



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

February 26, 2026, 1730 hours

CALL TO ORDER

Vice Chairman Fay called the meeting to order at 1730 hours. In attendance were Commissioner Alsin, Commissioner Edwards, Commissioner Elmore, Vice Chairman Fay, and Commissioner Waugh; and via Zoom were Commissioner Schaub and District Secretary Snure. Additionally, Commissioner Steinruck was an excused absence.

PUBLIC COMMENT

N/A

UNION COMMENT

Brittany Bazinet, recently elected as the Teamsters Union representative, introduced herself to the Board and expressed enthusiasm for stepping into the role.

DISTRICT HIGHLIGHTS

District Proclamation: Government Communicators Day

SRFR proclaims February 20, 2026, as Government Communicators Day, recognizing the essential contributions of public communicators nationwide. This observance highlights the dedicated professionals who work tirelessly behind the scenes to keep communities informed and engaged. Chief Park acknowledged PIEOs Peter Mongillo and Kaitlin King for their outstanding leadership in public outreach and education. Their creativity and commitment continue to elevate SRFR's visibility and community impact. Thank you, Peter and Kaitlin!

CHIEF'S REPORT

As presented. Chief Park recognized PIEO Peter Mongillo on his birthday and thanked the crews and administrative staff who helped celebrate. He also highlighted Firefighter Tracy Rider, who was honored at last weekend's Everett Silvertips Heroes Night, where she had the opportunity to rappel from the rafters at Angel of the Winds Arena. Chief Park thanked Firefighter Rider for her outstanding dedication! Chief Park also shared that he recently met with Deputy Chief Read and the District's Chaplains and expressed his appreciation for the vital support they provide to both the community and SRFR personnel. He concluded with an update on upcoming events, including the Scout Day Open House on Saturday, March 14 from 11am - 1pm at Station 71.



COMMISSIONER REPORTS

<u>Meeting</u>	<u>Chair</u>	<u>Last Mtg.</u>	<u>Next Mtg.</u>	<u>Reporting</u>
Capital Facilities	Schaub	1/26/26	3/16/26	No
Finance Committee	Steinruck	2/26/26	3/26/26	Yes
Sno911	Waugh	2/19/26	3/19/26	Yes
Sno-Isle Commissioners	Fay	12/4/25	3/5/26	No
Leadership Meeting	Schaub	1/22/26	TBD	No
Policy Committee	Schaub	11/13/25	3/12/26	No
Community Advisory Committee	TBD	11/12/25	6/10/26	No
Lake Stevens City Council	Steinruck	2/24/26	3/10/26	Yes
Monroe City Council	TBD	2/24/26	3/10/26	Yes

Finance Committee - Commissioner Waugh mentioned they discussed the levy regarding an update to our capital improvement plan. Additionally they reviewed the effectiveness of the Motor Vehicle Collision Cost Recovery program. Commissioner Waugh also thanked the Finance Department for their work on the fourth quarter report and Budget Amendment #1.

Sno911 - Commissioner Waugh mentioned they addressed the new org chart for the Tulalip Tribe. They also discussed the VHF interoperability needs of the District’s radio system and noted that SRFR has now been fully upgraded to be VH capable. He thanked the citizens for supporting the radio tax that funded these improvements, which enhance the department’s ability to communicate and coordinate effectively.

Lake Stevens City Council - No additional comment.

Monroe City Council - Commissioner Elmore informed the Board that he and Commissioner Alsin will be alternating attendance at the Monroe City Council meetings.

COMMITTEE MEETING MINUTES

N/A

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 26-0453 to 26-0463; (\$914,759.27)

AP Vouchers: 26-0465 to 26-0564; (\$557,902.00)

Approval of Payroll

February 15, 2026 Payroll (\$1,635,172.15)

Approval of Minutes

Approve Regular Board Meeting Minutes February 12, 2026



Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Elmore and 2nd by Commissioner Edwards.
On vote 6/0.

OLD BUSINESS

Discussion

N/A

Action

N/A

NEW BUSINESS

Discussion

2025 Fourth Quarter Report & Budget Amendment #1

Business Administrator Schoof thanked CFO Tabor for her excellent work and asked if there were any questions on the Fourth Quarter Report or Budget Amendment #1.

SRFR Strategic Plan 2026-2030 / ESCI Report

Deputy Chief McConnell presented the draft 2026–2030 Strategic Plan to the Board. He explained that the plan reaffirms SRFR’s commitment to exceptional community service, guided by the District’s mission of a relentless pursuit of excellence, our vision focused on collaboration and innovation, and our core values of integrity, service, teamwork, and readiness. He noted that these principles, along with the District’s new slogan “Driven to Serve,” reflect SRFR’s dedication to community focused service. Deputy Chief McConnell shared that the plan builds upon the CPSE accreditation framework, aligns with CFAI standards, and was developed using ESCI’s community centered planning model including an environmental scan, a stakeholder session with 26 participants, and an internal climate survey completed by 116 members. He reviewed our strategic goals which will provide clarity and focus for the next five years. He also highlighted the valuable contributions of community stakeholders, the Community Advisory Committee, and the internal SRFR team, noting that their input was essential to shaping the plan. He concluded by expressing appreciation for their continued support in advancing the implementation of the Strategic Plan.

Action

Virtual Coordination Center WSDOT Agreement

Chief Park introduced the Virtual Coordination Center (VCC) WSDOT Agreement, acknowledging the 25-year anniversary of the 2001 Nisqually Earthquake and emphasizing the importance of strong regional partnerships, especially during disasters. He explained that this is a no-cost agreement and does not require Board action but wished to highlight SRFR’s continued commitment to emergency management and collaboration with partner agencies.



Assistant Chief Messer briefed the Board on the agreement, explaining that Joint Operations Groups (JOGs) support interagency coordination during traffic incidents and emergencies. He added that the VCC aggregates real-time data from public agencies into a shared dashboard, including major events and construction information, to enhance regional situational awareness.

Motion to approve the Virtual Coordination Center WSDOT Agreement as submitted.

Motion by Commissioner Waugh and 2nd by Commissioner Elmore.

On vote 6/0.

GOOD OF THE ORDER

Commissioner Waugh thanked the Finance Department for their great work on the quarterly reports.

ATTENDANCE CHECK

Regular Commissioner Meeting Thursday, March 12, 2026, at 1730 - Station 31 Training Room/Zoom

EXECUTIVE SESSION

RCW 42.30.110(1)(g): *To Review the Performance of a Public Employee*

Vice Chairman Fay called for an Executive Session to begin at 1815 hours for 10 minutes, until 1825 hours, with no expected action to follow. Vice Chairman resumed the regular Board of Commissioners Meeting at 1825 hours, and there was no action. Meeting moved to Adjournment.

ADJOURNMENT

Vice Chairman Fay adjourned the meeting at 1825 hours.

Commissioner Davin Alsin

Commissioner Jeff Schaub

Commissioner Rick Edwards

Commissioner Troy Elmore

Chairman Jim Steinruck

Commissioner Roy Waugh

Vice Chairman Randy Fay