



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

September 12, 2024, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Gagnon, Commissioner Schaub, and Commissioner Steinruck; and via Zoom were Commissioner Waugh and District Secretary Snure.

PUBLIC COMMENT

N/A

UNION COMMENT

N/A

CHIEF'S REPORT

As presented. Assistant Chief Lundquist thanked the Delta Station 31 crew for detailing the apparatus and thanked the crews for their support at the funeral service for Dr. Michael Copass. He also expressed appreciation for the words that were spoken by Commissioner Waugh at the service.

Assistant Chief Lundquist also provided a brief update on BN Builders and Miller Hull. There was a kickoff meeting on Monday at Station 82 with Commissioner Schaub and Commissioner Steinruck in attendance.

COMMISSIONER REPORTS

Capital Facilities: Commissioner Steinruck stated that the Station 83 update discussed the progress, as well as crew move in timelines. The Station 31 shop update discussed the issues regarding dry rot on the roof. The BN Builders and Miller Hull kick off on Monday was a great meeting. They discussed progress on the property for Station 32 and the Station 72 update discussed the current process for getting sewer and water. The next Capital Facilities meeting is September 24.

Sno-Isle Commissioners: Vice Chairman Fay stated they had an in-depth report for the EMS Committee, and Commissioner Waugh stepped in to present for Scott Dorsey at the meeting. He presented the progress, the issues, and discussed the proposed funding models. Commissioner Waugh stated that in the presentation there were two budgets presented relating to the number of FTEs in office, and then there was an additional side meeting that suggested we cut the budget even further. He is asking for Board support to ask the Chief to support the budget supporting a 4.5 FTE starting staff, the original request from the task force, at the September 23rd meeting. Chairman Elmore stated that the other option is 3 FTEs, and



SNOHOMISH REGIONAL FIRE & RESCUE

he also suggested that we build for success with 4.5 FTEs. Chairman Elmore asked for the timeline and Commissioner Waugh responded that the chiefs are going to present the three budgets at a special meeting on September 23, 2024 at 11am. Commissioner Waugh will meet with South County to answer questions regarding his presentation.

Policy Committee: Commissioner Schaub commented that they met earlier today and reviewed another group of policies; 609 National Incident Management System, 912 Fire Station Safety, 916 Hazardous Energy Control, 1001 Performance Evaluation, 1005 Career Advancement and 1037 Family Support Liaison. He stated that they are making good progress. Compliments to Deputy Chief McConnell and Acting Deputy Fire Marshal Dahl for their efforts with the policies.

COMMITTEE MEETING MINUTES

Finance Committee – August 22, 2024

Capital Facilities Committee – September 3, 2024

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 24-02262 to 24-02276; (853,977.95)

AP Vouchers: 24-02137 to 24-02261; (\$1,346,927.52)

Approval of Payroll

August 30, 2024 (\$1,522,565.93)

Approval of Minutes

Approve Regular Board Meeting Minutes August 22, 2024

Motion to approve the Consent Agenda as submitted.

Motion by Vice Chairman Fay and 2nd by Commissioner Edwards.

On vote, Motion carried 7/0.

OLD BUSINESS

Discussion

Continuous Improvement: Badge Pinning: Deputy Chief Fetcho; Battalion Chiefs Beckham, Hammeren, and Stablein

Assistant Chief Lundquist presented the badges to the families so they could pin the badges on their loved ones this evening and he gave members their oath for Snohomish Regional Fire & Rescue. Congratulations to Deputy Chief Fetcho, Battalion Chief Beckham, Battalion Chief Hammeren, and Battalion Chief Stablein.

The Cultural Leadership Team brought the idea that we need to celebrate our people, and Assistant Chief



Lundquist thanked them for bringing this forward. He also expressed appreciation to the families for coming.

Action

BN Builders Contract

Motion to approve the BN Builders Contract as submitted.

Motion by Commissioner Elmore and 2nd by Commissioner Gagnon.
On vote, Motion carried 7/0.

Budget Amendment #2

Motion to approve Budget Amendment #2 as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Steinruck.
On vote, Motion carried 7/0.

NEW BUSINESS

Discussion

Policy Review

- Policy 615 Firefighter Health, Safety and Survival
- Policy 707 Communications Operations
- Policy 803 Patient Medical Record Security and Privacy

Action

None

GOOD OF THE ORDER

Commissioner Steinruck mentioned that they had a couple of Chamber of Commerce meetings this week for Monroe and Lake Stevens. He expressed that Assistant Chief Lundquist did a great job on the presentation for the Police and Fire updates with the Lake Stevens Chamber of Commerce.

Chairman Elmore spoke with the new superintendent for the Lake Stevens School District and said she was engaging and positive. He also discussed the draft language with SCFD 4 regarding our plans and asked if there were any concerns regarding the letter. He mentioned that SCFD 4 is not ready for a merger currently, and the letter has language for potentially 3-8 years. Chairman Elmore would like to continue working on our regional efforts with the RLB Training Site and training. We have 2 years into this already, we are not quite there yet, and they asked for more time. Chairman Elmore is requesting everyone work together to draft our letter in response.

Commissioner Waugh thanked Chief Read and the medics for going to Dr. Copass' memorial service and appreciated the support of his district. He requested that we ask the Chief to support the September 23rd



meeting with a vote for the 4.5 FTE EMS group. He discussed this has been worked on for a year and he would like to move forward in a positive manner. Chairman Elmore agreed this is important and this should be built right the first time. Chairman Elmore suggested a Special Meeting next week to vote on this, and Commissioner Waugh thanked the Board for their support.

There was a public inquiry on whether the next meeting on September 26, 2024, is going to be a joint meeting as previously discussed. Chairman Elmore confirmed that this will not be a joint meeting, and the next joint meeting will be the regional meeting with 5 districts involved.

ATTENDANCE CHECK

Regular Commissioner Meeting September 26, 2024, at 1730 - Station 31 Training Room/Zoom.

EXECUTIVE SESSION

RCW 42.30.110(1)(g): To Review the Performance of a Public Employee

Chairman Elmore called for an Executive Session to begin at 1805 hours for 10 minutes, with no decisions to follow. Chairman Elmore extended the Executive Session for 15 minutes. Chairman Elmore resumed the regular Board of Commissioners Meeting at 1830 hours and announced that there is no decision at this time.

ADJOURNMENT

Chairman Elmore adjourned the meeting at 1830 hours.

Snohomish Regional Fire & Rescue



 Commissioner Rick Edwards



 Chairman Troy Elmore



 Vice Chairman Randy Fay



 Commissioner Paul Gagnon



SNOHOMISH REGIONAL FIRE & RESCUE

Handwritten signature of Jeff Schaub in blue ink.

Commissioner Jeff Schaub

Handwritten signature of Jim Steinruck in blue ink.

Commissioner Jim Steinruck

Handwritten signature of Roy Waugh in blue ink.

Commissioner Roy Waugh