invoice	09/02/2025	Oxygen Cylinder Exchange/Re-Fill (x6)	001-509-522-20-45-00		102.07
	0002480026	Oxygen Cylinder Exchange/Re-Fill (x1)	Invoice	09/03/2025	Oxygen Cylinder Exchange/Re-Fill (x1)	001-509-522-20-45-00		108.52
	2470458	Oxygen Cylinder Exchange/Re-Fill (x10)	Invoice	08/28/2025	Oxygen Cylinder Exchange/Re-Fill (x10)	001-509-522-20-45-00		188.28
0099	CHAMPION BOLT & SUPPLY INC	25-01931						460.39
	802120	Shop Parts	Invoice	08/22/2025	Shop Parts	050-511-522-60-34-01		146.38
	802333	Shop Supplies	Invoice	08/27/2025	Shop Supplies	050-511-522-60-31-05		225.80
	802338	Shop Stock	Invoice	08/27/2025	Shop Stock	050-511-522-60-31-05		88.21
0101	CHINOOK LUMBER	25-01932						2,597.50
	2140605	Lumber Premium Furring Strip (x56) - 1	Invoice	08/26/2025	Lumber Premium Furring Strip (x56) - 1	001-506-522-45-31-03		243.60
	2140909	Lumber Premium Furring Strip (x112) -	Invoice	08/27/2025	Lumber Premium Furring Strip (x112) -	001-506-522-45-31-03		487.19
	2140975	Lumber OSB Sheathing 4x8-7/16 - Trai	Invoice	08/27/2025	Lumber OSB Sheathing 4x8-7/16 x138-	001-506-522-45-31-03		1,866.71

## Docket of Claims Register

## APPKT01941 - 09.11.2025 Board Meeting AL

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
2249	CITY OF ELLENSBURG	25-01933					73.18
	334282476280	Electricity & Stormwater - PM Progm	Invoice	09/01/2025	Electricity & Stormwater - PM Progm	001-506-522-45-49-37	73.18
0112	CLEARFLY COMMUNICATIONS	25-01934					773.08
	INV739482	Phone/Fax Services - Admin Bldg, ST 3	Invoice	09/01/2025	Phone/Fax Services - Admin Bldg, ST 3	001-513-522-50-42-01	773.08
0126	COMCAST BUSINESS	25-01935					322.19
	ST31-SEPTOCT25	Internet Services - ST 31	Invoice	08/27/2025	Internet Services - ST 31	001-513-522-50-42-01	322.19
0127	COMDATA INC.	25-01936					3,519.99
	20428583	Apparatus Fuel	Invoice	09/01/2025	Apparatus Fuel - EMS	001-509-522-20-32-00	1,759.99
					Apparatus Fuel - Suppression	001-504-522-20-32-00	1,760.00
0459	CONWAY SHIELDS	25-01937					984.60
	0541254	4-2PP-SO 4"Passport Shields w/2 Pane	Invoice	08/22/2025	4-2PP-SO 4"Passport Shields w/2 Pane	001-504-522-20-31-10	984.60
0138	CRESSY DOOR COMPANY, INC	25-01938					475.46
	210803	Bay Door Service Call (Remote Issues) -	Invoice	08/27/2025	Bay Door Service Call (Remote Issues) -	001-507-522-50-48-00	475.46
0139	CROSS VALLEY WATER DISTRICT	25-01939					969.45
	3232726	Water - ST 33	Invoice	08/31/2025	Water - ST 33	001-507-522-50-47-02	969.45
0139	CROSS VALLEY WATER DISTRICT	25-01940					374.16
	3232725	Water - ST 74/Logistics Bldg	Invoice	08/31/2025	Water - ST 74/Logistics Bldg	001-507-522-50-47-02	374.16
0139	CROSS VALLEY WATER DISTRICT	25-01941					2,268.83
	3232724	Water - ST 71	Invoice	08/31/2025	Water - ST 71	001-507-522-50-47-02	2,268.83
1584	CROWN FIRE PROTECTION	25-01942					5,075.36
	21231	Annual Fire Sprinkler Inspection - ADM	Invoice	09/03/2025	Annual Fire Sprinkler Inspection - ADM	001-507-522-50-41-00	347.98
	21232	Annual Fire Sprinkler Inspection - ST31	Invoice	09/03/2025	Annual Fire Sprinkler Inspection - ST31	001-507-522-50-41-00	584.01
	21233	Annual Fire Sprinkler Inspection - ST32	Invoice	09/03/2025	Annual Fire Sprinkler Inspection - ST32	001-507-522-50-41-00	685.17
	21234	Annual Fire Sprinkler Inspection - ST33	Invoice	09/03/2025	Annual Fire Sprinkler Inspection - ST33	001-507-522-50-41-00	550.29
	21235	Annual Fire Sprinkler Inspection - ST73	Invoice	09/03/2025	Annual Fire Sprinkler Inspection - ST73	001-507-522-50-41-00	588.06
	21236	Annual Fire Sprinkler Inspection - ST74	Invoice	09/03/2025	Annual Fire Sprinkler Inspection - ST74	001-507-522-50-41-00	550.29
	21237	Annual Fire Sprinkler Inspection - ST77	Invoice	09/03/2025	Annual Fire Sprinkler Inspection - ST77	001-507-522-50-41-00	561.08
	21238	Annual Fire Sprinkler Inspection - ST82	Invoice	09/03/2025	Annual Fire Sprinkler Inspection - ST82	001-507-522-50-41-00	658.19
	21239	Annual Fire Sprinkler Inspection - ST83	Invoice	09/03/2025	Annual Fire Sprinkler Inspection - ST83	001-507-522-50-41-00	550.29
0103	CSD ATTORNEYS AT LAW P.S.	25-01943					49,777.38
	131634	Monthly Attorney Services (July)	Invoice	07/31/2025	Monthly Attorney Services (July)	001-512-522-10-41-03	49,777.38
2484	CURALINC HEALTHCARE	25-01944					720.20
	67617	Employee Assistance Program Monthly	Invoice	09/01/2025	Employee Assistance Program Monthly	001-510-522-20-20-15	720.20
1956	DICK'S TOWING, INC.	25-01945					388.67
	18312243	Shop Parts	Invoice	08/06/2025	Shop Parts	050-511-522-60-34-01	388.67
1600	DIRECTV, LLC	25-01946					120.98
	050747001X250902	Cable/TV Services - ST 33	Invoice	09/05/2025	Cable/TV Services - ST 33	001-513-522-50-42-01	120.98

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
2453	DONNA BRESKE & ASSOCIATES, L	25-01947					466.25
	3797	Profess. Consult Fee (Project Coor & M	Invoice	09/01/2025	Profess. Consult Fee (Project Coor & M	300-507-594-50-62-72	466.25
1875	ELECTRONIC BUSINESS MACHINE	25-01948					268.00
	AR313304	Copier Machine Usage - Station 31 (Sh	Invoice	08/25/2025	Copier Machine Usage - Station 31 (Sh	050-511-522-60-31-03	49.90
	AR313439	Copier Machine Usage - Admin Bldg (T	Invoice	08/26/2025	Copier Machine Usage - Admin Bldg (T	001-502-522-10-31-00	126.06
	AR313510	Copier Machine Usage - ST 32, 72, 73,	Invoice	08/27/2025	Copier Machine Usage - ST 32, 72, 73,	001-502-522-10-31-00	2.05
	AR313975	Staples for Admin Printer	Invoice	09/03/2025	Staples for Admin Printer	001-502-522-10-31-00	85.33
	AR314136	Copier Machine Usage - ST 83	Invoice	09/03/2025	Copier Machine Usage - ST 83	001-502-522-10-31-00	4.66
1677	ESO SOLUTIONS, INC	25-01949					10,332.84
	ESO-177067	ESO- Software Updates,Maintenance	Invoice	09/02/2025	ESO- ,Software Updates,Maintenance	001-509-522-20-49-02	10,332.84
1642	EVERGREEN POWER SYSTEMS, IN	25-01950					929.05
	38628	Srv Call - ST77 App Bay Light Replacem	Invoice	08/22/2025	Diamond Quilted Jacket	001-507-522-50-48-00	929.05
2551	FIRST ARRIVING IO, INC	25-01951					6,191.00
	5866	Dashboard Setup/Subscription x4	Invoice	08/18/2025	Dashboard Setup/Subscription x4	001-502-522-10-49-08	6,191.00
2334	FIRST CLASS BUILDING SUPPLY AI	25-01952					2,687.00
	4588	Janitorial Monthly Services - DCYF/ADP	Invoice	09/02/2025	Janitorial Monthly Services - DCYF/ADP	001-507-522-50-41-00 300-507-522-50-41-00	1,370.37 1,316.63
0072	FITNESS EXPERTS	25-01953					439.39
	826202	St31 Stairmaster Service x2	Invoice	08/26/2025	St31 Stairmaster Service x2	001-510-522-20-48-00	259.83
	932025	ST73 Treadmill & Stairmaster Maint	Invoice	09/03/2025	ST73 Treadmill & Stairmaster Maint	001-510-522-20-48-00	179.56

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
0226	GALLS, LLC	25-01954					4,677.36
	0322371122	Cargo Pants	Invoice	09/05/2025	Cargo Pants	001-504-522-20-31-07	542.13
	032288233	Clip-On Necktie w/ Buttonholes	Invoice	08/20/2025	Clip-On Necktie w/ Buttonholes	001-504-522-20-31-07	15.75
	032288243	Duty Boots	Invoice	08/20/2025	Duty Boots	001-504-522-20-31-07	222.32
	032300833	Duty Boots	Invoice	08/21/2025	Duty Boots	001-504-522-20-31-07	392.24
	032300834	Duty Boots	Invoice	08/21/2025	Duty Boots	001-504-522-20-31-07	222.32
	032300923	Station Wear Pants	Invoice	08/21/2025	Station Wear Pants	001-504-522-20-31-07	144.28
	032312991	Diamond Quilted Jacket	Invoice	08/22/2025	Diamond Quilted Jacket	001-504-522-20-31-07	101.22
	032312996	L/S Chief Shirt	Invoice	08/22/2025	L/S Chief Shirt	001-504-522-20-31-07	225.09
	032313013	L/S Chief Shirt	Invoice	08/22/2025	L/S Chief Shirt	001-504-522-20-31-07	170.57
	032313037	1/4 Zip Turtleneck Sweatshirt	Invoice	08/22/2025	1/4 Zip Turtleneck Sweatshirt	001-504-522-20-31-07	124.52
	032313038	S/S Chief Shirt	Invoice	08/22/2025	S/S Chief Shirt	001-504-522-20-31-07	136.64
	032313039	L/S Polyester Command Shirt	Invoice	08/22/2025	L/S Polyester Command Shirt	001-504-522-20-31-07	130.16
	032324115	Duty Boots	Credit Memo	08/22/2025	Duty Boots	001-504-522-20-31-07	-157.94
	032334932	Cargo Pants	Invoice	08/25/2025	Cargo Pants	001-504-522-20-31-07	219.90
	032334956	1/4 Zip Turtleneck Sweatshirt	Invoice	08/25/2025	1/4 Zip Turtleneck Sweatshirt	001-504-522-20-31-07	123.28
	032346313	Duty Boots	Invoice	08/26/2025	Duty Boots	001-504-522-20-31-07	209.76
	032356578	Class A Bell Crown Cap	Invoice	08/26/2025	Class A Bell Crown Cap	001-504-522-20-31-07	16.72
	032369389	Duty Boots	Invoice	08/27/2025	Duty Boots	001-504-522-20-31-07	381.46
	032371082	Blank Embroiderable Patch (COLOR)	Invoice	09/04/2025	Blank Embroiderable Patch (COLOR)	001-504-522-20-31-07	8.28
	032371099	Industrial Pants	Invoice	08/28/2025	Industrial Pants	001-504-522-20-31-07	162.31
	032371104	Cargo Pants	Invoice	08/28/2025	Cargo Pants	001-504-522-20-31-07	217.71
	032371107	Blank Embroiderable Patch (COLOR)	Invoice	08/28/2025	Blank Embroiderable Patch (COLOR)	001-504-522-20-31-07	8.28
	032371108	Blank Embroiderable Patch (COLOR)	Invoice	08/28/2025	Blank Embroiderable Patch (COLOR)	001-504-522-20-31-07	8.28
	032371109	Blank Embroiderable Patch (COLOR)	Invoice	08/28/2025	Blank Embroiderable Patch (COLOR)	001-504-522-20-31-07	8.28
	032371110	Blank Embroiderable Patch (COLOR)	Invoice	08/28/2025	Blank Embroiderable Patch (COLOR)	001-504-522-20-31-07	8.28
	032371111	Blank Embroiderable Patch (COLOR)	Invoice	09/05/2025	Blank Embroiderable Patch (COLOR)	001-504-522-20-31-07	8.28
	032371124	Dress/Uniform Shoes (Academy Oxford)	Invoice	09/05/2025	Dress/Uniform Shoes (Academy Oxford)	001-504-522-20-31-07	88.53
	032398213	Station Wear Pants	Invoice	08/30/2025	Station Wear Pants	001-504-522-20-31-07	144.28
	032407263	Polyester/Wool Double Breasted Class	Invoice	09/02/2025	Polyester/Wool Double Breasted Class	001-504-522-20-31-07	488.31
	032407270	Duty Boots	Invoice	09/02/2025	Duty Boots	001-504-522-20-31-07	204.90
	032435328	Diamond Quilted Jacket	Invoice	09/04/2025	Diamond Quilted Jacket	001-504-522-20-31-07	101.22
2446	GENCAP CONSTRUCTION CORP.	25-01955					78,542.36
	7-R #2	Station 31 Shop Addition (Contract SRF	Invoice	06/26/2025	Station 31 Shop Addition (Contract SRF	300-507-594-50-62-00	78,542.36
1571	GENERAL FIRE APPARATUS	25-01956					463.60
	21432	Shop Parts	Invoice	08/25/2025	Shop Parts	050-511-522-60-34-01	463.60
0238	GRAINGER	25-01957					672.37
	629974073	Station Operating Supplies	Invoice	09/04/2025	Station Operating Supplies	001-507-522-50-31-00	516.28
	9552155955	Station Operating Supplies	Invoice	06/25/2025	Station Operating Supplies	001-507-522-50-31-00	156.09
0252	HEALTHFORCE PARTNERS INC.	25-01958					900.00
	28469	Pre-Emplymnt/New Hire Audio Testing	Invoice	05/31/2025	Pre-Emplymnt/New Hire Audio Testing	001-510-522-20-41-01	770.00
	28766	Pre-Emplymnt/New Hire Audio Testing	Invoice	08/27/2025	Pre-Emplymnt/New Hire Audio Testing	001-510-522-20-41-01	130.00

