



COMMISSIONER BOARD MEETING

June 25, 2020

5:30 PM

Fire District 7 Station 31 Training Room

VIA BLUEJEANS

**SNOHOMISH COUNTY FIRE DISTRICT #7
WASHINGTON**

AGENDA

Lake Stevens Fire
1825 South Lake Stevens Road
Lake Stevens, WA 98258
(425) 334-3034
www.LSfire.org



Snohomish County Fire District 7
163 Village Court
Monroe, WA 98272
(360) 794-7666
www.Snofire7.org

BOARD OF FIRE COMMISSIONERS MEETING AGENDA SNOHOMISH COUNTY FIRE DISTRICT 7

Fire District 7 Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272

June 25, 2020

1730 hours

CALL TO ORDER

UNION COMMENT

IAFF
Teamsters

CHIEFS REPORT

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: #20-1578 – 20-01585 (\$566,663.09)

AP Vouchers: #20-01586 – #20-01692 (\$222,379.56)

Approval of Payroll

June 15, 2020: \$985,455.41

Approval of Minutes

Approve Regular Board Meeting Minutes – June 11, 2020

Approve Special Board Meeting Minutes – June 17, 2020

CORRESPONDENCE

Letter from Mayor Franklin expressing interest in becoming a partner with a Regional Fire Authority

Thank you Cards

Condolences

OLD BUSINESS

Discussion

COVID-19 Update

Sno911 Tower Agreements St. 71 and St. 83

Allied Construction

Fire District Name

Strategic Planning

Resolution (2020-16) Surplus Nozzles, Equipment & Apparatus

Lake Stevens Fire Audit Entrance Conference Update

District Policies and Procedures

City of Mill Creek (*Executive Session*)

Negotiations: IAFF (*Executive Session*)

Action

Contract for ESO Tablets

Lake Stevens Fire
 1825 South Lake Stevens Road
 Lake Stevens, WA 98258
 (425) 334-3034
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Surplus Resolution (2020-18)
 COVID-19 Grant Application and Supplemental Contract Letter
 Standards of Cover

NEW BUSINESS

Discussion

1st Quarter Financial Report Highlights and Budget Report

Action

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Elmore / Fay / Waugh):
 Finance Committee (Elmore / Snyder / Waugh / Woolery):
 Policy Committee (Elmore / Edwards / Schaub / Woolery):
 Labor/Management (Waugh / Fay):
 Contract Bargaining (Waugh / Fay):
 Shop Committee (Edwards / Gagnon / Snyder / Woolery):
 Strategic Plan Committee (Fay / Schaub / Snyder / Steinruck):
 Capital Facilities Committee (Gagnon / Schaub / Snyder / Woolery):
 Government Liaisons:
 Lake Stevens (Gagnon / Steinruck):
 Monroe (Edwards / Snyder / Woolery):
 Mill Creek (Elmore / Fay / Waugh):
 Legislative (Elmore / Schaub):

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh)
 Regional Coordination
 Leadership Meeting (Fay / Schaub)
 Sno-Isle Commissioner Meeting

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting, July 9, 2020 at 1730 - Station 31 Training Room/BlueJeans

EXECUTIVE SESSION

IAFF Negotiations per RCW 42.31.40(4)
 Mill Creek Fire and Emergency Medical Services Agreement RCW 42.30.110(1)(d)

ADJOURNMENT

FIRE CHIEF REPORT

CONSENT AGENDA

Snohomish County Fire District #7

Claims Voucher Summary

06/17/2020

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Voucher	Payee/Claimant	1099 Default	Amount
20-01578	DEPARTMENT OF RETIREMENT SYSTEMS		20,431.10
20-01579	FIRE 7 FOUNDATION		297.50
20-01580	HRA VEBA TRUST		62,858.67
20-01581	LEOFF TRUST		380,721.92
20-01582	TD AMERITRADE INSTITUTIONAL		388.50
20-01583	TD AMERITRADE TRUST CO		20,112.99
20-01584	TRUSTEED PLANS SERVICE CORP		32,219.68
20-01585	VOYA INSTITUTIONAL TRUST CO		49,632.73

Page Total	566,663.09
Cumulative Total	566,663.09

Snohomish County Fire District #7

06/23/2020

Claims Voucher Summary

Page 1 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01586	AAA OF EVERETT FIRE EXTINGUISHER CO. INC.		239.48
20-01587	ADAM PERRON		218.59
20-01588	ADVANCE TESTING & SERVICE		1,215.00
20-01589	ADVANCED TRAFFIC PRODUCTS INC		845.16
20-01590	ALDERWOOD AUTO GLASS		427.19
20-01591	ALL BATTERY SALES AND SERVICE		970.57
20-01592	AMERIGAS		744.68
20-01593	ARAMARK UNIFORM SERVICES		188.77
20-01594	BADGLEY'S LANDSCAPE		3,866.94
20-01595	BICKFORD MOTORS INC.		824.28
20-01596	BLANCHARD ELECTRIC & FLEET SUPPLY		42.59
20-01597	BOUND TREE MEDICAL, LLC		4,577.52
20-01598	BRAUN NORTHWEST INC		1,052.71
20-01599	BRAVO ENVIROMENTAL NW INC		1,552.32
20-01600	BRIAN KEES		1,805.72
20-01601	CANON FINANCIAL SERVICES INC		555.65
20-01602	CATHARINE RYAN KEAY		6,000.00
20-01603	CDW GOVERNMENT LLC		5,469.84
20-01604	CENTRAL WELDING SUPPLY		520.73
20-01605	CHRISTENSEN, INC		760.20
20-01606	CITY OF MONROE		325.72
20-01607	CITY OF MONROE		144.73
20-01608	CITY OF MONROE		693.31
20-01609	CITY OF MONROE		33.13
20-01610	COGDILL, NICHOLS, REIN		11,271.10
20-01611	COLUMBIA SOUTHERN UNIVERSITY		2,546.00
20-01612	COMCAST		150.05
20-01613	COMCAST		154.79
20-01614	COMCAST		365.22
20-01615	CREWSENSE LLC		1,128.10
20-01616	DIRECTV		133.62

Page Total 48,823.71

Cumulative Total 48,823.71

Snohomish County Fire District #7

06/23/2020

Claims Voucher Summary

Page 2 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01617	DYKEMAN		510.00
20-01618	EASTSIDE A/V LLC		382.20
20-01619	ESRI INC.		2,325.85
20-01620	EVAN MERRITT		690.00
20-01621	EVERGREEN POWER SYSTEMS, INC		655.80
20-01622	EVERGREEN SANITATION		3,260.95
20-01623	EVERYTHING RV LLC		4,770.33
20-01624	FIRETRENX INC		3,600.00
20-01625	FREIGHTLINER NORTHWEST		134.66
20-01626	GALLS, LLC - DBA BLUMENTHAL UNIFORM		737.05
20-01627	GITT'S SPRING CO		127.27
20-01628	GRAINGER		3,828.75
20-01629	HIGHWAY AUTO SUPPLY		35.75
20-01630	HILL STREET CLEANERS		16.40
20-01631	HONEY BUCKET		476.41
20-01632	HUGHES FIRE EQUIPMENT		2,017.95
20-01633	IMS ALLIANCE		70.29
20-01634	IRON MOUNTAIN INC		349.98
20-01635	ISOUTSOURCE		9,811.34
20-01636	KAMAN FLUID POWER LLC		45.15
20-01637	KENNY VICKERS		173.76
20-01638	KENT D. BRUCE		8,896.43
20-01639	KUSSMAUL ELECTRONICS CO INC		700.52
20-01640	LIFE ASSIST INC		1,011.12
20-01641	LONE MOUNTAIN COMMUNICATIONS, LLC		4,673.50
20-01642	MACDONALD MILLER FACILITY SOLUTIONS		4,245.65
20-01643	MUNICIPAL EMERGENCY SERVICES, INC.		2,112.20
20-01644	NORTH COAST ELECTRIC COMPANY		169.63
20-01645	NORTH SOUND PRODUCTIONS		1,250.12
20-01646	NORTHWEST SAFETY CLEAN		98.59
20-01647	OFFICE DEPOT		43.16

Page Total 57,220.81

Cumulative Total 106,044.52

Snohomish County Fire District #7 Claims Voucher Summary

06/23/2020

Page 3 of 4

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01648	ORKIN		981.09
20-01649	PERFORMANCE MARINE INC		61.40
20-01650	PROPERTY MAINTENANCE COM/RES		819.75
20-01651	PUGET SOUND ENERGY		35.87
20-01652	PUGET SOUND ENERGY		41.49
20-01653	PUGET SOUND ENERGY		115.58
20-01654	PUGET SOUND ENERGY		96.77
20-01655	PUGET SOUND ENERGY		141.81
20-01656	PUGET SOUND ENERGY		151.96
20-01657	PURCELL TIRE & SERVICE CENTER		1,879.98
20-01658	REHN & ASSOCIATES		75.00
20-01659	RICOH USA, INC.		799.02
20-01660	ROMAINE ELECTRIC		376.15
20-01661	ROTARY CLUB OF MONROE		100.00
20-01662	S&P DESIGN		191.10
20-01663	SIKORA ASSOCIATES LLC		1,100.00
20-01664	SILVER LAKE WATER		47.60
20-01665	SILVER LAKE WATER		86.65
20-01666	SILVER LAKE WATER		47.60
20-01667	SILVER LAKE WATER		151.70
20-01668	SNOHOMISH COUNTY FIRE DISTRICT 7		104.50
20-01669	SNOHOMISH COUNTY FIRE DISTRICT 7		61.49
20-01670	SNOHOMISH COUNTY FIRE DISTRICT 7		100.00
20-01671	SNOHOMISH COUNTY PUD		359.44
20-01672	SNOHOMISH COUNTY PUD		298.12
20-01673	SNOHOMISH COUNTY PUD		199.50
20-01674	SNYDER ROOFING & SHEET METAL INC		8,218.27
20-01675	SPEEDWAY CHEVROLET		1,024.03
20-01676	STAPLES		124.91
20-01677	SYSTEMS DESIGN WEST LLC		75,196.81
20-01678	TELEFLEX, LLC		1,345.50

Page Total 94,333.09

Cumulative Total 200,377.61

Snohomish County Fire District #7 Claims Voucher Summary

06/23/2020

Page 4 of 4

Fund: General Fund #001

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Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
20-01679	TOWN CENTER EYE CARE LLC		2,005.00
20-01680	TRAILER BOSS		11,303.14
20-01681	TRUE NORTH EMERGENCY EQUIPMENT INC		542.21
20-01682	UMC		1,359.54
20-01683	UNITED PARCEL SERVICE		9.45
20-01684	VERAX CHEMICAL COMPANY		66.03
20-01685	VERIZON WIRELESS		800.36
20-01686	VERIZON WIRELESS		61.87
20-01687	WASHINGTON STATE AUDITOR'S OFFICE		3,675.75
20-01688	WAVE BUSINESS		145.62
20-01689	WAVE BUSINESS		640.68
20-01690	WHELEN ENGINEERING COMPANY		297.08
20-01691	WHITESIDE INC		808.50
20-01692	ZIPLY FIBER		286.72

Page Total 22,001.95

Cumulative Total 222,379.56



Snohomish County Fire District 7, WA

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount	Distribution Amount
0005	AAA OF EVERETT FIRE EXTINGUI	20-01586						239.48	
	159001	Fire Extinguisher Repairs	Invoice	06/11/2020	Fire Extinguisher Repairs	001-504-522-20-48-10		239.48	
1861	ADAM PERRON	20-01587						218.59	
	INV02548	Boot Reimbursement	Invoice	06/14/2020	Boot Reimbursement	001-504-522-20-31-07		218.59	
0016	ADVANCE TESTING & SERVICE	20-01588						1,215.00	
	21392	Backflow Testing - West & East Battalion	Invoice	04/29/2020	Backflow Testing - West & East Battalion	001-507-522-50-48-00		1,215.00	
0017	ADVANCED TRAFFIC PRODUCTS	20-01589						845.16	
	0000026879	Parts	Invoice	05/29/2020	Parts	500-511-522-60-34-01		845.16	
0024	ALDERWOOD AUTO GLASS	20-01590						427.19	
	17238	Parts	Invoice	05/21/2020	Parts	500-511-522-60-34-01		427.19	
0028	ALL BATTERY SALES AND SERVI	20-01591						970.57	
	300-10072402	Parts	Invoice	05/19/2020	Parts	500-511-522-60-34-01		98.34	
	300-10073189	Parts	Invoice	06/08/2020	Parts	500-511-522-60-34-01		299.17	
	300-10073247	Parts	Invoice	06/09/2020	Parts	500-511-522-60-34-01		179.69	
	300-10073405	Shop Supply	Invoice	06/11/2020	Shop Supply	500-511-522-60-31-05		88.51	
	300-10073632	Parts	Invoice	06/17/2020	Parts	500-511-522-60-34-01		15.21	
	300-10073662	Parts	Invoice	06/17/2020	Parts	500-511-522-60-34-01		29.95	
	999662781	Parts	Invoice	06/09/2020	Parts	500-511-522-60-34-01		279.70	
	999663849	Parts	Credit Memo	05/14/2020	Parts	500-511-522-60-34-01		-20.00	
1967	AMERIGAS	20-01592						744.68	
	3107545701	Propane - ST 32	Invoice	05/31/2020	Propane - ST 32	001-507-522-50-47-03		136.63	
	3107708558	Propane - ST 32	Invoice	06/04/2020	Propane - ST 32	001-507-522-50-47-03		608.05	
0040	ARAMARK UNIFORM SERVICES	20-01593						188.77	
	1991785975	Laundry - ST 31	Invoice	06/11/2020	Floor Mat Service	001-507-522-50-48-00		31.89	
	1991785976	Laundry Service	Invoice	06/11/2020	Laundry Service	500-511-522-60-41-04		79.75	
	1991795000	Laundry Service	Invoice	06/18/2020	Laundry Service	500-511-522-60-41-04		77.13	
1524	BADGLEY'S LANDSCAPE	20-01594						3,866.94	
	88044	Landscape Service - ST 77 -	Invoice	06/01/2020	Landscape Service - ST 77	001-507-522-50-48-00		456.78	
	88048	Fryelands Property Mowing	Invoice	06/05/2020	Fryelands Property Mowing	001-507-522-50-48-00		3,410.16	

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
0058	BICKFORD MOTORS INC.	20-01595					824.28
	1175431	Parts	Invoice	04/30/2020	Parts	500-511-522-60-34-01	13.66
	1175821	Parts	Invoice	05/11/2020	Parts	500-511-522-60-34-01	23.16
	1176461	Parts	Invoice	05/22/2020	Parts	500-511-522-60-34-01	222.63
	1176550	Parts	Invoice	05/26/2020	Parts	500-511-522-60-34-01	63.18
	1177146	Parts	Invoice	06/08/2020	Parts	500-511-522-60-34-01	80.03
	176658	Parts	Invoice	05/28/2020	Parts	500-511-522-60-34-01	421.62
0062	BLANCHARD ELECTRIC & FLEET SUPLY	20-01596					42.59
	301467.TK	Parts	Invoice	05/19/2020	Parts	500-511-522-60-34-01	42.59
0065	BOUND TREE MEDICAL, LLC	20-01597					4,577.52
	83620593	Medication & Medical Supplies	Invoice	05/11/2020	Medication & Medical Supplies	001-509-522-30-31-01	32.12
						001-509-522-30-31-02	262.84
	83634859	Medication & Medical Supplies	Invoice	05/21/2020	Medication & Medical Supplies	001-509-522-30-31-01	219.69
						001-509-522-30-31-02	151.96
	83634860	Medical Supplies	Invoice	05/21/2020	Medical Supplies	001-509-522-30-31-02	552.07
	83636304	Medication	Invoice	05/22/2020	Medication	001-509-522-30-31-01	267.71
	83636305	Medication	Invoice	05/22/2020	Medication	001-509-522-30-31-01	269.32
	83643200	Medical Supplies	Invoice	05/29/2020	Medical Supplies	001-509-522-30-31-02	213.48
	83643201	Medical Supplies	Invoice	05/29/2020	Medical Supplies	001-509-522-30-31-02	43.45
	83645116	Medication	Invoice	06/01/2020	Medication	001-509-522-30-31-01	274.64
	83650181	Medication	Invoice	06/04/2020	Medication	001-509-522-30-31-01	53.00
	83651710	Medication & Medical Supplies	Invoice	06/05/2020	Medication & Medical Supplies	001-509-522-30-31-01	249.99
						001-509-522-30-31-02	612.67
	83651711	Medical Supplies	Invoice	06/05/2020	Medical Supplies	001-509-522-30-31-02	3.39
	83653176	Medical Sm.Tools/Minor Equip.	Invoice	06/08/2020	Medical Sm.Tools/Minor Equip.	001-509-522-20-35-00	72.96
	83653177	Medical Supplies	Invoice	06/08/2020	Medical Supplies	001-509-522-30-31-02	211.04
	83654827	Medical Supplies	Invoice	06/09/2020	Medical Supplies	001-509-522-30-31-02	314.49
	83654828	Medication & Medical Supplies	Invoice	06/09/2020	Medication & Medical Supplies	001-509-522-30-31-01	177.26
						001-509-522-30-31-02	179.98
	83654829	Medical Sm.Tools/Minor Equip.	Invoice	06/09/2020	Medical Sm.Tools/Minor Equip.	001-509-522-30-31-02	222.34
	83656448	Medical Supplies	Invoice	06/10/2020	Medical Supplies	001-509-522-30-31-02	4.51
	83660563	Medication/Medical Supplies/Sm.Tools	Invoice	06/15/2020	Medication/Medical Supplies/Sm.Tools	001-509-522-20-35-00	24.79
						001-509-522-30-31-01	86.00
						001-509-522-30-31-02	77.82

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0073	BRAUN NORTHWEST INC	20-01598					1,052.71
	29297	Parts	Invoice	05/15/2020	Parts	500-511-522-60-34-01	250.46
	29298	Parts	Invoice	05/15/2020	Parts	500-511-522-60-34-01	54.87
	29300	Parts	Invoice	05/15/2020	Parts	500-511-522-60-34-01	71.86
	29302	Parts	Invoice	05/15/2020	Parts	500-511-522-60-34-01	189.96
	29303	Parts	Invoice	05/15/2020	Parts	500-511-522-60-34-01	250.46
	29351	Parts	Invoice	05/21/2020	Parts	500-511-522-60-34-01	25.12
	29352	Parts	Invoice	05/21/2020	Parts	500-511-522-60-34-01	185.15
	29353	Parts	Invoice	05/21/2020	Parts	500-511-522-60-34-01	24.83
1909	BRAVO ENVIROMENTAL NW INC	20-01599					1,552.32
	61327	Clean Storm Drain - ST 71	Invoice	05/31/2020	Clean Storm Drain - ST 71	001-507-522-50-48-00	1,552.32
1816	BRIAN KEES	20-01600					1,805.72
	INV02554	Tuition Reimbursement: CWV-101	Invoice	06/17/2020	Tuition Reimbursement: CWV-101	001-506-522-45-49-10	1,805.72
1913	CANON FINANCIAL SERVICES INC	20-01601					555.65
	21553725	Printer Lease - Admin POD	Invoice	06/12/2020	Printer Lease - Admin POD	001-512-522-10-45-00	190.59
	21553727	Printer Lease - Sonya	Invoice	06/12/2020	Printer Lease - Sonya	001-512-522-10-45-00	36.77
	21553728	Copy Machine - ST 83	Invoice	06/12/2020	Copy Machine - ST 83	001-512-522-10-45-00	36.65
	21557274	Printer Lease - ST 82 Laana	Invoice	06/12/2020	Printer Lease - ST 82 Laana	001-512-522-10-45-00	218.48
	21557275	Printer Lease - ST 82	Invoice	06/12/2020	Printer Lease - ST 82	001-512-522-10-45-00	36.58
	21557276	Printer Lease - ST 81	Invoice	06/12/2020	Printer Lease - ST 81	001-512-522-10-45-00	36.58
1953	CATHARINE RYAN KEAY	20-01602					6,000.00
	APRIL2020	Medical Advisor	Invoice	05/01/2020	Medical Advisor	001-509-522-20-41-02	3,000.00
	MAY2020	Medical Advisor	Invoice	06/01/2020	Medical Advisor	001-509-522-20-41-02	3,000.00
0094	CDW GOVERNMENT LLC	20-01603					5,469.84
	XXM1482	Surface for Comish Edwards	Invoice	05/28/2020	Surface for Comish Edwards	303-501-522-10-35-00	1,748.80
	ZBT9332	Surface replacement for Heather	Invoice	06/09/2020	Surface replacement for Heather	001-512-522-10-35-00	277.99
	ZCC4191	Surface replacement for Heather	Invoice	06/10/2020	Surface replacement for Heather	001-512-522-10-35-00	2,614.45
	ZCL1254	Surface replacement for Heather	Invoice	06/12/2020	Surface replacement for Heather	001-512-522-10-35-00	828.60
0096	CENTRAL WELDING SUPPLY	20-01604					520.73
	SP818803	Oxygen	Invoice	06/04/2020	Oxygen	001-509-522-20-45-00	156.81
	SP818824	Oxygen	Invoice	06/10/2020	Oxygen	001-509-522-20-45-00	50.14
	WV 179344	Parts	Invoice	06/11/2020	Parts	500-511-522-60-34-01	16.77
	WV179331	Oxygen	Invoice	06/11/2020	Oxygen	001-509-522-20-45-00	297.01
0531	CHRISTENSEN, INC	20-01605					760.20
	0052660-IN	Diesel Exhaust Fluid (DEF) - ST 31	Invoice	06/10/2020	Diesel Exhaust Fluid (DEF) - ST 31	001-504-522-20-32-00	190.36
	0052669-IN	Diesel Exhaust Fluid (DEF) - ST 72	Invoice	06/10/2020	Diesel Exhaust Fluid (DEF) - ST 72	001-504-522-20-32-00	190.18
	0052691-IN	Diesel Exhaust Fluid (DEF) - ST 81	Invoice	06/10/2020	Diesel Exhaust Fluid (DEF) - ST 81	001-504-522-20-32-00	189.83
	0052692-IN	Diesel Exhaust Fluid - ST 82	Invoice	06/10/2020	Diesel Exhaust Fluid - ST 82	001-504-522-20-32-00	189.83

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0110	CITY OF MONROE ADMINMAY20	20-01606 Water - Admin Building -	Invoice	06/02/2020	Water - Admin Building	001-507-522-50-47-02 300-507-522-50-47-00	325.72 81.43 244.29
0110	CITY OF MONROE ST32MAY20	20-01607 Water - ST 32 -	Invoice	06/02/2020	Water - ST 32	001-507-522-50-47-02	144.73 144.73
0110	CITY OF MONROE ST31MAY20	20-01608 Water - ST 31	Invoice	06/02/2020	Water - ST 31 -	001-507-522-50-47-02 500-511-522-50-47-01	693.31 591.46 101.85
0110	CITY OF MONROE ST31IRRMAY20	20-01609 Water - Irrigation -	Invoice	06/02/2020	Water - Irrigation	001-507-522-50-47-02 500-511-522-50-47-01	33.13 28.26 4.87
0121	COGDILL, NICHOLS, REIN 26100.14M5 26100.21M28 26100.32M9	20-01610 Labor Attorney Attorney Services Labor Attorney	Invoice Invoice Invoice	05/29/2020 05/29/2020 05/29/2020	Labor Attorney Attorney Services Labor Attorney	001-512-522-10-41-00 001-512-522-10-41-03 001-512-522-10-41-00	11,271.10 1,839.40 587.70 8,844.00
0125	COLUMBIA SOUTHERN UNIVERSI 292090061020 307127061120	20-01611 Brown - Tuition FIR 2302 & ART 1301 Olsen - Tuition	Invoice Invoice	06/11/2020 06/12/2020	Brown - FIR 2302 & ART 1301 Olsen - Tuition FIR 2305, 2304	001-506-522-45-49-10 001-506-522-45-49-10	2,546.00 1,269.00 1,277.00
0126	COMCAST ST73JUNJUL20	20-01612 Internet Services - ST 73 -	Invoice	06/04/2020	Internet Services - ST 73	001-507-522-50-42-00	150.05 150.05
0126	COMCAST ST71JUNJUL20	20-01613 Phone Service - ST 71	Invoice	06/07/2020	Phone Service - ST 71	001-507-522-50-42-00	154.79 154.79
0126	COMCAST ADMINJUNJUL20	20-01614 Internet Services - Admin -	Invoice	06/07/2020	Internet Services - Admin	001-507-522-50-42-00	365.22 365.22
0080	CREWSENSE LLC 0016894	20-01615 Staff Scheduler -	Invoice	06/05/2020	Staff Scheduler	001-512-522-10-41-04	1,128.10 1,128.10
1600	DIRECTV 37488022295	20-01616 Direct TV Service - ST 33	Invoice	06/02/2020	Direct TV Service - ST 33	001-507-522-50-42-00	133.62 133.62
1993	DYKEMAN G2020-608.01	20-01617 Summer Newsletter Design	Invoice	06/03/2020	Summer Newsletter Design	001-502-522-10-41-01	510.00 510.00
0170	EASTSIDE A/V LLC 518	20-01618 Algo paging	Invoice	06/09/2020	Algo Pager	001-512-522-10-35-00	382.20 382.20
0192	ESRI INC. 93843824	20-01619 ARCGIS Software	Invoice	06/12/2020	ARCGIS Software	001-505-522-30-49-04	2,325.85 2,325.85
1760	EVAN MERRITT INV02549	20-01620 Tuition Reimbursement -	Invoice	06/15/2020	Tuition Reimbursement -	001-506-522-45-49-10	690.00 690.00
1642	EVERGREEN POWER SYSTEMS, I 29300	20-01621 HDMI Relocation - Admin	Invoice	06/11/2020	HDMI Relocation - Admin	001-507-522-50-48-00	655.80 655.80

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
2003	EVERGREEN SANITATION 1170108	20-01622 Septic Tank Repairs	Invoice	05/22/2020	Septic Tank Repairs	001-507-522-50-48-00	3,260.95 3,260.95
2015	EVERYTHING RV LLC 7578	20-01623 18 foot trailer	Invoice	06/15/2020	18 foot tilt trailer for training	001-506-522-45-35-00	4,770.33 4,770.33
1680	FIRETRENX INC 393	20-01624 Annual Fire Training Tracker Membersl	Invoice	06/07/2020	Annual Fire Training Tracker Membersl	001-506-522-45-31-03	3,600.00 3,600.00
0222	FREIGHTLINER NORTHWEST PC302094690;01 PC302094726;01 PC302094745;01 PC302094894;01	20-01625 Parts Parts Parts Parts	Invoice Credit Memo Invoice Invoice	06/03/2020 06/03/2020 06/04/2020 06/05/2020	Parts Parts Parts Parts	500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01	134.66 652.59 -652.59 16.06 118.60
0226	GALLS, LLC - DBA BLUMENTHAL I 015756198 015776921 015809378	20-01626 Boot - Murdock Belt, Pant - Chester Boot_ Olsen	Invoice Invoice Invoice	05/29/2020 06/03/2020 06/07/2020	Boot - Murdock Belt, Pant - Chester Boot - Olsen	001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07	737.05 174.09 408.76 154.20
0233	GITT'S SPRING CO 036553 036554	20-01627 Parts Parts	Credit Memo Invoice	06/03/2020 06/03/2020	Parts Parts	500-511-522-60-34-01 500-511-522-60-34-01	127.27 -106.17 233.44

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0238	GRAINGER	20-01628					3,828.75
	9541316973	Station Supplies	Invoice	05/26/2020	Station Supplies	001-507-522-50-31-00	66.86
	9541572476	Station Supplies	Invoice	05/26/2020	Station Supplies	001-507-522-50-31-00	63.75
	9541782075	Station Supplies	Invoice	05/26/2020	Station Supplies	001-507-522-50-31-00	138.65
	9541892502	Station Supplies	Invoice	05/26/2020	Station Supplies	001-507-522-50-31-00	402.75
	9541973112	Station Supplies	Invoice	05/26/2020	Station Supplies	001-507-522-50-31-00	373.46
	9541973120	Station Supplies	Invoice	05/26/2020	Station Supplies	001-507-522-50-31-00	235.28
	9542384558	Station Supplies	Credit Memo	05/27/2020	Station Supplies	001-507-522-50-31-00	-90.53
	954313452	Station Supplies	Invoice	05/27/2020	Station Supplies	001-507-522-50-31-00	55.06
	9543505052	Station Supplies	Invoice	05/27/2020	Station Supplies	001-507-522-50-31-00	234.85
	9543579644	Station Supplies	Invoice	05/27/2020	Station Supplies	001-507-522-50-31-00	2.81
	9543820436	Shelving - COVID	Invoice	05/27/2020	Shelving - COVID	001-507-522-50-35-00	400.41
	9543831797	Station Supplies	Invoice	05/28/2020	Station Supplies	001-507-522-50-31-00	29.97
	9544307060	Station Supplies	Invoice	05/28/2020	Station Supplies	001-507-522-50-31-00	229.98
	9544763627	Station Supplies	Invoice	05/28/2020	Station Supplies	001-507-522-50-31-00	55.11
	9545017098	Station Supplies	Invoice	05/28/2020	Station Supplies	001-507-522-50-31-00	172.17
	9545132160	Laundry Dispenser Repair - ST 82	Invoice	05/28/2020	Laundry Dispenser Repair - ST 82	001-507-522-50-48-00	8.62
	9549042951	Bulb Recycling Kit	Invoice	06/02/2020	Bulb Recycling Kit	001-507-522-50-47-04	172.64
	9549406099	Station Supplies	Invoice	06/03/2020	Station Supplies	001-507-522-50-31-00	83.69
	9549406107	Station Supplies	Invoice	06/03/2020	Station Supplies	001-507-522-50-31-00	63.93
	9549945419	Station Supplies	Invoice	06/03/2020	Station Supplies	001-507-522-50-31-00	57.39
	9549945427	Station Supplies	Invoice	06/03/2020	Station Supplies	001-507-522-50-31-00	235.49
	9550276399	Station Supplies	Invoice	06/03/2020	Station Supplies	001-507-522-50-31-00	147.49
	9550382031	Station Supplies	Invoice	06/03/2020	Station Supplies	001-507-522-50-31-00	115.09
	9551101711	Station Supplies	Invoice	06/04/2020	Station Supplies	001-507-522-50-31-00	4.70
	9552373285	Light Bulb Recycling Kit	Invoice	06/05/2020	Light Bulb Recycling Kit	001-507-522-50-47-04	287.73
	9553592438	Station Supplies	Invoice	06/08/2020	Station Supplies	001-507-522-50-31-00	45.91
	9553675225	Station Supplies	Invoice	06/08/2020	Station Supplies	001-507-522-50-31-00	235.49
0257	HIGHWAY AUTO SUPPLY	20-01629					35.75
	1-573309	Parts	Credit Memo	02/20/2020	Parts	500-511-522-60-34-01	-101.15
	1-578586	Parts	Invoice	04/16/2020	Parts	500-511-522-60-34-01	32.68
	1-578960	Parts	Invoice	04/20/2020	Parts	500-511-522-60-34-01	6.18
	1-580179	Parts	Invoice	04/30/2020	Parts	500-511-522-60-34-01	32.68
	1-582383	Parts	Invoice	05/20/2020	Parts	500-511-522-60-34-01	32.68
	1-583129	Parts	Invoice	05/27/2020	Parts	500-511-522-60-34-01	32.68
0258	HILL STREET CLEANERS	20-01630					16.40
	4856	Uniform Alterations	Invoice	06/01/2020	Uniform Alterations	001-502-522-10-41-01	16.40
0218	HONEY BUCKET	20-01631					476.41
	0551569848	Part-Time Academy Honey Bucket	Invoice	05/29/2020	Part-Time Academy Honey Bucket	001-506-522-45-49-20	44.71
	0551569849	Part Time Academy Honey Bucket	Invoice	05/29/2020	Part Time Academy Honey Bucket	001-506-522-45-49-20	431.70

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0260	HUGHES FIRE EQUIPMENT	20-01632					2,017.95
	549629	Parts	Invoice	04/13/2020	Parts	500-511-522-60-34-01	593.88
	551449	Parts	Invoice	06/09/2020	Parts	500-511-522-60-34-01	1,424.07
1878	IMS ALLIANCE	20-01633					70.29
	20-2220	Passport Tags	Invoice	06/08/2020	Passport Tags	001-504-522-20-31-06	70.29
0276	IRON MOUNTAIN INC	20-01634					349.98
	202141654	Off Site Data Storage -	Invoice	05/31/2020	Off Site Data Storage	001-512-522-10-41-04	349.98
0277	ISOUTSOURCE	20-01635					9,811.34
	CW240626	IT Services	Invoice	06/15/2020	IT Services	001-512-522-10-41-04	9,811.34
1631	KAMAN FLUID POWER LLC	20-01636					45.15
	F05989-001	Parts	Invoice	05/12/2020	Parts	500-511-522-60-34-01	45.15
1743	KENNY VICKERS	20-01637					173.76
	INV02551	Adobe Software Reimbursement	Invoice	06/10/2020	Adobe Software Reimbursement	001-502-522-10-49-01	173.76
0313	KENT D. BRUCE	20-01638					8,896.43
	6607	New BC Vehicle Equipment	Invoice	05/21/2020	New BC Vehicle Equipment	301-504-594-22-64-02	5,354.99
	6635	Parts	Invoice	05/27/2020	Parts	500-511-522-60-34-01	295.64
	6700	New BC Apparatus Lights	Invoice	06/11/2020	New BC Apparatus Lights	301-504-594-22-64-02	3,245.80
0332	KUSSMAUL ELECTRONICS CO INC	20-01639					700.52
	0000165465	Parts	Invoice	03/16/2020	Parts	500-511-522-60-34-01	350.26
	0000165466	Parts	Invoice	03/16/2020	Parts	500-511-522-60-34-01	350.26
0343	LIFE ASSIST INC	20-01640					1,011.12
	1002212	Medical Supplies	Invoice	05/13/2020	Medical Supplies	001-509-522-30-31-02	545.47
	1006637	Medication/Medical Supplies/Sm.Tools	Invoice	06/02/2020	Medication/Medical Supplies/Sm.Tools	001-509-522-20-35-00	51.99
						001-509-522-30-31-01	48.75
						001-509-522-30-31-02	345.91
	1007321	Medication	Invoice	06/03/2020	Medication	001-509-522-30-31-01	19.00
0351	LONE MOUNTAIN COMMUNICA	20-01641					4,673.50
	22572	Radio Mics	Invoice	06/02/2020	Radio Mics	001-504-522-20-48-03	1,078.50
	22575	Radio Batteries	Invoice	06/03/2020	Radio Batteries	001-504-522-20-31-02	3,595.00
0354	MACDONALD MILLER FACILITY S	20-01642					4,245.65
	PM100285	Elevator Mechanical Maintenance - Ad	Invoice	06/01/2020	Elevator Mechanical Maintenance - Ad	001-507-522-50-48-00	585.30
						300-507-522-50-48-00	1,755.91
	SVC182600	Repaired HVAC unit - Admin	Invoice	05/31/2020	Repaired HVAC unit - Admin	001-507-522-50-48-00	476.11
						300-507-522-50-48-00	1,428.33
0387	MUNICIPAL EMERGENCY SERVIC	20-01643					2,112.20
	IN1463420	SCBA Compressor Service Call - ST 72	Invoice	05/29/2020	SCBA Compressor Service Call - ST 72	001-504-522-20-48-12	811.57
	IN1463522	SCBA Compressor Preventative Maint. - ST 72	Invoice	05/31/2020	SCBA Compressor Preventative Maint. - ST 72	001-504-522-20-48-12	458.70
	IN1465276	SCBA Repairs	Invoice	06/04/2020	SCBA Repairs	001-504-522-20-48-12	503.41
	IN1465347	SCBA Compressor Maintenance	Invoice	06/04/2020	SCBA Compressor Maintenance	001-504-522-20-48-12	338.52

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0413	NORTH COAST ELECTRIC COMPA	20-01644					169.63
	S010114677.001	Parts	Invoice	05/20/2020	Parts	500-511-522-60-34-01	29.22
	S010140075.001	Parts	Invoice	06/01/2020	Parts	500-511-522-60-34-01	140.41
1673	NORTH SOUND PRODUCTIONS	20-01645					1,250.12
	SNOCO-FD7-2020-13	Communication Videos - COVID	Invoice	06/16/2020	Communication Videos - COVID	001-502-522-10-41-01	1,250.12
0424	NORTHWEST SAFETY CLEAN	20-01646					98.59
	20-27322	Bunker Gear Cleaning	Invoice	06/05/2020	Bunker Gear Cleaning	001-504-522-20-48-11	98.59
0434	OFFICE DEPOT	20-01647					43.16
	509306445001	Office Supplies	Invoice	06/11/2020	Computer Dusters	001-502-522-10-31-00	43.16
1546	ORKIN	20-01648					981.09
	197341808	Pest Control - ST 77	Invoice	05/12/2020	Pest Control - ST 77	001-507-522-50-41-00	79.98
	197341809	Pest Control - ST 74	Invoice	05/13/2020	Pest Control - ST 74	001-507-522-50-41-00	78.84
	197341810	Pest Control - ST 76	Invoice	05/12/2020	Pest Control - ST 76	001-507-522-50-41-00	80.06
	197341811	Pest Control - ST 72	Invoice	05/12/2020	Pest Control - ST 72	001-507-522-50-41-00	80.62
	197341812	Pest Control - ST 32	Invoice	05/07/2020	Pest Control - ST 32	001-507-522-50-41-00	79.19
	197341813	Pest Control - Admin	Invoice	05/05/2020	Pest Control - Admin	001-507-522-50-41-00	20.36
						300-507-522-50-41-00	61.09
	197341814	Pest Control - ST 31	Invoice	05/05/2020	Pest Control - ST 31	001-507-522-50-41-00	83.34
	197341815	Pest Control - ST 73	Invoice	05/15/2020	Pest Control - ST 73	001-507-522-50-41-00	79.12
	197341816	Pest Control - ST 71	Invoice	05/12/2020	Pest Control - ST 71	001-507-522-50-41-00	79.97
	200241472	Pest Control - ST 82	Invoice	05/04/2020	Pest Control - ST 82	001-507-522-50-41-00	91.56
	200241484	Pest Control - ST 81	Invoice	05/04/2020	Pest Control - ST 81	001-507-522-50-41-00	86.11
	200299009	Pest Control - ST 83	Invoice	05/28/2020	Pest Control - ST 83	001-507-522-50-41-00	80.85
0463	PERFORMANCE MARINE INC	20-01649					61.40
	15363	Parts	Invoice	03/12/2020	Parts	500-511-522-60-34-01	30.70
	15371	Parts	Invoice	03/12/2020	Parts	500-511-522-60-34-01	30.70
0308	PROPERTY MAINTENANCE COM/	20-01650					819.75
	M-953VW 063020.1	Property Management - Admin Buildin	Invoice	06/01/2020	Property Management - Admin Buildir	001-507-522-50-41-00	204.94
						300-507-522-50-41-00	614.81
0483	PUGET SOUND ENERGY	20-01651					35.87
	ST82STORMAYJUN20	Natural Gas - ST 82 Storage	Invoice	06/08/2020	Natural Gas - ST 82 Storage	001-507-522-50-47-03	35.87
0483	PUGET SOUND ENERGY	20-01652					41.49
	ST31MAYJUN20	Natural Gas - ST 31 -	Invoice	06/09/2020	Natural Gas - ST 31	001-507-522-50-47-03	35.40
						500-511-522-50-47-01	6.09
0483	PUGET SOUND ENERGY	20-01653					115.58
	ST82MAYJUN20	Natural Gas - ST 82	Invoice	06/08/2020	Natural Gas - ST 82	001-507-522-50-47-03	115.58
0483	PUGET SOUND ENERGY	20-01654					96.77
	ST81MAYJUN20	Natural Gas - ST 81	Invoice	06/08/2020	Natural Gas - ST 81	001-507-522-50-47-03	96.77

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0483	PUGET SOUND ENERGY ST33MAYJUN20	20-01655 Natural Gas - ST 33 -	Invoice	06/12/2020	Natural Gas - ST 33	001-507-522-50-47-03	141.81 141.81
0483	PUGET SOUND ENERGY ADMINMAYJUN20	20-01656 Natural Gas - Admin -	Invoice	06/09/2020	Natural Gas - Admin	001-507-522-50-47-03 300-507-522-50-47-00	151.96 37.99 113.97
0484	PURCELL TIRE & SERVICE CENTEF 24237854	20-01657 Parts	Invoice	05/22/2020	Parts	500-511-522-60-34-01	1,879.98 92.73
	24238176	Parts	Invoice	06/03/2020	Parts	500-511-522-60-34-01	109.70
	24238252	Parts	Invoice	06/05/2020	Parts	500-511-522-60-34-01	1,677.55
1533	REHN & ASSOCIATES IN0000123691	20-01658 COBRA Notice Letters (x3)	Invoice	05/31/2020	COBRA Notice Letters (x3)	001-502-522-10-41-01	75.00 75.00
0501	RICOH USA, INC. 103747126	20-01659 Copy Machine - ST 31	Invoice	06/04/2020	Copy Machine - ST 31 - Lease Copy Machine - ST 31 - Usage	001-512-522-10-45-00 001-502-522-10-31-00	799.02 362.57 436.45
1534	ROMAINE ELECTRIC 5-027145	20-01660 Parts	Invoice	05/21/2020	Parts	500-511-522-60-34-01	376.15 376.15
0514	ROTARY CLUB OF MONROE 101	20-01661 Rotary Club Quarterly Dues	Invoice	06/15/2020	Rotary Club Quarterly Dues	001-502-522-10-49-01	100.00 100.00
0517	S&P DESIGN 11654	20-01662 Job shirts for Commissioners & Logistics	Invoice	04/20/2020	Job shirts for Commissioners & Logistics	001-504-522-20-31-07	191.10 191.10
0543	SIKORA ASSOCIATES LLC 061320	20-01663 Culture Survey	Invoice	06/13/2020	Culture Survey	001-502-522-10-41-01	1,100.00 1,100.00
0544	SILVER LAKE WATER ST77FMMAY20	20-01664 Fire Meter - ST 77	Invoice	05/31/2020	Fire Meter - ST 77	001-507-522-50-47-02	47.60 47.60
0544	SILVER LAKE WATER ST77MAY20	20-01665 Water - ST 77	Invoice	05/31/2020	Water - ST 77	001-507-522-50-47-02	86.65 86.65
0544	SILVER LAKE WATER ST76FMMAY20	20-01666 Fire Meter - ST 76	Invoice	05/31/2020	Fire Meter - ST 76	001-507-522-50-47-02	47.60 47.60
0544	SILVER LAKE WATER ST76MAY20	20-01667 Water - ST 76	Invoice	05/31/2020	Water - ST 76	001-507-522-50-47-02	151.70 151.70
1536	SNOHOMISH COUNTY FIRE DISTF 6255	20-01668 Resolution Recording Fee	Invoice	06/16/2020	Resolution Recording Fee	001-502-522-10-41-01	104.50 104.50
1536	SNOHOMISH COUNTY FIRE DISTF 061620	20-01669 Apparatus Maintenance	Invoice	06/16/2020	Apparatus Maintenance - Suppression	001-504-522-20-48-01	61.49 61.49
1536	SNOHOMISH COUNTY FIRE DISTF INV00502	20-01670 Operational Permit	Invoice	05/05/2020	Operational Permit	500-511-522-60-41-10	100.00 100.00
0565	SNOHOMISH COUNTY PUD 151551863	20-01671 Power - ST 77 -	Invoice	06/11/2020	Power - ST 77	001-507-522-50-47-01	359.44 359.44

