



SNOHOMISH REGIONAL FIRE & RESCUE

COMMISSIONER BOARD MEETING

JULY 24, 2025

5:30PM

SRFR STATION 31 TRAINING ROOM

VIA ZOOM

SNOHOMISH REGIONAL FIRE & RESCUE
WASHINGTON



AGENDA





BOARD OF FIRE COMMISSIONERS MEETING AGENDA
SNOHOMISH REGIONAL FIRE & RESCUE
SRFR Station 31 Training Room / Via Zoom
163 Village Court, Monroe, WA 98272
July 24, 2025, 1730 hours

CALL TO ORDER

PUBLIC COMMENT

UNION COMMENT

CHIEF’S REPORT

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	7/22/25	8/26/25	Yes
Finance Committee	Elmore	7/24/25	8/28/25	Yes
Sno911	Waugh	7/17/25	8/21/25	Yes
Sno-Isle Commissioners	Fay	5/1/25	9/4/25	No
Leadership Meeting	Schaub	5/15/25	9/18/25	No
Policy Committee	Schaub	7/10/25	8/14/25	No
Community Advisory Committee	TBD	6/25/25	11/12/25	No

COMMITTEE MEETING MINUTES

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 25-01523 to 25-01530; (\$749,053.88)
Benefits Vouchers: DFT01255 to DFT01257 & DFT01267 to DFT01269; (\$29,019.34)
AP Vouchers: 25-01531 to 25-01620; (\$361,899.40)

Approval of Payroll

July 15, 2025 Payroll (\$1,499,558.35)

Approval of Minutes

Approve Special Board Meeting Minutes June 3, 2025
Approve Regular Board Meeting Minutes July 10, 2025
Approve Special Board Meeting Minutes July 14, 2025

**OLD BUSINESS****Discussion****Action**

Paramedic School MOU

NEW BUSINESS**Discussion**

Storm Water Cost Sharing Agreement Amendment

Action

Medical Trust Cost Sharing ILA

A31 Unit – FY2025 Trial

GOOD OF THE ORDER**ATTENDANCE CHECK**

Regular Commissioner Meeting Thursday, August 14, 2025, at 1730 - Station 31 Training Room/Zoom

EXECUTIVE SESSION

RCW 42.130.140(4)(b): Labor Negotiations

RCW 42.30.110(1)(i): To Discuss Agency Litigation or Potential Pending Litigation with Legal Counsel

ADJOURNMENT



CHIEF'S REPORT





COMMISSIONER REPORTS



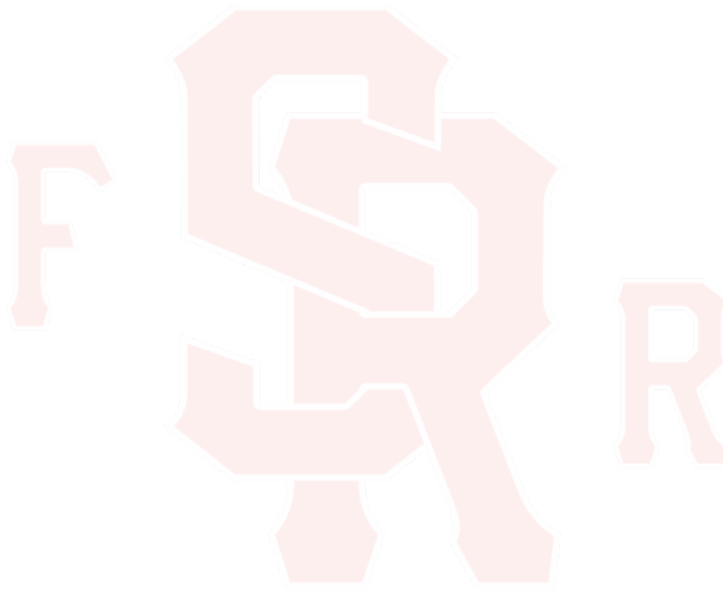


COMMITTEE MEETING MINUTES





CONSENT AGENDA



Snohomish Regional Fire and Rescue

Claims Voucher Summary

07/17/2025

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
25-01523	DIMARTINO & ASSOCIATES		24,196.66
25-01524	FIRE 7 FOUNDATION		590.00
25-01525	HRA VEBA TRUST		65,002.88
25-01526	LEOFF TRUST		484,957.11
25-01527	MATRIX TRUST COMPANY		21,550.78
25-01528	TD AMERITRADE INSTITUTIONAL		388.50
25-01529	TRUSTEED PLANS SERVICE CORP		35,544.72
25-01530	VOYA INSTITUTIONAL TRUST CO		116,823.23

Page Total	749,053.88
Cumulative Total	749,053.88

Snohomish Regional Fire and Rescue

Claims Voucher Summary

07/15/2025

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
DFT01255	DEPARTMENT OF RETIREMENT SYSTEMS		7,947.27
DFT01256	DEPARTMENT OF RETIREMENT SYSTEMS		17,801.38
DFT01257	DEPARTMENT OF RETIREMENT SYSTEMS		819.48
DFT01267	DEPARTMENT OF RETIREMENT SYSTEMS		700.00
DFT01268	WASHINGTON STATE SUPPORT REGISTRY		504.00
DFT01269	WASHINGTON STATE SUPPORT REGISTRY		1,247.21

Page Total 29,019.34

Cumulative Total 29,019.34



Snohomish Regional Fire & Rescue, WA

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Docket of Claims Register

APPKT01910 - 07.24.2025 Board Meeting AL

By Docket/Claim Number

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
2375	4IMPRINT, INC.	25-01531					849.20
	29656777	Youth Tee Shirts - Water Safety Camp	Invoice	06/18/2025	Youth Tee Shirts - Water Safety Camp	001-515-522-30-31-01	849.20
0005	AAA OF EVERETT FIRE EXTINGUIS	25-01532					369.76
	171354	Fire Extinguisher Yrly Inspctn/Maint. S	Invoice	07/08/2025	Fire Extinguisher Yrly Inspctn/Maint. S	001-507-522-50-41-00	369.76
0007	ABSOLUTE GRAPHIX INC.	25-01533					1,011.07
	725694	Custom Printed T-Shirts x100	Invoice	07/14/2025	Custom Printed T-Shirts x100	001-504-522-20-31-07	1,011.07
2169	ACTIVE911, INC	25-01534					878.49
	634356	'ActiveAlert' App Annual Subscriptn (x5	Invoice	07/16/2025	'ActiveAlert' App Annual Subscriptn (x5	001-513-522-10-49-04	878.49
0028	ALL BATTERY SALES AND SERVICE	25-01535					892.71
	300-10167846	Shop Parts	Invoice	06/09/2025	Shop Parts	050-511-522-60-34-01	401.50
	300-10167848	Shop Parts	Invoice	06/09/2025	Shop Parts	050-511-522-60-34-01	377.43
	300-10169337	Shop Supplies	Invoice	06/27/2025	Shop Supplies	050-511-522-60-31-05	113.78
1503	ALLSTREAM BUSINESS US, INC	25-01536					556.67
	21630483	Fire Alarm Phone Lines/Connection Sei	Invoice	07/01/2025	Fire Alarm Phone Lines/Connection Sei	001-513-522-50-42-01	556.67
1503	ALLSTREAM BUSINESS US, INC	25-01537					410.26
	21640450	Fire Alarm Phone Lines/Connection Sei	Invoice	07/03/2025	Fire Alarm Phone Lines/Connection Sei	001-513-522-50-42-01	410.26

Docket of Claims Register

APPKT01910 - 07.24.2025 Board Meeting AL

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
2106	AMAZON CAPITAL SERVICES, INC	25-01538					2,718.29
	1417-R76H-VV3R	Spray Paint Red & Black (x10) - ST.71	Invoice	07/11/2025	Spray Paint Red & Black (x10) - ST.71	001-507-522-50-31-00	63.92
	1666-RYGV-M7GD	Cell Phone Holder - Wildland Vehicle	Invoice	07/09/2025	Cell Phone Holder - Wildland Vehicle	001-513-522-10-35-00	125.73
	16CL-63HN-RQ9H	Waterproof File Bag	Invoice	07/17/2025	Waterproof File Bagx25	001-514-522-20-35-02	242.25
	17PC-F16G-QRJT	Wall Cable Management Kit (x1) - ST.3	Invoice	07/11/2025	Wall Cable Management Kit (x1) - ST.3	001-507-522-50-35-00	53.94
	17XJ-J3QF-G4LT	Adapters (x2), HDMI Cables (x5) - IT Di	Invoice	07/16/2025	Adapters (x2), HDMI Cables (x5) - IT Di	001-513-522-10-35-00	59.44
	19VJ-NCF7-JMYT	Heavy Duty 3 Ring Binders (x2) - Traini	Invoice	07/09/2025	Heavy Duty 3 Ring Binders (x2) - Traini	001-506-522-45-31-03	80.90
	1CHN-LVGR-H66N	Swiffer Mop Fluid + Swiffer Mop Pads	Invoice	07/17/2025	Swiffer Mop Fluid + Swiffer Mop Pads	001-507-522-50-31-00	46.16
	1DWQ-MMDX-79M7	Car Wash Brushes (x3) - ST,31	Invoice	05/13/2025	Car Wash Brushes (x3) - ST,31	001-507-522-50-35-00	58.23
	1F4K-FPDX-VDL3	Flouride Test Paper Strips (x10) - HazM	Invoice	07/08/2025	Flouride Test Paper Strips (x10) - HazM	001-514-522-20-31-04	467.55
	1FRH-6VNW-WKMY	Shop Supplies - Batteries	Invoice	06/06/2025	Shop Supplies - Batteries	050-511-522-60-31-05	14.74
	1FRK-7P4N-HY9N	Insta-Check pHTest Dispenser (x15) - F	Invoice	07/07/2025	Insta-Check pHTest Dispenser (x15) - F	001-514-522-20-31-04	135.90
	1FVP-CCLN-3N9P	Jump Start Cable & Case - Planning	Invoice	07/12/2025	Jump Start Cable & Case - Planning	001-505-522-30-35-00	163.60
	1FYH-GGF7-9WDJ	Bathroom digital scale - ST.71 Gym	Invoice	07/12/2025	Bathroom digital scale - ST.71 Gym	001-510-522-20-35-01	36.68
	1HLG-H4YK-TV44	Recruit Clothing - Training	Invoice	07/16/2025	Recruit Shorts (x22) - Training	001-504-522-20-31-07	397.48
	1HWM-6YXM-7VHL	Garden Hose Spray Nozzles (x6) - Logis	Invoice	06/03/2025	Garden Hose Spray Nozzles (x6) - Logis	001-507-522-50-35-00	153.88
	1QV-D9GL-GFQN	Digital Scale - ST 71	Invoice	07/15/2025	Digital Scale - ST 71	001-510-522-20-35-01	43.15
	1MLK-DMXR-NQGC	Vacuum Breaker - ST.73	Invoice	07/09/2025	Vacuum Breaker - ST.73	001-507-522-50-48-00	50.99
	1PGD-T17N-P41C	Heavy Duty Door Stopper - Logistics	Invoice	05/04/2025	Heavy Duty Door Stopper - Logistics	001-507-522-50-31-00	17.25
	1PYD-YY4N-7JXQ	Thermal Laminator - ST.71	Invoice	06/03/2025	Thermal Laminator - ST.71	001-502-522-10-35-00	38.83
	1RKF-FKFQ-CF3H	Shop Parts	Invoice	07/17/2025	Shop Parts	050-511-522-60-34-01	177.20
	1TX6-HHHF-339C	Refrigerator Filter x4 - ST31	Invoice	07/14/2025	Refrigerator Filter x4 - ST31	001-507-522-50-31-00	216.56
	1VYM-G796-WJYY	Clear Tap w/Dispenser (x3) - HazMat	Invoice	07/16/2025	Clear Tap w/Dispenser (x3) - HazMat	001-514-522-20-31-04	85.41
	IG1C-JGK6-FKV3	Concrete Slab Anchor - Logistics	Credit Memo	05/15/2025	Concrete Slab Anchor - Logistics	001-507-522-50-48-00	-11.50
1971	B&H FIRE AND SECURITY	25-01539					1,796.54
	10076B	Horn Booster Replacement - ST 82	Invoice	07/14/2025	Horn Booster Replacement - ST 82	001-507-522-50-48-00	1,796.54
0058	BICKFORD MOTORS INC.	25-01540					1,210.82
	2211	Shop Parts	Invoice	07/02/2025	Shop Parts	050-511-522-60-34-01	349.32
	2212	Shop Parts	Invoice	07/02/2025	Shop Parts	050-511-522-60-34-01	349.32
	2488	Shop Parts	Invoice	06/24/2025	Shop Parts	050-511-522-60-34-01	324.86
	2744	Shop Parts	Invoice	06/26/2025	Shop Parts	050-511-522-60-34-01	187.32
0065	BOUND TREE MEDICAL, LLC	25-01541					3,502.76
	85827531	Medications	Invoice	07/01/2025	Medications	001-509-522-30-31-01	138.59
	85834977	Medications	Invoice	07/08/2025	Medications	001-509-522-30-31-01	3,364.17
0070	BRAKE & CLUTCH SUPPLY INC	25-01542					13,082.50
	140151	Shop Parts	Invoice	06/26/2025	Shop Parts	050-511-522-60-34-01	6,904.74
	140226	Shop Parts	Invoice	06/30/2025	Shop Parts	050-511-522-60-34-01	1,881.97
	140280	Shop Parts	Invoice	07/01/2025	Shop Parts	050-511-522-60-34-01	4,151.49
	140371	Shop Parts	Invoice	07/07/2025	Shop Parts	050-511-522-60-34-01	10.33
	140374	Shop Parts	Invoice	07/07/2025	Shop Parts	050-511-522-60-34-01	133.97

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Vendor #	Payable Number	Payable Description					Distribution Amount
0073	BRAUN NORTHWEST INC	25-01543					600.72
	7353043	Shop Parts	Invoice	07/07/2025	Shop Parts	050-511-522-60-34-01	352.60
	7353113	Shop Parts	Invoice	07/07/2025	Shop Parts	050-511-522-60-34-01	248.12
1913	CANON FINANCIAL SERVICES INC	25-01544					1,641.25
	4138439	Copier Machine Lease - Admin Bldg (C	Invoice	07/12/2025	Copier Machine Lease - Admin Bldg (C	001-512-591-22-70-00	296.60
	4138442	Copier Machine Lease - ST 31 (Main Lo	Invoice	07/12/2025	Copier Machine Lease - ST 31 (Main Lo	001-512-591-22-70-00	329.53
	41398440	Copier Machine Lease - ST 81	Invoice	07/12/2025	Copier Machine Lease - ST 81	001-512-591-22-70-00	38.88
	41398441	Copier Machine Lease - ST 71	Invoice	07/12/2025	Copier Machine Lease - ST 71	001-512-591-22-70-00	325.02
	41398443	Copier Machine Lease - Admin Bldg (Tr	Invoice	07/12/2025	Copier Machine Lease - Admin Bldg (Tr	001-512-591-22-70-00	38.91
	41398444	Copier Machine Lease - Admin Bldg (P	Invoice	07/12/2025	Copier Machine Lease - Admin Bldg (P	001-512-591-22-70-00	225.33
	41398445	Copier Machine Lease - ST 32, 72, 73, 7	Invoice	07/12/2025	Copier Machine Lease - ST 32	001-512-591-22-70-00	17.97
					Copier Machine Lease - ST 72	001-512-591-22-70-00	17.96
					Copier Machine Lease - ST 73	001-512-591-22-70-00	17.96
					Copier Machine Lease - ST 77	001-512-591-22-70-00	18.15
	41398448	Copier Machine Lease - ST 31 (Shop)	Invoice	07/12/2025	Copier Machine Lease - ST 31 (Shop)	050-511-591-22-70-00	90.62
	41502716	Copier Machine Lease - Admin Bldg (P	Invoice	07/13/2025	Copier Machine Lease - Admin Bldg (P	001-512-591-22-70-00	224.32
2470	CENTRAL PARK APARTMENTS ON	25-01545					1,526.50
	08/2025	Paramedic School Housing Rent (#191	Invoice	07/01/2025	Paramedic School Housing Rent (#191	001-506-522-45-49-37	1,526.50
0096	CENTRAL WELDING SUPPLY	25-01546					300.30
	0002431321	Oxygen Cylinder Exchange/Re-Fill (9)	Invoice	07/10/2025	Oxygen Cylinder Exchange/Re-Fill (9)	001-509-522-20-45-00	129.98
	0002433316	Oxygen Cylinder Exchange/Re-Fill (4)	Invoice	07/14/2025	Oxygen Cylinder Exchange/Re-Fill (4)	001-509-522-20-45-00	84.57
	0002433322	Oxygen Cylinder Exchange/Re-Fill (4)	Invoice	07/14/2025	Oxygen Cylinder Exchange/Re-Fill (4)	001-509-522-20-45-00	85.75
0531	CHRISTENSEN, INC	25-01547					5,009.92
	0724245-IN	Shop Parts	Invoice	07/02/2025	Shop Parts	050-511-522-60-34-01	5,009.92
0110	CITY OF MONROE	25-01548					185.12
	ST32 - JUNE25	Water & Stormwater - ST 32	Invoice	07/02/2025	Water & Stormwater - ST 32	001-507-522-50-47-02	185.12
0110	CITY OF MONROE	25-01549					816.82
	ST31 - JUNE25	Water, Stormwater & Sewer - ST 31	Invoice	07/02/2025	Water, Stormwater & Sewer - ST 31	001-507-522-50-47-02	816.82
0110	CITY OF MONROE	25-01550					38.40
	ST31IRR-JUNE25	Water (Irrigation Meter) - ST 31	Invoice	07/02/2025	Water (Irrigation Meter) - ST 31	001-507-522-50-47-02	38.40
0110	CITY OF MONROE	25-01551					503.25
	ADMIN - JUNE2025	Water, Stormwater & Sewer - Admin B	Invoice	07/02/2025	Water, Stormwater & Sewer - Admin B	001-507-522-50-47-02	256.66
						300-507-522-50-47-00	246.59
0126	COMCAST BUSINESS	25-01552					791.16
	ADMIN - JULAUG25	Internet/Phone/TV Services - Admin B	Invoice	07/07/2025	Internet/Phone/TV Srvcs - Admin Bldg	001-513-522-50-42-01	791.16
0459	CONWAY SHIELDS	25-01553					291.87
	0539102	Passport Shield x2	Invoice	07/07/2025	Passport Shield x2	001-504-522-20-31-01	291.87
2248	CREATION ORGANICS, LLC	25-01554					4,520.17
	5664	Throw & Go Professional Spill Absorbe	Invoice	07/16/2025	Throw & Go Professional Spill Absorbe	001-507-522-50-31-00	4,520.17