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
0257	HIGHWAY AUTO SUPPLY	25-01959					7.79
	719231	Shop Parts	Invoice	07/21/2025	Shop Parts	050-511-522-60-34-01	7.79
0258	HILL STREET CLEANERS	25-01960					248.34
	13665	Uniform Repairs, Alteratns & Name/Pa	Invoice	09/02/2025	Uniform Repairs, Alteratns & Name/Pa	001-504-522-20-31-07	248.34
1878	IMS ALLIANCE	25-01961					101.30
	25-2129	Passport Name Tag (x6)	Invoice	08/22/2025	Passport Name Tag (x6)	001-504-522-20-31-01	18.49
	25-2209	Passport Name Tag (x6)	Invoice	09/02/2025	Passport Name Tag (x6)	001-504-522-20-31-01	18.49
	25-2228	Passport Name & Locker Tags (x18)	Invoice	09/04/2025	Passport Name & Locker Tags (x18)	001-504-522-20-31-01	64.32
0276	IRON MOUNTAIN INC	25-01962					824.28
	203028315	OffSite Server Data Storage Services (N	Invoice	08/31/2025	OffSite Server Data Storage Services (N	001-513-522-10-41-04	824.28
0277	ISOUTSOURCE	25-01963					8,083.30
	CW314839	IT Services	Invoice	08/27/2025	IT Services	001-513-522-10-41-04	561.23
	CW315048	IT Services	Invoice	08/31/2025	IT Services	001-513-522-10-41-04	7,522.07
0313	KENT D. BRUCE CO., LLC	25-01964					928.50
	18554	Shop Parts	Invoice	08/07/2025	Shop Parts	050-511-522-60-34-01	158.83
	18558	Shop Parts	Invoice	08/07/2025	Shop Parts	050-511-522-60-34-01	599.88
	18612	Shop Parts	Invoice	08/14/2025	Shop Parts	050-511-522-60-34-01	169.79
0349	L.N. CURTIS & SONS	25-01965					1,315.59
	INV985096	Bunker Boots	Invoice	08/29/2025	Bunker Boots	001-504-522-20-31-10	1,315.59
1879	LAKE STEVENS SEWER DISTRICT	25-01966					318.08
	ST81-SEPT2025	Sewer - ST 81 (Account 6681.01)	Invoice	09/01/2025	Sewer - ST 81	001-507-522-50-47-02	318.08
1879	LAKE STEVENS SEWER DISTRICT	25-01967					397.87
	ST82-SEPT2025	Sewer - ST 82 (Account 3655.01)	Invoice	09/01/2025	Sewer - ST 82	001-507-522-50-47-02	397.87
1596	LEMAY MOBILE SHREDDING	25-01968					114.80
	4900996s185	OnSite Mobile Shredding Services - ST	Invoice	09/01/2025	OnSite Mobile Shredding Services - ST	001-502-522-10-41-01	57.40
	4900998S185	OnSite Mobile Shredding Services - ST	Invoice	09/01/2025	OnSite Mobile Shredding Services - ST	001-502-522-10-41-01	57.40
0339	LES SCHWAB WAREHOUSE CENTI	25-01969					79.78
	36800794131	Srv Call - Ladder Truck Tire Tightened	Invoice	08/14/2025	Shop Parts	001-504-522-20-48-01	79.78

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor Name		Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
0343	LIFE-ASSIST INC	25-01970						5,393.34
	1630614	Medical Supplies	Invoice	08/21/2025	Medical Supplies	001-509-522-30-31-01		25.47
	1631394	Medical Supplies	Invoice	08/25/2025	Medical Supplies	001-509-522-30-31-01		1,176.70
	1631649	Medical Supplies	Invoice	08/25/2025	Medical Supplies	001-509-522-30-31-01		46.20
	1632250	Medical Supplies	Invoice	08/27/2025	Medical Supplies	001-509-522-30-31-01		619.28
	1633226	Medical Supplies	Invoice	08/29/2025	Medical Supplies	001-509-522-30-31-01		551.50
	1633305	Medical Supplies	Invoice	09/02/2025	Medical Supplies	001-509-522-30-31-01		642.17
	1633306	Medical Supplies	Invoice	09/02/2025	Medical Supplies	001-509-522-30-31-01		213.29
	1633803	Medical Supplies	Invoice	09/02/2025	Medical Supplies	001-509-522-30-31-01		1,302.19
	1633869	Medical Supplies	Invoice	09/03/2025	Medical Supplies	001-509-522-30-31-01		101.09
	1634200	Medical Supplies	Invoice	09/03/2025	Medical Supplies	001-509-522-30-31-01		46.89
	1634353	Medical Supplies	Credit Memo	09/03/2025	Medical Supplies	001-509-522-30-31-01		-287.00
	1634793	Medical Supplies	Invoice	09/04/2025	Medical Supplies	001-509-522-30-31-01		955.56
2469	LION GROUP INC.	25-01971						7,896.96
	300046709	Bunker Gear Cleaning, Repairs & Alterc	Invoice	08/30/2025	Bunker Gear Cleaning, Repairs & Alterc	001-504-522-20-48-11		7,896.96
0352	LOWE'S	25-01972						43.75
	974682-OOAIG	Shop Parts	Invoice	03/04/2025	Shop Parts	050-511-522-60-34-01		8.30
	9982077-PJGOQG	Shop Parts	Invoice	08/06/2025	Shop Parts	050-511-522-60-34-01		31.11
	998405-PLELDY	Door Stop for Admin	Invoice	08/20/2025	Door Stop for Admin	001-507-522-50-48-00		4.34
1697	MATT JAMES	25-01973						28.00
	INV14064	Pert Diem Reimburs. (Stud Horse Fire)	Invoice	08/14/2025	Pert Diem Reimburs. (Stud Horse Fire)	001-514-522-20-43-01		28.00
2348	MATTHEW J. BEECROFT	25-01974						4,000.00
	OCT2025	EMS Servcs Contract: Medcial Supervis	Invoice	10/01/2025	EMS Servcs Contract: Medcial Supervis	001-509-522-20-41-02		4,000.00
1829	MEGAN MCGREW	25-01975						1,200.00
	INV14061	heavy Vehicle Rescue Class Reimburs	Invoice	08/06/2025	heavy Vehicle Rescue Class Reimburs	001-506-522-45-49-02		1,200.00
2513	MES SERVICE COMPANY, LLC	25-01976						738.48
	IN2329781	Compressor Prev Maintenance/Compr	Invoice	09/03/2025	Compressor Prev Maintenance/Compr	001-504-522-20-41-01		738.48
0371	MICHAEL MCCONNELL	25-01977						1,571.20
	INV14063	CSU Tuition Reimburs (FIR4303 & FIR4:	Invoice	08/27/2025	CSU Tuition Reimburs (FIR4303 & FIR4:	001-506-522-45-49-10		1,571.20

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor Name		Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
0380	MONROE PARTS HOUSE INC - NA	25-01978						4,078.96
	034076	Shop Parts	Invoice	08/01/2025	Shop Parts	050-511-522-60-34-01		102.79
	034164	Shop Parts	Invoice	08/01/2025	Shop Parts	050-511-522-60-34-01		81.40
	034166	Shop Parts	Credit Memo	08/01/2025	Shop Parts	050-511-522-60-34-01		-29.54
	034184	Shop Parts	Credit Memo	08/01/2025	Shop Parts	050-511-522-60-34-01		-21.30
	034237	Shop Parts	Invoice	08/02/2025	Shop Parts	050-511-522-60-34-01		29.36
	034238	Shop Parts	Credit Memo	08/02/2025	Shop Parts	050-511-522-60-34-01		-29.36
	034450	Shop Parts	Invoice	08/04/2025	Shop Parts	050-511-522-60-34-01		90.46
	034496	Shop Parts	Invoice	08/04/2025	Shop Parts	050-511-522-60-34-01		17.12
	034547	Shop Parts	Invoice	08/04/2025	Shop Parts	050-511-522-60-34-01		425.85
	034581	Shop Parts	Invoice	08/05/2025	Shop Parts	050-511-522-60-34-01		15.21
	034636	Shop Parts	Invoice	08/05/2025	Shop Parts	050-511-522-60-34-01		76.65
	034646	Shop Parts	Invoice	08/05/2025	Shop Parts	050-511-522-60-34-01		5.93
	034666	Shop Parts	Invoice	08/05/2025	Shop Parts	050-511-522-60-34-01		476.50
	034696	Shop Parts	Invoice	08/05/2025	Shop Parts	050-511-522-60-34-01		248.12
	034698	Shop Parts	Invoice	08/05/2025	Shop Parts	050-511-522-60-34-01		13.86
	034710	Shop Parts	Credit Memo	08/05/2025	Shop Parts	050-511-522-60-34-01		-127.95
	034799	Shop Parts	Credit Memo	08/06/2025	Shop Parts	050-511-522-60-34-01		-120.23
	034809	Shop Supplies	Invoice	08/06/2025	Shop Supplies	050-511-522-60-31-05		83.14
	034877	Shop Parts	Invoice	08/06/2025	Shop Parts	050-511-522-60-34-01		140.44
	034878	Shop Parts	Invoice	08/06/2025	Shop Parts	050-511-522-60-34-01		21.81
	034881	Shop Parts	Invoice	08/06/2025	Shop Parts	050-511-522-60-34-01		36.36
	034886	Shop Parts	Invoice	08/06/2025	Shop Parts	050-511-522-60-34-01		38.44
	034934	Shop Parts	Invoice	08/06/2025	Shop Parts	050-511-522-60-34-01		14.80
	034939	Shop Parts	Credit Memo	08/06/2025	Shop Parts	050-511-522-60-34-01		-74.81
	034950	Shop Parts	Invoice	08/06/2025	Shop Parts	050-511-522-60-34-01		79.47
	034955	Shop Parts	Credit Memo	08/06/2025	Shop Parts	050-511-522-60-34-01		-476.50
	034997	Shop Parts	Invoice	08/07/2025	Shop Parts	050-511-522-60-34-01		19.19
	035035	Shop Parts	Invoice	08/07/2025	Shop Parts	050-511-522-60-34-01		14.59
	035042	Shop Parts	Invoice	08/07/2025	Shop Parts	050-511-522-60-34-01		567.20
	035043	Shop Parts	Invoice	08/07/2025	Shop Parts	050-511-522-60-34-01		26.25
	035046	Shop Parts	Invoice	08/07/2025	Shop Parts	050-511-522-60-34-01		19.76
	035074	Shop Parts	Invoice	08/07/2025	Shop Parts	050-511-522-60-34-01		32.80
	035077	Shop Supplies	Invoice	08/07/2025	Shop Supplies	050-511-522-60-31-05		29.47
	035149	Shop Parts	Invoice	08/08/2025	Shop Parts	050-511-522-60-34-01		32.80
	035160	Shop Parts	Credit Memo	08/08/2025	Shop Parts	050-511-522-60-34-01		-17.68
	035161	Shop Parts	Invoice	08/08/2025	Shop Parts	050-511-522-60-34-01		54.68
	035668	Shop Parts	Invoice	08/12/2025	Shop Parts	050-511-522-60-34-01		14.59
	035671	Shop Parts	Invoice	08/12/2025	Shop Parts	050-511-522-60-34-01		48.39
	035673	Shop Parts	Credit Memo	08/12/2025	Shop Parts	050-511-522-60-34-01		-48.39
	035700	Shop Parts	Credit Memo	08/12/2025	Shop Parts	050-511-522-60-34-01		-85.09
	035723	Shop Supplies	Invoice	08/12/2025	Shop Supplies	050-511-522-60-31-05		31.20
	035825	Shop Parts	Invoice	08/13/2025	Shop Parts	050-511-522-60-34-01		43.65



## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor Name		Docket/Claim #					Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	035840	Shop Parts	Credit Memo	08/13/2025	Shop Parts	050-511-522-60-34-01	-14.59
	035855	Shop Parts	Invoice	08/13/2025	Shop Parts	050-511-522-60-34-01	236.51
	035884	Shop Parts	Invoice	08/13/2025	Shop Parts	050-511-522-60-34-01	55.90
	035897	Shop Parts	Invoice	08/13/2025	Shop Parts	050-511-522-60-34-01	15.27
	036044	Shop Parts	Invoice	08/14/2025	Shop Parts	050-511-522-60-34-01	7.64
	036154	Shop Parts	Invoice	08/14/2025	Shop Parts	050-511-522-60-34-01	84.59
	036159	Shop Parts	Invoice	08/14/2025	Shop Parts	050-511-522-60-34-01	84.94
	036160	Shop Parts	Invoice	08/14/2025	Shop Parts	050-511-522-60-34-01	291.16
	036175	Shop Parts	Credit Memo	08/14/2025	Shop Parts	050-511-522-60-34-01	-55.90
	036180	Shop Parts	Invoice	08/14/2025	Shop Parts	050-511-522-60-34-01	31.16
	036196	Shop Parts	Invoice	08/15/2025	Shop Parts	050-511-522-60-34-01	18.34
	036231	Shop Parts	Invoice	08/15/2025	Shop Parts	050-511-522-60-34-01	18.34
	036653	Shop Parts	Invoice	08/18/2025	Shop Parts	050-511-522-60-34-01	177.71
	036658	Shop Parts	Invoice	08/18/2025	Shop Parts	050-511-522-60-34-01	177.71
	036797	Shop Parts	Invoice	08/19/2025	Shop Parts	050-511-522-60-34-01	23.12
	036848	Shop Parts	Invoice	08/19/2025	Shop Parts	050-511-522-60-34-01	13.52
	036971	Shop Parts	Invoice	08/20/2025	Shop Parts	050-511-522-60-34-01	62.08
	037120	Shop Parts	Invoice	08/21/2025	Shop Parts	050-511-522-60-34-01	11.29
	037164	Shop Parts	Invoice	08/21/2025	Shop Parts	050-511-522-60-34-01	649.38
	037193	Shop Parts	Credit Memo	08/21/2025	Shop Parts	050-511-522-60-34-01	-601.98
	037239	Shop Parts	Invoice	08/21/2025	Shop Parts	050-511-522-60-34-01	44.01
	037313	Shop Parts	Invoice	08/22/2025	Shop Parts	050-511-522-60-34-01	14.59
	037364	Shop Parts	Invoice	08/22/2025	Shop Parts	050-511-522-60-34-01	31.69
	037609	Shop Parts	Invoice	08/25/2025	Shop Parts	050-511-522-60-34-01	73.54
	037611	Shop Parts	Invoice	08/25/2025	Shop Parts	050-511-522-60-34-01	8.63
	037615	Shop Parts	Invoice	08/25/2025	Shop Parts	050-511-522-60-34-01	167.11
	037623	Shop Parts	Invoice	08/25/2025	Shop Parts	050-511-522-60-34-01	29.92
	037641	Shop Parts	Invoice	08/25/2025	Shop Parts	050-511-522-60-34-01	823.19
	037677	Shop Parts	Invoice	08/25/2025	Shop Parts	050-511-522-60-34-01	6.55
	037810	Shop Parts	Credit Memo	08/26/2025	Shop Parts	050-511-522-60-34-01	-144.41
	037811	Shop Parts	Credit Memo	08/26/2025	Shop Parts	050-511-522-60-34-01	-84.24
	037837	Shop Parts	Invoice	08/26/2025	Shop Parts	050-511-522-60-34-01	150.05
	037865	Shop Parts	Invoice	08/26/2025	Shop Parts	050-511-522-60-34-01	6.75
	037877	Shop Parts	Invoice	08/26/2025	Shop Parts	050-511-522-60-34-01	12.93
	037900	Shop Parts	Invoice	08/26/2025	Shop Parts	050-511-522-60-34-01	125.04
	037932	Shop Parts	Credit Memo	08/26/2025	Shop Parts	050-511-522-60-34-01	-150.05
	038011	Shop Parts	Credit Memo	08/27/2025	Shop Parts	050-511-522-60-34-01	-29.92
	038088	Shop Parts	Invoice	08/27/2025	Shop Parts	050-511-522-60-34-01	400.41
	038158	Shop Parts	Invoice	08/28/2025	Shop Parts	050-511-522-60-34-01	151.27
	038159	Shop Parts	Credit Memo	08/28/2025	Shop Parts	050-511-522-60-34-01	-19.69
	038200	Shop Parts	Invoice	08/28/2025	Shop Parts	050-511-522-60-34-01	298.45
	038212	Shop Parts	Invoice	08/28/2025	Shop Parts	050-511-522-60-34-01	32.80
	038221	Shop Parts	Invoice	08/28/2025	Shop Parts	050-511-522-60-34-01	14.59

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor #		Vendor Name	Docket/Claim #					Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
	038245	Shop Parts	Credit Memo	08/28/2025	Shop Parts	050-511-522-60-34-01	-823.19	
	038246	Shop Parts	Credit Memo	08/28/2025	Shop Parts	050-511-522-60-34-01	-233.63	
	038251	Shop Parts	Invoice	08/28/2025	Shop Parts	050-511-522-60-34-01	79.76	
	038252	Shop Parts	Credit Memo	08/28/2025	Shop Parts	050-511-522-60-34-01	-109.40	
	038408	Shop Parts	Invoice	08/29/2025	Shop Parts	050-511-522-60-34-01	14.59	
2290	MUNSON BOATS	25-01979					391,603.93	
	2025-173	Boat 81 replacement	Invoice	08/26/2025	Replacement for Boat 81	301-504-594-22-64-02	391,603.93	
1904	NATIONAL TESTING NETWORK, IN	25-01980					850.00	
	20311	Background Invest - Corey Masters	Invoice	08/25/2025	Background Invest - Corey Masters	001-517-522-10-49-01	850.00	
0185	OPERATIVE IQ	25-01981					5,880.15	
	71784	Custom Asset Tag x500	Invoice	08/26/2025	Custom Asset Tag x500	001-507-522-50-31-00	1,690.09	
	72364	Operative IQ License/Maintenance Fee	Invoice	09/01/2025	Facility Management License Fee (Logi	001-513-522-10-49-04	720.00	
					Fleet Mgmt Licenses/Sandbox Mainte	001-513-522-10-49-04	880.47	
					Operative IQ Inventory/Asset Mngmnt	001-513-522-10-49-04	2,481.69	
					RFID Data Service License Fee	001-513-522-10-49-04	107.90	
0464	PERFORMANCE RADIATOR PACIF	25-01982					225.31	
	9254874	Shop Parts	Invoice	09/04/2025	Shop Parts	050-511-522-60-34-01	225.31	
0466	PETROCARD, INC.	25-01983					2,834.68	
	C828239	OnSite Mobile Fueling Service - ST 71,	Invoice	08/26/2025	OnSite Mobile Fueling Service - ST 71,	001-504-522-20-32-00	1,417.34	
						001-509-522-20-32-00	1,417.34	
0484	PURCELL TIRE & SERVICE CENTER	25-01984					150.43	
	24278853	Shop Parts	Invoice	08/26/2025	Shop Parts	050-511-522-60-34-01	150.43	
1937	RAIRDON'S OF MONROE	25-01985					4,617.26	
	26883	Shop Parts	Invoice	08/15/2025	Shop Parts	050-511-522-60-34-01	5,279.21	
	26973	Shop Parts	Invoice	08/20/2025	Shop Parts	050-511-522-60-34-01	140.08	
	26975	Shop Parts	Invoice	08/20/2025	Shop Parts	050-511-522-60-34-01	291.97	
	CM-26883-1	Shop Parts	Credit Memo	08/20/2025	Shop Parts	050-511-522-60-34-01	-1,094.00	
0494	REPUBLIC SERVICES #197	25-01986					310.44	
	0197-003579746	Refuse - Admin Building	Invoice	08/31/2025	Refuse - Admin Building	001-507-522-50-47-04	158.32	
						300-507-522-50-47-00	152.12	
0494	REPUBLIC SERVICES #197	25-01987					282.26	
	0197-003579792	Refuse - ST 32	Invoice	08/31/2025	Refuse - ST 32	001-507-522-50-47-04	282.26	
0494	REPUBLIC SERVICES #197	25-01988					343.20	
	0197-003579140	Refuse - ST 31	Invoice	08/31/2025	Refuse - ST 31	001-507-522-50-47-04	343.20	
0494	REPUBLIC SERVICES #197	25-01989					936.64	
	0197-003579729	Recycling - ST 31	Invoice	08/31/2025	Recycling - ST 31	001-507-522-50-47-04	936.64	
0494	REPUBLIC SERVICES #197	25-01990					124.35	
	0197-003580053	Recycling - ST 32	Invoice	08/31/2025	Recycling - ST 32	001-507-522-50-47-04	124.35	

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor #		Vendor Name	Docket/Claim #	Payment Amount			
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
1921	SEA-WESTERN INC	25-01991					14,863.66
	INV43007	C5 Mask w/ Kevlar Headnet	Invoice	05/21/2025	C5 Mask w/ Kevlar Headnet	001-504-522-20-31-03	443.99
	INV45869	Turnout/Bunker Gear - Boots x14	Invoice	08/27/2025	Turnout/Bunker Gear - Boots x14	303-504-594-20-64-04	7,114.02
	INV45932	Compressor System Service	Invoice	08/28/2025	Compressor System Service	001-504-522-20-41-01	1,397.31
	INV46106	Coat Patch x3	Invoice	08/31/2025	Coat Patch x3	001-504-522-20-31-10	285.86
	INV46141	Coat Patch	Invoice	08/31/2025	Coat Patch	001-504-522-20-31-10	121.04
	INV46143	Turnout/Bunker Gear - B. Gilbert Repl	Invoice	08/31/2025	Turnout/Bunker Gear - B. Gilbert Repl	303-504-594-20-64-04	4,680.27
	INV46244	Duty Boots	Invoice	08/31/2025	Duty Boots	303-504-594-20-64-04	518.13
	INV46313	Velcro Hanging Name Plate	Invoice	08/25/2025	Velcro Hanging Name Plate	001-504-522-20-31-07	93.71
	INV46354	Firefighting Gloves x2	Invoice	09/03/2025	Firefighting Gloves x2	303-504-594-20-64-04	209.33
0544	SILVER LAKE WATER & SEWER DI	25-01992					158.51
	ST77-AUG25	Water & Sewer - ST 77	Invoice	08/31/2025	Water & Sewer - ST 77	001-507-522-50-47-02	158.51
0544	SILVER LAKE WATER & SEWER DI	25-01993					213.10
	ST77FM-AUG25	Water (Fire Meter) - ST 77	Invoice	08/31/2025	Water (Fire Meter) - ST 77	001-507-522-50-47-02	213.10
0550	SMARSH INC	25-01994					197.28
	INV-294133	Electronic Communications Archiving S	Invoice	08/31/2025	Electronic Communications Archiving S	001-513-522-10-41-04	197.28
1950	SNOHOMISH AND ISLAND COUN	25-01995					150.00
	2025 ANNUAL DUES	2025 District Membership Dues/Renev	Invoice	08/25/2025	2025 District Membership Dues/Renev	001-501-522-10-49-01	150.00
1547	SNOHOMISH COUNTY 911	25-01996					94,358.55
	8604	Monthly Dispatch Services (Assessmen	Invoice	09/03/2025	Monthly Dispatch Services (Assessmen	001-504-528-00-41-00	17,818.15
						001-509-528-00-41-00	73,267.64
	8626	Monthly EPCR	Invoice	09/01/2025	Monthly Electronic Patient Care Repor	001-509-522-20-49-02	1,247.16
	8638	Managed Laptop Leases (Monthly)	Invoice	09/01/2025	Managed Laptop Leases (Monthly)	303-504-591-22-70-00	814.69
						303-509-591-22-70-00	1,210.91
0565	SNOHOMISH COUNTY PUD	25-01997					1,210.23
	1229666097	Electricity - ST 71	Invoice	08/26/2025	Electricity - ST 71	001-507-522-50-47-01	1,210.23
0565	SNOHOMISH COUNTY PUD	25-01998					328.78
	12678729	Electricity - ST 83	Invoice	08/27/2025	Electricity - ST 83	001-507-522-50-47-01	328.78
0565	SNOHOMISH COUNTY PUD	25-01999					864.72
	155993991	Electricity - ST 33	Invoice	08/27/2025	Electricity - ST 33	001-507-522-50-47-01	864.72
0565	SNOHOMISH COUNTY PUD	25-02000					241.23
	165527246	Electricity - ST 32	Invoice	08/25/2025	Electricity - ST 32	001-507-522-50-47-01	241.23
0565	SNOHOMISH COUNTY PUD	25-02001					131.30
	106487540	Electricity - ST 74/Logistics Bldg	Invoice	08/21/2025	Electricity - ST 74/Logistics Bldg	001-507-522-50-47-01	131.30

