



COMMISSIONER BOARD MEETING

OCTOBER 13, 2022

5:30 PM

SRFR STATION 31 TRAINING ROOM

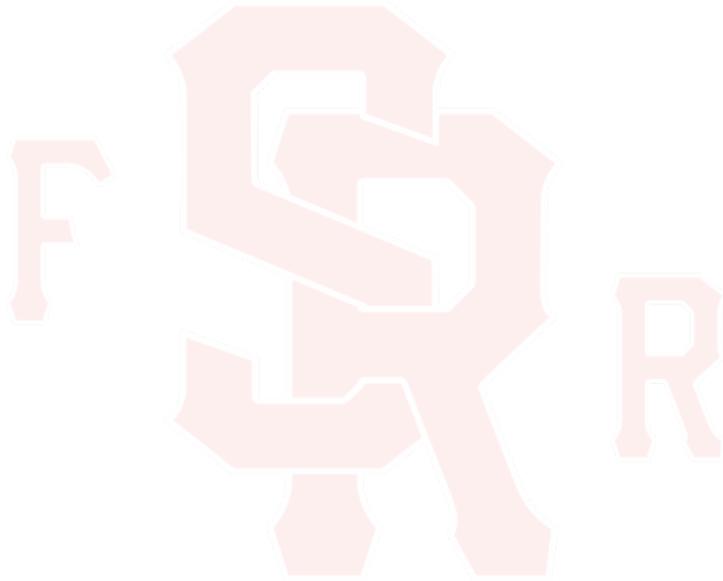
VIA BLUEJEANS

SNOHOMISH REGIONAL FIRE & RESCUE

WASHINGTON



AGENDA





BOARD OF FIRE COMMISSIONERS MEETING AGENDA SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
October 13, 2022 1730 hours

CALL TO ORDER

PUBLIC COMMENT

UNION COMMENT

CHIEF'S REPORT

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	9/27	10/18	Yes
Finance	Elmore	8/25	10/20	No
Post-Employment Medical	Elmore	9/08		
Citizen's Advisory	TBD			
Sno911	Waugh	9/15	10/20	No
Sno Isle Commissioners	Fay	10/6	11/3	Yes
Other				

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 22-03502 to 22-03510; (\$676,072.55)

Benefit Vouchers: 22-03515 to 22-03535; (\$670,458.96)

AP Vouchers: 22-03536 to 22-03597; (\$262,975.98)

Approval of Payroll

September 30, 2022 (\$1,286,477.01)

Approval of Minutes

Approve Regular Board Meeting Minutes – September 22, 2022



OLD BUSINESS

Discussion

Tentative Changes to Committee Meetings:

- Board of Commissioner's Meeting: October 27 to October 20; November 24 to November 17
- Finance Committee: October 27 to October 20; November 24 to November 17
- Capital Facilities: October 27 to October 18; November 22 to November 15

Generator for Station 71

Action

Deployment Model
Service Awards Policy
71 Asphalt Resurface

NEW BUSINESS

Discussion

Budget Amendment Quarter 3

Action

GOOD OF THE ORDER

ATTENDANCE CHECK

To be determined

EXECUTIVE SESSION

RCW 42.30.110(1)(g): To review the performance of a public employee.

RCW 42.30.110(1)(i): To discuss potential pending litigation with legal.

Adjournment

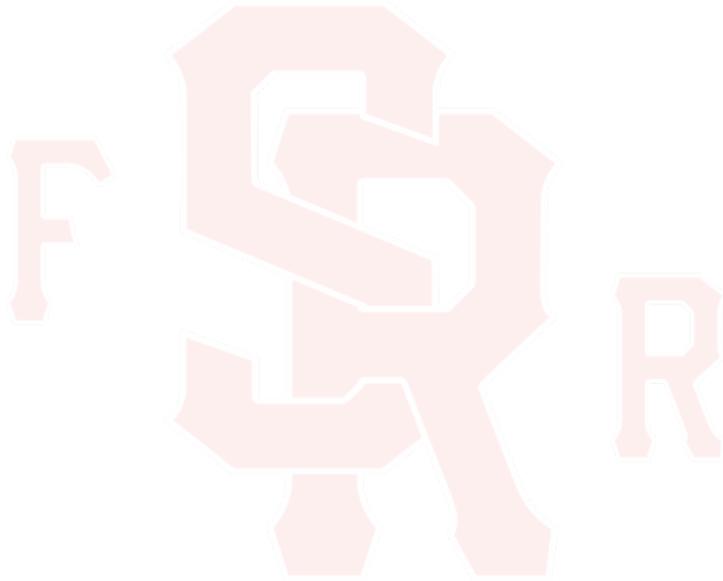


CHIEF'S REPORT





COMMISSIONER REPORTS





CONSENT AGENDA



Snohomish County Fire District #7 Claims Voucher Summary

09/21/2022

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
22-03502	DEPARTMENT OF RETIREMENT SYSTEMS		25,257.55
22-03503	DIMARTINO & ASSOCIATES		22,731.29
22-03504	FIRE 7 FOUNDATION		547.50
22-03505	HRA VEBA TRUST		57,929.08
22-03506	LEOFF TRUST		407,485.71
22-03507	MATRIX TRUST COMPANY		21,873.31
22-03508	TD AMERITRADE INSTITUTIONAL		388.50
22-03509	TRUSTEED PLANS SERVICE CORP		31,983.92
22-03510	VOYA INSTITUTIONAL TRUST CO		107,875.69

Page Total 676,072.55

Cumulative Total 676,072.55

Snohomish County Fire District #7 Claims Voucher Summary

10/11/2022

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
22-03515	AFLAC		591.44
22-03516	DEPARTMENT OF RETIREMENT SYSTEMS		422,381.22
22-03517	FIRE 7 FOUNDATION		542.50
22-03518	FIREPAC		1,044.11
22-03519	GENERAL TEAMSTERS UNION LOCAL 38		1,462.00
22-03520	HRA VEBA TRUST		55,048.98
22-03521	IAFF LOCAL 2781		832.00
22-03522	IAFF LOCAL 2781		912.00
22-03523	IAFF LOCAL 2781		570.00
22-03524	IAFF LOCAL 2781		520.00
22-03525	IAFF LOCAL 2781		9,904.20
22-03526	IAFF LOCAL 2781		4,395.54
22-03527	IAFF LOCAL 2781		4,439.20
22-03528	IAFF LOCAL 2781		9,127.40
22-03529	LOCAL IAFF 2781 PAC		840.00
22-03530	MATRIX TRUST COMPANY		21,210.81
22-03531	PAID FAMILY & MEDICAL LEAVE		15,141.87
22-03532	TD AMERITRADE INSTITUTIONAL		388.50
22-03533	VOYA INSTITUTIONAL TRUST CO		89,437.76
22-03534	WSCFF FASTPAC		844.43
22-03535	WSCFF-EMP BENEFIT TRUST		30,825.00

Page Total 670,458.96

Cumulative Total 670,458.96



Snohomish Regional Fire & Rescue, WA

Docket of Claims Register

APPKT01110 - 10/13/2022 Board Packet - KP

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0005	AAA OF EVERETT FIRE EXTINGUI	22-03536	Fire Extinguisher Inspection/Maint. Sei	Invoice	09/20/2022	Fire Extinguisher Inspection/Maint. Sei	001-507-522-50-41-00	400.31
		164548	Fire Extinguisher Inspection/Maint. Sei	Invoice				400.31
2189	AJ'S LANDCARE, INC	22-03537	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	9,860.16
		121214914	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	957.25
		121214915	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	911.66
		121214916	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	944.13
		121214917	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	854.21
		121214918	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	929.05
		121214919	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	469.63
		121214920	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	755.76
		121214921	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	699.11
		121214922	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	899.16
		121214923	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	700.06
		121214924	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	840.98
		121214925	Landscaping Monthly Maintenance - S	Invoice	08/31/2022	Landscaping Monthly Maintenance - S	001-507-522-50-41-00	899.16
0025	ALDERWOOD WATER DISTRICT	22-03538	Water - ST 73	Invoice	09/16/2022	Water - ST 73	001-507-522-50-47-02	75.62
		ST73-JULSEP22	Water - ST 73	Invoice				75.62
0025	ALDERWOOD WATER DISTRICT	22-03539	Water (Fire Meter) - ST 73	Invoice	09/16/2022	Water (Fire Meter) - ST 73	001-507-522-50-47-02	15.82
		ST73FM-JULSEP22	Water (Fire Meter) - ST 73	Invoice				15.82
1503	ALLSTREAM BUSINESS US, INC	22-03540	Phone/Fax/Alarm Services - ST 31	Invoice	10/01/2022	Phone/Fax/Alarm Services - ST 31	001-513-522-50-42-01	225.89
		18830184	Phone/Fax/Alarm Services - ST 31	Invoice				225.89
1503	ALLSTREAM BUSINESS US, INC	22-03541	Phone/Fax/Alarm Services - ST 71, 74,	Invoice	10/01/2022	Phone/Fax/Alarm Services - ST 71, 74,	001-513-522-50-42-01	324.80
		18831627	Phone/Fax/Alarm Services - ST 71, 74,	Invoice				324.80
1503	ALLSTREAM BUSINESS US, INC	22-03542	Phone/Fax/Alarm Services - ST 32	Invoice	10/03/2022	Phone/Fax/Alarm Services - ST 32	001-513-522-50-42-01	113.75
		18840668	Phone/Fax/Alarm Services - ST 32	Invoice				113.75

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
2106	AMAZON CAPITAL SERVICES, INC	22-03543					1,402.29
	19JV-CDNV-7FKH	Digital Wall Clock	Invoice	09/19/2022	Digital Wall Clock	001-507-522-50-35-00	21.53
	19JV-CDNV-9FTR	Hanging File Folder Crates-AP	Invoice	09/19/2022	Hanging File Folder Crates-AP	001-502-522-10-35-00	215.20
	1FPT-M3CC-7NXP	Open House Supplies	Invoice	09/20/2022	Open House Supplies	001-515-522-30-31-01	626.53
	1L4Y-DFQL-3PR6	Metal Hanging Mail Rack-Reception	Invoice	09/20/2022	Metal Hanging Mail Rack-Reception	001-502-522-10-35-00	122.56
	1L6C-DD3V-G6RR	Heavy Duty Coat Hangers - St.33	Invoice	09/21/2022	Heavy Duty Coat Hangers - St.33	001-507-522-50-31-00	110.99
	1LQP-4M7X-DV3V	LED Light Bulb Lamps - St.82	Invoice	09/21/2022	LED Light Bulb Lamps - St.82	001-507-522-50-31-00	54.99
	1RDC-D3HC-44GQ	Shop Tools	Invoice	09/15/2022	Shop Tools	050-511-522-60-35-00	20.76
	1WQR-WVVL-HR76	Heavy Duty Coat Hangers - St. 72	Invoice	09/22/2022	Heavy Duty Coat Hangers - St. 72	001-507-522-50-31-00	118.66
	1WXX-1D1Q-4VYG	Floor Squeegees - St. 32	Invoice	09/19/2022	Floor Squeegees - St. 32	001-507-522-50-31-00	93.82
	1XKT-XWJ1-JCHM	Valve for Pressure Washer	Invoice	09/21/2022	Valve for Pressure Washer Repair	001-507-522-50-48-00	17.25
0040	ARAMARK UNIFORM SERVICES	22-03544					266.94
	6560073797	Shop Supplies/Uniform Rental/Laundry	Invoice	09/22/2022	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	78.77
	6560077120	Shop Supplies/Uniform Rental/Laundry	Invoice	09/29/2022	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	79.28
	6560077122	Shop Towels, Floor Mat & Mop Supply	Invoice	09/29/2022	Shop Towels, Floor Mat & Mop Supply	001-507-522-50-41-00	31.93
	6560081003	Shop Supplies/Uniform Rental/Laundry	Invoice	10/06/2022	Shop Supplies/Uniform Rental/Laundry	050-511-522-60-41-04	76.96
1971	B&H FIRE AND SECURITY	22-03545					274.01
	4577	Fire Alarm Monitoring (Oct/Nov/Dec) -	Invoice	09/20/2022	Fire Alarm Monitoring (Oct/Nov/Dec) -	001-507-522-50-41-00	91.73
	4578	Fire Alarm Monitoring (Oct/Nov/Dec) -	Invoice	09/20/2022	Fire Alarm Monitoring (Oct/Nov/Dec) -	001-507-522-50-41-00	91.73
	4585	Fire Alarm Monitoring (Oct/Nov/Dec) -	Invoice	09/20/2022	Fire Alarm Monitoring (Oct/Nov/Dec) -	001-507-522-50-41-00	90.55
2152	BK INDUSTRIES & SOLUTIONS INC	22-03546					2,879.08
	1200	Janitorial Monthly Services - DCYF,Adm	Invoice	10/01/2022	Janitorial Monthly Services - Admin Su	001-507-522-50-41-00	889.25
		Janitorial Monthly Services - DCYF				300-507-522-50-41-00	1,989.83
0068	BRAD TALLEY	22-03547					4,000.00
	SEP2022	EMS Servcs Contract: Medical Supervis	Invoice	10/01/2022	EMS Servcs Contract: Medical Supervis	001-509-522-20-41-02	4,000.00
0073	BRAUN NORTHWEST INC	22-03548					74.67
	33549	Shop Parts	Invoice	09/14/2022	Shop Parts	050-511-522-60-34-01	74.67
2195	CASCADE MAILING	22-03549					10,434.00
	2325201-1	Fall 2022 Newsletter Printing	Invoice	09/26/2022	Fall 2022 Newsletter Printing	001-515-522-30-49-01	10,434.00
0096	CENTRAL WELDING SUPPLY	22-03550					1,279.91
	RN09222207	Oxygen Cylinder Rental (Inventory)	Invoice	09/30/2022	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	233.12
	RN09222208	Oxygen Cylinder Rental (Inventory)	Invoice	09/30/2022	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	178.21
	RN09222209	Oxygen Cylinder Rental (Inventory)	Invoice	09/30/2022	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	169.46
	RN09224451	Oxygen Cylinder Rental (Inventory)	Invoice	09/30/2022	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	409.08
	RN09224452	Oxygen Cylinder Rental (Inventory)	Invoice	09/30/2022	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	61.73
	SP 886590	Oxygen Cylinder Exchange/Re-Fill (x9)	Invoice	09/22/2022	Oxygen Cylinder Exchange/Re-Fill (x9)	001-509-522-20-45-00	110.39
	SP 886636	Oxygen Cylinder Exchange/Re-Fill (x10)	Invoice	09/30/2022	Oxygen Cylinder Exchange/Re-Fill (x10)	001-509-522-20-45-00	117.92
0099	CHAMPION BOLT & SUPPLY INC	22-03551					57.76
	753028	Shop Parts	Invoice	09/22/2022	Shop Parts	050-511-522-60-34-01	57.76

Docket of Claims Register

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0103	CHMELIK SITKIN & DAVIS P.S. 112637	22-03552 Monthly Attorney Services (August)	Invoice	08/31/2022	Monthly Attorney Services (August)	001-512-522-10-41-03	3,727.07 3,727.07
0531	CHRISTENSEN, INC 0357329-IN	22-03553 Shop Parts	Invoice	09/21/2022	Shop Parts	050-511-522-60-34-01	3,939.15 3,939.15
1891	CITY OF SNOHOMISH ST83-JULSEP22	22-03554 Water - ST 83	Invoice	09/30/2022	Water - ST 83	001-507-522-50-47-02	138.40 138.40
0112	CLEARFLY COMMUNICATIONS INV456073	22-03555 Phone/Fax Services - Admin Bldg, ST 3	Invoice	10/01/2022	Phone/Fax Services - Admin Bldg, ST 3	001-513-522-50-42-01	772.24 772.24
0113	CLEARVIEW HARDWARE & FEED B245561	22-03556 Spray Paint (Pink) (Training)	Invoice	09/06/2022	Spray Paint (Pink) (Training)	001-506-522-45-31-03	8.24 8.24
0126	COMCAST ST31-OCTNOV22	22-03557 Internet Services - ST 31	Invoice	09/27/2022	Internet Services - ST 31	001-513-522-50-42-01	156.73 156.73
0126	COMCAST ST77-OCTNOV22	22-03558 Internet Services - ST 77	Invoice	09/26/2022	Internet Services - ST 77	001-513-522-50-42-01	151.95 151.95
0126	COMCAST ST32-OCTNOV22	22-03559 Internet Services - ST 32	Invoice	09/25/2022	Internet Services - ST 32	001-513-522-50-42-01	151.73 151.73
0126	COMCAST ST76-OCTNOV22	22-03560 Internet Services - ST 76	Invoice	09/27/2022	Internet Services - ST 76	001-513-522-50-42-01	151.97 151.97
0126	COMCAST ST83-OCTNOV22	22-03561 Internet Services - ST 83	Invoice	10/08/2022	Internet Services - ST 83	001-513-522-50-42-01	105.29 105.29
0126	COMCAST ADMIN-OCTNOV22	22-03562 Internet/Phone/TV Services - Admin B	Invoice	10/07/2022	Internet/Phone/TV Srvcs - Admin Bldg	001-513-522-50-42-01	665.67 665.67
0126	COMCAST ST71-OCTNOV22	22-03563 Internet Services - ST 71	Invoice	10/07/2022	Internet Services - ST 71	001-513-522-50-42-01	156.43 156.43
0126	COMCAST ST73-OCTNOV22	22-03564 Internet Services - ST 73	Invoice	10/04/2022	Internet Services - ST 73	001-513-522-50-42-01	151.95 151.95
0126	COMCAST ST72-OCTNOV22	22-03565 Internet Services - ST 72	Invoice	09/27/2022	Internet Services - ST 72	001-513-522-50-42-01	151.71 151.71
0127	COMDATA INC. 20375279	22-03566 Apparatus Fuel	Invoice	10/01/2022	Apparatus Fuel - EMS Apparatus Fuel - Shop Apparatus Fuel - Suppression	001-509-522-20-32-00 050-511-522-60-32-00 001-504-522-20-32-00	4,455.78 2,046.96 361.86 2,046.96
0136	COURIERWEST 7151	22-03567 Mail Courier Monthly Service (Septem	Invoice	09/01/2022	Mail Courier Monthly Service (Septem	001-502-522-10-41-01	2,232.00 2,232.00

