



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

March 12, 2026, 1730 hours

CALL TO ORDER

Vice Chairman Fay called the meeting to order at 1730 hours. In attendance were Commissioner Alsin, Commissioner Edwards, Commissioner Elmore, Vice Chairman Fay, Commissioner Schaub, and Commissioner Waugh; and via Zoom was District Secretary Snure. Additionally Chairman Steinruck was an excused absence.

PUBLIC COMMENT

N/A

UNION COMMENT

N/A

DISTRICT HIGHLIGHTS

Proclamation Recognizing Sno911 for ACE Accreditation

Assistant Chief Lundquist thanked Director Mills for the hard work of their staff at Sno911, as they have been given the green light for accreditation. Commissioner Waugh presented a proclamation recognizing Sno911 for ACE Accreditation on behalf of SRFR.

Director Mills thanked Commissioner Waugh for his dedicated service as a board member for Sno911. He mentioned they have 120 dispatchers certified in ACE Accreditation, and both Sean and Tara were instrumental in helping them accomplish this project for Sno911.

IPSLEI Training

Assistant Chief Lundquist highlighted the recent IPSLEI Training, where we intentionally brought leaders together from across multiple divisions. There was a tremendous amount of openness, candor, and professionalism in the room with conversations about leadership, culture, and how we can continue to improve as an organization. What stood out the most was teamwork. Regardless of rank or assignment, people showed up to learn from each other. This was a meaningful step forward for our District and Assistant Chief Lundquist thanked everyone who participated and those who facilitated the training. When our leaders grow together it strengthens the entire organization and ultimately benefits the community we serve.



Facilities Update

Deputy Chief Rasmussen reviewed the Capital Facilities Update including highlights on Station 81, Station 32, Station 31, Station 33, Station 71, Station 72, Station 73, Station 77, Station 82, and Station 83. He mentioned the Facilities Needs Assessment Tour with the chiefs back in November, and he reviewed the Facilities Needs Assessment Checklist that is addressed during the 4th quarter of each year. The areas evaluated within the checklist include operational and functional needs, firefighter health and safety, site and building infrastructure, community and response considerations, emergency response systems and features, and strategic and financial planning. Deputy Chief Rasmussen thanked the Board of Commissioners for their support, the Facilities Committee for their leadership, and the SRFR Labor Groups for their professionalism and partnership.

CHIEF’S REPORT

As presented. Assistant Chief Lundquist thanked everyone for their hard work. He thanked the chaplains for all their work. He thanked Firefighter Surkanov and Lieutenant Sayah who on their own time, coordinated and donated surplus bunker gear to a volunteer fire department in Mexico where it could be used. He mentioned a multi-company training event over the course of several days which strengthens coordination between departments and prepares crews for complex rescues and incidents. Their training was just utilized on a call a couple mornings ago, and the crews felt extremely prepared for the emergency situation they were faced with. Additionally the Training Division welcomed two new members to their team, Captain Steinbach and Driver/Operator Epler. We also honored two retirements, Driver/Operator Howard with 25 years of service and Driver/Operator Henderson with 27 years of service. He thanked Logistics for their work to standardize all the equipment and cabinets on our Brush Trucks, and he thanked Community Relations for delivering fire and life safety education in local schools and continued outreach throughout the District. He also highlighted upcoming events including our Scout Day Open House this Saturday, March 14 from 11am – 1pm and Lieutenant Hewitt’s Retirement Ceremony on Saturday, March 28 at 9am.

Assistant Chief Lundquist gave a special acknowledgement for Firefighter Fritz and Firefighter Guittar for their extra work searching the scene for a lost wedding ring for one of their patients and delivering the found wedding ring to the patient at the ER. Lastly we have a brand-new veterans’ tribute wall at Station 31. The Wall of Honor recognizes SRFR members both past and present, who have honorably served our country in the armed forces and continue to serve our community through the fire service. Thank you to everyone who contributed their time and support to help make this happen. Please take a moment to stop by and take a look at this beautiful tribute.

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Schaub	1/26/26	3/16/26	No
Finance Committee	Steinruck	2/26/26	3/26/26	No
Sno911	Waugh	2/19/26	3/19/26	No



SNOHOMISH REGIONAL FIRE & RESCUE

Sno-Isle Commissioners	Fay	3/5/26	4/2/26	Yes
Leadership Meeting	Schaub	1/22/26	TBD	No
Policy Committee	Schaub	3/12/26	4/9/26	Yes
Community Advisory Committee	TBD	11/12/25	6/10/26	No
Lake Stevens City Council	Steinruck	3/10/26	3/24/26	Yes
Monroe City Council	TBD	3/10/26	3/24/26	Yes

Sno-Isle Commissioners - No additional comment this evening.

Policy Committee - Commissioner Schaub commented that they reviewed a policy on Artificial Intelligence.

Lake Stevens City Council - Assistant Chief Lundquist commented it was a light council meeting, and they are planning for their State of the City with Mayor Gailey on March 24.

Monroe City Council - Commissioner Alsin commented it was good to have some time with the mayor and city council members. Most of the meeting included a lot of public comment regarding the Davis property annexation.

COMMITTEE MEETING MINUTES

Finance Committee - February 26, 2026

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 26-0565 to 26-0579; (\$839,824.12)

AP Vouchers: 26-0580 to 26-0719; (\$686,119.39)

Approval of Payroll

February 28, 2026 Payroll (\$1,656,499.70)

March 15, 2026 Payroll (\$1,643,300.28)

Approval of Minutes

Approve Regular Board Meeting Minutes February 26, 2026

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Edwards.

On vote 6/0.

OLD BUSINESS

Discussion

N/A



Action

2026 Budget Amendment #1

Motion to approve the 2026 Budget Amendment #1 as submitted.

Motion by Commissioner Waugh and 2nd by Commissioner Elmore.

On vote 6/0.

NEW BUSINESS

Discussion

Leadership Summit

Vice Chairman Fay commented that we are considering a Leadership Summit from April 1-2 and wondered if these dates could work for the Board.

Commissioner Elmore asked if in the future we could consider that several of the Commissioners still work day jobs, and Assistant Chief Lundquist confirmed they will consider this with future meetings. There will be some big topics addressed at this meeting and we will need to be able to make some decisions by the April 23rd Commissioner Meeting. Assistant Chief Lundquist commented that staff will reconnect with Chief Park and come up with some meeting date options for the Board.

Action

N/A

GOOD OF THE ORDER

N/A

ATTENDANCE CHECK

Regular Commissioner Meeting Thursday, March 26, 2026, at 1730 - Station 31 Training Room/Zoom
Commissioner Waugh mentioned that he might have a scheduling conflict for March 26.

EXECUTIVE SESSION

RCW 42.30.110(1)(g): To Review the Performance of a Public Employee

Vice Chairman Fay called for an Executive Session to begin at 1823 hours for 5 minutes, until 1828 hours, and with expected action to follow. Vice Chairman Fay resumed the regular Board of Commissioners Meeting at 1828 hours and the Board moved forward with the following motion:

Motion to approve the post-retirement medical exception request and delegate authority to Chief Park to execute the agreement as presented.

Motion by Commissioner Elmore and 2nd by Commissioner Waugh.

On vote 6/0.



ADJOURNMENT

Vice Chairman Fay adjourned the meeting at 1830 hours.

Commissioner Davin Alsin

Commissioner Rick Edwards

Commissioner Troy Elmore

Vice Chairman Randy Fay

Commissioner Jeff Schaub

Chairman Jim Steinruck

Commissioner Roy Waugh