



BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

September 10, 2026, 1730 hours

CALL TO ORDER

Chairman Steinruck called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Commissioner Elmore, Vice Chairman Fay, Commissioner Schaub, Chairman Steinruck, and Commissioner Waugh; and via Zoom were Commissioner Alsin and District Secretary Snure.

PUBLIC COMMENT

N/A

UNION COMMENT

Firefighters Local 2781 Vice President Cory Odgers commented that they are very proud of our people who have recently received awards.

DISTRICT HIGHLIGHTS

Proclamation: Patriot Day - 9/11 Remembrance

Chairman Steinruck presented a proclamation for Patriot Day in recognition of Monroe Police Chief Jolley, Lake Stevens Police Chief Beazizo, Monroe Mayor Cudaback and Lake Stevens Mayor Hilt.

Proclamation: Suicide Prevention Awareness Month

Vice Chairman Fay presented a proclamation for Suicide Prevention Awareness Month in recognition of Lieutenant Chris McGraw and the SRFR Peer Support Team.

Proclamation: IT Professionals Day 9/15

Commissioner Waugh presented a proclamation for IT Professionals Day in recognition of IT Manager Paul Charbeneau, IT Support Systems Analyst Martin Paietta, and their team.

Water Rescue Team Recognition

Chief Park highlighted our Water Rescue Team and the International Incident Award that was presented to our team at the Higgins & Langley Memorial Awards Ceremony.

Battalion Chief Beckham commented that they were very excited to be nominated and humbled to receive this award. He explained the process of being nominated, as there was a thorough interview to be sure our team is part of a bigger picture with organizational support, including policies and funding. On behalf of the



Water Rescue Team, Battalion Chief Beckham presented each of the Commissioners with a Higgins & Langley challenge coin.

Chief Park recognized Battalion Chief Beckham for what he does and what he has inspired here at SRFR. Great job to the entire team!

Strategies 360 Presentation

Deputy Chief McConnell introduced Rachel Nakanishi with the Strategies 360 team, to highlight what they have accomplished in helping us communicate effectively with our constituents and help build on our positive branding.

A Communications Strategy & Outreach Partnership Update presented by Rachel:

- The Partnership
- Public Opinion Poll with 400 District Residents
- Priorities from the Research
- Meeting People Where They Are
- The Digital Outreach
- Reach Across the District
- In the Community
- Communications Audit with Recommendations for the Process Moving Forward

CHIEF'S REPORT

As presented. Chief Park recognized our SRFR outreach team. They tell our stories, they recognize the incredible work of our people, they educate and connect with our communities, and they are rarely a part of those stories. Over the last few months they have carried a lot including the levy, community education, wildfire preparedness, CPR and Safety Training, onboarding new employees, and the everyday responsibility of keeping our communities informed of our story. This has all been during a difficult time, and we appreciate their hard work. Chief Park mentioned he wanted to specifically recognize Peter Mongillo, as he means so much to the organization. Right now Peter is showing tremendous courage as he fights cancer and continues to love his family, letting people love him back, and getting through the really hard days.

Chief Park announced the creation of the Peter Mongillo Courage Award. This award will be defined by your character, the way you treat people, the way you live your life, and your courage. We wish we could do more for Peter, and we want Peter to know how much we care and that he has touched so many lives. Chief Park presented the following heartfelt message for Peter: The entire organization stands next to you, you are a teammate and friend. We love you, we are proud of you, and we are with you!



COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Schaub	7/20/26	9/21/26	No
Finance Committee	Steinruck	8/27/26	9/24/26	No
Sno911	Lundquist	8/20/26	9/17/26	No
Sno-Isle Commissioners	Fay	9/3/26	10/1/26	Yes
Leadership Meeting	Schaub	6/4/26	9/17/26	No
Policy Committee	Schaub	8/13/26	10/8/26	No
Community Advisory Committee	TBD	6/10/26	11/5/26	No
Labor Management	Steinruck	9/8/26	10/5/26	Yes
Intergovernmental Committee	Elmore	9/10/26	10/8/26	Yes
Lake Stevens City Council	Steinruck	9/8/26	9/22/26	Yes
Monroe City Council	TBD	9/8/26	9/22/26	Yes

Sno-Isle Commissioners – Vice Chairman Fay commented their next meeting will be a tour of the 911 Center.