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
1536	SNOHOMISH REGIONAL FIRE & R	25-02002					475.86
	EXCISE TAX-JUL25-2	Sales & Use Tax July 2025 Late Filling F	Invoice	08/01/2025	Sales & Use Tax July 2025 Late Filling F	001-502-522-10-49-06	5.05
	LEASE TAX-QTR1/2024-2	LEASEHOLD TAX QUARTER 1 2024 LATI	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 1 2024 LATI	300-507-589-30-00-00	98.92
	LEASE TAX-QTR2/2024-2	LEASEHOLD TAX QUARTER 2 2024 LATI	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 3 2024	300-507-589-30-00-00	81.01
	LEASE TAX-QTR3/2023-2	LEASEHOLD TAX QUARTER 3 2023 LATI	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 3 2023 LATI	300-507-589-30-00-00	67.32
	LEASE TAX-QTR3/2024-2	LEASEHOLD TAX QUARTER 3 2024 LATI	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 3 2024 LATI	300-507-589-30-00-00	63.11
	LEASE TAX-QTR4/2023-2	LEASEHOLD TAX QUARTER 4 2023 LATI	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 4 2023 LATI	300-507-589-30-00-00	115.68
	LEASE TAX-QTR4/2024-2	LEASEHOLD TAX QUARTER 4 2024 LATI	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 4 2024 LATI	300-507-589-30-00-00	44.77
1536	SNOHOMISH REGIONAL FIRE & R	25-02003					84,669.04
	Fire-08/27/2025	Apparatus Fleet Maintenance Services	Invoice	08/27/2025	Apparatus Fleet Maintenance - EMS U	001-504-522-20-48-01	32,075.39
					Apparatus Fleet Maintenance - Suppre	001-504-522-20-48-01	52,593.65
1536	SNOHOMISH REGIONAL FIRE & R	25-02004					906.17
	EXCISE TAX-AUG25	Sales & Use Tax - August 2025	Invoice	09/01/2025	Sales & Use Tax - August 2025	001-505-522-30-31-00	5.64
					Sales & Use Tax - August 2025	001-514-522-20-31-09	900.53
1935	SNOHOMISH VALLEY ROOFING IN	25-02005					437.24
	36414	Dumpster Rental (17yd) - ST83	Invoice	08/27/2025	Dumpster Rental (17yd) - ST83	001-506-522-45-31-03	437.24
0567	SNURE LAW OFFICE, PSC	25-02006					2,070.00
	AUG2025	Monthly Attorney Services (August)	Invoice	09/02/2025	Monthly Attorney Services (August)	001-512-522-10-41-03	2,070.00
2400	SNURE SEMINARS	25-02007					200.00
	20251022-SnohomishFR	Snure Seminar25 Reg - Park,Schoof,Lur	Invoice	09/04/2025	Snure Seminar25 Reg - Park,Schoof,Lur	001-501-522-45-49-01	200.00
0572	SPEEDWAY CHEVROLET	25-02008					162.96
	147416	Shop Parts	Invoice	08/12/2025	Shop Parts	050-511-522-60-34-01	162.96
2057	SPRAGUE PEST SOLUTIONS	25-02009					1,006.15
	5874545	Monthly Pest Control Services - ST 81	Invoice	08/29/2025	Monthly Pest Control Services - ST 81	001-507-522-50-41-00	120.02
	5907179	Monthly Pest Control Servcs - ST 74/Lo	Invoice	08/21/2025	Monthly Pest Control Servcs - ST 74/Lo	001-507-522-50-41-00	120.02
	5907181	Monthly Pest Control Services - ST 82	Invoice	08/27/2025	Monthly Pest Control Services - ST 82	001-507-522-50-41-00	120.02
	5907184	Monthly Pest Control Services - ST 77	Invoice	08/22/2025	Monthly Pest Control Services - ST 77	001-507-522-50-41-00	120.02
	5907185	Monthly Pest Control Services - ST 72	Invoice	08/24/2025	Monthly Pest Control Services - ST 72	001-507-522-50-41-00	129.84
	5907186	Monthly Pest Control Services - ST 71	Invoice	08/30/2025	Monthly Pest Control Services - ST 71	001-507-522-50-41-00	120.02
	5907187	Monthly Pest Control Services - ST 33	Invoice	08/23/2025	Monthly Pest Control Services - ST 33	001-507-522-50-41-00	144.07
	5941864	Monthly Pest Control Services - ST 32	Invoice	09/01/2025	Monthly Pest Control Services - ST 32	001-507-522-50-41-00	132.14
2379	SRFR - PETTY CASH	25-02010					557.41
	2077	Transport Refund - Coleen Junor	Invoice	08/26/2025	Transport Refund - Coleen Junor	001-509-522-26-49-00	115.02
	2078	Transport Refund - Troy Thompson	Invoice	08/26/2025	Transport Refund - - Troy Thompson	001-509-522-26-49-00	50.00
	2079	Transport Refund - PRS	Invoice	08/26/2025	Transport Refund - PRS	001-509-522-26-49-00	392.39

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
0580	STATE OF WA DEPARTMENT OF F	25-02011					470.81
	LEASETAX-QTR1/2024-2	LEASHOLD TAX QUARTER 1 2024 LATE	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 1 2024 LATI	630-512-589-00-00-00	98.92
	LEASETAX-QTR2/2024-2	LEASHOLD TAX QUARTER 2 2024 LATE	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 2 2024 LATI	630-512-589-00-00-00	81.01
	LEASETAX-QTR3/2023-2	LEASHOLD TAX QUARTER 3 2023 LATE	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 3 2023 LATE	630-512-589-00-00-00	67.32
	LEASETAX-QTR3/2024-2	LEASHOLD TAX QUARTER 3 2024 LATE	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 3 2024 LATE	300-507-589-30-00-00	63.11
	LEASETAX-QTR4/2023-2	LEASHOLD TAX QUARTER 4 2023 LATE	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 4 2023 LATE	630-512-589-00-00-00	115.68
	LEASETAX-QTR4/2024-2	LEASHOLD TAX QUARTER 4 2024 LATE	Invoice	09/05/2025	LEASEHOLD TAX QUARTER 4 2024 LATE	630-512-589-00-00-00	44.77
0580	STATE OF WA DEPARTMENT OF F	25-02012					5.05
	EXCISE TAX-JUL25-2	Sales & Use Tax July 2025 Late Filling F	Invoice	08/01/2025	Sales & Use Tax - MONTH 2025 (600-3	630-512-589-00-00-00	5.05
0580	STATE OF WA DEPARTMENT OF F	25-02013					906.17
	EXCISE TAX-AUG25	Sales & Use Tax - August 2025 (600-35	Invoice	09/01/2025	Sales & Use Tax - MONTH 2025 (600-3	630-512-589-00-00-00	906.17
2184	STERICYCLE, INC.	25-02014					93.24
	8011864845	Biohazardous/Medical Waste Disposal	Invoice	08/31/2025	Biohazardous/Medical Waste Disposal	001-509-522-20-41-06	93.24
1634	STRYKER MEDICAL	25-02015					1,647.43
	9209937134	Ped Adhesive Sensor x2	Invoice	08/04/2025	Peds Adhesive Sensor x2	001-509-522-30-31-01	722.07
	9209959725	LifePak Bag Assembly x2	Invoice	08/06/2025	LifePak Bag Assembly x2	001-509-522-30-31-01	296.08
	9209983060	Pediatric SpO2 Sensor LP15 (Disposabl	Invoice	08/08/2025	Pediatric SpO2 Sensor LP15 (Disposabl	001-509-522-30-31-01	534.11
	9209992660	Strap Bag Assembly x2	Invoice	08/11/2025	Strap Bag Assembly x2	001-509-522-30-31-01	95.17
1981	SUMMIT LAW GROUP, PLLC	25-02016					1,950.00
	165641	Attorney Legal Service Fees ( Payroll Is	Invoice	08/19/2025	Attorney Legal Service Fees ( Payroll Is	001-512-522-10-41-03	1,950.00
2415	SUPERIOR SEPTIC SERVICE, LLC	25-02017					5,044.64
	26450540	Septic Tank Maint. (Pumped Septic Tar	Invoice	08/08/2025	Septic Tank Maint. (Pumped Septic Tar	001-507-522-50-48-00	857.23
	2659228	Septic Tank Maint. (Pumped Septic Tar	Invoice	08/26/2025	Septic Tank Maint. (Pumped Septic Tar	001-507-522-50-48-00	857.23
	26740572	Septic Tank Maint. (Pumped Septic Tar	Invoice	08/22/2025	Septic Tank Maint. (Pumped Septic Tar	001-507-522-50-48-00	758.49
	26859740	Septic Tank Maint. (Pumped Septic Tar	Invoice	08/29/2025	Septic Tank Maint. (Pumped Septic Tar	001-507-522-50-48-00	857.23
	26900700	Septic Tank Maint. (Pumped Septic Tar	Invoice	09/02/2025	Septic Tank Maint. (Pumped Septic Tar	001-507-522-50-48-00	857.23
	26900754	Septic Tank Maint. (Pumped Septic Tar	Invoice	09/05/2025	Septic Tank Maint. (Pumped Septic Tar	001-507-522-50-48-00	857.23
1576	THE SHERWIN-WILLIAMS CO	25-02018					57.33
	5944-9	1 GAL PI PROCRYL PR M GR	Invoice	08/18/2025	1 GAL PI PROCRYL PR M GR	001-507-522-50-48-00	57.33
1624	TK ELEVATOR CORPORATION	25-02019					923.49
	3008791041	Elevator Maintenance (Sept/Oct/Nov)	Invoice	09/01/2025	Elevator Maintenance - Admin Bldg	001-507-522-50-48-00	923.49
2517	TOTAL LANDSCAPE CORPORATIO	25-02020					6,132.71
	8383	Landscape Maintenance (All Stations) -	Invoice	08/31/2025	Landscape Maintenance (All Stations) -	001-507-522-50-41-00	6,132.71
0610	TRUE NORTH EMERGENCY EQUIP	25-02021					5,338.43
	A23055	Shop Parts	Invoice	08/01/2025	Shop Parts	050-511-522-60-34-01	1,480.53
	A23098	Shop Parts	Invoice	08/05/2025	Shop Parts	050-511-522-60-34-01	329.67
	A23190	Shop Parts	Invoice	08/12/2025	Shop Parts	050-511-522-60-34-01	1,364.98
	A23222	Shop Parts	Invoice	08/14/2025	Shop Parts	050-511-522-60-34-01	1,330.80
	A23233	Shop Parts	Invoice	08/14/2025	Shop Parts	050-511-522-60-34-01	252.36
	A23369	Shop Parts	Invoice	08/22/2025	Shop Parts	050-511-522-60-34-01	580.09

