



BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

November 13, 2025, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Alsin, Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh; and via Zoom was District Secretary Snure.

PUBLIC COMMENT

N/A

UNION COMMENT

IAFF Local 2781 Vice President Ray Sayah shared the news that things are going well. They are excited to get past the bargaining season and do the work. He thanked the Commissioners for their careful consideration of the contract.

DISTRICT HIGHLIGHTS

Badge Ceremony

Chief Park introduced the Badge Pinning Ceremony for Cory Odgers, Lieutenant/MSO. He presented the badge to the family so they could pin the badge on their loved one this evening, and he gave the oath for Snohomish Regional Fire & Rescue. Congratulations Lieutenant/MSO Odgers!

Chief Park commented that our members would like to see a timelier responsiveness with our hiring and promotions. With this in mind, we will be promoting the remaining members from both the Lieutenant and Driver/Operator lists, effective immediately.

Congratulations to everyone! We look forward to their upcoming badge pinnings.

Driver/Operators: Matt Martin, Kris Olsen, Bryce Human, Johnson Brooks, Austin Murdock

Lieutenants: Bryan Kerr, Benjamin Bloomquist, Geoff Jacobs, Ray Sayah, Cary Cronin, Jacob Eldredge

Chief Park recognized Veteran's Day and those who have served. He thanked our members who are veterans for their leadership and for continuing to serve our communities.

CHIEF'S REPORT

As presented. Chief Park recognized Assistant Chief Messer for his recent award, being recognized by his peers as Fire Marshal of the Year. He highlighted our Recruit Open House which included a great pool of qualified, capable candidates, and we've extended 12 job offers. He also thanked Assistant Chief Lundquist and his wife Brooke for their presentation at the WFCA Conference at Tulalip, on the



topic of mental health and wellness. Chief Park also mentioned various recent incidents and District trainings, and thanked everyone for their work. Upcoming events include the Lake Stevens Holiday Toy Drive and our District-wide Food Drive.

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	9/24/25	11/24/25	No
Finance Committee	Elmore	10/30/25	11/20/25	No
Sno911	Waugh	10/16/25	11/20/25	No
Sno-Isle Commissioners	Fay	11/6/25	12/4/25	Yes
Leadership Meeting	Schaub	9/18/25	11/20/25	No
Policy Committee	Schaub	11/13/25	12/4/25	Yes
Community Advisory Committee	TBD	6/25/25	11/12/25	Yes

Sno-Isle Commissioners – Vice Chairman Fay commented that they had a good meeting regarding EMS updates, and the next subject on their calendar will be elections.

Policy Committee – Commissioner Schaub commented that they met earlier today and reviewed 5 new policies for approval and 3 legacy policies for rescinding. The committee approved the policies to move forward with Board approval; and the committee will resume their meetings in January.

Community Advisory Committee – Chairman Elmore commented that they met last night and had a great turnout. The community members had the opportunity to review District programs and provide valuable feedback, as we continue to work through our strategic plan. Chief Park thanked Deputy Chief McConnell for facilitating this process and he thanked all who were involved. Commissioner Steinruck commented that it was good to have such a great cross-section of our department interacting with our community members.

COMMITTEE MEETING MINUTES

Finance Committee – October 30, 2025

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 25-02425 to 25-02439; (\$792,444.39)

AP Vouchers: 25-02440 to 25-02526; (\$325,423.88)

Approval of Payroll

November 15, 2025 Payroll (\$1,558,937.61)

Approval of Minutes

Approve Regular Board Meeting Minutes October 30, 2025



Approval of Downtown Monroe Verizon Wireless Site Contract Renewal

Motion to approve the Consent Agenda as submitted.

Motion by Vice Chairman Fay and 2nd by Commissioner Alsin.

On vote 7/0.

OLD BUSINESS

Discussion

N/A

Action

2025 Ambulance Purchase

Motion to approve the 2025 Ambulance Purchase as submitted.

Motion by Chairman Elmore and 2nd by Commissioner Waugh.

On vote 7/0.

Policy Review

- Policy 204 Liability Claims
- Policy 212 Purchasing and Procurement
- Policy 214 Electronic and Authorized Signatures
- Policy 701 Personal Communication Devices
- Policy 1042 Member Speech, Expression, and Social Networking

Legacy Policies to Rescind

- Policy 29 District Finances
- Policy 30 The Board of Fire Commissioners
- Policy 33 Meals, Lodging, Travel and Incidentals
- Policy 34 Fire District Policies and Procedures
- Policy 69 Procurement and Purchasing

Motion to approve Policies 204, 212, 214, 701, and 1042; and rescind Legacy Policies 29, 30, 33, 34, and 69 as submitted.

Motion by Commissioner Steinruck and 2nd by Commissioner Edwards.

On vote 7/0.

NEW BUSINESS

Discussion

Budget Hearing: Proposed 2026 Budget

- Resolution 2025-7 Regular Levy
- Resolution 2025-8 EMS Levy



- Resolution 2025-9 2026 Budget

CFO Tabor reviewed the draft 2026 Budget and highlighted the following areas: general fund revenues and expenditures, taxes from new construction, regular property tax, EMS property tax, property tax comparison for 2025 & 2026, staffing, new apparatus, equipment purchases and leases, construction and capital projects, and administration building. CFO Tabor mentioned to please let us know if you have any questions.

Action

N/A

GOOD OF THE ORDER

Vice Chairman Fay thanked our Commissioners who ran for another commissioner term. We also appreciate Seth for showing such an interest in our District, and he encouraged him to stay involved.

Chairman Elmore thanked everyone for their awesome work. It is great to see the growth within our environment.

Commissioner Waugh thanked the Senior Staff who met with him regarding his budget questions, he appreciated their time.

ATTENDANCE CHECK

Regular Commissioner Meeting Thursday, November 20, 2025, at 1730 - Station 31 Training Room/Zoom
Commissioner Steinruck commented that he will be unable to attend.

EXECUTIVE SESSION

RCW 42.30.140(4)(a): Labor Negotiations

Chairman Elmore called for an Executive Session to begin at 1805 hours for 15 minutes, with no expected action to follow. Chairman Elmore extended the Executive Session for an additional 10 minutes. Chairman Elmore resumed the regular Board of Commissioners Meeting at 1830 hours and there was no action. Meeting moved to Adjournment.



ADJOURNMENT

Chairman Elmore adjourned the meeting at 1830 hours.

Commissioner Davin Alsin

Commissioner Jeff Schaub

Commissioner Rick Edwards

Commissioner Jim Steinruck

Chairman Troy Elmore

Commissioner Roy Waugh

Vice Chairman Randy Fay