Docket of Claims Register

APPKT01110 - 10/13/2022 Board Packet - KP

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0222	FREIGHTLINER NORTHWEST	22-03568					1,079.42
	PC304008312;01	Shop Parts	Invoice	09/19/2022	Shop Parts	050-511-522-60-34-01	132.24
	PC304008358;01	Shop Parts	Invoice	09/21/2022	Shop Parts	050-511-522-60-34-01	127.08
	PC304008365;01	Shop Parts	Credit Memo	09/20/2022	Shop Parts	050-511-522-60-34-01	-290.60
	PC304008372;01	Shop Parts	Invoice	09/21/2022	Shop Parts	050-511-522-60-34-01	563.60
	PC304008377;01	Shop Parts	Invoice	09/22/2022	Shop Parts	050-511-522-60-34-01	400.41
	PC304008407;01	Shop Parts	Invoice	09/22/2022	Shop Parts	050-511-522-60-34-01	102.65
	PC304008435;01	Shop Parts	Invoice	09/23/2022	Shop Parts	050-511-522-60-34-01	43.17
	PC304008499;01	Shop Parts	Credit Memo	09/27/2022	Shop Parts	050-511-522-60-34-01	-79.61
	PC304008500;01	Shop Parts	Invoice	09/27/2022	Shop Parts	050-511-522-60-34-01	80.48
1893	GOVERNMENT FINANCE OFFICE	22-03569					160.00
	0218983	GFOA Annual Membership Renewal Fe	Invoice	10/06/2022	GFOA Annual Membership Renewal Fe	001-503-522-10-49-01	160.00
0257	HIGHWAY AUTO SUPPLY	22-03570					195.72
	1-660035	Shop Parts	Invoice	09/26/2022	Shop Parts	050-511-522-60-34-01	195.72
0260	HUGHES FIRE EQUIPMENT	22-03571					1,131.73
	582436	Shop Parts	Invoice	09/21/2022	Shop Parts	050-511-522-60-34-01	478.23
	582498	Shop Parts	Invoice	09/22/2022	Shop Parts	050-511-522-60-34-01	298.40
	582499	Shop Parts	Invoice	09/22/2022	Shop Parts	050-511-522-60-34-01	87.91
	582589	Shop Parts	Invoice	09/23/2022	Shop Parts	050-511-522-60-34-01	297.73
	582590	Shop Parts	Invoice	09/23/2022	Shop Parts	050-511-522-60-34-01	291.71
	C13501	Shop Parts	Credit Memo	09/26/2022	Shop Parts	050-511-522-60-34-01	-322.25
1872	INTERSTATE ALL BATTERY CENTE	22-03572					184.79
	999714555	Shop Parts	Invoice	09/20/2022	Shop Parts	050-511-522-60-34-01	184.79
0313	KENT D. BRUCE CO., LLC	22-03573					117.01
	12126	Shop Parts	Invoice	09/20/2022	Shop Parts	050-511-522-60-34-01	117.01
1921	SEA-WESTERN INC	22-03574					93,202.33
	INV18749	Turnout/Bunker Gear - Coat (x27), Pan	Invoice	09/29/2022	Turnout/Bunker Gear - Coat (x27), Pan	303-504-522-20-35-04	93,202.33
1547	SNOHOMISH COUNTY 911	22-03575					98,559.61
	5109	Monthly Dispatch Services (Assessmen	Invoice	10/01/2022	Monthly Dispatch Services (Assessmen	001-504-528-00-41-00	18,755.14
						001-509-528-00-41-00	75,020.57
	5116	Monthly EPCR	Invoice	10/01/2022	Monthly Electronic Patient Care Repor	001-509-522-20-49-02	1,396.22
	5143	Managed Laptop Leases (Monthly)	Invoice	10/01/2022	Managed Laptop Leases (Monthly)	303-504-591-22-70-00	1,362.52
						303-509-591-22-70-00	2,025.16
0572	SPEEDWAY CHEVROLET	22-03576					60.20
	135079	Shop Parts	Invoice	09/19/2022	Shop Parts	050-511-522-60-34-01	60.20

Docket of Claims Register

APPKT01110 - 10/13/2022 Board Packet - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
1634	STRYKER SALES CORPORATION	22-03577					7,691.36
	3410000M	Defibrillation Electrode Pads (Child/Inf	Invoice	05/28/2021	Defibrillation Electrode Pads (Child/Inf	001-509-522-30-31-01	122.26
	3410001M	Defibrillation Electrode Pads (Child/Inf	Invoice	05/28/2021	Defibrillation Electrode Pads (Child/Inf	001-509-522-30-31-01	122.26
	3422779M	SMRT Battery Pak (Batt. Only) (Power F	Invoice	06/11/2021	SMRT Battery Pak (Batt. Only) (Power F	001-509-522-20-48-01	429.13
	3426107M	Stabilization Strap (LUCAS 3 Chest Cor	Invoice	06/15/2021	Stabilization Strap (LUCAS 3 Chest Cor	001-509-522-20-35-00	111.37
	3461503M	Medical Supplies	Invoice	07/20/2021	Medical Supplies	001-509-522-30-31-01	366.91
	3473444M	Medical Supplies	Invoice	07/30/2021	Medical Supplies	001-509-522-30-31-01	366.24
	3491462M	Defibrillation Electrode Pads (Child/Inf	Invoice	08/18/2021	Defibrillation Electrode Pads (Child/Inf	001-509-522-30-31-01	228.34
	3505589M	Medical Supplies	Invoice	08/31/2021	Medical Supplies	001-509-522-30-31-01	416.37
	3528677M	X-Restraint Package (Power Pro Cot) (x	Invoice	09/23/2021	X-Restraint Package (Power Pro Cot) (x	001-509-522-20-48-01	432.47
	3543060M	Defibrillation Electrode Pads (Child/Inf	Invoice	10/06/2021	Defibrillation Electrode Pads (Child/Inf	001-509-522-30-31-01	228.34
	3548677M	Lithium Battery Kit (Lifepak 1000 Defib	Invoice	10/13/2021	Lithium Battery Kit (Lifepak 1000 Defib	001-509-522-20-35-00	685.01
	3621806M	Medical Supplies	Invoice	12/21/2021	Medical Supplies	001-509-522-30-31-01	366.91
	3635537M	Medical Supplies	Invoice	01/08/2022	Medical Supplies	001-509-522-30-31-01	367.25
	3637986M	Defibrillation Electrode Pads (Child/Inf	Invoice	01/10/2022	Defibrillation Electrode Pads (Child/Inf	001-509-522-30-31-01	244.32
	3639554M	Medical Supplies	Invoice	01/11/2022	Medical Supplies	001-509-522-30-31-01	389.84
	3639555M	Medical Supplies	Invoice	01/11/2022	Medical Supplies	001-509-522-30-31-01	389.84
	3642158M	Medical Supplies	Invoice	01/13/2022	Medical Supplies	001-509-522-30-31-01	443.22
	3676208M	Medical Supplies	Invoice	02/17/2022	Medical Supplies	001-509-522-30-31-01	419.87
	3679407M	Defibrillation Electrode Pads (Child/Inf	Invoice	02/21/2022	Defibrillation Electrode Pads (Child/Inf	001-509-522-30-31-01	122.15
	3685193M	Defibrillation Electrode Pads (Child/Inf	Invoice	02/27/2022	Defibrillation Electrode Pads (Child/Inf	001-509-522-30-31-01	366.48
	3815191M	Lithium Battery Kit (Lifepak 1000 Defib	Invoice	07/03/2022	Lithium Battery Kit (Lifepak 1000 Defib	001-509-522-20-35-00	909.38
	3846748M	Shoulder Harness Restraint (x2) (Pwr/F	Invoice	08/03/2022	Shoulder Harness Restraint (x2) (Pwr/F	001-509-522-20-48-01	163.40
0610	TRUE NORTH EMERGENCY EQUIP	22-03578					513.77
	A12528	Shop Parts	Invoice	09/20/2022	Shop Parts	050-511-522-60-34-01	279.30
	A12562	Shop Parts	Invoice	09/23/2022	Shop Parts	050-511-522-60-34-01	234.47
0633	VERIZON WIRELESS SERVICES LLC	22-03579					17.03
	9916681268	Crew/Apparatus Cell Phones	Invoice	09/25/2022	Crew/Apparatus Cell Phones	001-513-522-10-42-00	17.03
0633	VERIZON WIRELESS SERVICES LLC	22-03580					3,098.04
	9915882082	District Cell Phones	Invoice	09/15/2022	District Cell Phone Equipment Charges	001-513-522-10-35-00	273.49
					District Cell Phones - Fire	001-513-522-10-42-00	2,656.19
					District Cell Phones - Shop	050-511-522-60-42-00	168.36
0633	VERIZON WIRELESS SERVICES LLC	22-03581					4,231.39
	9915882081	District Mifi Plans	Invoice	09/15/2022	District Mifi Plans	001-513-522-10-42-00	4,231.39
0648	WASTE MANAGEMENT NORTHM	22-03582					412.31
	1171612-2677-6	Recycling - ST 33	Invoice	10/01/2022	Recycling - ST 33	001-507-522-50-47-04	412.31
0648	WASTE MANAGEMENT NORTHM	22-03583					288.58
	1169974-2677-4	Refuse & Recycle - ST 77	Invoice	10/01/2022	Refuse & Recycle - ST 77	001-507-522-50-47-04	288.58
0648	WASTE MANAGEMENT NORTHM	22-03584					175.55
	1170177-2677-1	Recycling - ST 72	Invoice	10/01/2022	Recycling - ST 72	001-507-522-50-47-04	175.55

Docket of Claims Register

APPKT01110 - 10/13/2022 Board Packet - KP

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0648	WASTE MANAGEMENT NORTHM 1170603-2677-6	22-03585 Refuse & Recycle - ST 73	Invoice	10/01/2022	Refuse & Recycle - ST 73	001-507-522-50-47-04	257.28
0648	WASTE MANAGEMENT NORTHM 1169901-2677-7	22-03586 Refuse & Recycle - ST 74/Logistics Bldg	Invoice	10/01/2022	Refuse & Recycle - ST 74/Logistics Bldg	001-507-522-50-47-04	163.16
0648	WASTE MANAGEMENT NORTHM 0937689-4968-2	22-03587 Refuse - ST 81	Invoice	10/01/2022	Refuse - ST 81	001-507-522-50-47-04	167.29
0648	WASTE MANAGEMENT NORTHM 1170178-2677-9	22-03588 Recycling - ST 76	Invoice	10/01/2022	Recycling - ST 76	001-507-522-50-47-04	286.43
0648	WASTE MANAGEMENT NORTHM 9302740-4968-1	22-03589 Refuse & Recycle - ST 83	Invoice	10/01/2022	Refuse & Recycle - ST 83	001-507-522-50-47-04	206.97
0648	WASTE MANAGEMENT NORTHM 1169759-2677-9	22-03590 Refuse - ST 72	Invoice	10/01/2022	Refuse - ST 72	001-507-522-50-47-04	117.54
0648	WASTE MANAGEMENT NORTHM 1170176-2677-3	22-03591 Recycling - ST 71	Invoice	10/01/2022	Recycling - ST 71	001-507-522-50-47-04	440.24
0648	WASTE MANAGEMENT NORTHM 0937465-4968-7	22-03592 Refuse & Recycle - ST 82	Invoice	10/01/2022	Refuse & Recycle - ST 82	001-507-522-50-47-04	278.00
0648	WASTE MANAGEMENT NORTHM 1169837-2677-3	22-03593 Refuse - ST 76	Invoice	10/01/2022	Refuse - ST 76	001-507-522-50-47-04	117.65
0648	WASTE MANAGEMENT NORTHM 0937688-4968-4	22-03594 Recycling - ST 81	Invoice	10/01/2022	Recycling - ST 81	001-507-522-50-47-04	183.54
0648	WASTE MANAGEMENT NORTHM 1171611-2677-8	22-03595 Refuse - ST 33	Invoice	10/01/2022	Refuse - ST 33	001-507-522-50-47-04	207.41
0648	WASTE MANAGEMENT NORTHM 1169760-2677-7	22-03596 Refuse - ST 71	Invoice	10/01/2022	Refuse - ST 71	001-507-522-50-47-04	187.07
0648	WASTE MANAGEMENT NORTHM 1170263-2677-9	22-03597 Recycling - Admin Bldg	Invoice	10/01/2022	Recycling - Admin Bldg	001-507-522-50-47-04 300-507-522-50-47-00	443.24 66.49 376.75
Total Claims: 62						Total Payment Amount:	262,975.98

Snohomish County Fire District #7

Claims Voucher Summary

10/12/2022

Page 1 of 2

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
22-03536	AAA OF EVERETT FIRE EXTINGUISHER CO. INC.		400.31
22-03537	AJ'S LANDCARE, INC		9,860.16
22-03538	ALDERWOOD WATER DISTRICT		75.62
22-03539	ALDERWOOD WATER DISTRICT		15.82
22-03540	ALLSTREAM BUSINESS US, INC		225.89
22-03541	ALLSTREAM BUSINESS US, INC		324.80
22-03542	ALLSTREAM BUSINESS US, INC		113.75
22-03543	AMAZON CAPITAL SERVICES, INC		1,402.29
22-03544	ARAMARK UNIFORM SERVICES		266.94
22-03545	B&H FIRE AND SECURITY		274.01
22-03546	BK INDUSTRIES & SOLUTIONS INC		2,879.08
22-03547	BRAD TALLEY		4,000.00
22-03548	BRAUN NORTHWEST INC		74.67
22-03549	CASCADE MAILING		10,434.00
22-03550	CENTRAL WELDING SUPPLY		1,279.91
22-03551	CHAMPION BOLT & SUPPLY INC		57.76
22-03552	CHMELIK SITKIN & DAVIS P.S.		3,727.07
22-03553	CHRISTENSEN, INC		3,939.15
22-03554	CITY OF SNOHOMISH		138.40
22-03555	CLEARFLY COMMUNICATIONS		772.24
22-03556	CLEARVIEW HARDWARE & FEED		8.24
22-03557	COMCAST		156.73
22-03558	COMCAST		151.95
22-03559	COMCAST		151.73
22-03560	COMCAST		151.97
22-03561	COMCAST		105.29
22-03562	COMCAST		665.67
22-03563	COMCAST		156.43
22-03564	COMCAST		151.95
22-03565	COMCAST		151.71
22-03566	COMDATA INC.		4,455.78
		Page Total	46,569.32
		Cumulative Total	46,569.32