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0633	VERIZON WIRELESS SERVICES LLC	25-02022					12.37
	6121097541	District Cell Phones	Invoice	08/15/2025	District Cell Phones - Fire	001-513-522-10-42-00	12.37
0633	VERIZON WIRELESS SERVICES LLC	25-02023					4,909.70
	6121097540	District Cell Phones	Invoice	08/15/2025	District Cell Phones - Fire	001-513-522-10-42-00	4,869.71
					District Cell Phones - Shop	050-511-522-60-42-00	39.99
0040	VESTIS	25-02024					214.07
	6560624486	Shop Supplies/Uniform Rental/Laundry	Invoice	08/21/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	63.42
	6560627747	Shop Supplies/Uniform Rental/Laundry	Invoice	08/28/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	62.94
	6560627748	Maint. Srvcs Towels, Floor Mat & Mop	Invoice	08/28/2025	Maint. Srvcs Towels, Floor Mat & Mop	001-507-522-50-48-00	26.52
	6560631488	Shop Supplies/Uniform Rental/Laundry	Invoice	09/04/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	61.19
0643	WASHINGTON STATE DEPARTME	25-02025					2,962.29
	18025719	Wildland tools and equipment	Invoice	08/26/2025	Combination Tool	001-514-522-20-35-01	294.66
					Gasket - QT Adapter Grooved	001-514-522-20-35-01	24.24
					Gasket 1.5" Seat	001-514-522-20-35-01	14.88
					Hoe Rogue	001-514-522-20-35-01	247.08
					Hose 1 1/2" Hotline (1/4 Turn) 100'	001-514-522-20-35-01	1,485.84
					Hose 1" Hotline (1/4 Turn) 100'	001-514-522-20-35-01	656.55
					Pulaski	001-514-522-20-35-01	239.04
0648	WASTE MANAGEMENT NORTHW	25-02026					185.59
	1086189-4968-0	Refuse - ST 81	Invoice	09/01/2025	Refuse - ST 81	001-507-522-50-47-04	185.59
0648	WASTE MANAGEMENT NORTHW	25-02027					357.08
	2192908-2677-1	Refuse & Recycle - ST 77	Invoice	09/01/2025	Refuse & Recycle - ST 77	001-507-522-50-47-04	357.08
0648	WASTE MANAGEMENT NORTHW	25-02028					444.88
	2193083-2677-2	Recycling - ST 71	Invoice	09/01/2025	Recycling - ST 71	001-507-522-50-47-04	444.88
0648	WASTE MANAGEMENT NORTHW	25-02029					802.61
	2193159-2677-0	Recycling - Admin Bldg	Invoice	09/01/2025	Recycling - Admin Bldg	001-507-522-50-47-04	409.33
						300-507-522-50-47-00	393.28
0648	WASTE MANAGEMENT NORTHW	25-02030					610.03
	2194252-2677-2	Recycling - ST 33	Invoice	09/08/2025	Recycling - ST 33	001-507-522-50-47-04	610.03
0648	WASTE MANAGEMENT NORTHW	25-02031					473.65
	2192844-2677-8	Refuse & Recycle - ST 74/Logistics Bldg	Invoice	09/01/2025	Refuse & Recycle - ST 74/Logistics Bldg	001-507-522-50-47-04	473.65
0648	WASTE MANAGEMENT NORTHW	25-02032					322.02
	2193452-2677-9	Refuse & Recycle - ST 73	Invoice	09/01/2025	Refuse & Recycle - ST 73	001-507-522-50-47-04	322.02
0648	WASTE MANAGEMENT NORTHW	25-02033					226.07
	2192715-2677-0	Refuse - ST 71	Invoice	09/01/2025	Refuse - ST 71	001-507-522-50-47-04	226.07
0648	WASTE MANAGEMENT NORTHW	25-02034					666.85
	1085997-4968-7	Refuse & Recycle - ST 82	Invoice	09/01/2025	Refuse & Recycle - ST 82	001-507-522-50-47-04	666.85

## Docket of Claims Register

APPKT01941 - 09.11.2025 Board Meeting AL

Vendor Name		Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
0648	WASTE MANAGEMENT NORTHW	25-02035						207.41
	2194251-2677-4	Refuse - ST 33	Invoice	09/01/2025	Refuse - ST 33	001-507-522-50-47-04	207.41	
0648	WASTE MANAGEMENT NORTHW	25-02036						318.78
	1086188-4968-2	Refuse - ST 81	Invoice	09/01/2025	Refuse - ST 81	001-507-522-50-47-04	318.78	
0648	WASTE MANAGEMENT NORTHW	25-02037						301.95
	9673790-4968-7	Refuse & Recycle - ST 83	Invoice	09/01/2025	Refuse & Recycle - ST 83	001-507-522-50-47-04	301.95	
0648	WASTE MANAGEMENT NORTHW	25-02038						281.55
	2193084-2677-0	Recycling - ST 71	Invoice	09/01/2025	Recycling - ST 71	001-507-522-50-47-04	281.55	
0648	WASTE MANAGEMENT NORTHW	25-02039						117.54
	2192714-2677-3	Refuse - ST 72	Invoice	09/01/2025	Refuse - ST 72	001-507-522-50-47-04	117.54	
2129	WEX BANK	25-02040						21,407.10
	106992996	Apparatus Fuel	Invoice	08/31/2025	Apparatus Fuel - EMS	001-509-522-20-32-00	10,537.91	
					Apparatus Fuel - Shop	050-511-522-60-32-00	331.29	
					Apparatus Fuel - Suppression	001-504-522-20-32-00	10,537.90	
0665	WHELEN ENGINEERING COMPAN	25-02041						8,075.94
	74027	Shop Parts	Invoice	08/07/2025	Shop Parts	050-511-522-60-34-01	7,406.09	
	742576	Shop Parts	Invoice	08/12/2025	Shop Parts	050-511-522-60-34-01	180.12	
	745787	Shop Parts	Invoice	08/18/2025	Shop Parts	050-511-522-60-34-01	489.73	
2011	ZIPLY FIBER	25-02042						280.65
	ST33-AUGSEPT25	Elevator & Fire Alarm Phone Lines/Con	Invoice	08/14/2025	Elevator & Fire Alarm Phone Lines/Con	001-513-522-50-42-01	280.65	
						<b>Total Claims: 126</b>	<b>Total Payment Amount:</b>	<b>915,917.81</b>

# Snohomish Regional Fire and Rescue

## Claims Voucher Summary

09/09/2025

Page 1 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures: \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
25-01917	ALLSTREAM BUSINESS US, INC		540.53
25-01918	ALLSTREAM BUSINESS US, INC		410.76
25-01919	AM SIGNAL, LLC		1,774.47
25-01920	AMAZON CAPITAL SERVICES, INC		1,324.58
25-01921	AMERICAN 3B SCIENTIFIC, LP		2,692.11
25-01922	ANACONDA NETWORKS INC		1,440.12
25-01923	AT&T MOBILITY LLC		3,839.42
25-01924	B&H FIRE AND SECURITY		147.02
25-01925	BICKFORD MOTORS, INC.		2,027.45
25-01926	BOUND TREE MEDICAL, LLC		8,312.30
25-01927	BRAKE & CLUTCH SUPPLY INC		1,716.32
25-01928	BRITTANY BAZINET		106.03
25-01929	BUD CLARY AUTO GROUP		484.02
25-01930	CENTRAL WELDING SUPPLY		1,153.45
25-01931	CHAMPION BOLT & SUPPLY INC		460.39
25-01932	CHINOOK LUMBER		2,597.50
25-01933	CITY OF ELLENSBURG		73.18
25-01934	CLEARFLY COMMUNICATIONS		773.08
25-01935	COMCAST BUSINESS		322.19
25-01936	COMDATA INC.		3,519.99
25-01937	CONWAY SHIELDS		984.60
25-01938	CRESSY DOOR COMPANY, INC		475.46
25-01939	CROSS VALLEY WATER DISTRICT		969.45
25-01940	CROSS VALLEY WATER DISTRICT		374.16
25-01941	CROSS VALLEY WATER DISTRICT		2,268.83
25-01942	CROWN FIRE PROTECTION		5,075.36
25-01943	CSD ATTORNEYS AT LAW P.S.		49,777.38
25-01944	CURALINC HEALTHCARE		720.20
25-01945	DICK'S TOWING, INC.		388.67
25-01946	DIRECTV, LLC		120.98
25-01947	DONNA BRESKE & ASSOCIATES, LLC		466.25
Page Total			95,336.25
Cumulative Total			95,336.25



# Snohomish Regional Fire and Rescue

## Claims Voucher Summary

09/09/2025

Page 2 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures: \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
25-01948	ELECTRONIC BUSINESS MACHINES		268.00
25-01949	ESO SOLUTIONS, INC		10,332.84
25-01950	EVERGREEN POWER SYSTEMS, INC		929.05
25-01951	FIRST ARRIVING IO, INC		6,191.00
25-01952	FIRST CLASS BUILDING SUPPLY AND SERVICES		2,687.00
25-01953	FITNESS EXPERTS		439.39
25-01954	GALLS, LLC		4,677.36
25-01955	GENCAP CONSTRUCTION CORP.		78,542.36
25-01956	GENERAL FIRE APPARATUS		463.60
25-01957	GRAINGER		672.37
25-01958	HEALTHFORCE PARTNERS INC.		900.00
25-01959	HIGHWAY AUTO SUPPLY		7.79
25-01960	HILL STREET CLEANERS		248.34
25-01961	IMS ALLIANCE		101.30
25-01962	IRON MOUNTAIN INC		824.28
25-01963	ISOUTSOURCE		8,083.30
25-01964	KENT D. BRUCE CO., LLC		928.50
25-01965	L.N. CURTIS & SONS		1,315.59
25-01966	LAKE STEVENS SEWER DISTRICT		318.08
25-01967	LAKE STEVENS SEWER DISTRICT		397.87
25-01968	LEMAY MOBILE SHREDDING		114.80
25-01969	LES SCHWAB WAREHOUSE CENTER		79.78
25-01970	LIFE-ASSIST INC		5,393.34
25-01971	LION GROUP INC.		7,896.96
25-01972	LOWE'S		43.75
25-01973	MATT JAMES		28.00
25-01974	MATTHEW J. BEECROFT		4,000.00
25-01975	MEGAN MCGREW		1,200.00
25-01976	MES SERVICE COMPANY, LLC		738.48
25-01977	MICHAEL MCCONNELL		1,571.20
25-01978	MONROE PARTS HOUSE INC - NAPA		4,078.96
<b>Page Total</b>			143,473.29
<b>Cumulative Total</b>			238,809.54

# Snohomish Regional Fire and Rescue

## Claims Voucher Summary

09/09/2025

Page 3 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures: \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
25-01979	MUNSON BOATS		391,603.93
25-01980	NATIONAL TESTING NETWORK, INC.		850.00
25-01981	OPERATIVE IQ		5,880.15
25-01982	PERFORMANCE RADIATOR PACIFIC, LLC		225.31
25-01983	PETROCARD, INC.		2,834.68
25-01984	PURCELL TIRE & SERVICE CENTER		150.43
25-01985	RAIRDON'S OF MONROE		4,617.26
25-01986	REPUBLIC SERVICES #197		310.44
25-01987	REPUBLIC SERVICES #197		282.26
25-01988	REPUBLIC SERVICES #197		343.20
25-01989	REPUBLIC SERVICES #197		936.64
25-01990	REPUBLIC SERVICES #197		124.35
25-01991	SEA-WESTERN INC		14,863.66
25-01992	SILVER LAKE WATER & SEWER DISTRICT		158.51
25-01993	SILVER LAKE WATER & SEWER DISTRICT		213.10
25-01994	SMARSH INC		197.28
25-01995	SNOHOMISH AND ISLAND COUNTY FIRE COMMISSIONERS ASSC		150.00
25-01996	SNOHOMISH COUNTY 911		94,358.55
25-01997	SNOHOMISH COUNTY PUD		1,210.23
25-01998	SNOHOMISH COUNTY PUD		328.78
25-01999	SNOHOMISH COUNTY PUD		864.72
25-02000	SNOHOMISH COUNTY PUD		241.23
25-02001	SNOHOMISH COUNTY PUD		131.30
25-02002	SNOHOMISH REGIONAL FIRE & RESCUE		475.86
25-02003	SNOHOMISH REGIONAL FIRE & RESCUE		84,669.04
25-02004	SNOHOMISH REGIONAL FIRE & RESCUE		906.17
25-02005	SNOHOMISH VALLEY ROOFING INC		437.24
25-02006	SNURE LAW OFFICE, PSC		2,070.00
25-02007	SNURE SEMINARS		200.00
25-02008	SPEEDWAY CHEVROLET		162.96
25-02009	SPRAGUE PEST SOLUTIONS		1,006.15
<b>Page Total</b>			610,803.43
<b>Cumulative Total</b>			849,612.97

# Snohomish Regional Fire and Rescue

## Claims Voucher Summary

09/09/2025

Page 4 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures: \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
25-02010	SRFR - PETTY CASH		557.41
25-02011	STATE OF WA DEPARTMENT OF REVENUE		470.81
25-02012	STATE OF WA DEPARTMENT OF REVENUE		5.05
25-02013	STATE OF WA DEPARTMENT OF REVENUE		906.17
25-02014	STERICYCLE, INC.		93.24
25-02015	STRYKER MEDICAL		1,647.43
25-02016	SUMMIT LAW GROUP, PLLC		1,950.00
25-02017	SUPERIOR SEPTIC SERVICE, LLC		5,044.64
25-02018	THE SHERWIN-WILLIAMS CO		57.33
25-02019	TK ELEVATOR CORPORATION		923.49
25-02020	TOTAL LANDSCAPE CORPORATION		6,132.71
25-02021	TRUE NORTH EMERGENCY EQUIPMENT		5,338.43
25-02022	VERIZON WIRELESS SERVICES LLC		12.37
25-02023	VERIZON WIRELESS SERVICES LLC		4,909.70
25-02024	VESTIS		214.07
25-02025	WASHINGTON STATE DEPARTMENT OF NATURAL RESOURCES		2,962.29
25-02026	WASTE MANAGEMENT NORTHWEST		185.59
25-02027	WASTE MANAGEMENT NORTHWEST		357.08
25-02028	WASTE MANAGEMENT NORTHWEST		444.88
25-02029	WASTE MANAGEMENT NORTHWEST		802.61
25-02030	WASTE MANAGEMENT NORTHWEST		610.03
25-02031	WASTE MANAGEMENT NORTHWEST		473.65
25-02032	WASTE MANAGEMENT NORTHWEST		322.02
25-02033	WASTE MANAGEMENT NORTHWEST		226.07
25-02034	WASTE MANAGEMENT NORTHWEST		666.85
25-02035	WASTE MANAGEMENT NORTHWEST		207.41
25-02036	WASTE MANAGEMENT NORTHWEST		318.78
25-02037	WASTE MANAGEMENT NORTHWEST		301.95
25-02038	WASTE MANAGEMENT NORTHWEST		281.55
25-02039	WASTE MANAGEMENT NORTHWEST		117.54
25-02040	WEX BANK		21,407.10
<b>Page Total</b>			57,948.25
<b>Cumulative Total</b>			907,561.22