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0565	SNOHOMISH COUNTY PUD 128487545	20-01672 Power - ST 76	Invoice	06/05/2020	Power - ST 76	001-507-522-50-47-01	298.12 298.12
0565	SNOHOMISH COUNTY PUD 144964322	20-01673 Power - ST 73 -	Invoice	06/12/2020	Power - ST 73	001-507-522-50-47-01	199.50 199.50
1945	SNYDER ROOFING & SHEET MET, 20W335	20-01674 Roof Repairs - ST 31	Invoice	02/28/2020	Roof Repairs - ST 31	001-507-594-50-63-00	8,218.27 8,218.27
0572	SPEEDWAY CHEVROLET 122939	20-01675 Parts	Invoice	05/28/2020	Parts	500-511-522-60-34-01	1,024.03 29.97
	122943	Parts	Invoice	05/28/2020	Parts	500-511-522-60-34-01	96.01
	122963	Parts	Invoice	05/29/2020	Parts	500-511-522-60-34-01	22.97
	122998	Parts	Invoice	06/01/2020	Parts	500-511-522-60-34-01	23.51
	123003	Parts	Invoice	06/01/2020	Parts	500-511-522-60-34-01	89.57
	123018	Parts	Invoice	06/04/2020	Parts	500-511-522-60-34-01	393.48
	123085	Parts	Invoice	06/09/2020	Parts	500-511-522-60-34-01	344.19
	123129	Parts	Invoice	06/08/2020	Parts	500-511-522-60-34-01	24.33
1933	STAPLES STAPLESCPMAY20	20-01676 Office Supplies	Invoice	05/29/2020	Office Supplies	001-502-522-10-31-00	124.91 124.91
0587	SYSTEMS DESIGN WEST LLC 20201132	20-01677 Transport Billing	Invoice	06/09/2020	Transport Billing	001-509-522-20-41-05	75,196.81 13,056.65
	GEMT19031	2019 GEMT Consulting Fee (LSF)	Invoice	06/05/2020	2019 GEMT Consulting Fee (LSF)	001-509-522-20-41-13	2,140.16 30,000.00
	GEMT19061	2019 GEMT Consulting Fee (D7)	Invoice	06/05/2020	2019 GEMT Consulting Fee (D7)	001-509-522-20-41-13	30,000.00
1645	TELEFLEX, LLC 9502645281	20-01678 Medical Supplies	Invoice	05/29/2020	Medical Supplies	001-509-522-30-31-02	1,345.50 1,345.50
0604	TOWN CENTER EYE CARE LLC 28357	20-01679 Glasses - Smith	Invoice	06/10/2020	Glasses - Smith	001-504-522-20-31-07	2,005.00 260.00
	28442	Glasses - Peterson, N	Invoice	06/10/2020	Glasses - Peterson, N	001-504-522-20-31-07	510.00
	28477	Glasses - Mattern, DJ	Invoice	06/10/2020	Glasses - Mattern, DJ	001-504-522-20-31-07	390.00
	29698	Glasses - Dimonda	Invoice	06/10/2020	Glasses - Dimonda	001-504-522-20-31-07	335.00
	29699	Glasses - Terry	Invoice	06/10/2020	Glasses - Terry	001-504-522-20-31-07	510.00
1991	TRAILER BOSS 30160	20-01680 12' enclosed trailer Item# EZEC7X12TA	Invoice	06/03/2020	Logistics Trailer	301-504-594-22-64-02	11,303.14 11,303.14
0610	TRUE NORTH EMERGENCY EQUIP A04652	20-01681 Parts	Invoice	04/21/2020	Parts	500-511-522-60-34-01	542.21 236.50
	A04856	Parts	Invoice	05/15/2020	Parts	500-511-522-60-34-01	93.96
	A04929	Parts	Invoice	05/21/2020	Parts	500-511-522-60-34-01	167.43
	A04948	Parts	Invoice	05/26/2020	Parts	500-511-522-60-34-01	44.32
2017	UMC 103414	20-01682 Unplug Hose Tower Drain - ST 71	Invoice	06/17/2020	Unplug Hose Tower Drain - ST 71	001-507-522-50-48-00	1,359.54 1,359.54

Docket of Claims Register

APPKT00451 - 6-25-20 Board Meeting - SY

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0622	UNITED PARCEL SERVICE 000042W7X8230	20-01683 Freight Charges	Invoice	06/06/2020	Freight Charges	500-511-522-60-42-00	9.45 9.45
0632	VERAX CHEMICAL COMPANY 44000	20-01684 Car Wash Supplies	Invoice	06/08/2020	Car Wash Supplies	001-504-522-20-48-01	66.03 66.03
0633	VERIZON WIRELESS 9856057834	20-01685 MIFI	Invoice	06/06/2020	MIFI	001-509-522-20-41-04	800.36 800.36
0633	VERIZON WIRELESS 9855546891	20-01686 Mifi (Huff)	Invoice	05/28/2020	Mifi (Huff)	001-504-522-20-42-00	61.87 61.87
0579	WASHINGTON STATE AUDITOR'S L136504 L136993	20-01687 Accountability Audit - LSF Financial Audit - LSF	Invoice Invoice	05/12/2020 06/10/2020	Accountability Audit - LSF Financial Audit - LSF	001-512-522-10-41-12 001-512-522-10-41-12	3,675.75 791.70 2,884.05
0651	WAVE BUSINESS 032004901-0008171	20-01688 Internet Services - ST 74	Invoice	05/31/2020	Internet Services - ST 74	001-507-522-50-42-00	145.62 145.62
0651	WAVE BUSINESS 103131101-0008171	20-01689 Fiber Optic Connection - ST 33	Invoice	05/31/2020	Fiber Optic Connection - ST 33	001-507-522-50-42-00	640.68 640.68
0665	WHELEN ENGINEERING COMPAN 717962	20-01690 Parts	Invoice	05/04/2020	Parts	500-511-522-60-34-01	297.08 297.08
0666	WHITESIDE INC 75575	20-01691 Auto Extrication Training	Invoice	06/09/2020	Auto Extrication Training	001-506-522-45-31-03	808.50 808.50
2011	ZIPLY FIBER ST74JUNJUL20	20-01692 Telephone Services	Invoice	06/10/2020	Telephone Services	001-507-522-50-42-00	286.72 286.72
Total Claims: 107						Total Payment Amount:	222,379.56



**Payroll Summary and Authorization Form
for the
June 15, 2020 Payroll**

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due and unpaid, and that the salary warrants and related benefit warrants shall be issued.

District Administrative Coordinator

District Name: SNOHOMISH COUNTY FIRE DISTRICT 7

Prepared by: *Jessica R. Ober*
Payroll Specialist

Allowed in the sum of: \$985,455.41

Approved by Commissioners: _____

**BOARD OF FIRE COMMISSIONERS
SNOHOMISH COUNTY FIRE DISTRICT 7**
Fire District 7 Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272

June 11, 2020

1730 hours

CALL TO ORDER

Chairman Waugh called the meeting to order via BlueJeans at 1730 hours. Present were Commissioners Elmore, Fay, and Woolery. Commissioners Edward, Gagnon, Schaub, Snyder and Steinruck attended via video conferencing.

MOMENT OF SILENCE IN REMEMBRANCE OF MARCUS CARROLL

UNION COMMENT

IAFF: Union President McConnell recommended taking in to advisement the majority vote from the survey to leave the district name as Snohomish County Fire District #7. He noted the importance of fiscal conservancy as to the continued maintenance of service during these uncertain times due to COVID-19.

CHIEFS REPORT

As presented

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: #20-01412 – 20-01426 (\$532,705.52)

Benefit Vouchers: #20-01427 – 20-01428 (\$35,994.88)

Benefit Voucher: #20-01429 (\$965.00)

AP Vouchers: #20-01431 – #20-01577 (\$504,848.57)

Approval of Minutes

Approve Regular Board Meeting Minutes – May 28, 2020

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Fay and 2nd by Commissioner Woolery

On Vote, **Motion Carried 9/0**

Correspondence

Thank you acknowledgements

Condolences

OLD BUSINESS

Discussion

COVID-19 Update

Fire District Name

Chief O'Brien read a letter to the Board of Commissioner with a recommendation for a district name change. Chief O'Brien offered a detailed process for the name change and rebranding with a slow roll out accompanied by timelines. Commissioner Schaub commented on his recommendation to honor Chief O'Brien's request and move to motion changing the district name. Commissioner Gagnon suggested including East Snohomish County Fire and EMS as second choice when presenting to the county. Commissioner Woolery prefers East Snohomish County Fire and EMS, he also expressed concern with fiscal responsibility. Commissioner Fay reported on his personal survey of eight stations feelings on the name change. He surmised holding off on changing the name would not affect the integration process of the two districts. Commissioner Elmore noted COVID should not prevent us from creating a blended district with a new name and promoted doing so slowly and cautiously. Chairman Waugh noted the name of the district does not make the department, the people do. He does not recommend a name change at this time.

Motion to approve District Name Change as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Elmore

On Vote, **Motion Carried 5/4**

Snohomish 911 Tower Agreements (Presentation)

Kurt Mills gave an overview of SNO911. This is a regional 911 center for all of Snohomish County. Sno911 was created after a consolidation of SNO911 and SNOCOM in 2018 along with SERS in 2019. They are funded primarily by three sources, E911 surcharge, Emergency Communication sales tax and Agency assessment. SNO911 hosts a number of regionalization and partnership initiatives with multiple organizations creating optimal buying power advantage. Sno911 is always looking for ways to build partnerships that make smart business decisions benefitting public safety.

Brad Steiner discussed the Radio Replacement Project (RRP). This program will replace the existing radio system, which is at end of life, and continue vendor support. RRP will prepare for the analog to digital migration with areas targeted for improved communication such as Machias Valley. A new lease site at Station 83 will be critical to increasing coverage especially on the Machias Valley road. Chief O'Brien asked for more information about cost associated with this lease. SNO911 develops the land, provides shelter, and the generator with the expectation of a lower lease agreement. By creating this partnership, this allows for lower costs favorable to both sides.

Standards of Cover

Deputy Chief Dorsey gave an update on the previous use of Fitch and Associated with Snohomish County Fire District 7 Standards of Cover report. We are now ready to move forward to include the North Battalion in the Standards of Cover report. Chief O'Brien thanked DC Dorsey on his work preparing for this.

Action

Executive Contracts

Motion to approve the sick leave hour transfer and vacation cash outs as submitted in the Chief's report.

Motion by Commissioner Woolery and 2nd by Commissioner Elmore.

On Vote, **Motion Carried 9/0**

Cathcart Facility Contract – Training

Motion to approve the Cathcart Facility Contract as submitted.

Motion by Commissioner Woolery and 2nd by Commissioner Steinruck.

On Vote, **Motion Carried 9/0**

NEW BUSINESS

Discussion

COVID-19 Grant Application and Supplemental Contract Letter

Business Administrator Schoof explained the initial phase of the FEMA Public Assistant Grant application and what is needed to move forward. Chief O'Brien thanked Business Administrator Schoof for her work on this process.

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Elmore / Fay / Waugh):

Finance Committee (Elmore / Snyder / Waugh / Woolery): Commissioner Elmore attended a meeting commenting on the report presented at the meeting as looking great. Chairman Waugh thanked Chief Financial Officer Tabor on her clear and concise reporting.

Policy Committee (Elmore / Edwards / Schaub / Woolery): Commissioner Elmore noted the need to get back on track to provide proper Board direction moving forward.

Labor/Management (Waugh / Fay): Chairman Waugh commented on the first contract negotiation meeting with IAFF union.

Contract Bargaining (Waugh / Fay):

Shop Committee (Edwards / Gagnon / Snyder / Woolery):

Strategic Plan Committee (Fay / Schaub / Snyder / Steinruck): Commissioner Schaub noted on the initial meeting of the Strategic Planning group went well.

Capital Facilities Committee (Gagnon / Schaub / Snyder / Woolery):

Government Liaisons:

Lake Stevens (Gagnon / Steinruck):

Monroe (Edwards / Snyder / Woolery):

Mill Creek (Elmore / Fay / Waugh):

Legislative (Elmore / Schaub)

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh)

Regional Coordination

Leadership Meeting (Fay / Schaub)

Sno-Isle Commissioner Meeting

GOOD OF THE ORDER

Commissioner Elmore commented on the name change process and looks forward to moving on.

Chairman Waugh thanked staff and all involved regarding Marcus Carroll. He stressed the importance of the debriefing process held at Station 71.

ATTENDANCE CHECK

All board members noted they would be available 1730 hours for the June 25, 2020 Regular Commissioner Meeting at - Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION

At 1855 hours Chairman Waugh called for an executive session to discuss IAFF Negotiations per RCW 42.31.040(4) and Mill Creek Fire and Emergency Medical Services Agreement RCW 42.30.110(1)(i) for fifteen (15) minutes. At 1910 hour, an additional five (5) minutes was requested.

Chairman Waugh reconvened the open public meeting at 1915.

ADJOURNMENT

Chairman Waugh adjourned the meeting at 1915 hours.

Snohomish County Fire District #7

Commissioner Randy Fay

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner William Snyder

Commissioner Jim Steinruck

Chairman Roy Waugh

Commissioner Randal Woolery

Chief Kevin K. O'Brien

BOARD OF FIRE COMMISSIONERS SPECIAL MEETING MINUTES
SNOHOMISH COUNTY FIRE DISTRICT 7
Fire District 7 Station 31 Training Room/via BlueJeans
163 Village Court, Monroe, WA 98272

June 17, 2020

1730 hours

CALL TO ORDER

Chairman Waugh called the special meeting to order at 1730 hours.

OLD BUSINESS

Action

Resolution 2020-15 District Name Change

Motion to Submit District Name Change to Snohomish County per Resolution 2020-15 for approval.
Motion by Commissioner Fay and 2nd by Commissioner Elmore
On Vote, **Motion Carried 9/0**

ADJOURNMENT

Chairman Waugh adjourned the meeting at 1735 hours

Snohomish County Fire District #7

Commissioner Randy Fay

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner William Snyder

Commissioner Jim Steinruck

Chairman Roy Waugh

Commissioner Randal Woolery

CORRESPONDENCE



Snohomish County Fire District 7
Board of Commissioners
163 Village Court
Monroe, WA 98272

June 22, 2020

Commissioners,

As part of our efforts to meet the needs of the citizens of Everett, the City of Everett is contemplating the possibility of joining or forming a regional fire authority as defined by Chapter 52.26 RCW. The potential advantages include improved fire protection and emergency medical services delivery, improved efficiency via economy of scale, and stable funding of these critical services.

To fully vet the potential advantages, the City must first meet the intent of RCW 52.26 by finding an interested partner agency (or agencies.) RCW 52.26.020(5) allows jurisdictions within "reasonable proximity" to consider partnership for fire and EMS services.

As a valued neighbor to the City of Everett, your fire district is a potential partner. We are sending this same inquiry to all our neighbors to assess our options. I would like to ask that you have a preliminary discussion among your board of governance to determine if there is interest in merging services.

To ensure we keep our process moving forward, I would ask that you respond to me directly on or before July 31, 2020.

Thank you for your consideration, we look forward to hearing from you.

Warmly,

A handwritten signature in blue ink, appearing to read 'Cassie Franklin', with a long horizontal flourish extending to the right.

Cassie Franklin
Mayor
City of Everett

Office of the Mayor
CASSIE FRANKLIN



2930 Wetmore Ave., Ste. 10-A
Everett, WA 98201



425.257.7115
425.257.8729 fax



everettwa.gov



...AND MORE THANKS

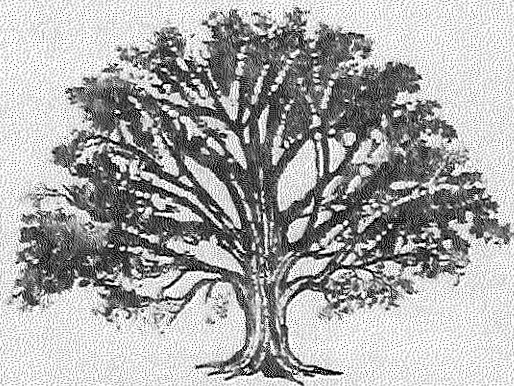
Thank you for the support you give your community & more!

Chuck & Sheri Hodges



Ladies + Gentlemen,
I thank you for
your compassion and
dedicated service over
the years coming to
my husband, Lynn's,
aid. I appreciate all
you do. Thanks for
taking good care
of him.

Bless you All,
Debi Dehringer



*The world
will never be the same
because of the beautiful difference
one life has made.*



Snohomish County

Medical Examiner's Office

Medical Examiner
SCMEO

[@snoco.org](mailto:scmeo@snoco.org)

(425) 438-6200
FAX (425) 438-6222
9509 29th Ave., West
Everett, WA 98204

There are no words
during this time but
I send to you all
heartfelt wishes of
sympathy & wellwishes
during this time.

Ang Kelly

So very sorry for your
loss. Keeping your
family in my thoughts.
I hope you can find
some peace in this
trying time.
Nicole

Prayers for strength
and comfort during
this difficult time.
Sorry for your loss.
Leah

Very tragic news.
I am so sorry.
- Rebecca

So very sorry for your loss.
All griefs taken one by one.
Dr. Lopez

My deepest condolences.
We are truly sorry for
your loss. May the rest
be in peace.

Daniel Brown

So sorry for your
loss. Our thoughts
are with you and
your family.
Daniel Brown

Thinking of
you + prayers
for all @ this
sad time

So sorry for your
loss. May the memories of
the good times help you in
the sad days ahead.

Heather

So sorry for
the loss.
James B.

I am very sorry
for your loss.
Bri Kyr

We are so sorry
for your loss.
Thinking of you all
- Chelsea

Sorry for
your loss.
Adam

Keeping you in our
thoughts and
prayers. So sorry
for your loss.

Jacy

So sorry about your friend
and co-worker. I hope
you have some great memories
of him. Take care of yourselves
Steve

In loving memory
of someone very special.

From all of us at the
Sedona County Medical
Examiners office

OLD BUSINESS - DISCUSSION

COMMUNICATIONS SITE LEASE ADDENDUM

THIS COMMUNICATIONS SITE LEASE ADDENDUM (this "Addendum") is made by and between Fire District 7, a political subdivision of the State of Washington, hereinafter called "Lessor", and SNOHOMISH COUNTY 911, a Washington interlocal non-profit corporation ("SNO911" or "Lessee").

RECITALS

1. Snohomish County Emergency Radio System (SERS) and Lessor entered into that certain Communications Site Lease executed by Lessor on December 23, 2002, and by SERS on December 13, 2002.

2. SERS and SNO911 merged as of January 1, 2019, with SNO911 assuming all legal rights and responsibilities of SERS in terms of the above referenced Communications Site Lease.

3. The parties, through this Addendum, intend to allow for physical configuration changes to be made to the facilities installed by SNO911 for enhancement of the communications systems in use there.

AGREEMENT

IN CONSIDERATION of mutual covenants contained in the Communications Site Lease as well as this Addendum, the parties agree as follows:

1. Name Change. All applicable locations in the Communications Site Lease where the Lessee is referred to as SERS, or the direct reference is to SERS is hereby changed to SNO911.

2. Contact Information Change. The contact information provided for SERS in Section 4, item 7 is updated to the following:

Snohomish County 911
ATTN: Wireless Technology Dept.
1121 SE Everett Mall Way, Suite 200
Everett, WA 98208

3. Exhibit B Additions. With this signed addendum are additions to Exhibit B which contain additional drawings and supporting documentation to reflect the modification of the original tower to add 20' of mounting space and an updated antenna layout and loading study to reflect the new tower configuration.

Unless specifically identified above all other sections of the Communications Site Lease remain

unchanged and in full effect.

WHEREFORE, the parties have executed this Communications Site Lease Addendum on the date(s) set forth below.

Fire District 7

By: _____

Title: _____

Date: _____

Snohomish County 911

By: _____

Title: _____

Date: _____

**SNOHOMISH COUNTY FIRE PROTECTION DISTRICT NO. 7
RESOLUTION NO. 2020-16**

SURPLUS OF EQUIPMENT AND APPARATUS

Background:

1. Snohomish County Fire District 7 presently owns the equipment listed on the attached Exhibit A "Equipment and Apparatus:"
2. The District no longer has a need for the Equipment/Apparatus and the Equipment/Apparatus is surplus to the needs of the District.

Resolution: NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Snohomish County Fire District 7 as follows:

1. The Equipment and Apparatus is surplus to the needs of the District.
2. The Fire Chief or designee(s) is authorized to sell or otherwise dispose of the Equipment and Apparatus using commercially reasonable methods established by the Fire Chief or designee.

Adoption: ADOPTED at a regular meeting of the Board of Commissioners Snohomish County Fire District 7 on June 26th, 2020 with the following Commissioners being present and voting:

Rick Edwards, Commissioner

Troy Elmore, Commissioner

Paul Gagnon, Commissioner

Randy Fay, Commissioner

Jeff Schaub, Commissioner

William Snyder, Commissioner

Jim Steinruck, Commissioner
Roy Waugh, Commissioner

Randy Woolery, Commissioner

Leah Schoof, District Secretary

Exhibit A "Equipment and Apparatus

HOSE:

Serial Number	Size
99-188	50 x 1.75
99-10	50 x 1.75
99-03	50 x 1.75
98-19	50 x 1.75
06-11	50 x 1.75
08-10	50 x 1.75
99-21	50 x 1.75
13-005	50 x 1.75
11-24	50 x 1.75
11-27	50 x 1.75
11-26	50 x 1.75
16-33	50 x 1.75
11-24	50 x 1.75
16-40	50 x 1.75
11-23	50 x 1.75
06-23	50 x 1.75
91-XX	50 x 1.75
16-30	50 x 1.75
17-03	50 x 1.75
04-4	50 x 1.75
01-7	50 x 1.75
10-13	50 x 1.75
11-11	50 x 1.75
11-15	50 x 1.75
16-08	50 x 1.75
13-009	50 x 1.75
99-01	50 x 1.75
98-11	50 x 1.75
98-12	50 x 1.75
XX-12	50 x 1.75
XX-19	50 x 1.75
04-86	50 x 1.75
91-05	50 x 1.75
91-07	50 x 1.75
98-04	50 x 1.75
10-17	50 x 1.75

XX-05	50 x 1.75
16-02	50 x 1.75
XX-01	50 x 1.75
01-15	50 x 1.75
13-14	50 x 1.75
16-24	50 x 1.75
10-9	50 x 1.75
99-08	50 x 1.75
99-22	50 x 1.75
13-03	50 x 1.75
86-14	50 x 1.75
19-18	50 x 1.75
11-4	50 x 1.75
08-15	50 x 1.75
11-5	50 x 1.75
11-17	50 x 1.75
11-18	50 x 1.75
16-18	50 x 1.75
16-32	50 x 1.75
99-02	50 x 1.75
16-31	50 x 1.75
17-02	50 x 1.75
16-38	50 x 1.75
10-13	50 x 1.75
11-10	50 x 1.75
16-20	50 x 1.75
14-003	50 x 1.75
16-34	50 x 1.75
86-12	50 x 1.75
11-13	50 x 1.75
14-002	50 x 1.75
01-7	50 x 1.75
16-16	50 x 1.75
16-12	50 x 1.75
16-14	50 x 1.75
11-7	50 x 1.75
16-16	50 x 1.75
17-01	50 x 1.75
13-04	50 x 1.75
06-15	50 x 1.75
13-11	50 x 1.75

16-02	50 x 1.75
16-14	50 x 1.75
11-21	50 x 1.75
13-16	50 x 1.75
16-27	50 x 1.75
86-45	50 x 1.75
86-12	50 x 1.75
16-29	50 x 1.75
16-14	50 x 1.75
XX-07	50 x 1.75
16-03	50 x 1.75
11-7	50 x 1.75
17-01	50 x 1.75
10-14	50 x 1.75

NOZZLES:

Size	Color	Serial number
1.75	Black	H629024
1.75	Black	H629021
1.75	Black	H608029
1.75	Black	H629026
1.75	Black	H556930
1.75	Black	H556929
1.75	Red	H573310
1.75	Red	H558908
1.75	Green	H574894
1.75	Green	H574896
1.75	Green	H563401
1.75	Green	H558906
1.75	Green	H556928
1.75	Green	H556933
1.75	Yellow	H608027
1.75	Yellow	H608038
1.75	Blue	H563399
1.75	Blue	H558907
1.75	Blue	H574880
1.75	Blue	H574885
1.75	Blue	H556931
1.75	White	H608039
1.75	Orange	H608040

2.5	Black	H630945
2.5	Black	H603169
2.5	N/A	X556687

Misc. Equipment:

Brand	Description	Serial #
Wajax Pacific	1994- 200Gal Skid Unit	41211
Wajax Pacific	200 Gal Skid Unit	BL-4175
Turtle Mt. MFG	Tailer tank 400 Gal MT149A2	2510-01-091-5167
Bell & peel Expander	Coupling machine	SCFD#7 tag 01101

Vehicles:

Make	Model	VIN
Alumaweld	1990 Jet Boat	Vin- AWB1D117G990
Boat Trailer	1990 Boat trailer for Alumaweld	Vin- 18Y1HAV12K1011119
Chevy	1994 S10 App# 721	VIN 1GCDT19Z8R8333462
Chevy	1994 S10 App# 716	VIN 1GCDT19Z7R8233937

Computer Equipment (to be recycled):

Make	Model	Service Tag	Asset Tag
Dell	Inspiron 3847	DCYTV02	DCYTV02
Dell	Inspiron 3847	23YTV02	23YTV02
Dell	OPTIPLEX 790	J7Z0VR1	J7Z0VR1
Dell	OPTIPLEX 790	J7Y3VR1	J7Y3VR1
Dell	Optiplex 780	9HXZHS1	9HXZHS1
Dell	Inspiron 3847	D8YTV02	D8YTV02
Dell	OPTIPLEX 7020	989FQ22	6908
Dell	OPTIPLEX 790	2QTMWR1	6964
Dell	OPTIPLEX 9020	52DPR12	6857
Dell	Inspiron 3847	7HYTV02	7HYTV02
Dell	OPTIPLEX 990	8SRRXR1	8SRRXR1
Dell	OPTIPLEX 990	270JMN1	270JMN1

Dell	OPTIPLEX 7020	989HQ22	989HQ22
Dell	OPTIPLEX 780	2QVKWR1	7002
Dell	OPTIPLEX 9020	3C5R842	3C5R842
Dell	OPTIPLEX 9020	HF6R842	6854
Dell	OPTIPLEX 7020	989GQ22	7003
Dell	OPTIPLEX 790	J7Y5VR1	J7Y5VR1
Dell	OPTIPLEX 780	2QVHWR1	2QVHWR1
Dell	Inspiron 3847	BHLST12	BHLST12
Dell	Tablet	No S/N	
Dell	OPTIPLEX 790	J7X2VR1	J7X2VR1
Dell	OPTIPLEX 790	J7Y0VR1	5145
Dell	OPTIPLEX 9020	HF6S842	6853
Dell	OPTIPLEX 9020	3C5M842	3C5M842
Dell	OPTIPLEX 9020	DFYZ942	6662
Dell	OPTIPLEX 9020	HF6T842	6852
Dell	OPTIPLEX 9020	FKKMF02	6858
Dell	OPTIPLEX 9020	HF6Q842	6856
Dell	OPTIPLEX 9020	BWKMF02	6860
Dell	OPTIPLEX 9020	C83X942	6663
HP	PROBOOK 4535	CNU2300L62	6819
HP	PROBOOK 4535	CNU2300MLV	6815
HP	PROBOOK 4535	CNU2300MVK	6818
HP	355G2	5CG425DNGC	6867
HP	ELITEBOOK 2740P	2CE1031FF3	2CE1031FF3
HP	ELITEBOOK 2760P	2CE3171PV2	2CE3171PV2
HP	ELITEBOOK 2760P	2CE309013X	2CE309013X
HP	ELITEBOOK 2760P	2CE3171PV6	2CE3171PV6

HP	ELITEBOOK 2760P	2CE309013V	6831
HP	ELITEBOOK 2760P	2CE3171PV3	2CE3171PV3
COMPAQ	PRESARIO C700	CND821QBHR	6222
ASUS	ULTRABOOK	D1N0AS593508053	6837
ASUS	B121	CBOKAS119770	CBOKAS119770
GATEWAY	W340UI	N196C210 09178	6200
Surface	1514	7352430253	7352430253
Surface	1514	29509330453	29509330453
Dell	9020	6859	CRPMF02
Dell	9020	3C5Q842	3C5Q842
Dell	9020	6681	C83Z942
Dell	9020	3C4S842	3C4S842
Dell	9020	3C4R842	3C4R842
Dell	9020	6661	C83Y942
Dell	7020	989JQ22	989JQ22
Dell	780	9HXXHS1	9HXXHS1
Dell	780	J7Y1VR1	J7Y1VR1
Dell	780	9HXWHS1	9HXWHS1
Apple	IPAD		6810
Sonicwall	Zone director	331423000577	
HP	Proliant DL380G6	2UX9410778	
APC	UPS	JS0646029632	
HP	Presario M2000	CNF537181H	5605
HP	355 G2	5CG425DNNGS	6868
Acer	Aspire 7741Z	LXPY902035040095452000	6802
Acer	MS2210	LXE820X02582605BE92000	6298
Gateway	DX4822		6573
Epson	Projector	GYHF651759L	50069
Dell	E6430	2JPSLX1	2JPSLX1
Dell	E6430	JP5TLX1	JP5TLX1
ACER	aSPIREmS2309	LXPY902035031015572000	6801
LENOVO	X230 TABLET	R9-WG3ZE	6968
DELL	E5400	7K8MNK1	7K8MNK1
ASUS	Q400A	D3NOAS112213106	6839
LENOVO	X230 TABLET	PK27D08	6967
Dell	D820	JCHX1C1	50017
Dell	D820	HY5BMC1	

Dell	D820	F8HX1C1	50068
DELL	E5400	CL8MNK1	CL8MNK1
DELL	E5400	9L8MNK1	9L8MNK1
Dell	OPTIPLEX 9020	3C5P842	
INFOCUS		3WW03300220	50305
IPAD	A1474	DMPPCGDYFK15	
ZAGG			15
HP	Z600	2UA11718FB	EMW-2009-FR-00527-90
HP	TouchSmart 600	2MD037OPHR	EMW2009FR527-68
HP	TouchSmart 600	2MD037OPHQ	EMW2009FR527-45
Panasonic	CF-H1	OHKYA17141	OHKYA17141
Motion	MC-F5M	FBJFAG000096	6779
Motion	MC-F5T	D7JBAG000530	6686
Motion	MC-F5E	EBJDAG000896	6683
Motion	MC-F5T	D9JBAG001242	D9JBAG001242
Motion	MC-F5T	D9JBAG001238	6879
Motion	MC-F5T	D9JBAG001241	6790
Panasonic	CF-19	9IKYA11148	6671
Panasonic	CF-19	9LKYA36509	
Panasonic	CF-19	9LKYA36659	
Panasonic	CF-19	9LKYA36636	
Panasonic	CF-19	9LKYA36709	
Panasonic	CF-18	5DKYA05593	
Panasonic	CF-18	5DKYA05579	
Panasonic	CF-18	5DKYA05720	
Panasonic	CF-18	5DKYA05643	
Panasonic	CF-18	5DKYA05674	
Panasonic	CF-18	5DKYA05658	
Panasonic	CF-18	5DKYA05532	
Panasonic	CF-18	5DKYA05647	
Panasonic	CF-18	5DKYA05604	
Panasonic	CF-19	9LKYA36634	9LKYA36634
Panasonic	CF-19	3EKSB25953	3EKSB25953
Panasonic	CF-19	1GKYA66639	1GKYA66639
Panasonic	CF-29	4LKSA87300	4LKSA87300
Panasonic	CF-29	6HKYA61385	6HKYA61385
Panasonic	CF-30	9JKYA92099	9JKYA92099
Panasonic	CF-30	9CKYA37345	9CKYA37345

Panasonic	CF-31	3GTYB48692	3GTYB48692
Panasonic	CF-31	3GTYB48776	3GTYB48776
Panasonic	CF-31	3GTYB48541	3GTYB48541
Panasonic	CF-VDL03	OIKSA01218	
Getac	S400	RE139S0196	RE139S0196
Getac	S400	RE139S0169	RE139S0169
Surface	1724	46054262853	13
Surface	1724	181463653	119
Dell	E6510	776PVM1	31D08-101236
Dell	AIO	FT1DS52	36
Dell	AIO	4P1TCX1	102013
Dell	Switch	164	58XOL71
Dell	Latitude	E6520	3QWVDV1

OLD BUSINESS - ACTION

Dell Rugged Purchase Commissioner Meeting Notes

Attached you will find the documents presented for the BOC packet.

1. *Proposed Project Impact Dell Rugged Purchase*-This outlines the scope of the project which includes 30 new rugged Dell Latitude 7220
2. *Dell Rugged EPCR Tablet Cost Break Down*. Includes all cost including Lease cost, tax, Additional equipment and estimated labor cost if D7 implementation (IT).
3. *EPCR Purchase Highlights*.
4. *Dell Rugged quote*. (Itemized list-technical)
5. *Snohomish Fire 48 Mo TELP 04212020* (Dell Financial Services)
6. *Dell-pro-support-plus-for pcs-datasheet-com*.

Current capital replacement for EPCR's contribution/replacement started in D7 in 2015 with a cost of 18,813 and reoccurs annually with a 3% inflator/year. This is for ownership with limited manufacturer warranty.

2020 = \$ 21,809

2021 = \$22,464

2022 = \$23,137

2023 = \$23,832

4 yr. Total = \$91,242

The proposed lease to own contract with Dell is over 4 years and includes a full warranty over the term of the contract. It also includes all peripheral items.. Docking station, covers and, chargers.

2020 = \$25,208.68 (First year includes tax of \$6,353,28 which can't be spread out over the 4 years).

2021 = \$19,851.40

2022 = \$19,851.40

2023 = \$19, 851.40

4 yr. Total = \$84,762.88

Savings over 4 years = \$6,479.12

1. EMS division has tested this device with the end user and there was a favorable response over the current hardware.
2. IT has been involved in this project and is in favor of this replacement. Estimates that current EPCR are taking up 1-2 hrs./ day repairing and troubleshooting. Current EPCR tablets were purchased 2015-2018.



A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000059733319.1	Sales Rep	Elizabeth Bromley
Total	\$74,668.08	Phone	(800) 456-3355, 5139086
Customer #	4513442	Email	Elizabeth_Bromley@Dell.com
Quoted On	Apr. 17, 2020	Billing To	ACCOUNTS PAYABLE
Expires by	May. 17, 2020		SNOHOMISH CO FIRE DISTRICT 7
Deal ID	18713818		163 VILLAGE CT
			MONROE, WA 98272-2173

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Elizabeth Bromley

Shipping Group

Shipping To	Shipping Method
ACCOUNTS PAYABLE SNOHOMISH CO FIRE DISTRICT 7 163 VILLAGE COURT MONROE, WA 98272 (360) 668-5357	Standard Delivery

Product	Unit Price	Qty	Subtotal
Dell Latitude 7220	\$2,018.88	30	\$60,566.40
Dell Keyboard Cover with Kickstand for Latitude 7212 Rugged Extreme Tablet - English	\$220.49	30	\$6,614.70
Rigid Handle for Latitude 7212 11.6 inch Rugged Tablet	\$37.79	30	\$1,133.70

Subtotal:	\$68,314.80
Shipping:	\$0.00
Estimated Tax:	\$6,353.28
<hr/>	
Total:	\$74,668.08

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Shipping Group Details

Shipping To	Shipping Method
ACCOUNTS PAYABLE SNOHOMISH CO FIRE DISTRICT 7 163 VILLAGE COURT MONROE, WA 98272 (360) 668-5357	Standard Delivery

Dell Latitude 7220	\$2,018.88	Qty 30	Subtotal \$60,566.40
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Estimated delivery if purchased today:
Jun. 15, 2020
Contract # C000000010849
Customer Agreement # 05815-003

Description	SKU	Unit Price	Qty	Subtotal
Dell Latitude 7220 Rugged, CTO	210-ATEF	-	30	-
8th Generation Intel Core i7-8665U Processor (4 Core,8MB Cache,1.9GHz,15W)	379-BDQU	-	30	-
Win 10 Pro 64 English, French, Spanish	619-AHKN	-	30	-
No AutoPilot	340-CKSZ	-	30	-
No Productivity for Federal and Premier	630-AAXE	-	30	-
Intel Core i7-8665U with u-blox NEO-M8 GPS card 16GB Memory	338-BTPS	-	30	-
No Out-of-Band Systems Management - vPro Disabled	631-ACHF	-	30	-
16GB 2133MHz LPDDR3 Memory	370-AFDB	-	30	-
M.2 256GB PCIe NVMe Class 40 Solid State Drive	400-BGWQ	-	30	-
11.6", FHD (1920 x 1080), 1000 Nit Outdoor-Readable, AG/AS/AP, Glove-Capable Touchscreen	391-BEVG	-	30	-
Intel Wi-Fi AX200 Driver with Bluetooth	555-BFIW	-	30	-
Intel AX200 Wireless Card Rugged	555-BFJX	-	30	-
No Mobile Broadband Card	362-BBBB	-	30	-
2-cell 34Wh) Lithium Ion Primary Battery	451-BCCD	-	30	-
45 Watt AC Adapter	450-AEHK	-	30	-
No Security Software	650-AAJS	-	30	-
No Media	620-AAOH	-	30	-
US Power Cord	537-BBBL	-	30	-
Latitude Rugged 7220 Getting Started Guide	340-COCF	-	30	-
US Order	332-1286	-	30	-
No Carrying Case	460-BBEX	-	30	-
2-cell (34Wh) Lithium Ion Secondary Battery	451-BCCM	-	30	-
Safety/Environment and Regulatory Guide (English/French Multi-language)	340-AGIK	-	30	-
Custom Configuration	817-BBBB	-	30	-
System Regulatory Label	389-DRXP	-	30	-
Regulatory Label (WLAN)	389-DRXQ	-	30	-
Windows 10 Additional Software	658-BEPO	-	30	-
Shipping Material, Shuttle	340-AQMD	-	30	-

Directship Info Mod	340-CKTD	-	30	-
No Option Included	340-ACQQ	-	30	-
No Mouse	570-AADK	-	30	-
No Removable CD/DVD Drive	429-AATO	-	30	-
ENERGY STAR Qualified	387-BBNJ	-	30	-
BTO Standard shipment Air	800-BBGF	-	30	-
No UPC Label	389-BDCE	-	30	-
5 MP HD IR webcam /8 MP rear camera with Flash and Dual Microphone	319-BBHH	-	30	-
WLAN Chassis with NFC	321-BEVS	-	30	-
Connector for I/O Expansion	750-ABNN	-	30	-
Mini Serial Port	325-BDNX	-	30	-
No Option Included	340-ACQQ	-	30	-
Full Security Options (FPR, Contacted SC, Contactless SC)	461-AAHE	-	30	-
No Removable CD/DVD Drive	429-AATO	-	30	-
ProSupport Plus: Next Business Day Onsite, 1 Year Extended	804-0511	-	30	-
ProSupport Plus: Next Business Day Onsite, 3 Years	804-0513	-	30	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	30	-
Dell Limited Hardware Warranty Initial Year	997-6988	-	30	-
ProSupport Plus: Accidental Damage Service, 4 Years	997-7007	-	30	-
ProSupport Plus: Keep Your Hard Drive, 4 Years	997-7010	-	30	-
ProSupport Plus: 7x24 Technical Support, 4 Years	997-7036	-	30	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	30	-

Qty	
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Subtotal	
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Dell Keyboard Cover with Kickstand for Latitude 7212 Rugged Extreme Tablet - English	\$220.49	30	\$6,614.70
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Estimated delivery if purchased today:

Jun. 09, 2020

Contract # C000000010849

Customer Agreement # 05815-003

Description	SKU	Unit Price	Qty	Subtotal
Keyboard Cover with Kickstand English KIT	580-AGLL	-	30	-
			Qty	Subtotal

Rigid Handle for Latitude 7212 11.6 inch Rugged Tablet	\$37.79	30	\$1,133.70
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Estimated delivery if purchased today:

Apr. 29, 2020

Contract # C000000010849

Customer Agreement # 05815-003

Description	SKU	Unit Price	Qty	Subtotal
Rigid Handle for Latitude 7212 11.6 inch Rugged Tablet	460-BDBM	-	30	-

Subtotal:	\$68,314.80
Shipping:	\$0.00
Estimated Tax:	\$6,353.28

Total:	\$74,668.08
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Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

^Dell Business Credit (DBC):

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.



No time for downtime



Virtually eliminate unplanned downtime due to hard drive failures¹

Dell ProSupport Plus for PCs

ProSupport Plus combines automated, predictive, proactive support with accidental damage protection and 24x7 priority access to ProSupport engineers. We take the burden of routine support off of IT staff, allowing you to focus on what's next, not what just happened.