Snohomish County Fire District #7

Claims Voucher Summary

10/12/2022

Page 2 of 2

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
22-03567	COURIERWEST		2,232.00
22-03568	FREIGHTLINER NORTHWEST		1,079.42
22-03569	GOVERNMENT FINANCE OFFICERS ASSOCIATION		160.00
22-03570	HIGHWAY AUTO SUPPLY		195.72
22-03571	HUGHES FIRE EQUIPMENT		1,131.73
22-03572	INTERSTATE ALL BATTERY CENTER		184.79
22-03573	KENT D. BRUCE CO., LLC		117.01
22-03574	SEA-WESTERN INC		93,202.33
22-03575	SNOHOMISH COUNTY 911		98,559.61
22-03576	SPEEDWAY CHEVROLET		60.20
22-03577	STRYKER SALES CORPORATION		7,691.36
22-03578	TRUE NORTH EMERGENCY EQUIPMENT INC		513.77
22-03579	VERIZON WIRELESS SERVICES LLC		17.03
22-03580	VERIZON WIRELESS SERVICES LLC		3,098.04
22-03581	VERIZON WIRELESS SERVICES LLC		4,231.39
22-03582	WASTE MANAGEMENT NORTHWEST		412.31
22-03583	WASTE MANAGEMENT NORTHWEST		288.58
22-03584	WASTE MANAGEMENT NORTHWEST		175.55
22-03585	WASTE MANAGEMENT NORTHWEST		257.28
22-03586	WASTE MANAGEMENT NORTHWEST		163.16
22-03587	WASTE MANAGEMENT NORTHWEST		167.29
22-03588	WASTE MANAGEMENT NORTHWEST		286.43
22-03589	WASTE MANAGEMENT NORTHWEST		206.97
22-03590	WASTE MANAGEMENT NORTHWEST		117.54
22-03591	WASTE MANAGEMENT NORTHWEST		440.24
22-03592	WASTE MANAGEMENT NORTHWEST		278.00
22-03593	WASTE MANAGEMENT NORTHWEST		117.65
22-03594	WASTE MANAGEMENT NORTHWEST		183.54
22-03595	WASTE MANAGEMENT NORTHWEST		207.41
22-03596	WASTE MANAGEMENT NORTHWEST		187.07
22-03597	WASTE MANAGEMENT NORTHWEST		443.24

Page Total

216,406.66

Cumulative Total

262,975.98



Payroll Summary and Authorization Form for the:

9/30/2022

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

District Name: Snohomish Regional Fire & Rescue

Direct Deposits: \$985,708.35

Paper Checks: \$10,910.81

Taxes: \$289,857.85

Allowed in the sum of: \$1,286,477.01

Reviewed by:

[Handwritten Signature]
CFO

Prepared by:

[Handwritten Signature]
Payroll Specialist

Approved by Commissioners:



BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
September 22, 2022 1730 hours

CALL TO ORDER Vice-chairman Fay called to order the meeting at 1730 hours. In attendance was Commissioner Edwards and Commissioner Steinruck. In attendance via video, Commissioner Elmore, Commissioner Gagnon, Commissioner Schaub and Commissioner Waugh.

PUBLIC COMMENT: NA

UNION COMMENT: NA

Recognition of Firefighter Resch retirement after 20 years of service.

CHIEF'S REPORT: Chief O'Brien reported on the support of the Center for Public Safety Excellence (CPSE) Peer Evaluation Team towards our accreditation.

COMMISSIONER REPORTS: Commissioner Waugh provided highlights from the recent Sno911 meeting.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 22-03362 to 22-03382; (\$664,672.96)

AP Vouchers: 22-03383 to 22-03500; (\$571,782.26)

Approval of Payroll

September 15, 2022 (\$1,228,194.86)

Approval of Minutes

Approve Regular Board Meeting Minutes – September 8, 2022

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Edwards and 2nd by Commissioner Steinruck.

On Vote, Motion carried 7/0.

OLD BUSINESS

Discussion

Cultural Leadership Team: Captain Fetcho briefed the Board on the progress of the CLT.



Accreditation Update: Assistant Chief Messer discussed the importance of the approval by the Peer Evaluation Team is to our district as we move forward with the CPSE accreditation process. He also emphasized the efforts it will take to continue successfully in accomplishing the goal set forth by SRFR.

Generator for Station 71: Deputy Chief Rasmussen reported the decision to support a diesel generator. Logistics will continue to work with vendors on a bid.

Action

Resolution 2022-07 Petty Cash Account Transition

Motion to approve Resolution 2022-07 Petty Cash Account Transition.

Motion by Commissioner Schaub and 2nd by Commissioner Elmore.

On Vote, Motion carried 7/0.

Resolution 2022-08 Surplus of Equipment

Motion to approve Resolution 2022-08 Surplus of Equipment as submitted.

Motion by Commissioner Edwards and 2nd by Commissioner Gagnon.

On Vote, Motion carried 7/0.

NEW BUSINESS

Discussion

Deployment Model: Deputy Chief Read presented the proposed updated deployment model. In 2023 we will no longer service the City of Mill Creek which was a defining need to update our deployment model.

Board of Commissioner/Finance Meeting date change for 10/27 and 11/24/2022: Business Administrator Schoof explained the conflicts of the meeting dates with the Commissioners Conference October 27 and Thanksgiving November 24. Date changes will be announced at the October 13 Board of Commissioner's meeting.

Action

GOOD OF THE ORDER

ATTENDANCE CHECK: Board Members noted availability for the Regular Commissioner Meeting October 13, 2022, at 1730 - Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION: At 1826 hours Vice-chairman Fay called for twenty (20) minutes of executive session to discuss the following.

RCW 42.30.110(1)(g): To review the performance of a public employee

RCW 42.30.140(4): Labor Negotiations

RCW 42.30.110(1)(i): To discuss pending litigation with legal counsel

Vice-chairman Fay reconvened the open public meeting at 1852 hours with no action taken.

ADJOURNMENT: Vice-chairman Fay adjourned the meeting at 1852 hours.



Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner Jim Steinruck

Commissioner Roy Waugh



OLD BUSINESS

DISCUSSION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Station 71 Generator Replacement		
Executive member responsible for guiding the initiative:	Deputy Chief Ron Rasmussen		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>The Generator at Station 71 is in need of replacement. The existing generator was manufactured in 1974 and many of the components are no longer available. The companies we have used to source, rebuild and repair components in the past are no longer in business. The shop has indicated that due to very limited parts availability, the generator needs to be replaced. Currently the generator is operational.</p> <p>We have been working with Evergreen Power Systems on a proposal to replace the generator with a new, external generator. We have looked at several fuel type options including diesel, natural gas and propane. After conducting a detailed assessment of the pros and cons of each fuel type, we have selected diesel as the fuel type. This is primarily due to the standardization of our generator fleet and most significantly our ability to sustain operations in the event of a natural disaster. We have the ability to fuel diesel systems with our own fleet resources where we do not have the ability to be self-sufficient with propane and do not want to rely on the natural gas supply in the event of a natural disaster.</p> <p>Included in the proposal is the addition of a 100-amp external generator outlet that will allow us to connect an external, trailer mounted generator to the station in the event that the current generator fails. This work will be done as soon as this proposal is approved and should bridge the gap until the new generator is installed.</p> <p>Also included in the proposal is the replacement of the transfer switch. The transfer switch is included in the Cummins Generator bid.</p> <p>The project will be split between the 2022 and 2023 budgets due to the long lead time for the delivery of the new generator (up to 52 weeks). The amount from each budget may vary depending on material availability etc.</p> <p>The 2022 portion will be funded through the Logistics Station Repair and Maintenance budget with no need for a budget amendment.</p>		
<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 			

	<p>The cost of the Generator and Transfer Switch is based on a current bid through Cummins Northwest. This is a set cost with a PO issued at time of order and payment due upon delivery in 2023. This purchase will be made utilizing State Bid contracts or SourceWell cooperative purchasing.</p> <p>The installation labor and materials is an estimate based on a current bid and will need to be re-bid at the time of the installation to be compliant with small works roster requirements. Updated bids will be obtained from the small works roster at the time of the installation.</p> <p>Please see attached Cost Breakdown for specific financial details</p>
Financial Impact:	<p>Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A</p> <p>Total amount of \$103,632.98 Requesting a Not To Exceed amount of \$110,000.00 based on the requirement to re-bid the installation of the generator at the time of install in 2023.</p> <p>Long-term annual amount(s): \$ 0</p> <p>Currently Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Not specifically budgeted but can be funded by the Logistics general maintenance and repair budget.</i></p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$ <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: </p>
Risk Assessment:	<p>Risk if approved: None Risk if not approved: <i>Could cripple Station infrastructure during power failure if current generator fails.</i></p>
Legal Review:	<p><input type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <p><input type="checkbox"/> N/A <i>This proposal has been reviewed by Brian Snure. Please see attached legal opinion.</i></p>
Presented to, and Approved by, Senior Staff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No

Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input checked="" type="checkbox"/> Initial discussion was had at Finance and Capital Facilities committees. Did not have quotes and costs at the time.	
For Fire Chief Approval:	<input type="checkbox"/> RAB document complete <input type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i>
RAB Executive: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

From: [Brian Snure](#)
To: [Steve Guptill](#)
Subject: Bid Law Opinion re: Generator purchase
Date: Tuesday, October 4, 2022 1:29:27 PM

External Email Warning! Use caution before clicking links or opening attachments.

Steve,

You have requested my opinion as to whether the District will be in compliance with the bid laws if it structures its generator project as follows (estimated costs are shown in attached spreadsheet:

2022: Hire Evergreen Power Systems to install the external receptacle without using a formal competitive bid process.

2023: Purchase the generator using State Bid or MRSC Vendor List Process

Use the small works roster to request quotes for the installation of generator and trancing and slab work

As you are aware RCW 39.04.155 prohibits bid splitting “*if it is done for the purpose of avoiding the maximum dollar amount of a contract that may be let using the small works roster process or limited public works process.*” It is my understanding that the installation of the external receptacle was originally planned as a separate project prior to determining the need for replacing the generator. Accordingly, although the projects are related they are not the same project and contracting for the external receptacle in 2022 would not be considered bid splitting. The fact that this is a low value project that will not require formal competitive bidding does not change this opinion.

Because you will be using competitive bidding laws for the equipment purchase and the installation work related to the generator replacement you will be in compliance with the law on both projects and are not required to combine the projects. It is my understanding that based on preliminary quotes if you included the generator as part of the public works project you would likely pay a substantial markup on the generator which can be avoided by purchasing directly using either the vendor list or State bid (or equivalent purchasing cooperative).

Bottom line your propose approach is consistent with the competitive bidding requirements and will save the taxpayers money.

Thanks.

--

Sincerely,

Brian Snure
Snure Law Office, PSC
612 S. 227th St.
Des Moines, WA 98198

Phone: 206-824-5630
Toll Free: 800-486-9484
Cell: 206-276-8742
[Email: Brian@snurelaw.com](mailto:Brian@snurelaw.com)

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ERROR, PLEASE NOTIFY US IMMEDIATELY, DO NOT COPY OR SEND THE
MESSAGE TO ANYONE ELSE AND DELETE THE ORIGINAL TRANSMITTAL.
THANK YOU!

Station 71 Generator Installation Cost Breakdown

<i>Item Description</i>	<i>Source</i>	<i>Cost</i>	<i>Tax</i>	<i>Total</i>	<i>Phase (Year)</i>
External Generator Receptacle *	Evergreen Power Systems	\$ 1,200.00	\$ 110.40	\$ 1,310.40	2022
Receptacle Parts/Materials *	Evergreen Power Systems	\$ 3,700.00	\$ 340.40	\$ 4,040.40	2022
Receptacle Installation Labor *	Evergreen Power Systems	\$ 2,800.00	\$ 257.60	\$ 3,057.60	2022
Generator w/ Transfer Switch *	Cummins Northwest	\$ 43,482.00	\$ 4,000.34	\$ 47,482.34	2023
Generator and Transfer Switch Install Parts/Materials **	Evergreen Power Systems	\$ 11,345.00	\$ 1,043.74	\$ 12,388.74	2023
Generator and Transfer Switch Installation Labor **	Evergreen Power Systems	\$ 21,305.00	\$ 1,960.06	\$ 23,265.06	2023
Trench Work and Slab **	SRFR Logistics Staff	\$ 12,088.44	N/A	\$ 12,088.44	2023

2022 Total \$ 8,408.40

2023 Total \$ 95,224.58

* = Actual Price

** = Price estimate based off current bid. Would require a re-quote at time of project

Project Total \$ 103,632.98



September 21, 2022

Prepared by

Ray Caparas

raymond.caparas@cummins.com

We are pleased to provide you this quotation based on your inquiry.

Item	Description	Qty
1	C50D6C, Diesel Genset, 60Hz, 50kW U.S. EPA, Stationary Emergency Application C50D6C, Diesel Genset, 60Hz, 50kW Duty Rating-Standby Power (ESP) Emission Certification, EPA, Tier 3, NSPS CI Stationary Emergency Fuel Tank - Regional, Dual Wall, Sub Base, 72 Hour Minimum Listing-UL 2200 NFPA 110 Type 10 Level 1 Capable High Fuel Level Alarm Panel Fuel Water Separator High Fuel Level Switch, 90% Low Fuel Level Switch, 40% Mechanical Fuel Gauge 5 Gallon Lockable Spill Containment Fuel Fill Box Fuel Tank Vent Extension Kit, 12ft External Vents Fuel Tank, Over Fill Protection Valve, 95% Switch-Fuel Tank, Rupture Basin Control Mounting-Left Facing PowerCommand 2.3 Controller IBC Seismic Certification Gauge-Oil Pressure Analog Meters-AC Output Stop Switch-Emergency Relays-Auxiliary, Qty 2, 25A-15V DC/10A-30V DC Signals-Auxiliary, 8 Inputs/8 Outputs Control Display Language-English Load Connection-Single Circuit Breaker, Location A, 70A-250A, 3P, LSI, 600 Volts AC, 100%, UL Engine Governor-Electronic, Isochronous Engine Starter-12 Volt DC Motor Engine Air Cleaner-Normal Duty Battery Charging Alternator Engine Cooling-Radiator, High Ambient Air Temperature, Ship Fitted Shutdown-Low Coolant Level Extension-Coolant Drain Engine Coolant-50% Antifreeze, 50% Water Mixture Coolant Heater Voltage-120/208, 3 Phase, Wye, 4 Wire Engine Oil Genset Warranty-2 Years Base Alternator-60Hz, Reconnect, Full Output, 120C, 40C Ambient, Increased Motor Starting (IMS) Literature-English Packing-Skid, Poly Bag Larger Battery Rack Extension-Oil Drain Ship Loose - Vent Kit A Exciter/Regulator-Permanent Magnet Generator, 3 Phase Sensor Aluminum Weather Protective Enclosure, with Exhaust System Enclosure Color-Green, Aluminum Enclosure - Wind Load 180 MPH, ASCE7 - 10 Skidbase-Housing Ready	1
2	Battery-Wet, 12V, Group 34, 850CCA	2
3	Battery Charger-10Amp, 120/208/240VAC, 12/24V, 50/60Hz	1
4	Fuel Tank, Extension Kit-1 Normal, 2 Emergency, 12ft	1
5	OTECSEB, OTEC Service Entrance Transfer Switch-Electronic Control: 200A	1



Item	Description	Qty
	OTECSE200, Service Entrance TransferSwitch, PowerCommand, 200 Amp Interface-Communications Network, MODBUS RTU Module Terminal Block-30 Points Relay-Elevator Signal Listing-UL 1008 IBC Seismic Certification Application-Utility to Genset Transfer Switch Warranty-1 Year Comprehensive Cabinet-Type 1 Poles-3 (Solid Neutral) Frequency-60 Hz System-3 Phase, 3 or 4 Wire Voltage-208 Volts AC Genset Starting Battery-12V DC PC40 Control	
6	Factory direct delivery, off-loading by others. No additional storage, handling or rerouting included. Flatbed delivery is available for an additional charge.	1
7	Startup & System Testing, 2hr Load Bank Test, Building Transfer, Install Batteries, Training During Startup Visit, 1 Day.	1

TOTAL: \$ 43,482.00

Quote value does not include any tax.

EXCEPTIONS AND CLARIFICATIONS:

COVID 19 SUPPLEMENTAL STATEMENT

AS A RESULT OF THE OUTBREAK OF THE DISEASE COVID-19 ARISING FROM THE NOVEL CORONAVIRUS, TEMPORARY DELAYS IN DELIVERY, LABOUR OR SERVICES FROM CUMMINS AND ITS SUB-SUPPLIERS OR SUBCONTRACTORS MAY OCCUR. AMONG OTHER FACTORS, CUMMINS' DELIVERY OBLIGATIONS ARE SUBJECT TO CORRECT AND PUNCTUAL SUPPLY FROM OUR SUB-SUPPLIERS OR SUBCONTRACTORS, AND CUMMINS RESERVES THE RIGHT TO MAKE PARTIAL DELIVERIES OR MODIFY ITS LABOUR OR SERVICE. WHILE CUMMINS SHALL MAKE EVERY COMMERCIALY REASONABLE EFFORT TO MEET THE DELIVERY, SERVICE OR COMPLETION OBLIGATIONS SET FORTH HEREIN, SUCH DATES ARE SUBJECT TO CHANGE.