Docket of Claims Register

APPKT01910 - 07.24.2025 Board Meeting AL

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0138	CRESSY DOOR COMPANY, INC	25-01555					934.60
	209636	Bay Door Srvc Call (Prev Maint) - Logist	Invoice	07/15/2025	Bay Door Srvc Call (Prev Maint) - Logist	001-507-522-50-48-00	934.60
2205	DANIEL KINDIG	25-01556					74.18
	INV13821	2025 Work Boot Reimburs	Invoice	07/16/2025	2025 Work Boot Reimburs	050-511-522-60-31-01	74.18
0167	DUO-SAFETY LADDER CORPORAT	25-01557					330.56
	496973-000	Shop Parts	Invoice	06/25/2025	Shop Parts	050-511-522-60-34-01	330.56
2322	DYLON STAVROS	25-01558					669.50
	INV13819	Class Reimbur (Free Divinig by Jana Str	Invoice	07/15/2025	Class Reimbur (Free Divinig by Jana Str	001-506-522-45-49-02	669.50
2357	ECGWEEKLY LLC	25-01559					3,168.00
	820	ECGWeekly Annual Plus Subscription (p	Invoice	07/07/2025	ECGWeekly Annual Plus Subscription (p	001-510-522-20-49-04	3,168.00
1875	ELECTRONIC BUSINESS MACHINE	25-01560					200.24
	AR309811	Copier Machine Usage - Admin Bldg (C	Invoice	07/09/2025	Copier Machine Usage - Admin Bldg (C	001-502-522-10-31-00	192.01
	AR309812	Copier Machine Usage - ST 83	Invoice	07/09/2025	Copier Machine Usage - ST 83	001-502-522-10-31-00	6.59
	AR310550	Copier Machine Usage - ST 82	Invoice	07/18/2025	Copier Machine Usage - ST 82	001-502-522-10-31-00	1.64
2531	EMERGENCY SERVICES CONSULTI	25-01561					13,000.00
	24-525	Consulting - Strategic Planning	Invoice	06/30/2025	Consulting - Strategic Planning	001-502-522-10-41-01	13,000.00
1938	EVERETT BAYSIDE MARINE, INC.	25-01562					30.67
	12315	Shop Parts	Invoice	07/02/2025	Shop Parts	050-511-522-60-34-01	30.67
2511	FASTFIELD, INC.	25-01563					1,026.61
	9E55-0077	Mobile Forms Software Monthly Subsc	Invoice	07/07/2025	Mobile Forms Software Monthly Subsc	001-516-522-30-49-04	1,026.61
0212	FIRSTWATCH	25-01564					635.00
	FW112999	FirstPass & FOAM Modules Monthly Su	Invoice	07/01/2025	FirstPass & FOAM Modules Monthly Su	001-509-522-20-49-02	635.00
0222	FREIGHTLINER NORTHWEST	25-01565					519.97
	PC304032923;01	Shop Parts	Invoice	06/26/2025	Shop Parts	050-511-522-60-34-01	400.79
	PC304032930;01	Shop Parts	Invoice	06/27/2025	Shop Parts	050-511-522-60-34-01	119.18

Docket of Claims Register

APPKT01910 - 07.24.2025 Board Meeting AL

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
0226	GALLS, LLC	25-01566					18,234.63
	03122038	Industrial Pants + Chief Shirt + Embrois	Invoice	07/15/2025	Industrial Pants + Chief Shirt + Embrois	001-504-522-20-31-07	652.66
	03134590	All Weather Three In One Jacket (Black	Invoice	07/16/2025	All Weather Three In One Jacket (Black	001-504-522-20-31-07	131.54
	03181385	Leather Belt	Invoice	07/09/2025	Leather Belt	001-504-522-20-31-07	27.87
	0318368906	Dress/Uniform Shoes (Academy Oxford	Invoice	07/07/2025	Dress/Uniform Shoes (Academy Oxford	001-504-522-20-31-07	88.53
	031838905	Industrial Pants	Invoice	07/07/2025	Industrial Pants	001-504-522-20-31-07	324.62
	031847195	Duty Boots	Invoice	07/07/2025	Duty Boots	001-504-522-20-31-07	157.94
	031852746	Softshell Fleece Jacket	Invoice	07/08/2025	Softshell Fleece Jacket	001-504-522-20-31-07	200.61
	031852747	L/S Firefighter Shirt	Invoice	07/08/2025	L/S Firefighter Shirt	001-504-522-20-31-07	127.37
	031852775	L/S Polyester Command Shirt	Invoice	07/08/2025	L/S Polyester Command Shirt	001-504-522-20-31-07	32.46
	031858729	Duty Boots	Invoice	07/08/2025	Duty Boots	001-504-522-20-31-07	157.94
	031858770	Duty Boots + Leather Belt	Invoice	07/08/2025	Duty Boots + Leather Belt	001-504-522-20-31-07	185.81
	031858958	Duty Boots	Invoice	07/08/2025	Duty Boots	001-504-522-20-31-07	222.32
	031866285	Cargo Pants	Invoice	07/17/2025	Cargo Pants	001-504-522-20-31-07	217.51
	031866290	Cargo Pants	Invoice	07/09/2025	Cargo Pants	001-504-522-20-31-07	435.41
	031866292	Polyester/Wool Class A Dress Pants	Invoice	07/09/2025	Polyester/Wool Class A Dress Pants	001-504-522-20-31-07	171.99
	031866296	Polyester/Wool Class A Dress Pants	Invoice	07/09/2025	Polyester/Wool Class A Dress Pants	001-504-522-20-31-07	171.83
	031866297	Polyester/Wool Class A Dress Pants	Invoice	07/09/2025	Polyester/Wool Class A Dress Pants	001-504-522-20-31-07	171.99
	031866301	L/S Firefighter Shirt	Invoice	07/09/2025	L/S Firefighter Shirt	001-504-522-20-31-07	118.53
	031866305	Firefighter Pants	Invoice	07/09/2025	Nomex IIIA Firefighter Pants	001-504-522-20-31-07	323.28
	031866351	Industrial Pants	Invoice	07/09/2025	Industrial Pants	001-504-522-20-31-07	506.57
	031870403	Leather Belt + Duty Belt	Invoice	07/09/2025	Leather Belt + Duty Belt	001-504-522-20-31-07	185.81
	031879538	Diamond Quilted Jacket	Invoice	07/16/2025	Diamond Quilted Jacket	001-504-522-20-31-07	103.16
	031879542	Belt+FF Shirt+ +Embroidery+Pantsx2+H	Invoice	07/10/2025	Belt+FF Shirt+ +Embroidery+Pantsx2+H	001-504-522-20-31-07	634.43
	031879548	Diamond Quilted Jacket + Pants	Invoice	07/10/2025	Diamond Quilted Jacket + Pants	001-504-522-20-31-07	261.73
	031879552	Class A Coat + Metal Badge+Embroider	Invoice	07/10/2025	Class A Coat + Metal Badge+Embroider	001-504-522-20-31-07	466.99
	031879562	Firefighter Pants	Invoice	07/10/2025	Nomex IIIA Firefighter Pants	001-504-522-20-31-07	168.86
	031879629	Firefighter Pants	Invoice	07/10/2025	Nomex IIIA Firefighter Pants	001-504-522-20-31-07	506.57
	03188741	Duty Boots + Belt	Invoice	07/08/2025	Duty Boots + Belt	001-504-522-20-31-07	185.81
	031891316	Class A Shoes + Necktie + Leather Belt	Invoice	07/11/2025	Class A Shoes + Necktie + Leather Belt	001-504-522-20-31-07	614.68
	031891339	Duty Boots + Belt + Pants	Invoice	07/11/2025	Duty Boots + Belt + Pants	001-504-522-20-31-07	523.52
	031891341	Duty Boots + Pants + Belt	Invoice	07/11/2025	Duty Boots + Pants + Belt	001-504-522-20-31-07	692.38
	031891342	Duty Pants + Leather Belt	Invoice	07/11/2025	Diamond Quilted Jacket	001-504-522-20-31-07	534.44
	031908955	Cargo Pants	Invoice	07/14/2025	Cargo Pants	001-504-522-20-31-07	168.86
	031922011	Polyester/Wool Double Breasted Class	Invoice	07/15/2025	Polyester/Wool Double Breasted Class	001-504-522-20-31-07	561.65
	031922029	S/S Chief Shirt + Embroidery + Belt	Invoice	07/15/2025	S/S Chief Shirt + Embroidery + Belt	001-504-522-20-31-07	831.33
	031922031	S/S Chief Shirt + Belt + Boots + Embroi	Invoice	07/15/2025	S/S Chief Shirt + Belt + Boots + Embroi	001-504-522-20-31-07	1,159.84
	031922032	Industrial Pants + Duty Boot + Belt + Cl	Invoice	07/15/2025	Industrial Pants + Duty Boot + Belt + Cl	001-504-522-20-31-07	989.27
	031922034	S/S Chief Shirt + Industrial Pant+ Duty I	Invoice	07/15/2025	S/S Chief Shirt + Industrial Pant+ Duty I	001-504-522-20-31-07	989.27
	031922035	Industrial Pants + Belt + Chief Shirt	Invoice	07/15/2025	Industrial Pants + Belt + Chief Shirt	001-504-522-20-31-07	831.33
	031922036	Industrial Pants + Chief Shirt + Belt	Invoice	07/15/2025	Industrial Pants + Chief Shirt + Belt	001-504-522-20-31-07	831.33
	031922047	Duty Boots + Belt + Pants + Chief Shirt	Invoice	07/15/2025	Duty Boots + Belt + Pants + Chief Shirt	001-504-522-20-31-07	1,011.39
	031922051	Chief Shirt + Embroidery	Invoice	07/15/2025	Chief Shirt + Embroidery	001-504-522-20-31-07	467.46

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Vendor Name		Docket/Claim #		Payment Amount			
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	031922088	Duty Boots + Leather Belt	Invoice	07/17/2025	Duty Boots + Leather Belt	001-504-522-20-31-07	172.03
	031934588	All Weather Three In One Jacket (Black	Invoice	07/16/2025	All Weather Three In One Jacket (Black	001-504-522-20-31-07	131.65
	031934589	All Weather Three In One Jacket (Black	Invoice	07/16/2025	All Weather Three In One Jacket (Black	001-504-522-20-31-07	131.54
	031934596	Cargo Pants	Invoice	07/16/2025	Cargo Pants	001-504-522-20-31-07	652.52
1571	GENERAL FIRE APPARATUS	25-01567					2,062.69
	21060	Shop Parts	Invoice	06/26/2025	Shop Parts	050-511-522-60-34-01	2,062.69
0238	GRAINGER	25-01568					296.32
	9531016773	Shop Parts	Invoice	06/05/2025	Shop Parts	050-511-522-60-34-01	178.47
	9565066645	Station Operating Supplies	Invoice	07/08/2025	Station Operating Supplies	001-507-522-50-31-00	117.85
1878	IMS ALLIANCE	25-01569					52.48
	25-1713	Passport Name & Locker Tags (x12)	Invoice	07/09/2025	Passport Name & Locker Tags (x12)	001-504-522-20-31-01	37.97
	25-1752	Passport Name Tag (4)	Invoice	07/11/2025	Passport Name Tag (4)	001-504-522-20-31-01	14.51
0276	IRON MOUNTAIN INC	25-01570					818.20
	203004948	OffSite Server Data Storage Services (JI	Invoice	06/30/2025	OffSite Server Data Storage Services (JI	001-513-522-10-41-04	818.20
0277	ISOUTSOURCE	25-01571					11,803.60
	CW313120	IT Services	Invoice	07/15/2025	IT Services	001-513-522-10-41-04	11,803.60
0313	KENT D. BRUCE CO., LLC	25-01572					3,408.53
	18297	Shop Parts	Invoice	06/26/2025	Shop Parts	050-511-522-60-34-01	1,488.69
	18331	Shop Parts	Invoice	07/02/2025	Shop Parts	050-511-522-60-34-01	1,919.84
0349	L.N. CURTIS & SONS	25-01573					3,704.65
	INV966969	Bunker Boots	Invoice	07/09/2025	Bunker Boots	303-504-594-20-64-04	3,247.25
	INV967486	Ladder 82 Tools	Invoice	07/14/2025	Ladder 82 Tools	001-504-522-20-35-00	457.40
0352	LOWE'S	25-01574					886.39
	971609-OUGHCG	Cabinet Hingex2	Credit Memo	04/17/2025	Cabinet Hinge	001-507-522-50-48-00	-25.54
	977497-PDTEEP	Multi Paint Tool + Glass Scraper + Pain	Invoice	06/26/2025	Multi Paint Tool + Glass Scraper + Pain	001-507-522-50-48-00	95.23
	979336-PBMRZA	Kobalt Plug Set x2 E73	Invoice	06/10/2025	Kobalt Plug Set x2 E73	001-504-522-20-35-00	13.37
	980099-PCPVLO	Nut&Bolt Set + Toolbox	Invoice	06/18/2025	Nut&Bolt Set + Toolbox	001-504-522-20-35-00	70.11
	980101-PCPVLP	Admin Roof Wasp Trap/Spray	Invoice	06/18/2025	Admin Roof Wasp Trap/Spray	001-507-522-50-31-00	20.85
	988887-OUUNDT	PVC + Drill Bit + Cabinet Hinge	Credit Memo	04/22/2025	PVC + Drill Bit + Cabinet Hinge	001-507-522-50-31-00	-60.19
	990980-PEZWBK	Roofing Sealant + Material- ST71	Invoice	07/07/2025	Roof Repair - ST71	001-507-522-50-48-00	39.95
	998750-PCJLVW	L82 Toolbox and Tools	Invoice	06/17/2025	L82 Toolbox and Tools	001-504-522-20-35-00	732.61
2513	MES SERVICE COMPANY, LLC	25-01575					53,449.01
	IN2298325	Rush 72 2.0 Backpack RTF Body Armor	Invoice	07/10/2025	Rush 72 2.0 Backpack RTF Body Armor	303-504-594-20-64-16	19,687.12
	IN2298656	SCBA Repair & Flow Test	Invoice	07/11/2025	SCBA Repair & Flow Test	001-504-522-20-48-12	15,970.70
	IN2300038	Rush 72 2.0 Backpack RTF Body Armor	Invoice	07/14/2025	Rush 72 2.0 Backpack RTF Body Armor	303-504-594-20-64-16	17,791.19
2333	OAC SERVICES, INC.	25-01576					24,721.90
	151556	Professional Services (Design/CM Labo	Invoice	07/14/2025	Professional Services (Design/CM Labo	300-507-594-50-62-00	13,455.70
						300-507-594-50-62-00	11,266.20

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
2252	ODP BUSINESS SOLUTIONS, LLC	25-01577					452.76
	430543984001	Wrist Rest Mousepad	Invoice	07/09/2025	Wrist Rest Mousepad	001-502-522-10-35-00	11.04
	430549336001	Post It Notes + Velcro	Invoice	07/09/2025	Post It Notes + Velcro	001-502-522-10-31-00	22.09
	431323139001	Pens + Expo Marker + Notepad + Sharp	Invoice	07/08/2025	Pens + Expo Marker + Notepad + Sharp	001-502-522-10-31-00	385.51
	431446295001	Desk Footrest	Invoice	07/10/2025	Desk Footrest	001-502-522-10-35-00	34.12
0451	PACIFIC POWER BATTERIES	25-01578					23.41
	17155240	Core Batteries for Scene Lights E81	Invoice	07/17/2025	Core Batteries for Scene Lights E81	001-504-522-20-48-01	23.41
2367	PACIFICA LAW GROUP LLP	25-01579					1,071.00
	99910	Progressive Design Build Project - ST32	Invoice	07/11/2025	Progressive Design Build Project - ST32	001-512-522-10-41-03	1,071.00
1627	PATRICK GJERDE	25-01580					341.32
	INV13820	Expense Reimbur (Veteran Mural Cros	Invoice	07/08/2025	Expense Reimbur (Veteran Mural Cros	001-512-522-10-49-06	341.32
0464	PERFORMANCE RADIATOR PACIF	25-01581					390.50
	9220986	Shop Parts	Invoice	07/09/2025	Shop Parts	050-511-522-60-34-01	390.50
0466	PETROCARD, INC.	25-01582					2,944.13
	C790859	OnSite Mobile Fueling Service - ST 71,	Invoice	07/04/2025	OnSite Mobile Fueling Service - ST 71,	001-504-522-20-32-00 001-509-522-20-32-00	1,472.07 1,472.06
0483	PUGET SOUND ENERGY	25-01583					94.50
	ST74-JUNEJULY25	Natural Gas - ST 74/Logistics Bldg (220	Invoice	07/15/2025	Natural Gas - ST 74/Logistics Bldg (220	001-507-522-50-47-03	94.50
0483	PUGET SOUND ENERGY	25-01584					120.49
	ST73-JUNEJULY25	Natural Gas - ST 73 (200014833566)	Invoice	07/14/2025	Natural Gas - ST 73 (200014833566)	001-507-522-50-47-03	120.49
0483	PUGET SOUND ENERGY	25-01585					247.57
	ST33 - JUNEJULY25	Natural Gas - ST 33 (220017363437)	Invoice	07/14/2025	Natural Gas - ST 33 (220017363437)	001-507-522-50-47-03	247.57
0483	PUGET SOUND ENERGY	25-01586					154.44
	ST82-JUNJULY25	Natural Gas - ST 82 (220021970490)	Invoice	07/08/2025	Natural Gas - ST 82 (220021970490)	001-507-522-50-47-03	154.44
0483	PUGET SOUND ENERGY	25-01587					270.01
	ADMIN-JUNJULY25	Natural Gas - Admin Bldg (2200316440	Invoice	07/09/2025	Natural Gas - Admin Bldg (2200316440	001-507-522-50-47-03 300-507-522-50-47-00	137.71 132.30
0483	PUGET SOUND ENERGY	25-01588					133.37
	ST81 - JUNJULY25	Natural Gas - ST 81 (220021970383)	Invoice	07/08/2025	Natural Gas - ST 81 (220021970383)	001-507-522-50-47-03	133.37
0483	PUGET SOUND ENERGY	25-01589					127.03
	ST71 - JUNEJULY25	Natural Gas - ST 71 (220031644036)	Invoice	07/16/2025	Natural Gas - ST 71 (220031644036)	001-507-522-50-47-03	127.03
0484	PURCELL TIRE & SERVICE CENTER	25-01590					1,226.10
	24277202	Shop Parts	Invoice	06/30/2025	Shop Parts	050-511-522-60-34-01	1,226.10
1995	RICK EDWARDS	25-01591					158.00
	INV13818	Per Diem Reimb. (2025 WFCA Conf)	Invoice	07/18/2025	Per Diem Reimb. (2025 WFCA Conf)	001-506-522-45-43-00	158.00
0501	RICOH USA, INC.	25-01592					50.91
	109330555	Copier Machine Lease - ST 74/Logistics	Invoice	07/07/2025	Copier Machine Lease - ST 74/Logistics	001-512-591-22-70-00	50.91