Stay productive! Our predictive technology detects issues before they become problems, so you can fix them before end-users lose productivity.



It's a safe bet, we'll call you first! Proactive alerts and automatic case creation allow Dell to start working on the problem before you can make a call.



Work anywhere, support everywhere. Our in-region ProSupport engineers are ready to help with onsite next business day service³ whether you're in the office or around the globe, any time of day.



Accidents happen – we fix them. ProSupport Plus gives you quick replacement and protection for drops, spills and surges.



Through rain, sleet or snow...really! Our 6 Global Command Centers ensure parts and labor get to you through any weather, natural disaster, traffic or crisis.

ProSupport Plus with SupportAssist uses AI to predict hard drive issues¹

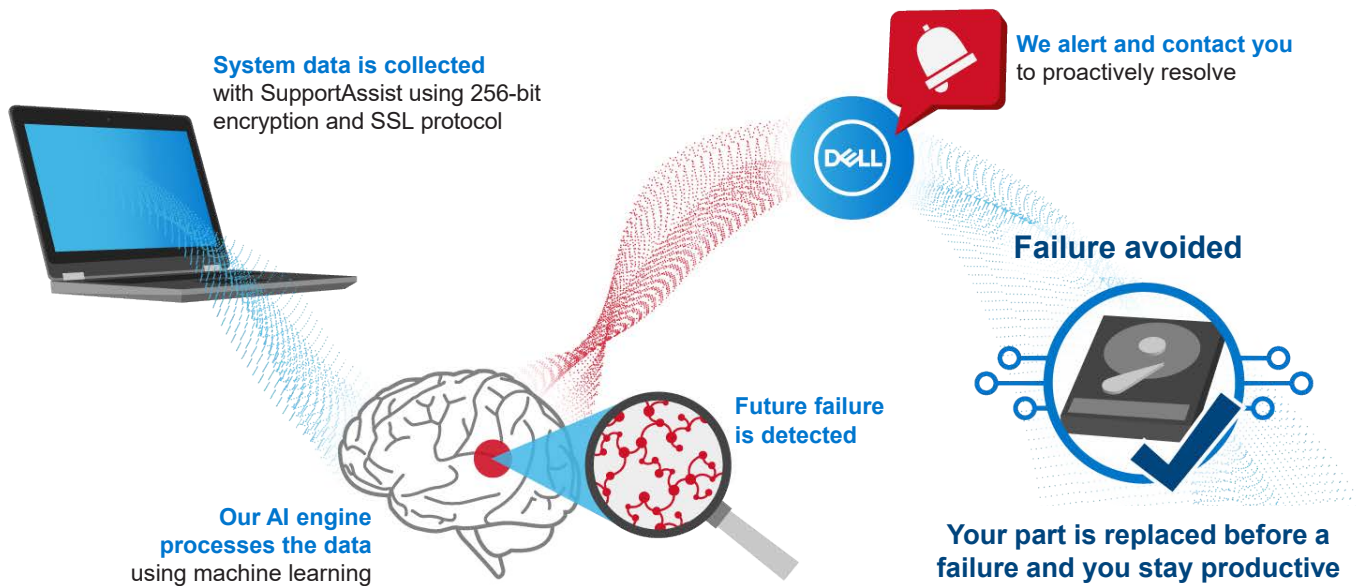
Up to **11x faster** for hard drive resolution²

Can pay for itself with a single incident

The most complete support package in the industry⁹

Features	Benefits
Predictive alerts to developing issues	Fix issues before they become problems
Proactive automated support	Quick resolution of existing issues
24x7 priority access to in-region ProSupport engineers	Experts available onsite ³ , online, phone
Onsite service the next business day ³	We come to you for repairs both in the office and on the go
Accidental damage repair ⁶	Repair or replacement for drops, spill or surges included
Keep your hard drive after replacement ⁷	Protect your data by always having it on hand
Hardware and software support ⁴	One-stop solutions for all issues
Visibility of asset base	Easily manage asset base and alerts
PC optimization and virus removal	Protect and optimize your system
Hardware utilization	Gain insight with early detection of performance issues
Automatic case creation	Removes tedious steps in the repair process
Technology Service Manager ⁵	Designated support for escalation management, reporting incidents and asset base/account planning

ProSupport Plus with SupportAssist uses AI to predict hardware failures; virtually eliminates unplanned downtime¹



To learn more, contact your Dell sales representative or visit DellEMC.com/ProSupportSuiteforPCs

¹Based on a Principled Technologies test report, "Dell ProSupport Plus with SupportAssist warns you about hardware issues so you can fix them before they cause downtime" dated April 2019. Testing commissioned by Dell, conducted in the United States. Actual results will vary. Full report: <http://facts.pt/Oxvze8>. Hardware issues detected by SupportAssist include hard drives, solid state drives, batteries and fans. ²Based on a Principled Technologies report "Spend Less Time and Effort Troubleshooting Laptop Hardware Failures" dated April 2018. Testing commissioned by Dell, conducted in the United States. Actual results will vary. Full report: <http://facts.pt/L52XKM> ³Onsite availability varies by country and service purchased. Onsite service available after remote diagnosis on field serviceable units. ⁴Software support with collaborative 3rd party assistance. ⁵Available for customers with 500 or more ProSupport Plus Systems ⁶Accidental Damage service excludes theft, loss, and damage due to fire, flood, or other acts of nature, or intentional damage. Customer must return damaged unit. Limit of 1 qualified incident per contract year. ⁷Hard drive retention is not available on models with a soldered hard drive, Chromebooks or Venue tablets, except the Venue 11 Pro ⁸SupportAssist not available on Linux, Windows RT, Ubuntu or Chrome based products. SupportAssist automatically detects and proactively alerts Dell to: operating system issues, software upgrades, driver updates and patches, malware, virus infected files, failures of hard drives, batteries, memory, internal cables, thermal sensors, heat sinks, fans, solid state drives and video cards. Predictive analysis failure detection includes hard drives, solid state drives, batteries and fans. ⁹Based on a Dell analysis dated March 2019. Some ProSupport Plus features are not available on all products.





Prepared For:

Snohomish County Fire District 7
 Martin Paietta

April 21, 2020

Thank you for giving Dell Financial Services L.L.C. ("DFS") the opportunity to provide a technology financing solution. Enclosed is a financing proposal for your new technology needs. We look forward to discussing this opportunity in further detail with you. If you have any questions, please contact me at the phone number or email address below.

Term:	48
Option:	TELP
Payments:	Annual
Consolidation:	Monthly
Payments Due:	Advance
Interim Rent:	Actual

Quote Number	Product Description	Product Price	Qty	Extended Price	Rate Factor	4 Payments
3000059733319	Dell Latitude 7220	\$2,018.88	30	\$60,566.40	0.26863	\$16,269.95
3000059733319	Dell Keyboard Cover	\$220.49	30	\$6,614.70	0.26863	\$1,776.91
3000059733319	Dell Rigid Handle for Rugged Latitude	\$37.79	30	\$1,133.70	0.26863	\$304.55
Totals:				\$68,314.80		\$18,351.40

Proposal Expiration Date:

May 21, 2020

Please Note:

Personal Property Taxes (PPT) will apply to this lease.

Leasing and financing provided by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell and the Dell logo are trademarks of Dell Inc. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of financing. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, licensing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation. Upon expiration, lease rates may be changed in the event that market rates change. Subject to applicable law and regulations. Restrictions and additional requirements may apply to transactions with governmental or public entities.

Additional Information:

LEASE QUOTE: Lessee will pay payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. **If you are sales tax exempt, please provide a copy of your Exemption Certificate with the Lease Contract.** If Lessee provides the appropriate tax exemption certificates to DFS, sales and use taxes will not be collected by DFS. However, if your taxing authority assesses a personal property tax on leased equipment, and if DFS pays that tax under your lease structure, Lessee must reimburse DFS for that tax expense in connection with the Lessee's lease.

PURCHASE ORDER: The Purchase Order must be made out to Dell Financial Services L.L.C., One Dell Way, RR8-23, Round Rock, TX 78682. The Purchase Order will need to include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item and include your address as the SHIP TO destination.

INSURANCE: The risk of loss on the equipment is borne solely by the Lessee. Lessee shall be required to purchase and maintain during the Term (i) comprehensive public liability insurance naming Lessor as additional insured; and (ii) "all-risk" physical damage insurance in a minimum amount of the Purchase Price, naming DFS as first loss payee.

APPROPRIATION COVENANT: The Lease will contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid.

DOCUMENTATION: In addition to a duly executed Agreement, other documents as reasonably requested by DFS may be required, such as but not limited to, opinions of counsel, IRS tax exemption forms (if applicable), and audited financials.

Gary Albright

Financial Services Manager

Dell | Financial Services

cell 503.367.0631

Gary.Albright@Dell.com

SNOHOMISH COUNTY FIRE DISTRICT #7

RESOLUTION #2020-18

A RESOLUTION TO SURPLUS APPARATUS/Equipment

WHEREAS, Snohomish County Fire District 7 presently owns the Apparatus/Equipment listed on the attached Exhibit A "Apparatus/Equipment" and

WHEREAS, The District no longer has a need for the Apparatus/Equipment and the Apparatus/Equipment is surplus to the needs of the District;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Apparatus/Equipment is surplus to the needs of the District.
2. The Fire Chief or designee(s) is authorized to sell or otherwise dispose of the Apparatus/Equipment using commercially reasonable methods established by the Fire Chief or designee.

ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH COUNTY FIRE DISTRICT #7 THIS 28th DAY OF May, 2020

Rick Edwards, Commissioner

[Signature]

Randy Fay, Commissioner

by virtual attendance

Jeff Schaub, Commissioner

by virtual attendance

Jim Steinruck, Commissioner

[Signature]

Randall Woolery, Commissioner

[Signature]

Troy Elmore, Commissioner

[Signature]

Paul Gagnon, Commissioner

by Virtual Attendance

William Snyder, Commissioner

by virtual attendance

Roy Waugh, Commissioner

ATTEST:

[Signature]

District Secretary

Exhibit A “Apparatus/Equipment”

1995 Chevrolet Suburban

- Vehicle Number 318
- VIN LGNGK26F2SJ414143

1998 Ford Expedition

- Vehicle Number 320
- VIN 1FMPU18L3WLB19865

2000- Ford F-800 Front mount pumper – Western States

- Vehicle Number 322
- VIN 1FDXK34AOKUA
- Mileage 27013
- Front mount 1000 GPM American Godiva pump

1985 GMC 7000 Top Kick (old tech rescue truck) - **This truck needs to be salvaged**

- Vehicle Number 334
- VIN 1GDM7D1Y7FV614429
- Mileage 236958

2005 Ford E-450 Remounted Northstar Ambulance

- Vehicle Number 337
- VIN 1FDXE45PX5HB23466
- Mileage 118167

2005 Ford E-450 Remounted Northstar Ambulance

- Vehicle Number 338
- VIN 1FDXE45PO5HB12167
- Mileage 10037

1991 Ford F-250 4X4

- Vehicle Number 341
- VIN 1FTHF26M7MKB06222
- Mileage 21514

1993 Chevrolet C1500

- Vehicle Number 345
- VIN 1GCEC19K3PE222021

1992 E-One Pumper

- Vehicle Number 703
- VIN 4YMUL1019FN000790

1994 Ford F-250

- Vehicle Number 711
- VIN 1FTHX26G5RKB64134

1994 Chevrolet S-10

- Vehicle Number 716
- VIN 1GCTD1927RB8233937 ~~**~~

Corrected Vin#
1GCTD19Z 7R8233937

1994 Chevrolet S-10

- Vehicle Number 721
- VIN 1GCTD1928RB8233462 ~~**~~

Corrected Vin#
1GCTD19Z 8R8333462

2016 GMC G4500 Ambulance

- VIN 1GD67UCL5G1170809

2008 Carnai Boat Trailer (damaged)

- VIN5SMBLAR1081811192

1996 Rescue Trailer

- Last 4 of the VIN# 0611

RIDING LAWN MOWERS:

John Deere X300	Inventory #: 31D08-100288	
John Deere D125	No asset tag found	
John Deere Model?	No asset tag found	This is an old mower, ran when parked.
Husqvarna YTA 24V48	No asset tag found	
Husqvarna YTH21K46	No asset tag found	

PUSH MOWERS:

Craftsman	No asset tag found	Push mower
Craftsman	No asset tag found	Push mower
Craftsman	No asset tag found	Self propelled
Troy-Bilt TB200	No asset tag found	Self propelled
Honda HRX 217	No asset tag found	Commercial / Self propelled
Honda HRX 217	No asset tag found	Commercial / Self propelled

GURNEYS:

Serial Number	Manufacture	Type
14N-304616	Ferno	Gurney
L-723905	Ferno	Gurney
07-046619	Ferno	Gurney
07-046621	Ferno	Gurney
07-033796	Ferno	Gurney
13N-271851	Ferno	Gurney

L-776340 Ferno Gurney
 L-776338 Ferno Gurney
 Stair chair

08-090031

FOAM: Ferno

Manufacturer	Class	Quantity	Container	Amount
FIREADE 2000	A	5 gal	Square	120 gal
ANSULITE 1%	A	5 gal	Round	5 gal
ANSULITE 1%	A	5 gal	Square	5 gal
ROYAL CEM 3%	A	5 gal	Round	10 gal
ANSULITE 3/6 %	A	5 gal	Round	15 gal
CHEM GUARD	A	5 gal	Square	1 gal
POSCHECK 1%	A	5 gal	Square	1 gal
SILVEX	A	5 gal	Round	5 gal
SILVEX 1%	A	5 gal	Square	5 gal
ANSULITE 6%	B	5 gal	Round	5 gal
ANGUS3/6%	B	5 gal	Round	5 gal
DRUM		15 gal	Round	15 gal
DRUM		15 gal	Round	15 gal
DRUM		35 gal	Round	35 gal

MISC:

Whirlpool Estate 18 cu. Ft. refrigerator/freezer Serial#: VSS3072771 NO asset tag

Robotronics Freddie the Fire Truck Serial#: 920821001 Could NOT locate asset tag.
 (From Lake Stevens)

Jenn Air wall mount microwave oven Serial #: 10000198GN NO asset tag

Garland SunFire Series X60 gas range Serial#: 1506100101864 NO asset tag.
 This range was removed from St. 31

Two compartment locker NO identification number/make/model or asset tag

**Washington State Military Department
PUBLIC ASSISTANCE GRANT AGREEMENT FACE SHEET**

1. SUBRECIPIENT Name and Address: Snohomish County Fire District 7 163 Village Ct Monroe, WA 98272		2. Grant Agreement Amount: To be determined, based upon approved project worksheets		3. Grant Number: D20-285	
4. SUBRECIPIENT, phone/email: 360-794-7666/lischoof@lfire.org		5. Grant Agreement Start Date: January 20, 2020		6. Grant Agreement End Date: March 22, 2024	
7. DEPARTMENT Program Manager, phone/email: Gerard Urbas, (253) 512-7402 Gary.urbas@mil.wa.gov		8. Data Universal Numbering System (DUNS): 781834478		9. UBI # (state revenue): (UBI): 600-355-392	
10. Funding Authority: Washington State Military Department (the "DEPARTMENT"), and Federal Emergency Management Agency (FEMA)					
11. Funding Source Agreement #: FEMA-4481-DR-WA		12. Program Index # 704UC (Federal) / 702UE (State) / 704UD (Admin)	13. Catalog of Federal Domestic Asst. (CFDA) # & Title: 97.036, Public Assistance		14. Federal EIN #:
15. Total Federal Award Amount: N/A			16. Federal Award Date: N/A		
17. Service Districts: (BY LEGISLATIVE DISTRICT): 39th, 44th and 1st (BY CONGRESSIONAL DISTRICT): 1st		18. Service Area by County(ies): Snohomish County		19. Women/Minority-Owned, State Certified?: <input checked="" type="checkbox"/> N/A <input type="checkbox"/> NO <input type="checkbox"/> YES, OMWBE # _____	
20. Contract Classification: <input type="checkbox"/> Personal Services <input type="checkbox"/> Client Services <input checked="" type="checkbox"/> Public/Local Gov't <input type="checkbox"/> Research/Development <input type="checkbox"/> A/E <input type="checkbox"/> Other _____			21. Contract Type (check all that apply): <input type="checkbox"/> Contract <input checked="" type="checkbox"/> Grant <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Intergovernmental (RCW 39.34) <input type="checkbox"/> Interagency		
22. Contractor Selection Process: <input checked="" type="checkbox"/> "To all who apply & qualify" <input type="checkbox"/> Competitive Bidding <input type="checkbox"/> Sole Source <input type="checkbox"/> A/E RCW <input type="checkbox"/> N/A <input type="checkbox"/> Filed w/OFM? <input type="checkbox"/> Advertised? <input type="checkbox"/> YES <input type="checkbox"/> NO _____			23. Contractor Type (check all that apply) <input type="checkbox"/> Private Organization/Individual <input type="checkbox"/> For-Profit <input checked="" type="checkbox"/> Public Organization/Jurisdiction <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> VENDOR <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> OTHER		
24. BRIEF DESCRIPTION: Presidential Disaster Declaration # FEMA-4481-DR-WA COVID-19. To provide funds to the SUBRECIPIENT for the emergency protective measures taken in response to the COVID-19 pandemic outbreak as approved by FEMA in project worksheets describing eligible scopes of work and associated funding. The DEPARTMENT is the Recipient and Pass-through Entity of the Presidential Disaster Declaration # FEMA-4481-DR-WA COVID-19, and FEMA State Agreement, which are incorporated by reference, and makes a subaward of Federal award funds to the SUBRECIPIENT pursuant to this Agreement. The SUBRECIPIENT is accountable to the DEPARTMENT for use of Federal award funds provided under this Agreement and the associated matching funds.					
IN WITNESS WHEREOF, the DEPARTMENT and SUBRECIPIENT acknowledge and accept the terms of this Agreement, references and attachments hereto and have executed this Agreement as of the date and year written below. This Agreement Face Sheet, Special Terms and Conditions (Attachment 1), General Terms and Conditions (Attachment 2), Project Worksheet Sample (Attachment 3), Washington State Public Assistance Applicant Manual dated March 22, 2020 (Attachment 4), and all other documents, exhibits and attachments expressly referenced and incorporated herein contain all the terms and conditions agreed upon by the parties and govern the rights and obligations of the parties to this Agreement. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties.					
In the event of an inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order:					
1. Applicable Federal and State Statutes and Regulations		5. Special Terms and Conditions			
2. DHS Standard Terms and Conditions		6. General Terms and Conditions, and,			
3. Presidential Declaration, FEMA State Agreement, and other Documents		7. Other provisions of the contract incorporated by reference.			
4. Statement of Work and/or Project Description as outlined in FEMA approved Project Worksheet(s)					
WHEREAS, the parties hereto have executed this Agreement on the day and year last specified below.					
FOR THE DEPARTMENT:			FOR THE SUBRECIPIENT:		
Signature _____ Date _____		Signature _____ Date _____			
Stacey McClain, Governor's Authorized Representative Washington State Military Department		print or type name: _____			

**Washington State Military Department
SPECIAL TERMS AND CONDITIONS**

Attachment 1

ARTICLE I – KEY PERSONNEL

The individuals listed below shall be considered key personnel and point of contact. Any substitution by either party must be submitted in writing.

SUBRECIPIENT		MILITARY DEPARTMENT	
Name	Leah Schoof	Name	Gerard Urbas
Title	Business Administrator	Title	Deputy State Coordinating Officer Public Assistance
E-Mail	lschoof@lsfire.org	E-Mail	gary.urbas@mil.wa.gov
Phone	360-794-7666	Phone	(253) 512-7402

ARTICLE II - ADMINISTRATIVE REQUIREMENTS

The SUBRECIPIENT shall comply with all applicable state and federal laws, rules, regulations, requirements and program guidance identified or referenced in this Agreement and the informational documents published by FEMA applicable to the Presidential Declaration including, but not limited to, all criteria, restrictions, and requirements of the “FEMA State Agreement” published by FEMA and the federal regulations commonly applicable to FEMA grants, all of which are incorporated herein by reference. The Presidential Declaration and the FEMA State Agreement are incorporated in this Agreement by reference.

The SUBRECIPIENT shall comply with the Washington State Public Assistance Applicant Manual dated March 22, 2020 incorporated in this Agreement as **Attachment 4**. The DHS Standard Terms and Conditions are incorporated by reference in this Agreement in Appendix F of the Washington State Public Assistance Applicant Manual dated March 22, 2020.

The SUBRECIPIENT acknowledges that since this Agreement involves federal award funding, the period of performance described herein may begin prior to the availability of appropriated federal funds. The SUBRECIPIENT agrees that it will not hold the DEPARTMENT, the State of Washington, or the United States liable for any damages, claim for reimbursement, or any type of payment whatsoever for services performed under this Agreement prior to distribution of appropriated federal funds, or if federal funds are not appropriated or in a particular amount.

Federal funding is provided by FEMA and is administered by the DEPARTMENT. Under the authority of Presidential Disaster Declaration number FEMA-4481-DR-WA, the DEPARTMENT is reimbursing the SUBRECIPIENT for those approved eligible costs and activities necessary under the Public Assistance Grant Program during the incident period beginning January 20, 2020 and continuing. Eligible costs and activities will be identified in Project Worksheets approved by FEMA and a Project Worksheet Sample is incorporated as **Attachment 3**. The DEPARTMENT is also providing Advance Payments to the SUBRECIPIENT where provided by FEMA and required and allowed by law. Any interest earned on advance payments (except for interest earned on advances of funds exempt under the Intergovernmental Cooperation Act (31 U.S.C. 6501 et seq.) and the Indian Self-Determination Act (23 U.S.C. 450)) shall be promptly, but at least quarterly, remitted to the DEPARTMENT to be paid to FEMA. The SUBRECIPIENT may keep interest amounts up to \$100 per year for administrative expenses.

A. STATE AND FEDERAL REQUIREMENTS FOR PUBLIC ASSISTANCE GRANTS:

The following requirements apply to all DHS/FEMA Presidential Disasters administered by the DEPARTMENT.

1. FUNDING

The DEPARTMENT will administer the Public Assistance (PA) Grant Program, provide Advance payments, and reimburse approved eligible Public Assistance costs to the SUBRECIPIENT that are identified under the auspices of Presidential Disaster Declaration Number FEMA-4481-DR-WA and authorized by and consistent with the Stafford Act (P.L. 93-288, as amended) and applicable regulations.

It is understood that no final dollar figure is committed to at the time that this Agreement is executed, but that financial commitments will be made by amendments to the project application as Project Worksheets are completed in the field and projects are authorized by state and federal officials.

Pursuant to the FEMA-STATE AGREEMENT, FEMA will contribute not less than **75** percent of the eligible costs for any eligible project and 100 percent of the federal PA Management Costs, up to 5 percent of the total award amount for each Subrecipient, as provided for in subsection 3.E. of Article II of this Public Assistance Agreement. The SUBRECIPIENT commits to providing the remaining **25** percent non-federal match to any eligible project that has been identified under the Presidential Disaster Declaration number FEMA-4481-DR-WA, subject to the following exceptions:

DEPARTMENT Match: The Washington State Legislature may authorize the DEPARTMENT to provide a match to the SUBRECIPIENT's non-federal share of eligible projects. Provision of a match by the DEPARTMENT, if authorized by the Washington State Legislature, shall not require amendment of this Agreement. If DEPARTMENT match funds are committed to the non-federal share by the DEPARTMENT pursuant to legislative authorization, the DEPARTMENT will formally notify the SUBRECIPIENT of the match in writing which will include information identifying any related reduction in the SUBRECIPIENT's percentage commitment.

Donated Resources: FEMA will credit the SUBRECIPIENT for the value of donated resources (non-cash contributions of property or services) related to eligible Emergency Work to offset the non-Federal cost share of its eligible Emergency Work project worksheets – categories A and B, and for the value of donated resources related to eligible work on a Permanent Work project to offset the non-Federal cost share of that specific Permanent Work project worksheet for which the resources were donated – categories C through G. The Donated Resources are recognized by FEMA in a Project Worksheet. Donated Resources offset the non-federal share of the eligible emergency work approved in Project Worksheets or specific permanent work approved in Project Worksheets. For non-state agency SUBRECIPIENTS, the donated resource value will first be applied to the SUBRECIPIENT's non-federal share, and, if a DEPARTMENT match is authorized, any remaining donated resource value will be applied to the DEPARTMENT's share. The value of the Donated Resources is calculated as described in FP 104-009-2 Public Assistance Program and Policy Guide (PAPPG) and the Public Assistance Donated Resources Recovery Policy, and is capped at the non-Federal share of approved eligible emergency work costs or capped at the non-Federal share of the specific approved eligible permanent work costs, as applicable. The Federal share of the Donated Resources will not exceed the non-federal share of eligible emergency work costs or of specific permanent work costs approved in Project Worksheets. Any excess credit for eligible emergency work costs can be credited only to other eligible emergency work costs, for the same SUBRECIPIENT in the same disaster. The value of excess donated resources cannot be credited toward or transferred to another eligible SUBRECIPIENT, or toward other State obligations. The DEPARTMENT does not match a FEMA donated resource credit.

The Project Worksheet, sample provided in Attachment 3, is required to be completed by FEMA or State Project Specialists.

2. GRANT AGREEMENT PERIOD

- a. Activities payable under this Agreement and to be performed by the SUBRECIPIENT under this Agreement shall be those activities which occurred during or subsequent to the incident period defined in the FEMA State Agreement, and shall terminate upon completion of the project(s) approved by federal and state officials, including completion of close-out and audit. This period shall be referred to as the "Grant Agreement Period."
- b. The Grant Agreement Period shall only be extended by (1) written notification of FEMA approval of the Grant Agreement Period followed up with a mutually agreed written amendment, or (2) written notification from the DEPARTMENT to the SUBRECIPIENT issued by the DEPARTMENT to address extensions of its underlying federal grant performance period or to provide additional time for completion of the SUBRECIPIENT's project(s).

3. PAYMENTS

The DEPARTMENT, using funds granted for the purposes of the Presidential Disaster Declaration from FEMA, shall issue payments to the SUBRECIPIENT in compliance with the Washington State Public Assistance Applicant Manual dated March 22, 2020 (**Attachment 4**) procedures as follows:

- a. Small Project Payments: Payments are made for all small projects to the SUBRECIPIENT upon submission and approval of an A19-1A State of Washington Invoice Voucher to the DEPARTMENT, after FEMA has approved funding through approval of Project Worksheets.
- b. Progress Payments: Progress payment of funds for costs already incurred on large projects minus 10 percent retainage may be made to the SUBRECIPIENT upon submission by the SUBRECIPIENT of an A19-1A State of Washington Invoice Voucher, a letter of request, and a spreadsheet identifying the claimed costs supporting the payment request and approval by the DEPARTMENT.
- c. Improved Projects: Payments on improved projects (capped project) will be pro-rated based upon the percentage of the project that is funded under this disaster grant to the overall project cost. This percentage will be identified when the first payment on the improved project is made. Progress payments will be made as outlined above in Section B.
- d. Final Payment: Final Payment on a large project will be made following submission by the SUBRECIPIENT of a certification of completion on the STATEMENT OF DOCUMENTATION / FINAL INSPECTION REPORT form upon completion of project(s), completion of all final inspections by the DEPARTMENT, and final approval by FEMA. Final payment on a large project will include any retainage withheld during progress payments. Final payments may also be conditional upon financial review, if determined necessary by the DEPARTMENT or FEMA. Adjustments to the final payment may be made following any audits conducted by the Washington State Auditor's Office, the United States Inspector General or other federal or state agency.
- e. The SUBRECIPIENT is eligible to receive federal PA Management Costs up to 5 percent of the total award amount for each Subrecipient at the time of its request. PA Management Costs includes any of the following when associated with the PA portion of a major disaster or emergency: Indirect costs, direct administrative costs, and other administrative expenses associated with a specific project. Documentation is required to substantiate the eligibility of management activities and associated costs in accordance with PA Management Costs Interim Policy – Standard Operating Procedures.
- f. All payment requests shall be made on an A19-1A form, State of Washington, Invoice Voucher. Payments will be made by electronic fund transfer to the SUBRECIPIENT's account.
- g. Federal funding shall not exceed the total federal contribution eligible for Public Assistance costs under Presidential Disaster Declaration number FEMA-4481-DR-WA.
- h. For state agencies, the DEPARTMENT will, through interagency reimbursement procedures, transfer payment to the SUBRECIPIENT. Payment will be transferred by journal voucher to Agency No. n/a , Accounting Fund No. n/a .
- i. Within the total Grant Agreement Amount, travel, sub-contracts, salaries, benefits, printing, equipment, and other goods and services will be reimbursed on an actual cost basis unless otherwise provided in this Agreement.
- j. For travel costs, SUBRECIPIENTS shall comply with 2 CFR 200.474 and should consult their internal policies, state rates set pursuant to RCW 43.03.050 and RCW 43.03.060 as now existing or amended, and federal maximum rates set forth at <http://www.gsa.gov>, and follow the most restrictive.
- k. If travel costs exceed set state or federal limits, travel costs shall not be reimbursed without written approval by DEPARTMENT Key Personnel.
- l. Receipts and/or backup documentation for any approved items that are authorized under this Agreement must be maintained by the SUBRECIPIENT consistent with record retention requirements of this Agreement, and be made available upon request by the DEPARTMENT, and local, state, or federal auditors.
- m. All work under this Agreement must end on or before the Grant Agreement End Date, and the final reimbursement request must be submitted to the DEPARTMENT within 45 days after the Grant Agreement End Date, except as otherwise authorized by written amendment of this Agreement and issued by the DEPARTMENT.

- n. No costs for purchases of equipment/supplies will be reimbursed until the related equipment/supplies have been received by the SUBRECIPIENT, its subrecipient or contractor, or any non-federal entity to which the SUBRECIPIENT makes a subaward, and is invoiced by the vendor.
- o. SUBRECIPIENTS shall only use federal award funds under this Agreement to supplement existing funds, and will not use them to replace (supplant) non-federal funds that have been budgeted for the same purpose. The SUBRECIPIENT may be required to demonstrate and document that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

The DEPARTMENT shall provide Advance Payments as provided by FEMA and as required and authorized by law.

4. CLOSEOUT

To initiate close-out, the SUBRECIPIENT is required to certify in writing, by Project Worksheet Number, date completed and total amount expended on the project, completion of the small projects. To initiate close-out of the large projects, the SUBRECIPIENT shall submit certification of completion on a STATEMENT OF DOCUMENTATION/FINAL INSPECTION REPORT form to the DEPARTMENT.

The DEPARTMENT will then complete a site inspection and a financial review of documentation to support the claimed costs. Certifications on small and large projects are due within sixty days following the completion of the project or receipt of the approved Project Worksheet, whichever date is later.

If SUBRECIPIENT is claiming federal PA Management Costs: Indirect costs, direct administrative costs, and other administrative expenses associated with a specific project must be supported by documentation to substantiate the eligibility of management activities and associated costs that has been prepared and assembled in accordance with PA Management Costs Interim Policy – Standard Operating Procedures prior to close-out.

After all of the projects have been certified as complete and approved for closure by FEMA, the DEPARTMENT will forward a final A19-1A State of Washington Invoice Voucher to the SUBRECIPIENT for release of the remaining funds due to the subrecipient for eligible costs, including any retainage previously withheld, and the allowance for federal indirect costs.

5. DOCUMENTATION / REPORTING REQUIREMENTS

For all Advance Payment, the SUBRECIPIENT shall provide documentation and receipts for all costs related to the Advance Payment and provide such to the DEPARTMENT quarterly.

The SUBRECIPIENT is required to retain all documentation which adequately identifies the source and application of Public Assistance funds, including the federal indirect cost reimbursement, for six years following the closure of this disaster grant. For all funds received, source documentation includes adequate accounting of actual costs and recoveries incurred.

The SUBRECIPIENT shall also comply with the Federal Funding Accountability and Transparency Act (FFATA) and related OMB Guidance consistent with Public Law 109-282 as amended by section 6202(a) of Public Law 110-252 (see 31 U.S.C. 6101 note) and complete the FFATA Form located at <http://mil.wa.gov/emergency-management-division/grants/requiredgrantforms> and return to the DEPARTMENT; which is incorporated by reference and made a part of this Agreement.

Quarterly Reports: The SUBRECIPIENT is required to submit to the DEPARTMENT a quarterly report indicating the status of all their large projects. The status shall identify the costs incurred to date, the percentage of work completed, the anticipated completion date of the project and whether cost under runs or over runs are expected. In addition, the SUBRECIPIENT should note in the comment field any challenges or issues associated with the project. Failure to submit a complete quarterly report within 15 days following the end of the quarter will result in suspension of all payments to the SUBRECIPIENT until a complete quarterly report is received by the DEPARTMENT. The quarterly report will serve as the basis for any FEMA Office of Chief Financial Officer (OCFO) funds reduction.

6. TIME EXTENSIONS

A time extension request is required to be forwarded to the DEPARTMENT by the SUBRECIPIENT for a project prior to the expiration of the approved completion date. If the project is approved and funded after the statutory approval time period for completion, then a time extension request must be submitted to the DEPARTMENT within fifteen days of receipt of the funding package.

In accordance with 44CFR206.204, the DEPARTMENT reserves the right, in its sole discretion, to consider and approve a time extension request after expiration of the approved completion date and within the DEPARTMENT's statutory extension authority. Requests for time extensions beyond the DEPARTMENT's authority will be considered and approved by FEMA, at their sole discretion.

All determinations made regarding time extension requests will be based on a case by case evaluation of specific factual circumstances.

A time extension request must be in writing and identify the Project Worksheet number, the reason the project has not been completed within the prior approved completion period, the reason the time extension request was not submitted prior to the statutory approval time period (if applicable), a current status of the completion of the work, a detailed timeline for completion of the remaining elements, and an anticipated completion date for the completion of the remaining work. Failure to submit a time extension request in a timely manner may result in denial of the time extension request, and loss of funding for the related project.

7. PROCUREMENT

The SUBRECIPIENT shall comply with all procurement requirements of 2 CFR Part 200.318 through 200.326 and as specified in the General Terms and Conditions, Exhibit A.11.

8. SUBRECIPIENT MONITORING:

- a. The DEPARTMENT will monitor the activities of the SUBRECIPIENT from award to closeout. The goal of the DEPARTMENT's monitoring activities will be to ensure that agencies receiving federal pass-through funds are in compliance with this Agreement, federal and state audit requirements, federal grant guidance, and applicable federal and state financial regulations, as well as 2 CFR Part 200 Subpart F.
- b. To document compliance with 2 CFR Part 200 Subpart F requirements, the SUBRECIPIENT shall complete and return to the DEPARTMENT 2 CFR Part 200 Subpart F Audit Certification Form" located at <http://mil.wa.gov/emergency-management-division/grants/requiredgrantforms> with the signed Agreement and each fiscal year thereafter until the Agreement is closed, which is incorporated by reference and made a part of this Agreement.
- c. Monitoring activities may include, but are not limited to:
 - i. review of financial and performance reports;
 - ii. monitoring and documenting the completion of Agreement deliverables;
 - iii. documentation of phone calls, meetings, e-mails, and correspondence;
 - iv. review of reimbursement requests and supporting documentation to ensure eligibility and consistency with Agreement work plan, budget, and federal requirements;
 - v. observation and documentation of Agreement related activities;
 - vi. on-site visits to review equipment records and inventories, to verify source documentation for reimbursement requests and performance reports, and to verify completion of deliverables.
- d. The SUBRECIPIENT is required to meet or exceed the monitoring activities, as outlined above and in 2 CFR Part 200 Subpart F, for any non-federal entity to which the SUBRECIPIENT makes a subaward as a pass-through entity under this Agreement.
- e. Compliance will be monitored throughout the performance period to assess risk. Concerns will be addressed through a Corrective Action Plan. If the SUBRECIPIENT fails to comply with federal or state statutes or regulations, or the terms and conditions of this Agreement, the DEPARTMENT may impose any additional subaward conditions as described in 2 CFR 200.207. If the DEPARTMENT determines that noncompliance cannot be remedied by imposing additional conditions, it may take one or more of the following actions:

- i. Temporarily withhold cash payments pending correction of the deficiency by the SUBRECIPIENT.
- ii. Wholly or partially suspend or terminate the subaward to the SUBRECIPIENT.
- iii. Initiate suspension or debarment proceedings under 2 CFR 180 or recommend such a proceeding be initiated by the federal awarding agency.
- iv. Withhold further federal awards for the project or program.
- v. Take any other remedies that may be legally available.

f. The DEPARTMENT agrees to:

- i. Provide technical assistance during all monitoring or evaluation activities. The DEPARTMENT will coordinate and schedule the meetings necessary to conduct and complete all monitoring and evaluation activities.
- ii. Develop the SUBRECIPIENT's project worksheet(s) (PW) and supporting attachments with FEMA and the SUBRECIPIENT's assistance based upon the costs determined to be eligible.
- iii. Submit the SUBRECIPIENT's funding package to FEMA.
- iv. Notify the SUBRECIPIENT when funding approval is received, issue payment per the process described above see Article II, A.4 – Payments, and provide the SUBRECIPIENT with a copy of the approved project worksheet.
- v. Work with the SUBRECIPIENT to resolve any issues identified during the monitoring process.
- vi. Review and respond appropriately to the SUBRECIPIENT's requests for time extensions and changes.

9. LIMITED ENGLISH PROFICIENCY (CIVIL RIGHTS ACT OF 1964 TITLE VI)

All subrecipients must comply with the Title VI of the Civil Rights Act of 1964 (Title VI) prohibition against discrimination on the basis of national origin, which requires that subrecipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 76 Fed. Reg. 21755-21768, (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP persons. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance at <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

B. FEMA STATE AGREEMENT TERMS AND CONDITIONS

As a subrecipient of FEMA funding, the SUBRECIPIENT shall comply with all applicable DHS/FEMA terms and conditions of the Presidential Declaration and the FEMA State Agreement, which are incorporated in and made a part of this Agreement in Appendix F of the Washington State Public Assistance Applicant Manual dated March 22, 2020 (**Attachment 4**).

**Washington State Military Department
GENERAL TERMS AND CONDITIONS
Department of Homeland Security (DHS)/
Federal Emergency Management Agency (FEMA)
Grants**

A.1 DEFINITIONS

As used throughout this Agreement, the following terms will have the same meaning as defined in 2 CFR 200 Subpart A (which is incorporated herein by reference), except as otherwise set forth below:

- a. **"DEPARTMENT"** means the Washington State Military Department, as a state agency, any division, section, office, unit or other entity of the DEPARTMENT, or any of the officers or other officials lawfully representing that DEPARTMENT. The DEPARTMENT is a recipient of a federal award directly from a federal awarding agency and is pass-through entity making a subaward to a subrecipient under this Agreement.
- b. **"SUBRECIPIENT"** when capitalized is primarily used throughout this Agreement in reference to the non-federal entity identified on the Face Sheet of this Agreement that has received a subaward from the DEPARTMENT. However, the definition of "subrecipient" is the same as in 2 CFR 200.93 for all other purposes. **"Monitoring Activities"** means all administrative, construction, financial, or other review activities that are conducted to ensure compliance with all state and federal laws, rules, regulations, authorities and policies.
- c. **"Project"** means those actions funded through the Public Assistance Program and described in approved Project Worksheets. Projects may include one or more of the following: reimbursement of costs for emergency response, debris removal and/or repair or restoration of damaged public facilities. A project may be a small, large, improved, or alternate project.
- d. **"Investment Justification"** means grant application investment justification submitted by the SUBRECIPIENT describing the project for which federal funding is sought and provided under this Agreement. Such grant application investment justification is hereby incorporated into this Agreement by reference.

A.2 ADVANCE PAYMENTS

The DEPARTMENT shall make no payments in advance or in anticipation of goods or services to be provided under this Agreement, except as required under 2 CFR 200.305 for federal grants. SUBRECIPIENT shall not invoice the DEPARTMENT in advance of delivery and invoicing of such goods or services, except as authorized under 2 CFR 200.305.

Pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C §5121-5207), Advance Payment process, FEMA will process a SUBRECIPIENT project worksheet which is provided to the state of Washington for direct disbursement to SUBRECIPIENT.

Pursuant to these provisions and RCW 43.88.160(5), these grant funds are not subject to the advance payments prohibition and will be disbursed immediately to SUBRECIPIENT as grants authorized by law with subsequent authentication and certification of expenditures.

A.3 AMENDMENTS AND MODIFICATIONS

The SUBRECIPIENT or the DEPARTMENT may request, in writing, an amendment or modification of this Agreement. Modifications may be requested for Grant Agreement end date, budget or scope change. However, such amendment or modification shall not be binding, take effect or be incorporated herein until made in writing and signed by the authorized representatives of the DEPARTMENT and the SUBRECIPIENT. No other understandings or agreements, written or oral, shall be binding on the parties.

A.4 AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, 42 U.S.C. 12101 ET SEQ. AND ITS IMPLEMENTING REGULATIONS ALSO REFERRED TO AS THE "ADA" 28 CFR Part 35.

The SUBRECIPIENT must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunication.

A.5 APPLICATION REPRESENTATION-MISREPRESENTATION, INACCURACY AND BREACH

The DEPARTMENT relies upon the SUBRECIPIENT's application in making its determinations as to eligibility for, selection for, and scope of funding grants. Any misrepresentation, error or inaccuracy in any part of the application may be deemed a breach of this Agreement.

A.6 ASSURANCES

DEPARTMENT and SUBRECIPIENT agree that all activity pursuant to this Agreement will be in accordance with all the applicable current federal, state and local laws, rules and regulations. In addition, as a SUBRECIPIENT of FEMA funding, the SUBRECIPIENT shall comply with all applicable DHS terms and conditions as specified in Appendix F of the Washington State Public Assistance Applicant Manual dated March 22, 2020 incorporated in this Agreement as **Attachment 4**.

A.7 CERTIFICATION REGARDING DEBARMENT, SUSPENSION, OR INELIGIBILITY

As federal funds are a basis for this Agreement, the SUBRECIPIENT certifies that the SUBRECIPIENT is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in this Agreement by any federal department or agency.