INTERNATIONAL BUILDING CODE (IBC) CERTIFICATION

The products in this quotation identified as meeting the requirements of the 2009 IBC have been certified by their respective manufactures via a combination of analytical testing and shaker table testing. Not all products have been shaker table tested.

OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT (OSHPD)

OSHPD seismic requirements are continuing to evolve. Please contact Cummins for the most current requirements for meeting OSHPD applications.

SELECTIVE COORDINATION FOR NATIONAL ELECTRIC CODE (NEC) ARTICLE 700 AND 701 LOADS

Cummins generators are equipped with the manufacturer's recommended circuit breaker. Information regarding this device can be supplied upon request. This quotation is not valid if any changes to this circuit breaker(s) is required to coordinate with other devices in the electrical distribution system. If changes are required, the customer must provide a copy of the coordination study listing the manufacturers part number of the disconnect device to be supplied with the generator and a revised quotation will be issued.

TRANSFER SWITCH WITHSTAND AND CLOSE RATINGS

Transfer switch(es), if included in this quotation, require a withstand and closing rating (WCR) capable of meeting the available upstream fault current (KAIC). The WCR may be based on a specific breaker rating or a time-based rating, and it is the responsibility of a qualified facility designer or engineer to verify compatibility. In the event that the proposed transfer switch(es) are not compatible, the transfer switch(es) will need to be re-quoted to ensure compatibility. A full listing of the WCR can be provided upon request and will be included as part of the submittal package.

CUMMINS STANDARD EXCLUSIONS

Exhaust System

All off-engine piping, hangers, flanges, gaskets, bolts, insulation, other materials and labor to install.

Fuel System

All fuel piping and materials not limited to; supply, return, venting, valves, coolers, filters, pumps, fittings, primary fuel regulator, storage tank & senders, external to genset package. All fuel for testing and initial fill. Fuel tank vent extensions and flame arrestors unless specifically listed in the Bill of Materials.

Cooling System

Intake louvers, exhaust louvers, air dampers, sheet metal ducting, flex adapters, sound



attenuators/baffles. All off engine piping, flexible connections, labor and coolant for remote cooling systems.

Electrical

All off-engine wiring, field terminations of wiring, and lugs other than those detailed in our submittal. Mounting bolts and anchors. Vibration isolators (if included) may be shipped loose for installation at the jobsite by others. Seismic engineering calculations.

Electrical Testing

Not limited to International Electrical Testing Association (NETA), infrared scanning, harmonic content or other independent agency testing of switchgear, switchboards, protective relays, circuit breaker, electrical coordination studies, arc flash studies and reactive load site testing.

Environmental Testing

Environmental Protection Agency (EPA), local air quality district or other Authority Having Jurisdiction (AHJ), including acoustical.

Programming

All protective relay settings, breaker settings, PLC programming or other user configurable device programming.

Documentation

Electronic submittals and operation and maintenance manuals will be provided. Printed copies are available upon request, additional charges may apply.

Miscellaneous

Site specific labeling. Exhaust backpressure, airflow restriction or vibration analysis

Design

Cummins is not responsible for system design or engineering and does not guarantee system performance standards. Cummins will supply documentation and reasonable assistance to others responsible for system engineering, design and performance.

Taxes and Permit

Any applicable sales tax, permits, fees, licenses.

Bonds

Any bid bond, payment or performance bond or other type of bond.

All items listed above are excluded and will only be supplied by Cummins if agreed upon, in writing, by a sales representative for Cummins.

NOTES:

This proposal is based on the customer's request only.

LEAD TIME:

Submittal

Typical submittal lead time is 2 - 3 weeks after receipt of purchase order.

Equipment

Current lead-time is 52 - 54 weeks after submittal approval and release for production.

Please feel free to contact me if you require any additional information; or if you have any further questions or concerns that I may be of assistance with.

Thank you for choosing Cummins.

Submitted by:

Ray Caparas

raymond.caparas@cummins.com

SUBMITTALS. An order for the equipment covered by this quotation will be accepted on a hold for release basis. Your order will not be released and scheduled for production until written approval to proceed is received in our office. Such submittal approval shall constitute acceptance of the terms and conditions of this quotation unless the parties otherwise agree in writing.

THERE ARE ADDITIONAL CONTRACT TERMS AND CONDITIONS ATTACHED TO THIS QUOTATION, INCLUDING LIMITATIONS OF WARRANTIES AND LIABILITIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN. BY ACCEPTING THIS QUOTATION, CUSTOMER ACKNOWLEDGES THAT THE CONTRACT TERMS AND CONDITIONS HAVE BEEN READ, FULLY UNDERSTOOD AND ACCEPTED.



Authorized Signature

Date

Company Name

Printed Name & Title

Purchase Order No

<Rest of the page is intentionally left blank>



TERMS AND CONDITIONS FOR SALE OF POWER GENERATION EQUIPMENT

These Terms and Conditions for Sale of Power Generation Equipment, together with the Quote, Sales Order, and/or Credit Application on the front side or attached hereto, are hereinafter referred to as this "Agreement" and shall constitute the entire agreement between the customer identified in the quote ("Customer") and Cummins Inc. ("Cummins") and supersede any previous representation, statements, agreements or understanding (oral or written) between the parties with respect to the subject matter of this Agreement. Customer shall be deemed to have made an unqualified acceptance of these Terms and Conditions and it shall become a binding agreement between the parties on the earliest of the following to occur: (i) Cummins' receipt of Customer's purchase order or purchase order number; (ii) Customer's signing or acknowledgment of this Agreement; (iii) Cummins' release of Products to production pursuant to Customer's oral or written instruction or direction; (iv) Customer's payment of any amounts due to Cummins; or (v) any other event constituting acceptance under applicable law. No prior inconsistent course of dealing, course of performance, or usage of trade, if any, constitutes a waiver of, or serves to explain or interpret, the Terms and Conditions set forth in this Agreement. Electronic transactions between Customer and Cummins will be solely governed by the Terms and Conditions of this Agreement, and any terms and conditions on Customer's website or other internet site will be null and void and of no legal effect on Cummins. In the event Customer delivers, references, incorporates by reference, or produces any purchase order or document, any terms and conditions related thereto: (i) shall be null and void and of no legal effect on Cummins, and (ii) this Agreement shall remain the governing terms of the transaction.

SCOPE

Cummins shall supply power generation equipment and any related parts, materials and/or services expressly identified in this Agreement (collectively, "Equipment"). No additional services, parts or materials are included in this Agreement unless agreed upon by the parties in writing. A Sales Order for Equipment is accepted on hold for release basis. The Sales Order will not be released and scheduled for production until written approval to proceed is received. A Quote is limited to plans and specifications section set forth in the Quote. No other sections shall apply. Additional requirements for administrative items may require additional costs. The Quote does not include off unit wiring, off unit plumbing, offloading, rigging, installation, exhaust insulation or fuel, unless otherwise stated.

SHIPPING; DELIVERY; DELAYS

Unless otherwise agreed in writing by the parties, Equipment shall be delivered FOB origin, freight prepaid to first destination. For consumer and mobile products, freight will be charged to Customer. Unless otherwise agreed to in writing by the parties, packaging method, shipping documents and manner, route and carrier and delivery shall be as Cummins deems appropriate. Cummins may deliver in installments. A reasonable storage fee, as determined by Cummins, may be assessed if delivery of the Equipment is delayed, deferred, or refused by Customer. Offloading, handling, and placement of Equipment and crane services are the responsibility of Customer and not included unless otherwise stated. All shipments are made within normal business hours, Monday through Friday. Any delivery, shipping, installation, or performance dates indicated in this Agreement are estimated and not guaranteed. Further, delivery time is subject to confirmation at time of order and will be in effect after engineering drawings have been approved for production. Cummins shall use best efforts to meet estimated dates, but shall not be liable to customer or any third party for any delay in delivery, shipping, installation, or performance, however occasioned, including any delays in performance that result directly or indirectly from acts of Customer or any unforeseen event, circumstance, or condition beyond Cummins' reasonable control including, but not limited to, acts of God, actions by any government authority, civil strife, fires, floods, windstorms, explosions, riots, natural disasters, embargos, wars, strikes or other labor disturbances, civil commotion, terrorism, sabotage, late delivery by Cummins' suppliers, fuel or other energy shortages, or an inability to obtain necessary labor, materials, supplies, equipment or manufacturing facilities.

AS A RESULT OF THE OUTBREAK OF THE DISEASE COVID-19 ARISING FROM THE NOVEL CORONAVIRUS, TEMPORARY DELAYS IN DELIVERY, LABOUR OR SERVICES FROM CUMMINS AND ITS SUB-SUPPLIERS OR SUBCONTRACTORS MAY OCCUR. AMONG OTHER FACTORS, CUMMINS' DELIVERY OBLIGATIONS ARE SUBJECT TO CORRECT AND PUNCTUAL SUPPLY FROM OUR SUB-SUPPLIERS OR SUBCONTRACTORS, AND CUMMINS RESERVES THE RIGHT TO MAKE PARTIAL DELIVERIES OR MODIFY ITS LABOUR OR SERVICE. WHILE CUMMINS SHALL MAKE EVERY COMMERCIALY REASONABLE EFFORT TO MEET THE DELIVERY, SERVICE OR COMPLETION OBLIGATIONS SET FORTH HEREIN, SUCH DATES ARE SUBJECT TO CHANGE.

PAYMENT TERMS; CREDIT; RETAINAGE

Unless otherwise agreed to by the parties in writing and subject to credit approval by Cummins, payments are due thirty (30) days from the date of the invoice. If Customer does not have approved credit with Cummins, as solely determined by Cummins, payments are due in advance or at the time of supply of the Equipment. If payment is not received when due, in addition to any rights Cummins may have at law, Cummins may charge Customer eighteen percent (18%) interest annually on late payments, or the maximum amount allowed by law. Customer agrees to pay Cummins' costs and expenses (including reasonable attorneys' fees) related to Cummins' enforcement and collection of unpaid invoices, or any other enforcement of this Agreement by Cummins. Retainage is not acceptable nor binding, unless required by statute or accepted and confirmed in writing by Cummins prior to shipment.

TAXES; EXEMPTIONS

Unless otherwise stated, the Quote excludes all applicable local, state and federal sales and/or use taxes, permits and licensing. Customer must provide a valid resale or exemption certificate prior to shipment of Equipment or applicable taxes will be added to the invoice.

TITLE; RISK OF LOSS

Unless otherwise agreed in writing by the parties, title and risk of loss for the Equipment shall pass to Customer upon delivery of the Equipment by Cummins to freight carrier or to Customer at pickup at Cummins' facility.

INSPECTION AND ACCEPTANCE

Customer shall inspect the Equipment upon delivery, before offloading, for damage, defects, and shortage. Any and all claims which could have been discovered by such inspection shall be deemed absolutely and unconditionally waived unless noted by Customer on the bill of lading. Where Equipment is alleged to be non-conforming or defective, written notice of defect must be given to Cummins within three (3) days from date of delivery after which time Equipment shall be deemed accepted. Cummins shall have a commercially reasonable period of time in which to correct such non-conformity or defect. If non-conformity or defect is not eliminated to Customer's satisfaction, Customer may reject the Equipment (but shall protect the Equipment until returned to Cummins) or allow Cummins another opportunity to undertake corrective action. In the event startup of the Equipment is included in the services, acceptance shall be deemed to have occurred upon successful startup.

LIEN; SECURITY AGREEMENT

Customer agrees that Cummins retains all statutory lien rights. To secure payment, Customer grants Cummins a Purchase Money Security Interest in the Equipment. If any portion of the balance is due to be paid following delivery, Customer agrees to execute and deliver such security agreement, financing statements, deed of trust and such other documents as Cummins may request from time to time in order to permit Cummins to obtain and maintain a perfected security interest in the Equipment; or in the alternative, Customer grants Cummins a power of attorney to execute and file all financing statements and other documents needed to perfect this security interest. Cummins may record this Agreement, bearing Customer's signature, or copy of this Agreement in lieu of a UCC-1, provided that it shall not constitute an admission by Cummins of the applicability or non-applicability of the UCC nor shall the failure to file this form or a UCC-1 in any way affect, alter, or invalidate any term, provision, obligation or liability under this Agreement. The security interest shall be superseded if Customer and Cummins enter into a separate security agreement for the Equipment. Prior to full payment of the balance due, Equipment will be kept at Customer's location noted in this Agreement, will not be moved without prior notice to Cummins, and is subject to inspection by Cummins at all reasonable times.

CANCELLATION; CHARGES

Orders placed with and accepted by Cummins may not be cancelled except with Cummins' prior written consent. If Customer seeks to cancel all or a portion of an order placed pursuant to this Agreement, and Cummins accepts such cancellation in whole or in part, Customer shall be assessed cancellation charges as follows: (i) 10% of total order price if cancellation is received in Cummins' office after Cummins has provided submittals and prior to releasing equipment to be manufactured; (ii) 25% of total order price if cancellation is received in Cummins' office after receipt of submittal release to order, receipt of a purchase order for a generator already on order with the factory, or is asked to make any hardware changes to the equipment already on order with the factory; (iii) 50% of total order price if cancellation is received in Cummins' office 60 or fewer days before the scheduled shipping date on the order; or (iv) 100% of total order price if cancellation is received in Cummins' office after the equipment has shipped from the manufacturing plant.

MANUALS

Unless otherwise stated, electronic submittals and electronic operation and maintenance manuals will be provided, and print copies may be available upon Customer's request at an additional cost.

TRAINING; START UP SERVICES; INSTALLATION

Startup services, load bank testing, and owner training are not provided unless otherwise stated. Site startup will be subject to the account being current and will be performed during regular Cummins business hours, Monday to Friday. Additional charges may be added for work requested to be done outside standard business hours, on weekends, or holidays. One visit is allowed unless specified otherwise in the Quote. A minimum of two-week prior notice is required to schedule site startups and will be subject to prior commitments and equipment and travel availability. A signed site check sheet confirming readiness will be required, and Cummins personnel may perform an installation audit prior to the startup being completed. Any issues identified by the installation audit shall be corrected at the Customer's expense prior to the start-up. Portable load banks for site test (if offered in the Quote) are equipped with only 100 feet of cable. Additional lengths may be arranged at an extra cost. Cummins is not responsible for any labor or materials charged by others associated with start-up and installation of Equipment, unless previously agreed upon in writing. Supply of fuel for start-up and/or testing, fill-up of tank after start up, or change of oil is not included unless specified in the Quote. All installation/execution work at the site including, but not limited to: civil, mechanical, electrical, supply of wall thimbles, exhaust extension pipe, elbows, hangers, expansion joints, insulation and cladding materials, fuel/oil/cooling system piping, air ducts, and louvers/dampers is not included unless specified in the Quote. When an enclosure or sub-base fuel tank (or both) are supplied, the openings provided for power cable and fuel piping entries, commonly referred to as "stub-ups", must be sealed at the site by others before commissioning. All applications, inspections and/or approvals by authorities are to be arranged by Customer.

MANUFACTURER'S WARRANTY

Equipment purchased hereunder is accompanied by an express written manufacturer's warranty ("Warranty") and, except as expressly provided in this Agreement, is the only warranty offered on the Equipment. A copy of the Warranty is available upon request. While this Agreement and the Warranty are intended to be read and applied in conjunction, where this Agreement and the Warranty conflict, the terms of the Warranty shall prevail.



WARRANTY PROCEDURE

Prior to the expiration of the Warranty, Customer must give notice of a warrantable failure to Cummins and deliver the defective Equipment to a Cummins location or other location authorized and designated by Cummins to make the repairs during regular business hours. Cummins shall not be liable for towing charges, maintenance items such as oil filters, belts, hoses, etc., communication expenses, meals, lodging, and incidental expenses incurred by Customer or employees of Customer, "downtime" expenses, overtime expenses, cargo damages and any business costs and losses of revenue resulting from a warrantable failure.

LIMITATIONS ON WARRANTIES THE REMEDIES PROVIDED IN THE WARRANTY AND THIS AGREEMENT ARE THE SOLE AND EXCLUSIVE WARRANTIES AND REMEDIES PROVIDED BY CUMMINS TO THE CUSTOMER UNDER THIS AGREEMENT. EXCEPT AS SET OUT IN THE WARRANTY AND THIS AGREEMENT, AND TO THE EXTENT PERMITTED BY LAW, CUMMINS EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS, WARRANTIES, ENDORSEMENTS, AND CONDITIONS OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR COMMON LAW IMPLIED REPRESENTATIONS, WARRANTIES AND CONDITIONS OF FITNESS FOR A PURPOSE OR MERCHANTABILITY.