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Vendor #	Payable Number	Payable Description					Distribution Amount
1921	SEA-WESTERN INC	25-01593					11,322.69
	INV44309	C5 SCBA Masks	Invoice	07/09/2025	C5 SCBA Masks	001-504-522-20-31-03	8,144.64
	INV44336	Turnout/Bunker Gear - Pants	Invoice	07/09/2025	Turnout/Bunker Gear - Pants	303-504-594-20-64-04	1,883.25
	INV44502	L82 Seek FirePro 300	Invoice	07/11/2025	L82 Seek FirePro 300	001-504-522-20-35-00	1,294.80
0546	SISKUN POWER EQUIPMENT	25-01594					3,094.78
	485317	Rescue Saw - L82	Invoice	07/11/2025	Rescue Saw - L82	001-504-522-20-35-00	3,094.78
1905	SNOHOMISH CO-OP INC	25-01595					83.33
	324686	Propane Refill	Invoice	07/15/2025	Propane Refill	001-507-522-50-47-03	83.33
0565	SNOHOMISH COUNTY PUD	25-01596					389.01
	116340591	Electricity - ST 72	Invoice	07/09/2025	Electricity - ST 72	001-507-522-50-47-01	389.01
0565	SNOHOMISH COUNTY PUD	25-01597					229.43
	129537324	Electricity - ST 73	Invoice	07/14/2025	Electricity - ST 73	001-507-522-50-47-01	229.43
0565	SNOHOMISH COUNTY PUD	25-01598					782.16
	122944361	Electricity & Water - ST 81	Invoice	07/15/2025	Electricity - ST 81	001-507-522-50-47-01	623.97
					Water - ST 81	001-507-522-50-47-02	158.19
0565	SNOHOMISH COUNTY PUD	25-01599					1,357.02
	1163437778	Electricity & Water - ST 82	Invoice	07/15/2025	Electricity - ST 82	001-507-522-50-47-01	981.85
					Water - ST 82	001-507-522-50-47-02	375.17
0565	SNOHOMISH COUNTY PUD	25-01600					38.62
	129538663	Electricity - ST 82 Garage/Storage Bldg	Invoice	07/15/2025	Electricity - ST 82 Garage/Storage Bldg	001-507-522-50-47-01	38.62
0565	SNOHOMISH COUNTY PUD	25-01601					249.23
	132842921	Electricity - ST 77	Invoice	07/14/2025	Electricity - ST 77	001-507-522-50-47-01	249.23
1536	SNOHOMISH REGIONAL FIRE & R	25-01602					9,304.89
	Fire-05/15/2025	Apparatus Fleet Maintenance Services	Invoice	07/18/2025	Apparatus Fleet Maintenance - Suppre	001-504-522-20-48-01	9,304.89
1601	SOUTH SNOHOMISH COUNTY FIR	25-01603					47,095.37
	0000078	Mobile Integrated Health Services	Invoice	07/14/2025	Mobile Integrated Health Services	001-509-522-20-41-02	47,095.37
2057	SPRAGUE PEST SOLUTIONS	25-01604					995.35
	5874540	Monthly Pest Control Services - Admin	Invoice	07/08/2025	Monthly Pest Control Services - Admin	001-507-522-50-41-00	120.13
	5874541	Monthly Pest Control Servcs - ST 74/Lo	Invoice	07/13/2025	Monthly Pest Control Servcs - ST 74/Lo	001-507-522-50-41-00	120.02
	5874542	Monthly Pest Control Services - ST 73	Invoice	07/07/2025	Monthly Pest Control Services - ST 73	001-507-522-50-41-00	121.01
	5874544	Monthly Pest Control Services - ST 83	Invoice	07/15/2025	Monthly Pest Control Services - ST 83	001-507-522-50-41-00	120.02
	5874547	Monthly Pest Control Services - ST 72	Invoice	07/07/2025	Monthly Pest Control Services - ST 72	001-507-522-50-41-00	129.84
	5874549	Monthly Pest Control Services - ST 33	Invoice	07/13/2025	Monthly Pest Control Services - ST 33	001-507-522-50-41-00	144.07
	5874550	Monthly Pest Control Services - ST 32	Invoice	07/07/2025	Monthly Pest Control Services - ST 32	001-507-522-50-41-00	120.13
	5874551	Monthly Pest Control Services - ST 31	Invoice	07/08/2025	Monthly Pest Control Services - ST 31	001-507-522-50-41-00	120.13
2415	SUPERIOR SEPTIC SERVICE, LLC	25-01605					2,602.84
	26195166	Septic Tank Maint. (Pumped Septic Tar	Invoice	07/08/2025	Septic Tank Maint. (Pumped Septic Tar	001-507-522-50-48-00	888.38
	26196060	Septic Tank Maint. (Pumped Septic Tar	Invoice	07/11/2025	Septic Tank Maint. (Pumped Septic Tar	001-507-522-50-48-00	857.23
	26225245	Septic Tank Maint. (Pumped Septic Tar	Invoice	07/15/2025	Septic Tank Maint. (Pumped Septic Tar	001-507-522-50-48-00	857.23

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
0587	SYSTEMS DESIGN WEST, LLC	25-01606					14,115.25
	20252329	EMS Transport Billing Monthly Service:	Invoice	07/14/2025	EMS Transport Billing Monthly Service:	001-509-522-20-41-05	14,115.25
1645	TELEFLEX, LLC	25-01607					1,330.00
	9510238285	Medical Supplies ('EZ-IO' Needle & Stal	Invoice	07/07/2025	Medical Supplies ('EZ-IO' Needle & Stal	001-509-522-30-31-01	1,330.00
2399	THE SUPPLY CACHE	25-01608					1,671.97
	343586A	L82 Wildland order	Invoice	07/15/2025	3/4" Nozzle	001-504-522-20-35-00	152.89
					Adapter QT 1 NH Male	001-504-522-20-35-00	103.35
					Adapter QT 1.5 NH Female	001-504-522-20-35-00	109.82
					Nozzle twin tip 1 NPSH	001-504-522-20-35-00	479.87
					Progressive Hose Pack	001-504-522-20-35-00	200.47
					Reducer 1 NH x 3/4 GHT	001-504-522-20-35-00	77.35
					Reducer 1.5 NH x 3/4 GHT	001-504-522-20-35-00	90.29
					Wye Valve short handle 1.5 NH	001-504-522-20-35-00	457.93
2517	TOTAL LANDSCAPE CORPORATIO	25-01609					8,533.20
	7948	Triangle Lot Clean Up	Invoice	07/17/2025	Triangle Lot Clean Up	001-507-522-50-41-00	8,533.20
0610	TRUE NORTH EMERGENCY EQUIP	25-01610					457.95
	A22416	Shop Parts	Invoice	06/20/2025	Shop Parts	050-511-522-60-34-01	108.15
	A22418	Shop Parts	Invoice	06/20/2025	Shop Parts	050-511-522-60-34-01	294.87
	A22627	Shop Parts	Invoice	07/03/2025	Shop Parts	050-511-522-60-34-01	54.93
0622	UNITED PARCEL SERVICE	25-01611					68.74
	000042W7X8195	Freight Charges (Shop)	Invoice	05/10/2025	Freight Charges (Shop)	050-511-522-60-34-01	37.46
	000042W7X8255	Freight Charges (Shop)	Invoice	06/21/2025	Freight Charges (Shop)	050-511-522-60-34-01	31.28

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Vendor Name		Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
0624	US BANK	25-01612						42,428.70
	USBANK-JUNE2025	District Credit Card Charges - June 202	Invoice	06/25/2025	2Port Charger, Lightning Cable, Extensi	001-506-522-45-31-03		142.02
					4imprint	001-515-522-30-31-01		307.55
					A Shade Above Window Tint	050-511-522-60-34-01		273.50
					Alaska Airlines Flight - Mile High Confe	001-506-522-45-43-00		346.61
					Alaska Airlines Flight - Mile High Confe	001-506-522-45-43-00		346.61
					Alaska Airlines Flight - Mile High Confe	001-506-522-45-43-00		346.61
					Alaska Airlines Flight - Mile High Confe	001-506-522-45-43-00		346.61
					BlueBeam Revu Start to Complete Upg	001-505-522-30-49-04		426.66
					CAM Course Snacks	001-509-522-20-49-04		41.63
					Campbells Resort - WFCA 2025 Conferi	001-506-522-45-43-00		837.75
					Campbells Resort - WFCA 2025 Conferi	001-506-522-45-43-00		491.48
					Campbells Resort - WFCA 2025 Conferi	001-506-522-45-43-00		837.75
					Campbells Resort - WFCA 2025 Conferi	001-506-522-45-43-00		558.50
					Campbells Resort - WFCA 2025 Conferi	001-506-522-45-43-00		737.22
					Campbells Resort - WFCA 2025 Conferi	001-506-522-45-43-00		737.22
					Campbells Resort - WFCA 2025 Conferi	001-506-522-45-43-00		509.36
					Campbells Resort - WFCA Conference ;	001-506-522-45-43-00		666.84
					Campbells Resort - WFCA Conference ;	001-506-522-45-43-00		737.22
					Campbells Resort - WFCA Conference ;	001-506-522-45-43-00		737.22
					Campbells Resort - WFCA Conference ;	001-506-522-45-43-00		837.75
					Cascade Lumber	001-506-522-45-35-00		192.71
					ChatGPT Plus Subscription	001-517-522-10-49-04		21.88
					ChatGPT Plus Subscription	001-517-522-10-49-04		21.88
					Chief Interviews Lunch	001-502-522-10-49-06		701.89
					Chief Meet & Greet Food and Beverag	001-502-522-10-49-06		107.03
					Chief Meet & Greet Food and Beverag	001-502-522-10-49-06		306.28
					Code Access Subscription x6	001-505-522-30-49-02		3,649.58
					Costco	001-507-522-50-31-00		32.33
					Costco	001-514-522-20-31-09		16.81
					Costco - 12 Cases of Gatorade	001-507-522-50-31-00		314.96
					Costco - 48 Cases of Water	001-507-522-50-31-00		481.35
					Dinner for BT31 Pick Up	001-506-522-45-43-00		104.93
					Dowel and Washers - Truck Academy	001-506-522-45-35-00		17.65
					EMS Division Lunch	001-509-522-20-49-04		77.33
					Evergreen Inn and Suites - BT31 Pick U	001-506-522-45-43-00		134.57
					FF/PM Interviews Snacks	001-517-522-10-49-06		464.29
					FF/PM Interview - Snacks	001-517-522-10-49-06		81.58
					Fuel for DC Training	001-504-522-20-32-00		62.14
					Fuel for Rental Truck	001-507-522-50-45-00		48.83
					Glacier West Monroe Storage Rent	001-507-522-50-45-00		156.00
					Glass Shelf ST31	001-507-522-50-48-00		82.31
					GoDaddy Domain Renewal - 5 Year	001-513-522-10-49-04		226.69

Docket of Claims Register

APPKT01910 - 07.24.2025 Board Meeting AL

Vendor Name		Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
	USBANK-JUNE2025	District Credit Card Charges - June 202	Invoice	06/25/2025	High Country Inn - BT31 Pick Up	001-506-522-45-43-00	452.00	
					High Country Inn Deposit - BT31 Pick U	001-506-522-45-43-00	25.00	
					Hose Adapters x4	001-514-522-20-35-01	297.59	
					Hotel NFPA Conference	001-505-522-30-43-00	226.76	
					Hotel NFPA Conference	001-505-522-30-43-00	226.76	
					ICC Certificate Renewal	001-505-522-45-49-02	110.00	
					iCloud Storage - OFM	001-505-522-30-35-00	2.99	
					iCloud Storage - OFM	001-505-522-30-35-00	2.99	
					Internet for Ellensburg - Spectrum	001-506-522-45-49-37	148.93	
					iPad x10 - Training Div	001-506-522-45-35-00	3,599.26	
					IPM Domain Renewal - 1 Year	001-515-522-30-49-04	32.99	
					June Chaplain Meeting Meal	001-508-522-20-49-00	98.65	
					Kids Activity Book - Water Safety Camp	001-515-522-30-31-01	185.00	
					Kids Coloring Book - Water Safety Cam	001-515-522-30-31-01	257.70	
					Kids Sunglasses - Water Safety Camp	001-515-522-30-31-01	733.45	
					Ladder Hookx4 L82	001-504-522-20-35-00	787.59	
					Lake Stevens Best Storage Rent x2	001-507-522-50-45-00	360.00	
					Lake Stevens Chamber Luncheon Regis	001-502-522-10-49-06	100.00	
					Lake Stevens Farmers Market Booth Re	001-515-522-30-31-01	120.00	
					Lowes	001-506-522-45-35-00	107.75	
					Lt MSO Interviews- Lunch	001-517-522-10-49-06	254.36	
					Lt MSO Oral Board - Lunch	001-517-522-10-49-06	124.00	
					Lt MSO Practicals - Lunch	001-517-522-10-49-06	343.58	
					Lumber and Storage Bin - ST72	001-506-522-45-31-03	120.56	
					Lunch and Snacks for Rescue Swimmer	001-514-522-20-31-09	139.31	
					Lunch and Snacks for Rescue Swimmer	001-514-522-20-31-09	165.88	
					Lunch for BT31 Pick Up	001-506-522-45-43-00	91.99	
					Lunch for BT31 Pick Up	001-506-522-45-43-00	79.67	
					Lunch for Rescue Swimmer Class	001-514-522-20-31-09	207.03	
					Lunch for Rescue Swimmer Class	001-514-522-20-31-09	12.40	
					Mailchimp Subscription	001-515-522-30-49-04	21.88	
					Microsoft 365 Monthly Licenses	001-513-522-10-49-04	15.32	
					MidAtlantic	050-511-522-60-34-01	1,076.48	
					Mojave Wildland Pack x4	001-504-522-20-35-00	780.26	
					NeoGov Training - Food	001-517-522-10-49-06	14.37	
					NeoGov Training - Lunch	001-517-522-10-49-06	63.30	
					NeoGov Training - Lunch	001-517-522-10-49-06	62.07	
					Padlock, Pull Toggle, Wall Plate, Fasten	001-507-522-50-31-00	74.21	
					Physical Ability Test - Snacks/Water	001-506-522-45-31-03	63.76	
					Portable Air Compressor	001-514-522-20-35-01	835.11	
					Portable Timer	001-517-522-10-31-00	37.78	
					Praetorian Refund	001-517-522-10-49-04	-138.00	
					Praetorian Refund	001-517-522-10-49-04	-138.00	

Docket of Claims Register

APPKT01910 - 07.24.2025 Board Meeting AL

Vendor Name		Docket/Claim #						Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount	
	USBANK-JUNE2025	District Credit Card Charges - June 202	Invoice	06/25/2025	Praetorian Refund	001-517-522-10-49-04	-138.00	
					Propane Refills	001-507-522-50-31-00	65.61	
					Registration Fee for DC of Training Veh	001-502-522-10-49-06	64.00	
					Rescue Swimmer Class Lunch	001-514-522-20-31-09	166.16	
					Run Review Snacks	001-509-522-20-49-04	113.02	
					Ryder Truck Rental	001-507-522-50-45-00	-467.92	
					Ryder Trunk Rental	001-507-522-50-45-00	2,338.35	
					Safe Kids Recertification - Messer	001-515-522-45-49-02	55.00	
					Scoop and Shovel L82	001-504-522-20-35-00	112.56	
					Shippig Charge - Wildland Radio Batter	001-504-522-20-31-01	16.02	
					Shop Parts	050-511-522-60-34-01	24.49	
					Shop Parts	050-511-522-60-34-01	19.35	
					Shop Parts	050-511-522-60-34-01	17.26	
					Shop Parts - Window Tint	050-511-522-60-34-01	820.50	
					Simsushare Subscription	001-506-522-45-49-00	895.00	
					Sky Valley Chamber Luncheon Registra	001-502-522-10-49-06	45.00	
					Snacks for BC Meeting	001-504-522-20-31-01	80.88	
					Snacks for BC Meeting	001-504-522-20-31-01	37.14	
					Station Design Registration Rate Adjus	001-507-522-45-49-02	-95.00	
					Station Pride Mouse Pad x11 Acrylic Pr	001-504-522-20-31-01	1,491.87	
					Tool Wall Mount	001-507-522-50-48-00	35.60	
					USPS - Mailed EMT Credentials To Stat	001-502-522-10-42-00	10.10	
					WAPRO Cert - Gonzalez	001-503-522-10-49-01	100.00	
					Water Delivery Shop	050-511-522-60-31-04	79.22	
					Weather Proof Utility Case	001-514-522-20-35-01	65.63	
					WFOA Conference Reg - Jenkins	001-503-522-45-49-02	515.00	
					WFOA Conference Reg - Lamb	001-503-522-45-49-02	515.00	
					WFOA Conference Reg - Long	001-503-522-45-49-02	515.00	
					WFOA Conference Reg - Richmond	001-503-522-45-49-02	515.00	
					WFOA Conference Reg - Tabor	001-503-522-45-49-02	790.00	
					WFOA Conference Reg - Vargas	001-503-522-45-49-02	515.00	
					WFOA Membership Dues	001-503-522-10-49-01	75.00	
					WFOA Membership Dues - Jenkins	001-503-522-10-49-01	75.00	
					WFOA Membership Dues - Long	001-503-522-10-49-01	75.00	
					WFOA Membership Dues - Richmond	001-503-522-10-49-01	75.00	
					WFOA Membership Dues - Tabor	001-503-522-10-49-01	75.00	
					Workhuman Conference Registration -	001-517-522-45-49-02	995.00	
					Workhuman Conference Registration -	001-517-522-45-49-02	995.00	
					Workhuman Conference Registration -	001-517-522-45-49-02	995.00	
0631	VERATHON MEDICAL	25-01613					1,389.39	
	81116517	Medical Supplies	Credit Memo	04/15/2025	Medical Supplies	001-509-522-30-31-01	-574.13	
	81172892	Medical Supplies	Invoice	07/09/2025	Medical Supplies	001-509-522-30-31-01	1,014.00	
	81173187	Medical Supplies	Invoice	07/09/2025	Medical Supplies	001-509-522-30-31-01	949.52	