The SUBRECIPIENT shall complete, sign, and return a Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion form located at <http://mil.wa.gov/emergency-management-division/requiredgrantforms>. Any such form completed by the SUBRECIPIENT for this Agreement shall be incorporated into this Agreement by reference.

Further, the SUBRECIPIENT agrees to comply with all applicable federal regulations concerning the federal debarment and suspension system, including 2 CFR Part 180. The SUBRECIPIENT certifies that it will ensure that potential sub-contractors or sub-recipients or any of their principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in "covered transactions" by any federal department or agency. "Covered transactions" include procurement contracts for goods or services awarded under a non-procurement transaction (e.g. grant or cooperative agreement) that are expected to equal or exceed \$25,000, and sub-awards to sub-recipients for any amount. With respect to covered transactions, the SUBRECIPIENT may comply with this provision by obtaining a certification statement from the potential sub-contractor or sub-recipient or by checking the System for Award Management (<http://www.sam.gov>) maintained by the federal government. The SUBRECIPIENT also agrees not to enter into any arrangements or contracts with any party on the Washington State Department of Labor and Industries' "Debarred Contractor List" (<http://www.lni.wa.gov/TradesLicensing/PrevWage/AwardingAgencies/DebarredContractors/>).

A.8 CERTIFICATION REGARDING RESTRICTIONS ON LOBBYING

As required by 44 CFR Part 18, the SUBRECIPIENT hereby certifies that to the best of their knowledge and belief: (1) no federally appropriated funds have been paid or will be paid by or on behalf of the SUBRECIPIENT to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement; (2) that if any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Agreement, grant, loan, or cooperative agreement, the SUBRECIPIENT will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; (3) and that, as applicable, the SUBRECIPIENT will require that the language of this certification be included in the award documents for all subawards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into, and is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code.

A.9 COMPLIANCE WITH APPLICABLE STATUTES, RULES AND DEPARTMENT POLICIES

The SUBRECIPIENT and all its contractors shall comply with, and the DEPARTMENT is not responsible for determining compliance with, any and all applicable federal, state, and local laws, regulations, executive orders, OMB Circulars, and/or policies. This obligation includes, but is not limited to: nondiscrimination laws and/or policies, Equal Employment Opportunity, as amended by Executive Order 11375 of October 13, 1967, as supplemented by Department of Labor regulations (41 CFR chapter 60); Copeland Anti-Kickback Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3); Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR Part 5); Clean Air Act (42 U.S.C. 1857(h), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, Environmental Protection Agency regulations (40 CFR part 15); Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5); Energy Policy and Conservation Act (PL 94-163, 89 Stat. 871, as amended), the Americans with Disabilities Act (ADA), Age Discrimination Act of 1975, Title VI of the Civil Rights Act of 1964, Civil rights Act of 1968, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, (PL 93-288, as amended), Title 44 of the Federal Regulations, 2 CFR Part 3002, Ethics in Public Service (RCW 42.52), Covenant Against Contingent Fees (48 CFR Section 52.203-5), Public Records Act (RCW 42.56), Prevailing Wages on Public Works (RCW 39.12), State Environmental Policy Act (RCW 43.21C), Shoreline Management Act of 1971 (RCW 90.58), State Building Code (RCW 19.27), Energy Related Building Standards (RCW 19.27A), Provisions in Buildings for Aged and Handicapped Persons (RCW 70.92), and safety and health regulations.

DEPARTMENT and SUBRECIPIENT agree that all activity pursuant to this Agreement will be in accordance with all the applicable current federal, state and local laws, rules and regulations.

In the event of the SUBRECIPIENT's or its contractor's noncompliance or refusal to comply with any applicable law, regulation, executive order, OMB Circular or policy, the DEPARTMENT may rescind, cancel, or terminate the Agreement in whole or in part in its sole discretion.

The SUBRECIPIENT is responsible for all costs or liability arising from its failure to comply with applicable laws, regulations, executive orders, OMB Circulars or policies.

A.10 CONFLICT OF INTEREST

No officer or employee of the DEPARTMENT; no member, officer, or employee of the SUBRECIPIENT or its designees or agents; no member of the governing body of the jurisdiction in which the project is undertaken or located; and no other official of such the SUBRECIPIENT who exercises any functions or responsibilities with respect to the project during his or her tenure, shall have any personal or pecuniary gain or interest, direct or indirect, in any contract, subcontract, or the proceeds thereof, for work to be performed in connection with the project assisted under this Agreement.

The SUBRECIPIENT shall incorporate, or cause to incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to this provision.

A.11 CONTRACTING & PROCUREMENT

a. The SUBRECIPIENT shall use a competitive procurement process in the procurement and award of any contracts with contractors or sub-contractors that are entered into under the original contract award. The procurement process followed shall be in accordance with 2 CFR Part 200.318 General procurement standards through 200.326 Contract Provisions.

As required by Appendix II to 2 CFR Part 200, all contracts entered into by the SUBRECIPIENT under this Agreement must include the following provisions, as applicable:

1) Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

2) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

3) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

4) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

The procurement process followed shall be in accordance with 2 CFR Parts 200 and 3002, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, Uniform Administrative Requirements for Grants and Other Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations, as applicable to the SUB-GRANTEE. All subcontracting agreements entered into pursuant to this Agreement shall incorporate this Agreement by reference.

5) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

6) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

7) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

8) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

9) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

10) Procurement of recovered materials -- As required by 2 CFR 200.322, a non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

11) Notice of Federal awarding agency requirements and regulations pertaining to reporting.

12) Federal awarding agency requirements and regulations pertaining to copyrights and rights in data.

13) Access by the DEPARTMENT, the SUBRECIPIENT, the Federal awarding agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions.

14) Retention of all required records for six years after the SUBRECIPIENT has made final payments and all other pending matters are closed.

15) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

16) Pursuant to Executive Order 13858 “Strengthening Buy-American Preferences for Infrastructure Projects,” the DEPARTMENT encourages SUBRECIPIENTS to use, to the greatest extent practicable and consistent with the law, iron and aluminum as well as steel, cement and other manufactured products produced in the United States, in Public Assistance and Hazard Mitigation Grant Program eligible public infrastructure repair and construction projects affecting surface transportation, ports, water resources including sewer and drinking water and power. Such preference must be consistent with the law, including cost and contracting requirements of 2 CFR Part 200.

b. The DEPARTMENT reserves the right to review the SUBRECIPIENT procurement plans and documents, and require the SUBRECIPIENT to make changes to bring its plans and documents into compliance with the requirements of 2 CFR Part 200.318 through 2 CFR 200.326. The SUBRECIPIENT must ensure that its procurement process requires contractors and subcontractors to provide adequate documentation with sufficient detail to support the costs of the project and to allow both the SUBRECIPIENT and DEPARTMENT to make a determination on eligibility of project costs.

c. All sub-contracting agreements entered into pursuant to this Agreement shall incorporate this Agreement by reference.

A.12 DISCLOSURE

The use or disclosure by any party of any information concerning the DEPARTMENT for any purpose not directly connected with the administration of the DEPARTMENT's or the SUBRECIPIENT's responsibilities with respect to services provided under this Agreement is prohibited except by prior written consent of the DEPARTMENT or as required to comply with the state Public Records Act, other law or court order.

A.13 DISPUTES

Except as otherwise provided in this contract, when a bona fide dispute arises between the parties and it cannot be resolved through discussion and negotiation, either party may request a dispute resolution panel to resolve the dispute. A request for a dispute resolution board shall be in writing, state the disputed issues, state the relative positions of the parties, and be sent to all parties. The panel shall consist of a representative appointed by the DEPARTMENT, a representative appointed by the SUBRECIPIENT and a third party mutually agreed upon by both parties. The panel shall, by majority vote, resolve the dispute. Each party shall bear the cost for its panel member and its attorney fees and costs, and share equally the cost of the third panel member.

A.14 DUPLICATION OF BENEFITS

The SUBRECIPIENT agrees that the funds for which federal or state assistance is requested does not, or will not, duplicate benefits or funds received for the same loss from any other source. The SUBRECIPIENT will pursue, and require sub-recipients to pursue, full payment of eligible insurance benefits for properties or any other losses covered in a project under this Agreement. The SUBRECIPIENT will repay the DEPARTMENT any funds provided under this grant agreement that are duplicated by other benefits, funds, or insurance proceeds. The SUBRECIPIENT will also seek recovery against any party or parties whose negligence or other intentional or tortious conduct may have caused or contributed to the expenditures for which these grants funds are provided. The SUBRECIPIENT will repay the DEPARTMENT any funds recovered by settlement, judgment or other court order in an action to recover funds provided by this grant. The SUBRECIPIENT shall notify the DEPARTMENT as early as possible and work in conjunction with the DEPARTMENT and FEMA to ensure appropriate apportionment of any duplicated or recovered payment.

A.15 HAZARDOUS SUBSTANCES

The SUBRECIPIENT shall inspect and investigate the proposed development/construction site for the presence of hazardous substances. The SUBRECIPIENT shall fully disclose to the DEPARTMENT the results of its inspection and investigation and all other knowledge the SUBRECIPIENT has as to the presence of any hazardous substances at the proposed development/construction project site. The SUBRECIPIENT will be responsible for any associated clean-up costs. "Hazardous Substance" is defined in RCW 70.105D.020 (10).

A.16 LEGAL RELATIONS

It is understood and agreed that this Agreement is solely for the benefit of the parties to the Agreement and gives no right to any other party. No joint venture or partnership is formed as a result of this Agreement.

To the extent allowed by law, the SUBRECIPIENT, its successors or assigns, will protect, save and hold harmless the DEPARTMENT, the State of Washington, and the United States Government and their authorized agents and employees, from all claims, actions, costs, damages or expenses of any nature whatsoever by reason of the acts or omissions of the SUBRECIPIENT, its sub-contractors, assigns, agents, contractors, consultants, licensees, invitees, employees or any person whomsoever arising out of or in connection with any acts or activities authorized by this Agreement.

To the extent allowed by law, the SUBRECIPIENT further agrees to defend the DEPARTMENT and the State of Washington and their authorized agents and employees in any litigation; including payment of any costs or attorneys' fees for any claims or action commenced thereon arising out of or in connection with acts or activities authorized by this Agreement.

This obligation shall not include such claims, costs, damages or expenses which may be caused by the sole negligence of the DEPARTMENT; provided, that if the claims or damages are caused by or result from the concurrent negligence of (1) the DEPARTMENT, and (2) the SUBRECIPIENT, its agents, or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the SUBRECIPIENT, or SUBRECIPIENT's agents or employees.

Insofar as the funding source, the DEPARTMENT of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA), is an agency of the federal government, the following shall apply:

44 CFR 206.9 Non-liability. The federal government shall not be liable for any claim based upon the exercise or performance of, or the failure to exercise or perform a discretionary function or duty on the part of a federal agency or an employee of the Federal government in carrying out the provisions of the Stafford Act.

A.17 LIMITATION OF AUTHORITY – AUTHORIZED SIGNATURE

The signatories to this Agreement represent that they have the authority to bind their respective organizations to this Agreement. Only the DEPARTMENT's Authorized Signature and the Authorized Signature of the assigned SUBRECIPIENT Agent or Alternate for the SUBRECIPIENT Agent, formally designated in writing, shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Agreement. Any alteration, amendment, modification, or waiver of any clause or condition of this Agreement is not effective or binding unless made in writing and signed by both parties Authorized Signature representatives. Further, only the Authorized Signature representative or Alternate for the SUBRECIPIENT shall have authority to sign reimbursement requests, certification of project completion, time extension requests, amendment and modification requests, requests for changes to project status, and other requests, certifications and documents authorized by or required under this Agreement.

A.18 LOSS OR REDUCTION OF FUNDING

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion or end date, the DEPARTMENT may unilaterally reduce the scope of work and budget or unilaterally terminate or suspend all or part of the Agreement as a "Termination for Cause" without providing the SUBRECIPIENT an opportunity to cure. Alternatively, the parties may renegotiate the terms of this Agreement under "Amendments and Modifications" to comply with new funding limitations and conditions, although the DEPARTMENT has no obligation to do so.

A.19 NONASSIGNABILITY

Neither this Agreement, nor any claim arising under this Agreement, shall be transferred or assigned by the SUBRECIPIENT.

A.20 NONDISCRIMINATION

The SUBRECIPIENT shall comply with all applicable federal and state non-discrimination laws, regulations, and policies. No person shall, on the grounds of age, race, creed, color, sex, sexual orientation, religion, national origin, marital status, honorably discharged veteran or military status, or disability (physical, mental, or sensory) be denied the benefits of, or otherwise be subjected to discrimination under any project, program, or activity, funded, in whole or in part, under this Agreement.

A.21 NOTICES

The SUBRECIPIENT shall comply with all public notices or notices to individuals required by applicable local, state and federal laws and shall maintain a record of this compliance.

A.22 OCCUPATIONAL SAFETY/HEALTH ACT and WASHINGTON INDUSTRIAL SAFETY/HEALTH ACT (OSHA/WISHA)

The SUBRECIPIENT represents and warrants that its work place does now or will meet all applicable federal and state safety and health regulations that are in effect during the SUBRECIPIENT's performance under this Agreement. To the extent allowed by law, the SUBRECIPIENT further agrees to indemnify and hold harmless the DEPARTMENT and its employees and agents from all liability,

damages and costs of any nature, including but not limited to, costs of suits and attorneys' fees assessed against the DEPARTMENT, as a result of the failure of the SUBRECIPIENT to so comply.

A.23 OWNERSHIP OF PROJECT/CAPITAL FACILITIES

The DEPARTMENT makes no claim to any capital facilities or real property improved or constructed with funds under this Agreement, and by this grant of funds does not and will not acquire any ownership interest or title to such property of the SUBRECIPIENT.

The SUBRECIPIENT shall assume all liabilities arising from the ownership and operation of the project and agrees to hold the DEPARTMENT and the State of Washington and the United States government harmless from any and all causes of action arising from the ownership and operation of the project.

A.24 POLITICAL ACTIVITY

No portion of the funds provided herein shall be used for any partisan political activity or to further the election or defeat of any candidate for public office or influence the approval or defeat of any ballot issue.

A.25 PRIVACY

Personal information collected, used or acquired in connection with this agreement shall be used solely for the purposes of this agreement. SUBRECIPIENT and its subcontractors agree not to release, divulge, publish, transfer, sell or otherwise make known to unauthorized persons personal information without the express written consent of the DEPARTMENT or as provided by law or court order. SUBRECIPIENT agrees to implement physical, electronic and managerial safeguards to prevent unauthorized access to personal information.

The DEPARTMENT reserves the right to monitor, audit, or investigate the use of personal information collected, used or acquired by the SUBRECIPIENT through this contract. The monitoring, auditing or investigating may include but is not limited to "salting" by the DEPARTMENT. Salting is the act of placing a record containing unique but false information in a database that can be used later to identify inappropriate disclosure of data contained in the database.

Any breach of this provision may result in termination of the contract and the demand for return of all personal information. The SUBRECIPIENT agrees to indemnify and hold harmless the DEPARTMENT for any damages related to the SUBRECIPIENT's unauthorized use, loss or disclosure of personal information.

For purposes of this provision, personal information includes, but is not limited to, information identifiable to an individual that relates to a natural person's health, finances, education, business, use or receipt of governmental services, or other activities, names, addresses, telephone numbers, social security numbers, driver license numbers, financial profiles, credit card numbers, financial identifiers and other identifying numbers.

A.26 PROHIBITION AGAINST PAYMENT OF BONUS OR COMMISSION

The assistance provided under this Agreement shall not be used in payment of any bonus or commission for the purpose of obtaining approval of the application for such assistance or any other approval or concurrence under this Agreement provided; however, that reasonable fees or bona fide technical consultant, managerial, or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as project costs.

A.27 PUBLICITY

The SUBRECIPIENT agrees to submit to the DEPARTMENT prior to issuance all advertising and publicity matters relating to this Agreement wherein the DEPARTMENT's name is mentioned or language used from which the connection of the DEPARTMENT's name may, in the DEPARTMENT's judgment, be inferred or implied. The SUBRECIPIENT agrees not to publish or use such advertising and publicity matters without the prior written consent of the DEPARTMENT. The SUBRECIPIENT may copyright original work it develops in the course of or under this Agreement; however, pursuant to 2 CFR Part 200.315, FEMA reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use the work for government purposes.

The SUBRECIPIENT shall include language which acknowledges the funding contribution of the DEPARTMENT and FEMA to this project in any release or other publication developed or modified for, or referring to, the project.

Publication resulting from work performed under this Agreement shall include an acknowledgement of the DEPARTMENT and FEMA's financial support, by CFDA number, and a statement that the publication does not constitute an endorsement by FEMA or reflect FEMA's views.

A.28 RECAPTURE PROVISION

In the event the SUBRECIPIENT fails to expend funds under this Agreement in accordance with applicable federal, state, and local laws, regulations, and/or the provisions of the Agreement, the DEPARTMENT reserves the right to recapture funds in an amount equivalent to the extent of noncompliance. Such right of recapture shall exist for the life of the project following Agreement termination. Repayment by the SUBRECIPIENT of funds under this recapture provision shall occur within 30 days of demand. In the event the DEPARTMENT is required to institute legal proceedings to enforce the recapture provision, the DEPARTMENT shall be entitled to its costs and expenses thereof, including attorney fees.

A.29 RECORDS AND REPORTS

- a. The SUBRECIPIENT agrees to maintain all books, records, documents, receipts, invoices and all other electronic or written records necessary to sufficiently and properly reflect the SUBRECIPIENT's contracts, subawards, grant administration, and payments, including all direct and indirect charges, and expenditures in the performance of this Agreement (the "records").
- b. The SUBRECIPIENT's records related to this Agreement and the projects funded may be inspected and audited by the DEPARTMENT or its designee, by the Office of the State Auditor, DHS, FEMA or their designees, by the Comptroller General of the United States or its designees, or by other state or federal officials authorized by law, for the purposes of determining compliance by the SUBRECIPIENT with the terms of this Agreement and to determine the appropriate level of funding to be paid under the Agreement.
- c. The records shall be made available by the SUBRECIPIENT for such inspection and audit, together with suitable space for such purpose, at any and all times during the SUBRECIPIENT's normal working day.
- d. The SUBRECIPIENT shall retain and allow access to all records related to this Agreement and the funded project(s) for a period of at least six (6) years following final payment and closure of the grant under this Agreement. Despite the minimum federal retention requirement of three (3) years, the more stringent State requirement of six (6) year must be followed.

A.30 RECOVERY OF FUNDS

Any person who intentionally causes a condition for which funds are provided under this Agreement shall be liable for the costs incurred by the state and federal governments in responding to such disaster. In addition to its own duty to recover duplicated funds or funds expended due to the intentional or negligent actions of others. SUBRECIPIENT will cooperate in a reasonable manner with the DEPARTMENT and the United States in efforts to recover expenditures under this Grant Agreement.

A.31 RESPONSIBILITY FOR PROJECT/STATEMENT OF WORK/WORK PLAN

While the DEPARTMENT undertakes to assist the SUBRECIPIENT with the project/statement of work/work plan (project) by providing grant funds pursuant to this Agreement, the project itself remains the sole responsibility of the SUBRECIPIENT. The DEPARTMENT undertakes no responsibility to the SUBRECIPIENT, or to any third party, other than as is expressly set out in this Agreement.

The responsibility for the design, development, construction, implementation, operation and maintenance of the project, as these phrases are applicable to this project, is solely that of the SUBRECIPIENT, as is responsibility for any claim or suit of any nature by any third party related in any way to the project.

Prior to the start of any construction activity, the SUBRECIPIENT shall ensure that all applicable Federal, State, and local permits and clearances are obtained, including but not limited to FEMA compliance with the National Environmental Policy Act, the National Historic Preservation Act, the Endangered Species Act, and all other environmental laws and executive orders.

The SUBRECIPIENT shall defend, at its own cost, any and all claims or suits at law or in equity, which may be brought against the SUBRECIPIENT in connection with the project. The SUBRECIPIENT shall not look to the DEPARTMENT, or to any state or federal agency, or to any of their employees or

agents, for any performance, assistance, or any payment or indemnity, including but not limited to cost of defense and/or attorneys' fees, in connection with any claim or lawsuit brought by any third party related to any design, development, construction, implementation, operation and/or maintenance of a project.

A.32 SEVERABILITY

If any court of rightful jurisdiction holds any provision or condition under this Agreement or its application to any person or circumstances invalid, this invalidity does not affect other provisions, terms or conditions of the Agreement, which can be given effect without the invalid provision. To this end, the terms and conditions of this Agreement are declared severable.

A.33 SINGLE AUDIT ACT REQUIREMENTS (including all AMENDMENTS)

Non-federal entities as subrecipients that expend **\$750,000** or more in one fiscal year of federal funds from all sources, direct and indirect, are required to have a single or a program-specific audit conducted in accordance with 2 CFR Part 200 Subpart F. Non-federal entities that spend less than **\$750,000** a year in federal awards are exempt from federal audit requirements for that year, except as noted in 2 CFR Part 200 Subpart F. As defined in 2 CFR Part 200, the term "non-federal entity" means a State, local government, Indian Tribe, institution of higher education, or non-profit organization that carries out a federal award as a recipient or subrecipient.

SUBRECIPIENTS that are required to have an audit must ensure the audit is performed in accordance with Generally Accepted Government Auditing Standards (GAGAS) as found in the Government Auditing Standards (the Revised Yellow Book) developed by the United States Comptroller General and the OMB Compliance Supplement. The SUBRECIPIENT has the responsibility of notifying its auditor and requesting an audit in compliance with 2 CFR Part 200 Subpart F, to include the Washington State Auditor's Office, a federal auditor, or a public accountant performing work using GAGAS, as appropriate. Costs of the audit may be an allowable grant expenditure as authorized by 2 CFR Part 200 Subpart F.

The SUBRECIPIENT shall maintain auditable records and accounts so as to facilitate the audit requirement and shall ensure that any subrecipients or contractors also maintain auditable records.

The SUBRECIPIENT is responsible for any audit exceptions incurred by its own organization or that of its subcontractors. Responses to any unresolved management findings and disallowed or questioned costs shall be included with the audit report.

The SUBRECIPIENT must respond to DEPARTMENT requests for information or corrective action concerning audit issues or findings within 30 days of the date of request. The DEPARTMENT reserves the right to recover from the SUBRECIPIENT all disallowed costs resulting from the audit.

Once the single audit has been completed and includes any audit findings, the SUBRECIPIENT must send a full copy of the audit to the DEPARTMENT and its corrective action plan no later than nine (9) months after the end of the SUBRECIPIENT's fiscal year(s) to:

**Contracts Office
Washington Military Department
Finance Division, Building #1 TA-20
Camp Murray, WA 98430-5032**

If Contractor claims it is exempt from the audit requirements of 2 CFR Part 200 Subpart F, the SUBRECIPIENT must send a letter identifying this Agreement and explaining the criteria for exemption no later than nine (9) months after the end of the SUBRECIPIENT's fiscal year(s) to the address listed above.

The DEPARTMENT retains the sole discretion to determine whether a valid claim for an exemption from the audit requirements of this provision has been established.

The SUBRECIPIENT shall include the above audit requirements in any subawards.

Conducting a single or program-specific audit in compliance with 2 CFR Part 200 Subpart F is a material requirement of this Agreement. In the absence of a valid claim of exemption from the audit requirements of 2 CFR Part 200 Subpart F, the SUBRECIPIENT's failure to comply with said audit requirements may result in one or more of the following actions in the DEPARTMENT's sole discretion:

a percentage of federal awards being withheld until the audit is completed in accordance with 2 CFR Part 200 Subpart F; the withholding or disallowing of overhead costs; the suspension of federal awards until the audit is conducted and submitted; or termination of the federal award.

A.34 SUBRECIPIENT NOT EMPLOYEE

The parties intend that an independent contractor relationship will be created by this Agreement. The SUBRECIPIENT, and/or employees or agents performing under this Agreement are not employees or agents of the DEPARTMENT in any manner whatsoever. The SUBRECIPIENT will not be presented as nor claim to be an officer or employee of the DEPARTMENT or of the State of Washington by reason of this Agreement, nor will the SUBRECIPIENT make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the DEPARTMENT or of the State of Washington by reason of this Agreement, including, but not limited to, Workmen's Compensation coverage, unemployment insurance benefits, social security benefits, retirement membership or credit, or privilege or benefit which would accrue to a civil service employee under Chapter 41.06 RCW.

It is understood that if the SUBRECIPIENT is another state department, state agency, state university, state college, state community college, state board, or state commission, that the officers and employees are employed by the State of Washington in their own right and not by reason of this Agreement.

A.35 TAXES, FEES AND LICENSES

Unless otherwise provided in this Agreement, the SUBRECIPIENT shall be responsible for, pay and maintain in current status all taxes, unemployment contributions, fees, licenses, assessments, permit charges and expenses of any other kind for the SUBRECIPIENT or its staff required by statute or regulation that are applicable to Agreement performance.

A.36 TERMINATION FOR CONVENIENCE

Notwithstanding any provisions of this Agreement, the SUBRECIPIENT may terminate this Agreement by providing written notice of such termination to the DEPARTMENT's Key Personnel identified in the Agreement, specifying the effective date thereof, at least thirty (30) days prior to such date.

Except as otherwise provided in this Agreement, the DEPARTMENT, in its sole discretion and in the best interests of the State of Washington, may terminate this Agreement in whole or in part by providing ten (10) calendar days written notice, beginning on the second day after mailing to the SUBRECIPIENT. Upon notice of termination for convenience, the DEPARTMENT reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the SUBRECIPIENT from incurring additional obligations of funds. In the event of termination, the SUBRECIPIENT shall be liable for all damages as authorized by law. The rights and remedies of the DEPARTMENT provided for in this section shall not be exclusive and are in addition to any other rights and remedies provided by law.

A.37 TERMINATION OR SUSPENSION FOR CAUSE

In the event the DEPARTMENT, in its sole discretion, determines the SUBRECIPIENT has failed to fulfill in a timely and proper manner its obligations under this Agreement, is in an unsound financial condition so as to endanger performance hereunder, is in violation of any laws or regulations that render the SUBRECIPIENT unable to perform any aspect of the Agreement, or has violated any of the covenants, agreements or stipulations of this Agreement, the DEPARTMENT has the right to immediately suspend or terminate this Agreement in whole or in part.

The DEPARTMENT may notify the SUBRECIPIENT in writing of the need to take corrective action and provide a period of time in which to cure. The DEPARTMENT is not required to allow the SUBGRANTEE an opportunity to cure if it is not feasible as determined solely within the DEPARTMENT's discretion. Any time allowed for cure shall not diminish or eliminate the SUBRECIPIENT's liability for damages or otherwise affect any other remedies available to the DEPARTMENT. If the DEPARTMENT allows the SUBRECIPIENT an opportunity to cure, the DEPARTMENT shall notify the SUBRECIPIENT in writing of the need to take corrective action. If the corrective action is not taken within ten (10) calendar days or as otherwise specified by the DEPARTMENT, or if such corrective action is deemed by the DEPARTMENT to be insufficient, the Agreement may be terminated in whole or in part.

The DEPARTMENT reserves the right to suspend all or part of the Agreement, withhold further payments, or prohibit the SUBRECIPIENT from incurring additional obligations of funds during

investigation of the alleged compliance breach, pending corrective action by the SUBRECIPIENT, if allowed, or pending a decision by the DEPARTMENT to terminate the Agreement in whole or in part.

In the event of termination, the SUBRECIPIENT shall be liable for all damages as authorized by law, including but not limited to, any cost difference between the original Agreement and the replacement or cover Agreement and all administrative costs directly related to the replacement Agreement, e.g., cost of administering the competitive solicitation process, mailing, advertising and other associated staff time. The rights and remedies of the DEPARTMENT provided for in this section shall not be exclusive and are in addition to any other rights and remedies provided by law.

If it is determined that the SUBRECIPIENT: (1) was not in default or material breach, or (2) failure to perform was outside of the SUBRECIPIENT's control, fault or negligence, the termination shall be deemed to be a "Termination for Convenience".

A.38 TERMINATION PROCEDURES

In addition to the procedures set forth below, if the DEPARTMENT terminates this Agreement, the SUBRECIPIENT shall follow any procedures specified in the termination notice. Upon termination of this Agreement and in addition to any other rights provided in this Agreement, the DEPARTMENT may require the SUBRECIPIENT to deliver to the DEPARTMENT any property specifically produced or acquired for the performance of such part of this Agreement as has been terminated.

If the termination is for convenience, the DEPARTMENT shall pay to the SUBRECIPIENT the agreed upon price, if separately stated, for properly authorized and completed work and services rendered or goods delivered to and accepted by the DEPARTMENT prior to the effective date of Agreement termination, and the amount agreed upon by the SUBRECIPIENT and the DEPARTMENT for (i) completed work and services and/or equipment or supplies provided for which no separate price is stated, (ii) partially completed work and services and/or equipment or supplies provided which are accepted by the DEPARTMENT, (iii) other work, services and/or equipment or supplies which are accepted by the DEPARTMENT, and (iv) the protection and preservation of property.

Failure to agree with such amounts shall be a dispute within the meaning of the "Disputes" clause of this Agreement. If the termination is for cause, the DEPARTMENT shall determine the extent of the liability of the DEPARTMENT. The DEPARTMENT shall have no other obligation to the SUBRECIPIENT for termination. The DEPARTMENT may withhold from any amounts due the SUBRECIPIENT such sum as the DEPARTMENT determines to be necessary to protect the DEPARTMENT against potential loss or liability.

The rights and remedies of the DEPARTMENT provided in this Agreement shall not be exclusive and are in addition to any other rights and remedies provided by law.

After receipt of a notice of termination, and except as otherwise directed by the DEPARTMENT in writing, the SUBRECIPIENT shall:

- a. Stop work under the Agreement on the date, and to the extent specified, in the notice;
- b. Place no further orders or sub-contracts for materials, services, supplies, equipment and/or facilities in relation to this Agreement except as may be necessary for completion of such portion of the work under the Agreement as is not terminated;
- c. Assign to the DEPARTMENT, in the manner, at the times, and to the extent directed by the DEPARTMENT, all of the rights, title, and interest of the SUBRECIPIENT under the orders and sub-contracts so terminated, in which case the DEPARTMENT has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and contracts;
- d. Settle all outstanding liabilities and all claims arising out of such termination of orders and sub-contracts, with the approval or ratification of the DEPARTMENT to the extent the DEPARTMENT may require, which approval or ratification shall be final for all the purposes of this clause;
- e. Transfer title to the DEPARTMENT and deliver in the manner, at the times, and to the extent directed by the DEPARTMENT any property which, if the Agreement had been completed, would have been required to be furnished to the DEPARTMENT;
- f. Complete performance of such part of the work as shall not have been terminated by the DEPARTMENT in compliance with all contractual requirements; and

- g. Take such action as may be necessary, or as the DEPARTMENT may require, for the protection and preservation of the property related to this Agreement which is in the possession of the SUBRECIPIENT and in which the DEPARTMENT has or may acquire an interest.

A.39 UTILIZATION OF MINORITY AND WOMEN BUSINESS ENTERPRISES (MWBE)

The SUBRECIPIENT shall comply with 2 CFR §200.321 and will take all necessary affirmative steps to assure that minority firms, women's business enterprises, and labor surplus area firms are used when possible and will take all necessary affirmative steps to utilize business firms that are certified as minority-owned and/or women-owned in carrying out the purposes of this Agreement. The following steps are required by the subrecipient if any contracts with contractors or sub-contractors are entered into under the original contract award:

- a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- b. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; and
- e. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

The SUBRECIPIENT may also set utilization standards, based upon local conditions or may utilize the State of Washington MWBE goals, as identified in. WAC 326-30-041.

A.40 VENUE

This Agreement shall be construed and enforced in accordance with, and the validity and performance shall be governed by the laws of the State of Washington. Venue of any suit between the parties arising out of this Agreement shall be the Superior Court of Thurston County, Washington. The SUBRECIPIENT, by execution of this Agreement acknowledges the jurisdiction of the courts of the State of Washington.

A.41 WAIVERS

No conditions or provisions of this Agreement can be waived unless approved in advance by the DEPARTMENT in writing. The DEPARTMENT's failure to insist upon strict performance of any provision of the Agreement or to exercise any right based upon a breach thereof, or the acceptance of any performance during such breach, shall not constitute a waiver of any right under this Agreement.

PROJECT WORKSHEET SAMPLE

U.S. DEPARTMENT OF HOMELAND SECURITY FEDERAL EMERGENCY MANAGEMENT AGENCY PROJECT WORKSHEET				O.M.B. No. 1660-0017	
PAPERWORK BURDEN DISCLOSURE NOTICE					
Public reporting burden for this form is estimated to average 90 minutes per response. Burden means the time, effort and financial resources expended by persons to generate, maintain, disclose, or to provide information to us. You may send comments regarding the accuracy of the burden estimate and or any aspect of the collection, including suggestions for reducing the burden to: Information Collections Management, U. S. Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (OMB Control Number 1660-0017). You are not required to respond to this collection of information unless a valid OMB number appears in the upper right corner of this form. NOTE: Do not send your completed form to this address.					
DISASTER F _____ - R _____	PROJECT NO.	PA ID NO.	DATE	CATEGORY	
DAMAGED FACILITY			WORK COMPLETE AS OF: _____ : _____ %		
SUBRECIPIENT		COUNTY			
LOCATION			LATITUDE	LONGITUDE	
DAMAGE DESCRIPTION AND DIMENSIONS					
SCOPE OF WORK					
Does the Scope of Work change the pre-disaster conditions at the site? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Special Considerations issues included? <input type="checkbox"/> Yes <input type="checkbox"/> No Hazard Mitigation proposal included? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Is there insurance coverage on this facility? <input type="checkbox"/> Yes <input type="checkbox"/> No					
PROJECT COST					
I T	CODE	NARRATIVE	QUANTITY/UNIT	UNIT PRICE	COST
			/		
			/		
			/		
			/		
			/		
			/		
			/		
			/		
			/		
				TOTAL COST	
PREPARED BY		TITLE	SIGNATURE		
SUBRECIPIENT REP.		TITLE	SIGNATURE		

HOW TO COMPLETE THE SUPPLEMENTAL CONTRACTING DOCUMENTS

Event Information:

Disaster Number:	
Event Name:	
Declaration Date:	
Contract #:	
FIPS #:	

Step 1: Complete the following information to populate the forms.

1. Enter the date the forms will be submitted to EMD.

Date forms will be submitted:	
-------------------------------	--

2. Enter jurisdiction/organization/subgrantee name and address.

Applicant Name:					
Doing Business As:					
County:					
Street Address:					
Mailing Address:					
City:		State:		Zip:	

3. Enter tax identification number (TIN or EIN), state revenue # (UBI) and DUNS #. The TIN and DUNS are required.

Tax Identification Number:					
State Business # (UBI):					
DUNS #:					

If you do not know your organization’s DUNS #, please contact your comptroller, accountant, or finance department. They should be able to give it to you. Smaller jurisdictions (such as irrigation districts) may not already have one, but you can call Dun & Bradstreet at **1-866-705- 5711** and indicate that you are a Federal grant applicant. You can also call this number to see if you have a DUNS number. The number is assigned immediately. The following information is requested:

- Legal Name
- Headquarters name and address
- Doing business as (DBA) or other name by which organization is commonly known or recognized
- Physical Address, City, State and Zip Code
- Mailing Address(if separate from Headquarters and/or physical address)
- Telephone Number
- Contact Name and Title
- Number of Employees at physical location

Please note: The DUNS number has to match the name on the Federal grant application (Request for Public Assistance)

4. Do you have an account already established with the State of Washington?

<p>Do you have an account already established with the State and have you received funds from the state within the past 2 years? Yes and the account information is current – skip sections 5 and 6, continue to section 7. Yes but I need to make changes to the account information – continue to section 5. No – skip section 5, continue to section 6.</p>
<p>State Vendor #: <input type="text"/></p>

5. What information needs to be changed?

Name Address Contact Information Email Account Info Additional Info

6. Complete this section if you do not have an open account with the State of Washington or any changes need to be made. You may also need to complete this section if you have not received funds from the State for 2 years. If all information is current, skip this section.

Contact Person:	<input type="text"/>
Phone:	<input type="text"/>
Fax:	<input type="text"/>
Email:	<input type="text"/>
Financial Institution:	<input type="text"/>
Phone:	<input type="text"/>
Routing Number:	<input type="text"/>
Account Number:	<input type="text"/>
Account Type:	<input type="checkbox"/> <i>Checking</i> <input type="checkbox"/> <i>Savings</i>
Authorized Representative:	<input type="text"/>
Authorized Representative Title:	<input type="text"/>

7. Type of Applicant.

<p>Enter the letter corresponding to the type of applicant:</p> <p>A - State F – Higher Educational Institution B – County G – Indian Tribe C - City H – Private NonProfit D – School District I – Other (Specify) E – Special Purpose District (includes Diking Districts, Fire Districts, Water Districts, etc.)</p>	<input type="text"/>
<p>If I: Other, specify type of organization (this is rare)</p>	<input type="text"/>

8. Enter congressional district numbers and legislative district numbers located within in your jurisdiction. If you don't know them, check out <http://app.leg.wa.gov/districtfinder/>

Congressional District Number(s):	<input type="text"/>
Legislative District Number(s):	<input type="text"/>

9. Enter information regarding the primary contact. This is the person who will be our main day-to-day contact and will be signing most documents. This person must be named in the designation letter **or** resolution as the applicant agent. It is recommended that this person not be the authorizing authority such as the mayor or superintendent.

Name:	
Title:	
Phone:	
Fax:	
Email:	

10. Enter information regarding the alternate agent. This person can also sign documents and must be named in the designation letter or resolution as the alternate.

Name:	
Title:	
Phone:	
Fax:	
Email:	

11. If the highest elected official or head authorizing authority is to be the applicant agent or alternate, then a resolution format must be used to designate the applicant agent and alternate. This section can be skipped if the highest elected official or head authorizing authority is not to be the applicant agent or alternate. This section can also be skipped if the jurisdiction has its own resolution format. Examples of governing body are the County Board of Commissioners, City Council, and School Board.

Date of resolution:	Day:	Month:	Year:
Governing Body:			
Individual certifying that the resolution is true and correct copy (usually clerk)			
Name:		Title:	
Date certifying resolution:			

12. Enter the name, title, and term of office for the highest elected official or highest authorizing authority. This needs to be the person signing the designation letter or the person(s) signing the resolution. At least one is required. This person cannot be the applicant agent or alternate in sections 9 and 10.

Name:	Title:
Name:	Title:
Name:	Title:
Name:	Title:
Name:	Title:
Name:	Title:

13. Enter the name and title of anyone authorized to sign contracts. Unless your jurisdiction has rules stipulating otherwise, the applicant agent and alternate should be listed again in this section.

Name:	Title:
Name:	Title:
Name:	Title:

14. Enter name, email, and phone of *Chief Financial Officer*.

Name:	
Email:	
Phone:	

15. The authorized Chief Financial Officer completes and signs page 15: FFATA / Audit Certification Form.

- STEP 2:** The forms are now populated with the information entered in Step 1. Review the forms for accuracy. Complete the information on page 15.
- STEP 3:** Print page 6 if applicant agent or alternate is not highest authority.
- STEP 4:** Print page 7 if applicant agent or alternate is highest authority (or use your own resolution format).
- STEP 5:** Print pages 8 – 15 and **TWO copies of the contract/grant agreement**. The grant agreement will be a separate attachment.
- STEP 6:** Either highest official signs page 6: **Designation Letter** (if not applicant agent or alternate) or governing body passes and signs **Resolution**. If resolution format is used, clerk of governing body signs a copy of the **Resolution**.
- STEP 7:** Highest official and/or governing body signs in block 1 of page 9: **Signature Authorization Form**
- STEP 8:** Applicant agent signs block 2 of page 9: **Signature Authorization Form**, page 8: **Disaster Assistance Application**, page 10: **Debarment form**, page 11: **W-9**, and page 14: **FFATA Form**
- STEP 9:** Alternate applicant agent signs block 2 of page 9: **Signature Authorization form**, and page 8: **Disaster Assistance Application**
- STEP 10:** Someone who signed in block 2 of **Signature Authorization form** signs two copies of contract/grant agreement.
- STEP 11:** If account has not already been established with State and no changes need to be made, someone authorized to access account signs Pages 12 and 13: **Direct Deposit**
- STEP 12:** The authorized *Chief Financial Officer* completes and signs page 15: **FFATA / Audit Certification Form**.
- STEP 13:** After **all signatures are obtained on all forms**, mail the following to:

Mr. Gerard Urbas
 Washington Military Department
 Emergency Management Division
 Public Assistance Program
 MS: TA-20, Building 20-B
 Camp Murray, WA 98430-5122

2 originals of contract/grant agreement
 1 original of designation letter or 1 certified copy of resolution
 1 original signature authorization form
 1 original disaster assistance application
 1 original debarment form
 1 W-9
 1 direct deposit form
 1 FFATA / Audit Certification form

Keep pages 1 through 5 and copies of pages 6 (or 7) and 8 through 15 for your file.

- STEP 14:** After the contract/grant agreement is executed by WA Military Department, one original contract agreement and a copy of the disaster assistance application will be mailed to the applicant agent. These should be kept for your file.

If you have questions, please contact your Program Delivery Manager or Program Assistant.

Mr. Gerard Urbas
Washington Military Department
Public Assistance Program
MS: TA-20 Building 20-B
Camp Murray, WA 98430-5122

Re: Designated Applicant Agent

Dear Mr. Urbas:

The purpose of this letter is to designate the Applicant Agent and Alternate authorized representatives for

Disaster:
Applicant:
Applicant Agent:
Alternate Applicant:

The purpose of this designation as the authorized representatives is to obtain federal and/or State Emergency or Major Disaster Assistance funds.

These representatives are authorized to execute all contracts, certify completion of projects, request payments, and prepare all required documentation for funding requirements.

Sincerely,

Designation of Applicant's Agent Resolution

Be it resolved by _____ of _____
(Governing Body) (Public Agency)

_____, _____ is hereby designated the authorized
(Name of New Agent) (Title)

representative and _____, _____ is designated
(Name of Alternate) (Title)

the alternate for and in behalf of _____, a public
(Public Agency Name)

agency established under the laws of the state of Washington.

