



## **BOARD OF FIRE COMMISSIONERS MEETING MINUTES**

### **SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

June 12, 2025, 1730 hours

#### **CALL TO ORDER**

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Alsin, Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Schaub, and Commissioner Steinruck; and via Zoom were Commissioner Waugh and District Secretary Snure.

#### **PUBLIC COMMENT**

N/A

#### **UNION COMMENT**

One joint comment from both the IAFF and Teamsters together about the fire chief selection process. He thanked the Commissioners for including the members in the fire chief selection process; and he hopes that in the future there will be a little more time to take initial thoughts back to the membership and receive their feedback. He confirmed that our members are ready to pledge their support for the new Fire Chief and we hope for great success. He mentioned that having gone through the interview process they have concerns about how the senior staff is structured. He also mentioned that they had one of their IAFF members in the candidate pool who has widespread support from our members. All the candidates did exceptionally well, and he thanked the Commissioners for the opportunity to speak.

#### **DISTRICT HIGHLIGHTS**

##### *Badge Pinning Ceremony*

Chief O'Brien introduced the Badge Pinning Ceremony this evening. He presented the badges to the families so they could pin the badge on their loved one this evening, and he gave the oath for Snohomish Regional Fire & Rescue. Congratulations to Firefighter Paramedic Cameron Edwards and Firefighter Paramedic Douglas Seitz!

##### *Appreciation of Service Award*

On behalf of the Washington State Fire Chiefs Association, Deputy Chief McConnell presented Fire Chief O'Brien with an Appreciation of Service Award and thanked him for his service on the Board of Directors for the State Chiefs.

#### **CHIEF'S REPORT**

As presented. Chief O'Brien thanked all the staff and Commissioners and the whole team for their hard work.



## SNOHOMISH REGIONAL FIRE & RESCUE

### COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	5/27/25	6/24/25	No
Finance Committee	Elmore	5/22/25	6/26/25	No
Sno911	Waugh	5/15/25	6/19/25	No
Sno-Isle Commissioners	Fay	5/1/25	7/3/25	No
Leadership Meeting	Schaub	5/15/25	9/18/25	No
Policy Committee	Schaub	6/12/25	7/10/25	Yes
Community Advisory Committee	TBD	1/6/25	6/25/25	No

*Policy Committee* – Commissioner Schaub commented that they met earlier today and discussed Policy 804.

### COMMITTEE MEETING MINUTES

Policy Committee – May 8, 2025

Finance Committee – May 28, 2025

### CONSENT AGENDA

#### **Approval of Vouchers**

Benefits Vouchers: 25-01110 to 25-01125; (\$773,978.71)

AP Vouchers: 25-01126 to 25-01253; (\$496,610.03)

#### **Approval of Payroll**

May 30, 2025 Payroll (\$1,501,700.18)

#### **Approval of Minutes**

Approve Regular Board Meeting Minutes May 28, 2025

#### **Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Edwards and 2nd by Commissioner Schaub.

On vote 7/0.

### OLD BUSINESS

#### **Discussion**

*Fire Chief Recruitment Process*

### EXECUTIVE SESSION

RCW 42.30.110(1)(g): To Evaluate the Qualifications of an Applicant for Public Employment

Chairman Elmore called for an Executive Session to begin at 1745 hours for 15 minutes, with expected action to follow. Chairman Elmore resumed the regular Board of Commissioners Meeting at 1800 hours



and the Board moved forward with the following motion.

**Motion to hire Brian Park as Fire Chief of Snohomish Regional Fire & Rescue pending contractual agreement.**

Motion by Chairman Elmore and 2nd by Vice Chairman Fay.

On vote, Motion carried with 6 affirmed / 1 opposed.

Chairman Elmore thanked everyone who was involved with the process. It was a fast-paced process, and the Commissioners will be available to talk with anyone who has questions or concerns about the process. We have an outstanding incoming Fire Chief who is excited to come out here, he is very well accomplished and well-credentialed. He and his family are excited to come up here and join our SRFR family.

**Action**

N/A

**NEW BUSINESS**

**Discussion**

*2025 First Quarter Finance Report*

Business Administrator Schoof thanked CFO Tabor for her hard work on the First Quarter Finance Report. Please let us know if you have any questions or feedback.

*2026 Letters of Retirement*

Chief O'Brien commented that we have 11 members who have put in their letters for retirement next year.

**Action**

N/A

**GOOD OF THE ORDER**

Commissioner Fay thanked the internal candidates for going through the fire chief selection process. This decision should not be taken as any criticism of what you are currently doing for the District.

**ATTENDANCE CHECK**

Special Commissioner Meeting / Community Advisory Committee Meeting

June 25, 2025, at 1730 – Station 31 Training Room

Regular Commissioner Meeting June 26, 2025, at 1730 - Station 31 Training Room/Zoom



# EXECUTIVE SESSION


RCW 42.30.110(1)(g): To Evaluate the Performance of a Public Employee  
 RCW 42.30.110(1)(g): To Discuss the Negotiation of the Fire Chief Contract  
 RCW 42.30.140(4)(b): Union Contract Negotiations

Chairman Elmore called for an Executive Session to begin at 1820 hours for 30 minutes, with no expected action to follow. Chairman Elmore extended the Executive Session for an additional 15 minutes. Chairman Elmore resumed the regular Board of Commissioners Meeting at 1905 hours and there was no action. Meeting moved to Adjournment.

# ADJOURNMENT

Chairman Elmore adjourned the meeting at 1905 hours.

  
 Commissioner Davin Alsin

  
 Commissioner Jeff Schaub

*Commissioner Rick Edwards*  
 Commissioner Rick Edwards

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 Commissioner Jim Steinruck

  
 Chairman Troy Elmore

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 Commissioner Roy Waugh

  
 Vice Chairman Randy Fay