# Snohomish Regional Fire and Rescue

## Claims Voucher Summary

09/09/2025

Page 5 of 5

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
25-02041	WHELEN ENGINEERING COMPANY		8,075.94
25-02042	ZIPLY FIBER		280.65

**Page Total**

8,356.59

**Cumulative Total**

915,917.81



## Payroll Summary and Authorization Form for the:

9/15/2025 Payroll

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

**District Name: Snohomish Regional Fire & Rescue**

**Direct Deposits:** \$1,188,929.83

**Paper Checks:** \$12,304.95

**Taxes:** \$369,198.00

**Allowed in the sum of:** \$1,570,432.78

Reviewed by: Brandon Vargas  
District Administrative Coordinator

Prepared by: Erick Ramirez  
Payroll Specialist

Approved by Commissioners:

Davin Alsin

Jeff Schaub

Rick Edwards

Jim Steinruck

Troy Elmore

Roy Waugh

Randy Fay



**SNOHOMISH REGIONAL FIRE & RESCUE**

## **BOARD OF FIRE COMMISSIONERS MEETING MINUTES**

### **SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

August 28, 2025, 1730 hours

#### **CALL TO ORDER**

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Alsin, Commissioner Edwards, Chairman Elmore, and Commissioner Steinruck; and via Zoom were Commissioner Waugh, Vice Chairman Fay, Commissioner Schaub, and District Secretary Snure.

#### **PUBLIC COMMENT**

N/A

#### **UNION COMMENT**

N/A

#### **DISTRICT HIGHLIGHTS**

##### *Badge Ceremony*

Chief Park welcomed everyone and introduced the Badge Ceremony this evening. He presented the badge to the family so they could pin it on their loved one, and he gave the oath for Snohomish Regional Fire & Rescue. Congratulations to Captain John Rouse and thank you to the family for their ongoing support!

##### *Capital Facilities Project Update Stations 32 & 81*

Deputy Chief Rasmussen commented that the new Stations 81 and 32 are progressing through the design phase, with Station 81 set to be a 16,000 sq ft, two-story building and Station 32 set to be a 11,500 sq ft, one-story facility. Construction is set to begin in June 2026, with completion expected in September 2027.

#### **CHIEF'S REPORT**

As presented. Chief Park highlighted the Monroe Parade on Saturday, August 23, and thanked everyone who attended. Chief Park congratulated Cory Odgers on the recent promotion to Lieutenant MSO, the first in SRFR history! Congratulations Cory! Additionally, on Saturday, August 23, our SRFR softball team won their softball game with a walk-off double against the Lake Stevens Police Department. Thank you to everyone who participated! Chief Park concluded by reminding everyone about the upcoming Fire Prevention Week Open House on October 4 at Station 31 and the Monroe Senior Center Spaghetti Dinner on September 26.



## SNOHOMISH REGIONAL FIRE & RESCUE

### COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	7/22/25	9/23/25	No
Finance Committee	Elmore	8/28/25	9/25/25	Yes
Sno911	Waugh	8/21/25	9/18/25	Yes
Sno-Isle Commissioners	Fay	7/3/25	9/4/25	No
Leadership Meeting	Schaub	5/15/25	9/18/25	No
Policy Committee	Schaub	8/14/25	9/11/25	No
Community Advisory Committee	TBD	6/25/25	11/12/25	No

*Finance Committee* - The Finance Committee meeting featured a light agenda focused primarily on the update on the Affordable Care Act reporting.

*Sno911* - Commissioner Waugh was disconnected from the Zoom call and will provide an update at the next Board Meeting on Thursday, September 11.

### COMMITTEE MEETING MINUTES

N/A

### CONSENT AGENDA

#### **Approval of Vouchers**

Benefits Vouchers: 25-01798 to 25-01808; (\$765,352.12)

AP Vouchers: 25-01809 to 25-01900; (\$580,275.37)

#### **Approval of Payroll**

August 30, 2025 Payroll (\$1,559,889.62)

#### **Approval of Minutes**

Approve Regular Board Meeting Minutes August 14, 2025

#### **Motion to approve the Consent Agenda as submitted.**

Motion by Chairman Elmore and 2nd by Commissioner Edwards.

On vote 6/0.

### OLD BUSINESS

#### **Discussion**

N/A



## Action

### *Policy Review*

- Policy 400 Fire Inspections
- Policy 403 Code Enforcement
- Policy 407 Maximum Occupancy – Overcrowding

### *Legacy Policies to Rescind*

- 1-7 Uniform and Dress Code
- 1-8 Displaying Fire Department Identification on Private Vehicles
- 1-11 Training
- 1-12 Use of Department Owned Vehicles
- 1-13 Station Security
- 1-15 Safety
- 1-16 Personal Protective Equipment (PPE)
- 1-17 Vehicle Accident Prevention and Reporting
- 1-18 Preventive Maintenance of Fire District Vehicles
- 1-21 Emergency Incident Reporting
- 1-22 Response to Requests for Assistance
- 1-24 Radio Communication System

**Motion to approve Policies 400, 403, and 407 & to rescind Legacy Policies 1-7, 1-8, 1-11, 1-12, 1-13, 1-15, 1-16, 1-17, 1-18, 1-21, 1-22, and 1-24 as submitted.**

Motion by Commissioner Steinruck and 2nd by Commissioner Edwards.

On vote 6/0.

## **NEW BUSINESS**

### **Discussion**

#### *2025 2nd Quarter Finance Report*

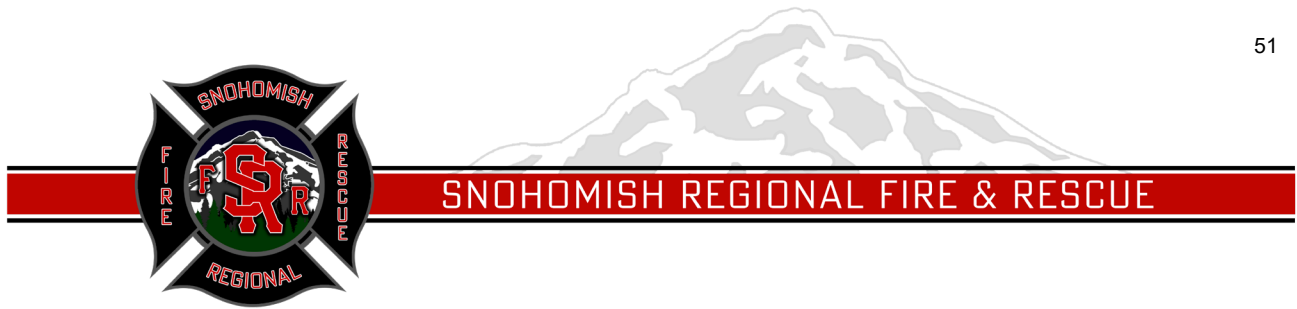
CFO Tabor presented the finance report for the 2nd Quarter of 2025 and confirmed that SRFR is performing as expected compared to previous years.

### *Policy Review*

- Policy 1000 Recruitment and Selection

Assistant Chief Messer provided the Board with a first formal review of the updated recruitment and selection policy.





#### *Legacy Policies to Rescind*

- 1-01 Policy Manual
- 2 Position Statement
- 4 Entrance Requirements for All Personnel
- 5 Employee Benefits
- 6 Local Board of Trustees
- 25 Energy Conservation

Chairman Elmore explained that the rescinded policies are part of a thorough review to include relevant historical practices and remove outdated or conflicting policies for clarity and consistency.

#### **Action**

N/A

#### **GOOD OF THE ORDER**

Commissioner Steinruck expressed gratitude for the dedication of the troops at the stations and the administrative staff, acknowledging their excellent work. He shared his appreciation for serving as a commissioner.

Vice Chairman Fay reaffirmed the district's commitment to transparency and invited public engagement. He suggested the Board consider strengthening efforts to monitor progress on the Sikora Report goals, noting that Chief Park is actively reviewing the report to ensure continued improvement.

#### **ATTENDANCE CHECK**

Regular Commissioner Meeting Thursday, September 11, 2025, at 1730 - Station 31 Training Room/Zoom

#### **EXECUTIVE SESSION**

RCW 42.30.110(1)(i): To Discuss Agency Litigation or Potential Pending Litigation with Legal Counsel

Chairman Elmore called for an Executive Session to begin at 1800 hours for 10 minutes, with no expected action to follow. Chairman Elmore resumed the regular Board of Commissioners Meeting at 1810 hours and announced that there is no decision at this time. Meeting moved to Adjournment.

#### **ADJOURNMENT**

Chairman Elmore adjourned the meeting at 1810 hours.



## Snohomish Regional Fire & Rescue

-----  
Commissioner Davin Alsin

-----  
Commissioner Jeff Schaub

-----  
Commissioner Rick Edwards

-----  
Commissioner Jim Steinruck

-----  
Chairman Troy Elmore

-----  
Commissioner Roy Waugh

-----  
Vice Chairman Randy Fay



# OLD BUSINESS

## DISCUSSION





# OLD BUSINESS

## ACTION





## Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

<b>Initiative Name:</b>	Draft Policy Approval #POL-25-07		
<b>Executive member responsible for guiding the initiative:</b> DC McConnell			
<b>Type of Action:</b>	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
<b>Initiative Description:</b> <ul style="list-style-type: none"> <li>• <b>Brief Description</b></li> <li>• <b>Goal of Initiative</b></li> <li>• <b>Initiative Results (deliverables)</b></li> <li>• <b>Connection to Strategic Plan</b></li> <li>• <b>Supporting Documentation (attach)</b> <ul style="list-style-type: none"> <li>○ <b>Scope of work</b></li> <li>○ <b>Contract(s)</b></li> <li>○ <b>Project proposal(s)</b></li> <li>○ <b>Presentation(s)</b></li> </ul> </li> <li>• <b>If Financial: Reason RAB must be approved outside of the annual budget process</b></li> </ul>			
The agency is working through adoption of updated policies developed in the Lexipol format. The policy approval process includes division head review, staff policy committee review, labor review, senior staff review, commission policy committee review, and final board adoption. This is an ongoing process requiring monthly review and approval. Draft Policy: <ul style="list-style-type: none"> <li>• 1000 Recruitment and Selection</li> </ul> Legacy Policies to be Rescinded: <ul style="list-style-type: none"> <li>• 1-01 Policy Manual</li> <li>• 2 Position Statement</li> <li>• 4 Entrance Requirements for All Personnel</li> <li>• 5 Employee Benefits</li> <li>• 6 Local Board of Trustees</li> <li>• 25 Energy Conservation</li> </ul>			
<b>Financial Impact:</b> <p>Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$</p> <p>Initial amount: \$</p> <p>Long-term annual amount(s): \$</p> <p>Currently Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> <li>• If yes: Fund(s)/line item(s) to be amended:</li> </ul>			
<b>Risk Assessment:</b> <p>Risk if approved: N/A</p> <p>Risk if not approved: Increased liability due to outdated policies that do not match current agency practices or meet organizational needs.</p>			

<b>Legal Review:</b>	
<input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> <li>• Contracts</li> <li>• Has been reviewed and approved by legal</li> <li>• Includes all costs</li> <li>• Includes term</li> <li>• Includes 'do not exceed' language</li> </ul> <input type="checkbox"/> N/A	
<b>Presented to, and Approved by, Senior Staff</b>	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Commissioner Sub-Committee Approval</b>	
Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>	
<b>For Fire Chief Approval:</b>	
<input checked="" type="checkbox"/> RAB document complete  <input checked="" type="checkbox"/> Supporting documentation attached  <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber)  <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i>  <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i>	
<b>RAB Executive: Confirmed email sent to Board by Fire Chief</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Board of Fire Commissioners</b>	RAB initiatives go through the following process: <ol style="list-style-type: none"> <li>1. Senior Staff approval to move forward to a committee/board</li> <li>2. Initiatives are introduced to the appropriate committee for review</li> <li>3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item             <ul style="list-style-type: none"> <li>○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes)</li> </ul> </li> <li>4. At a second commissioner meeting, initiatives may be assigned as an action item for approval</li> </ol>
<b>Execution:</b>	<b>It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.</b>

## Recruitment and Selection

### 1000.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the recruiting, selection, training, and retention processes utilized by Snohomish Regional Fire & Rescue. This policy supplements any rules that govern employment practices for Snohomish Regional Fire & Rescue.