The purpose of this designation as the authorized representative is to obtain federal and/or state emergency or disaster assistance funds. These representatives are authorized on behalf of the _____ to execute all contracts, certify completion of projects, request payments, and prepare all required documentation for funding requirements.

Passed and approved this _____ day of _____, 20_____.

_____, _____, _____, _____
(Signature) (Title) (Signature) (Title)

_____, _____, _____, _____
(Signature) (Title) (Signature) (Title)

_____, _____, _____, _____
(Signature) (Title) (Signature) (Title)

Certification

I, _____, duly appointed and _____ of _____,
(Name) (Title) (Public Agency)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the _____ of _____ on the _____ day of _____, 20_____.
(Governing Body) (Public Agency)

Date: _____

(Official Position) (Signature)

DISASTER ASSISTANCE APPLICATION

DEM - 131

Application Identifier: State Number: _____
 Federal Disaster Number: _____

Federal Catalog Number: 97.036 Title: **Public Assistance Grants**

Declaration Date:

Applicant's FEMA Project Application Number:

Legal Applicant Recipient:

Applicant's Name: _____
 Street Address: _____
 Mailing Address: _____ County: _____
 City: _____ State: _____ Zip Code: _____

Applicant Agent:

Name: _____
 Title: _____
 Signature: _____

Contact Information:

Phone: _____
 Fax: _____
 E-mail: _____
 Date: _____

Alternate Applicant Agent:

Name: _____
 Title: _____
 Signature: _____

Phone: _____
 Fax: _____
 E-mail: _____
 Date: _____

Type of Applicant:

- A - State
- B - County
- C - City
- D - School District
- E - Special Purpose District
- F - Higher Educational Institution
- G - Indian Tribe
- H - Private NonProfit
- I - Other (Specify) _____

Enter Appropriate Letter _____

Congressional District Number: _____

State Legislative District Number: _____

Governor's Authorized Representative:

Signature _____ Date: _____

NOTE: Shaded blocks for WA EMD use.

SIGNATURE AUTHORIZATION FORM

WASHINGTON STATE MILITARY DEPARTMENT
Camp Murray, Washington 98430-5122

Please read instructions on reverse side before completing this form.

NAME OF ORGANIZATION	DATE SUBMITTED
PROJECT DESCRIPTION Public Assistance Program, Disaster -DR-WA	CONTRACT NUMBER

1. AUTHORIZING AUTHORITY		
SIGNATURE	PRINT OR TYPE NAME	TITLE/TERM OF OFFICE

2. OTHER INDIVIDUALS AUTHORIZED TO SIGN CONTRACTS/CONTRACT AMENDMENTS		
SIGNATURE	PRINT OR TYPE NAME	TITLE

Request for Taxpayer Identification Number and Certification

**Give form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2	Name (as shown on your income tax return)	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶	
	<input type="checkbox"/> Exempt from backup withholding	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
or								
Employer identification number								

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,

Debarment, Suspension, Ineligibility or Voluntary Exclusion Certification Form

NAME		Doing business as (DBA)	
ADDRESS	Applicable Procurement or Solicitation #, if any:	WA Uniform Business Identifier (UBI)	Federal Employer Tax Identification #:
This certification is submitted as part of a request to contract.			

Instructions For Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

READ CAREFULLY BEFORE SIGNING THE CERTIFICATION. Federal regulations require contractors and bidders to sign and abide by the terms of this certification, without modification, in order to participate in certain transactions directly or indirectly involving federal funds.

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the department, institution or office to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms covered transaction, debarred, suspended, ineligible, lower tier covered transaction, participant, person, primary covered transaction, principal, proposal, and voluntarily excluded, as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under the applicable CFR, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under applicable CFR, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Non-procurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business activity.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under applicable CFR, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions

The prospective lower tier participant certifies, by submission of this proposal or contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this form.

Bidder or Contractor Signature: _____

Date: _____

Print Name and Title: _____

PLEASE
DO NOT
STAPLE



Office of Financial Management

Better information. Better decisions. Better government. Better Washington.

PRINT FORM

Statewide Payee Registration Washington State

PLEASE READ BEFORE PROCEEDING

- The legal name on both forms must match each other and the legal name on file with the IRS.
- Please use **dark blue or black ink** when signing, or if filling out the forms by hand.
- Please fill out this form (**both pages**) in its entirety, even if some information has not changed.
- A 9-digit US taxpayer identification number (either SSN or EIN) is required on **both** forms.

If you know your Statewide Vendor Number, enter it here: _____

STEP 1: Enter information about the payee and contact person

Legal Name of Payee as it appears on federal tax forms (see W-9)

SSN OR EIN

Business Name, if different from Legal Name above – e.g. Doing Business As (DBA) Name

Contact Person

() - Ext.

Mailing Address

Contact Telephone Number

() -

City, State and Zip Code

Contact Fax Number

Email to receive Statewide Vendor Number and payment notifications

STATE USE ONLY Agy#/Owner-Int./System/Identifier

Type of Business (If Non Profit or Tax Exempt, please submit your determination letter)

STEP 2: Select Payment Option:

- Direct Deposit to bank (recommended) or Check in US mail (terminates any previous banking information on file)

STEP 2a: For Direct Deposit, complete all fields below and sign

In addition to providing your banking information on this form, you may also attach a voided check.

Financial Institution Name – must be a US institution () -

Financial Institution Phone Number

This account is:

- Checking Savings

Routing Number – see example at right Account Number – see example at right Will default to Checking if no option is checked

Account Type: PPD (Personal) CCD (Corporate/Business)

Will default to CCD if no option is checked



↑
routing number
(nine digits)

↑
account number
(can vary in length)

Authorization for Direct Deposit:

I hereby authorize and request the Office of Financial Management (OFM) and the Office of the State Treasurer (OST) to initiate credit entries for payee payments to the account indicated above, and the financial institution named above is authorized to credit such account. I agree to abide by the National Automated Clearing House Association (NACHA) rules with regard to these entries. Pursuant to the NACHA rules, OFM and OST may initiate a reversing entry to recall a duplicate or erroneous entry that they previously initiated. I understand that, if a reversal action is required, OFM will notify this office of the error and the reason for the reversal. This authority will continue until such time OFM and OST have had a reasonable opportunity to act upon written request to terminate or change the direct deposit service initiated herein.

Authorized Representative (Please Print)
(Not to be signed by your financial institution)

Title

SIGNATURE of Authorized Representative
(No stamped or electronic signatures please)

Date

Forms will not be accepted if they have whiteout, have been crossed off or have been written over.

Revised 11/15/18
Page 2 of 2

STEP 3: Complete and sign the Request for Taxpayer Identification Number (W-9)			
Substitute Form W-9	Request for Taxpayer Identification Number and Certification		
1. Legal Name (as shown on your income tax return)			
2. Business Name , if different from Legal Name above – e.g. Doing Business As (DBA) Name			
3. Check ONLY ONE box below (see W-9 instructions for additional information)			
<input type="checkbox"/> Individual/Sole Proprietor <small>(Including LLC-Sole Proprietor)</small> <input type="checkbox"/> Volunteer <input type="checkbox"/> Board/Committee Member	<input type="checkbox"/> Corporation <small>(Including LLC-Corporation, S-Corp and LLC S-Corp)</small> <input type="checkbox"/> Partnership <small>(Including LLC-Partnership)</small> <input type="checkbox"/> Trust/Estate	<input type="checkbox"/> Non Profit Organization <input type="checkbox"/> Tax Exempt Organization <input type="checkbox"/> Trust/Estate	<input type="checkbox"/> Local Government <input type="checkbox"/> State Government <input type="checkbox"/> Federal Government <small>(Including Tribal)</small>
4. For Corporation or Partnership ONLY, check one box below if applicable:			
<input type="checkbox"/> Medical <input type="checkbox"/> Attorney/Legal			
5. Legal Address (number, street, and apt. or suite no.)	For office use The Legal Name, Address and TIN must be filled in completely and the document signed for the forms to be accepted.		
6. City, State, and ZIP code	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Social Security Number</div> <div style="border: 1px solid black; height: 20px; width: 100%; margin: 5px auto;"></div> <p style="font-size: 24px; margin: 10px auto;">OR</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">Employer Identification Number</div> <div style="border: 1px solid black; height: 20px; width: 100%; margin: 5px auto;"></div>		
7. Taxpayer Identification Number (TIN)			
Enter your EIN OR SSN in the appropriate box to the right (do NOT enter both) For individuals, this is your social security number (SSN). For other entities, it is your employer identification number (EIN). <i>NOTE: The EIN or SSN must match the Legal Name as reported to the IRS to avoid backup withholding. For a resident alien, sole proprietor, or disregarded entity, or to find out how to get a Taxpayer Identification Number, see the W9 Instructions.</i> <i>NOTE: If the account is in more than one name, see the W9 Instructions for guidelines on whose number to enter.</i>			
8. Certification			
Under penalty of perjury, I certify that:			
<ul style="list-style-type: none"> • The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and • I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and • I am a U.S. person (including a U.S. resident alien). 			
SIGNATURE of U.S. PERSON	Date		

No Stamped or Electronic Signatures will be accepted

STEP 4: Submit

Please allow up to 7 business days for processing of this paperwork from the day we receive it.

If adding or changing direct deposit information, up to 10 additional business days may be needed for your financial institution to verify your information.

For fastest service, PRINT, SIGN, FAX to: 360-664-3363

or mail to: Statewide Payee Registration, PO Box 41450, Olympia WA 98504-1450

If you have questions regarding these forms, please contact the agency you are working with.

CONTACT INFORMATION	
Subrecipient Name (Agency, Local Government, or Organization):	
Subrecipient Data Universal Numbering System (DUNS) / Unique Entity Identifier (UEI) Number:	
Authorized Financial Representative (Name and Title):	
Address:	
Email:	Phone Number:

Directions: As required by 2 CFR Part 200 Subpart F, non-federal entities that expend \$750,000 in federal awards in a fiscal year shall have a single or program-specific audit conducted for that year. If your entity ***is not*** subject to these requirements, you must complete Section A of this Form. If your entity ***is*** subject to these requirements, you must complete Section B of this form. All subrecipients must complete the Federal Funding Accountability and Transparency Act (FFATA) related questions in Section C of this Form. Failure to return this completed Form to contracts.office@mil.wa.gov may result in delay of grant agreement processing, withholding of federal awards or disallowance of costs, and suspension or termination of federal awards.

SECTION A: Entities NOT subject to the audit requirements of 2 CFR Part 200 Subpart F (check all that apply)
<input type="checkbox"/> We did not expend \$750,000 or more of total federal awards during the preceding fiscal year.
<input type="checkbox"/> We are a for-profit organization.
<input type="checkbox"/> We are exempt for other reasons (describe):
However, by signing below, I agree that we are still subject to the audit requirements, laws, and regulations governing the program(s) in which we participate; that we are required to maintain records of federal funding and to provide access to such records by federal and state agencies and their designees; and that WMD may request and be provided access to additional information and/or documentation to ensure proper stewardship of federal funds.

SECTION B: Entities that ARE subject to the audit requirements of 2 CFR Part 200 Subpart F (Complete the information below and check the appropriate box)
<input type="checkbox"/> We completed our last 2 CFR Part 200 Subpart F Audit on [enter date] for fiscal year [enter date]. There were no findings related to federal awards or internal controls.
<input type="checkbox"/> We completed our last 2 CFR Part 200 Subpart F Audit on [enter date] for fiscal year [enter date] and there were findings related to federal awards and/or internal controls.
<input type="checkbox"/> Our completed 2 CFR Part 200 Subpart F Audit will be available on [enter date] for fiscal year [enter date].
Provide a complete copy of the audit report electronically to contracts.office@mil.wa.gov or provide the state audit number [enter number].

SECTION C: Federal Funding Accountability and Transparency Act (check the corresponding answer)

In your preceding fiscal year, did your organization receive 80% or more of its gross revenues from federal funding? Yes No

In your preceding fiscal year, did your organization receive \$25,000,000 or more in federal funding?
 Yes No

If you answered *yes* to the previous questions, WMD Contracts staff will request additional information to comply with FFATA reporting.

I hereby certify that I am an individual authorized by the above identified entity (subrecipient) to complete this form. Further, I certify that the above information is true and correct, and all material findings contained in the audit report/statement have been disclosed. Additionally, I understand this form is to be submitted every fiscal year for which this entity is a subrecipient of federal award funds from the Department until the grant agreement is closed.

Signature of Authorized Financial Representative:

Date: 2/10/2020

PERSONAL SERVICES AGREEMENT

This **PERSONAL SERVICES AGREEMENT**, with all the General Conditions and Exhibits attached hereto, which are incorporated herein by this reference (the "Agreement"), is made and entered into by and between **SNOHOMISH COUNTY FIRE DISTRICT #7** (the "District") and **FITCH & ASSOCIATES, LLC** ("Consultant") on the date of the last signature below. For and in consideration of the Compensation noted below, subject to the terms and conditions contained herein, Consultant agrees to perform the following work (the "Work") pursuant to the terms and conditions of this Agreement.

1. **Work.** Consultant agrees to perform the following Work in accordance with all applicable laws, codes, and industry standards as described in **Exhibit A**, which is incorporated herein. In the event of a conflict between any provision of the General Conditions and Exhibit A, the General Conditions prevail.

2. **Compensation.** The District shall pay Consultant the lump sum of **forty-nine thousand nine hundred fifty-five dollars (\$49,955)** for all Work completed in conformance with this Agreement. The District shall make four (4) equal payments of twelve-thousand four hundred ninety-eight dollars and seventy-five cents (\$12,498.75) for each of the following milestones completed to the District's satisfaction:
 - Effective Date of this Agreement.
 - Delivery of acceptable Data Report.
 - Delivery of acceptable GIS Report.
 - Delivery of acceptable SOC Report.

The acceptability of the reports shall be within the sole discretion of the District.

3. **Term.** The term of this Agreement shall commence with the execution of this document and will terminate when all tasks associated with the scope of services herein and as modified by written Amendment have been completed by Consultant. This Agreement may be extended for multiple terms at the sole discretion of the District. If so extended, all of the terms and conditions herein shall apply to such extension.

4. **Representations.** The District and Consultant represent and warrant that the following statements are true and accurate:

**THIS AGREEMENT IS SUBJECT TO THE GENERAL CONDITIONS
ATTACHED HERETO AND INCORPORATED HEREIN.**

**THIS AGREEMENT CONTAINS AN INDEMNIFICATION OF CERTAIN
LIABILITIES AND A WAIVER OF CONSULTANT'S TITLE 51 RCW IMMUNITY.**

IN WITNESS WHEREOF, The District and Consultant have executed this Agreement, effective the date of the last authorized signature below.

FITCH & ASSOCIATES, LLC:

SNOHOMISH COUNTY FIRE DISTRICT #7:

Signature: Steven Knight

Signature: _____
Kevin O'Brien, its Fire Chief

Name: STEVEN KNIGHT

Title: PARTNER

Date: 3/31/2020

Date: _____

GENERAL CONDITIONS

1. Accounting Records. Consultant will maintain accounting records, including, but not limited to original receipts, invoices, and related verification, in accordance with generally accepted accounting principles and practices to substantiate all invoiced amounts. To the extent required to verify the direct costs specific to the Work, these records will be available to the District during Consultant's normal business hours for a period of three (3) year after the expiration and/or termination of this Agreement, whichever is later.

2. Status as Independent Contractor. Consultant will perform the Work as an independent contractor and not as an employee, agent, joint-venturer, fiduciary, or partner of the District. Consultant is responsible for the means and methods it uses in performing the Work. Consultant and its employees will not qualify for workers' compensation or other fringe benefits of any kind through the District. Neither Party has the right, power, or authority to bind the other.

3. Termination for Cause. This Agreement may be terminated by either party upon seven (7) days' written notice should one party fail to perform in accordance with its terms through no fault of the other. In the event that the party that fails to perform is the Consultant, the determination of "fail to perform in accordance with its terms" shall be in the sole judgment of the District. In the event of termination, Consultant shall be compensated for satisfactory services performed after the last milestone and prior to the termination date at an hourly rate of \$300 per hour. In no case, however, shall such compensation exceed the original amount of the Agreement as approved or as amended by the District. Any work product generated by Consultant prior to such termination shall be the sole property of the District, and Consultant agrees to provide the District with all such materials as a condition of receiving final payment.

4. Termination Without Cause. Further, this Agreement may be terminated by The District at any time for any reason whatsoever, at the sole discretion of the District, with seven (7) days' written notice. In the event of such termination, compensation shall be paid as provided in Paragraph 3 above.

5. Consultant Services. Consultant's services shall meet or exceed the standard for similar services performed by professionals in the Puget Sound region.

6. Charges for Additional Services. Consultant shall obtain the written approval of the District for any charges for additional services performed by Consultant, the additional services of others retained by Consultant, or the furnishing of additional supplies, materials or equipment. Consultant shall not be entitled to compensation for any such additional charges incurred in violation of this paragraph without prior written Amendment to the Agreement.

7. Payment. Consultant shall submit statements of services rendered to the District in a form acceptable to the District. Payment is due within thirty (30) days of receiving an acceptable statement. In no event shall the District be charged interest on payments due or expenses incurred by Consultant under this Agreement.

8. Applicable Law. All federal, state and local laws applicable in the rendering of the services by Consultant shall be complied with in all respects by Consultant as shall all rules and regulations of the District and any other applicable governmental agency.

9. Deviations from Scope of Work. The District may at any time issue written directions within the general scope of this Agreement. If any such direction causes an increase or decrease in the cost of this Agreement or otherwise affects any other provision of this Agreement, Consultant shall immediately notify the District. The District may modify the amount spent for identified tasks within the scope of work providing that the total amount of the Agreement, or as modified by written Amendment, is not exceeded. Any work done in violation of this paragraph shall be at the sole expense of Consultant.

10. Review of Title Documents and Permit Documents. Prior to the submission of any documents related to any permits or the execution or recordation of any documents effecting title to any property, the said document shall be reviewed by the District. The District shall be responsible for all costs associated with such review.

FOR PURPOSES OF THE FOREGOING INDEMNIFICATION PROVISION ONLY, AND ONLY TO THE EXTENT OF CLAIMS AGAINST CONSULTANT BY THE DISTRICT UNDER SUCH INDEMNIFICATION PROVISION, CONSULTANT SPECIFICALLY WAIVES ANY IMMUNITY IT MAY BE GRANTED UNDER THE WASHINGTON STATE INDUSTRIAL INSURANCE ACT, TITLE 51 RCW OR ANY OTHER APPLICABLE FEDERAL OR STATE WORKERS' COMPENSATION ACTS. THE INDEMNIFICATION OBLIGATION UNDER THIS AGREEMENT SHALL NOT BE LIMITED IN ANY WAY BY ANY LIMITATION ON THE AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE TO OR FOR ANY THIRD PARTY UNDER WORKERS' COMPENSATION ACTS, DISABILITY BENEFIT ACTS, OR OTHER EMPLOYEE BENEFIT ACTS.

14. Confidentiality. Any reports, documents, questionnaires, records, information or data given to or prepared or assembled under this Agreement shall be kept confidential unless a specific written waiver is obtained from the District and shall not be made available by Consultant to any individual or organization without prior written approval of the District except as may be ordered by a court of competent jurisdiction. The provisions of this section shall survive the expiration or earlier termination of this Agreement. The Parties shall execute a Business Associate Agreement as required under federal guidelines in accordance with Health Insurance Portability and Accountability Act ("HIPAA").

15. Plans, etc. Property of the District. All reports, original plans, drawings and specifications prepared by Consultant and any and all sub-consultants for the District and funded by the District are and shall remain the property of the District whether or not the project for which they are made is executed. This shall not apply to proprietary software or documentation that may be provided to the District and that was developed independent of funding by the District. Consultant assumes no liability for any use of the Drawings and Specifications other than that originally intended for this project. Originals, including electronic forms of the data prepared by Consultant and funded by the District shall become the property of the District.

No reports, records, questionnaires, or software programs provided by the District, or other documents produced in whole or in part by Consultant under this Agreement, shall be the subject of an application for copyright by or on behalf of Consultant.

16. Public Records Request. Correspondence, reports and other written work that is generated during the course of the relationship created by this Agreement, may be requested by third parties pursuant to the Washington State Public Records Act (RCW 42.56 *et. seq.*). The parties agree that in the event that such a request is filed, the party with whom the request is filed will promptly notify all other parties to this Agreement. The parties further agree that they will not disclose any such requested material until at least ten (10) business days after providing notification to all other parties to this Agreement. The intent of this clause is to provide all parties the opportunity to seek injunctive relief pursuant to RCW 42.56 so as to protect the vital functions of those entities. This clause shall survive the termination or expiration of this Agreement.

17. Electronic File Compatibility. All electronically-transmitted output must be compatible with the existing District software. Consultants shall check with the District for software application and system compatibility.

18. Jurisdiction. This Agreement is made and delivered in the State of Washington and shall be construed and enforced in accordance with the laws thereof. All claims concerning or arising out of this Agreement shall be resolved in the Superior Court for Snohomish County, Washington. Consultant expressly waives the right of removal to federal court. Both parties hereby waive the right to a jury trial in any such dispute.

EXHIBIT A



April 8, 2019

Via email: gmeek@snofire7.org

Fire Chief Gary Meek
Snohomish Fire District #7
163 Village Court
Monroe, WA 98272

Dear Chief Meek:

Thank you for your inquiry and considering Fitch & Associates (*FITCH*) to continue our relationship with the Snohomish Fire District #7. We are pleased to be able to provide information for your consideration.

Per my Discussion with Chief Clinton and Battalion Chief Lundquist, we offer the following scope of work for your project:

Update the current Standards of Cover document with the most recent calendar year of data (2018) or the most recent 12-month period. This will include a full comprehensive data report and GIS report based on the newly formed entity.

The full standards of cover report will be wholly integrated with the changing organization. Therefore, the following deliverables will be provided:

- Quantitative Data Analysis Report
- GIS Report
- Standards of Cover Report

Price: As proposed, a fixed price of \$49,995 is offered that is inclusive of all reasonable and customary travel and expenses.

Please contact me if we can answer any questions or offer additional information about scheduling next steps. Thank you again for allowing us to present this proposal for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Steven Knight".