Docket of Claims Register

APPKT01910 - 07.24.2025 Board Meeting AL

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0040	VESTIS	25-01614					60.70
	6560600541	Shop Supplies/Uniform Rental/Laundry	Invoice	07/10/2025	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	60.70
0643	WASHINGTON STATE DEPARTME	25-01615					13,303.18
	INV13826	BKR Radios and Wildland Accessories	Invoice	06/24/2025	Helmet - Full Brim Yellow with ratchet	001-514-522-20-35-01	192.30
					Helmet - Neck Shroud	001-514-522-20-35-01	142.16
					Radio BKR (BKR0101) Rechargeable Ba	001-514-522-20-35-01	1,124.16
					Radio BKR (BKR0120) Battery Holder (c	001-514-522-20-35-01	671.16
					Radio BKR (BKR0701) Adapting Cloning	001-514-522-20-35-01	175.52
					Radio BKR (BKR5000)	001-514-522-20-35-01	10,602.60
					Radio BKR Antenna 17" Whip (BKR081:	001-514-522-20-35-01	395.28
0651	WAVE	25-01616					8,026.61
	132631801-0011603	Fiber Optic Connection - County (Rock	Invoice	07/01/2025	Fiber Optic Connection & Cable/TV Ser	001-513-522-50-42-01	8,026.61
0651	WAVE	25-01617					900.80
	129266301-0011603	Fiber Optic Connection - ST 72	Invoice	07/01/2025	Fiber Optic Connection - ST 72	001-513-522-50-42-01	900.80
2011	ZIPLY FIBER	25-01618					224.86
	ADMIN-JUNEJULY25	Fire Alarm Phone Lines/Connection - A	Invoice	06/28/2025	Fire Alarm Phone Lines/Connection - A	001-513-522-50-42-01	224.86
2011	ZIPLY FIBER	25-01619					280.65
	ST33 - JULYAUG25	Elevator & Fire Alarm Phone Lines/Con	Invoice	07/14/2025	Elevator & Fire Alarm Phone Lines/Con	001-513-522-50-42-01	280.65
2011	ZIPLY FIBER	25-01620					224.86
	ADMIN - JUNEJULY25	Fire Alarm Phone Lines/Connection - A	Invoice	06/28/2025	Fire Alarm Phone Lines/Connection - A	001-513-522-50-42-01	224.86
						Total Claims: 90	Total Payment Amount: 361,899.40

Snohomish Regional Fire and Rescue

Claims Voucher Summary

07/22/2025

Page 1 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-01531	4IMPRINT, INC.		849.20
25-01532	AAA OF EVERETT FIRE EXTINGUISHER CO. INC.		369.76
25-01533	ABSOLUTE GRAPHIX INC.		1,011.07
25-01534	ACTIVE911, INC		878.49
25-01535	ALL BATTERY SALES AND SERVICE		892.71
25-01536	ALLSTREAM BUSINESS US, INC		556.67
25-01537	ALLSTREAM BUSINESS US, INC		410.26
25-01538	AMAZON CAPITAL SERVICES, INC		2,718.29
25-01539	B&H FIRE AND SECURITY		1,796.54
25-01540	BICKFORD MOTORS INC.		1,210.82
25-01541	BOUND TREE MEDICAL, LLC		3,502.76
25-01542	BRAKE & CLUTCH SUPPLY INC		13,082.50
25-01543	BRAUN NORTHWEST INC		600.72
25-01544	CANON FINANCIAL SERVICES INC		1,641.25
25-01545	CENTRAL PARK APARTMENTS ON HELENA LLC		1,526.50
25-01546	CENTRAL WELDING SUPPLY		300.30
25-01547	CHRISTENSEN, INC		5,009.92
25-01548	CITY OF MONROE		185.12
25-01549	CITY OF MONROE		816.82
25-01550	CITY OF MONROE		38.40
25-01551	CITY OF MONROE		503.25
25-01552	COMCAST BUSINESS		791.16
25-01553	CONWAY SHIELDS		291.87
25-01554	CREATION ORGANICS, LLC		4,520.17
25-01555	CRESSY DOOR COMPANY, INC		934.60
25-01556	DANIEL KINDIG		74.18
25-01557	DUO-SAFETY LADDER CORPORATION		330.56
25-01558	DYLON STAVROS		669.50
25-01559	ECGWEEKLY LLC		3,168.00
25-01560	ELECTRONIC BUSINESS MACHINES		200.24
25-01561	EMERGENCY SERVICES CONSULTING INTERNATIONAL		13,000.00
Page Total			61,881.63
Cumulative Total			61,881.63

Snohomish Regional Fire and Rescue

Claims Voucher Summary

07/22/2025

Page 2 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-01562	EVERETT BAYSIDE MARINE, INC.		30.67
25-01563	FASTFIELD, INC.		1,026.61
25-01564	FIRSTWATCH		635.00
25-01565	FREIGHTLINER NORTHWEST		519.97
25-01566	GALLS, LLC		18,234.63
25-01567	GENERAL FIRE APPARATUS		2,062.69
25-01568	GRAINGER		296.32
25-01569	IMS ALLIANCE		52.48
25-01570	IRON MOUNTAIN INC		818.20
25-01571	ISOUTSOURCE		11,803.60
25-01572	KENT D. BRUCE CO., LLC		3,408.53
25-01573	L.N. CURTIS & SONS		3,704.65
25-01574	LOWE'S		886.39
25-01575	MES SERVICE COMPANY, LLC		53,449.01
25-01576	OAC SERVICES, INC.		24,721.90
25-01577	ODP BUSINESS SOLUTIONS, LLC		452.76
25-01578	PACIFIC POWER BATTERIES		23.41
25-01579	PACIFICA LAW GROUP LLP		1,071.00
25-01580	PATRICK GJERDE		341.32
25-01581	PERFORMANCE RADIATOR PACIFIC, LLC		390.50
25-01582	PETROCARD, INC.		2,944.13
25-01583	PUGET SOUND ENERGY		94.50
25-01584	PUGET SOUND ENERGY		120.49
25-01585	PUGET SOUND ENERGY		247.57
25-01586	PUGET SOUND ENERGY		154.44
25-01587	PUGET SOUND ENERGY		270.01
25-01588	PUGET SOUND ENERGY		133.37
25-01589	PUGET SOUND ENERGY		127.03
25-01590	PURCELL TIRE & SERVICE CENTER		1,226.10
25-01591	RICK EDWARDS		158.00
25-01592	RICOH USA, INC.		50.91
Page Total			129,456.19
Cumulative Total			191,337.82

Snohomish Regional Fire and Rescue

Claims Voucher Summary

07/22/2025

Page 3 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
25-01593	SEA-WESTERN INC		11,322.69
25-01594	SISKUN POWER EQUIPMENT		3,094.78
25-01595	SNOHOMISH CO-OP INC		83.33
25-01596	SNOHOMISH COUNTY PUD		389.01
25-01597	SNOHOMISH COUNTY PUD		229.43
25-01598	SNOHOMISH COUNTY PUD		782.16
25-01599	SNOHOMISH COUNTY PUD		1,357.02
25-01600	SNOHOMISH COUNTY PUD		38.62
25-01601	SNOHOMISH COUNTY PUD		249.23
25-01602	SNOHOMISH REGIONAL FIRE & RESCUE		9,304.89
25-01603	SOUTH SNOHOMISH COUNTY FIRE & RESCUE		47,095.37
25-01604	SPRAGUE PEST SOLUTIONS		995.35
25-01605	SUPERIOR SEPTIC SERVICE, LLC		2,602.84
25-01606	SYSTEMS DESIGN WEST, LLC		14,115.25
25-01607	TELEFLEX, LLC		1,330.00
25-01608	THE SUPPLY CACHE		1,671.97
25-01609	TOTAL LANDSCAPE CORPORATION		8,533.20
25-01610	TRUE NORTH EMERGENCY EQUIPMENT		457.95
25-01611	UNITED PARCEL SERVICE		68.74
25-01612	US BANK		42,428.70
25-01613	VERATHON MEDICAL		1,389.39
25-01614	VESTIS		60.70
25-01615	WASHINGTON STATE DEPARTMENT OF NATURAL RESOURCES		13,303.18
25-01616	WAVE		8,026.61
25-01617	WAVE		900.80
25-01618	ZIPLY FIBER		224.86
25-01619	ZIPLY FIBER		280.65
25-01620	ZIPLY FIBER		224.86

Page Total	170,561.58
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Cumulative Total	361,899.40
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Payroll Summary and Authorization Form for the:

7/15/2025 Payroll

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

District Name: Snohomish Regional Fire & Rescue

Direct Deposits: \$1,137,539.36

Paper Checks: \$9,954.38

Taxes: \$352,064.61

Allowed in the sum of: \$1,499,558.35

Reviewed by: Brandon Vargas
District Administrative Coordinator

Prepared by: Erick Ramirez
Payroll Specialist

Approved by Commissioners:

Davin Alsin

Jeff Schaub

Rick Edwards

Jim Steinruck

Troy Elmore

Roy Waugh

Randy Fay



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS SPECIAL MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

June 3, 2025, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. Chairman Mills called the meeting to order for Snohomish County Fire District #4 (SCFD #4) at 1730 hours.

In attendance from SRFR were: Fire Chief O'Brien, Commissioner Alsin, Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh; and District Secretary Snure was an excused absence. Also in attendance from SCFD #4 were: Fire Chief Waller, Commissioner Erickson, and Commissioner Merritt; and via Zoom was Chairman Mills.

PUBLIC COMMENT

N/A

UNION COMMENT

IAFF Representative Ray Sayah thanked everyone for being here, goodwill to everyone for your good work. He commented that he appreciates the work we are doing here.

JOINT MEETING WITH SCFD #4 REGARDING 5/13 LETTER FROM SCFD #4 TO SRFR

Introductions & Backgrounds

All Commissioners and Fire Chiefs introduced themselves.

Joint Meeting Expectations

Chairman Elmore commented that both chairs worked together to determine the topics for discussion for this evening. He asked the commissioners to share their expectations for this meeting.

Commissioner Waugh commented that he would like to start formal talks and form a committee to work towards a merger or RFA. We would want all the various divisions within the departments to be a part of the discussions.

D4 Commissioner Merritt commented that he hopes we can put all egos aside and put the public's interest first. He hopes we can come together as one and work on this.



Commissioner Schaub commented that this is a good first start; and there is lots to be discovered about each of our districts. We are on a journey to find a new chief and hope to have someone in place by July.

Chairman Elmore commented that he believes in regionalization whenever possible and when it makes sense. The path that we take to get there is the challenging part.

Commissioner Alsin suggested that we go through the bullet points that Commissioner Mills had in his email.

D4 Chairman Mills commented that he hopes that we will have an opportunity over time to see whether this is a good time and if it makes sense to have a cooperative working relationship during this season.

Vice Chairman Fay commented that he would like to see us get the right group of people involved to draft a timeline for this. What do we want for the end result and where do we start to get there. His expectation is that we agree on how we want to move forward.

Chairman Elmore commented that once both boards agree that there is a reasonable benefit for both organizations, we can move forward with subcommittees. Longterm it will be very helpful to have a third-party help facilitate the process, as there will be a lot of moving pieces, and there needs to be a collection point for all the data.

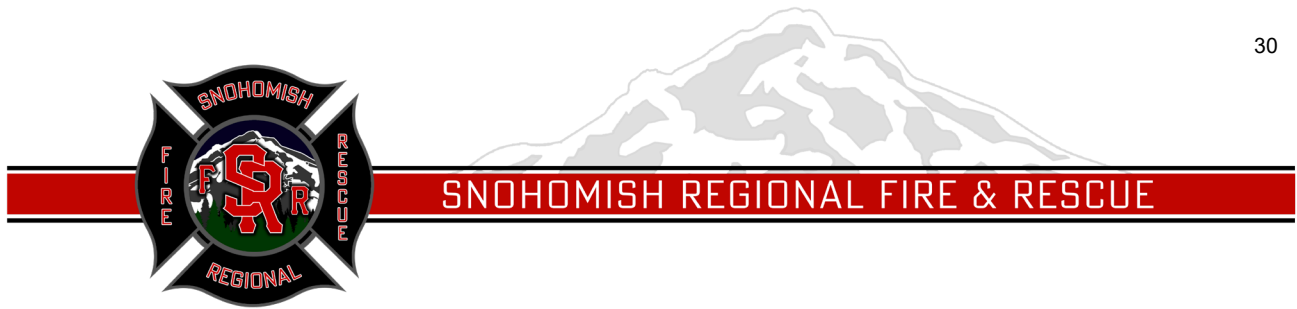
Commissioner Steinruck commented that it is very encouraging to have everyone in the room to have the conversation. Previous mergers took a lot of conversations and trust; as merging the cultures is a huge challenge. Ultimately the people will have to vote for it, in order for it to happen.

D4 Commissioner Merritt commented that most anyone who looks at the map will see that it makes sense; as long as we can come to an agreement.

D4 Commissioner Erickson commented that we need to do the right thing for the public overall.

Commissioner Waugh commented that our employees, citizens and the boards need to define some structure on how to get where we want to go. How can we do this without overloading our staff that are already busy? We want each individual to have an opportunity to express their concerns. We will need a consultant to help keep the ball moving, so we continue to move forward.

D4 Commissioner Erickson suggested a visual board for ongoing reference, including the individual steps we take along the way and the goals we want to accomplish.



Q&A – Current Status Between Departments

D4 Commissioner Mills commented that it sounds like there are questions about the original intent of sending the letter and the expected outcome.

Vice Chairman Fay asked if the letter is a proposal or is the intent to open the door for discussions; and D4 Chairman Mills commented that it was meant to open the door for discussions.

Fire Chief O'Brien commented that the training divisions are working well together.

D4 Training Representative Hammer commented that we have been meeting together since September of 2024, at least one or two times per week. We are working with South County as well.

D4 Fire Chief Waller commented that RLB is the main training center for the east side; and the chiefs continue to meet together.

D4 Commissioner Merritt commented that our hope was to have the conversation.

1. *Having a brand new chief jump right into labor negotiations may not be wise or beneficial. Not knowing the culture, or the history, he/she would be at a distinct disadvantage.*

Chairman Elmore commented that the Fire Chief doesn't do the labor negotiations for SRFR.

2. *Having a brand new chief jump right into merger discussions could have similar detrimental effects, for the same reasons, and would likely slow that process.*

D4 Commissioner Merritt agrees, a new chief is going to have their own agenda.

D4 Commissioner Erickson commented that it will depend on the new chief and their background.

Commissioner Schaub commented that after two mergers, it is clear that each district has their own culture. When we come together, those cultures will shift and change.

Vice Chairman Fay asked Chief O'Brien for his perspective, as he was the new chief coming into District 7.

Chief O'Brien agreed with D4 Commissioner Erickson, it will depend on the chief and the process. Let them know you are committed to the merger process with District 4 and ask them for their thoughts on it. Merging is a very challenging process. Even with all the challenges, it makes sense for the communities.



D4 Commissioner Mills explained he was not trying to convince everyone of these statements we are reviewing. It was just an attempt to provide some background on where we are coming from at District 4.

Commissioner Alsin commented that he appreciates the talking points, and offered that a new chief could potentially expedite the process.

D4 Fire Chief Waller commented that he is confident in his own skills, and this is about a unique moment in time. Do we want to be proactive or reactive? One person could start to align the two organizations, and learn the culture. We could align our communication models, with a proactive nature, building trust and honesty. A consultant could do great on the plan, but not with the aligning of the cultures.

Vice Chairman Fay commented that the majority of the board would like to move forward with the recruitment process. Can we determine if we are going to go with an interim solution or not. District 7 created problems of their own with Monroe and Lake Stevens. Blending two administrative staffs is more than a tweak and then you are also working with additional commissioners. The first year was all consuming and we still made mistakes. We understand that you are an excellent administrator, however there are so many more elements to consider.

Chairman Elmore commented that Chief Waller's comments on culture were spot on. You don't know what you don't know; and you address things as you move through them. He likes the concept of merging divisions first.

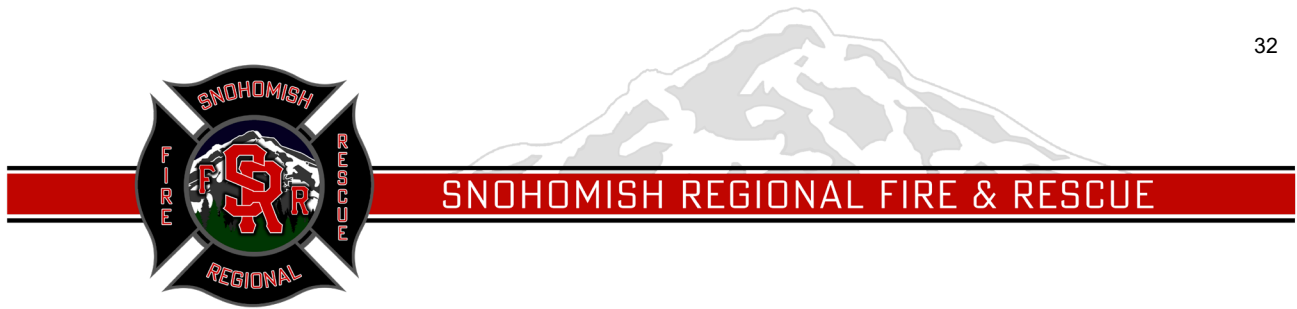
D4 Commissioner Merritt commented that if the two boards can get in alignment on this, the workload shouldn't slow down the process.

Vice Chairman Fay commented that we cannot burnout our admin staff who are critical to our efforts. We need to protect our admin staff just as much as protect the rank and file.

D4 Commissioner Erickson commented that we need to have the discussion and see what they can take on.

D4 Commissioner Merritt commented that when the problems arise, we have very capable chiefs and very capable individuals to help with problem solving.

Commissioner Schaub commented as we go through the hiring process, the new chief will know we are working towards a merger.



Chairman Elmore commented that we have a very robust administration, there will never be enough members to accomplish what we want to do. We have a high-powered team, and they take on huge workloads and accomplish amazing things. This will be an additional workload for everyone. It is healthy for us to have the conversation. There are two fundamental questions. What are we going to do with our chief search? Do our two organizations, at the board level, want to begin down the path towards a merge?

3. *Having a brand-new chief jump right into either of the above could be a good opportunity to evaluate him/her.*
4. *I don't think you could find a chief officer in all of Snohomish County (possibly the whole state) who has more experience and knowledge in the area of labor negotiations and/or labor law than Chief Waller.*

Chairman Elmore commented that we recognize Chief Waller has an extensive background.

5. *If Chief Waller was to apply, in addition to sending a negative message to the FD4 people, if he was then to not be retained for whatever reason, well...*
6. *If Chief Waller was employed as a "contract" Chief for a selected period of time, the process of merger talks would be expedited due to him already knowing the culture of FD4.*

Commissioner Alsin commented that our last meeting had a suggestion to pause the chief recruitment process. Is there a path where Chief Waller could potentially step in as an interim?