### 1000.2 POLICY

In accordance with applicable federal, state, and local law, Snohomish Regional Fire & Rescue provides equal opportunities for applicants and district members regardless of actual or perceived race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, age, disability, pregnancy, genetic information, veteran status, marital status, and any other classification or status protected by law. The District does not show partiality or grant any special status to any applicant, member, or group of members unless otherwise required by law.

### 1000.3 RECRUITMENT

The Human Resources Division should employ a comprehensive recruitment and selection strategy, in collaboration with the respective division, to recruit and select members from a qualified and diverse pool of candidates.

The strategy should include:

- (a) Identification of racially and culturally diverse target markets.
- (b) Use of marketing strategies to target diverse applicant pools.
- (c) Expanded use of technology and maintenance of a strong internet presence. This may include an interactive district website and the use of district-managed social networking sites, if resources permit.
- (d) Expanded outreach through partnerships with media, community groups, citizen academies, local colleges, universities, and the military.
- (e) Member referral and recruitment incentive programs.
- (f) Consideration of shared or collaborative regional testing processes.
- (g) Use of a designated Recruitment Committee.

The Human Resources Division shall avoid advertising, recruiting, and screening practices that tend to stereotype, focus on homogeneous applicant pools, or screen applicants in a discriminatory manner.

The District should strive to facilitate and expedite the screening and testing process, and should periodically inform each candidate of his/her status in the recruiting process.

## *Recruitment and Selection*

---

### **1000.4 SELECTION PROCESS**

The District shall actively strive to identify a diverse group of candidates who have in some manner distinguished themselves as being outstanding prospects. Minimally, the District should employ a comprehensive screening, background investigation, and selection process that assesses cognitive and physical abilities and includes review and verification of the following:

- A comprehensive application for employment (including previous employment, references, current and prior addresses, education, military record)
- Driving record
- Reference checks
- Employment eligibility, including U.S. Citizenship and Immigration Services (USCIS) Employment Eligibility Verification Form I-9 and acceptable identity and employment authorization documents (documentation may be requested upon hire)
- Information obtained from public internet sites
- Financial history consistent with the Fair Credit Reporting Act (FCRA) and Washington law ([15 USC § 1681](#) et seq.; [RCW 19.182.020](#))
- Local, state, and federal criminal history record checks (after determination that the candidate is qualified for the position) ([RCW 49.94.010](#))
- Medical and psychological examination (may only be given after a conditional offer of employment)
- Review board or selection committee assessment

#### **1000.4.1 VETERAN PREFERENCE**

The District will provide veteran preference points as required by [RCW 41.04.010](#).

### **1000.5 EMPLOYEE BENEFITS**

- The policy of Snohomish Regional Fire & Rescue is to provide its employees with various welfare and pension benefits. Information and summary communications intended to explain these benefit plans will be furnished to all plan participants and beneficiaries on a timely and continuing basis. The District reserves the right to modify, amend, or terminate its welfare and pension benefits as they apply to all current, former, and retired employees in accordance with collective bargaining agreements, employment contracts, and as allowed by law. The administrator of each benefit plan has the discretionary authority to determine eligibility for benefits and to interpret the terms of the plan(s).
- The District offers certain benefits to eligible employees, including health, life, and disability insurance and pension and retirement plans. [For purposes of this policy, employees working 20 or more hours per week, in a regular position, are eligible for the total benefits package as provided for by Board policy, resolution or approved collective bargaining agreement.](#) Eligibility will depend upon the specific requirements of each benefit plan. The District also provides a number of other benefits such as leaves of absence and paid vacation, holidays, and sick days.



## *Recruitment and Selection*

---

- All benefits provided by the District are described in official documents which are kept on file by the Administrative & Finance Section. These documents are available for examination by any plan participant or beneficiary. In addition, these documents are the only official and binding materials concerning the district's welfare and pension benefits. All summaries and communications, both written and verbal, must refer to them as binding in cases of questions or disputes.
- The Administrative & Finance Section serves as administrator of the District's welfare and pension plans. The administrator is responsible for all communications and disclosures concerning district benefits and for compliance with all applicable laws and regulations. In addition, the administrator is available to answer questions concerning the benefit plans.
- Under certain provisions of the district's insurance and retirement plans, each employee must designate a beneficiary for the employee's death benefits. The designation must be made in writing and in a format acceptable to the administrator. The employee is responsible to maintain the proper beneficiary designations and to alert the administrator to any changes in status affecting eligibility and/or designations.

### **1000.6 BACKGROUND INVESTIGATION**

Every candidate shall undergo a thorough background investigation to verify his/her personal integrity and high ethical standards, and to identify any past behavior that may be indicative of the candidate's unsuitability to perform duties relevant to the operation of Snohomish Regional Fire & Rescue.

#### **1000.6.1 NOTICES**

The Human Resources Division shall ensure that investigations are conducted and notices provided in accordance with the requirements of the FCRA and Washington's Fair Credit Reporting Act ([15 USC § 1681d](#); [RCW 19.182.010](#); [RCW 19.182.020](#); [RCW 19.182.110](#)).

#### **1000.6.2 CRIMINAL BACKGROUND INFORMATION**

Criminal background information, whether directly from the Washington State Patrol Identification and Criminal History Section (WASIS) or provided by a third party, may have restrictions on the access, use, security, and release of the information. The Human Resource Division shall establish procedures to ensure compliance with any applicable requirements and security limitations.

#### **1000.6.3 REVIEW OF SOCIAL MEDIA SITES**

Due to the potential for accessing unsubstantiated, private, or protected information, the Human Resource Division shall not require candidates to provide passwords, account information, or access to password-protected social media accounts ([RCW 49.44.200](#)).

The Human Resource Director should consider utilizing the services of an appropriately trained and experienced third party to conduct open source, internet-based searches and/or review information from social media sites to ensure that:

- The legal rights of candidates are protected.

## *Recruitment and Selection*

---

- Material and information to be considered are verified, accurate and validated.
- The District fully complies with applicable privacy protections and local, state, and federal law.

Regardless of whether a third party is used, the Human Resource Director should ensure that potentially impermissible information is not available to any person involved in the candidate selection process.

### 1000.6.4 RECORDS RETENTION

The background report and all supporting documentation shall be maintained in accordance with the established records retention schedule.

### 1000.6.5 DOCUMENTING AND REPORTING

The background investigator shall summarize the results of the background investigation in a report that includes sufficient information to allow the reviewing authority to decide whether to extend a **final conditional** offer of employment. The report shall not include any information that is prohibited from use, including that from social media sites, in making employment decisions. The report and all supporting documentation shall be included in the candidate's background investigation file.

### 1000.7 DISQUALIFICATION GUIDELINES

As a general rule, performance indicators and candidate information and records shall be evaluated by considering the candidate as a whole, and taking into consideration the following:

- Age at the time the behavior occurred
- Passage of time
- Patterns of past behavior
- Severity of behavior
- Probable consequences if past behavior is repeated or made public
- Likelihood of recurrence
- Relevance of past behavior to public safety employment
- Aggravating and mitigating factors
- Other relevant considerations

A candidate's qualifications will be assessed on a case-by-case basis, using a totality-of-the-circumstances framework.

### 1000.8 EMPLOYMENT STANDARDS

All candidates shall meet the minimum standards required by state law. Candidates will be evaluated based on merit, ability, competence, and experience, in accordance with the high standards of integrity and ethics valued by the District and the community.

## *Recruitment and Selection*

---

Validated, job-related and nondiscriminatory employment standards shall be established for each job classification and shall minimally identify the training, abilities, knowledge, and skills required to perform the position's essential duties in a satisfactory manner (see the Position Descriptions Policy). Each standard should include performance indicators for candidate evaluation. The Human Resources should maintain validated standards for all positions.

Selection standards for promotional opportunities are detailed Policy 1002: Promotions and Transfers.

### **1000.9 TRAINING**

All entry-level firefighter candidates should complete training in the program the District selects, in accordance with the current Collective Bargaining Agreement.

### **1000.10 RETENTION**

The primary focus should be on hiring those who are the best fit for a particular position. In order to retain quality members, the District should:

- Seek member input on retention strategies.
- Develop a workplace that respects, encourages, and enables a work/life balance.
- Facilitate training and career development opportunities.
- Develop and maintain quality supervisors.
- Provide regular and meaningful performance feedback.
- Promote an environment where members are able to speak freely.
- Treat members fairly, equitably, and consistently.
- Consider ways to reward excellent performance.
- Follow up on any feedback acquired during an exit interview process.

Retention incentives may include items from a collective bargaining agreement, employment benefits, seniority benefits, forms of recognition, etc.



## SNOHOMISH COUNTY FIRE DISTRICT NO. 7 POLICY

POLICY NUMBER:	1-01
SECTION:	ADMINISTRATIVE POLICIES
TITLE:	ADMINISTRATION & OPERATION MANUAL
EFFECTIVE DATE:	4/14/2002
REVISION DATE(S):	1/3/17

It shall be the policy of Snohomish County Fire District No. 7 to maintain a current Administration and Operations Manual which shall outline the policies and procedures for the activities of the district. The Administration and Operations Manual will be the OFFICIAL operating instructions for the fire district.

District POLICIES will outline the general position of the fire district, and shall be approved by the Board of Fire Commissioners.

The Fire Chief or his/her designee shall ensure that PROCEDURES are developed and maintained which meet the objectives of the district policies, and outline the specifics of how the policies and various functions and responsibilities will be carried out.

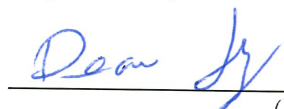
It shall be the responsibility of every member of the district to become familiar with the guidelines established and published in the Administration and Operation Manual.

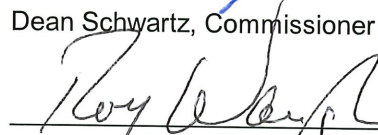
An updated copy of the Policy and Procedure Manual shall be maintained at each fire station.


**REVISED AND ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS,  
SNOHOMISH COUNTY FIRE DISTRICT NO. 7 THIS 3rd DAY OF January, 2017.**

  
Randy Fay, Commissioner

\_\_\_\_\_  
Guy Palumbo, Commissioner

  
Dean Schwartz, Commissioner

  
Roy Waugh, Commissioner

  
Shauna Willner, Commissioner

  
Marc Inman, Commissioner

  
Jeff Schaub, Commissioner

  
Bill Snyder, Commissioner

  
Leslie Wells, Commissioner

\_\_\_\_\_  
Randy Woolery, Commissioner



## SNOHOMISH COUNTY FIRE DISTRICT NO. 7 POLICY

POLICY NUMBER:	02
SECTION:	ADMINISTRATIVE POLICIES
TITLE:	POSITION STATEMENT
EFFECTIVE DATE:	8/3/17
REVISION DATE(S):	3-14-02, 7-28-11

Snohomish County Fire District No. 7 provides the following services pursuant to the protection of life and property from fire, injury and disaster:

The policy of this district, pursuant to the protection of life, property and the environment shall be to:


- A. Review, recommend and provide for the development, education and enforcement of appropriate codes related to the services provided by the District.
- B. Provide a trained work force.
- C. Provide emergency medical services.
- D. Provide Special Operations response, including hazardous materials, technical rescue and water rescue.
- E. Cooperate with other agencies.
- F. Take other preventive measures necessary to further protect life, property and the environment.

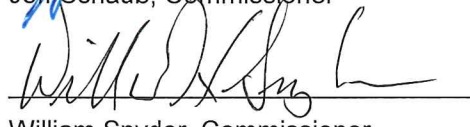
REVISED AND ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS,  
SNOHOMISH COUNTY FIRE DISTRICT NO. 7 THIS 3<sup>rd</sup> DAY OF AUGUST, 2017.

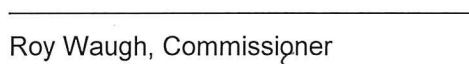
  
Randy Fay, Commissioner

  
Marc Inman, Commissioner

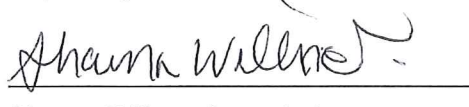
  
Jeff Schaub, Commissioner

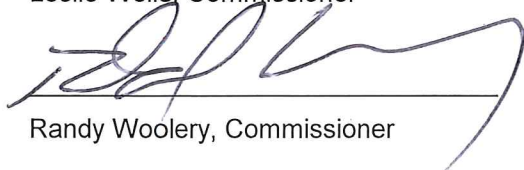
  
Dean Schwartz, Commissioner

  
William Snyder, Commissioner

  
Roy Waugh, Commissioner

  
Leslie Wells, Commissioner

  
Shauna Willner, Commissioner

  
Randy Woolery, Commissioner





## SNOHOMISH COUNTY FIRE DISTRICT NO. 7 POLICY

POLICY NUMBER:	04
SECTION:	ADMINISTRATIVE POLICIES
TITLE:	ENTRANCE REQUIREMENTS FOR ALL PERSONNEL
EFFECTIVE DATE:	7/6/17
REVISION DATE(S):	

Snohomish County Fire District No. 7 is an Equal Opportunity Employer and actively encourages applications from all persons regardless of race, creed, color, national origin, families with children, sex, marital status, sexual orientation, age, religion, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability—recognizing that certain minimum abilities are necessary to perform the essential duties for the specific job classification..