Steven Knight, PhD
Partner

NEW BUSINESS - DISCUSSION



Snohomish County Fire District 7, WA

Budget Report

Account Summary

For Fiscal: 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 001 - General Fund							
Revenue							
001-311-10-00-00	Regular Property Taxes	34,708,811.00	34,708,811.00	1,076,759.75	1,728,299.74	-32,980,511.26	4.98 %
001-311-10-00-01	EMS taxes	10,635,517.00	10,635,517.00	334,522.99	537,260.71	-10,098,256.29	5.05 %
001-311-10-00-02	M&O Levy	0.00	0.00	48.80	215.58	215.58	0.00 %
001-317-20-00-00	Leasehold Excise Taxes	5,500.00	5,500.00	0.00	3,071.79	-2,428.21	55.85 %
001-317-40-00-00	Timber Excise Taxes	1,500.00	1,500.00	0.00	690.67	-809.33	46.04 %
001-322-90-00-01	Burn Permits	7,500.00	7,500.00	2,025.00	3,525.00	-3,975.00	47.00 %
001-332-93-30-00	Medicaid Transformation Demonstrat...	0.00	0.00	44,692.00	44,692.00	44,692.00	0.00 %
001-332-93-40-00	GEMT	2,700,000.00	2,700,000.00	0.00	0.00	-2,700,000.00	0.00 %
001-334-04-90-00	State Grant- Trauma	1,200.00	1,200.00	1,260.00	1,260.00	60.00	105.00 %
001-342-21-00-00	Medical Records	1,200.00	1,200.00	141.89	335.38	-864.62	27.95 %
001-342-21-00-01	State Mobe Personnel	250,000.00	250,000.00	0.00	8,930.29	-241,069.71	3.57 %
001-342-21-00-03	Mill Creek Contract	4,029,014.00	4,029,014.00	1,007,253.50	1,007,253.50	-3,021,760.50	25.00 %
001-342-21-00-04	Brightwater Contract	112,450.00	112,450.00	0.00	0.00	-112,450.00	0.00 %
001-342-21-00-05	School Districts	30,534.00	30,534.00	0.00	0.00	-30,534.00	0.00 %
001-342-21-00-06	CPR Classes	5,000.00	5,000.00	190.00	1,540.00	-3,460.00	30.80 %
001-342-21-00-08	Other Services	10,000.00	10,000.00	0.00	16,170.24	6,170.24	161.70 %
001-342-21-00-09	County Fair Contract	0.00	74,164.00	18,447.58	18,447.58	-55,716.42	24.87 %
001-342-21-00-10	SCFD 5 ALS Contract	25,840.00	25,840.00	0.00	0.00	-25,840.00	0.00 %
001-342-21-00-11	SCFD 16 ALS Contract	18,000.00	18,000.00	0.00	2,000.00	-16,000.00	11.11 %
001-342-21-00-12	Evergreen Fair Aid Station	74,164.00	0.00	0.00	0.00	0.00	0.00 %
001-342-21-00-13	Unprotected Land Contracts	0.00	0.00	700.39	750.39	750.39	0.00 %
001-342-21-00-14	DOC Contract	351,084.00	351,084.00	0.00	87,770.91	-263,313.09	25.00 %
001-342-21-00-16	Address Sign Sales	300.00	300.00	44.00	178.00	-122.00	59.33 %
001-342-21-00-17	SCFD 17 ALS Contract	174,646.00	174,646.00	0.00	0.00	-174,646.00	0.00 %
001-342-21-00-18	LS Sewer District Contract	5,800.00	5,800.00	0.00	7,603.73	1,803.73	131.10 %
001-342-21-00-19	SCFD16 Property Tax	24,000.00	24,000.00	0.00	0.00	-24,000.00	0.00 %
001-342-40-00-01	Plan Review/ Permits/ Inspections	75,000.00	75,000.00	1,675.00	15,561.10	-59,438.90	20.75 %
001-342-60-00-00	Transports	2,663,900.00	2,663,900.00	209,606.50	713,973.25	-1,949,926.75	26.80 %
001-342-60-00-01	MVCs	15,000.00	15,000.00	8,185.00	12,090.00	-2,910.00	80.60 %
001-359-00-00-01	PSCAA- Illegal Burns	3,000.00	3,000.00	0.00	0.00	-3,000.00	0.00 %
001-361-10-00-00	Investment Interest	200,000.00	200,000.00	28,251.84	104,934.01	-95,065.99	52.47 %
001-367-00-00-00	Contributions and Donations from N...	0.00	0.00	100.00	100.00	100.00	0.00 %
001-369-10-00-00	Sale of Scrap/Surplus	0.00	0.00	4,002.86	4,002.86	4,002.86	0.00 %
001-369-91-00-00	Other Revenue	20,000.00	20,000.00	10,216.01	14,090.10	-5,909.90	70.45 %
001-385-00-00-00	One Time Transfer In - LSF	250,000.00	5,255,205.00	94.05	5,255,299.31	94.31	100.00 %
001-389-00-00-00	Hazmat Cost Recovery	0.00	0.00	0.00	990.56	990.56	0.00 %
001-389-00-00-01	Refunds & Reimbursements	50,300.00	50,300.00	54,398.82	56,130.98	5,830.98	111.59 %
001-395-10-00-00	Sale of Property	0.00	4,500,000.00	0.00	4,500,000.00	0.00	100.00 %
001-397-00-00-05	Transfer in From Shop	30,000.00	30,000.00	7,500.00	7,500.00	-22,500.00	25.00 %
001-397-00-00-06	Interfund Transfer - PFML	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
	Revenue Total:	56,499,260.00	66,004,465.00	2,810,115.98	14,154,667.68	-51,849,797.32	21.45 %
Expense							
001-501-522-10-10-01	Commissioner - Wages	102,015.00	102,015.00	8,832.00	23,552.00	78,463.00	23.09 %
001-501-522-10-20-06	Commissioner - Retirement	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00 %
001-501-522-10-20-08	Commissioner - Medicare	1,800.00	1,800.00	519.15	1,269.65	530.35	70.54 %
001-501-522-10-20-09	Commissioner - L&I	150.00	150.00	8.48	31.31	118.69	20.87 %
001-501-522-10-20-13	Commissioner - Deferred Comp	3,300.00	3,300.00	153.60	522.24	2,777.76	15.83 %
001-501-522-10-20-14	AD&D	5,250.00	5,250.00	0.00	0.00	5,250.00	0.00 %
001-501-522-10-31-02	Commissioner - Operating Supplies	500.00	500.00	0.00	0.00	500.00	0.00 %
001-501-522-10-35-00	Commissioner- Small Tools & Equipm...	500.00	500.00	0.00	0.00	500.00	0.00 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-501-522-10-43-01	Commissioner - Lodging	14,000.00	14,000.00	109.13	109.13	13,890.87	0.78 %
001-501-522-10-43-02	Commissioner - Meals	2,500.00	2,500.00	187.00	412.00	2,088.00	16.48 %
001-501-522-10-43-03	Commissioner - Mileage	2,750.00	2,750.00	221.94	253.84	2,496.16	9.23 %
001-501-522-10-49-01	Commissioner - Dues- IAFC	0.00	8,900.00	0.00	6,000.00	2,900.00	67.42 %
001-501-522-10-49-02	Commissioner - Dues - Sno-Isle Fire C...	200.00	200.00	0.00	150.00	50.00	75.00 %
001-501-522-10-49-03	Commissioner - Dues- WA Fire Comm...	8,900.00	0.00	0.00	0.00	0.00	0.00 %
001-501-522-10-49-04	Commissioner - Other Miscellaneous	5,850.00	5,850.00	350.48	1,157.38	4,692.62	19.78 %
001-501-522-10-51-03	Commissioner - Elections	75,000.00	75,000.00	0.00	22,731.12	52,268.88	30.31 %
001-501-522-45-49-01	Commissioner - Registration	7,000.00	7,000.00	1,125.00	2,300.00	4,700.00	32.86 %
001-501-597-00-00-04	Commissioner - Transfer to Equipmen...	2,384.00	2,384.00	596.00	596.00	1,788.00	25.00 %
001-502-517-10-20-05	Employee Benefit Programs	305,000.00	305,000.00	18,354.48	60,487.94	244,512.06	19.83 %
001-502-522-10-10-01	Admin - Wages	1,948,000.00	1,948,000.00	-17,329.54	301,011.71	1,646,988.29	15.45 %
001-502-522-10-10-02	Admin - Overtime	4,500.00	4,500.00	112.11	112.11	4,387.89	2.49 %
001-502-522-10-10-03	Admin - Leave Sell Back	317,000.00	317,000.00	68,618.66	68,618.66	248,381.34	21.65 %
001-502-522-10-10-04	Admin - Comp	9,230.00	2,700.00	0.00	0.00	2,700.00	0.00 %
001-502-522-10-20-06	Admin - Retirement	177,000.00	177,000.00	8,193.24	25,029.98	151,970.02	14.14 %
001-502-522-10-20-07	Admin - Disability	7,300.00	7,300.00	392.50	1,211.80	6,088.20	16.60 %
001-502-522-10-20-08	Admin - Medicare	33,100.00	33,100.00	1,533.97	5,432.15	27,667.85	16.41 %
001-502-522-10-20-09	Admin - L&I	48,600.00	48,600.00	1,635.20	6,951.43	41,648.57	14.30 %
001-502-522-10-20-10	Admin - VEBA	87,142.00	87,142.00	962.50	2,440.58	84,701.42	2.80 %
001-502-522-10-20-13	Admin - Deferred Comp	9,600.00	9,600.00	1,235.41	3,507.91	6,092.09	36.54 %
001-502-522-10-20-14	Admin - AD&D	8,300.00	8,300.00	0.00	0.00	8,300.00	0.00 %
001-502-522-10-31-00	Admin - Office Supplies	31,500.00	31,500.00	811.67	4,709.02	26,790.98	14.95 %
001-502-522-10-35-00	Admin - Sm. Tool/Minor Equip.	10,000.00	10,000.00	51.16	1,093.36	8,906.64	10.93 %
001-502-522-10-41-01	Admin - Professional Services	129,150.00	131,838.00	2,746.99	17,787.07	114,050.93	13.49 %
001-502-522-10-42-00	Admin - Communications	52,500.00	52,500.00	317.44	1,813.74	50,686.26	3.45 %
001-502-522-10-43-00	Admin - Travel	35,965.00	35,965.00	556.80	556.80	35,408.20	1.55 %
001-502-522-10-44-00	Admin - Advertising	800.00	800.00	100.00	100.00	700.00	12.50 %
001-502-522-10-48-02	Admin. - Repair & Maint- Office Eqpt	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00 %
001-502-522-10-49-01	Admin - Dues	19,068.00	19,068.00	157.92	8,829.96	10,238.04	46.31 %
001-502-522-10-49-05	Admin - Printing & Binding	74,500.00	74,500.00	0.00	6,752.42	67,747.58	9.06 %
001-502-522-10-49-06	Admin - Other Miscellaneous	24,725.00	24,735.00	695.73	3,451.34	21,283.66	13.95 %
001-502-522-10-49-07	Admin - Service Awards	71,196.00	71,196.00	1,442.58	16,033.25	55,162.75	22.52 %
001-502-522-45-49-02	Admin - Training Registration	25,245.00	25,245.00	0.00	2,300.00	22,945.00	9.11 %
001-502-597-00-00-04	Admin - Transfer to Equipment Fund	32,120.00	32,120.00	8,030.00	8,030.00	24,090.00	25.00 %
001-503-517-10-20-05	Employee Benefit Programs	195,000.00	195,000.00	12,061.77	37,364.86	157,635.14	19.16 %
001-503-522-10-10-01	Finance & HR - Wages	908,000.00	908,000.00	62,318.61	206,737.94	701,262.06	22.77 %
001-503-522-10-10-02	Finance & HR - Overtime	12,000.00	12,000.00	1,487.36	4,911.92	7,088.08	40.93 %
001-503-522-10-10-03	Finance & HR - Leave Sell Back	62,000.00	62,000.00	10,266.53	10,266.53	51,733.47	16.56 %
001-503-522-10-10-04	Finance & HR - Comp	2,800.00	700.00	601.27	601.27	98.73	85.90 %
001-503-522-10-20-06	Finance & HR - Retirement	126,000.00	126,000.00	8,283.62	25,022.59	100,977.41	19.86 %
001-503-522-10-20-07	Finance & HR - Disability	5,100.00	5,100.00	182.29	638.14	4,461.86	12.51 %
001-503-522-10-20-08	Finance & HR - Medicare	14,600.00	14,600.00	1,098.59	3,271.66	11,328.34	22.41 %
001-503-522-10-20-09	Finance & HR - L&I	3,300.00	3,300.00	143.45	683.64	2,616.36	20.72 %
001-503-522-10-20-10	Finance & HR - VEBA	26,000.00	26,000.00	625.00	1,687.50	24,312.50	6.49 %
001-503-522-10-20-13	Finance & HR - Deferred Comp	13,800.00	13,800.00	1,091.06	3,117.05	10,682.95	22.59 %
001-503-522-10-20-14	Finance & HR - AD&D	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
001-503-522-10-31-00	Finance & HR - Office Supplies	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
001-503-522-10-35-00	Finance & HR - Sm. Tool/Minor Equip.	2,000.00	2,000.00	300.33	2,333.27	-333.27	116.66 %
001-503-522-10-41-01	Finance & HR - Consultant	54,542.00	54,542.00	0.00	25.00	54,517.00	0.05 %
001-503-522-10-42-00	Finance & HR - Communications	5,000.00	5,000.00	0.00	194.36	4,805.64	3.89 %
001-503-522-10-43-00	Finance & HR - Travel	49,649.00	49,649.00	576.80	576.80	49,072.20	1.16 %
001-503-522-10-44-00	Finance & HR - Advertising	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00 %
001-503-522-10-49-01	Finance & HR - Dues	1,190.00	1,190.00	0.00	305.00	885.00	25.63 %
001-503-522-45-49-02	Finance - Training Registration	32,134.00	32,134.00	500.00	2,450.00	29,684.00	7.62 %
001-503-597-00-00-04	Finance & HR - Transfer to Equipment...	1,192.00	1,192.00	298.00	298.00	894.00	25.00 %
001-504-517-20-20-05	Suppression - Med/Dental	3,882,000.00	3,882,000.00	220,772.67	871,055.83	3,010,944.17	22.44 %
001-504-522-20-10-01	Suppression - Wages	16,120,000.00	16,120,000.00	957,072.38	4,134,394.02	11,985,605.98	25.65 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-504-522-20-10-02	Suppression - Overtime	1,584,000.00	2,134,000.00	115,236.88	273,117.13	1,860,882.87	12.80 %
001-504-522-20-10-03	Suppression - Leave Sell Back	1,270,000.00	1,270,000.00	238,108.69	238,108.69	1,031,891.31	18.75 %
001-504-522-20-10-04	Suppression - Comp	103,600.00	97,000.00	96,094.95	96,094.95	905.05	99.07 %
001-504-522-20-20-06	Suppression - Retirement	1,018,000.00	1,018,000.00	71,581.96	222,524.61	795,475.39	21.86 %
001-504-522-20-20-07	Suppression - Disability	81,500.00	81,500.00	3,133.77	10,140.88	71,359.12	12.44 %
001-504-522-20-20-08	Suppression - Medicare	277,000.00	277,000.00	20,454.79	68,662.59	208,337.41	24.79 %
001-504-522-20-20-09	Suppression - L&I	759,000.00	759,000.00	70,153.71	221,850.45	537,149.55	29.23 %
001-504-522-20-20-10	Suppression - VEBA	53,900.00	53,900.00	800.00	2,265.46	51,634.54	4.20 %
001-504-522-20-20-13	Suppression - Deferred Comp	314,400.00	314,400.00	24,017.49	95,012.39	219,387.61	30.22 %
001-504-522-20-20-14	Suppression - AD&D	6,600.00	6,600.00	0.00	0.00	6,600.00	0.00 %
001-504-522-20-20-15	SUPPRESSION - MERP - ER	0.00	0.00	0.00	1,650.00	-1,650.00	0.00 %
001-504-522-20-31-01	Suppression - Office Supplies	500.00	500.00	0.00	0.00	500.00	0.00 %
001-504-522-20-31-02	Suppression - Radio Supplies	1,000.00	1,000.00	0.00	86.02	913.98	8.60 %
001-504-522-20-31-03	Suppression - SCBA Supplies	1,000.00	1,000.00	4,463.10	6,423.10	-5,423.10	642.31 %
001-504-522-20-31-04	Suppression - Hazmat Supplies	6,285.00	6,285.00	0.00	0.00	6,285.00	0.00 %
001-504-522-20-31-05	Suppression - Apparatus Supplies	20,000.00	20,000.00	281.64	313.06	19,686.94	1.57 %
001-504-522-20-31-06	Suppression - Misc. Supplies	28,072.00	28,072.00	649.29	1,173.13	26,898.87	4.18 %
001-504-522-20-31-07	Suppression - Uniforms	199,669.00	199,669.00	7,917.50	16,391.50	183,277.50	8.21 %
001-504-522-20-31-08	Suppression - Disaster supplies	4,000.00	4,000.00	12.42	12.42	3,987.58	0.31 %
001-504-522-20-31-09	Suppression - Rescue Swimmer Suppl...	26,546.00	26,546.00	0.00	0.00	26,546.00	0.00 %
001-504-522-20-31-10	Suppression - Bunker Gear Supplies	56,485.00	56,485.00	2,220.79	3,865.60	52,619.40	6.84 %
001-504-522-20-31-11	Suppression - Rescue Tech PPE	14,364.00	16,752.00	68.49	3,506.95	13,245.05	20.93 %
001-504-522-20-32-00	Suppression - Fuel	120,000.00	120,000.00	9,007.45	30,143.39	89,856.61	25.12 %
001-504-522-20-34-00	Suppression - Inventory	17,000.00	17,000.00	4,588.89	4,588.89	12,411.11	26.99 %
001-504-522-20-35-00	Suppression - Small Tools/Minor Equi...	172,175.00	180,001.00	-239.94	11,210.66	168,790.34	6.23 %
001-504-522-20-35-01	Suppression - Wildland Gear	42,840.00	42,840.00	0.00	0.00	42,840.00	0.00 %
001-504-522-20-35-02	Suppression - Hazmat Team Eqpt.	1,742.00	1,742.00	0.00	12.70	1,729.30	0.73 %
001-504-522-20-35-03	Suppression - Rescue Swimmer Eqpt.	24,782.00	24,782.00	270.34	4,349.97	20,432.03	17.55 %
001-504-522-20-35-04	Suppression - Tech Rescue Eqpt.	1,400.00	1,400.00	0.00	891.40	508.60	63.67 %
001-504-522-20-41-01	Suppression - Air Monitoring	1,650.00	1,650.00	0.00	0.00	1,650.00	0.00 %
001-504-522-20-41-02	Suppression - Hose Testing	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
001-504-522-20-41-04	Suppression - Radiological Monitoring	2,190.00	2,190.00	0.00	0.00	2,190.00	0.00 %
001-504-522-20-41-05	Suppression - Gas Calibration Monitor..	1,075.00	1,075.00	0.00	0.00	1,075.00	0.00 %
001-504-522-20-41-06	Suppression - Santicans	550.00	550.00	0.00	0.00	550.00	0.00 %
001-504-522-20-42-00	Suppression - Communications	103,388.00	103,388.00	241.09	2,993.99	100,394.01	2.90 %
001-504-522-20-43-00	Suppression - Travel Expenses	21,342.00	21,342.00	1,432.10	1,688.12	19,653.88	7.91 %
001-504-522-20-44-00	Suppression - Advertising	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
001-504-522-20-45-01	Suppression - Rentals	200.00	200.00	0.00	0.00	200.00	0.00 %
001-504-522-20-48-01	Suppression - Apparatus Repair/Maint.	600,000.00	600,000.00	74,543.51	203,862.33	396,137.67	33.98 %
001-504-522-20-48-02	Suppression - Power Eqpt. Repair/Ma...	13,100.00	13,100.00	1,480.04	2,670.76	10,429.24	20.39 %
001-504-522-20-48-03	Suppression - Radios Repair/Maint.	2,850.00	2,850.00	0.00	0.00	2,850.00	0.00 %
001-504-522-20-48-04	Suppression - Hand Tools Repair/Mai...	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
001-504-522-20-48-05	Suppression - Hoses Repair/Maint.	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
001-504-522-20-48-06	Suppression - Respirators Repair/Mai...	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
001-504-522-20-48-07	Suppression - Other Repair/Maint.	8,396.00	8,396.00	0.00	11.29	8,384.71	0.13 %
001-504-522-20-48-08	Suppression - Eqpt. Repair/Maint.	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
001-504-522-20-48-09	Suppression - MDT Repair/Maint.	4,000.00	4,000.00	0.00	378.30	3,621.70	9.46 %
001-504-522-20-48-10	Suppression - Extinguishers Repair/M...	3,800.00	3,800.00	188.44	241.90	3,558.10	6.37 %
001-504-522-20-48-11	Suppression - Repair & Maintenance...	32,000.00	32,000.00	42.52	675.70	31,324.30	2.11 %
001-504-522-20-48-12	Suppression - SCBA Repair and Maint...	20,000.00	20,000.00	1,840.18	4,737.55	15,262.45	23.69 %
001-504-522-20-48-13	Suppression - Water Rescue Equip Re...	21,175.00	21,175.00	0.00	33.03	21,141.97	0.16 %
001-504-522-20-49-01	Suppression - Cost Share SCFPD#26	500.00	500.00	0.00	0.00	500.00	0.00 %
001-504-522-20-49-02	Suppression - Cost Share Zone 11	34,868.00	34,868.00	0.00	27,634.66	7,233.34	79.26 %
001-504-522-20-49-03	Suppression - Rescue Swimmer Pool ...	0.00	0.00	0.00	168.00	-168.00	0.00 %
001-504-522-20-49-04	Suppression - Other Miscellaneous	5,000.00	5,000.00	0.00	630.34	4,369.66	12.61 %
001-504-522-45-49-03	Suppression - Water Rescue Training ...	3,345.00	3,345.00	1,590.00	1,590.00	1,755.00	47.53 %
001-504-528-00-41-00	Dispatch Services - SNO 911	225,634.00	225,634.00	18,802.75	56,408.25	169,225.75	25.00 %
001-504-528-00-41-02	Dispatch Services - 800 MHz	2,880.00	2,880.00	0.00	9,495.00	-6,615.00	329.69 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-504-597-00-00-01	Suppression -Transfer to App. fund	93,144.00	93,144.00	23,286.00	23,286.00	69,858.00	25.00 %
001-504-597-00-00-04	Suppression - Transfer to Equipment ...	543,672.00	543,672.00	135,918.00	135,918.00	407,754.00	25.00 %
001-505-517-30-20-05	CRR - Med/Dental	169,000.00	169,000.00	12,174.83	36,913.92	132,086.08	21.84 %
001-505-522-30-10-01	CRR - Wages	869,000.00	869,000.00	69,838.24	220,002.01	648,997.99	25.32 %
001-505-522-30-10-02	CRR - Overtime	40,600.00	40,600.00	734.64	1,722.69	38,877.31	4.24 %
001-505-522-30-10-03	CRR - Leave Sell Back	96,400.00	96,400.00	15,552.24	15,552.24	80,847.76	16.13 %
001-505-522-30-10-04	CRR - Comp	900.00	7,500.00	7,493.50	7,493.50	6.50	99.91 %
001-505-522-30-20-06	CRR - Retirement	76,700.00	76,700.00	5,618.43	16,829.71	59,870.29	21.94 %
001-505-522-30-20-07	CRR - Disability	4,000.00	4,000.00	176.37	619.28	3,380.72	15.48 %
001-505-522-30-20-08	CRR - Medicare	14,600.00	14,600.00	1,366.20	3,575.35	11,024.65	24.49 %
001-505-522-30-20-09	CRR - L&I	32,000.00	32,000.00	954.41	4,903.31	27,096.69	15.32 %
001-505-522-30-20-10	CRR - VEBA	21,400.00	21,400.00	425.00	1,100.00	20,300.00	5.14 %
001-505-522-30-20-13	CRR - Deferred Comp	9,800.00	9,800.00	902.66	2,707.98	7,092.02	27.63 %
001-505-522-30-20-14	CRR - AD&D	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00 %
001-505-522-30-31-00	CRR - Office Supplies	5,000.00	5,000.00	321.68	321.68	4,678.32	6.43 %
001-505-522-30-31-01	CRR - PIO/PEO Supplies	54,855.00	72,955.00	266.96	7,051.12	65,903.88	9.67 %
001-505-522-30-31-02	CRR - GIS Supplies	2,200.00	2,200.00	19.50	116.97	2,083.03	5.32 %
001-505-522-30-35-00	CRR - Sm. Tool/Minor Equip.	19,580.00	19,580.00	211.99	1,792.36	17,787.64	9.15 %
001-505-522-30-41-00	CRR - Professional Services	42,800.00	42,800.00	592.25	1,467.25	41,332.75	3.43 %
001-505-522-30-42-00	CRR - Communications	5,280.00	5,280.00	275.16	1,548.04	3,731.96	29.32 %
001-505-522-30-43-00	CRR - Travel Expenses	4,300.00	4,300.00	473.92	2,051.33	2,248.67	47.71 %
001-505-522-30-48-00	CRR - Repair/Maintenance	10,340.00	10,340.00	0.00	0.00	10,340.00	0.00 %
001-505-522-30-49-00	CRR - Misc.	28,000.00	28,000.00	145.44	718.68	27,281.32	2.57 %
001-505-522-30-49-02	CRR - Dues & Subscriptions	10,438.00	10,438.00	706.00	1,100.40	9,337.60	10.54 %
001-505-522-30-49-04	CRR - Software Licensing	22,196.00	22,196.00	99.00	640.00	21,556.00	2.88 %
001-505-522-45-49-02	CRR - Training Registration	28,587.00	28,587.00	3,132.16	4,230.16	24,356.84	14.80 %
001-505-594-30-64-00	CRR- Capital Outlay - Software	45,100.00	45,100.00	0.00	0.00	45,100.00	0.00 %
001-505-597-00-00-04	CRR - Transfer to Equipment Fund	25,952.00	25,952.00	6,488.00	6,488.00	19,464.00	25.00 %
001-506-517-45-20-05	Training - Med/Dental	112,000.00	112,000.00	14,715.33	47,008.27	64,991.73	41.97 %
001-506-522-45-10-01	Training - Regular Wages	639,200.00	639,200.00	40,698.01	227,703.86	411,496.14	35.62 %
001-506-522-45-10-02	Training - Overtime	30,000.00	80,000.00	1,946.14	6,892.58	73,107.42	8.62 %
001-506-522-45-10-03	Training - Leave Sell Back	132,000.00	132,000.00	38,844.92	38,844.92	93,155.08	29.43 %
001-506-522-45-10-04	Training - Comp	800.00	800.00	0.00	0.00	800.00	0.00 %
001-506-522-45-20-06	Training - Retirement	48,700.00	48,700.00	5,700.42	16,003.46	32,696.54	32.86 %
001-506-522-45-20-07	Training - Disability	2,900.00	2,900.00	245.95	830.45	2,069.55	28.64 %
001-506-522-45-20-08	Training - Medicare	11,700.00	11,700.00	1,186.86	3,972.14	7,727.86	33.95 %
001-506-522-45-20-09	Training - L&I	21,400.00	21,400.00	1,560.91	5,170.71	16,229.29	24.16 %
001-506-522-45-20-10	Training - VEBA	12,000.00	12,000.00	475.00	1,176.21	10,823.79	9.80 %
001-506-522-45-20-13	Training - Deferred Comp	8,570.00	8,570.00	927.16	2,803.72	5,766.28	32.72 %
001-506-522-45-20-14	Training - AD&D	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00 %
001-506-522-45-31-01	Training - Office Supplies	5,000.00	5,000.00	0.00	126.18	4,873.82	2.52 %
001-506-522-45-31-02	Training - Operating Supplies	10,100.00	10,100.00	0.00	0.00	10,100.00	0.00 %
001-506-522-45-31-03	Training - Miscellaneous Supplies	61,432.00	61,432.00	1,936.10	2,320.46	59,111.54	3.78 %
001-506-522-45-31-04	Training - HR Training Materials	76,753.00	76,753.00	0.00	0.00	76,753.00	0.00 %
001-506-522-45-34-00	Training - Inventory supplies	10,500.00	10,500.00	1,496.87	2,119.61	8,380.39	20.19 %
001-506-522-45-35-00	Training - Small Tools	30,000.00	30,000.00	66.17	6,501.81	23,498.19	21.67 %
001-506-522-45-41-01	Training - Chaplains	750.00	750.00	0.00	0.00	750.00	0.00 %
001-506-522-45-41-03	Training - Explorers	900.00	900.00	528.00	578.00	322.00	64.22 %
001-506-522-45-42-00	Training - Communications	4,000.00	4,000.00	0.00	478.04	3,521.96	11.95 %
001-506-522-45-43-00	Training - Travel Expenses	135,400.00	135,400.00	10,439.00	12,377.06	123,022.94	9.14 %
001-506-522-45-45-00	Training - Testing Facility Rental	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
001-506-522-45-45-01	Training - Dist 4 Training Facility	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
001-506-522-45-48-00	Training - Repair and Maintenance	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
001-506-522-45-49-01	Training - Dues	3,435.00	3,435.00	175.00	240.53	3,194.47	7.00 %
001-506-522-45-49-02	Training - Registration	200,000.00	200,000.00	5,466.00	14,669.00	185,331.00	7.33 %
001-506-522-45-49-03	Training - EMT CBT	17,200.00	25,790.00	0.00	12,980.00	12,810.00	50.33 %
001-506-522-45-49-04	Training - Simulator Warranty	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00 %
001-506-522-45-49-05	Training - IFSAC Testing	60,000.00	60,000.00	0.00	2,100.00	57,900.00	3.50 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-506-522-45-49-06	Training - HAZMAT	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
001-506-522-45-49-08	Training - Leadership Training	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00 %
001-506-522-45-49-09	Training - HR Training	28,000.00	28,000.00	0.00	0.00	28,000.00	0.00 %
001-506-522-45-49-10	Training - Tuition	65,000.00	65,000.00	2,926.72	6,301.72	58,698.28	9.69 %
001-506-522-45-49-11	Training - Printing	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
001-506-522-45-49-13	Training - Truck Academy (registratio...	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
001-506-522-45-49-14	Training - Blue Card (registration)	22,580.00	22,580.00	346.50	693.00	21,887.00	3.07 %
001-506-522-45-49-16	Training - Other Misc.	10,500.00	10,500.00	0.00	41.88	10,458.12	0.40 %
001-506-522-45-49-17	Training - Outside Speakers	30,000.00	30,000.00	0.00	1,875.00	28,125.00	6.25 %
001-506-522-45-49-19	Training - Promotional Testing	11,950.00	11,950.00	142.91	2,133.12	9,816.88	17.85 %
001-506-522-45-49-20	Training - Entry Level Academy	59,000.00	59,000.00	0.00	0.00	59,000.00	0.00 %
001-506-522-45-49-22	Training - Post Academy Instructors	19,500.00	19,500.00	187.67	365.62	19,134.38	1.87 %
001-506-522-45-49-23	Training - Career Academy	49,000.00	49,000.00	0.00	8,312.90	40,687.10	16.97 %
001-506-522-45-49-24	Training - GRIT Acadmey	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00 %
001-506-522-45-49-25	Training - Engine Operation Academy	20,000.00	20,000.00	0.00	67.41	19,932.59	0.34 %
001-506-522-45-49-26	Training - Rescue Swimmer Training &..	0.00	1,725.00	0.00	0.00	1,725.00	0.00 %
001-506-522-45-49-27	Training - Squad Boss	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
001-506-522-45-49-30	Training - Fire Behavior	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
001-506-522-45-49-37	Training - PM Training	65,000.00	65,000.00	2,858.10	5,719.76	59,280.24	8.80 %
001-506-522-45-49-40	Training - Drone Training	5,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
001-506-522-45-49-41	Training - Part Time On Board Mini Ac...	12,000.00	12,000.00	3,031.48	3,031.48	8,968.52	25.26 %
001-506-522-45-49-42	Training - Officer Development Acad...	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00 %
001-506-522-45-49-44	Training - Training Consortium	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
001-507-517-50-20-05	Facilities - Med/Dental	59,000.00	59,000.00	5,791.20	17,485.38	41,514.62	29.64 %
001-507-522-45-49-02	Facilities - Training Registration	12,750.00	12,750.00	350.00	1,840.00	10,910.00	14.43 %
001-507-522-50-10-01	Facilities - Regular Wages	237,500.00	237,500.00	25,191.42	83,887.73	153,612.27	35.32 %
001-507-522-50-10-02	Facilities - Overtime	1,800.00	1,800.00	178.99	178.99	1,621.01	9.94 %
001-507-522-50-10-03	Facilities - Leave Sell Back	6,750.00	6,750.00	5,129.01	5,129.01	1,620.99	75.99 %
001-507-522-50-10-04	Facilities - Comp	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00 %
001-507-522-50-20-06	Facilities - Retirement	31,800.00	31,800.00	3,076.81	8,782.00	23,018.00	27.62 %
001-507-522-50-20-07	Facilities - Disability	1,700.00	1,700.00	87.18	-471.38	2,171.38	-27.73 %
001-507-522-50-20-08	Facilities - Medicare	3,600.00	3,600.00	505.47	1,366.81	2,233.19	37.97 %
001-507-522-50-20-09	Facilities - L&I	1,100.00	1,100.00	52.60	805.18	294.82	73.20 %
001-507-522-50-20-10	Facilities - VEBA	3,000.00	3,000.00	175.00	550.00	2,450.00	18.33 %
001-507-522-50-20-13	Facilities - Deferred Comp	4,250.00	4,250.00	526.63	1,323.30	2,926.70	31.14 %
001-507-522-50-20-14	Facilities - AD&D	450.00	450.00	0.00	0.00	450.00	0.00 %
001-507-522-50-31-00	Facilities - Operating Supplies	67,000.00	67,000.00	5,858.31	19,399.64	47,600.36	28.95 %
001-507-522-50-35-00	Facilities - Sm.Tools/Minor Equip.	53,000.00	53,000.00	4,786.81	11,534.29	41,465.71	21.76 %
001-507-522-50-41-00	Facilities - Professional Services	6,460.00	6,460.00	19,080.39	51,278.23	-44,818.23	793.78 %
001-507-522-50-42-00	Facilities - Telephones	72,000.00	72,000.00	4,208.80	22,724.80	49,275.20	31.56 %
001-507-522-50-43-00	Facilities - Travel	1,600.00	1,600.00	40.15	40.15	1,559.85	2.51 %
001-507-522-50-45-00	Facilities - Rentals	6,000.00	6,000.00	172.36	1,423.49	4,576.51	23.72 %
001-507-522-50-47-01	Facilities - Electric	128,400.00	128,400.00	7,653.65	28,825.68	99,574.32	22.45 %
001-507-522-50-47-02	Facilities - Facilities - Water	47,400.00	47,400.00	2,543.23	7,036.63	40,363.37	14.85 %
001-507-522-50-47-03	Facilities - Gas	67,900.00	67,900.00	6,310.04	23,643.06	44,256.94	34.82 %
001-507-522-50-47-04	Facilities - Refuse	53,800.00	53,800.00	2,911.93	10,848.11	42,951.89	20.16 %
001-507-522-50-48-00	Facilities - Repair / Maintenance	598,625.00	598,625.00	30,991.57	82,255.60	516,369.40	13.74 %
001-507-522-50-49-00	Facilities - Miscellaneous	19,500.00	19,500.00	0.00	1,009.83	18,490.17	5.18 %
001-507-594-50-63-00	Facilities - Capital Outlay	40,000.00	60,000.00	2,809.54	11,381.74	48,618.26	18.97 %
001-507-597-00-00-04	Facilities - Transfer to Equipment Fund	19,352.00	19,352.00	4,838.00	4,838.00	14,514.00	25.00 %
001-508-522-20-10-01	Part Time - Wages	718,000.00	718,000.00	29,492.00	96,772.88	621,227.12	13.48 %
001-508-522-20-20-06	Part Time - Retirement	82,700.00	82,700.00	3,385.79	11,153.88	71,546.12	13.49 %
001-508-522-20-20-08	Part Time - Medicare	10,450.00	10,450.00	555.27	1,839.78	8,610.22	17.61 %
001-508-522-20-20-09	Part Time - L&I	7,000.00	7,000.00	3,150.94	16,444.18	-9,444.18	234.92 %
001-508-522-20-20-10	Part Time - VEBA	24,000.00	24,000.00	1,700.50	4,499.00	19,501.00	18.75 %
001-508-522-20-20-15	Part Time - AD&D	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
001-508-522-20-49-00	Part Time - Chaplain Dues	900.00	900.00	0.00	0.00	900.00	0.00 %
001-509-517-20-20-05	EMS - Med/Dental	1,457,000.00	1,457,000.00	214,012.41	425,691.91	1,031,308.09	29.22 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-509-522-20-10-01	EMS - Wages	6,496,000.00	6,496,000.00	471,021.22	1,465,892.57	5,030,107.43	22.57 %
001-509-522-20-10-02	EMS - Overtime	600,000.00	750,000.00	48,767.37	107,060.35	642,939.65	14.27 %
001-509-522-20-10-03	EMS - Leave Sell Back	451,000.00	451,000.00	72,452.18	72,452.18	378,547.82	16.06 %
001-509-522-20-10-04	EMS - Comp	56,100.00	28,100.00	27,886.79	27,886.79	213.21	99.24 %
001-509-522-20-20-06	EMS - Retirement	406,000.00	406,000.00	31,640.37	83,957.36	322,042.64	20.68 %
001-509-522-20-20-07	EMS - Disability	28,700.00	28,700.00	1,329.50	3,392.27	25,307.73	11.82 %
001-509-522-20-20-08	EMS - Medicare	110,500.00	110,500.00	9,023.31	24,354.31	86,145.69	22.04 %
001-509-522-20-20-09	EMS - L&I	268,300.00	268,300.00	23,892.86	75,105.82	193,194.18	27.99 %
001-509-522-20-20-10	EMS - VEBA	10,400.00	10,400.00	125.00	293.84	10,106.16	2.83 %
001-509-522-20-20-13	EMS - Deferred Comp	120,000.00	120,000.00	10,506.47	27,956.22	92,043.78	23.30 %
001-509-522-20-20-14	EMS - AD&D	700.00	700.00	0.00	0.00	700.00	0.00 %
001-509-522-20-20-15	EMS - MERP - ER	0.00	0.00	0.00	562.50	-562.50	0.00 %
001-509-522-20-31-00	EMS - Apparatus Supplies	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
001-509-522-20-31-01	EMS - Fair Supplies	600.00	600.00	0.00	0.00	600.00	0.00 %
001-509-522-20-32-00	EMS - Fuel	120,000.00	120,000.00	9,007.45	28,657.48	91,342.52	23.88 %
001-509-522-20-34-00	EMS - Run Review Supplies	6,960.00	6,960.00	86.97	171.38	6,788.62	2.46 %
001-509-522-20-35-00	EMS - Sm. Tool/Minor Equip.	75,000.00	75,000.00	1,883.46	14,126.83	60,873.17	18.84 %
001-509-522-20-41-01	EMS - Software Svce.Fee	28,079.00	28,079.00	1,032.00	2,820.00	25,259.00	10.04 %
001-509-522-20-41-02	EMS - Medical Advisor	72,000.00	72,000.00	6,000.00	12,000.00	60,000.00	16.67 %
001-509-522-20-41-03	EMS - ESO Solutions Svce. Fee	26,030.00	26,030.00	1,174.86	3,538.31	22,491.69	13.59 %
001-509-522-20-41-04	EMS - EPCR Lines	33,000.00	33,000.00	815.11	6,266.56	26,733.44	18.99 %
001-509-522-20-41-05	EMS - Systems Design Billing	182,400.00	182,400.00	12,211.60	40,066.05	142,333.95	21.97 %
001-509-522-20-41-06	EMS - Biohazard Waste Removal	1,200.00	1,200.00	65.85	133.21	1,066.79	11.10 %
001-509-522-20-41-07	EMS - First Watch	19,450.00	19,450.00	0.00	0.00	19,450.00	0.00 %
001-509-522-20-41-08	EMS - First Pass	26,556.00	26,556.00	403.00	1,209.00	25,347.00	4.55 %
001-509-522-20-41-10	EMS - Medicare Billing Audit	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
001-509-522-20-41-11	EMS - Sno Co MPD	50,000.00	50,000.00	0.00	38,523.42	11,476.58	77.05 %
001-509-522-20-41-12	EMS - Sno Co EMS	6,000.00	6,000.00	0.00	6,000.00	0.00	100.00 %
001-509-522-20-41-13	EMS - GEMT Professional Services	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00 %
001-509-522-20-42-00	EMS - Postage	400.00	400.00	0.00	0.00	400.00	0.00 %
001-509-522-20-42-01	EMS - Cell Phone Service	7,500.00	7,500.00	280.39	1,865.90	5,634.10	24.88 %
001-509-522-20-43-00	EMS - Travel	4,300.00	4,300.00	0.00	171.56	4,128.44	3.99 %
001-509-522-20-45-00	EMS - Rentals	10,800.00	10,800.00	1,536.71	4,679.92	6,120.08	43.33 %
001-509-522-20-48-01	EMS - Repair/Maintenance Eqpt.	15,000.00	15,000.00	24.95	24.95	14,975.05	0.17 %
001-509-522-20-48-02	EMS - Repair/Maintenance Apparatus	176,000.00	176,000.00	18,441.10	42,086.29	133,913.71	23.91 %
001-509-522-20-48-03	EMS - Repair/Maintenance Cots	10,400.00	10,400.00	0.00	0.00	10,400.00	0.00 %
001-509-522-20-48-04	EMS - Repair/Maintenance Medtronic..	27,000.00	27,000.00	0.00	20,937.85	6,062.15	77.55 %
001-509-522-20-49-01	EMS - Dues	2,000.00	2,000.00	1,950.00	1,950.00	50.00	97.50 %
001-509-522-20-49-02	EMS - Subscriptions	7,000.00	7,000.00	2,195.20	9,097.73	-2,097.73	129.97 %
001-509-522-20-49-03	EMS - Printing & Binding	3,730.00	3,730.00	0.00	0.00	3,730.00	0.00 %
001-509-522-20-49-04	EMS - Other Miscellaneous	500.00	500.00	119.91	271.34	228.66	54.27 %
001-509-522-30-31-01	EMS - Medications	55,000.00	55,000.00	15,599.42	21,398.57	33,601.43	38.91 %
001-509-522-30-31-02	EMS - Medical Supplies	255,000.00	255,000.00	29,735.54	54,704.16	200,295.84	21.45 %
001-509-522-45-49-02	EMS - Training Registration	13,533.00	13,533.00	0.00	2,750.00	10,783.00	20.32 %
001-509-528-00-41-00	Dispatch Services - SNO911	902,533.00	902,533.00	150,422.04	225,633.06	676,899.94	25.00 %
001-509-528-00-41-02	Dispatch Services - 800 MHz	11,520.00	11,520.00	-75,211.02	11,520.00	0.00	100.00 %
001-509-589-26-49-00	EMS - Transport Refunds	16,000.00	16,000.00	20.00	3,132.56	12,867.44	19.58 %
001-509-594-20-64-00	EMS - Capital Outlay - Medicaid Trans...	0.00	215,000.00	0.00	0.00	215,000.00	0.00 %
001-509-597-00-00-01	EMS - Transfer to Apparatus Fund	206,855.00	206,855.00	51,714.00	51,714.00	155,141.00	25.00 %
001-509-597-00-00-04	EMS - Transfer to Equipment Fund	69,428.00	69,428.00	17,357.00	17,357.00	52,071.00	25.00 %
001-510-522-20-20-15	Health & Safety - Member Assistance...	8,541.00	8,541.00	470.90	941.80	7,599.20	11.03 %
001-510-522-20-31-01	Health & Safety - Misc. Supplies	1,369.00	1,369.00	0.00	0.00	1,369.00	0.00 %
001-510-522-20-31-02	Health & Safety - Incentives	1,095.00	1,095.00	0.00	0.00	1,095.00	0.00 %
001-510-522-20-31-03	Health & Safety - Committee Project...	657.00	657.00	0.00	0.00	657.00	0.00 %
001-510-522-20-35-01	Health & Safety - Small tools & Eqpt.	3,422.00	3,422.00	0.00	610.66	2,811.34	17.85 %
001-510-522-20-41-01	Health & Safety - Annual Hearing Con...	1,971.00	1,971.00	0.00	0.00	1,971.00	0.00 %
001-510-522-20-41-02	Health & Safety - Annual TB Testing	767.00	767.00	0.00	0.00	767.00	0.00 %
001-510-522-20-41-03	Health & Safety - On Site Flu Vaccine	14,931.00	14,931.00	0.00	0.00	14,931.00	0.00 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-510-522-20-41-04	Health & Safety - Hep. b/ Hep. c Imm...	2,738.00	2,738.00	0.00	0.00	2,738.00	0.00 %
001-510-522-20-41-05	Health & Safety - Hazmat Physicals	5,694.00	5,694.00	0.00	0.00	5,694.00	0.00 %
001-510-522-20-41-06	Health & Safety - Annual Physicals	228,100.00	228,100.00	12,995.00	13,955.00	214,145.00	6.12 %
001-510-522-20-41-07	Health & Safety - Hygenists, Safety C...	4,928.00	4,928.00	0.00	0.00	4,928.00	0.00 %
001-510-522-20-41-08	Health & Safety - Mental Health Servi...	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
001-510-522-20-48-00	Health & Safety - Repair & Maintenan...	10,403.00	10,403.00	0.00	110.00	10,293.00	1.06 %
001-510-522-20-49-00	Health & Safety - Fitness Trainers/ We...	8,760.00	8,760.00	348.79	588.79	8,171.21	6.72 %
001-510-522-20-49-04	Health & Safety - Resilience Program ...	30,277.00	30,277.00	0.00	0.00	30,277.00	0.00 %
001-510-522-45-49-00	Health & Safety - Fitness Trainers Con...	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
001-510-597-00-00-04	Health & Safety - Transfer to Equipm...	18,416.00	18,416.00	4,604.00	4,604.00	13,812.00	25.00 %
001-512-522-10-35-00	Non-Departmental - IT - Small Tools &...	100,000.00	100,000.00	3,223.10	23,886.43	76,113.57	23.89 %
001-512-522-10-41-00	Non- Departmental - Labor Attorney	77,000.00	77,000.00	584.00	5,217.30	71,782.70	6.78 %
001-512-522-10-41-01	Non-Departmental - Accounting Soft...	27,000.00	27,000.00	0.00	38,347.06	-11,347.06	142.03 %
001-512-522-10-41-02	Non-Departmental - Misc Banking fees	2,000.00	2,045.00	218.49	536.32	1,508.68	26.23 %
001-512-522-10-41-03	Non-Departmental - Legal Services	130,000.00	130,000.00	9,720.49	23,186.29	106,813.71	17.84 %
001-512-522-10-41-04	Non-Departmental - IT Services	374,189.00	374,189.00	43,005.20	112,130.19	262,058.81	29.97 %
001-512-522-10-41-12	Non-Departmental - State Examiner	42,500.00	42,500.00	0.00	213.20	42,286.80	0.50 %
001-512-522-10-41-15	Non-Departmental - Strategic Plan	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
001-512-522-10-45-00	Non- Departmental Rental - Copier Le...	24,700.00	24,700.00	918.22	4,323.90	20,376.10	17.51 %
001-512-522-10-49-04	Non-Departmental - Software Licensi...	214,965.00	216,129.00	8,297.37	12,011.61	204,117.39	5.56 %
001-512-522-10-49-06	Non-Departmental - One Time Merge...	861,000.00	861,000.00	0.00	0.00	861,000.00	0.00 %
001-512-522-20-20-14	Non-Departmental - Unemployment ...	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
001-512-522-41-46-00	non- Departmental - Insurance	300,000.00	305,785.00	2,616.00	334,442.36	-28,657.36	109.37 %
001-512-589-10-41-04	Non-Departmental - Refund Interest - ...	120.00	120.00	0.00	0.00	120.00	0.00 %
001-512-597-00-00-02	Non-Departmental - Transfer to Retir...	775,000.00	1,575,000.00	193,750.00	193,750.00	1,381,250.00	12.30 %
001-512-597-00-00-03	Non-Departmental - Transfer to Emer...	885,000.00	885,000.00	221,250.00	221,250.00	663,750.00	25.00 %
001-512-597-00-00-04	Non-Departmental - Transfer to Equi...	12,484.00	12,484.00	3,121.00	3,121.00	9,363.00	25.00 %
	Expense Total:	56,226,952.00	58,028,643.00	4,414,657.14	12,926,950.47	45,101,692.53	22.28 %
	Fund: 001 - General Fund Surplus (Deficit):	272,308.00	7,975,822.00	-1,604,541.16	1,227,717.21	-6,748,104.79	15.39 %
Fund: 002 - Retirement Reserve							
Revenue							
002-361-10-00-00	Investment Interest	15,000.00	15,000.00	3,494.13	11,236.20	-3,763.80	74.91 %
002-385-00-00-00	One Time Transfer In LSF	0.00	250,000.00	0.00	250,000.00	0.00	100.00 %
002-397-00-00-00	Interfund Transfers In	775,000.00	1,575,000.00	193,750.00	193,750.00	-1,381,250.00	12.30 %
	Revenue Total:	790,000.00	1,840,000.00	197,244.13	454,986.20	-1,385,013.80	24.73 %
Expense							
002-512-517-30-20-05	Retiree - Med/Dental	177,000.00	177,000.00	8,878.59	24,141.05	152,858.95	13.64 %
002-512-522-10-20-15	Non-Departmental - Leave Accrual Bu...	400,000.00	400,000.00	53,644.92	330,005.29	69,994.71	82.50 %
002-512-522-30-20-08	Fire and Emergency Medical Activities	0.00	0.00	24.32	46.25	-46.25	0.00 %
002-512-522-30-20-10	Fire and Emergency Medical Activities	0.00	0.00	1,760.26	4,280.76	-4,280.76	0.00 %
	Expense Total:	577,000.00	577,000.00	64,308.09	358,473.35	218,526.65	62.13 %
	Fund: 002 - Retirement Reserve Surplus (Deficit):	213,000.00	1,263,000.00	132,936.04	96,512.85	-1,166,487.15	7.64 %
Fund: 003 - Emergency Reserve							
Revenue							
003-361-10-00-00	Investment Interest	30,000.00	30,000.00	8,974.29	28,204.02	-1,795.98	94.01 %
003-385-00-00-00	One Time Transfer In LSF	349,866.00	349,866.00	0.00	349,866.00	0.00	100.00 %
003-397-00-00-00	Interfund Transfers In	885,000.00	885,000.00	221,250.00	221,250.00	-663,750.00	25.00 %
	Revenue Total:	1,264,866.00	1,264,866.00	230,224.29	599,320.02	-665,545.98	47.38 %
	Fund: 003 - Emergency Reserve Total:	1,264,866.00	1,264,866.00	230,224.29	599,320.02	-665,545.98	47.38 %
Fund: 004 - Paid FMLA							
Revenue							
004-361-10-00-00	Interest and Other Earnings	0.00	500.00	24.45	56.24	-443.76	11.25 %
004-369-70-00-01	FMLA - Family Leave	0.00	40,000.00	3,123.22	7,146.32	-32,853.68	17.87 %
004-369-70-00-02	FMLA - Medical Leave	0.00	40,000.00	2,811.37	6,432.83	-33,567.17	16.08 %
004-397-00-00-00	FMLA Transfer In	0.00	0.00	0.00	10,886.82	10,886.82	0.00 %
	Revenue Total:	0.00	80,500.00	5,959.04	24,522.21	-55,977.79	30.46 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense							
004-512-597-00-00-00	FMLA - Transfers Out	0.00	30,000.00	0.00	0.00	30,000.00	0.00 %
	Expense Total:	0.00	30,000.00	0.00	0.00	30,000.00	0.00 %
	Fund: 004 - Paid FMLA Surplus (Deficit):	0.00	50,500.00	5,959.04	24,522.21	-25,977.79	48.56 %
Fund: 200 - Bond							
Revenue							
200-311-10-00-00	Regular Property Taxes	701,018.00	701,018.00	22,082.53	35,718.56	-665,299.44	5.10 %
200-361-10-00-00	Investment Interest	3,000.00	3,000.00	47.56	119.21	-2,880.79	3.97 %
200-397-00-00-03	Transfer in from Construction fund	500,000.00	500,000.00	0.00	0.00	-500,000.00	0.00 %
	Revenue Total:	1,204,018.00	1,204,018.00	22,130.09	35,837.77	-1,168,180.23	2.98 %
Expense							
200-507-591-22-71-01	Facilities - Principal Station Improvem...	170,000.00	170,000.00	0.00	0.00	170,000.00	0.00 %
200-507-591-22-71-02	Facilities - Principal Admin Bldg. Bonds	147,000.00	147,000.00	0.00	0.00	147,000.00	0.00 %
200-507-591-89-71-02	Facilities - Principal Station 33 Bonds	185,000.00	185,000.00	0.00	0.00	185,000.00	0.00 %
200-507-591-89-71-03	Facilities - Principal 2018 Bonds	260,000.00	260,000.00	0.00	0.00	260,000.00	0.00 %
200-507-592-22-83-01	Facilities - Interest Station Improvem...	13,800.00	13,800.00	0.00	0.00	13,800.00	0.00 %
200-507-592-89-83-02	Facilities - Interest Station 33 Bonds	138,725.00	138,725.00	0.00	0.00	138,725.00	0.00 %
200-507-592-89-83-03	Facilities - Interest Admin. Bldg. Bonds	46,493.00	46,493.00	0.00	0.00	46,493.00	0.00 %
200-507-592-89-83-04	Facilities - Interest 2018 Bonds	240,000.00	240,000.00	0.00	0.00	240,000.00	0.00 %
200-512-589-10-41-01	Non-Dept. - County Refund Interest - ...	5.00	5.00	0.00	0.00	5.00	0.00 %
	Expense Total:	1,201,023.00	1,201,023.00	0.00	0.00	1,201,023.00	0.00 %
	Fund: 200 - Bond Surplus (Deficit):	2,995.00	2,995.00	22,130.09	35,837.77	32,842.77	1,196.59 %
Fund: 201 - Voted Bonds							
Revenue							
201-361-10-00-00	Investment Interest	0.00	0.00	27.78	84.60	84.60	0.00 %
	Revenue Total:	0.00	0.00	27.78	84.60	84.60	0.00 %
	Fund: 201 - Voted Bonds Total:	0.00	0.00	27.78	84.60	84.60	0.00 %
Fund: 300 - Construction							
Revenue							
300-361-10-00-00	Investment Interest	40,000.00	40,000.00	3,095.57	10,220.46	-29,779.54	25.55 %
300-362-40-00-00	Property Rent	21,000.00	21,000.00	3,349.16	7,950.00	-13,050.00	37.86 %
300-362-40-00-01	Tower Rent	80,000.00	80,000.00	4,384.32	18,987.92	-61,012.08	23.73 %
300-362-40-00-02	Admin. Bldg. Rent	266,082.00	266,082.00	8,502.77	25,508.31	-240,573.69	9.59 %
300-385-00-00-00	One Time Transfer In LSF	741,003.00	741,003.00	0.00	741,003.00	0.00	100.00 %
300-389-00-00-00	Refunds & Reimbursements	0.00	0.00	0.00	5,625.00	5,625.00	0.00 %
300-389-00-00-01	Admin Bldg. Utility Reimbursements	17,700.00	17,700.00	1,614.27	7,374.97	-10,325.03	41.67 %
300-391-10-00-00	Proceeds From Bonds	18,000,000.00	18,000,000.00	0.00	0.00	-18,000,000.00	0.00 %
300-397-00-00-00	Interfund Transfers In	0.00	3,000,000.00	0.00	0.00	-3,000,000.00	0.00 %
	Revenue Total:	19,165,785.00	22,165,785.00	20,946.09	816,669.66	-21,349,115.34	3.68 %
Expense							
300-507-522-50-41-00	Admin Building - Professional Services	0.00	0.00	5,468.52	13,528.06	-13,528.06	0.00 %
300-507-522-50-47-00	Facilities - Admin Bldg. Utilities	26,910.00	26,910.00	879.97	4,911.45	21,998.55	18.25 %
300-507-522-50-48-00	Facilities - Admin Bldg. Maintenance	148,000.00	148,000.00	8,709.60	9,502.53	138,497.47	6.42 %
300-507-522-50-49-00	Misc Expenses	0.00	0.00	169.16	2,796.65	-2,796.65	0.00 %
300-507-592-41-80-00	Facilities - Bond Issue Costs	80,000.00	80,000.00	0.00	0.00	80,000.00	0.00 %
300-507-594-50-61-02	Capital Expenditures	0.00	0.00	0.00	1,050.00	-1,050.00	0.00 %
300-507-594-50-62-01	Facilities - Remodeling/ Improvements	2,000,000.00	2,000,000.00	0.00	0.00	2,000,000.00	0.00 %
300-507-594-50-62-02	Facilities - New Fire Stations- Impr - N...	16,000,000.00	16,000,000.00	0.00	0.00	16,000,000.00	0.00 %
300-507-594-50-62-03	Facilities - Property Improvements	0.00	0.00	2,363.95	71,482.98	-71,482.98	0.00 %
300-507-594-50-62-08	Facilities - Other Projects	265,000.00	265,000.00	0.00	0.00	265,000.00	0.00 %
300-507-597-00-00-01	Transfer to Apparatus Fund	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00 %
	Expense Total:	19,019,910.00	19,019,910.00	17,591.20	103,271.67	18,916,638.33	0.54 %
	Fund: 300 - Construction Surplus (Deficit):	145,875.00	3,145,875.00	3,354.89	713,397.99	-2,432,477.01	22.68 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 301 - Apparatus Fund							
Revenue							
301-361-10-00-00	Investment Interest	20,000.00	20,000.00	7,104.26	22,881.08	2,881.08	114.41 %
301-385-00-00-00	One Time Transfer In LSF	2,700,000.00	2,700,000.00	0.00	2,700,000.00	0.00	100.00 %
301-397-00-00-00	Interfund Transfers In	299,999.00	299,999.00	75,000.00	75,000.00	-224,999.00	25.00 %
	Revenue Total:	3,019,999.00	3,019,999.00	82,104.26	2,797,881.08	-222,117.92	92.65 %
Expense							
301-504-594-22-64-02	Suppression - Capital Outlay - Appara...	0.00	924,025.00	223,912.66	233,554.98	690,470.02	25.28 %
301-504-594-22-75-02	Suppression - Capital Lease Prin. - La...	101,443.00	101,443.00	0.00	101,442.97	0.03	100.00 %
301-504-594-22-75-04	Suppression - Capital Lease Prin. - Re...	94,226.00	94,226.00	94,225.58	94,225.58	0.42	100.00 %
301-504-594-22-83-02	Suppression - Capital Lease Int. - Lad...	16,157.00	16,157.00	0.00	16,157.24	-0.24	100.00 %
301-504-594-22-83-04	Suppression - Capital Lease Int. - D3 E...	5,760.00	5,760.00	5,759.90	5,759.90	0.10	100.00 %
301-507-594-22-64-02	Facilities- Capital Outlay Apparatus	0.00	11,500.00	0.00	0.00	11,500.00	0.00 %
301-509-594-22-64-02	EMS -Capital Outlay - Apparatus	0.00	60,000.00	0.00	0.00	60,000.00	0.00 %
301-509-594-22-64-03	EMS - Capital Outlay - Ambulance	483,210.00	483,210.00	0.00	0.00	483,210.00	0.00 %
	Expense Total:	700,796.00	1,696,321.00	323,898.14	451,140.67	1,245,180.33	26.60 %
	Fund: 301 - Apparatus Fund Surplus (Deficit):	2,319,203.00	1,323,678.00	-241,793.88	2,346,740.41	1,023,062.41	177.29 %
Fund: 302 - Training Center							
Revenue							
302-361-10-00-00	Investment Interest	1.00	1.00	0.11	0.38	-0.62	38.00 %
	Revenue Total:	1.00	1.00	0.11	0.38	-0.62	38.00 %
	Fund: 302 - Training Center Total:	1.00	1.00	0.11	0.38	-0.62	38.00 %
Fund: 303 - Equipment Replacement							
Revenue							
303-361-10-00-00	Investment Interest	20,000.00	20,000.00	1,930.05	6,034.83	-13,965.17	30.17 %
303-385-00-00-00	One Time Transfer In - LSF	0.00	900,076.00	0.00	900,076.00	0.00	100.00 %
303-397-00-00-00	Interfund Transfers In	725,000.00	725,000.00	181,250.00	181,250.00	-543,750.00	25.00 %
	Revenue Total:	745,000.00	1,645,076.00	183,180.05	1,087,360.83	-557,715.17	66.10 %
Expense							
303-501-522-10-35-00	Commissioner - Tools and Equipment	5,217.00	5,217.00	0.00	0.00	5,217.00	0.00 %
303-502-522-10-35-00	Admin - Tools & Equipment	48,587.00	48,587.00	0.00	0.00	48,587.00	0.00 %
303-502-594-10-64-01	Admin - Capital Outlay	21,686.00	21,686.00	0.00	0.00	21,686.00	0.00 %
303-503-522-10-35-00	Finance & HR - Tools & Equipment	2,608.00	2,608.00	0.00	0.00	2,608.00	0.00 %
303-504-522-20-35-00	Suppression - Hose	152,310.00	159,194.00	0.00	0.00	159,194.00	0.00 %
303-504-522-20-35-04	Suppression - New Bunker Gear	227,905.00	227,905.00	8,692.38	12,254.94	215,650.06	5.38 %
303-504-522-20-35-06	Suppression - Data Modems	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
303-504-522-20-35-08	Suppression - Stokes Baskets	4,268.88	4,268.88	0.00	0.00	4,268.88	0.00 %
303-504-522-20-45-03	MDT Computers	58,075.00	58,075.00	2,006.58	6,753.63	51,321.37	11.63 %
303-504-594-20-64-01	Suppression - Hydraulic Rescue Tools	34,086.36	34,086.36	0.00	0.00	34,086.36	0.00 %
303-504-594-20-64-04	Suppression - Capital Outlay - SCBAs	584,749.00	634,253.00	76,991.75	126,102.95	508,150.05	19.88 %
303-504-594-20-64-05	Suppression - Capital Outlay - Cylinde...	0.00	140,000.00	0.00	0.00	140,000.00	0.00 %
303-504-594-20-64-07	Suppression - Rescue 42s	23,280.49	23,280.49	0.00	0.00	23,280.49	0.00 %
303-504-594-20-64-09	Suppression - Polytector	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00 %
303-504-594-20-64-10	Suppression - Air Bag Kits	28,364.04	28,364.04	0.00	0.00	28,364.04	0.00 %
303-504-594-20-64-12	Suppression - Outboard Motor	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
303-505-522-30-35-00	CRR - GIS Workstation Monitors	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
303-505-522-30-64-01	CRR - Knox Secure Devices	48,780.00	88,725.00	0.00	0.00	88,725.00	0.00 %
303-507-522-50-35-00	Facilities - Station Recliners	11,593.00	11,593.00	0.00	0.00	11,593.00	0.00 %
303-507-522-50-35-01	Facilities - Station Mattresses and Box...	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00 %
303-507-522-50-35-02	Facilities - Lawn & Garden Equip	2,454.00	2,454.00	0.00	0.00	2,454.00	0.00 %
303-507-522-50-35-03	Facilities - Station Extractors	10,300.00	10,300.00	0.00	0.00	10,300.00	0.00 %
303-507-594-50-63-00	Facilities - Station Capital Equipment	0.00	45,000.00	0.00	0.00	45,000.00	0.00 %
303-509-522-20-35-00	EMS - MDT Computers	0.00	0.00	0.00	2,155.67	-2,155.67	0.00 %
303-509-522-20-35-01	EMS - EPCR Computers	21,809.00	21,809.00	0.00	0.00	21,809.00	0.00 %
303-509-522-20-35-03	EMS - AED's	13,995.00	13,995.00	0.00	0.00	13,995.00	0.00 %
303-509-522-20-35-04	EMS - Oxygen Lifts	10,900.00	10,900.00	0.00	0.00	10,900.00	0.00 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
303-509-522-20-35-05	EMS - Data Modems	14,400.00	14,400.00	13,023.10	13,023.10	1,376.90	90.44 %
303-509-522-20-35-06	EMS- TV Monitors	1,476.00	1,476.00	0.00	0.00	1,476.00	0.00 %
303-509-522-20-35-07	EMS - CPAP Machines	1,250.00	1,250.00	0.00	0.00	1,250.00	0.00 %
303-509-522-20-45-00	EMS- Eqpt. Rental	58,075.00	58,075.00	2,982.88	8,948.64	49,126.36	15.41 %
303-509-594-20-64-06	EMS - CPR ALS Mannequin Adult & Ch...	10,000.00	10,000.00	0.00	10,762.84	-762.84	107.63 %
303-509-594-20-64-07	EMS - Video Laryngoscopes	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
303-509-594-20-64-08	EMS - Power Cots	0.00	23,530.00	0.00	23,527.35	2.65	99.99 %
303-510-522-20-35-00	Health & Safety - Fitness Equipment	35,296.00	35,296.00	0.00	0.00	35,296.00	0.00 %
303-512-522-20-35-00	Non-Departmental - Equipment Conti...	27,318.00	41,961.00	0.00	8,631.86	33,329.14	20.57 %
	Expense Total:	1,551,282.77	1,870,788.77	103,696.69	212,160.98	1,658,627.79	11.34 %
Fund: 303 - Equipment Replacement Surplus (Deficit):		-806,282.77	-225,712.77	79,483.36	875,199.85	1,100,912.62	-387.75 %
Fund: 500 - Shop							
Revenue							
500-348-00-00-00	Charges for Services - Internal	0.00	1,150,000.00	92,984.01	287,674.34	-862,325.66	25.02 %
500-349-00-00-00	Charges for Services - External	0.00	450,000.00	55,992.98	138,391.47	-311,608.53	30.75 %
500-361-10-00-00	Investment Interest	0.00	2,500.00	261.18	1,006.31	-1,493.69	40.25 %
	Revenue Total:	0.00	1,602,500.00	149,238.17	427,072.12	-1,175,427.88	26.65 %
Expense							
500-511-517-60-20-05	Shop - Med/ Dental	181,000.00	181,000.00	15,041.58	45,124.74	135,875.26	24.93 %
500-511-522-45-49-01	Shop - Training	3,000.00	3,000.00	0.00	184.35	2,815.65	6.15 %
500-511-522-50-47-01	Shop - Utilities	0.00	0.00	693.93	1,454.61	-1,454.61	0.00 %
500-511-522-60-10-01	Shop - Regular Wages	700,000.00	700,000.00	57,208.94	172,223.87	527,776.13	24.60 %
500-511-522-60-10-02	Shop - Overtime	4,000.00	4,000.00	411.22	601.18	3,398.82	15.03 %
500-511-522-60-10-03	Shop - Leave Sell Back	2,150.00	2,150.00	0.00	0.00	2,150.00	0.00 %
500-511-522-60-20-06	Shop - Retirement	90,400.00	90,400.00	7,409.96	22,225.33	68,174.67	24.59 %
500-511-522-60-20-07	Shop - Disability	7,700.00	7,700.00	595.65	1,786.95	5,913.05	23.21 %
500-511-522-60-20-08	Shop - Medicare	10,200.00	10,200.00	850.78	2,550.18	7,649.82	25.00 %
500-511-522-60-20-09	Shop - L&I	21,700.00	21,700.00	1,298.58	5,237.80	16,462.20	24.14 %
500-511-522-60-20-10	Shop - VEBA	1,500.00	1,500.00	125.00	312.50	1,187.50	20.83 %
500-511-522-60-20-13	Shop - Deferred Comp.	13,700.00	13,700.00	1,089.26	3,267.78	10,432.22	23.85 %
500-511-522-60-20-14	Shop - AD&D	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00 %
500-511-522-60-31-01	Shop - Uniforms & Protective eqpt.	2,100.00	2,100.00	0.00	330.63	1,769.37	15.74 %
500-511-522-60-31-02	Shop - Vehicle Supplies	7,400.00	7,400.00	268.67	268.67	7,131.33	3.63 %
500-511-522-60-31-03	Shop - Office Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
500-511-522-60-31-04	Shop - Hydration Supplies	500.00	500.00	23.50	54.09	445.91	10.82 %
500-511-522-60-31-05	Shop - Shop Supplies	8,000.00	8,000.00	582.87	825.01	7,174.99	10.31 %
500-511-522-60-32-00	Shop - Fuel	4,800.00	4,800.00	633.32	1,323.94	3,476.06	27.58 %
500-511-522-60-34-01	Shop - Parts Inventory- Other Agencies	440,000.00	440,000.00	24,929.03	96,842.49	343,157.51	22.01 %
500-511-522-60-35-00	Shop - Small Tools & Eqpt	5,625.00	5,625.00	136.56	532.25	5,092.75	9.46 %
500-511-522-60-35-01	Shop - Tool Allowance	4,550.00	4,550.00	1,080.45	1,830.45	2,719.55	40.23 %
500-511-522-60-41-03	Shop - Professional Services - Hazmat...	2,000.00	2,000.00	0.00	50.05	1,949.95	2.50 %
500-511-522-60-41-04	Shop - Laundry	4,950.00	4,950.00	312.07	1,030.58	3,919.42	20.82 %
500-511-522-60-41-05	Shop - Vehicle Damage	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
500-511-522-60-41-06	Shop - Drug & Alcohol Testing	500.00	500.00	0.00	59.00	441.00	11.80 %
500-511-522-60-41-07	Shop - Computer Services	1,000.00	1,000.00	0.00	359.40	640.60	35.94 %
500-511-522-60-41-08	Shop - Software Maint. Fees	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
500-511-522-60-41-10	Shop - Preoessional Services - Misc.	800.00	800.00	0.00	0.00	800.00	0.00 %
500-511-522-60-41-11	Shop - Professional Services - Occupat...	1,000.00	1,000.00	150.00	150.00	850.00	15.00 %
500-511-522-60-42-00	Shop - Communications	5,000.00	5,000.00	100.46	980.08	4,019.92	19.60 %
500-511-522-60-43-00	Shop - Travel	2,365.00	2,365.00	0.00	0.00	2,365.00	0.00 %
500-511-522-60-44-00	Shop - Advertising	500.00	500.00	0.00	0.00	500.00	0.00 %
500-511-522-60-45-00	Shop - Rental - Copier Expense	500.00	500.00	0.00	0.00	500.00	0.00 %
500-511-522-60-48-01	Shop - Repair & Maintenance- Tools &...	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
500-511-522-60-49-01	Shop - Dues	150.00	150.00	0.00	0.00	150.00	0.00 %
500-511-522-60-49-04	Shop - Other Misc.	600.00	600.00	0.00	0.00	600.00	0.00 %
500-511-597-00-00-00	Shop - Interfund Transfers to Shop fu...	50,000.00	50,000.00	12,500.00	12,500.00	37,500.00	25.00 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
500-511-597-00-00-01						
Shop - Interfund Transfers to General...	30,000.00	30,000.00	7,500.00	7,500.00	22,500.00	25.00 %
Expense Total:	1,623,390.00	1,623,390.00	132,941.83	379,605.93	1,243,784.07	23.38 %
Fund: 500 - Shop Surplus (Deficit):	-1,623,390.00	-20,890.00	16,296.34	47,466.19	68,356.19	-227.22 %
Fund: 501 - Shop Reserve Revenue						
501-361-10-00-00						
Investment Interest	0.00	500.00	76.26	265.61	-234.39	53.12 %
501-397-00-00-00						
Interfund Transfers In	0.00	0.00	6,250.00	6,250.00	6,250.00	0.00 %
Revenue Total:	0.00	500.00	6,326.26	6,515.61	6,015.61	1,303.12 %
Fund: 501 - Shop Reserve Total:	0.00	500.00	6,326.26	6,515.61	6,015.61	1,303.12 %
Fund: 502 - Shop Capital Revenue						
502-361-10-00-00						
Investment Interest	0.00	2,000.00	392.41	1,213.01	-786.99	60.65 %
502-397-00-00-00						
Interfund Transfers In	0.00	0.00	6,250.00	6,250.00	6,250.00	0.00 %
Revenue Total:	0.00	2,000.00	6,642.41	7,463.01	5,463.01	373.15 %
Fund: 502 - Shop Capital Total:	0.00	2,000.00	6,642.41	7,463.01	5,463.01	373.15 %
Fund: 610 - FMLA TRUST Expense						
610-512-597-00-00-00						
FMLA - Transfers-Out	0.00	0.00	0.00	10,886.82	-10,886.82	0.00 %
Expense Total:	0.00	0.00	0.00	10,886.82	-10,886.82	0.00 %
Fund: 610 - FMLA TRUST Total:	0.00	0.00	0.00	10,886.82	-10,886.82	0.00 %
Fund: 611 - Excise Tax Revenue						
611-389-00-00-00						
Excise Tax	20,000.00	20,000.00	1,022.23	4,904.37	-15,095.63	24.52 %
Revenue Total:	20,000.00	20,000.00	1,022.23	4,904.37	-15,095.63	24.52 %
Expense						
611-512-589-00-00-00						
Excise Tax - Non - Expenditure	20,000.00	20,000.00	1,022.23	4,904.37	15,095.63	24.52 %
Expense Total:	20,000.00	20,000.00	1,022.23	4,904.37	15,095.63	24.52 %
Fund: 611 - Excise Tax Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %
Report Surplus (Deficit):	1,788,575.23	14,782,634.23	-1,342,954.43	5,969,891.28	-8,812,742.95	40.38 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 001 - General Fund						
Revenue	56,499,260.00	66,004,465.00	2,810,115.98	14,154,667.68	-51,849,797.32	21.45 %
Expense	56,226,952.00	58,028,643.00	4,414,657.14	12,926,950.47	45,101,692.53	22.28 %
Fund: 001 - General Fund Surplus (Deficit):	272,308.00	7,975,822.00	-1,604,541.16	1,227,717.21	-6,748,104.79	15.39 %
Fund: 002 - Retirement Reserve						
Revenue	790,000.00	1,840,000.00	197,244.13	454,986.20	-1,385,013.80	24.73 %
Expense	577,000.00	577,000.00	64,308.09	358,473.35	218,526.65	62.13 %
Fund: 002 - Retirement Reserve Surplus (Deficit):	213,000.00	1,263,000.00	132,936.04	96,512.85	-1,166,487.15	7.64 %
Fund: 003 - Emergency Reserve						
Revenue	1,264,866.00	1,264,866.00	230,224.29	599,320.02	-665,545.98	47.38 %
Fund: 003 - Emergency Reserve Total:	1,264,866.00	1,264,866.00	230,224.29	599,320.02	-665,545.98	47.38 %
Fund: 004 - Paid FMLA						
Revenue	0.00	80,500.00	5,959.04	24,522.21	-55,977.79	30.46 %
Expense	0.00	30,000.00	0.00	0.00	30,000.00	0.00 %
Fund: 004 - Paid FMLA Surplus (Deficit):	0.00	50,500.00	5,959.04	24,522.21	-25,977.79	48.56 %
Fund: 200 - Bond						
Revenue	1,204,018.00	1,204,018.00	22,130.09	35,837.77	-1,168,180.23	2.98 %
Expense	1,201,023.00	1,201,023.00	0.00	0.00	1,201,023.00	0.00 %
Fund: 200 - Bond Surplus (Deficit):	2,995.00	2,995.00	22,130.09	35,837.77	32,842.77	1,196.59 %
Fund: 201 - Voted Bonds						
Revenue	0.00	0.00	27.78	84.60	84.60	0.00 %
Fund: 201 - Voted Bonds Total:	0.00	0.00	27.78	84.60	84.60	0.00 %
Fund: 300 - Construction						
Revenue	19,165,785.00	22,165,785.00	20,946.09	816,669.66	-21,349,115.34	3.68 %
Expense	19,019,910.00	19,019,910.00	17,591.20	103,271.67	18,916,638.33	0.54 %
Fund: 300 - Construction Surplus (Deficit):	145,875.00	3,145,875.00	3,354.89	713,397.99	-2,432,477.01	22.68 %
Fund: 301 - Apparatus Fund						
Revenue	3,019,999.00	3,019,999.00	82,104.26	2,797,881.08	-222,117.92	92.65 %
Expense	700,796.00	1,696,321.00	323,898.14	451,140.67	1,245,180.33	26.60 %
Fund: 301 - Apparatus Fund Surplus (Deficit):	2,319,203.00	1,323,678.00	-241,793.88	2,346,740.41	1,023,062.41	177.29 %
Fund: 302 - Training Center						
Revenue	1.00	1.00	0.11	0.38	-0.62	38.00 %
Fund: 302 - Training Center Total:	1.00	1.00	0.11	0.38	-0.62	38.00 %
Fund: 303 - Equipment Replacement						
Revenue	745,000.00	1,645,076.00	183,180.05	1,087,360.83	-557,715.17	66.10 %
Expense	1,551,282.77	1,870,788.77	103,696.69	212,160.98	1,658,627.79	11.34 %
Fund: 303 - Equipment Replacement Surplus (Deficit):	-806,282.77	-225,712.77	79,483.36	875,199.85	1,100,912.62	-387.75 %
Fund: 500 - Shop						
Revenue	0.00	1,602,500.00	149,238.17	427,072.12	-1,175,427.88	26.65 %
Expense	1,623,390.00	1,623,390.00	132,941.83	379,605.93	1,243,784.07	23.38 %
Fund: 500 - Shop Surplus (Deficit):	-1,623,390.00	-20,890.00	16,296.34	47,466.19	68,356.19	-227.22 %
Fund: 501 - Shop Reserve						
Revenue	0.00	500.00	6,326.26	6,515.61	6,015.61	1,303.12 %
Fund: 501 - Shop Reserve Total:	0.00	500.00	6,326.26	6,515.61	6,015.61	1,303.12 %
Fund: 502 - Shop Capital						
Revenue	0.00	2,000.00	6,642.41	7,463.01	5,463.01	373.15 %
Fund: 502 - Shop Capital Total:	0.00	2,000.00	6,642.41	7,463.01	5,463.01	373.15 %
Fund: 610 - FMLA TRUST						
Expense	0.00	0.00	0.00	10,886.82	-10,886.82	0.00 %
Fund: 610 - FMLA TRUST Total:	0.00	0.00	0.00	10,886.82	-10,886.82	0.00 %
Fund: 611 - Excise Tax						
Revenue	20,000.00	20,000.00	1,022.23	4,904.37	-15,095.63	24.52 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense	20,000.00	20,000.00	1,022.23	4,904.37	15,095.63	24.52 %
Fund: 611 - Excise Tax Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %
Report Surplus (Deficit):	1,788,575.23	14,782,634.23	-1,342,954.43	5,969,891.28	-8,812,742.95	40.38 %