The limited warranty does not cover Equipment failures resulting from: (a) inappropriate use relative to designated power rating; (b) inappropriate use relative to application guidelines; (c) inappropriate use of an EPA-SE application generator set relative to EPA's standards; (d) normal wear and tear; (e) improper and/or unauthorized installation; (f) negligence, accidents, or misuse; (g) lack of maintenance or unauthorized or improper repair; (h) noncompliance with any Cummins published guideline or policy; (i) use of improper or contaminated fuels, coolants, or lubricants; (j) improper storage before and after commissioning; (k) owner's delay in making Equipment available after notification of potential Equipment problem; (l) replacement parts and accessories not authorized by Cummins; (m) use of battle short mode; (n) owner or operator abuse or neglect such as: operation without adequate coolant, fuel, or lubricants; over fueling; over speeding; lack of maintenance to lubricating, fueling, cooling, or air intake systems; late servicing and maintenance; improper storage, starting, warm-up, running, or shutdown practices, or for progressive damage resulting from a defective shutdown or warning device; or (o) damage to parts, fixtures, housings, attachments and accessory items that are not part of the generating set.

INDEMNITY

Customer shall indemnify, defend and hold harmless Cummins from and against any and all claims, actions, costs, expenses, damages and liabilities, including reasonable attorneys' fees, brought against or incurred by Cummins related to or arising out of this Agreement or the Equipment supplied under this Agreement (collectively, the "Claims"), where such Claims were caused or contributed to by, in whole or in part, the acts, omissions, fault or negligence of the Customer. Customer shall present any Claims covered by this indemnity to its insurance carrier unless Cummins directs that the defense will be handled by Cummins' legal counsel at Customer's expense.

LIMITATION OF LIABILITY NOTWITHSTANDING ANY OTHER TERM OF THIS AGREEMENT, IN NO EVENT SHALL CUMMINS, ITS OFFICERS, DIRECTORS, EMPLOYEES, OR AGENTS BE LIABLE TO CUSTOMER OR ANY THIRD PARTY FOR ANY INDIRECT, INCIDENTAL, SPECIAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING WITHOUT LIMITATION DOWNTIME, LOSS OF PROFIT OR REVENUE, LOSS OF DATA, LOSS OF OPPORTUNITY, DAMAGE TO GOODWILL, ENHANCED DAMAGES, MONETARY REQUESTS RELATING TO RECALL EXPENSES AND REPAIRS TO PROPERTY, AND/OR DAMAGES CAUSED BY DELAY) IN ANY WAY RELATED TO OR ARISING FROM CUMMINS' SUPPLY OF EQUIPMENT UNDER THIS AGREEMENT OR THE USE OR PERFORMANCE OF EQUIPMENT SUPPLIED UNDER THIS AGREEMENT. IN NO EVENT SHALL CUMMINS' LIABILITY TO CUSTOMER OR ANY THIRD PARTY CLAIMING DIRECTLY THROUGH CUSTOMER OR ON CUSTOMER'S BEHALF UNDER THIS AGREEMENT EXCEED THE TOTAL COST OF EQUIPMENT SUPPLIED BY CUMMINS UNDER THIS AGREEMENT GIVING RISE TO THE CLAIM. BY ACCEPTANCE OF THIS AGREEMENT, CUSTOMER ACKNOWLEDGES CUSTOMER'S SOLE REMEDY AGAINST CUMMINS FOR ANY LOSS SHALL BE THE REMEDY PROVIDED HEREIN EVEN IF THE EXCLUSIVE REMEDY UNDER THE WARRANTY IS DEEMED TO HAVE FAILED OF ITS ESSENTIAL PURPOSE.

DEFAULT; REMEDIES

Customer shall be in breach and default if: (a) any of the payments or amounts due under this Agreement are not paid; (b) Customer fails to comply, perform, or makes any misrepresentation relating to any of the Customer's obligations or covenants under this Agreement; or (c) prior to full payment of the balance due, Customer ceases to do business, becomes insolvent, makes an assignment for the benefit of its creditors, appoints a receiver, commences an action for dissolution or liquidation, or becomes subject to bankruptcy proceedings, or the Equipment is attached, levied upon, seized under legal process, is subjected to a lien or encumbrance, or transferred by operation of law or otherwise to anyone other than Cummins. Upon the occurrence of any event of Customer's default, Cummins, at its sole option and without notice, shall have the right to exercise concurrently or separately any one or all of the following remedies, which shall be cumulative and not alternative: (a) to declare all sums due, and to become due, under this Agreement immediately due and payable; (b) to commence legal proceedings, including collection actions and specific performance proceedings, to enforce performance by Customer of any and all provisions of this Agreement, and to be awarded damages or injunctive relief for the Customer's breach; (c) to require the Customer to deliver the Equipment to Cummins' branch specified on the face of this Agreement; (d) to exercise one or more of the rights and remedies available to a secured party under applicable law; and (e) to enter, without notice or liability or legal process, onto any premises where the Equipment may be located, using force permitted by law, and there to disconnect, remove and repossess the Equipment, the Customer having waived further right to possession after default. A waiver of any event of default by Cummins shall not be a waiver as to any other or subsequent default.

CUSTOMER REPRESENTATIONS; RELIANCE

Customer is responsible for obtaining, at its cost, permits, import licenses, and other consents in relation to the Equipment, and if requested by Cummins, Customer shall make these permits, licenses, and consents available to Cummins prior to shipment. Customer represents that it is familiar with the Equipment and understands operating instructions and agrees to perform routine maintenance services. Until the balance is paid in full, Customer shall care for the Equipment properly, maintain it in good operating condition, repair and appearance; and Customer shall use it safely and within its rated capacity and only for purpose it was designed. Even if Customer's purchase of Equipment from Cummins under this Agreement is based, in whole or in part, on specifications, technical information, drawings, or written or verbal advice of any type from third parties, Customer has sole responsibility for the accuracy, correctness and completeness of such specifications, technical information, drawings, or advice. Cummins make no warranties or representations respecting the accuracy, correctness and completeness of any specifications, technical information, drawings, advice or other information provided by Cummins. Cummins makes no warranties or representations respecting the suitability, fitness for intended use, compatibility, integration or installation of any Equipment supplied under this Agreement. Customer has sole responsibility for intended use, for installation and design and performance where it is part of a power, propulsion, or other system. Limitation of warranties and remedies and all disclaimers apply to all such technical information, drawings, or advice. Customer acknowledges and agrees by accepting delivery of the Equipment that the Equipment purchased is of the size, design, capacity and manufacture selected by the Customer, and that Customer has relied solely on its own judgment in selecting the Equipment.

CONFIDENTIALITY

Each party shall keep confidential any information received from the other that is not generally known to the public and at the time of disclosure, would reasonably be understood by the receiving party to be proprietary or confidential, whether disclosed in oral, written, visual, electronic, or other form, and which the receiving party (or agents) learns in connection with this Agreement including, but not limited to: (a) business plans, strategies, sales, projects and analyses; (b) financial information, pricing, and fee structures; (c) business processes, methods, and models; (d) employee and supplier information; (e) specifications; and (f) the terms and conditions of this Agreement. Each party shall take necessary steps to ensure compliance with this provision by its employees and agents.

GOVERNING LAW AND JURISDICTION

This Agreement and all matters arising hereunder shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to any choice or conflict of law provision. The parties agree that the courts of the State of Indiana shall have exclusive jurisdiction to settle any dispute or claim arising in connection with this Agreement.

INSURANCE

Upon Customer's request, Cummins will provide to Customer a Certificate of Insurance evidencing Cummins' relevant insurance coverage.

ASSIGNMENT

This Agreement shall be binding on the parties and their successors and assigns. Customer shall not assign this Agreement without the prior written consent of Cummins.

INTELLECTUAL PROPERTY

Any intellectual property rights created by either party, whether independently or jointly, in the course of the performance of this Agreement or otherwise related to Cummins pre-existing intellectual property or subject matter related thereto, shall be Cummins' property. Customer agrees to assign, and does hereby assign, all right, title, and interest to such intellectual property to Cummins. Any Cummins pre-existing intellectual property shall remain Cummins' property. Nothing in this Agreement shall be deemed to have given Customer a license or any other rights to use any of the intellectual property rights of Cummins.

PRICING

To the extent allowed by law, actual prices may vary from the price at the time of order placement, as the same will be based on prices prevailing on the date of shipment. Subject to local laws, Cummins reserves the right to adjust pricing on goods and services due to input and labor cost changes and other unforeseen circumstances beyond Cummins' control.

MISCELLANEOUS



Cummins shall be an independent contractor under this Agreement. All notices under this Agreement shall be in writing and be delivered personally, mailed via first class certified or registered mail, or sent by a nationally recognized express courier service to the addresses set forth in this Agreement. No amendment of this Agreement shall be valid unless it is in writing and signed by the parties hereto. Failure of either party to require performance by the other party of any provision hereof shall in no way affect the right to require such performance at any time thereafter, nor shall the waiver by a party of a breach of any of the provisions hereof constitute a waiver of any succeeding breach. Any provision of this Agreement that is invalid or unenforceable shall not affect the validity or enforceability of the remaining terms hereof. These terms are exclusive and constitute the entire agreement. Customer acknowledges that the provisions were freely negotiated and bargained for and Customer has agreed to purchase of the Equipment pursuant to these terms and conditions. Acceptance of this Agreement is expressly conditioned on Customer's assent to all such terms and conditions. Neither party has relied on any statement, representation, agreement, understanding, or promise made by the other except as expressly set out in this Agreement. In the event of a conflict in the terms of this Agreement with any Customer terms or conditions or agreement (whether referenced in an order submitted by Customer as the terms that govern the purchase of the Equipment or otherwise) or any terms set forth in any other documentation of Customer with respect to the Equipment, the terms of this Agreement shall govern. Cummins may incur additional charges which will be passed on to the Customer, as applicable.

COMPLIANCE

Customer shall comply with all laws applicable to its activities under this Agreement, including, without limitation, any and all applicable federal, state, and local anti-bribery, environmental, health, and safety laws and regulations then in effect. Customer acknowledges that the Equipment, and any related technology that are sold or otherwise provided hereunder may be subject to export and other trade controls restricting the sale, export, re-export and/or transfer, directly or indirectly, of such Equipment or technology to certain countries or parties, including, but not limited to, licensing requirements under applicable laws and regulations of the United States, the United Kingdom and other jurisdictions. It is the intention of Cummins to comply with these laws, rules, and regulations. Any other provision of this Agreement to the contrary notwithstanding, Customer shall comply with all such applicable laws relating to the cross-border movement of goods or technology, and all related orders in effect from time to time, and equivalent measures. Customer shall act as the importer of record with respect to the Equipment and shall not resell, export, re-export, distribute, transfer, or dispose of the Equipment or related technology, directly or indirectly, without first obtaining all necessary written permits, consents, and authorizations and completing such formalities as may be required under such laws, rules, and regulations. In addition, Cummins has in place policies not to distribute its products for use in certain countries based on applicable laws and regulations including but not limited to UN, U.S., UK, and European Union regulations. Customer undertakes to perform its obligations under this Agreement with due regard to these policies. Strict compliance with this provision and all laws of the territory pertaining to the importation, distribution, sales, promotion and marketing of the Equipment is a material consideration for Cummins entering into this Agreement with Customer and continuing this Agreement for its term. Customer represents and warrants that it has not and shall not, directly or through any intermediary, pay, give, promise to give or offer to give anything of value to a government official or representative, a political party official, a candidate for political office, an officer or employee of a public international organization or any other person, individual or entity at the suggestion, request or direction or for the benefit of any of the above-described persons and entities for the purposes of inducing such person to use his influence to assist Cummins in obtaining or retaining business or to benefit Cummins or any other person in any way, and will not otherwise breach any applicable laws relating to anti-bribery. Any failure by Customer to comply with these provisions will constitute a default giving Cummins the right to immediate termination of this Agreement and/or the right to elect not to recognize the warranties associated with the Equipment. Customer shall accept full responsibility for any and all civil or criminal liabilities and costs arising from any breaches of those laws and regulations and will defend, indemnify, and hold Cummins harmless from and against any and all fines, penalties, claim, damages, liabilities, judgments, costs, fees, and expenses incurred by Cummins or its affiliates as a result of Customer's breach.

To the extent applicable, this contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The employee notice requirements set forth in 29 CFR Part 471, Appendix A to Subpart A, are hereby incorporated by reference into this contract.

Check if this Agreement pertains to government work or facilities



DATE: 6/25/2022

SERVICE TYPE: Electrical Special Projects

PROPOSAL TYPE: Lump Sum

PREPARED BY: Ryan Best

rbest@evergreenps.net

206-774-1396 office 206-503-0755 Cell

Attention: Steve Guptill

RE: Bid proposal for external plug at #71

Note: Parts cost estimated at current market pricing and could drop or rise given current supply chain issues, this estimate is valid for 2 months and would need to be reevaluated beyond that time frame.

Station 71 base bid scope: Add outlet for temporary power in case of existing generator failure.

NEMA 3 208v 3 phase 100-amp outlet installation and prep (they don't make them in your existing 135 amp rating and the jump to 200 amp rated inlets and cords increases costs astronomically.) Advise going 100 amp as it's temporary.

Price includes cord ends and 10' of cable; deduct \$1200 if you guys already have one Tee'd up for a 100 amp 3 phase 4 wire 208 volt generator.

Parts: \$3700.00

Labor: \$2800

T&M N.T.E. \$6,500.00

INCLUSIONS

- All work during normal business hours 6am – 5pm
- Sheetrock removal for access as required.
- Warranty terms (1) year on labor and (1) year for manufacturers materials, unless specified greater (parts only)

EXCLUSIONS

- Sheetrock repairs.
- Patching, painting or repairs to walls or roofs.
- Engineering/ Blueprints unless in scope.
- Utility upgrades from underground transformer to meter base.
- Fire stopping and compounds.
- Unforeseen existing conditions.
- Code updates to existing circuits outside of bid scope, troubleshooting/repair of existing circuits outside of bid scope



- Permitting costs with L&I (estimated \$250)
- PSE/PUD Utility fees and reconnection charges.
- W.S.S.T. @ xx% Added



DATE: 6/25/2022
SERVICE TYPE: Electrical Special Projects
PROPOSAL TYPE: Lump Sum
PREPARED BY: Ryan Best
rbest@evergreenps.net
206-774-1396 office 206-503-0755 Cell

Attention: Steve Guptill

RE: Bid proposal for new Generator installation at #71

Notes:

Bid proposal excludes trenching/ concrete work, however, can be added if requested. All trenching will need to be at 18" minimum. Let us know either way.

Bid assumes SRFR will purchase Generator and Service Rated Transfer Switch direct from Cummins NW (attached quote) to save mark up and provide off loading of Generator on to new pad poured by others. Specs provided from old generator set used to coordinate specs for new. Pricing has been broken down to include Evergreen supplying the generator, however, bid still assumes SRFR will supply.

New generator will be 5kw larger than original to accommodate future demands but allow for the existing conductors to be reused.

If Evergreen provides Cummins Gen. set and transfer switch, cost of those physical items alone would be \$58,725.

Parts cost estimated at current market pricing and could drop or rise given current supply chain issues, this estimate is valid for 3 months and would need to be reevaluated closer to Gen Set arrival time.

Station 71 base bid scope:

Remove existing Generator transfer switch and replace with customer supplied transfer switch in existing location. Doorway would need to be large enough to pass both old/new through. Coordinate shutdown of transfer switch

Supply new raceway and conductors to new outdoor generator from new transfer switch. This includes circuits for the block heater, battery charger and control wiring needed. Wire generator to Cummins Spec and be onsite during their commissioning appointment.

Provide an electrical permit and completion of signed off final inspection with L&I.

Cost breakdown: If Evergreen provides Cummins Gen. set and transfer switch, cost of those physical items alone would be \$58,725.



Parts INCLUDING Generator and Transfer Switch: \$70,077

Parts EXCLUDING Generator and Transfer Switch: \$11,345

Labor only: \$21,305

Bid is T&M not to exceed labor and parts to install customer supplied generator and transfer switch. \$32,650.