Procedures shall be established by the district and kept current. Such procedures will establish the minimum entrance requirements for all personnel and includes:

1. Age of applicant where specific regulatory or insurance requirements must be met.
2. Health requirements for specific job classifications.
3. Mental limitations for specific job classifications.
4. Physical limitations for specific job classifications.
5. A complete background investigation.
6. Any department, state or federal licensing requirement.

Every applicant shall be given a written outline of all entrance requirements at the time of application.

The district will make reasonable accommodations for any applicant who requests such accommodation based on a medical condition, and will facilitate requirements established under the Americans with Disabilities Act (ADA).

The Fire Chief or designee shall review all applications and make final decisions of appointment.

Every applicant shall have an opportunity to appeal a decision rejecting their application when they feel that they were denied equal opportunity to apply and be considered for any position where they demonstrated they met the entrance requirements.

All appeals shall come before the Board of Fire Commissioners at the first regular scheduled public meeting after an appeal has been filed. The Board will investigate all complaints of Equal Employment Opportunity (EEO) violations and take any necessary action. Applicants will be notified in writing of any decision reached by the Board of Fire Commissioners regarding EEO appeals.

**REVISED AND ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS,  
SNOHOMISH COUNTY FIRE DISTRICT NO. 7 THIS 6<sup>th</sup> DAY OF JULY, 2017.**

  
\_\_\_\_\_  
Randy Fay, Commissioner

  
\_\_\_\_\_  
Jeff Schaub, Commissioner

  
\_\_\_\_\_  
Marc Inman, Commissioner

  
\_\_\_\_\_  
Dean Schwartz, Commissioner



## SNOHOMISH COUNTY FIRE DISTRICT NO. 7 POLICY

POLICY NUMBER:	1-04
SECTION:	ADMINISTRATIVE POLICIES
TITLE:	ENTRANCE REQUIREMENTS FOR ALL PERSONNEL
EFFECTIVE DATE:	7/6/17
REVISION DATE(S):	

Bill Snyder, Commissioner

Leslie Wells, Commissioner

Randy Woolery, Commissioner

Roy Waugh, Commissioner

Shauna Willner, Commissioner



## SNOHOMISH COUNTY FIRE DISTRICT NO. 7 POLICY

POLICY NUMBER:	05
SECTION:	ADMINISTRATIVE POLICIES
TITLE:	EMPLOYEE BENEFITS
EFFECTIVE DATE:	1/2/18
REVISION DATE(S):	7/28/11

### POLICY STATEMENT:

To attract and retain District high quality employees, the policy of the District is to provide its employees with a comprehensive benefit package – including health, welfare and retirement benefits. Employees working 20 or more hours per week may be eligible for the total benefit package. Information and summary details for each of the benefit plans are located in the Human Resources Division and/or as defined in the appropriate collective bargaining agreement and available to all employees for review or copies.

The District reserves the right to modify, amend, or terminate its health and welfare and retirement benefits plans as they apply to all current, former, and retired employees as allowed by law. The administrator of each benefit plan has the discretionary authority to determine eligibility for benefits and to interpret the plan's terms.

It is the employee's responsibility to alert the Human Resources Division of any changes in status affecting their eligibility or the eligibility status of their dependents and/or beneficiary designations. Any qualifying event must be reported immediately to allow for appropriate action within the plan established eligibility window (e.g. marriage, divorce, birth or adoption of a child, overage dependent, loss of insurance coverage elsewhere, etc.).

Employees, spouses, and eligible dependents (as defined by the plan documents) covered by the District's health and welfare benefit plan will be notified, that they have the opportunity to continue their health care coverage, at their own expense, in certain specified situations, (e.g. layoff, termination, reduction in hours of employment, separation and/or divorce). The notification is in accordance with District policy and the Consolidated Omnibus Budget Reconciliation Act (COBRA) and any other applicable state or federal law.

REVIEWED AND REVISED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH  
COUNTY FIRE DISTRICT 7 THIS 2<sup>nd</sup> DAY OF JANUARY, 2018.

Randy Fay, Commissioner

William Snyder, Commissioner

Leslie Wells, Commissioner

Jeff Schaub, Commissioner

Roy Waugh, Commissioner

Randy Woolery, Commissioner





## SNOHOMISH COUNTY FIRE DISTRICT NO. 7 POLICY

POLICY NUMBER:	06
SECTION:	ADMINISTRATIVE POLICIES
TITLE:	Local Board of Trustees
EFFECTIVE DATE:	3/28/2002
REVISION DATE(S):	3/21/17

### POLICY STATEMENT:

Volunteer Firefighters shall become members of the relief and compensation provisions of the Volunteer Fireman's Relief and Pension Act. The district has created a Board of Trustees to administer the program to comply with the statute. The board shall consist of:

*Chairman of the Commissioners*, to serve as chairman of the Local Board of Trustees  
*One other Commissioner*  
*Secretary of the District*, to serve as secretary-treasurer  
*Fire Chief*  
*Firefighter*, to be elected annually by the other Volunteer Firefighters

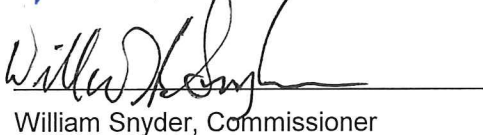
The Board of Trustees shall meet when there is business to come before the board.

The Board of Trustees shall order and direct that monthly pension benefits be awarded to firefighters who satisfy the eligibility requirements.

ADOPTED AND AMENDED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS,  
SNOHOMISH COUNTY FIRE DISTRICT 7 THIS 21st DAY OF MARCH, 2017.

  
Randy Fay, Commissioner

  
Jeff Schaub, Commissioner

  
William Snyder, Commissioner

  
Leslie Wells, Commissioner

  
Randy Woolery, Commissioner

\_\_\_\_\_  
Marc Inman, Commissioner

  
Dean Schwartz, Commissioner

  
Roy Waugh, Commissioner

\_\_\_\_\_  
Shauna Willner, Commissioner



## SNOHOMISH COUNTY FIRE DISTRICT NO. 7 POLICY

POLICY NUMBER:	25
SECTION:	ADMINISTRATIVE POLICIES
TITLE:	ENERGY CONSERVATION
EFFECTIVE DATE:	5-2-17
REVISION DATE(S):	4-4-17 5-23-02

### POLICY STATEMENT:

It shall be the policy of Snohomish County Fire District 7 to conserve on our natural resources to the fullest extent possible.


It shall be the responsibility of every officer to enforce energy conservation practices at the fire stations to which they are assigned.

ADOPTED AND REVISED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH COUNTY FIRE DISTRICT 7 THIS 2nd DAY OF MAY, 2017.

  
Randy Fay, Commissioner

  
Jeff Schaub, Commissioner

\_\_\_\_\_  
William Snyder, Commissioner

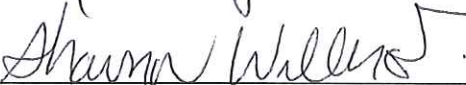
  
Leslie Wells, Commissioner

  
Randy Woolery, Commissioner

  
Marc Inman, Commissioner

  
Dean Schwartz, Commissioner

  
Roy Waugh, Commissioner

  
Shauna Willner, Commissioner



# NEW BUSINESS

## DISCUSSION





## Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

<b>Initiative Name:</b>	Suppression PPE budget amendment																
<b>Executive member responsible for guiding the initiative:</b> AC Lundquist																	
<b>Type of Action:</b>	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution																
<b>Initiative Description:</b> <ul style="list-style-type: none"> <li>Brief Description</li> <li>Goal of Initiative</li> <li>Initiative Results (deliverables)</li> <li>Connection to Strategic Plan</li> <li>Supporting Documentation (attach)             <ul style="list-style-type: none"> <li>Scope of work</li> <li>Contract(s)</li> <li>Project proposal(s)</li> <li>Presentation(s)</li> </ul> </li> <li>If Financial: Reason RAB must be approved outside of the annual budget process</li> </ul>		<p>Due to recent large numbers of new hires at SRFR, and annually replacing expired PPE, along with rapid cost increases it is anticipated that we will overspend our Suppression-PPE budget by \$300,000 in 2025.</p> <p>Projected PPE costs for 2025</p> <table> <tr> <td>44 replacement sets of PPE already ordered</td> <td>\$188,265.29</td> </tr> <tr> <td>*4 lateral FF (8 sets of gear at \$4,500)</td> <td>\$42,738.57</td> </tr> <tr> <td>20 entry level FF (40 sets of gear at \$4,500)</td> <td>\$180,000</td> </tr> <tr> <td>Budget for 4 emergency replacement sets</td> <td>\$18,000</td> </tr> <tr> <td>30 additional replacement sets for 2025</td> <td>\$135,000</td> </tr> <tr> <td>Misc. PPE costs (hoods, gloves, boots, etc.)</td> <td>\$50,750</td> </tr> <tr> <td><b>Total projected PPE costs for 2025</b></td> <td><b>\$614,753.86</b></td> </tr> </table>		44 replacement sets of PPE already ordered	\$188,265.29	*4 lateral FF (8 sets of gear at \$4,500)	\$42,738.57	20 entry level FF (40 sets of gear at \$4,500)	\$180,000	Budget for 4 emergency replacement sets	\$18,000	30 additional replacement sets for 2025	\$135,000	Misc. PPE costs (hoods, gloves, boots, etc.)	\$50,750	<b>Total projected PPE costs for 2025</b>	<b>\$614,753.86</b>
44 replacement sets of PPE already ordered	\$188,265.29																
*4 lateral FF (8 sets of gear at \$4,500)	\$42,738.57																
20 entry level FF (40 sets of gear at \$4,500)	\$180,000																
Budget for 4 emergency replacement sets	\$18,000																
30 additional replacement sets for 2025	\$135,000																
Misc. PPE costs (hoods, gloves, boots, etc.)	\$50,750																
<b>Total projected PPE costs for 2025</b>	<b>\$614,753.86</b>																
<b>Financial Impact:</b>		Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A  Total amount of initiative (attach amount breakdown if applicable): \$ 600,000 Initial amount: \$ 300,000 Long-term annual amount(s): \$ Currently the PPE budget is set at 300,000 per year, due to PPE cost increases and the large number of new hires, the estimated amount in this line item should be moved to \$600,000/year. Long term this line item will need to be evaluated and increased above \$300,000 as well.  Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ 300,000  Budget Amendment Needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ 300,000 • If yes: Fund(s)/line item(s) to be amended: 303-504-594-20-64-04															
<b>Risk Assessment:</b>		Risk if approved: The risk if approved would be moving additional funds from our reserve.															

	<p>Risk if not approved: The risk if not approved would be overspending this line item or not purchasing gear for our new members and/or not replacing expired gear for our incumbents. Firefighter gear has stringent in-service guidelines, including retirement at 10 years (NFPA 1851)</p> <p><a href="https://www.lionprotects.com/nfpa-1851">https://www.lionprotects.com/nfpa-1851</a></p>
<b>Legal Review:</b>	<p><input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): Policy 915</p> <p><input type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> <li>• Contracts</li> <li>• Has been reviewed and approved by legal</li> <li>• Includes all costs</li> <li>• Includes term</li> <li>• Includes 'do not exceed' language</li> </ul> <p><input type="checkbox"/> N/A</p>
<b>Presented to, and Approved by, Senior Staff</b>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<b>Commissioner Sub-Committee Approval</b>	<p>Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p>
<b>For Fire Chief Approval:</b>	<p><input type="checkbox"/> RAB document complete</p> <p><input type="checkbox"/> Supporting documentation attached</p> <p><input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (<i>boardpacket@srfr.org</i>)</p> <p><i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i></p> <p><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
<b>RAB Executive: Confirmed email sent to Board by Fire Chief</b>	<p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>
<b>Board of Fire Commissioners</b>	<p>RAB initiatives go through the following process:</p> <ol style="list-style-type: none"> <li>1. Senior Staff approval to move forward to a committee/board</li> <li>2. Initiatives are introduced to the appropriate committee for review</li> <li>3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> <li>○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes)</li> </ul> </li> <li>4. At a second commissioner meeting, initiatives may be assigned as an action item for approval</li> </ol>

<b>Execution:</b>	<b>It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.</b>
-------------------	---





# NEW BUSINESS

## ACTION





# EXECUTIVE SESSION