Budget Report

For Fiscal: 2020 Period Ending: 03/31/2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - General Fund	272,308.00	7,975,822.00	-1,604,541.16	1,227,717.21	-6,748,104.79
002 - Retirement Reserve	213,000.00	1,263,000.00	132,936.04	96,512.85	-1,166,487.15
003 - Emergency Reserve	1,264,866.00	1,264,866.00	230,224.29	599,320.02	-665,545.98
004 - Paid FMLA	0.00	50,500.00	5,959.04	24,522.21	-25,977.79
200 - Bond	2,995.00	2,995.00	22,130.09	35,837.77	32,842.77
201 - Voted Bonds	0.00	0.00	27.78	84.60	84.60
300 - Construction	145,875.00	3,145,875.00	3,354.89	713,397.99	-2,432,477.01
301 - Apparatus Fund	2,319,203.00	1,323,678.00	-241,793.88	2,346,740.41	1,023,062.41
302 - Training Center	1.00	1.00	0.11	0.38	-0.62
303 - Equipment Replacement	-806,282.77	-225,712.77	79,483.36	875,199.85	1,100,912.62
500 - Shop	-1,623,390.00	-20,890.00	16,296.34	47,466.19	68,356.19
501 - Shop Reserve	0.00	500.00	6,326.26	6,515.61	6,015.61
502 - Shop Capital	0.00	2,000.00	6,642.41	7,463.01	5,463.01
610 - FMLA TRUST	0.00	0.00	0.00	-10,886.82	-10,886.82
611 - Excise Tax	0.00	0.00	0.00	0.00	0.00
Report Surplus (Deficit):	1,788,575.23	14,782,634.23	-1,342,954.43	5,969,891.28	-8,812,742.95

2020 FIRST QUARTER REPORT HIGHLIGHTS

District 7

FUND BALANCES:

The 2020 ending fund balances in each of the District funds are as follows:

FIRST QUARTER ENDING BALANCES			
FUND NO.	FUND NAME	CASH AND INVESTMENT BALANCE	
001	GENERAL FUND	\$	21,686,047
002	RETIREMENT RESERVE FUND	\$	2,537,205
003	EMERGENCY RESERVE FUND	\$	6,524,195
004	PFMLA	\$	24,522
200s	BOND FUNDS	\$	78,468
300	CONSTRUCTION FUND	\$	2,850,124
301	APPARATUS FUND	\$	6,397,811
302	TRAINING CENTER FUND	\$	106
303	EQUIPMENT FUND	\$	1,865,046
500s	SHOP FUNDS	\$	659,933
611	EXCISE TAX	\$	-
TOTAL		\$	42,623,458

The ending balance in the General Fund includes \$20,377,865 on deposit with the County Treasurer plus bank balances totaling \$1,308,889. The encumbrances in the General Fund are \$707.

BUDGETED AMOUNTS:

The budgeted amounts reflected in the revenues and the expenditures throughout this report include budgeted revenues and expenditures from a budget amendment passed in April of 2020.

FIRST QUARTER REVENUES

GENERAL FUND REVENUES:

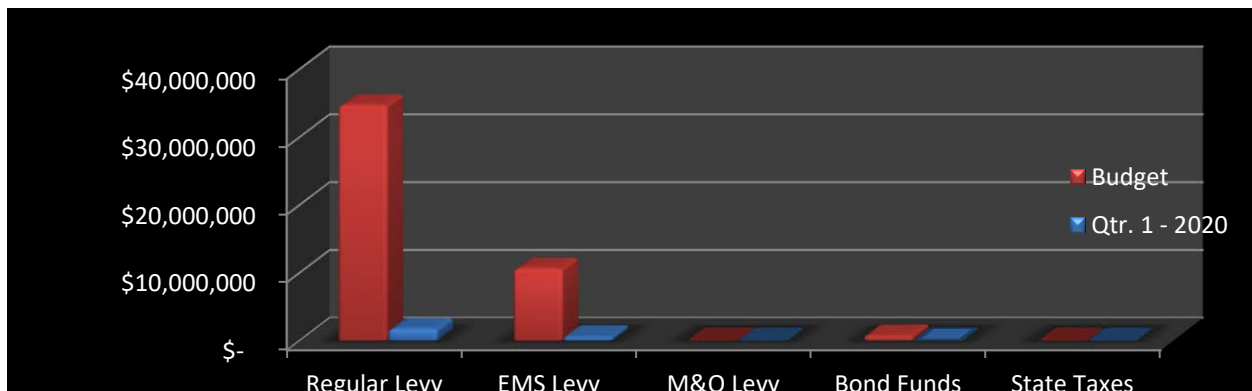
The District’s total 2020 budgeted revenues in the General fund are \$66,004,465, with actual revenues of \$14,154,668; 21% of the budgeted amount. In 2019 District 7 had collected 8% of total budgeted general fund revenues, and in 2018, the district had collected 7% of total budgeted revenues in the general fund. The reasons that the revenue collections in 2020 are a much higher percent of the total revenue budgeted in the general fund are because the Lake Stevens Fire property sale of \$4,500,000 was received, and a one-time transfer from Lake Stevens Fire in the amount of \$5,255,299 was received in the general fund. These two items comprise nearly 15% of the general fund budget. Were it not for these items, total general fund revenue collections would be a little less than 7%.

TAXES:

The regular property taxes plus the EMS levy and the remaining M&O Levy collected in 2020 total \$2,265,776 in the General Fund; 5% of the amount budgeted. In 2019, at this time, we had collected about 5% of the property taxes budgeted in the general fund.

The 2020 property tax revenues in the Bond fund totaled \$35,719. In 2019, property tax revenues in the Bond fund totaled \$33,782.

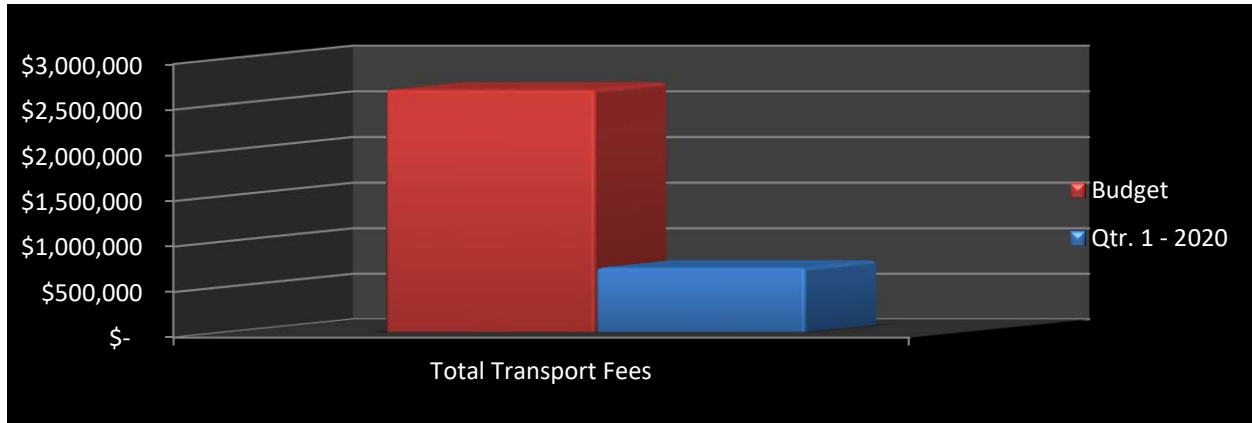
Property Tax Revenues	Budget	Qtr. 1 - 2020
Regular Levy	\$ 34,708,811	\$ 1,728,300
EMS Levy	\$ 10,635,517	\$ 537,261
M&O Levy	\$ -	\$ 216
Bond Funds	\$ 701,018	\$ 35,719
State Taxes	\$ 7,000	\$ 3,762
TOTAL	\$ 46,052,346	\$ 2,305,257



TRANSPORT FEES:

Transport fees collected in 2020 are \$713,973, with refunds totaling \$12,867, for net collections of \$701,106. The 2020 transport collections are 27% of the amount budgeted. This includes transport revenues collected for District 5, which amounts to \$9,613.

Transport Fees	Budget	Qtr. 1 - 2020
District 5 Transports	\$ 25,840	\$ 9,613
Transport Fees	\$ 2,663,900	\$ 704,360
Total Transport Fees	\$ 2,689,740	\$ 713,973



CHARGES FOR SERVICES:

The District collected 25% of the 2020 contract amount with the City of Mill Creek. This is consistent with our expectations.

Motor Vehicle Collision (MVC) revenue is 81% of the amount budgeted, with collections of \$12,090. In 2019, we had collected \$6,700 through the first quarter.

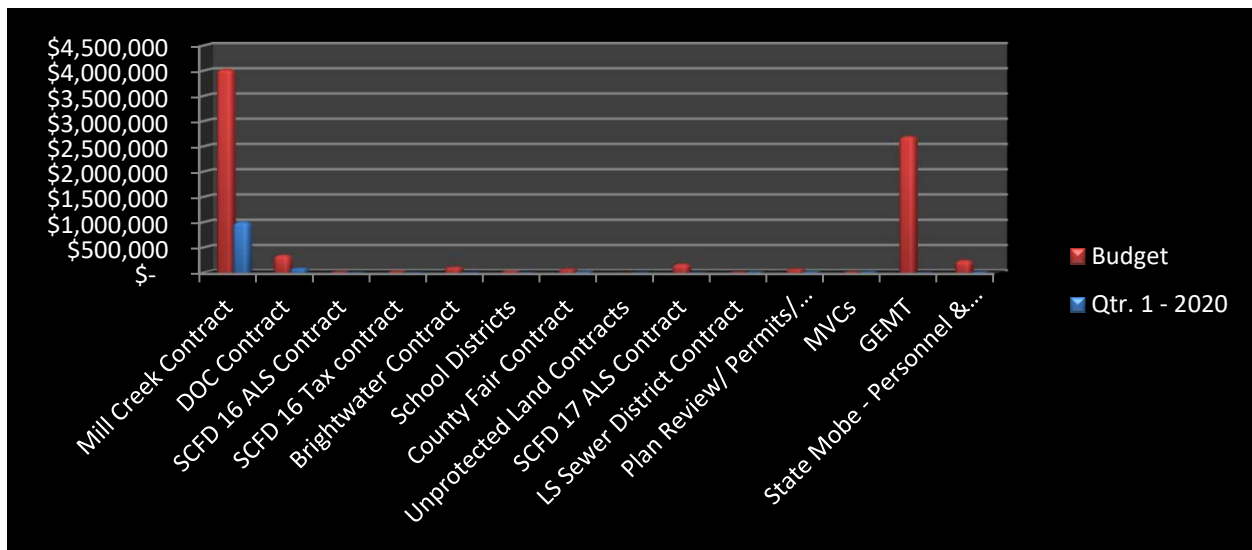
In 2020 we collected \$0 in school revenues; 0% of the budgeted amount. School revenues are generally received in late summer and early fall. This is consistent with prior years.

So far this year, we have not been mobilized for any fires. However, collections have been received from last year’s mobilizations totaling \$8,930; 4% of the amount budgeted. In 2019, we had collected \$96,742; 10% of the amount budgeted. The 2019 1st quarter revenues had also been from the prior year.

We have received 0% of the Brightwater contract for 2020. The annual payment is generally received in April.

The contract with District 5 is was very recently approved. However, we have not yet billed them for this. As noted above, we have received revenues from Systems Design for transports totaling \$9,613 for transports provided to District 5.

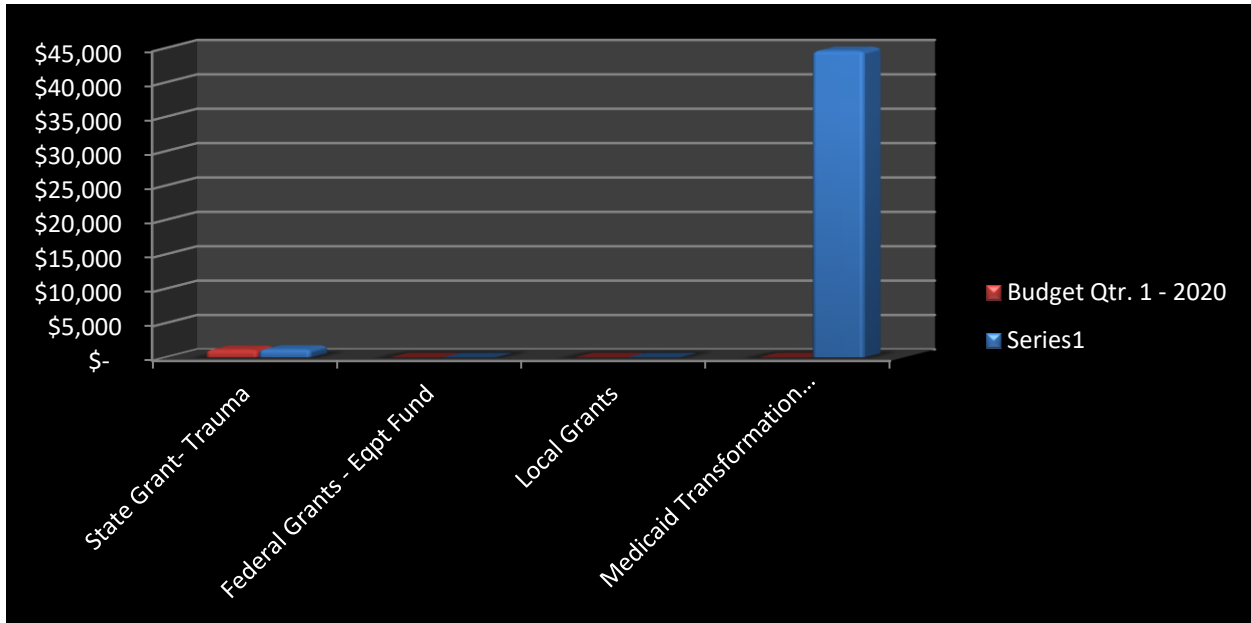
CHARGES FOR SERVICES	Budget	Qtr. 1 - 2020
Mill Creek Contract	\$ 4,029,014	\$ 1,007,254
DOC Contract	\$ 351,084	\$ 87,771
SCFD 16 ALS Contract	\$ 18,000	\$ 2,000
SCFD 16 Tax contract	\$ 24,000	\$ -
Brightwater Contract	\$ 112,450	\$ -
School Districts	\$ 30,534	\$ -
County Fair Contract	\$ 74,164	\$ 18,448
Unprotected Land Contracts	\$ -	\$ 750
SCFD 17 ALS Contract	\$ 174,646	\$ -
LS Sewer District Contract	\$ 5,800	\$ 7,604
Plan Review/ Permits/ Inspections	\$ 75,000	\$ 15,561
MVCs	\$ 15,000	\$ 12,090
GEMT	\$ 2,700,000	\$ -
State Mobe - Personnel & Eqpt	\$ 250,000	\$ 8,930
TOTAL	\$ 7,859,692	\$ 1,160,408



GRANTS:

General Fund grants in 2020 total \$45,952. The state EMS grant is 5% more than budgeted, or a total of 105% of the budgeted grant revenues. This revenue from the state is received annually. We also received Medicaid Transportation Demonstration funds, which may only be used for EMS purposes. These grant revenues are not budgeted, as we are unsure as to when this funding will be discontinued.

GRANT REVENUES	Budget	Qtr. 1 - 2020
State Grant- Trauma	\$ 1,200	\$ 1,260
Federal Grants - Eqpt Fund	\$ -	\$ -
Local Grants	\$ -	\$ -
Medicaid Transformation Demonstration	\$ -	\$ 44,692
TOTAL	\$ 1,200	\$ 45,952



MISCELLANEOUS REVENUES:

The two most significant sources of revenues here are Transfers in from Lake Stevens Fire and the sale of the Lake Stevens Fire administrative building. The revenue from these one-time events comprise 100% of the amounts budgeted for those line items. The other miscellaneous

revenues are comprised mainly of interest earnings, property rentals, tower rentals, and other miscellaneous revenues. Below is a budget comparison of the miscellaneous revenues collected in 2020.

Miscellaneous and Other Revenue is at 97% of the total amount budgeted for 2020. Were it not for the one-time transfer from Lake Stevens Fire and the sale of the administration building, the miscellaneous revenues would be at 36% of the amounts budgeted. Miscellaneous and Other Revenue in 2019 was 41% of the total amount budgeted.

Total interest earnings across all funds in 2020 are \$186,256, which is 56% of the amount budgeted for the year. Total interest earnings across all funds at this time in 2019 were \$129,064, which was 74% of the amount budgeted for the year. Interest earnings by fund is shown in greater detail below.

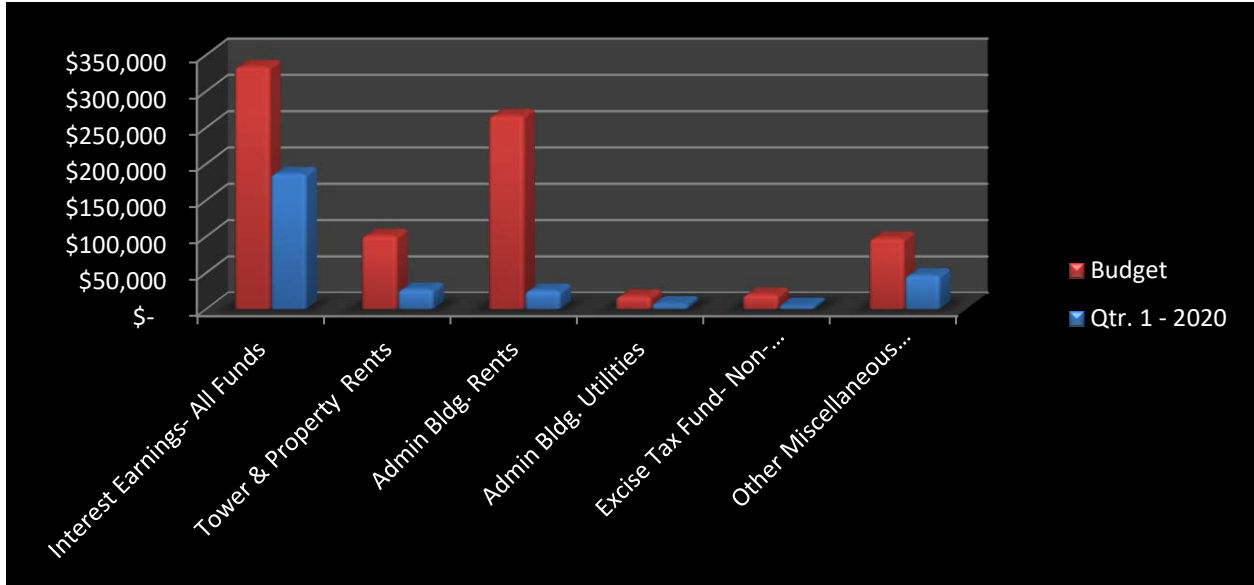
Admin Building rents, Property rents and Tower rents in the Construction Fund total \$52,446 for 2020, which is 14% of the budgeted amount. In 2019 we had collected \$27,447 which was 37% of the budgeted amount.

Other revenues in 2020 are \$46,557; 48% of the amount budgeted. In 2019 revenues here were \$13,369; 21% of the amount budgeted. This is comprised mainly of refunds and reimbursements, burn permits, and First Aid classes.

Total interest earnings across all funds are 56% of the budgeted amounts, totaling \$186,256 for 2020. At this time in 2019, interest earnings across all funds totaled \$129,064, which was 74% of the budgeted revenues.

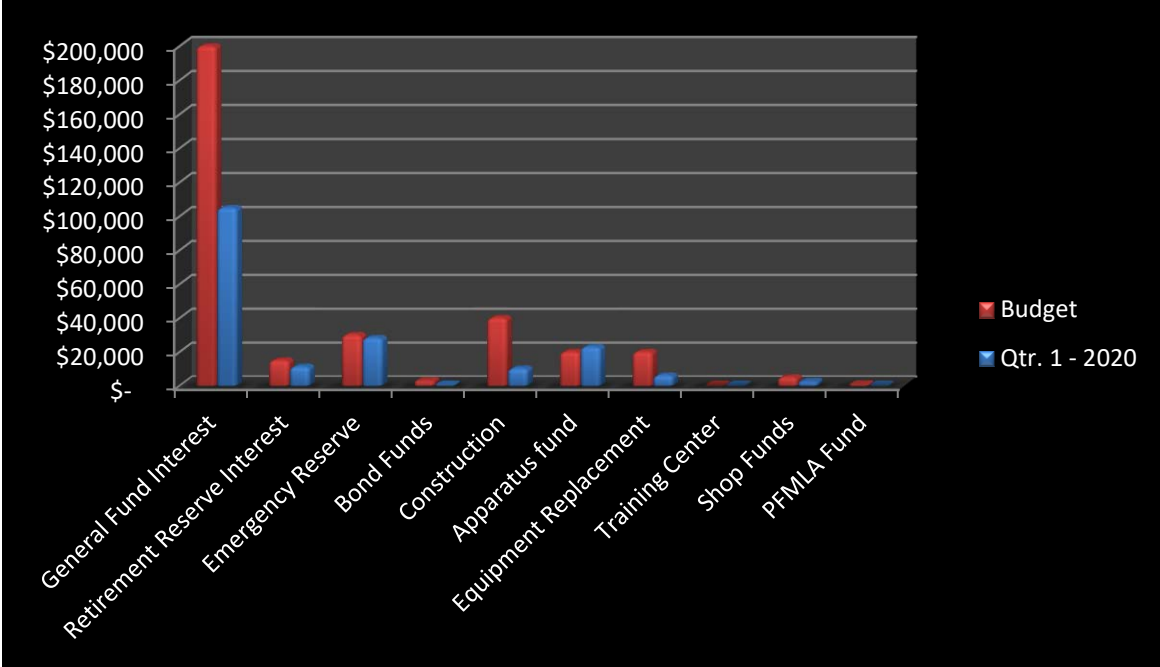
The excise tax fund is for state owed amounts, and is not District revenue.

MISCELLANEOUS & OTHER REVENUE	Budget	Qtr. 1 - 2020
Transfers in from LSF - All Funds	\$ 10,196,150	\$ 10,196,244
Property Sale	\$ 4,500,000	\$ 4,500,000
Interest Earnings- All Funds	\$ 333,501	\$ 186,256
Tower & Property Rents	\$ 101,000	\$ 26,938
Admin Bldg. Rents	\$ 266,082	\$ 25,508
Admin Bldg. Utilities	\$ 17,700	\$ 7,375
Excise Tax Fund- Non-Revenues	\$ 20,000	\$ 4,904
Other Miscellaneous Revenues & Services	\$ 97,300	\$ 46,557
TOTAL	\$ 15,531,733	\$ 14,993,783



The details of the interest earnings by funds are shown in the charts below.

INTEREST EARNINGS BY FUND	Budget	Qtr. 1 - 2020
General Fund Interest	\$ 200,000	\$ 104,934
Retirement Reserve Interest	\$ 15,000	\$ 11,236
Emergency Reserve	\$ 30,000	\$ 28,204
Bond Funds	\$ 3,000	\$ 204
Construction	\$ 40,000	\$ 10,220
Apparatus fund	\$ 20,000	\$ 22,881
Equipment Replacement	\$ 20,000	\$ 6,035
Training Center	\$ 1	\$ 0
Shop Funds	\$ 5,000	\$ 2,485
PFMLA Fund	\$ 500	\$ 56
TOTAL	\$ 333,501	\$ 186,256



FIRST QUARTER EXPENDITURES

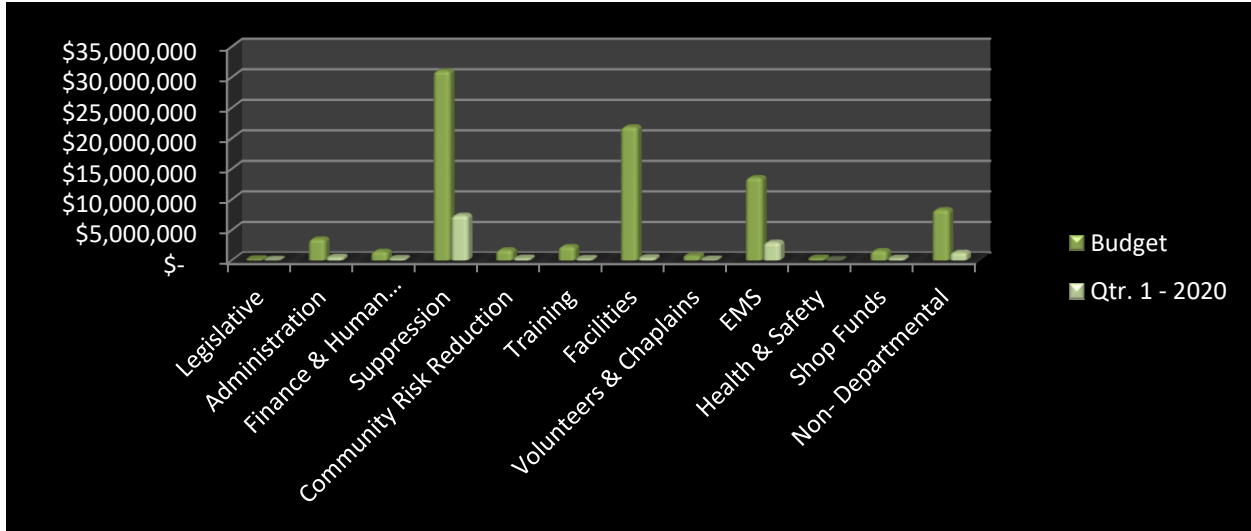
For all of the District's funds combined, the 2020 first quarter expenditures, including inter-fund transfers were \$14,436,508; 16% of the total budgeted expenditures of \$87,073,197. At this time in 2019, these amounts were \$11,171,507; 23% of the total budgeted expenditures of \$52,377,461.