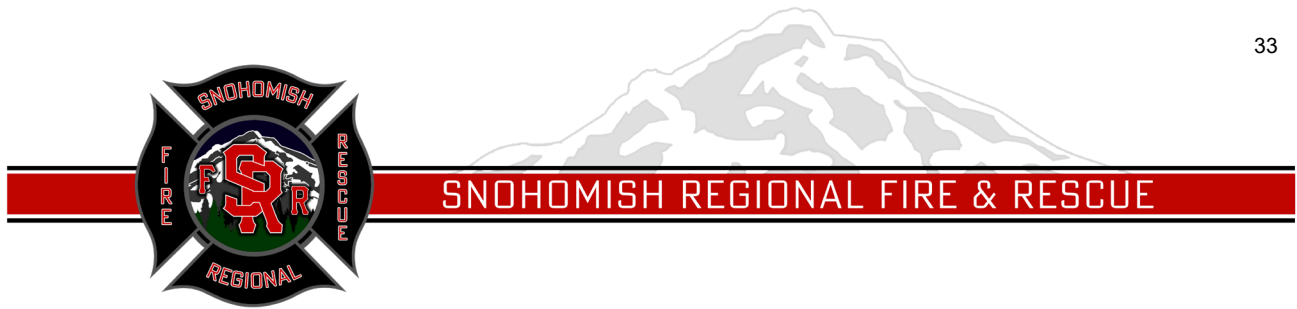
Commissioner Schaub commented that at the last meeting we decided that we would go forward with the fire chief recruitment process.

D4 Commissioner Merritt commented that he thought we would possibly discuss it further at this meeting.

Chairman Elmore commented that unless a commissioner has changed their position, we will continue with the chief search process. At this time, our target for hiring is July 1, so there could be a two-week onboarding process.

Commissioner Schaub suggested that we share our search schedule with the SCFD #4 Commissioners.

Commissioner Waugh commented whichever direction we go, he still hopes that we won't deviate from the path of a merger. With the blending of cultures/divisions, we are probably talking about a one-year process.



D4 Commissioner Erickson commented that what he is hearing is that SRFR is going to hire a new chief and direct the new chief to move towards a merger with SCFD #4.

Vice Chairman Fay asked how we would determine whether we go with a merger vs an RFA.

Chairman Elmore and Commissioner Waugh confirmed that it will take further discussion.

Commissioner Schaub asked how a merger would affect accreditation.

Assistant Chief Messer commented that with two districts merging, nothing changes and we stay accredited. If we were to do an RFA, there would be different articles that we would need to write into the RFA and then our accreditation would follow us as well, as long as we document it correctly. Moving forward we would need to incorporate the new district with the rewrites of the Strategic Plan, Annual Report, Standard of Cover, etc.

Collaboration Opportunities

Chairman Elmore commented that we have previously discussed a number of possibilities. Is there collaboration when it comes to staffing? He asked for any collaborative ideas that we haven't already discussed.

D4 Commissioner Mills asked about our elections, levies and funding, and how they align. Additional opportunities for collaboration could include staffing and policies. He hopes that we could create smaller groups and then bring the issues back to the commissioner meetings for discussion.

D4 Commissioner Merritt suggested more meetings like this evening, whenever we can make it happen, and eventually consider joining board meetings.

D4 Commissioner Erickson suggested that we establish a dual path. What can we start doing together today? What is it going to take if we all decide we are going to be a joint fire department or RFA?

Vice Chairman Fay commented that it would be beneficial to do some vision casting, to learn the priorities and current projects for both districts.

Business Administrator Schoof commented that looking at a collaboration is exciting. We have a very strong administration, and it would be a pleasure to run an analysis. We continue to review our funding models and consider the options.

Chairman Elmore recommended that we consider working with a consultant in order to move forward.

D4 Commissioner Merritt asked if the districts would split the costs for the consultant.



D4 Commissioner Erickson agreed that a consultant would keep us focused and moving in the right direction.

D4 Commissioner Mills commented that he is divided about working with a consultant. It wouldn't be a bad thing for the districts to work together on their own for the first 3-6 months regarding consolidation discussions and identify those collaboration opportunities.

D4 Commissioner Erickson would like to see each organization put together a presentation on their current priorities and projects. It needs to be an open conversation on both sides.

D4 Commissioner Mills suggested small groups can get together for half a day and identify those collaboration areas, and then come back together to a joint board meeting once a month to review information from the subcommittees. It just takes a few people to keep the momentum.

Chairman Elmore reviewed that we have discussed creating the subcommittees, having the boards meet together monthly, and then eventually having a joint retreat with a State of the Departments.

Considering three subcommittees which would include one SCFD #4 member with each committee.

- Cultural Integration
- Finance
- Operations
- Capital Facilities

D4 Commissioner Merritt suggested that the two chairs get together to define the topics.

Both boards agreed to splitting the cost of the consultant when we get to that time.

Commissioner Schaub asked about adding SCFD #4 to our Darkhorse data; and Assistant Chief Messer confirmed we have already have access to their data.

Chairman Elmore asked at what point are we going to have labor in the room with us. He will discuss it further with D4 Chairman Mills.

D4 Commissioner Erickson asked if we are being restrictive in the boundaries we are looking at, are we limiting ourselves? Should we consider additional boundaries?

Commissioner Waugh asked if both boards are 100% supportive of moving forward with the merger discussion, and moving into the committee phase. There was no objection.

D4 Commissioner Erickson agreed there are some things that we can start working on together.

Vice Chairman Fay asked that everyone share their contact information.



D4 Commissioner Mills agreed it would be helpful to have a list of contact information for reference, and D4 Commissioner Erickson requested that we include each person's preferred method of communication.

Chairman Elmore asked that the contact list include our fire chiefs and division heads.

Future Meetings Schedule

Chairman Elmore asked how frequently we should plan to meet jointly.

D4 Commissioner Merritt suggested a monthly meeting would be great.

D4 Commissioner Mills suggested that we give the chairs an opportunity to get together.

D4 Commissioner Erickson suggested that we plan for a meeting in a month.

Chairman Elmore confirmed that the best day of the week for a joint meeting would be the second Tuesday of the month. We will plan to alternate locations, and our next meeting will be in Snohomish.

D4 Commissioner Mills commented that he is excited to have these discussions, and he thanked the SRFR commissioners for entertaining these ideas.

There was one question from the public about public involvement with the Meet and Greet on Sunday, Monday's chief interviews, and the next joint meeting.

Chairman Elmore confirmed that the Meet & Greet on Sunday is open to our public, to meet the fire chief candidates. Most of Monday's meeting will be behind closed doors as it is the testing process. Additionally, the joint board meetings will be open to the public with remote options available via Zoom.

SRFR Meeting Reminders:

- Special Commissioner Meeting, Sunday, June 8, 2025 at 1730 - Station 31 Training Room/Zoom
- Special Commissioner Meeting, Monday, June 9, 2025 at 1600 – Station 31 Training Room/Zoom
- Regular Commissioner Meeting, Thursday, June 12, 2025 at 1730 – Station 31 Training Room/Zoom

Chairman Elmore thanked everyone for their time this evening. It's great to see progress moving in a positive direction.

Commissioner Steinruck thanked everyone for joining us this evening.



SNOHOMISH REGIONAL FIRE & RESCUE

ADJOURNMENT

Chairman Elmore adjourned the meeting at 1930 hours.

Commissioner Davin Alsin

Commissioner Jeff Schaub

Commissioner Rick Edwards

Commissioner Jim Steinruck

Chairman Troy Elmore

Commissioner Roy Waugh

Vice Chairman Randy Fay



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

July 10, 2025, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Alsin, Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh; and via Zoom was District Secretary Snure.

PUBLIC COMMENT

N/A

UNION COMMENT

There was one comment from the IAFF regarding the Paramedic School MOU with a thank you for collaboration and a request for support of the MOU.

DISTRICT HIGHLIGHTS

Badge Pinning

Chief O'Brien introduced the Badge Pinning. He presented the badge to the family so they could pin the badge on their loved one this evening, and he gave the oath for Snohomish Regional Fire & Rescue. Congratulations to Driver/Operator Landon Bell!

CHIEF'S REPORT

As presented. Chief O'Brien thanked everyone for their support, the teamwork, and all the great things that everyone does. He commented that it has been an honor to serve here and he has a lot of great memories. He is very thankful for everyone. He is excited for the organization to bring on Chief Park, welcome Chief Park!

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	6/24/25	7/22/25	No
Finance Committee	Elmore	6/26/25	7/24/25	No
Sno911	Waugh	6/19/25	7/17/25	No
Sno-Isle Commissioners	Fay	7/3/25	9/4/25	Yes
Leadership Meeting	Schaub	5/15/25	9/18/25	No
Policy Committee	Schaub	7/10/25	8/14/25	Yes
Community Advisory Committee	TBD	6/25/25	11/12/25	No



SNOHOMISH REGIONAL FIRE & RESCUE

Sno-Isle Commissioners – Vice Chairman Fay commented that there are no meetings in July or August, and their next meeting will be in September. Commissioner Steinruck mentioned that three of them attended the last meeting at North County Fire Academy where they had dinner and went on a tour of the new facility.

Policy Committee – Commissioner Schaub commented that they reviewed Policies 1000, 400, 403, and 407.

COMMITTEE MEETING MINUTES

Capital Facilities Committee – June 24, 2025

Finance Committee – June 26, 2025

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 25-01383 to 25-01398; (\$793,659.65)

Benefits Vouchers: 25-01399 to 25-01401; (\$540,200.20)

AP Vouchers: 25-01402 to 25-01522; (\$613,145.78)

Approval of Payroll

June 30, 2025 Payroll (\$1,747,007.51)

Approval of Minutes

Approve Special Board Meeting Minutes June 25, 2025

Approve Regular Board Meeting Minutes June 26, 2025

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Edwards and 2nd by Vice Chairman Fay.

On vote 7/0.

OLD BUSINESS

Discussion

N/A

Action

Public Record Index Resolution

Motion to approve Resolution 2025-02 Public Record Index as submitted.

Motion by Chairman Elmore and 2nd by Commissioner Steinruck.

On vote 7/0.



SNOHOMISH REGIONAL FIRE & RESCUE

BN Builders Phase 1C Contract Amendment

Motion to approve the BN Builders Phase 1C Contract Amendment as submitted.

Motion by Vice Chairman Fay and 2nd by Commissioner Schaub.

On vote 7/0.

Budget Amendment #2 Shop Wages

Motion to approve Budget Amendment #2 as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Edwards.

On vote 7/0.

Darkhorse Contract Amendment

Motion to approve the Darkhorse Contract Amendment as submitted.

Motion by Chairman Elmore and 2nd by Commissioner Waugh.

On vote 7/0.

Commissioner Schaub mentioned that this is a Canadian company and asked if there will be a tariff imposed on this, and if so, how much? Assistant Chief Messer will follow up on this.

Policy 804 Standardization of Station Files

Motion to approve Policy 804 as submitted.

Motion by Commissioner Alsin and 2nd by Commissioner Schaub.

On vote 7/0.

NEW BUSINESS

Discussion

Paramedic School MOU

Assistant Chief Lundquist commented that this has been a collaborative effort between the District and the union. This year we are doing something different with medic school, which allows members to stay on staff while they complete the 8-9 month didactic portion, and then they will travel to complete the clinical portion. This includes an increase in compensation for participating full-time firefighters, from 106% to 115% of base pay. This adjustment accounts for the time commitment associated with the paramedic training and offsets potential overtime expenditures. We will try it and see if it works. After completion of their training, they will work with another paramedic for a minimum of 6 months. Please let us know if you have any questions.

Commissioner Waugh commented that there is a baseline national curriculum that all programs teach, and it's the clinical interface that builds the medic.



Assistant Chief Lundquist gave credit to MSO Keith Terry and Deputy Chief Read for presenting this option.

Action

Sno911 2025 ILA Amendment

Motion to approve the Sno911 2025 ILA Amendment as submitted.

Motion by Chairman Elmore and 2nd by Commissioner Waugh.

On vote 7/0.

Commissioner Waugh mentioned that he asked Kurt about the EMS Service Agreement, and the current board chose to submit a different document to Sno911. They will be meeting next week to work out the agreement.

DISTRICT HIGHLIGHTS

Transfer of Command: Chief Park

Chief O'Brien welcomed Chief Park and officially passed command to Chief Park.

Chief Park thanked Chief O'Brien for his leadership and his legacy. He is honored to carry forward the mission and do it with respect for our people, our organization, and the communities we serve.

GOOD OF THE ORDER

Commissioner Steinruck reminded everyone that this weekend is Aquafest in Lake Stevens, with the Firefighters' Pancake Breakfast on Saturday and Sunday, from 7am – Noon. He encouraged the Commissioners to attend if they are available. It will be a great opportunity to connect with our community.

Chairman Elmore presented a plaque to Chief O'Brien on behalf of the Board, and thanked him for his honorable leadership with our organization.

Chief O'Brien will have his flag ceremony at 9am Friday, July 11 at Station 81.

ATTENDANCE CHECK

Special Commissioner Meeting Monday, July 14, 2025, at 0900 – Station 31 Training Room

Commissioner Alsin is excused from Monday's meeting.

Regular Commissioner Meeting Thursday, July 24, 2025, at 1730 - Station 31 Training Room/Zoom



EXECUTIVE SESSION

RCW 42.130.140(4)(b): Labor Negotiations

Chairman Elmore called for an Executive Session to begin at 1810 hours for 15 minutes, with no expected action to follow. Chairman Elmore extended the Executive Session for an additional 15 minutes. Chairman Elmore resumed the regular Board of Commissioners Meeting at 1840 hours and there was no action. Meeting moved to Adjournment.

ADJOURNMENT

Chairman Elmore adjourned the meeting at 1840 hours.

Commissioner Davin Alsin

Commissioner Jeff Schaub

Commissioner Rick Edwards

Commissioner Jim Steinruck

Chairman Troy Elmore

Commissioner Roy Waugh

Vice Chairman Randy Fay



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS SPECIAL MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

July 14, 2025, 0900 hours

Please Note: The majority of this Special Meeting will be held in executive session, with no expected action to follow.

CALL TO ORDER

Vice Chairman Fay called the meeting to order at 0900 hours. In attendance were Commissioner Edwards, Vice Chairman Fay, Commissioner Schaub, Commissioner Steinruck, Commissioner Waugh, and District Secretary Snure. Additionally, Chairman Elmore and Commissioner Alsin were excused absences.

EXECUTIVE SESSION

RCW 42.30.140(4)(b): Labor Negotiations

Vice Chairman Fay called for an Executive Session to begin at 0901 hours for 2 hours, with no expected action to follow. Vice Chairman Fay resumed the Special Board of Commissioners Meeting at 1101 hours and there was no action to follow.

MEETING REMINDER:

Regular Commissioner Meeting Thursday, July 24, 2025, at 1730 - Station 31 Training Room/Zoom

ADJOURNMENT

Vice Chairman Fay adjourned the meeting at 1102 hours.

Commissioner Davin Alsin

Commissioner Jeff Schaub

Commissioner Rick Edwards

Commissioner Jim Steinruck



SNOHOMISH REGIONAL FIRE & RESCUE

Chairman Troy Elmore

Commissioner Roy Waugh

Vice Chairman Randy Fay



OLD BUSINESS

DISCUSSION





OLD BUSINESS

ACTION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	2025/2026 Paramedic School MOU		
Executive member responsible for guiding the initiative:		AC Lundquist	
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description: <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 		<p>The 2025 Paramedic School Memorandum of Understanding (MOU) establishes formal terms for Snohomish Regional Fire & Rescue (SRFR) personnel attending the NMETC Paramedic Program. This agreement supports SRFR's operational objectives by ensuring a reliable pipeline of qualified paramedics and enhancing long-term workforce sustainability.</p> <p>Key provisions of the MOU include an increase in compensation for participating full-time firefighters, from 106% to 115% of base pay. This adjustment accounts for the time commitment associated with paramedic training and offsets potential overtime expenditures. The MOU represents a strategic approach to maintaining clinical competency, staffing continuity, and system readiness within SRFR's emergency medical services framework.</p>	
Financial Impact:			
Expense:		<input checked="" type="checkbox"/> Increase	<input type="checkbox"/> Decrease <input type="checkbox"/> N/A
Revenue:		<input type="checkbox"/> Increase <input type="checkbox"/> Decrease	<input checked="" type="checkbox"/> N/A
Total amount of initiative (attach amount breakdown if applicable):			
Pay increase from Probationary Firefighter Paramedic Trainee at 106% to Firefighter Paramedic 3 at 115%.			
Initial amount:			
Long-term annual amount(s):			
Currently Budgeted:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amount:
Budget Amendment Needed:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Amount:
<ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 			

Risk Assessment:	<p>Risk if approved: There are no risks if approved. The MOU was reviewed by SRFR Legal and serves to support members taking on additional responsibility and recognizes the time commitment to earning this position.</p> <p>Risk if not approved: Lack of support to sending internal candidates to school may negatively impact interest in our quality internal candidates.</p>
Legal Review:	<p><input type="checkbox"/> Initiative conforms with District policy/procedure number (attach):</p> <p><input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <p><input type="checkbox"/> N/A</p>
Presented to, and Approved by, Senior Staff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	<p>Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p>
For Fire Chief Approval:	<p><input type="checkbox"/> RAB document complete</p> <p><input type="checkbox"/> Supporting documentation attached</p> <p><input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber)</p> <p><i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i></p> <p><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
RAB Executive: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	<p>RAB initiatives go through the following process:</p> <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval

Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.
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**MEMORANDUM OF UNDERSTANDING (MOU)
FULL-TIME FIREFIGHTER ATTENDING NATIONAL MEDICAL EDUCATION & TRAINING
CENTER/ANNA MARIA COLLEGE CONSORTIA (NMETC) PARAMEDIC PROGRAM**

This **MEMORANDUM OF UNDERSTANDING** is made and entered this 24th day of July, 2025 by and between **SNOHOMISH REGIONAL FIRE & RESCUE** ("Employer" or "SRFR") and **IAFF LOCAL 2781** ("Union"), collectively referred hereto as the "Parties."

I. RECITALS

WHEREAS, SRFR and Union are parties to a collective bargaining agreement ("CBA");

WHEREAS, the Parties desire to facilitate the training of Employees ("Employee") to become qualified to be promoted to a paramedic position;

WHEREAS, the Parties agree that (i) an Employee is participating in the training program on a purely voluntary basis; (ii) an Employee will be attending training outside of the employee's regular working hours; and (iii) an Employee is participating in this training program in order to become qualified for a new position; and Employee does not perform any productive work during participation in the training program and, as such, none of the training will be considered compensable work time under the Fair Labor Standards Act.