*If Evergreen supplies the generator and transfer switch from Cummins NW for a total of \$91,375 T&M all inclusive, Parts, Labor under aforementioned circumstances *

INCLUSIONS

- All work during normal business hours 6am – 5pm
- Sheetrock removal for access as required.
- Warranty terms (1) year on labor and (1) year for manufacturers materials, unless specified greater (parts only)

EXCLUSIONS

- Generator removal (SRFR Mechanics handling?)
- Concrete Pad/ Trenching
- Fuel tank removal/disposal.
- Setting generator on concrete pad upon delivery.
- Door enlargement/ removal for transfer switch swap.
- Customer to verify all specs and confirm ok.
- Sheetrock repairs.
- Patching, painting or repairs to walls or roofs.
- Engineering/ Blueprints unless in scope.
- Utility upgrades from underground transformer to meter base/ transfer switch.
- Fire stopping and compounds.
- Unforeseen existing conditions.
- Code updates to existing circuits outside of bid scope, troubleshooting/repair of existing circuits outside of bid scope
- Permitting costs with L&I (estimated \$250)
- PSE/PUD Utility fees and reconnection charges.
- W.S.S.T. @ xx% Added

PREPARED BY: Ryan Best



OLD BUSINESS

ACTION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	2023 Operational Deployment		
Assistant Chief of Operations Ryan Lundquist			
Type of Action:	<input checked="" type="checkbox"/> Simple Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>Due to several factors including the loss of the City of Mill Creek and a shortage of current firefighter/paramedics, the Operations Division has established and presented a new 2023 deployment. (the highlighted sections below denote the 2023 changes)</p> <ul style="list-style-type: none"> • Station 71 <ul style="list-style-type: none"> • E71/L71 • Station 72 <ul style="list-style-type: none"> • E72 • M72 • Additional Unit-HZ71 • Station 73 <ul style="list-style-type: none"> • E73/A73 • Station 77 <ul style="list-style-type: none"> • E77/A77 • Station 31 <ul style="list-style-type: none"> • E31 • M31 • First 2 members above “constant” staffing to A31 • Station 32 <ul style="list-style-type: none"> • E32/A32 • Station 33 <ul style="list-style-type: none"> • E33/M33/L33 • Station 81 <ul style="list-style-type: none"> • E81/M81 • A81 • Station 82 <ul style="list-style-type: none"> • E82- • M82 • A82 • Station 83 <ul style="list-style-type: none"> • E83/A83/T83 		
Initiative Description:	<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • Reason RAB must be approved outside of the annual budget process 		
Financial Impact:	Expense:	<input type="checkbox"/> Increase	<input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A

Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ Long-term annual amounts(s): \$ Currently Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ • If yes: Fund(s)/line item(s) to be amended:	
Risk Assessment:	Risk if approved: No risk Risk if not approved: No risk L&I Penalties
Legal Review:	<input type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input type="checkbox"/> N/A
Presented to, and Approved by, Senior Staff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input checked="" type="checkbox"/>
For Fire Chief Approval:	<input type="checkbox"/> RAB document complete <input type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – champion/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i>
Champion: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No

Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none">1. Senior Staff approval to move forward to a committee/board2. Initiatives are introduced to the appropriate committee for review3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item<ul style="list-style-type: none">o The Executive Staff member assigned to develop the initiative (the RAB Champion) presents initiative to the Board (maximum time for presentation is ten minutes)4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Champion to execute implementation, processing, and tracking.



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Policy 1018 Commendations and Service Awards		
Executive member responsible for guiding the initiative:	AC Messer		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>New policy is intended to provide a standardized means to recognition all SRFR staff and community members for action that go above and beyond their reasonable expectation.</p> <p>This policy defines standard awards for (1) individual achievement, on- and off-duty, (2) group achievement, and (3) community member achievement.</p>		
<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 			
Financial Impact:	<p>Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$</p> <p>Initial amount: \$</p> <p>Long-term annual amount(s): \$</p> <p>Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ 43,200</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 		
Risk Assessment:	<p>Risk if approved: None</p> <p>Risk if not approved: Inability to provide standardized recognition for staff and community members.</p>		

Legal Review:	
<input type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input checked="" type="checkbox"/> N/A	
Presented to, and Approved by, Senior Staff	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Commissioner Sub-Committee Approval	
Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>	
For Fire Chief Approval:	
<input checked="" type="checkbox"/> RAB document complete <input checked="" type="checkbox"/> Supporting documentation attached <input checked="" type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i>	
RAB Executive: Confirmed email sent to Board by Fire Chief	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

Commendations and Service Awards

1018.1 PURPOSE

To establish a policy for recognizing Snohomish Regional Fire & Rescue (SRFR employees and civilians for exemplary, distinguished, and heroic service.

1018.2 PERSONNEL AFFECTED

All SRFR employees and civilians within the SRFR service area.

1018.3 REFERENCES

Administrative Procedure; Uniform and Dress Code procedure.

1018.4 POLICY

It is the policy of the SRFR to recognize, through a formal awards process, those actions by SRFR employees that exemplify the SRFR ideals of valor and selflessness in service.

SRFR also recognizes civilians in the SRFR service area who go above and beyond in serving their fellow citizens by taking immediate actions on behalf of others' safety and wellbeing.

It is the policy of the SRFR to encourage employees to bring extraordinary service rendered by fellow employees or civilians to the attention of the awards committee.

1018.5 DEFINITIONS

Award: Formal recognition of an individual for a meritorious or heroic achievement. Awards may be memorialized by certificates, medals, plaques, and uniform ribbons.

Awards Committee: A committee comprised of six (6) employees from the SRFR. The committee chair will be appointed by the Fire Chief. The other appointees shall constitute a mix of representatives from all divisions and sections of the District. One member shall be recommended to the chair by the president of Local 2781. The length of service on this committee is at the sole discretion of the Fire Chief or designee. Committee members wishing to be relieved of this assignment will submit a letter to the Fire Chief or designee requesting replacement.

1018.6 ELIGIBILITY

All Snohomish Regional Fire & Rescue employees are eligible for awards while on- or off-duty provided the action taken meets the specific requirements of the award. Personal actions must reflect honorably upon the Snohomish Regional Fire & Rescue and individual conduct and judgment must be consistent with established District policies and procedures.

Employees are encouraged to submit nominations as soon as possible following the action or distinguished service. The level of recognition should meet the award criteria found in sections 1018.9-1018.12 of this policy. If the level of recognition warranted is not clear, the form may be

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Commendations and Service Awards

submitted without a specific award suggestion and the awards committee shall determine which award, if any, is appropriate.

Nominations may be submitted by any employee of the District. Documentation shall be accurate, thorough and clearly describe the event. Inclusive are all actions, decisions and assignments. Recommendations for awards shall be submitted by email using the [SRFR Award Recommendation Form](#).

Recommendations shall be forwarded to the awards committee chairperson. The awards committee chairperson shall recommend the appropriate level of recognition to the awards committee.

1018.7 AWARDS COMMITTEE

The awards committee shall be composed as follows:

- (a) Chairperson: An [employee](#) ~~chief officer~~ appointed by the Fire Chief
- (b) Vice Chairperson: Member-at-large recommended by the chairperson
- (c) Member-at-large: Recommended by the chairperson
- (d) Member-at-large: Recommended by the chairperson
- (e) Member-at-large: Recommended by the president of IAFF Local 2781
- (f) Member-at-large, non-uniform: Recommended by the Human Resources Director.

The committee is organized to maximize effectiveness and prepare committee members for future leadership roles and responsibilities during their service. The committee chairperson and vice chairperson have specific responsibilities and oversee sub-committees. The following is an overview of these positions:

1. Chairperson:
 - Responsible for all committee activities stated herein, including fiscal, logistical and administrative needs of the committee.
 - Responsible for scheduling committee meetings and resolve all business brought before the committee.
 - Responsible for organizing and planning the departmental medals and awards ceremony and reception.
 - Responsible for inviting all award recipients including immediate family, co-workers, appropriate city and fire district officials, PIO, and the news media.
 - Responsible for the Appeals process.
 - Confirm that in all matters before the committee for review and decision, a quorum of four (4) members shall be present before business can be conducted and matters voted upon. The vote of all members, including members appointed by the Fire Chief is of equal value and a majority vote is required to render a decision. Decisions can be by open vote or secret ballot.

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2. Vice Chairperson:
 - (a) Assumes the role of committee chairperson in the absence of the elected chairperson.
 - (b) Responsible for reviewing all nominations, including eligibility verification.
 - (c) Responsible for making recommendations to approve or disapprove nominations.
 - (d) Responsible for notifying nominees of the committee's decision regarding their nomination.
 - (e) Responsible for making all inquiries and clarifying any or all facts of a nomination.
3. Sub-Committees:
 - (a) Awards Ceremony
 - (b) Awards Ceremony Awards
 - (c) Awards Ceremony Programs and Certificates
 - (d) Medals and Awards
 - (e) Committee Policy / Resources

Recommendations will be provided to the awards committee by the chairperson. Committee members will have authority to access report files, conduct interviews, visit incident sites, and view other documentary material to render a decision. Members will pay particular attention to opinions and endorsements of nominations, as well as review recent history of award levels. This review is intended to ensure consistency and deter inflation of awards. Information regarding the review process is considered confidential and members are not to disseminate any information until released by the full committee.

1018.8 APPEALS

The appeals process applies to certain medals and awards, see section 1018.9 and 1018.10 for more information. All appeals shall be made in writing to the committee chairperson within thirty (30) days of the denial date. The chairperson will validate each appeal received and arrange to have the appeal heard by the committee members. Documentation and/or witness may be produced to support the original submittal and shall be identified in the written statement. The committee chairperson has thirty (30) days to render a final decision.

1018.9 INDIVIDUAL LINE-OF-DUTY SERVICE AWARDS

Medal of Valor



The Medal of Valor is the highest individual award presented by SRFR to an employee. It is bestowed for extraordinary heroism while at extreme risk of life or limb during the performance of

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Commendations and Service Awards

duty while in emergency response operations. Individuals receiving the Medal of Valor will have distinguished themselves above and beyond the call of duty.

- Nomination Required: Yes
- Form Required: Yes, SRFR Award Recommendation Form
- Award Received: Medal, Bar, and Certificate
- Appealable: Yes
- Award Presentation: The bar will be sent to the recipient's chief officer, who will make arrangements to present the bar to the employee. The medal and certificate will be presented at the medals and awards ceremony.

Medal of Merit



The Medal of Merit is the second-highest individual award presented by SRFR to an employee. It is presented for exceptionally meritorious service during emergency response operations or for sustained, exceptional performance of non-emergency duties that have great responsibility and positively affect the delivery of services to citizens. Individuals receiving the Medal of Merit must have clearly exceeded the normal or expected range for his/her responsibilities or position. If the award is given for emergency response operations, a bronze "E" device will be attached to the uniform ribbon and cloth portion of the medal.

- Nomination Required: Yes
- Form Required: Yes, SRFR Award Recommendation Form
- Award Received: Medal, Bar, and Certificate
- Appealable: Yes
- Award Presentation: The bar will be sent to the recipient's chief officer, who will make arrangements to present the bar to the employee. The medal and certificate will be presented at the medals and awards ceremony.

Red Shield Medal



The Red Shield Medal is the third-highest individual award presented by SRFR to an employee. It is presented for a wound received in the line-of-duty while observing all reasonable safety practices, that required transportation to a medical facility, and subsequent treatment for severe puncture wounds, lacerations, fractures, concussions, burns, or other substantial injury. Documentation must be provided showing that the employee was either released from medical care or admitted to the hospital. If the award is given for emergency response operations, a bronze "E" will be attached to the uniform ribbon and cloth portion of the medal.

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Commendations and Service Awards

- Nomination Required: Yes
- Form Required: Yes, SRFR Award Recommendation Form
- Award Received: Medal, Bar, and Certificate
- Appealable: Yes
- Award Presentation: The bar will be sent to the recipient's chief officer, who will make arrangements to present the bar to the employee. The medal and certificate will be presented at the medals and awards ceremony.

Letter of Commendation

The Letter of Commendation is an award presented for exemplary performance of duties associated with specific assignments or line-of-duty emergency response. Letters of Commendation may also be awarded for off-duty service to the SRFR community that reflect well on the District. The Fire Chief or designee may award the Letter of Commendation at his/her discretion without review by the awards committee. This letter is typically awarded at the unit level. No ribbon or medal is authorized with this award.

1018.10 UNIT LINE-OF-DUTY SERVICE AWARDS

Valorous Unit Citation



The Valorous Unit Citation is the highest unit award presented by SRFR to an operational company. It is presented for conspicuous bravery while at significant risk to life or limb in the performance of duty during emergency response operations. The company that receives this award will have had direct action in the operation of saving lives, either civilian or first responder. Recipients of this award will be formally recognized at the annual SRFR awards ceremony.

- Nomination Required: Yes
- Form Required: Yes, SRFR Award Recommendation Form
- Award Received: Bar and Certificate
- Appealable: Yes
- Unit Pride: Plaque to be displayed within the company's station
- Award Presentation: This award shall be recognized in a shift ceremony by the Fire Chief or designee to present bars to the employees.

Meritorious Unit Citation



The Meritorious Unit Citation is the second-highest unit award presented by SRFR to an operational company or functional group. It is presented for distinguished service in the

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performance of both emergency response and routine operations. Units receiving this award will have had significant impact on an operation or project that increases the effectiveness of the District to carry out its mission of saving lives and protecting property.

- Nomination Required: Yes
- Form Required: Yes, District Award Recommendation Form
- Award Received: Bar and Certificate
- Appealable: Yes
- Station Pride: Plaque to be displayed within the company's station
- Award Presentation: This award shall be recognized in a shift ceremony by the Fire Chief or designee to present bars to the employees.

1018.11 OFF-DUTY SERVICE AWARDS

Off-Duty Meritorious Service Awards are presented for extraordinary service to the community outside of the workplace. No uniform decorations are associated with off-duty Awards.

Heroic Actions Award

The Heroic Actions Award is presented for extraordinary heroism while off-duty. Heroic actions are performed at extreme risk of life or limb during the performance of service to another citizen in need. The employees receiving the Heroic Actions Award will have distinguished themselves above and beyond the call of duty. Recipients of this award will be formally recognized at the annual SRFR awards ceremony.

Lifesaver Award

The Lifesaver Award is presented to employees who render lifesaving aid to non-relatives while off duty. Recipients of this award will be formally recognized at the annual SRFR awards ceremony.

Community Service Award

The Community Service Award is presented to employees who demonstrate the values of SRFR through long and significant community service not directly associated with the mission of SRFR.

1018.12 CIVILIAN SERVICE AWARDS

Distinguished Public Service Medal

This is the highest civilian award presented by SRFR. It is presented for outstanding service by individuals who have significantly contributed to the District's mission of saving lives, protecting property, safeguarding the environment, and taking care of people. Recipients will have had a positive influence in raising awareness of the public in areas such as fire and life safety, or will have contributed to the improvement of SRFR's ability to carry out its mission. Recipients of this award will be formally recognized at the annual SRFR awards ceremony.

Civilian Lifesaving Award

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Commendations and Service Awards

The Civilian Lifesaving Award may be given to an individual who has been involved in a lifesaving effort at an emergency scene before the arrival of the District or who have provided extraordinary assistance to District employees in a life-saving effort. Recipients of this award will be formally recognized at the annual SRFR awards ceremony.

Memos, Letters, and Certificates of Commendation or Appreciation

These may be issued throughout the year by the Fire Chief or designee to civilians for recognition of commendable actions or performance. Recipients of this award will be recognized in a shift-level ceremony by the Fire Chief or designee.

1018.13 AWARD RECOMMENDATION FORM

The Snohomish Regional Fire & Rescue Award Recommendation Form is to be available to all employees of the District on the Z: drive located at [\\SFD7-FILE02.snofire7.local\Co Folder Awards Committee\Forms\Award Recommendation Form.pdf](#). Completed forms shall be emailed to the Awards Committee for processing. The Awards Committee chairperson shall notify the nominator, the recipient's immediate supervisor, and the Fire Chief of the Award Committee's decision to approve or deny the nominee's application.

[See attachment: SRFR Award Recommendation Form.pdf](#)

Attachments

Award Recommendation Form.pdf

	SNOHOMISH REGIONAL FIRE AND RESCUE AWARD RECOMMENDATION FORM	REF: Policy 1018.13
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“It is the intent of Snohomish Regional Fire & Rescue to recognize both employees and civilians that have acted above and beyond reasonable expectations to embody the mission, vision, and values of the District.”