In 2020, inter-fund transfers totaled \$691,250; a little less than 10% of the \$7,094,099 budgeted. The total budgeted amount includes additional inter-fund transfers included in an April budgeted amendment of \$3,800,000. It also includes transfers to the bond fund of \$500,000 from the construction fund which is a place holder to cover potential principal and interest payments on newly issued bonds, additionally there is \$30,000 in transfers from the PFMLA fund to the General Fund to cover potential PFMLA benefit costs paid by the general fund. Were it not for these particular inter-fund transfers, the total transferred in the first quarter would be 25%.

The total General Fund expenditures are 22% of the budgeted amount. In 2019 and 2018 the total general fund expenditures as of the first quarter were at 23% and 24% of the budgeted amount respectively.

All of the program budgets are within 25% of annual budgeted expenditures.

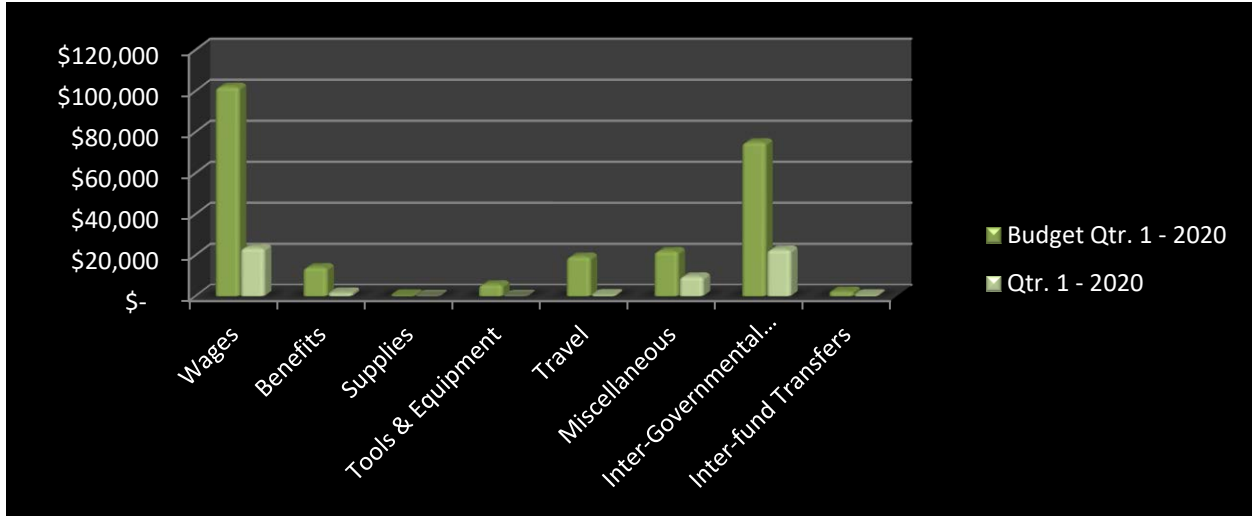
	Budget	Qtr. 1 - 2020
Legislative	\$ 240,916	\$ 59,085
Administration	\$ 3,530,482	\$ 578,360
Finance & Human Resources	\$ 1,519,915	\$ 312,335
Suppression	\$ 31,038,271	\$ 7,402,216
Community Risk Reduction	\$ 1,763,283	\$ 387,150
Training	\$ 2,315,376	\$ 325,346
Facilities	\$ 21,886,112	\$ 500,388
Volunteers & Chaplains	\$ 852,050	\$ 130,710
EMS	\$ 13,578,119	\$ 2,996,077
Health & Safety	\$ 388,365	\$ 20,810
Shop Funds	\$ 1,623,390	\$ 379,606
Non- Departmental	\$ 8,336,918	\$ 1,344,425
Totals	\$ 87,073,197	\$ 14,436,508



LEGISLATIVE SERVICES:

The 2020 Legislative Services costs are 25% of the amount budgeted, with \$59,085 spent. This is consistent with expectations for the end of the 1st quarter. While combined wages and benefits were below the 25% threshold at 22% of the amounts budgeted, this was offset by dues and elections costs being at 68% and 70% of the amounts budgeted respectively.

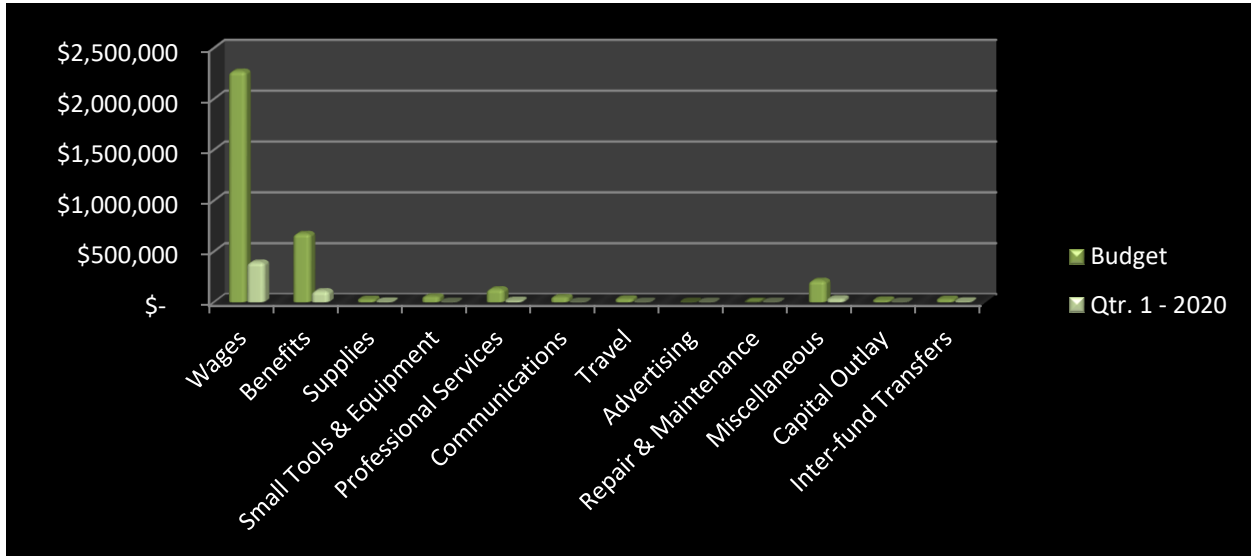
LEGISLATIVE SERVICES	Budget	Qtr. 1 - 2020
Wages	\$ 102,015	\$ 23,552
Benefits	\$ 14,100	\$ 1,823
Supplies	\$ 500	\$ -
Tools & Equipment	\$ 5,717	\$ -
Travel	\$ 19,250	\$ 775
Miscellaneous	\$ 21,950	\$ 9,607
Inter-Governmental Services	\$ 75,000	\$ 22,731
Inter-fund Transfers	\$ 2,384	\$ 596
Totals	\$ 240,916	\$ 59,085



ADMINISTRATION:

2020 spending in the Administration program budget is \$578,360 with 16% of budgeted expenditures used. Most areas of this program budget are at or below budgeted amounts. The most significant reason that the Administration budget is below the 25% threshold is due to the costs for wages and benefits, which are at only 17% of the amounts budgeted. Some of this is because the 2% COLA budgeted has not yet been included in wages. However, this is mainly because Chief Meek’s wages and benefits were budgeted for the entire year, and he retired in mid- January. Also, one employee who was budgeted in administration has been moved to community risk reduction. Additionally, Lake Stevens Fire staff budgeted in administration either have not yet received anticipated wage and benefit increases associated with District 7 salary schedules, also there are some minor differences in the way deferred comp is budgeted for senior staff. In addition, the VEBA is below budget because the majority of this expense occurs in December for the annual VEBA benefit of 100 hours. Other areas well below budget are the communications budget and small tools and equipment. Most of the communications budget is for newsletter postage, which is largely unspent at this time. Also, tools and equipment purchases in the equipment fund for station computer equipment is also mostly unspent at this time.

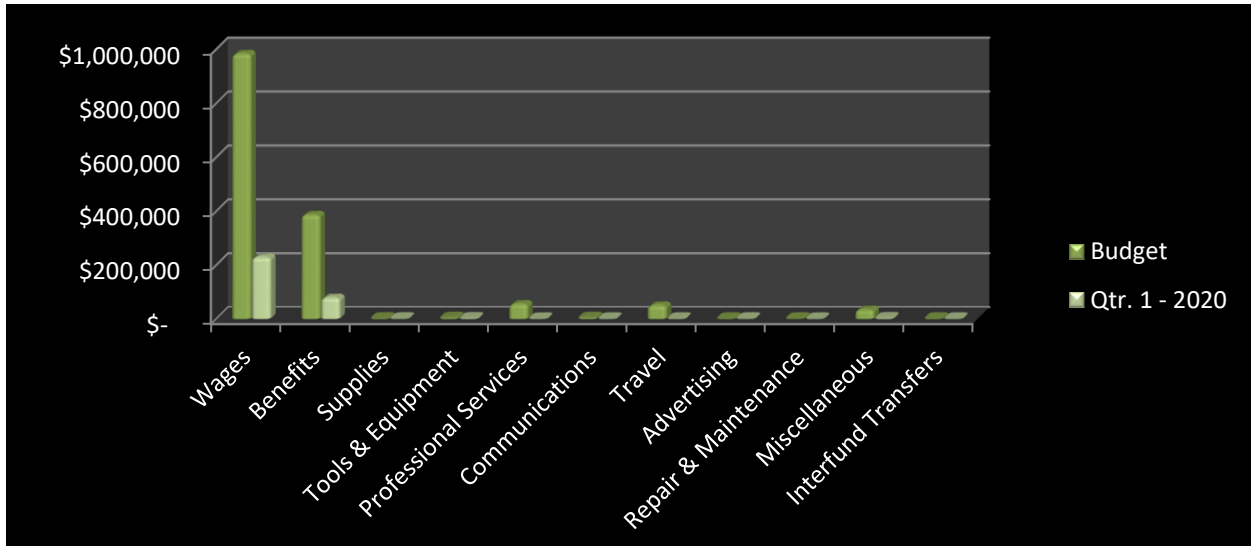
ADMINISTRATION	Budget	Qtr. 1 - 2020
Wages	\$ 2,272,200	\$ 394,471
Benefits	\$ 676,042	\$ 112,432
Supplies	\$ 31,500	\$ 4,709
Small Tools & Equipment	\$ 58,587	\$ 1,093
Professional Services	\$ 131,838	\$ 17,787
Communications	\$ 52,500	\$ 1,814
Travel	\$ 35,965	\$ 557
Advertising	\$ 800	\$ 100
Repair & Maintenance	\$ 2,500	\$ -
Miscellaneous	\$ 214,744	\$ 37,367
Capital Outlay	\$ 21,686	\$ -
Inter-fund Transfers	\$ 32,120	\$ 8,030
Totals	\$ 3,530,482	\$ 578,360



FINANCE & HUMAN RESOURCES:

Finance & Human Resources costs are 21% of the budgeted amount, totaling \$312,335. Wages are lower than budgeted because there is a 2% COLA budgeted for executive staff that has not occurred. Also, in budgeting for at least one of the former Lake Stevens Fire employees, we had anticipated a higher rank. Leave sell back is also below the 25% threshold mainly because only the sick leave sell back has occurred. The majority of the leave sell back occurs in June and December, when vacation is sold back. The VEBA expenditures are also low because a significant portion of this occurs in December for 2 executive staff employees.

FINANCE & HUMAN RESOURCES		
	Budget	Qtr. 1 - 2020
Wages	\$ 982,700	\$ 228,067
Benefits	\$ 385,800	\$ 78,085
Supplies	\$ 2,000	\$ -
Tools & Equipment	\$ 4,608	\$ 2,333
Professional Services	\$ 54,542	\$ 25
Communications	\$ 5,000	\$ 194
Travel	\$ 49,649	\$ 577
Advertising	\$ 1,100	\$ -
Repair & Maintenance	\$ -	\$ 1
Miscellaneous	\$ 33,324	\$ 2,755
Interfund Transfers	\$ 1,192	\$ 298
Totals	\$ 1,519,915	\$ 312,335

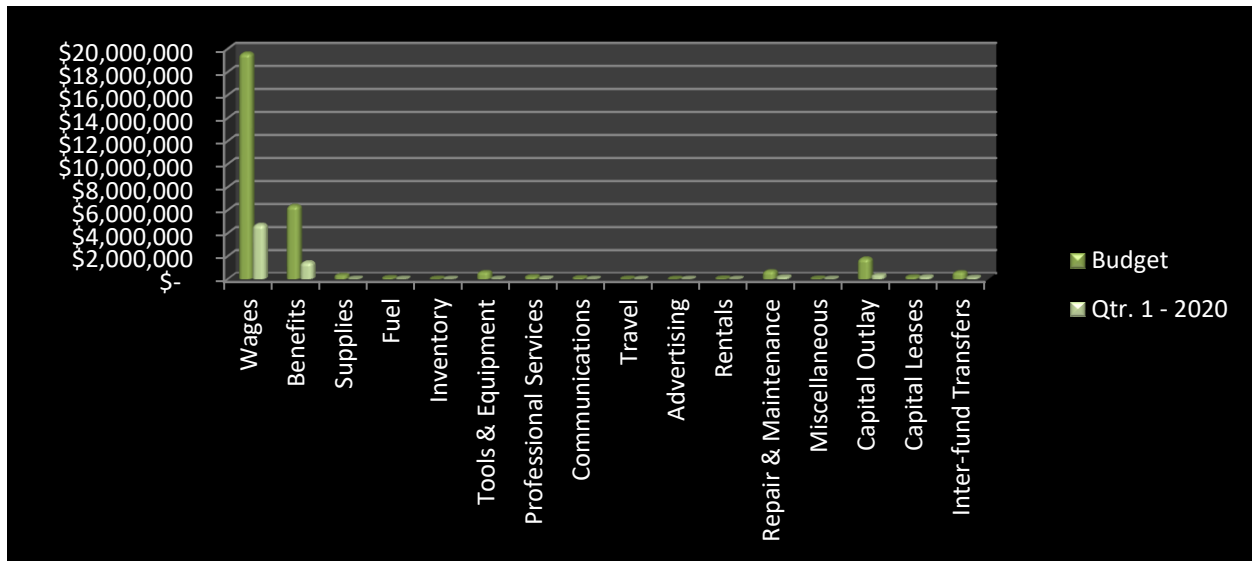


SUPPRESSION:

Fire suppression costs are \$7,402,216, which is 24% of the budgeted amount. Wages are slightly below the 25% threshold, but should be a little lower because we have yet to hire one new firefighter included in this year’s budget and the budgeted 2% COLA has not yet taken place. However, this has been offset because two employees originally budgeted in EMS are now being included in Suppression; one who chose not to continue as a primary paramedic, and is also receiving an additional 7% in wages as a non-primary paramedic, and another who was promoted to a battalion chief. A couple of areas that are significantly below budgeted amounts are costs for uniforms and communications. It appears that some of these communications

costs have been shifted to facilities. Offsetting this are several capital lease payments, which are 100% spent. These payments are due early in the year, and no additional capital lease payments are anticipated in Suppression this year. Also, repair & maintenance costs for apparatus is significantly higher than budget expectations. Some of this is because the shop billing rate was raised more than expected after the budget had been approved.

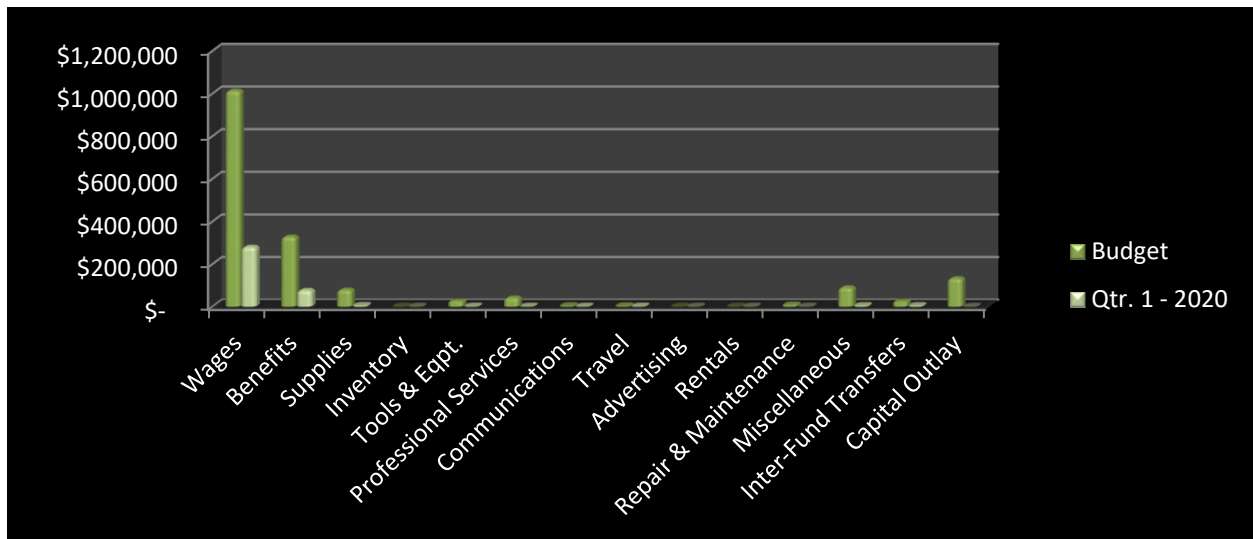
SUPPRESSION	Budget	Qtr. 1 - 2020
Wages	\$ 19,621,000	\$ 4,753,807
Benefits	\$ 6,392,400	\$ 1,496,765
Supplies	\$ 360,309	\$ 31,772
Fuel	\$ 120,000	\$ 30,143
Inventory	\$ 17,000	\$ 4,589
Tools & Equipment	\$ 649,633	\$ 28,720
Professional Services	\$ 240,979	\$ 65,903
Communications	\$ 103,388	\$ 2,994
Travel	\$ 21,342	\$ 1,688
Advertising	\$ 1,500	\$ -
Rentals	\$ 58,275	\$ -
Repair & Maintenance	\$ 731,321	\$ 212,611
Miscellaneous	\$ 43,713	\$ 30,023
Capital Outlay	\$ 1,823,009	\$ 366,412
Capital Leases	\$ 217,586	\$ 217,586
Inter-fund Transfers	\$ 636,816	\$ 159,204
Totals	\$ 31,038,271	\$ 7,402,216



COMMUNITY RISK REDUCTION (PREVENTION):

Community Risk Reduction costs are 22% of the 2020 budget with \$387,150 in expenditures. Wages are higher than the expected 25% threshold because one employee who was originally budgeted in administration was moved to community risk reduction. The comp time sold is higher than the 25% threshold because most of this occurs at the beginning of the year when comp time balances are reduced the 72 hour threshold. Capital outlay and professional services along with tools & equipment account for the areas that contribute most significantly to this program being below budgeted expectations. The capital outlay costs budgeted for software have yet to be spent. Similarly, professional services for fire investigation and engineering consulting remain mostly unspent at this time.

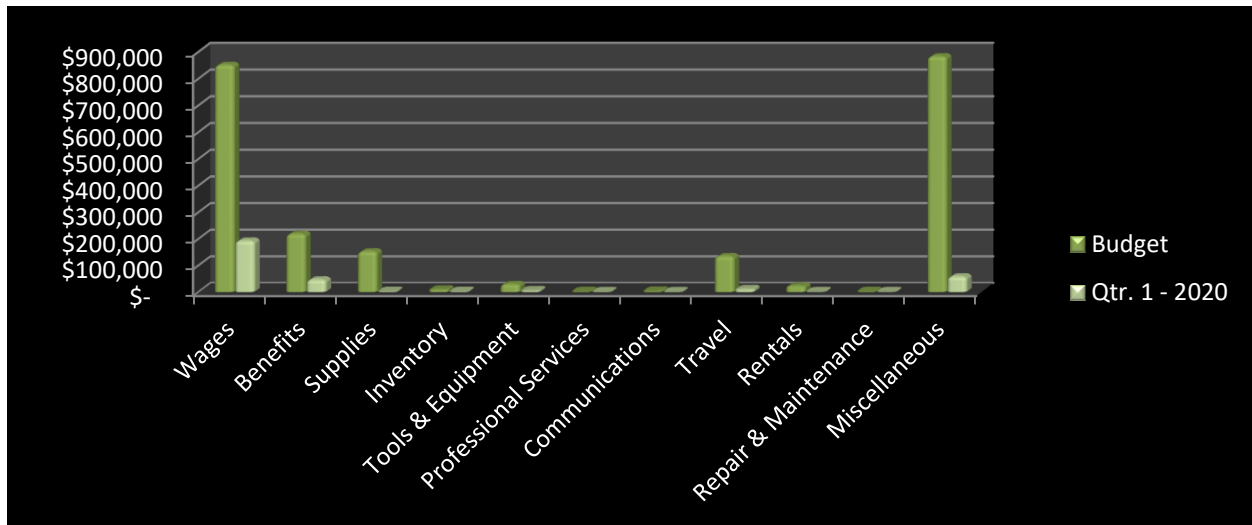
COMMUNITY RISK REDUCTION	Budget	Qtr. 1 - 2020
Wages	\$ 1,013,500	\$ 281,160
Benefits	\$ 328,800	\$ 78,464
Supplies	\$ 80,155	\$ 7,490
Inventory	\$ -	\$ -
Tools & Eqpt.	\$ 27,580	\$ 1,792
Professional Services	\$ 42,800	\$ 1,467
Communications	\$ 5,280	\$ 1,548
Travel	\$ 4,300	\$ 2,051
Advertising	\$ -	\$ -
Rentals	\$ -	\$ -
Repair & Maintenance	\$ 10,340	\$ -
Miscellaneous	\$ 90,751	\$ 6,689
Inter-Fund Transfers	\$ 25,952	\$ 6,488
Capital Outlay	\$ 133,825	\$ -
Totals	\$ 1,763,283	\$ 387,150



TRAINING:

Training expenditures are 14% of the budgeted amount, with \$325,346 spent. The areas that contribute most significantly to this program being under-budget are registrations, travel expenses, supplies, and tuition at 7%, 9%, 2%, and 11% of the amounts budgeted. Also, there are an entire group of miscellaneous training classes and academies that are budgeted, but have not yet been charged, which total in excess of \$200,000. Offsetting these are higher than expected costs for leave sell back. However, we anticipate that the costs for leave sell back will remain within budget during the year, as only the vacation sell back, which occur in June and December should be covered by the remaining budget available.

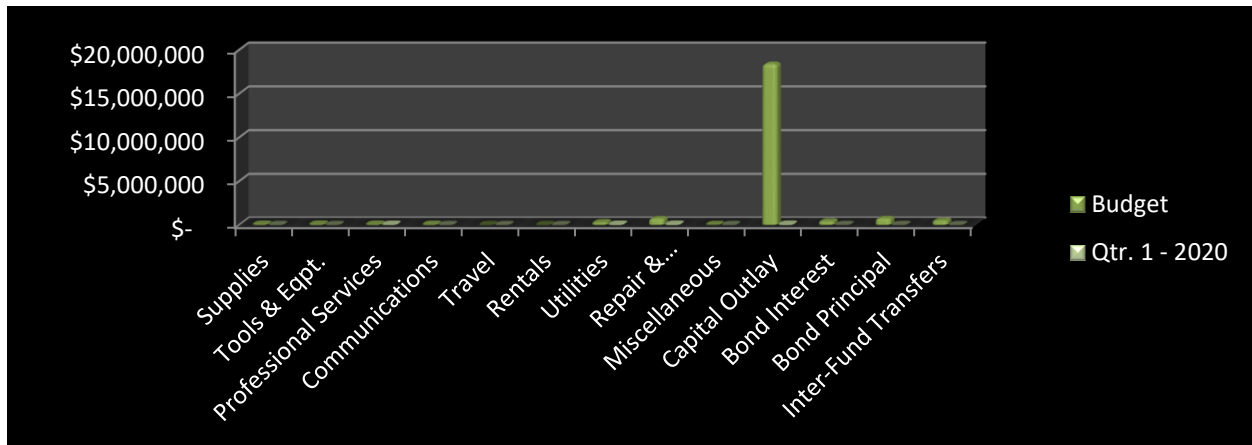
TRAINING	Budget	Qtr. 1 - 2020
Wages	\$ 852,000	\$ 193,814
Benefits	\$ 218,970	\$ 47,844
Supplies	\$ 153,285	\$ 2,447
Inventory	\$ 10,500	\$ 2,120
Tools & Equipment	\$ 30,000	\$ 6,502
Professional Services	\$ 1,650	\$ 578
Communications	\$ 4,000	\$ 478
Travel	\$ 135,400	\$ 12,377
Rentals	\$ 23,500	\$ -
Repair & Maintenance	\$ 2,000	\$ -
Miscellaneous	\$ 884,071	\$ 59,187
Totals	\$ 2,315,376	\$ 325,346



FACILITIES:

Facilities costs are 2% of budget, with \$500,388 spent. The most significant reason this area is below budget is due to the \$18 million budgeted for capital facilities that have been put on hold. In addition, bond principal and interest payments for the year have not yet come due. Bond interest payments are due in June and December, and bond principal payments are due in December. The other areas of this program budget on average are 23% spent. Wages and benefits are over-budget, due to the hiring of an additional employee who was not included in the original budget. We will create a budget amendment to cover the wages and benefits of a former employee who has been out sick this year. Also, we budgeted inter-fund transfers to the bond fund as a place holder for principal and interest payments on bonds that we had planned to issue; these transfers are also on hold.

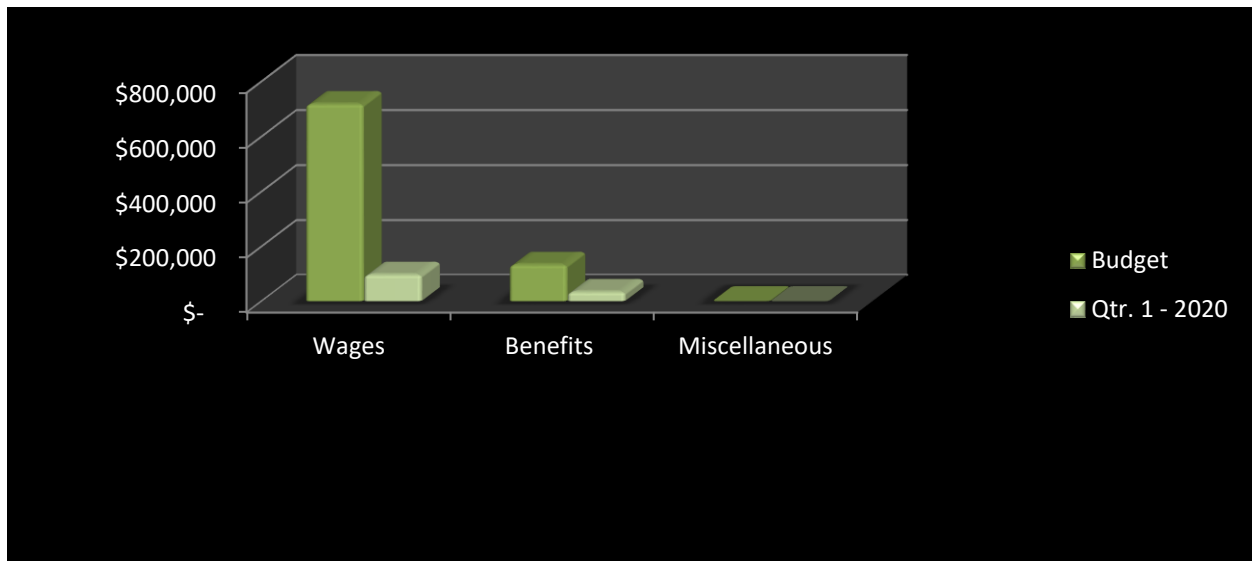
FACILITIES	Budget	Qtr. 1 - 2020
Wages	\$ 247,650	\$ 89,196
Benefits	\$ 104,900	\$ 29,841
Supplies	\$ 67,000	\$ 19,400
Tools & Eqpt.	\$ 95,347	\$ 11,534
Professional Services	\$ 86,460	\$ 24,291
Communications	\$ 72,000	\$ 22,725
Travel	\$ 1,600	\$ 40
Rentals	\$ 6,000	\$ 1,423
Utilities	\$ 324,410	\$ 75,265
Repair & Maintenance	\$ 746,625	\$ 115,689
Miscellaneous	\$ 32,250	\$ 22,231
Capital Outlay	\$ 18,412,254	\$ 83,915
Bond Interest	\$ 439,018	\$ -
Bond Principal	\$ 762,000	\$ -
Inter-Fund Transfers	\$ 519,352	\$ 4,838
Totals	\$ 21,886,112	\$ 500,388



PART TIME:

Part time costs are 15% of budget, with \$130,710 spent. We have seen a lot of turn-over in this area. Most significantly, wages are at only 13% of the amount budgeted.

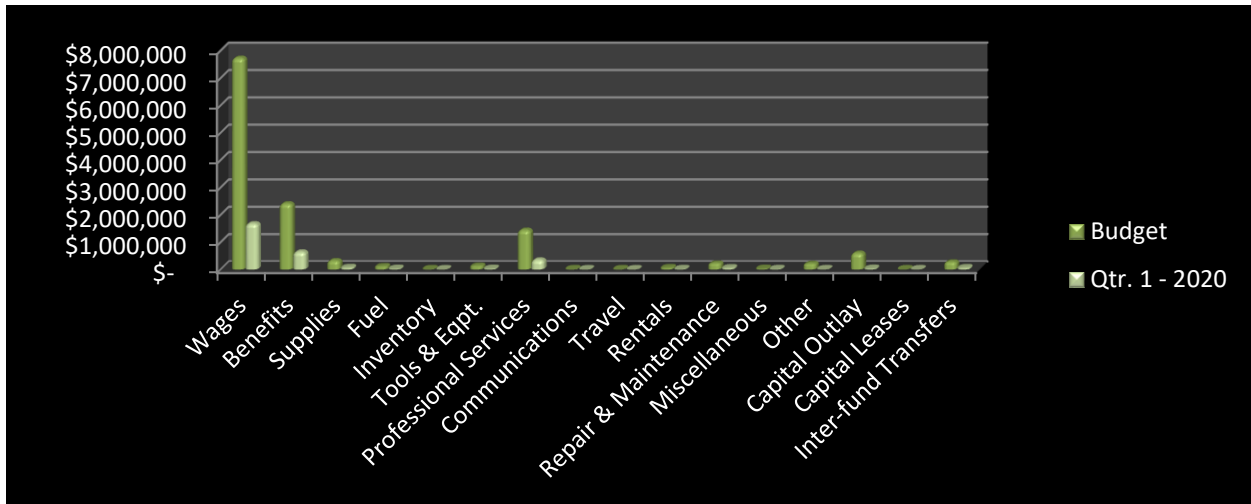
PART TIME (Volunteers & Chaplains)		Budget	Qtr. 1 - 2020
Wages	\$	718,000	\$ 96,773
Benefits	\$	133,150	\$ 33,937
Miscellaneous	\$	900	\$ -
Totals	\$	852,050	\$ 130,710



AID AND RESCUE:

Aid and Rescue costs are 22% of budget totaling \$2,996,077. This area of the budget is a little lower than the expected threshold. This is mainly because we had three employees move out of EMS to other areas of the budget, the former MSA, a Lieutenant, and another paramedic who chose to no longer work as a primary paramedic. Additionally, overtime is quite a bit lower than we would expect by this time of year. These are offset by 800Mhz dispatch costs, which are at 100%. However this is an annual payment, and should not increase further. Snohomish County MPD costs and Snohomish County EMS costs are 77% and 100% of budgeted amounts, which are also annual payments.

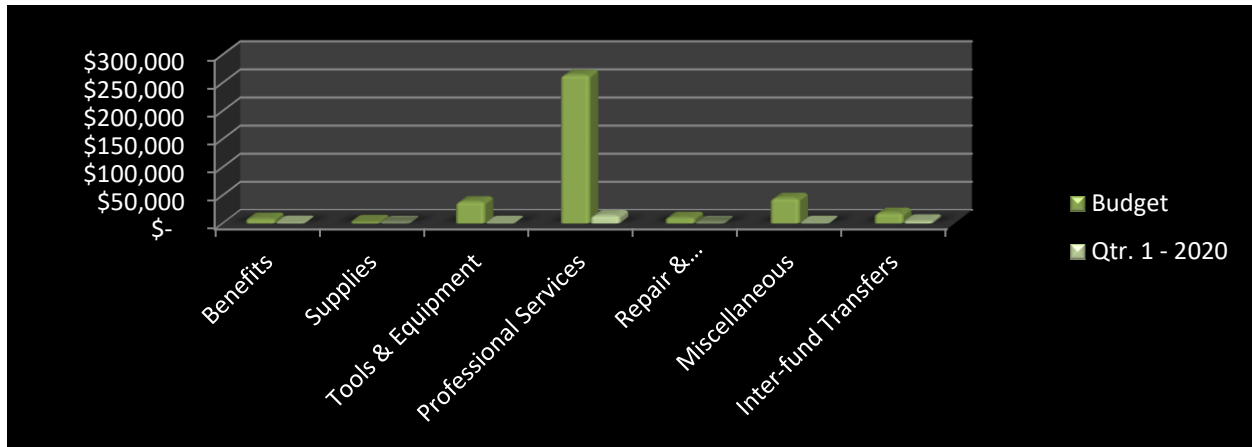
AID & RESCUE (EMS)		Budget	Qtr. 1 - 2020
Wages	\$	7,725,100	\$ 1,673,503
Benefits	\$	2,401,600	\$ 641,349
Supplies	\$	320,600	\$ 76,103
Fuel	\$	120,000	\$ 28,657
Inventory	\$	6,960	\$ 171
Tools & Eqpt.	\$	138,830	\$ 29,306
Professional Services	\$	1,438,301	\$ 350,460
Communications	\$	7,900	\$ 1,866
Travel	\$	4,300	\$ 172
Rentals	\$	68,875	\$ 13,629
Repair & Maintenance	\$	228,400	\$ 63,049
Miscellaneous	\$	29,230	\$ 14,452
Other	\$	215,000	\$ -
Capital Outlay	\$	596,740	\$ 34,290
Capital Leases	\$	-	\$ -
Inter-fund Transfers	\$	276,283	\$ 69,071
Totals	\$	13,578,119	\$ 2,996,077



HEALTH AND SAFETY

The Health and Safety budget is 5% spent, with \$20,810 in expenditures. With the exception of inter-fund transfers, all of the line items in health and safety are below budget. The main reason this area of the budget is lower than 25% is because most of the costs for annual physicals, which makes the majority of budgeted expenditures have not yet occurred for 2020.

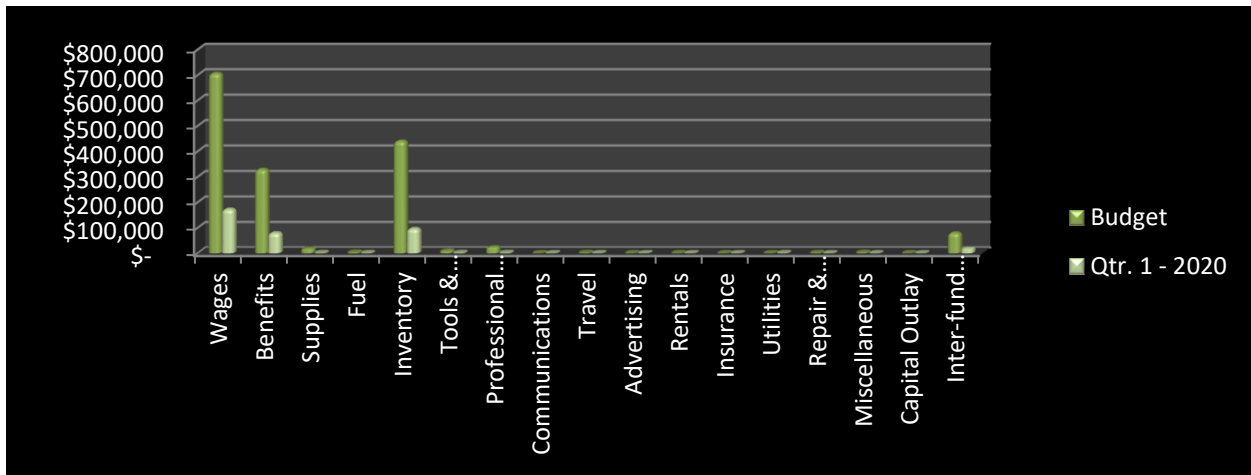
HEALTH & SAFETY	Budget	Qtr. 1 - 2020
Benefits	\$ 8,541	\$ 942
Supplies	\$ 3,121	\$ -
Tools & Equipment	\$ 38,718	\$ 611
Professional Services	\$ 264,129	\$ 13,955
Repair & Maintenance	\$ 10,403	\$ 110
Miscellaneous	\$ 45,037	\$ 589
Inter-fund Transfers	\$ 18,416	\$ 4,604
Totals	\$ 388,365	\$ 20,810



SHOP:

The Shop budget is 23% spent, with expenditures of \$379,606. With a few exceptions, most areas of this program are below the 25% threshold. The area contributing most significantly is parts for other agencies, which is only 22% of budget. Also of note is that total revenues in the first quarter in the combined shop funds exceeded the total expenses by \$61,445.

SHOP	Budget	Qtr. 1 - 2020
Wages	\$ 706,150	\$ 172,825
Benefits	\$ 328,900	\$ 80,505
Supplies	\$ 19,000	\$ 1,478
Fuel	\$ 4,800	\$ 1,324
Inventory	\$ 440,000	\$ 96,842
Tools & Equipment	\$ 10,175	\$ 2,363
Professional Services	\$ 25,250	\$ 2,629
Communications	\$ -	\$ -
Travel	\$ 2,365	\$ -
Advertising	\$ 500	\$ -
Rentals	\$ 500	\$ -
Insurance	\$ -	\$ -
Utilities	\$ -	\$ 1,455
Repair & Maintenance	\$ 2,000	\$ -
Miscellaneous	\$ 3,750	\$ 184
Capital Outlay	\$ -	\$ -
Inter-fund Transfers	\$ 80,000	\$ 20,000
Totals	\$ 1,623,390	\$ 379,606

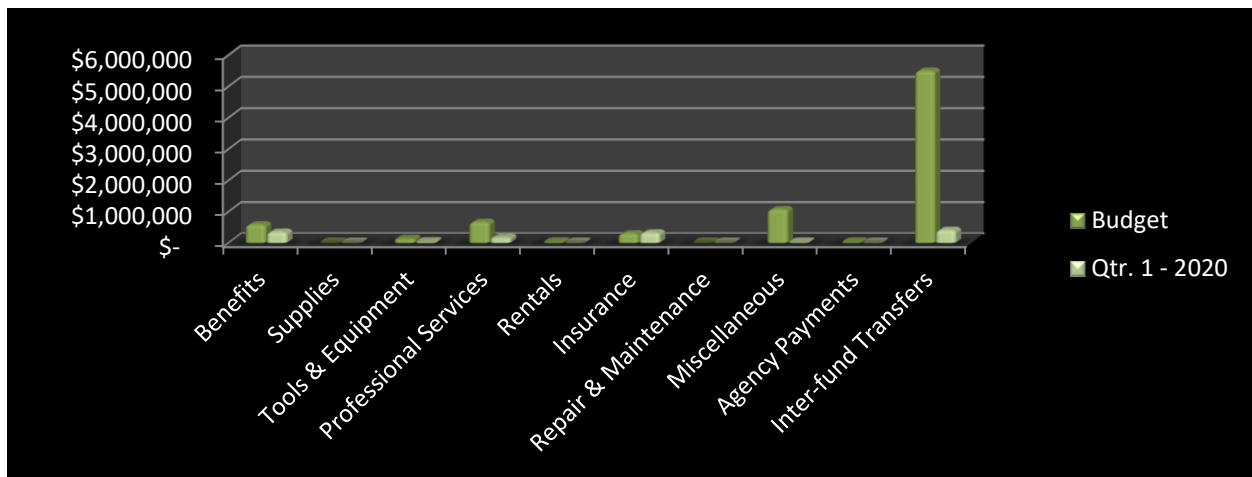


NON-DEPARTMENTAL:

Non- Departmental costs total \$1,344,425, or 16% of the budgeted amount. This program budget has several areas which exceed the 25% threshold. The most significant of which are leave accrual buy-out, insurance, and IT services. These are at 83%, 109%, and 30% of budget

respectively. The most significant leave accrual buy-out costs are due mainly to the retirement of the former chief and assistant chief of operations, which occurred in January. We anticipate that IT services will exceed the budgeted amount. Offsetting these higher than expected costs are labor attorney costs, at 7% of budget. We expect this to climb, based on the expected start of union negotiations this year. Software licensing is well below budget at only 6% of budget so far this year. Another area below budgeted expectations is retirement medical at 14%. The lower retirement medical cost is due to the fact that there are a few retirees who would otherwise be eligible for retirement medical benefits are already covered by other insurance, and are either not receiving the retirement medical benefit from the District, or the benefit is significantly reduced. Furthermore, some of the employees expected to retire this year had not yet retired as of the end of the first quarter.

NON-DEPARTMENTAL	Budget	Qtr. 1 - 2020
Benefits	\$ 592,000	\$ 358,473
Supplies	\$ -	\$ -
Tools & Equipment	\$ 141,961	\$ 32,518
Professional Services	\$ 672,854	\$ 179,630
Rentals	\$ 24,700	\$ 4,324
Insurance	\$ 305,785	\$ 334,442
Repair & Maintenance	\$ -	\$ -
Miscellaneous	\$ 1,077,134	\$ 12,012
Agency Payments	\$ 20,000	\$ 4,904
Inter-fund Transfers	\$ 5,502,484	\$ 418,121
Totals	\$ 8,336,918	\$ 1,344,425



NEW BUSINESS - ACTION

COMMITTEE REPORTS

OTHER MEETINGS ATTENDED

EXECUTIVE SESSION