NOW, THEREFORE, be it hereby resolved as follows:

II. TERMS

1. **Term of Paramedic Program.** For purposes of this MOU, the 2025/2026 NMETC Paramedic Program (the "Paramedic Program") academic year commences on the first day of fulltime attendance and ends when the Employee is released by the school, or he/she successfully completes the program.
2. **Financial Commitment.** To facilitate the Paramedic Program training, Employer has agreed to make the following financial commitment ("Financial Commitment"):
 - a. Employer will pay tuition for full-time firefighter (Employees) from Local 2781 to attend the Paramedic Program.
 - b. When employees are required to travel to Massachusetts the District will cover all costs of travel, housing and meals as required by the Districts applicable travel policy.
 - c. Beginning on the first day of full-time attendance of the Paramedic Program, Employees shall be paid the wage of Firefighter Paramedic 3 (115%) as defined by article 23 salary chart.
 - d. The pay of Firefighter Paramedic 3 (115%) will be in lieu of receiving overtime on time spent completing the Paramedic Program. Examples of time spent completing the program include the following: studying, clinicals, attending class, ride time.
 - e. Employees will remain covered under the District's health insurance policy during the Paramedic Program.

3. **Paramedic Procedure.** Sending employees to the NMETC Paramedic Program will inevitably come with new and unforeseen challenges. The District and the Union will work together to create a Paramedic Procedure to address these challenges. Examples of these challenges are hospitals used for clinicals and jurisdictions utilized for employees ride time. Other items that are required to be addressed as part of employees attending the NMETC Paramedic Program will be agreed upon between the District and the Union and added to the Paramedic Procedure.
4. **Working During the Paramedic Program.** An Employee selected to attend the Paramedic Program shall continue to work their regularly scheduled shifts, including overtime during the didactic portion of the paramedic program. Once off of the Didactic portion of the Paramedic Program the employee will be placed on either an eight (8) hour or ten (10) hour schedule as defined in article 10. The District and the Union will meet and confer about which schedule is most appropriate.
5. **Employment Work Commitment.** The Employer would not make the foregoing Financial Commitment for an Employee but for the fact that such Employee hereby agrees to work as a paramedic for Snohomish Regional Fire & Rescue for five (5) years following completion of the Paramedic Program (the "Retention Period"). This work commitment will ameliorate the upfront costs paid by the Employer and will ensure greater workforce stability. Accordingly, the Parties agree that this work commitment is a material inducement for the Employer to make the Financial Commitment.
6. **Execution.** The selected Employee must sign this MOU, which shall constitute Employee's binding and enforceable agreement to the terms and conditions herein. If the selected Employee refuses to sign this MOU, the Employer may select a different Employee to attend the Paramedic Program.
7. **Severability.** If any provision of this MOU is unenforceable for any reason, such portion shall be severable from this MOU and the remainder shall remain in full force and effect.

This MOU shall become valid upon signing and its contents will be in effect during the 2025/2026 Paramedic program academic year.

**SNOHOMISH REGIONAL
FIRE & RESCUE**

By: Brian Park
Its: Fire Chief
Date: _____

IAFF LOCAL 2781

By: Craig Fisher
Its: President
Date: _____

EMPLOYEE

By: _____
Date: _____



NEW BUSINESS

DISCUSSION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Storm Water Cost Sharing Agreement Amendment		
Executive member responsible for guiding the initiative: Deputy Chief Ron Rasmussen			
Type of Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution		
Initiative Description: <ul style="list-style-type: none"> Brief Description Goal of Initiative Initiative Results (deliverables) Connection to Strategic Plan Supporting Documentation (attach) <ul style="list-style-type: none"> Scope of work Contract(s) Project proposal(s) Presentation(s) If Financial: Reason RAB must be approved outside of the annual budget process 		Board of Commissioners: <p>This is an amendment to the approved Storm Water Cost sharing agreement for the shared Storm Water Detention System for Station 81. The original agreement between Snohomish Regional Fire and Rescue, The City of Lake Stevens and North Cove LLC was approved at the August 8th, 2024, Board of Commissioners Meeting. Since that time the private contractor North Cove LLC has backed out of their project and will no longer be part of the shared Storm water system. The new Storm water system will be shared by Snohomish Regional Fire and Rescue and the City of Lake Stevens. The new cost sharing allocations for the project will now be:</p> <ul style="list-style-type: none"> Snohomish Regional Fire and Rescue- 59.8% The City of Lake Stevens- 40.2% <p>The amended Cost Sharing Agreement was approved by the Lake Stevens City Council at their July 1st Council Meeting.</p>	
Financial Impact:		Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ N/A project has not gone out for Bid at this time. Long-term annual amount(s): \$ Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$ • If yes: Fund(s)/line item(s) to be amended:	
Risk Assessment:	Risk if approved:		

	Risk if not approved:
Legal Review:	<input type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input type="checkbox"/> N/A
Presented to, and Approved by, Senior Staff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>
For Fire Chief Approval:	<input type="checkbox"/> RAB document complete <input type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (<i>boardpacket@srfr.org</i>) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i>
RAB Executive: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval

Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.
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COST-SHARING AGREEMENT FOR STORMWATER DETENTION SYSTEM

This COST-SHARING AGREEMENT (this “**Agreement**”) is made and entered into this ____ day of _____, 2025 by and between Snohomish Regional Fire and Rescue, a Washington municipal corporation (“**SRFR**”), and the City of Lake Stevens, a Washington municipal corporation (“**City**”), (individually a “**Party**” and collectively the “**Parties**”) for the purposes set forth below.

Recitals

A. SRFR owns and operates Station 81, on real property which is comprised of tax parcel numbers 00562200000801, 00562200000802 and 00562200000706, located in the City of Lake Stevens, Snohomish County, Washington and is depicted on the map attached hereto as Exhibit A (“SRFR Map”). SRFR intends to design and construct a new, enlarged Station 81 in 2025 (“SRFR Project”). The SRFR Project will require the construction of stormwater detention facilities.

B. The City owns tax parcel number 00562200000708, located in the City of Lake Stevens, Snohomish County, Washington, adjacent to the SRFR Station 81 site, as depicted on the attached map as Exhibit B (“City Map”). The City intends to make roadway improvements to nearby Main Street (“City Project”) in the year 2025. The City Project will require facilities for collecting stormwater runoff from the roadway.

C. SRFR and the City have agreed to share in the construction and maintenance costs for the stormwater detention system to be located on SRFR parcels 00562200000801 and/or 00562200000706, and/or City parcel 00562200000708; all parties will directly benefit from the stormwater detention system, subject to the terms and conditions herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties, their successors in interest, agents, employees, subcontractors and assigns covenant and agree as follows:

Agreement

1. Allocation of Design and Construction Responsibility, Costs and Methodology.

A. The City shall be responsible for contracting for the design and construction of the stormwater detention facility (“Facility”), meeting the needs of the SRFR and the City, and all Washington State Department of Ecology and other regulatory standards and requirements. Each of the Parties shall be solely responsible for the costs incurred to connect their Project’s stormwater flow to the Facility. As reasonably possible, construction of the Facility shall be concurrent with the SRFR Project and the City Project. The City shall select the vendors and contractors to design and construct the Facility and be responsible for all necessary engineering design work, government approvals and permits, and administering the construction project. The Facility shall

be designed to meet the regulatory conditions and requirements for stormwater detention associated with each of the Parties' development projects, including the City's Main Street Roundabout project and redevelopment of Station 81 by SRFR. SRFR shall work cooperatively with the City in providing the City with the information necessary for design of the Facility to meet their needs and provide the City with their written approval of the City approved design, construction plans, and engineer's cost estimate prior to the City's call for bids on the construction of the Facility.

B. SRFR will be provided an opportunity to review the consultant fee proposal and scope of work along with an engineer's estimate for construction costs. Within five (5) business days of receiving the consultant fee proposal and scope of work from the City via email, SRFR shall notify the City of its approval or denial of the professional services contract. If SRFR denies continued engineering and design of the facility through the professional services contract, the Parties shall meet within five (5) business days of such denial to discuss options for renegotiating or re-advertising. If denial of the consultant fee proposal and scope of work along with an engineer's estimate for construction costs is not received by the City from SRFR within five (5) business days of receiving the consultant fee proposal and scope of work via email, the City shall continue engineering and design in accordance with its existing contract.

C. Prior to the City's contract award for construction services, SRFR will be provided an opportunity to review the bids received by the City. Within five (5) business days of receiving the bid tabulation from the City via email, SRFR shall notify the City of its approval or denial of an award of the contract to the lowest responsible bidder determined by the City. If approval or denial of a contract award is not received by the City from SRFR within five (5) business days of receiving the bid tabulation via email, the City may award the contract without delay. If SRFR denies the award of the contract, the City may not award the contract, and the Parties shall meet within five (5) business days of such denial to discuss options for rebidding. The City may also proceed with contract award despite a denial from SRFR, after the five-day period for a meeting has expired, if the lowest responsible bid is within 120% of the engineer's pre-bid estimate or SRFR notifies the City of their approval of the bid award.

D. The actual design and construction costs for the Detention System shall be allocated between SRFR and the City as follows: 59.8% to SRFR and 40.2% to the City, as depicted in Exhibit C ("Areas of Responsibility Map") and Exhibit D ("Detention Facility Feasibility Map"). This cost allocation is based upon the contribution of new or replaced impervious surfaces that are tributary to the Detention System associated with each development project, including the Main Street Roundabout by the City and redevelopment of Station 81 by SRFR. Each of the Parties acknowledges and agrees that the benefits arising to them from this Agreement, both individually and collectively, adequately compensate them for their individual contributions.

2. Facility Location, Access, and Easement Rights. SRFR shall designate to City as soon as reasonably practical in the exercise of good faith the location on its property for the construction of the Facility and necessary appurtenances to facilitate the planning of their projects and responsibilities under this Agreement. SRFR by this Agreement, conveys to the City such easement and access rights to the real property on which the Facility and its appurtenances are

designated to accommodate the design and construction of the Facility, its maintenance and repair, the connection of each Project to the Facility, as well as reasonably necessary to fulfill their rights and obligations hereunder. Compensation by the City to SRFR for easement rights will be based on the appraised property value of affected property and proportionate share (59.8% to SRFR and 40.2% to the City) of facility surface area once the design of the facility is complete. The City will complete the appraisal and recover costs from SRFR for appraisal in accordance with the proportionate share of the facility. When the specific location of the Facility is designated, written easement agreements from SRFR conveying easements to the City consistent with this Agreement shall be entered into by the Parties and recorded with Snohomish County. The compensation due SRFR from the City for the easements shall be due within thirty (30) days of the recording of the easements.

3. Timing. All Parties intend to begin construction of their individual projects in the year 2026. The Parties agree to use due diligence and in good faith to do all actions necessary to time the construction of their projects concurrently with one another so as not to interfere with or delay the construction of the Facility or their respective projects.

4. Allocation of Maintenance Responsibility, Costs and Methodology. The City shall be responsible for maintaining the Facility in good working order. The actual maintenance costs for the Detention System shall be allocated between SRFR and the City as follows: 59.8% to SRFR and 40.2% to the City. This cost allocation is the contribution of new or replaced impervious surfaces that are tributary to the Detention System associated with each development project, including the Main Street Roundabout by the City and redevelopment of Station 81 by SRFR.

5. Payment. The City shall provide monthly itemized invoices to SRFR for actual design and construction costs, including itemized administrative costs not to exceed 10% of actual costs, as they occur during the design and construction of the Facility. Post construction, the City shall provide an annual itemized invoice to SRFR for maintenance costs, including administrative costs (not to exceed 10% of the actual costs). In the event of any unanticipated emergency maintenance, repair or reconstruction costs the City may submit invoices when actual costs are known. The City will provide SRFR with estimated annual maintenance costs each year to aid in their budgeting. SRFR agrees to pay the City within thirty (30) days of receipt of an invoice.

6. Events of Default; Remedies. Any breach by SRFR or the City of its obligations hereunder shall constitute an event of default under this Agreement. Upon the occurrence of an event of default, the dispute shall be submitted to arbitration for resolution in accordance with the procedures described in Section 10. If any invoice is not paid within thirty (30) days after the due date, then the invoice shall accrue interest at a rate of ten percent (10%) per annum or the maximum legally permitted rate, whichever is less, from the date due until paid.

7. Notices. Any demand, request or notice made hereunder shall be in writing and shall be deemed given when personally delivered, delivered by private courier service (such as

Federal Express), or three (3) days after being deposited in the United States Mail in registered or certified form, return receipt requested, and addressed as follows:

To SRFR: Snohomish Regional Fire and Rescue
 163 Village Court
 Monroe, WA 98272
 Attn: _____

To City: The City of Lake Stevens
 1812 Main Street
 Lake Stevens, WA 98258
 Attn: Aaron Halverson, Public Works
 Director

or to such other single address and person as any party may communicate to all others by like written notice.

8. Attorneys' Fees. In the event of litigation between the Parties, declaratory or otherwise, in connection with this Agreement, the substantially prevailing party shall recover its costs and reasonable attorneys' fees, including for appeals, which shall be determined and fixed by the court as part of the judgment.

9. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

10. Dispute Resolution. All disputes arising hereunder or in connection herewith that the parties are unable to resolve through good faith discussion and settlement efforts and any other mutually agreed dispute resolution process, including mediation and binding arbitration, may be resolved through a judicial determination by commencing the civil action in the appropriate court in Snohomish County, Washington.

11. Amendments. This Agreement is binding on the Parties and their successors and assigns and may not be amended or modified without a written amendment signed by the Parties.

12. Counterparts. This Agreement may be signed in any number of counterparts, all of which together shall be deemed to be a single instrument.

13. Term. Due to the subject matter of this Agreement the term of this Agreement is perpetual and the Parties successors in interest, agents, employees, subcontractors, and assigns shall be subject to rights and obligations of each party set forth herein.

14. Legal Responsibilities. Each of Parties to this Agreement shall be solely responsible for compliance with any law or regulatory requirement affecting their Project contributing stormwater to the Facility, connection of their Project to the Facility, and the discharge of stormwater from their property to the Facility. The Parties shall be jointly responsible for meeting all regulatory requirements applicable to the Facility in its design, construction and maintenance and operation subject to the provisions of this Agreement.

[Remainder of Page Left Blank; Signatures on the following page]

Dated as of the date first above written.

FIRE DISTRICT:

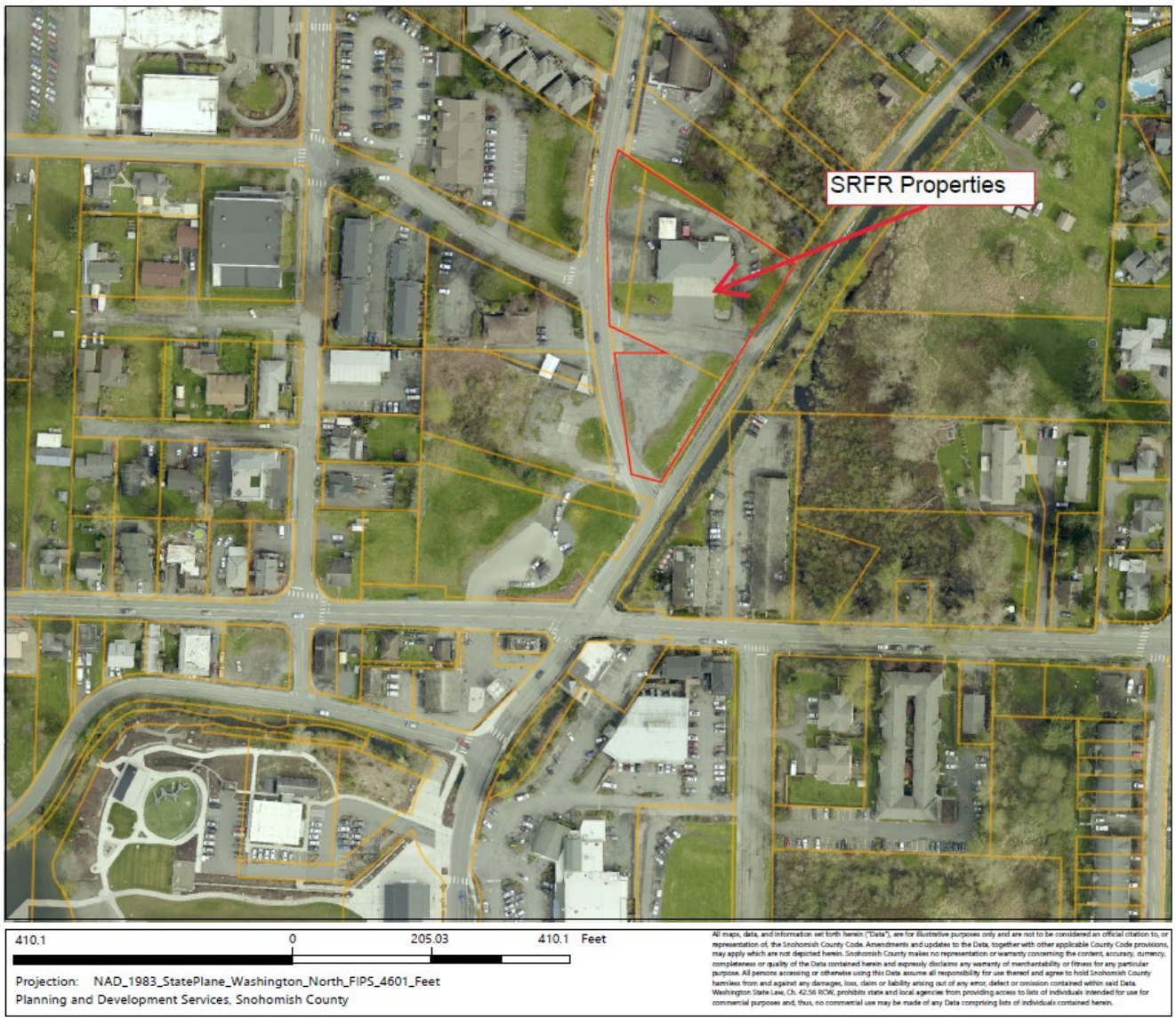
Snohomish Regional Fire and Rescue, a Washington
Municipal Corporation

By: _____
Name: _____
Its: _____

CITY:

City of Lake Stevens, a Washington
Municipal Corporation

By: _____
Name: _____
Its: _____





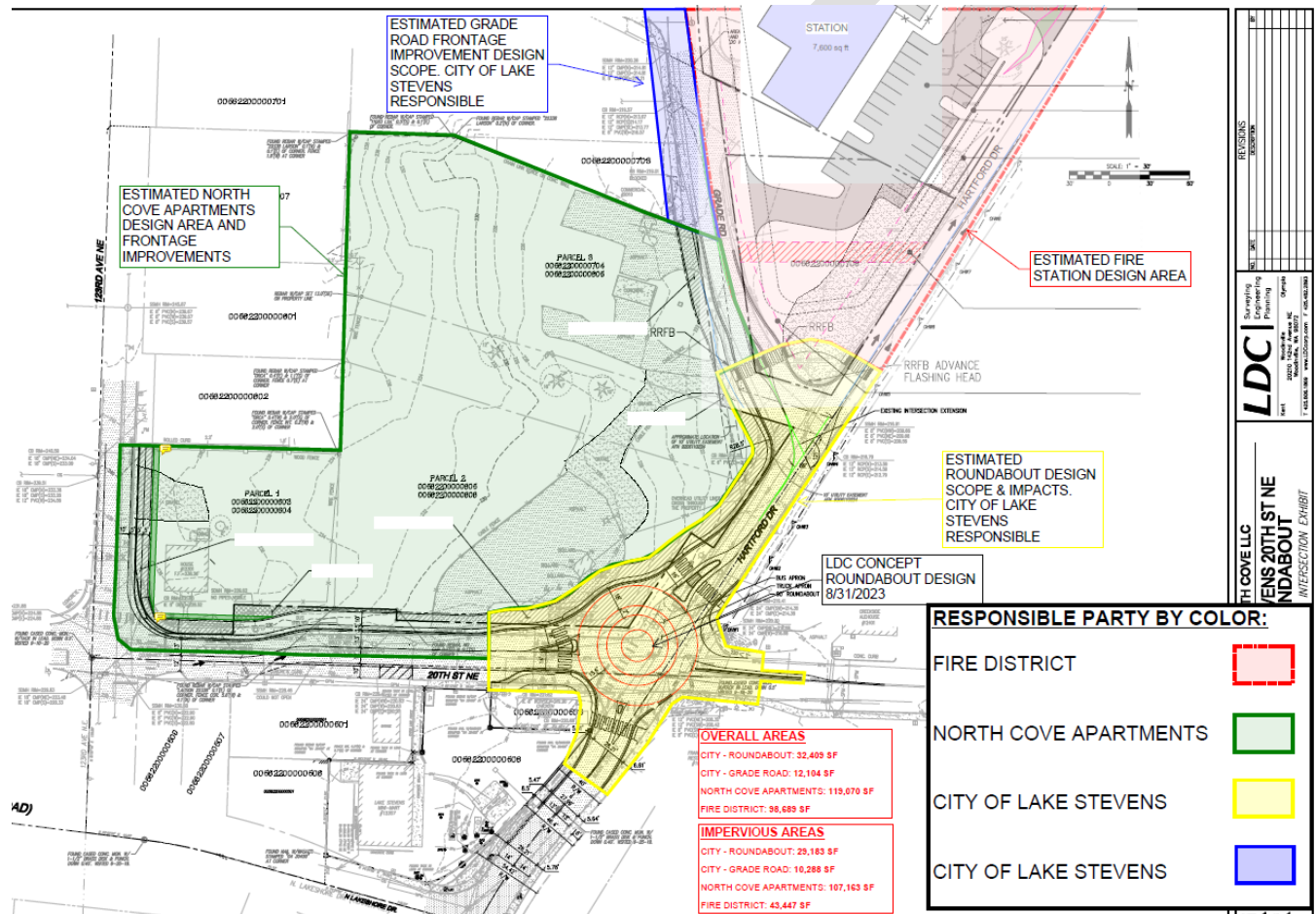
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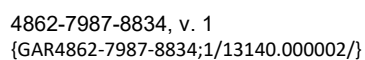
Projection: NAD_1983_StatePlane_Washington_North_FIPS_4601_Feet
Planning and Development Services, Snohomish County

All maps, data, and information set forth herein ("Data") are for illustrative purposes only and are not to be considered an official citation to, or representation of, the Snohomish County Code. Amendments and updates to the Data, together with other applicable County Code provisions, may apply which are not depicted herein. Snohomish County makes no representation or warranty concerning the content, accuracy, currency, completeness or quality of the Data contained herein and expressly disclaims any warranty of merchantability or fitness for any particular purpose. All persons accessing or otherwise using this Data assume all responsibility for use thereof and agree to hold Snohomish County harmless from and against any damages, loss, claim or liability arising out of any error, defect or omission contained within said Data. Washington State law, CH 42.56 RCW, prohibits state and local agencies from providing access to lists of individuals intended for use for commercial purposes and, thus, no commercial use may be made of any Data comprising lists of individuals contained herein.

Exhibit C – Areas of Responsibility

	Contributing Impervious Surface	Percent Contribution
City	29,183	40.2%
SRFR	43,447	59.8%
Total	72,630	100.0%







SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

August 8, 2024, 1730 hours

CALL TO ORDER

Vice Chairman Fay called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Vice Chairman Fay, Commissioner Schaub, and Commissioner Steinruck; and via Zoom were Chairman Elmore, Commissioner Gagnon and District Secretary Snure. Also, Commissioner Waugh was an excused absence.

PUBLIC COMMENT

N/A

UNION COMMENT

N/A

CHIEF'S REPORT

As presented. Assistant Chief Messer commented that it has been a busy couple of weeks with public events. We've had Aquafest in Lake Stevens, then we had National Night Out with three locations, and additionally we've had teams deployed with several wildfires. Thank you to Community Relations and Operations for keeping all this going.

COMMISSIONER REPORTS

Policy Committee - Commissioner Schaub commented that we have several policies in the packet this evening for review. Today the committee met and reviewed Policies 615, 707, 803, and 220.

COMMITTEE MEETING MINUTES

Capital Facilities Committee - July 23, 2024

Finance Committee - July 25, 2024

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 24-01887 to 24-01901; (\$758,714.11)

AP Vouchers: 24-01902 to 24-02030; (\$935,212.54)

Approval of Payroll

July 31, 2024 (\$1,498,531.05)



Approval of Minutes

Approve Regular Board Meeting Minutes July 25, 2024

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Edwards and 2nd by Commissioner Steinruck.

On vote, Motion carried 6/0.

OLD BUSINESS

Discussion

Continuous Improvement: Fire 7 Foundation: Pancake Breakfast

Battalion Chief Shevlin thanked Firefighters Gilbert and Timm for their leadership with the Firefighters' Pancake Breakfast this year. After expenses this year's breakfast raised approximately \$5,000 for the Fire 7 Foundation. We are currently working on a binder for reference with future breakfasts.

The Fire 7 Foundation is a 501c3 nonprofit organization and separate from the fire department. Board members include Shevlin, Basta, Chester, Bloomquist, and Nelson. The mission of the Fire 7 Foundation is to support the community and fire service family in times of need.

Branches of Disbursement include:

- Supporting families after a fire incident and units B31, B71, B81, MSO71 carry cash to provide support after a residential fire
- College scholarships to local high school students within SRFR jurisdiction
- Christmas Giving
- Community needs
- LODD and firefighter police injuries

Funding sources include:

- Monthly contributions by SRFR employees
- Lake Stevens Aquafest Pancake Breakfasts
- Fire 7 Foundation Golf Tournaments

Battalion Chief Shevlin asked members to please let them know if they see a need.

Action

Station 82 Asphalt Project

Deputy Chief Rasmussen commented that this is our second look at this project, and he asked if there were any questions. There was no further comment.

Motion to accept the bid from A-1 Asphalt as submitted.

Motion by Commissioner Steinruck and 2nd by Commissioner Schaub.

On vote, Motion carried 6/0.



NEW BUSINESS

Discussion

MOU: Medical Contract: Entry-Level Health Testing

Assistant Chief Lundquist commented that by utilizing the service contract with Dr. Walters for new hires, it will allow more flexibility with scheduling these exams, easier communication with our HR Division on subsequent fit for duty findings, as well as provide a cultural competence of a firefighter's duties as it relates to any Category B findings under NFPA 1582.

Dell Tablets: ePCR RAB

Deputy Chief Read commented that we are requesting the purchase of 15 Dell tablets used by our crews to complete ePCR's in the field. This is an essential piece of equipment necessary to facilitate proper documentation and timely report completion. This additional purchase will assist our IT team in keeping functioning tablets with our crews.

Assistant Chief Lundquist commented that right now in the budget we have the ability to purchase 6, and we are asking for funding for an additional 9 Dell tablets. This would be a total of 15 Dell tablets.

HRA-VEBA Self Insured Benefit IRS Testing Resolution

Business Administrator Schoof commented that after an internal audit to ensure that SRFR is in compliance with IRS Treasury regulations and a review by our attorney, it was noted that we meet the plan requirements however it was suggested that we adopt language to further clarify the differentiations.

Second Quarter Finance Report

Business Administrative Schoof thanked CFO Tabor for her hard work. Please reach out to Finance if there are any questions.

Policy Review

- Policy 213 Petty Cash Management
- Policy 216 District Finances
- Policy 617 Recording Response Video and Audio for Training
- Policy 706 Knox Box Access
- Policy 800 Records Management
- Policy 911 Vehicle Safety Belts
- Policy 1017 Personnel Records
- Policy 1021 Physical Fitness

No additional comment.

Surplus Resolution 2024-6

Deputy Chief Rasmussen commented that these items are no longer utilized by the District and we are requesting permission to surplus these items through Resolution 2024-6.



Stormwater Cost-Sharing Agreement RAB

Vice Chairman Fay asked the Board if they might want to take action on this item this evening.

Assistant Chief Messer commented that we are the last one to sign the agreement with North Cove Ilc and the City of Lake Stevens. We've been working on this for 6-8 months, and this greatly benefits all three parties. SRFR has the land. The agreement has gone through legal and has been signed off by all three. It was just recently approved by the Lake Stevens City Council.

Deputy Chief Rasmussen thanked our legal counsel Brian Snure for his assistance, and the breakdown of stormwater usage: North Cove 59.6%, SRFR 24.2%, and the City of Lake Stevens 16.2%. The District will be given an opportunity to review and comment on the designer fees, construction bids, and design. Additionally, the District will be compensated for its easement rights granted to the other parties to the agreement. This will be very beneficial for our taxpayers.

Motion to move to move the topic of Stormwater Cost-Sharing Agreement to New Business Action.

Motion by Commissioner Schaub and 2nd by Commissioner Edwards.

On vote, Motion carried 6/0.

Motion to approve the cost sharing agreement for stormwater project as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Edwards.

On vote, Motion carried 6/0.

Action

Deputy Chief Contract

Human Resources Director Holtgeerts distributed copies of the Deputy Chief contract and Business Administrator Schoof commented that this is consistent with all our other Deputy Chief contracts.

Motion to approve the Deputy Chief Contract as submitted.

Motion by Commissioner Steinruck and 2nd by Commissioner Schaub.

On vote, Motion carried 6/0.

GOOD OF THE ORDER

Commissioner Steinruck commented that both the Pancake Breakfast and National Night Out were so well done. Thank you for all the work that went into these events.

Chairman Elmore thanked Vice Chairman Fay for leading the meeting this evening.

ATTENDANCE CHECK

Regular Commissioner Meeting August 22, 2024, at 1730 - Station 31 Training Room/Zoom.



EXECUTIVE SESSION

N/A

ADJOURNMENT

Vice Chairman Fay adjourned the meeting at 1812 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner Jim Steinruck

Commissioner Roy Waugh

COST-SHARING AGREEMENT FOR STORMWATER DETENTION SYSTEM

This COST-SHARING AGREEMENT (this “**Agreement**”) is made and entered into this ____ day of _____, 2024 by and between Snohomish Regional Fire and Rescue, a Washington municipal corporation (“**SRFR**”), North Cove, LLC., a Washington limited liability corporation (“**North Cove**”), the City of Lake Stevens, a Washington municipal corporation (“**City**”), (individually a “**Party**” and collectively the “**Parties**”) for the purposes set forth below.

Recitals

A. SRFR owns and operates Station 81, on real property which is comprised of tax parcel numbers 00562200000801, 00562200000802 and 00562200000706, located in the City of Lake Stevens, Snohomish County, Washington and is depicted on the map attached hereto as Exhibit A (“**SRFR Map**”). SRFR intends to design and construct a new, enlarged Station 81 in 2025 (“**SRFR Project**”). The SRFR Project will require the construction of stormwater detention facilities.

B. The City owns tax parcel number 00562200000708, located in the City of Lake Stevens, Snohomish County, Washington, adjacent to the SRFR Station 81 site, as depicted on the attached map as Exhibit B (“**City Map**”). The City intends to make roadway improvements to nearby Main Street (“**City Project**”) in the year 2025. The City Project will require facilities for collecting stormwater runoff from the roadway.

C. North Cove, LLC has an option to purchase tax parcel numbers 00562200000704, 00562200000605, 00562200000606, 00562200000603, and 00562200000604 in the immediate vicinity to the SRFR and City properties and is planning to develop the property with an apartment residential development as depicted on Exhibit C (Areas of Responsibility Map). Such development approval will require stormwater detention facilities.

D. SRFR, the City and North Cove have agreed to share in the construction and maintenance costs for the stormwater detention system to be located on SRFR parcels 00562200000801 and/or 00562200000706, and/or City parcel 00562200000708; all parties will directly benefit from the stormwater detention system, subject to the terms and conditions herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties, their successors in interest, agents, employees, subcontractors and assigns covenant and agree as follows:

Agreement

1. Allocation of Design and Construction Responsibility, Costs and Methodology.

A. The City shall be responsible for contracting for the design and construction of the stormwater detention facility (“Facility”), meeting the needs of the SRFR, City and North Cove Projects and all DOE and other regulatory standards and requirements. Each of the Parties shall be solely responsible for the costs incurred to connect their Project’s stormwater flow to the Facility. As reasonably possible, construction of the Facility shall be concurrent with the SRFR Project, City Project and North Cove Project. The City shall select the vendors and contractors to design and construct the Facility and be responsible for all necessary engineering design work, government approvals and permits, and administrating the construction project. The Facility shall be designed to meet the regulatory conditions and requirements for stormwater detention associated with each of the Parties’ development projects, including the City’s Main Street Roundabout project, private development by North Cove under the Development Agreement with the City, and redevelopment of Station 81 by SRFR. SRFR and North Cove shall work cooperatively with the City in providing the City with the information necessary for design of the Facility to meet their needs and provide the City with their written approval of the City approved design, construction plans, and engineer’s cost estimate prior to the City’s call for bids on the construction of the Facility.

B. Prior to the City’s contract award for design services, SRFR and North Cove will be provided an opportunity to review the consultant fee proposal and scope of work along with an engineer’s estimate for construction costs. Within five (5) business days of receiving the consultant fee proposal and scope of work from the City via email, SRFR and North Cove shall notify the city of their approval or denial of the award of the professional services contract. If either SRFR or North Cove deny the award of the professional services contract, the City may not award the contract and the Parties shall meet within five business days of such denial to discuss options for renegotiating or re-advertising. If denial of an award of the professional services contract is not received by the City from SRFR or North Cove within five business days of receiving the consultant fee proposal and scope of work via email, the city may award the professional services contract without delay.

C. Prior to the City’s contract award for construction services, SRFR and North Cove will be provided an opportunity to review the bids received by the City. Within five (5) business days of receiving the bid tabulation from the City via email, SRFR and North Cove shall notify the City of their approval or denial of an award of the contract to the lowest responsible bidder determined by the City. If approval or denial of a contract award is not received by the City from SRFR or North Cove within five business days of receiving the bid tabulation via email, the city may award the contract without delay. If either SRFR or North Cove deny the award of the contract, the City may not award the contract, and the Parties shall meet within five business days of such denial to discuss options for rebidding. The City may also proceed with contract award despite a denial from either SRFR or North Cove, after the five-day period for a meeting has expired, if the lowest responsible bid is within 120% of the engineer’s pre-bid estimate or either SRFR or North Cove notifies the City of their approval of the bid award.

D. The actual design and construction costs for the Detention System shall be allocated between SRFR, the City and North Cove as follows: 59.6% to North Cove, 24.2% to SRFR and 16.2% to the City, as depicted in Exhibit C (“Areas of Responsibility Map”) and Exhibit D (“Detention Facility Feasibility Map”). This cost allocation is based upon the contribution of new

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2. Facility Location, Access, and Easement Rights. SRFR shall designate to City and North Cove as soon as reasonably practical in the exercise of good faith the location on its property for the construction of the Facility and necessary appurtenances to facilitate the planning of their projects and responsibilities under this Agreement. SRFR by this Agreement, conveys to the City and North Cove such easement and access rights to the real property on which the Facility and its appurtenances are designated to accommodate the design and construction of the Facility, its maintenance and repair, the connection of each Project to the Facility, as well as reasonably necessary to fulfill their rights and obligations hereunder. Compensation by the City and North Cove to SRFR for easement rights will be based on the appraised property value of affected property and proportionate share (59.6% to North Cove, 24.2% to SRFR and 16.2% to the City) of facility surface area once the design of the facility is complete. The City will complete the appraisal and recover costs from SRFR and North Cove for appraisal in accordance with the proportionate share of the facility. When the specific location of the Facility is designated, written easement agreements from SRFR conveying easements to North Cove and the City consistent with this Agreement shall be entered into by the Parties and recorded with Snohomish County. The compensation due SRFR from North Cove and the City for the easements shall be due within thirty (30) days of the recording of the easements.

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maintenance costs, including administrative costs (not to exceed 10% of the actual costs). In the event of any unanticipated emergency maintenance, repair or reconstruction costs the City may submit invoices when actual costs are known. The City will provide SRFR and North Cove with estimated annual maintenance costs each year to aid in their budgeting. The City and North Cove agree to pay the City within thirty (30) days of receipt of an invoice.

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163 Village Court
Monroe, WA 98272
Attn: _____

To City: The City of Lake Stevens
1812 Main Street
Lake Stevens, WA 98258
Attn: Aaron Halverson, Public Works
Director

To North Cove: North Cove, LLC

Lake Stevens, WA 98258
Attn: _____

or to such other single address and person as any party may communicate to all others by like written notice.

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[Remainder of Page Left Blank; Signatures on the following page]

Dated as of the date first above written.