To: Awards Committee	From:	Date:
Recipient Information		
Recipient Name:	Rank:	
Proposed Award		
List of service awards (Refer to Policy 1018 for specific information on each award):		
<input type="checkbox"/> Medal of Valor	<input type="checkbox"/> Medal of Merit	<input type="checkbox"/> Red Shield Medal
<input type="checkbox"/> Valorous Unit Citation	<input type="checkbox"/> Meritorious Unit Citation	
<input type="checkbox"/> Other (Please specify):		
Justification for Award		
Briefly describe justification for the award including dates and supporting documentation (attach additional page if needed):		
Actions of Recipient leading to Award, if applicable:		
Action 1:		
Action 2:		
Action 3:		
AWARDS COMMITTEE RECOMMENDATION SECTION		
Recommendation		
Awards Committee Chairperson,		
I certify that this individual is eligible for an award in accordance with District policy and that the information contained herein is correct.		
Name:	ID#	
Signature:	Date:	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> Upgrade to <input type="checkbox"/> Downgrade to		
Description to appear on Certificate:		



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Station 71 Asphalt Resurface, Repair and re-striping																		
Executive member responsible for guiding the initiative:	DC Ron Rasmussen																		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution																	
Initiative Description:	<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 																		
	<p>The Station 71 Asphalt resurfacing and repair project was an approved Capital Budget item. 300-507-594-62-71 titled Station 71 Improvements. The project was put out to bid through the small works roster with NYS enterprises being awarded the bid as the low bidder. Issues with storm drains and drainage were noticed during initial review that required additional repair and maintenance work. NYS presented change orders to complete the drainage repair and maintenance. Project cost came in far below budgeted amount of 1,603,731.00</p>																		
Financial Impact:	Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Total amount of initiative (attach amount breakdown if applicable): \$ 175,628.48 Initial amount: \$1,603,731.00 Long-term annual amount(s): \$																		
	<table border="1"> <tr> <td>Initial Bid</td> <td>\$105,948.00</td> <td>Initial project cost</td> <td>\$105,948.00</td> </tr> <tr> <td>Changes to bid</td> <td>\$31,697.68</td> <td>French Drain and Gas and paint surcharge</td> <td>\$31,697.68</td> </tr> <tr> <td>Storm Drain maintenance</td> <td>\$25,124.00</td> <td>Jet and Vac Storm Drain</td> <td>\$25,124.00</td> </tr> <tr> <td>Total Tax @ 7.9%</td> <td>\$12,858.80</td> <td>Total Cost with tax (7.9%)</td> <td>\$175,628.48</td> </tr> </table>			Initial Bid	\$105,948.00	Initial project cost	\$105,948.00	Changes to bid	\$31,697.68	French Drain and Gas and paint surcharge	\$31,697.68	Storm Drain maintenance	\$25,124.00	Jet and Vac Storm Drain	\$25,124.00	Total Tax @ 7.9%	\$12,858.80	Total Cost with tax (7.9%)	\$175,628.48
Initial Bid	\$105,948.00	Initial project cost	\$105,948.00																
Changes to bid	\$31,697.68	French Drain and Gas and paint surcharge	\$31,697.68																
Storm Drain maintenance	\$25,124.00	Jet and Vac Storm Drain	\$25,124.00																
Total Tax @ 7.9%	\$12,858.80	Total Cost with tax (7.9%)	\$175,628.48																
	See attached quotes and proposals																		
	Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$																		
	Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$																		
	<ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 																		

Risk Assessment:	<p>Risk if approved: None</p> <p>Risk if not approved: Continued deterioration of asphalt driveway and parking areas at station 71. Increased cost in project.</p>
Legal Review:	<p><input type="checkbox"/> Initiative conforms with District policy/procedure number (attach):</p> <p><input type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <p><input checked="" type="checkbox"/> N/A</p>
Presented to, and Approved by, Senior Staff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	<p>Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p>
For Fire Chief Approval:	<p><input type="checkbox"/> RAB document complete</p> <p><input type="checkbox"/> Supporting documentation attached</p> <p><input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber)</p> <p><i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i></p> <p><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
RAB Executive: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	<p>RAB initiatives go through the following process:</p> <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item

- | | |
|--|---|
| | <ul style="list-style-type: none">○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) <p>4. At a second commissioner meeting, initiatives may be assigned as an action item for approval</p> |
|--|---|

Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.
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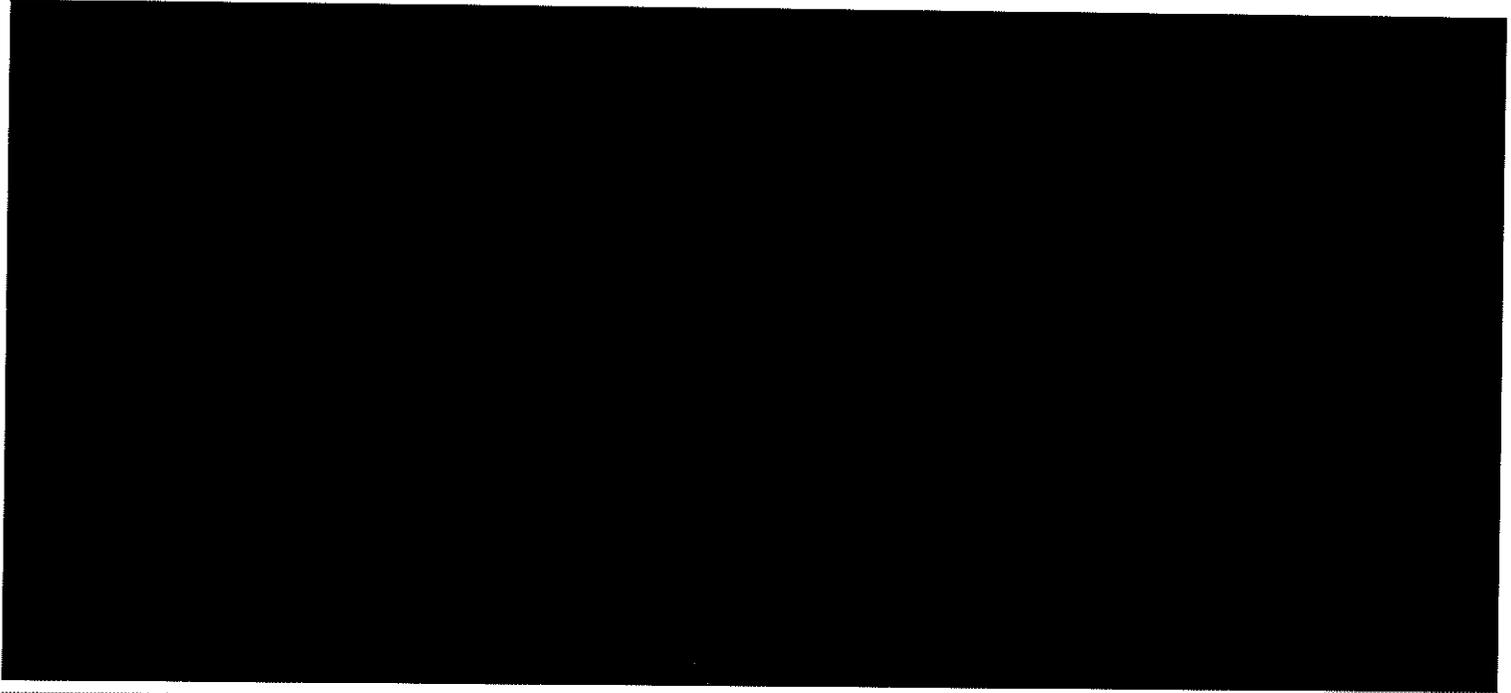


Address
2133 GIBSON RD
EVERETT, WA
98204

Telephone
(425)-355-2474 Office
425-355-5499 Fax

Company email
DANYELLE@NYSENTERPRISES.COM

Salesperson email
SNYS@NYSENTERPRISES.COM



PROPOSAL 22113-2 / 5/5/2022

Project Proposal

CLIENT: [Redacted]
PROJECT: [Redacted]

CLIENT: [Redacted]
PROJECT: [Redacted]

CLIENT: [Redacted]
PROJECT: [Redacted]





Proposal

PROPER PEOPLE, PROPER MATERIALS, PROPER EQUIPMENT

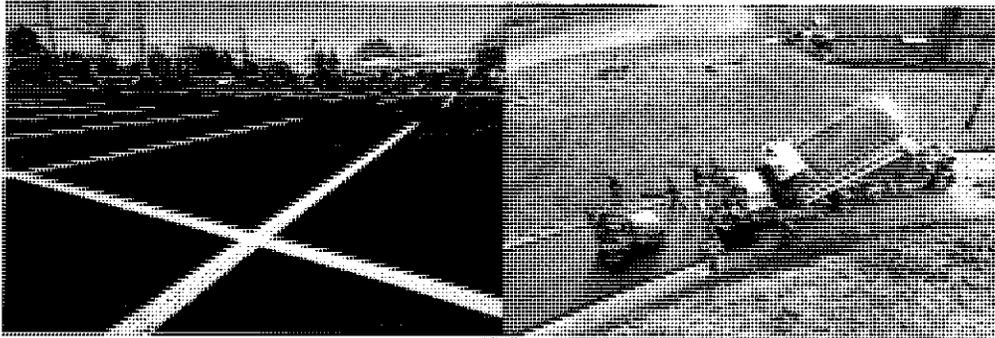
Cont. Lic. #NYSENI*107D6

Dear Brandon Vargas,

Thank you for the opportunity to bid on your project. This proposal was prepared based on our understanding of your requirements. There may be other approaches that better meet your needs. The best approach depends on many factors including:

- Your long-term intentions for the property.
- The age of your lot.
- The amount of traffic and size of vehicles.
- The current construction of the lot.
- The existing base and sub-base material.
- The thickness of the existing pavement.
- Your budget for the project

Only when all of these issues (and many more) are considered, can we develop a specific proposal that fits your pocketbook and makes sense for your lot. We never approach projects with one solution in mind. If it has to do with parking lots, we can do it! The value we offer is in finding and meeting our customers' real needs. We make sure you are getting the best value for your dollar. Nys Enterprises strives to build the best possible relationship with our clients, so the project you choose to undertake with us is comfortable and transparent. We look forward to working with you!



Your choice for Commercial Asphalt Services in the Seattle Area

NYS is the name you can trust with all of your parking lot needs today and tomorrow. Your investment starts here. It is this simple notion that keeps our clients happy and returning for continuous projects.



Proposal continued

ASPHALT PAVING

COMPLETE RE-PAVE AND STRIPE.

Approx. 28,052 SF to grind and remove as necessary for transitions and drainage. - Entire Lot
Tack and lay matting and pave hot asphalt class B mod to ensure to have 4" total thickness. Cut all roots

STRIPING is priced separately & not included in the asphalt total. See Below pages for pricing

General project details:

- Turn off automatic sprinklers one day in advance
- We will need access to water source
- Ensure large objects and dumpsters are out of the way of the work area
- All vehicles and large objects should be moved prior to 6am on the day of the scheduled work.
- On the day of the project, if there are cars or large objects in the way and we incur any stand by time or need to make a return trip then there may be a minimum fee of \$950.00.
- Fresh asphalt can be driven on 24 hours or after barriers are removed, but please note that you may notice tire tracking for up to one year after completion, especially on warm days. This is normal and merely cosmetic and does not impact the structural soundness of the asphalt in any way.
- We will block off our area of work and then open it as quickly as possible to minimize impact but residents and tenants should stay off of this area while blocked. Sometimes people ignore our barriers and we can't be held responsible for this or any damage that occurs due to this.

Price: \$74,989.00



TIME AND MATERIAL INVESTIGATION

Diagnose system and provide proposal for drainage.

Time and material:

Trip charge \$595.00

Jetting \$275.00 per hour.

Camera \$175.00 per hour

Labor \$200.00 per hour

Vac truck dump charge \$.50 per gallon \$250.00 min

Total for drainage investigation to be determined based on T&M rates above and updated upon completion.

A new proposal will be provided if further recommendations are needed reliant on findings with camera and jetting the existing drainage system.

Price: \$0.00

STRIPING

Restripe Parking Lot per Existing.

35 Stall Lines

1 ADA

158 Sq. Ft.

205' of Baseline

Note: Price excludes curb power washing prior to painting

Note: Price excludes moss kill and power washing prior to striping above. Add additional \$795.00 if site conditions require.

General Project Information:

- It is important that you provide a detailed map of any markings needed, including stencils, and any changes to layout.
- All vehicles and large objects should be moved prior to 6am on the day of the scheduled work.
- On the day of the project, if there are cars or large objects in the way and we incur any stand by time or need to make a return trip to stripe missed areas then there will be a minimum fee of \$950.00.
- Striping paint can be driven on 30 minutes after the work is complete or when the cones have been removed. If there are still cones after 1 hour you can set them aside for access. Rarely, we may leave cones on jobsite due to drying time.
- Sometimes there is water seepage due to ground water or broken pipes and it cannot be avoided so any areas impacted by this may not last as long and we cannot be held responsible for this.
- Please advise of any striping layout changes. Turn off automatic sprinklers one day in advance.

Price: \$1,500.00



SEALCOAT

Approx. Square Footage: 5, 000 SQ FT BACK LOT ONLY

SEALCOAT AS FOLLOWS:

Clean surface with high powered blower. Apply petro-seal to any oil damaged areas. Apply asphalt resurfacer product with squeegee, and or spray, to have the equivalent of two coats. Severely damaged oil spots may need additional repairs over and above the quoted price and may bleed through sealcoat.

General Expectations:

- Priced to be completed in 1 mobilization
- All vehicles and large objects should be moved prior to 6am on the day of the scheduled work
- On the day of the project, if there are cars or large objects in the way and we incur any stand by time or need to make a return trip to seal missed areas then there will be a minimum fee of \$950.00.
- Sealcoat can typically be driven on 24 hours after the work is complete, but please note that you may notice tire tracking for up to 30 days. This is normal and after the first rain it will look all fresh once again.
- When the seal coat is wet (brown in color when wet and black when dry), it can get on shoes and then track into residences and buildings and is extremely difficult to remove; it should not be walked on until it is dry. Shaded areas may take longer to dry.
- We will block off our area of work and then open it as quickly as possible to minimize impact but residents and tenants should stay off of this area while blocked. Sometimes people ignore our blocking and we can't be held responsible for any damage that occurs due to this. Any cones left on site may be placed aside after 24 hours or when dry.
- Sometimes there is water seepage due to ground water or broken pipes and it cannot be avoided so any areas impacted by this may not last as long and we cannot be held responsible for this. Please notify us in advance of any known wet or problem areas, as some repair work may be recommended.
- **SEALCOAT IS SLIPPERY WHEN WET - PLEASE NOTIFY YOUR TENANTS**
- **Turn off automatic sprinklers two days in advance and leave off for two days following**
- We need access to your water source

Price: \$4,470.00





EXTRUDED CURBING

Approx. 1,135 LF of damaged and/or broken curb to remove and replace to new.

Note: Price does not include repainting of curb.

General project details:

- Once we receive your site map we will review it and make any important notations for you, such as phasing, and we will return this to you so that you can advise tenants and residents.
- All vehicles and large objects should be moved prior to 5am on the day of the scheduled work.
- On the day of the project, if there are cars or large objects in the way and we incur any stand by time or need to make a return trip to finish missed areas then there may be a minimum fee of \$950.00.
- Concrete/Curbing takes a minimum of 12 hours to cure and dry and foot traffic should be kept off the area during that time and vehicle traffic should be kept away from this area for approximately 48 hours.
- We will block off our area of work during this time, but sometimes people ignore our barriers and we can't be held responsible for any damage that occurs due to this. For an additional charge of \$65/hour we will provide a guard to watch the area of work so that it isn't damaged.
- Concrete doesn't always dry the color or texture expected. It's a highly imperfect material and this is the nature of it. Concrete may also crack during the curing process and this is normal and cosmetic only.
- Curbing needs to cure for approximately 30 days before painting.
- We will need access to a water source
- Advise tenants/ residents of pertinent project information such as dates, times, and parking requirements to ensure a smooth process and entire work area is accessible for our crews and equipment.
- Turn off automatic sprinklers one day in advance.

Price: \$24,989.00

TOTAL PRICE OF THIS PROPOSAL AS PRESENTED:

\$105,948.00



Agreement

Nys Enterprises proposes to furnish material and labor to perform the work outlined herein for the sum of: **\$105,948.00**

All material is guaranteed to be as specified, and the above work is to be performed in accordance with drawings and specifications submitted for the above work.