Labor Management – Commissioner Schaub commented that labor and management are working well together for the good of the District. Their meeting focused on ongoing communications with Marysville, avoiding nepotism, leave use, the Ground Breaking for Station 81 on September 15th, and the Open House scheduled for October 3rd.

Intergovernmental Committee – Commissioner Elmore commented that met earlier today and focused on regional collaborations and challenges, and potential legislative initiatives. He also mentioned that the Snohomish County Council recently passed an ordinance which allows fire stations and police precincts to be built in most of the zoned areas of Snohomish County, with very few exceptions. He thanked Councilmember Mead and his staff for their work on this.

Lake Stevens City Council – Deputy Chief Rasmussen mentioned that a main topic of the meeting was that roosters are no longer allowed within the city of Lake Stevens.

COMMITTEE MEETING MINUTES

N/A

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 26-2262 to 26-2277; (\$903,068.06)

AP Vouchers: 26-2278 to 26-2371; (\$435,412.33)

Approval of Payroll

August 31, 2026 Payroll (\$1,870,018.89)



Approval of Minutes

Approve Regular Board Meeting Minutes August 27, 2026

Motion to approve the Consent Agenda as submitted.

Motion by Vice Chairman Fay and 2nd by Commissioner Edwards.

On Vote 7/0.

OLD BUSINESS

Discussion

N/A

Action

N/A

NEW BUSINESS

Discussion

Appointment of Community Advisory Committee Chair

Deputy Chief McConnell commented that they recommend Kyle Fisher to serve as the chair.

Motion to appoint Kyle Fisher as Chair of the Community Advisory Committee.

Motion by Commissioner Waugh and 2nd by Commissioner Elmore.

On Vote 7/0.

Draft Policies

- *Policy 213 Petty Cash Management*
- *Policy 216 District Finances: Internal Controls*
- *Policy 224 Credit Card and Fuel Card Usage*
- *Policy 225 Comprehensive Financial Management Policy*
- *Policy 227 Debt Management*

Chairman Steinruck commented these policies are for review, and we will bring them forward to the next meeting for approval.

Action

N/A

GOOD OF THE ORDER

Commissioner Elmore congratulated all who went to Oklahoma City, we are proud of all the work everyone is doing. He also appreciated what was said about Peter earlier, everyone loves him. He is an outstanding man, in every sense of the word.



SNOHOMISH REGIONAL FIRE & RESCUE

Vice Chairman Fay thanked the team who were working at the Fair over the weekend for their great help.

Chairman Steinruck mentioned that he talked with recent new hires about why they chose SRFR. They mentioned the Open House and how we took care of their families, and the training and care they have received to be successful.

Commissioner Waugh mentioned that the SCEMSA (Snohomish County EMS Agency) Board is working towards a more structured way of maintaining consistency, and they appreciated the suggestions from Chief. Everyone is working hard to improve things.

ATTENDANCE CHECK

Regular Commissioner Meeting Thursday, September 24, 2026, at 1730 - Station 31 Training Room/Zoom
Both Chairman Steinruck and Commissioner Waugh will plan to attend remotely.

EXECUTIVE SESSION

RCW 42.30.110(1)(g): To Review the Performance of a Public Employee

Chairman Steinruck called for an executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee. Executive session will begin at 1830 hours, for 20 minutes, until 1850 hours, and with no expected action to follow. Chairman Steinruck resumed the regular Board of Commissioners Meeting at 1851 hours and there was no action. Meeting moved to adjournment.

ADJOURNMENT

Motion to adjourn the meeting at 1851 hours.

Motion by Commissioner Schaub and 2nd by Commissioner Edwards.

On Vote 7/0.

Commissioner Davin Alsin

Commissioner Rick Edwards

Commissioner Troy Elmore

Vice Chairman Randy Fay

Commissioner Jeff Schaub

Chairman Jim Steinruck

Commissioner Roy Waugh