FIRE DISTRICT:

Snohomish Regional Fire and Rescue, a Washington
Municipal Corporation

By: _____
Name: _____
Its: _____

ASSOCIATION:

North Cove, LLC, a
Washington Limited Liability Corporation

By: _____
Name: _____
Its: _____

CITY:

City of Lake Stevens, a Washington
Municipal Corporation


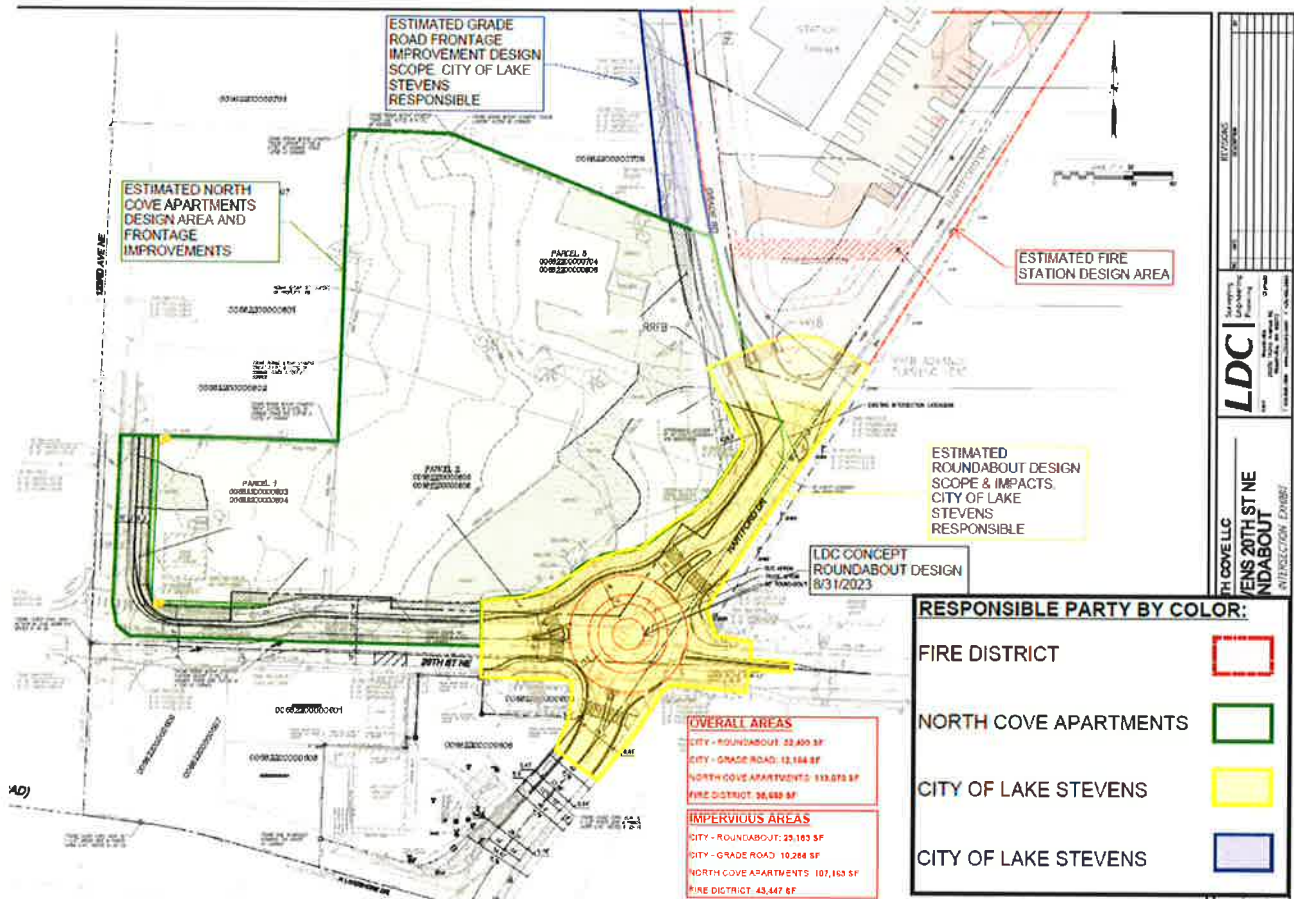
By:  _____
Name: Brett Greily
Its: Mayor

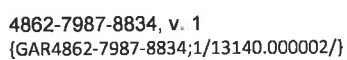




Exhibit C – Areas of Responsibility

	Contributing Impervious Surface (Square Feet)	Percent Contribution
City	29,183	16.2%
North Cove	107,163	59.6%
SRFR	43,447	24.2%
Total	179,793	100%







NEW BUSINESS

ACTION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Proposal for Health and Welfare Plan Development Inter Local Agreement		
Executive member responsible for guiding the initiative:		AC Lundquist	
Type of Action:	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Resolution		
Initiative Description: <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 		Snohomish Fire District 4 has taken the lead on this project, which will evaluate the feasibility of creating a consolidated health and welfare plan for multiple fire districts and regional fire authorities in Snohomish County. The agencies expressing interest in this initiative include: <ul style="list-style-type: none"> • Snohomish Fire District 4 • Snohomish Regional Fire and Rescue • Getchell Fire District #22 • Granite Falls Fire District #17 • North County RFA • Sultan Fire District #5 The study will assess a wide range of goals and objectives specific to each participating agency, with the primary focus on establishing a unified health benefits structure. The cost of this feasibility study has been estimated at \$10,000, with each agency's share being determined based on the number of agencies that execute this inter-local agreement.	
Financial Impact:			
Expense:		<input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A	
Revenue:		<input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A	
Total amount of initiative (attach amount breakdown if applicable): \$			
Initial amount: \$ Not to exceed \$3,000			
Long-term annual amount(s): \$			
Currently Budgeted:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ Not exceed \$3,000 out of line item: 001-502-522-10-41-01	
Budget Amendment Needed:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$ <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 	
Risk Assessment:			
Risk if approved:			
Risk if not approved:			

Legal Review:	<input type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input type="checkbox"/> N/A
Presented to, and Approved by, Senior Staff	<input type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>
For Fire Chief Approval:	<input type="checkbox"/> RAB document complete <input type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (<i>boardpacket@sfr.org</i>) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i>
RAB Executive: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

Proposal for Health & Welfare Plan Development in Snohomish County

Scope of Project. The request from Chief Waller from Snohomish Fire District #4 is to evaluate the feasibility of creation of a consolidated health & welfare plan for several interested fire districts in Snohomish County. Potential participating districts include:

- Snohomish Fire District #4
- South County RFA
- Snohomish Regional Fire & Rescue
- Getchell Fire District #22
- Granite Falls Fire District #17
- North County RFA
- Sultan Fire District #5

The feasibility study needs to examine a very broad spectrum of goals & objectives for each of the interested entities not limited to the creation of common health plan(s) for these districts and RFAs. In addition, this will involve a plan to use a common 1582-like exam potentially with a single provider or single provider group, development of a fire fighter centric behavioral health program and an injury prevention program. This promises to be a very complex and complicated project. It will require a great deal of inter-agency coordination, collaboration with the various IAFF locals within these organizations, a thorough understanding of the provider community in Snohomish county as well the ability to present a well thought out plan to the insurance/risk assumption world whether that be an insurance company, third party administrator, stop loss carrier and assorted ancillary markets. Ultimately, any successful outcome to this project will likely feature all of these in the final product.

For purposes of this report, we will, in summary fashion, present an approach which will present possibilities around various specific structural pieces that a project of this nature must include:

- Funding sources
- Legal structure/Governance Model
- Plan Design(s)
- Project Scope and Costs

Funding Sources. At the core of any collaboration of this nature is the source of reliable funding and the mutual agreement of the funding parties as to what will be funded and how the risk will be shared amongst the participating entities. The majority source of funding comes from the agencies themselves. There may also, in some instances, be fire fighter contributions required as well. In total, the funding must adequately cover the risk and expenses of the final product.

At present, the seven interested parties have their own individual health plans and ancillary benefits which make up their H&W benefits programs. Each of these come with their own unique budget and funding mechanism. It will be critical in the program development of this project that all entities come to agreement on a common benefit expense. For illustrative purposes, this is best expressed on a Per Employee Per Month (PEPM) metric. In other words, there would be a common PEPM cost although different entities will have different aggregate expense based on enrollment numbers.

This can be challenging as there will be “winners” (those who see a reduction in PEPM expense) and “losers” (those see in an increase in PEPM expense) in the initial years of the Plan. Over the longer term, this new entity should deliver benefits and ancillary programs more efficiently for all the entities. That will not be the case initially. It is critical that all entities understand this from the beginning and are comfortable with this part of the process.

Part of this discussion also entails the likely variation in required employee contribution amongst entities. In general, the degree or absence of employee participation is the subject of good faith bargaining, at least with regard the IAFF locals. Some employers pay 100% of the benefit cost while others require a degree of employee contribution. This certainly can continue under the new arrangement.

Legal Structure / Governance Model. Creation of this H&W plan as an independent entity that is both part of all the participating entities and, at the same time, a separate and independent entity is a critical part of the structure of the project. The independent nature of this entity is essential and legally required in order to fulfill fiduciary obligations imposed upon it by federal law under ERISA. In short, this does require that the entity always act in the best interest of and for the exclusive benefit of plan participants.

There are three common legal structures which can be considered which present varying levels of appeal to the interested parties. For purposes of this discussion, interested parties means the employer entities and the plan participants. The three forms are: an Interlocal Agreement (ILA), a Taft Hartley Trust and a Public Employee Trust.

- **Interlocal Agreement.** The Interlocal agreement is an arrangement which is the most common way public entities take on projects that will benefit all and can be accomplished on a more economical basis. Most of the involved entities very likely are already participating in some type of ILA with each other. Depending on how the governance structure is built, the decision making responsibility typically rests with the entities on a majority vote basis. This is generally true although we have come to understand that the RCWs provide a pretty broad field for structure in this area.
- **Taft-Hartley Trust.** The structure of the Taft-Hartley Trust dates back to the Labor-Management Relations Act of 1947 and allows for benefits to be jointly managed through a legal entity governed by both representatives from labor and management. The subject of “good faith bargaining,” this type of governance model has existed for nearly 80 years and is very common model for the organized trades industry. The Trust is set up as an independent entity for the sole purpose of funding and managing pension and/or H&W benefits. Federal law through ERISA imposes a very strict fiduciary responsibility on Trustees to act in the best interests of plan participants. The joint management nature of this arrangement is another structure that should be considered for this project.
- **Public Employees Trust.** Specifically enabled for employees of public employers, the defining feature of this arrangement is the governance structure is comprised of Union Trustees. The funding is a bargaining item between management & labor, but the employers do not typically have a vote into the structure of the benefits. That said, they do have a voice in how they bargain funding and have the right to review all publicly filed documents related to the Trust. This includes: the Trust Agreement, the Annual Audit (which is required by the DOL), the Trust Tax Return (Form 990) as well as the Form 5500 filing. This structure is most often seen with public safety unions such as fire and police.

Any of these structures can be successfully installed for what you are trying to accomplish. Establishing the legal entity is an important piece of this project so will be a point of emphasis for us in our initial stages of the project. We have worked with clients under all three of these governance models so are comfortable in speaking with you in detail about how each function. The decision of which best suits you will be made by you.

Plan Design(s). The plan design piece will encompass a broad number of decision points. The more obvious ones are what benefits should be offered, what the plan designs should be featured and who should be eligible for each of the Plans. There is an enormous amount of detail in this piece of the project. Specific decision points include:

- Common plan designs across all participating employers or a more open architecture?
- Definition of eligible participants: fire fighters, administrative personnel, commissioners, retirees. Each of these decision points further defines risk which will be critical to establish before seeking risk takers e.g., the insurance carriers.
- Establishing rules of engagement of how entities both enter and exit the arrangement,
- Funding strategy is also a very important as it further defines risk for the insurance market. A good spread of risk leads to a more predictable plan performance over time. Whether fully insured or self-funded, predictable plan performance is a very desirable state...both for those funding the plan and for whom the plan is to benefit.
- Insurer choice will be driven by a number of factors in addition to price. The project primarily, must generate interest amongst the insurers. Other factors which are keenly important are: provider network available in your geography, the provider discounts the carrier has negotiated, administrative capacity, specialty care provider network (e, g. selecting a 1582 provider),
- Third Party Administrator (TPA). Will you need to retain the services of an outside administrator to manage eligibility, billing, compliance, customer service etc.?

The more common the plan design, eligibility requirements and funding strategy, the more attractive your risk will be to any potential outside partner.

Project Scope and Costs. We will provide you with a road map of the key decision points at which you will need to arrive before determining if the project should move forward. Specific tasks, as we currently understand the project include:

- Meet with the specific employers and IAFF Local leadership team to establish their specific goals & objectives for this project,
- Work to establish common ground amongst the employers and IAFF locals for a viable project,
- Evaluate what we learn from these meetings to determine if there exists sufficient common ground to move forward,
- Make a cursory recommendation as to best governing structure in which to establish to support a successful launch of the project to the insurance marketplace.

We believe this will involve 6-8 separate meetings with the interested parties which will likely be a combination of live and virtual meetings over a period of time not to exceed 6 months. At the conclusion of that time, you will be in a position to judge whether you ought to move forward with the next phase of the project. Regardless, of the time frame, we propose a project cost of \$10,000.

Marcus Morrell , DiMartino Associates

John Wallen, DiMartino Associates

COST SHARING

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is entered into between the undersigned municipal corporations collectively referred to as Agencies.

RECITALS

1. The Agencies collectively have an interest in developing a regional health and welfare plan.
2. Snohomish County Fire Protection No. 4 has obtained a proposal to evaluate the feasibility of a regional health and welfare plan from DiMartino Associates attached hereto as **Exhibit A**.
3. Snohomish County Fire Protection District No. 4 is the Lead Agency and will coordinate communications between the Agencies and DiMartino Associates.
4. The Parties wish to share in the costs associated with the proposal in **Exhibit A**.

AGREEMENT

To carry out the purposes of this Agreement and in consideration of the benefits to be received by each party, it is agreed as follows:

1. **Payment Obligations.**

- 1.1. The Agencies agree to share equally in the cost the feasibility study identified in **Exhibit A**. The cost of the annual license is projected at \$10,000 "Projected Cost" and each Agency's share will be determined based on the number of Agencies executing this MOU.
- 1.2. The Parties authorize the Fire Chief of the Lead Agency to approve the proposal and to approve any additional costs up to 10% of the Projected Cost.
- 1.3. The Lead Agency shall pay the invoices from the consultant and shall invoice each Agency its proportionate share within 30 days. Each Agency shall pay the Lead Agency within 30 days of receipt of an invoice.
2. **Term.** This Agreement shall be effective on the date more than two Agencies have executed this Agreement and shall remain in force until the feasibility study identified in **Exhibit A** has been delivered to each Agency and all costs have been paid. An Agency may withdraw from this Agreement on 30 days advance written notice. A withdrawing party shall remain responsible for its share of the costs identified in Sections 1.1 and 1.2 even if the costs have not been incurred or invoiced at the time of withdrawal but shall not be responsible for any costs beyond those that occur after the date of notification of withdrawal.
3. **Entire Agreement.** The entire agreement between the parties hereto is contained in this MOU and this MOU supersedes all of their previous understandings and agreements, written and oral, with respect to this transaction. This MOU may be amended only by written instrument executed by the parties subsequent to the date hereof.

Snohomish Regional Fire and Rescue

By:_____

DATE:_____

South County Regional Fire Authority

By:_____

DATE:_____

North County Regional Fire Authority

By:_____

DATE:_____

4. **Multiple Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall constitute an original, and all of which will together constitute this one Agreement.

Snohomish County Fire Protection District No. 4

By: 

DATE: 7/13/24

Snohomish County Fire Protection District No. 5

By: _____

DATE: _____

Snohomish County Fire Protection District No. 17

By: _____

DATE: _____

Snohomish County Fire Protection District No. 22

By: _____

DATE: _____



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	A31 Unit – FY2025 Trial		
Executive member responsible for guiding the initiative: Fire Chief Brian Park			
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
<div> <div> Initiative Description: <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process </div> <div> OVERVIEW <p>Request approval of a budget adjustment to allow for the full-time staffing of the A31 unit for the remainder of Fiscal Year 2025. This action will be accomplished through a budget amendment using surplus investment interest earnings and will not increase the overall FY2025 budget.</p> BACKGROUND <p>The A31 unit currently operates approximately one-third of the time due to limited staffing allocation. However, when the unit is in service, we have observed improvements in both resource deployment efficiency and unit reliability.</p> <p>To evaluate the long-term value of fully staffing this resource, a 5-month operational trial is proposed for the remainder of FY2025. This trial will enable more robust data collection to inform the FY2026 budget process and broader deployment modeling within our upcoming Standards of Cover (SOC) update.</p> <p>This trial initiative is supported by labor, our budget team, and relevant operational divisions, including Fleet, Facilities, and Logistics, have reviewed and confirmed support for operational readiness and impact mitigation.</p> ANALYSIS <p>The 5-month trial will help answer key questions around:</p> <ul style="list-style-type: none"> • Unit Hour Utilization (UHU) and deployment demand • Unit readiness and response impacts • Facility and fleet capacity • Staffing/hiring feasibility • Patient care outcomes <p>During this period, staff will closely monitor return on investment and system performance and will return to the Board with findings and recommendations for FY2026.</p> </div> </div>			

FISCAL IMPACT

There is no net increase to the FY2025 budget. The proposed adjustment reallocates existing funds within the department to support this trial.

RECOMMENDATION

Staff recommend the Board approve the proposed budget amendment of \$300,000 to support full-time staffing of the A31 unit for the remainder of FY2025.

Financial Impact:

Expense: ☐ Increase ☐ Decrease ☒ N/A

Revenue: ☐ Increase ☐ Decrease ☒ N/A

Total amount of initiative (attach amount breakdown if applicable): \$

Initial amount: \$ N/A project has not gone out for Bid at this time.

Long-term annual amount(s): \$

Currently Budgeted: ☐ Yes ☒ No Amount: \$

Budget Amendment Needed: ☒ Yes ☐ No Amount: \$

- If yes: Fund(s)/line item(s) to be amended:

From: Investment Interest Earnings, 001-361-10-00-00

To: Suppression Overtime, 001-504-522-20-10-02

Risk Assessment:

Risk if approved:

Risk if not approved:

Legal Review:

☐ Initiative conforms with District policy/procedure number (attach):

☐ Initiatives that require legal review (contracts, other initiatives):

- Contracts
- Has been reviewed and approved by legal
- Includes all costs
- Includes term
- Includes 'do not exceed' language

☒ N/A

Presented to, and Approved by, Senior Staff

☒ Yes ☐ No

Commissioner Sub-Committee Approval

Initiative presented to commissioner sub-committee: ☐ Yes ☐ No

Approved by commissioner sub-committee: ☐ Yes ☐ No

N/A: ☒**For Fire Chief Approval:**

- ☐ RAB document complete
- ☐ Supporting documentation attached
- ☐ Information sent to Fire Chief, Senior Staff, and Board Support (*boardpacket@srfr.org*)

Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution

Fire Chief will coordinate with Senior Staff for RAB introduction

RAB Executive: Confirmed email sent to Board by Fire Chief

☐ Yes ☐ No

Board of Fire Commissioners

RAB initiatives go through the following process:

1. Senior Staff approval to move forward to a committee/board
2. Initiatives are introduced to the appropriate committee for review
3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item
 - The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes)
4. At a second commissioner meeting, initiatives may be assigned as an action item for approval

Execution:

It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.



EXECUTIVE SESSION