1. **Obstructions:** If there are any obstructions such as garbage bins, cars etc., in the area of proposed work, they should be removed before the work begins. Additional costs of \$950.00 per hour.
2. **Landscaping:** All landscaping foliage such as trees, shrubs, ground cover, etc., that may overhang any curbs, header boards or work areas must be trimmed by OWNER before the commencement of work. NYS ENTERPRISES, INC. is not responsible for any damage incurred to landscaping during construction.
3. **Irrigation:** If there are any automatic sprinklers for your landscaped areas, they should be turned off at least 24 hours prior to, and remain off for 24 hours after this work. NYS ENTERPRISES, INC. is not responsible for damages incurred due to irrigation during the project as outlined above.
4. **Tracking Material:** NYS ENTERPRISES, INC. is not responsible for the cleaning or cost of cleaning any carpet, concrete, etc., stained as a result of people walking or driving through the new construction area.
5. **Organic Material:** If weed kill or moss kill is included NYS ENTERPRISES, INC. will not be responsible for any subsequent growths of horsetail weed, morning glory, deep-rooted ferns, or perennials that have not reached maturity prior to application. Also, due to local environmental conditions NYS ENTERPRISES, INC. will not be responsible if moss re-appears after application.

Additional Costs: If additional trips are required to complete the contract as a result of any items listed in 1-5 there will be an extra trip charge of a minimum of \$950.00 for each required trip. Due to price increases for oil added into asphalt, surcharges may apply and be billed after the initial signing of contract.

Insurance: Public Liability and Labor and Industries Insurance on contracted work is to be taken out by NYS ENTERPRISES, INC. A Certificate of Insurance will be provided prior to the start of the project, any modifications beyond the standard certificate, such as additional insured endorsements, will be billed to you at our cost. The OWNER is to carry fire, tornado, and other necessary insurance.

Damages: NYS ENTERPRISES, INC. will only be held liable for damage or disrepair to the said property when it is directly attributed to negligence by an employee of NYS ENTERPRISES, INC. The OWNER will assume all other risk of loss or damage to property and construction work in progress and indemnifies NYS ENTERPRISES, INC. No such loss or damage relieves the OWNER from any obligation under this contract.

Legal Action: If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of the Agreement, the prevailing party should be entitled to reasonable attorney's fees which may be set by the Court in the same action, or in a separate action brought for that purpose, in addition to any other relief to which the prevailing party be entitled.

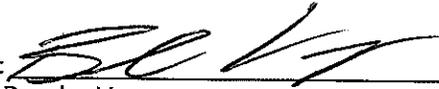
Guarantee: All materials and workmanship are guaranteed for one year from date of completion.

Exclusions: Unless otherwise stated in this Agreement, NYS ENTERPRISES, INC. is not responsible for the following: Permits, fees, engineering, testing, staking, over-excavation, off haul or treatment of unsuitable sub-grade or base rock, and/or off haul of contaminated material, cracks caused by ground movement, work performed by others, acts uncontrolled by man, or any other work not specifically stated in this agreement.

Payment is due upon completion. Unless other arrangements have been made 1.5% per month finance charge will be assessed after 30 days. Note: Proposal is valid for (30) days. **Proposal price does not include sales tax.**

Respectfully Submitted: 

Upon the signature of both parties, the above prices, specifications, and conditions are hereby accepted. NYS ENTERPRISES, INC. is authorized to perform the work as specified. Payment will be made as outlined above.

Signature:  Date: 8-24-22
 Manager: Brandon Vargas





NOTE OUR NEW
MAILING ADDRESS
2133 Gibson Road
Everett, WA 98204-8547

Invoice

Date	Invoice #
6/28/2022	22105

Bill To:
Snohomish Regional Fire & Rescue Brandon Vargas

Project:
8010 180th st SE Snohomish, WA 98296

P.O. No.	Terms
	Due on receipt

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
Asphalt.	Diagnose system and provide proposal for drainage.	3,389.00			1	3,389.00	100.00%	100.00%	3,389.00T
Asphalt.	Diagnose system and provide proposal for drainage. Time and material: Trip charge \$595.00 Jetting \$275.00 per hour. Camera \$175.00 per hour Labor \$200.00 per hour Vac truck dump charge \$.50 per gallon \$250.00 min COMPLETED TIME AND MATERIAL PER ABOVE RATES- TO BE INVOICED: 6/15 VAC AND JETTING 8 HOURS \$2,200.00 LABOR 1 GUY 8 HOURS \$1,600.00 DISPOSAL 6 LOADS \$5,040.00	8,840.00			1	8,840.00	100.00%	100.00%	8,840.00T

		Subtotal
Credit card purchases will incur a 3% processing fee.		Sales Tax (7.9%)
		Total
		Payments/Credits
		Balance Due



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2133 Gibson Road
Everett, WA 98204-8547

Invoice

Date	Invoice #
6/28/2022	22105

Bill To:
Snohomish Regional Fire & Rescue Brandon Vargas

Project:
8010 180th st SE Snohomish, WA 98296

P.O. No.	Terms
	Due on receipt

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
Asphalt.	6/16 VAC AND JETTING 8 HOURS \$2,200.00 VAC AND JETTING 5 HOURS \$1,375.00 LABOR 13 HOURS \$2,600.00 DISPOSAL 8 LOADS \$6,720.00	12,895.00			1	12,895.00	100.00%	100.00%	12,895.00T

		Subtotal	\$25,124.00
Credit card purchases will incur a 3% processing fee.		Sales Tax (7.9%)	\$1,984.80
		Total	\$27,108.80
		Payments/Credits	\$0.00
		Balance Due	\$27,108.80



NOTE OUR NEW
MAILING ADDRESS
2133 Gibson Road
Everett, WA 98204-8547

Invoice

Date	Invoice #
9/13/2022	25105-1

Bill To:
Snohomish Regional Fire & Rescue Brandon Vargas 163 Village Court Monroe, WA 98272

Project:
Station 71 8010 180th st SE Snohomish, WA 98296

P.O. No.	Terms
	Due on receipt

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
Asphalt.	Approx. 28, 052 SF	74,989.00			0.4	74,989.00	40.00%	40.00%	29,995.60T
Striping	Restripe Parking Lot per Existing.	1,500.00			0.4	1,500.00	40.00%	40.00%	600.00T
Striping	paint surcharge	300.00				20.00%	40.00%	40.00%	120.00T
Curbing	Approx. 1, 135 LF of damaged and/or broken curb to remove and replace to new.	24,989.00			0.4	24,989.00	40.00%	40.00%	9,995.60T
Sealcoat	Approx. Square Footage: 5, 000 SQ FT BACK LOT ONLY	4,470.00			0.4	4,470.00	40.00%	40.00%	1,788.00T
Asphalt	c/o #1 French drain	27,978.00			0.4	27,978.00	40.00%	40.00%	11,191.20T
	Subtotal	134226.00					40.00%	40.00%	53,690.40
Fuel Sur...	Fuel surcharge	6,711.30				5.00%	40.00%	40.00%	2,684.52T

	Subtotal
Credit card purchases will incur a 3% processing fee.	Sales Tax (7.9%)
	Total
	Payments/Credits
	Balance Due



NOTE OUR NEW
MAILING ADDRESS
2133 Gibson Road
Everett, WA 98204-8547

Invoice

Date	Invoice #
9/13/2022	25105-1

Bill To:
Snohomish Regional Fire & Rescue Brandon Vargas 163 Village Court Monroe, WA 98272

Project:
Station 71 8010 180th st SE Snohomish, WA 98296

P.O. No.	Terms
	Due on receipt

Item	Description	Est Amt	Prior Amt	Prior %	Qty	Rate	Curr %	Total %	Amount
	~~~~~ CHANGE ORDER ~~~~~ September 13, 2022 > Changed description of Striping. (+\$0.00) > Added 0.01 Asphalt. (+\$27,978.00) > Increased price of Subtotal from \$106,248.00 to \$134,226.00. (+\$27,978.00) > Increased price of Fuel Surcharge from \$5,312.40 to \$6,711.30. (+\$1,398.90) Total change to estimate +\$31,697.68 ~~~~~ ~~~~~								
<b>Subtotal</b>									\$56,374.92
Credit card purchases will incur a 3% processing fee.							<b>Sales Tax (7.9%)</b>		\$4,453.62
							<b>Total</b>		\$60,828.54
							<b>Payments/Credits</b>		\$0.00
							<b>Balance Due</b>		\$60,828.54

## Nys Enterprises

2133 Gibson Rd  
 Everett, WA 98204  
 (425)-355-2474  
 425-355-5499  
 Danyelle@Nysenterprises.com



**Prepared For:**

Snohomish Regional Fire & Rescue  
 953 Village Way  
 Monroe, WA 98272

**Attention:**

Brandon Vargas

**Project Address:**

Station 71  
 8010 180th St SE  
 Snohomish, WA 98296

**CO #1- FRENCH DRAIN**

\$27,978.00

**Approx. 165' lineal feet of French drain to install: \$15,989.00**

Grind out asphalt to catch basin and dig down 2' or until hit water. Dig behind curb on east side of it also. Haul material away.

Back fill washed rock and install 4" perforated pipe and tie into existing catch basin. Base back hot asphalt

Remove tree and grind stump in North west lot. Remove riser and reset. Install new chain and gate for vault.

**\$11,989.00**

**PREPARED BY:** Steve Nys

**PROPOSAL TOTAL:** \$27,978.00

Nys Enterprises proposes to furnish material and labor to perform the work outlined herein for the sum of: **\$27,978.00**

All material is guaranteed to be as specified, and the above work is to be performed in accordance with drawings and specifications submitted for the above work.

1. Obstructions: If there are any obstructions such as garbage bins, cars etc., in the area of proposed work, they should be removed before the work begins. Additional costs of \$950.00 per hour.
2. Landscaping: All landscaping foliage such as trees, shrubs, ground cover, etc., that may overhang any curbs, header boards or work areas must be trimmed by OWNER before the commencement of work. NYS ENTERPRISES, INC. is not responsible for any damage incurred to landscaping during construction.
3. Irrigation: If there are any automatic sprinklers for your landscaped areas, they should be turned off at least 24 hours prior to, and remain off for 24 hours after this work. NYS ENTERPRISES, INC. is not responsible for damages incurred due to irrigation during the project as outlined above.
4. Tracking Material: NYS ENTERPRISES, INC. is not responsible for the cleaning or cost of cleaning any carpet, concrete, etc., stained as a result of people walking or driving through the new construction area.
5. Organic Material: If weed kill or moss kill is included NYS ENTERPRISES, INC. will not be responsible for any subsequent growths of horsetail weed, morning glory, deep-rooted ferns, or perennials that have not reached maturity prior to application. Also, due to local environmental conditions NYS ENTERPRISES, INC. will not be responsible if moss re-appears after application.

Additional Costs: If additional trips are required to complete the contract as a result of any items listed in 1-5 there will be an extra trip charge of a minimum of \$950.00 for each required trip. Due to price increases for oil added into asphalt, surcharges may apply and be billed after the initial signing of contract.

Insurance: Public Liability and Labor and Industries Insurance on contracted work is to be taken out by NYS ENTERPRISES, INC. A Certificate of Insurance will be provided prior to the start of the project, any modifications beyond the standard certificate, such as additional insured endorsements, will be billed to you at our cost. The OWNER is to carry fire, tornado, and other necessary insurance.

Damages: NYS ENTERPRISES, INC. will only be held liable for damage or disrepair to the said property when it is directly attributed to negligence by an employee of NYS ENTERPRISES, INC. The OWNER will assume all other risk of loss or damage to property and construction work in progress and indemnifies NYS ENTERPRISES, INC. No such loss or damage relieves the OWNER from any obligation under this contract.

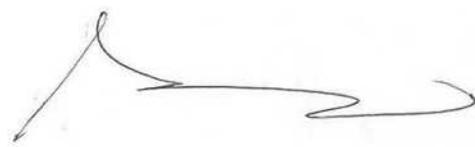
Legal Action: If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of the Agreement, the prevailing party should be entitled to reasonable attorney's fees which may be set by the Court in the same action, or in a separate action brought for that purpose, in addition to any other relief to which the prevailing party be entitled.

**Guarantee: All materials and workmanship are guaranteed for one year from date of completion.**

Exclusions: Unless otherwise stated in this Agreement, NYS ENTERPRISES, INC. is not responsible for the following: Permits, fees, engineering, testing, staking, over-excavation, off haul or treatment of unsuitable sub-grade or base rock, and/or off haul of contaminated material, cracks caused by ground movement, work performed by others, acts uncontrolled by man, or any other work not specifically stated in this agreement.

Payment is due upon completion. Unless other arrangements have been made 1.5% per month finance charge will be assessed after 30 days. **Proposal price does not include sales tax.**

Note: Proposal is valid for (30) days.



Respectfully Submitted:

Upon the signature of both parties, the above prices, specifications, and conditions are hereby accepted. NYS ENTERPRISES, INC. is authorized to perform the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____

Manager: Brandon Vargas



# NEW BUSINESS

## DISCUSSION



## SRFR Budget Amendment #3

GENERAL FUND:			
EXPENDITURE CHANGES:			
EXPENDITURE ITEMS:	new expenditure amt.	current budgeted	\$ change
<b>NEW HIRES &amp; OTHER STAFFING CHANGES-adjusted for partial year</b>			
<b>Finance &amp; HR</b>			
Wages	\$ 1,236,391	\$ 1,081,861	\$ 154,530
Overtime	\$ 59,000	\$ 7,500	\$ 51,500
Med/Dent VEBA	\$ 252,000	\$ 224,000	\$ 28,000
Retirement	\$ 152,693	\$ 125,153	\$ 27,540
Disability	\$ 34,000	\$ 2,800	\$ 31,200
Medicare	\$ 22,493	\$ 18,363	\$ 4,130
L&I	\$ 4,900	\$ 3,500	\$ 1,400
Deferred Comp	\$ 32,152	\$ 27,462	\$ 4,690
PFML Tax	\$ 2,300	\$ 1,800	\$ 500
			\$ -
<b>Logistics</b>			
Wages	\$ 580,236	\$ 559,436	\$ 20,800
Med/Dent VEBA	\$ 105,155	\$ 94,115	\$ 11,040
Retirement	\$ 62,059	\$ 50,279	\$ 11,780
Disability	\$ 1,550	\$ 1,300	\$ 250
Medicare	\$ 9,806	\$ 8,336	\$ 1,470
L&I	\$ 5,950	\$ 5,640	\$ 310
Deferred Comp	\$ 7,521	\$ 6,761	\$ 760
PFML Tax	\$ 890	\$ 840	\$ 50
<b>Part Time partial year plus chaplains</b>			
Wages	\$ 76,000	\$ 471,100	\$ (395,100)
Med/Dent VEBA	\$ 3,300	\$ 28,200	\$ (24,900)
Retirement	\$ 5,600	\$ 41,000	\$ (35,400)
Medicare	\$ 1,200	\$ 7,000	\$ (5,800)
L&I	\$ 13,000	\$ 79,000	\$ (66,000)
PFML Tax	\$ 170	\$ 800	\$ (630)
<b>NEW ADDITIONAL SPENDING</b>			
Legal Services	\$ 294,000	\$ 77,000	\$ 217,000
Suppression Overtime	\$ 4,584,768	\$ 3,298,768	\$ 1,286,000
total expenditure increases (decreases)			\$ 1,325,120
<b>Net increase (decrease) in fund balance</b>			<b>\$ (1,325,120)</b>

MOTION:

dated 10/XX/2022

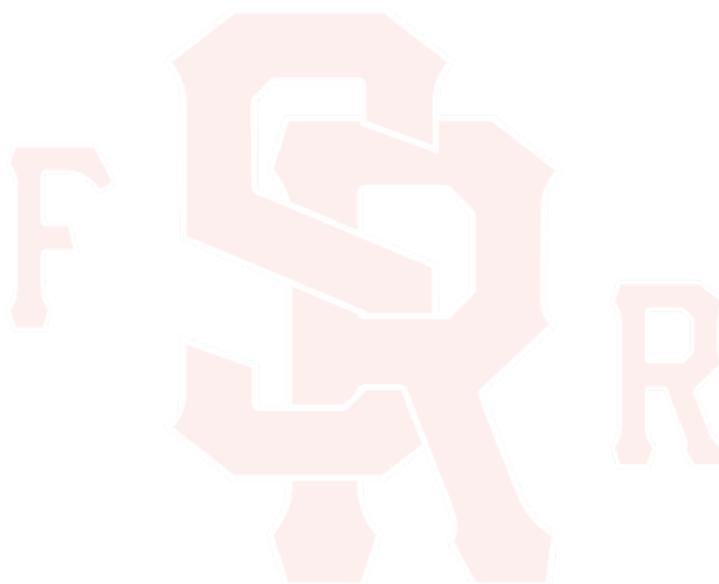
Motion to approve budget amendment #3 as presented above :

_____  
Troy Elmore, Chairman_____  
Randy Fay_____  
Jeff Schaub_____  
Roy Waugh_____  
Jim Steinruck_____  
Paul Gagnon_____  
Rick Edwards



# NEW BUSINESS

## ACTION





# EXECUTIVE SESSION

