



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

October 30, 2025, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Alsin, Chairman Elmore, Vice Chairman Fay, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh; and via Zoom were Commissioner Edwards and District Secretary Snure.

EXECUTIVE SESSION

RCW 42.30.140(4)(b): Labor Negotiations

RCW 42.30.110(1)(i): Discuss Agency Litigation or Potential Litigation with Legal Counsel

Chairman Elmore called for an Executive Session to begin at 1730 hours for 10 minutes. Chairman Elmore resumed the regular Board of Commissioners Meeting at 1740 hours and there was no action. Meeting moved forward with Comments.

PUBLIC COMMENT

N/A

UNION COMMENT

President Fisher mentioned the work that has been done on the contract over the last four months between the Union and the District. On behalf of the Union, he asked the Board of Commissioners to support the contract.

DISTRICT HIGHLIGHTS

Chief Park mentioned the recent Commissioner Conference and that he appreciated the opportunity to get to know some of our stakeholders and other elected officials. He thanked Brian Snure for the great work with his seminar. He also thanked the Commissioners for taking the time for training and he thanked the staff for their participation as well. He commended Assistant Chief Lundquist and his wife Brooke for their great discussion on Saturday morning at the conference, about behavioral health and peer support within our industry. It was great to see everyone stay for this final class of the conference.

CHIEF'S REPORT

Chief Park extended his thoughts and prayers for those dealing with the impacts of Hurricane Melissa. He mentioned we are looking at a rainy and windy evening for Halloween, and he encouraged families to take time for flashlights, be cautious with the slippery roads, and be safe out there. He thanked the



crews who participated in a trunk or treat in Monroe, and we are looking forward to HarvestFest at North Cove Park tomorrow evening.

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	9/24/25	11/24/25	No
Finance Committee	Elmore	10/30/25	11/20/25	Yes
Sno911	Waugh	10/16/25	11/20/25	Yes
Sno-Isle Commissioners	Fay	10/2/25	11/6/25	No
Leadership Meeting	Schaub	9/18/25	11/20/25	No
Policy Committee	Schaub	10/9/25	11/13/25	No
Community Advisory Committee	TBD	6/25/25	11/12/25	No

Finance Committee – Chairman Elmore commented that they had a meeting earlier today and discussed the 2025 EMS Unit Purchase, Third Quarter Financial Report, and Verizon Contract.

Sno911 – Commissioner Waugh was unable to attend the meeting and Assistant Chief Lundquist confirmed that the budget was approved.

COMMITTEE MEETING MINUTES

N/A

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 25-02252 to 25-02261; (\$787,244.61)

AP Vouchers: 25-02262 to 25-02421; (\$1,361,436.73)

Approval of Payroll

October 15, 2025 Payroll (\$1,572,626.59)

October 31, 2025 Payroll (\$1,626,398.25)

Approval of Minutes

Approve Regular Board Meeting Minutes October 9, 2025

Approval of Settlement Agreement

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Steinruck.

On vote 7/0.



OLD BUSINESS

Discussion

N/A

Action

Policy Review

- Policy 211 Physical Asset Management
- Policy 320 News Media Relations
- Policy 711 Apparatus and Specialized Equipment Standards
- Policy 1015 Outside Employment

Legacy Policies to Rescind

- Policy 14 Release of Public News Information
- Policy 19 Ancillary Emergency Equipment
- Policy 20 Identification of Department Owned Equipment
- Policy 23 Disaster Preparedness
- Policy 26 Inventory and Supply Control
- Policy 27 Emergency Medical Services
- Policy 28 Vocational Firefighter Program
- Policy 44 Outside Employment

Motion to approve Policies 211, 320, 711, and 1015; and rescind Legacy Policies 14, 19, 20, 23, 26, 27, 28, and 44 as submitted.

Motion by Vice Chairman Fay and 2nd by Commissioner Schaub.

On vote 7/0.

2025 Budget Amendment #3

Motion to approve the 2025 Budget Amendment #3 as submitted.

Motion by Commissioner Alsin and 2nd by Commissioner Steinruck.

On vote 7/0.

NEW BUSINESS

Discussion

2025 Ambulance Purchase

Assistant Chief Messer thanked the EMS Committee and Deputy Chief Rasmussen for their work.

Deputy Chief Rasmussen commented that this was approved as part of the 2025 capital budget, but we are bringing this back for a second look due to the cost increase. At the time of budget approval, final cost of the units was not yet determined. We were approved for \$700,242.00 for the 2025 budget. The final amount requested is \$895,800.00 for an increase of \$195,558.00. Please note that



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\$75,214.00 of this final amount is our 10% do not exceed increase for change orders and similar unforeseen circumstances.

Chief Park commented that there is a lot of work being done at the state level for our western states, to make sure there is continuity with our manufacturers.

Policy Review

- Policy 204 Liability Claims
- Policy 212 Purchasing and Procurement
- Policy 214 Electronic and Authorized Signatures
- Policy 701 Personal Communication Devices
- Policy 1042 Member Speech, Expression, and Social Networking

Legacy Policies to Rescind

- Policy 29 District Finances
- Policy 30 The Board of Fire Commissioners
- Policy 33 Meals, Lodging, Travel and Incidentals
- Policy 34 Fire District Policies and Procedures
- Policy 69 Procurement and Purchasing

Deputy Chief McConnell asked for any questions and acknowledged that this is an ever-ongoing process.

Commissioner Waugh asked about Policy 701, as it seems if you are driving you shouldn't be talking on a personal device. Chairman Elmore commented there are times when it is necessary to use the cell phone.

Commissioner Waugh asked about Policy 1042 and asked for clarification about taking incident scene photos on personal devices. Deputy Chief McConnell commented that he will follow up on this.

Action

N/A

GOOD OF THE ORDER

Commissioner Waugh commented on behalf of the Washington Fire Commissioner Association that Assistant Chief Lundquist and Brooke gave an amazing presentation, and it was good to see everyone stay for their presentation. He also thanked Chief Park for the communication of his 90-day summary.

Chief Park commented that his family recently had to use 911 and the crew was compassionate and took great care. He is grateful for the professional service and he appreciated that their privacy was respected.



ATTENDANCE CHECK

Regular Commissioner Meeting Thursday, November 13, 2025, at 1730 - Station 31 Training Room/Zoom

ADJOURNMENT

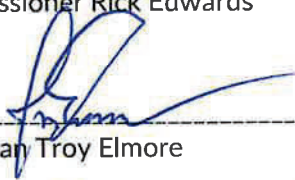
Chairman Elmore adjourned the meeting at 1802 hours.



 Commissioner Davin Alsin



 Commissioner Rick Edwards




 Chairman Troy Elmore



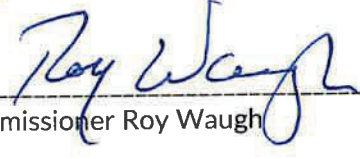
 Vice Chairman Randy Fay

Jeff Schaub

 Commissioner Jeff Schaub



 Commissioner Jim Steinruck



 Commissioner Roy Waugh