



SNOHOMISH REGIONAL FIRE & RESCUE

## **BOARD OF FIRE COMMISSIONERS MEETING MINUTES**

### **SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

July 25, 2024, 1730 hours

#### **CALL TO ORDER**

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Chairman Elmore, Vice Chairman Fay, Commissioner Steinruck, and Commissioner Waugh; and via Zoom were Commissioner Gagnon and Commissioner Schaub. Also, District Secretary Snure was an excused absence.

#### **PUBLIC COMMENT**

N/A

#### **UNION COMMENT**

N/A

#### **CHIEF'S REPORT**

As presented. Assistant Chief Lundquist commented that our crews are busy doing great things. He recognized our SRFR members who recently attended the Firemanship Conference in Illinois: Chris Stablein, Kris Christensen, Ryan Murstig, Mitchell Shrauner, and Cary Cronin. He thanked Deputy Chief Fetcho for setting up the details for the September 9-20 cancer screening event. He also thanked PIEOs Peter Mongillo and Kaitlin King with Community Relations for their hard work, SRFR is constantly in the news for positive things.

#### **COMMISSIONER REPORTS**

*Capital Facilities Committee* – Commissioner Steinruck commented that they had a good meeting on Tuesday. Station 83 is moving along and we are looking at possibly the end of August for substantial completion; and next year is going to be a really busy time for Station 31 with the shop, please be patient. They also discussed the next steps for the Station 32 land process; with Station 81 we continue to work with the city of Lake Stevens; with Station 72 we continue to work on the septic hook up; with the Training Property we've received plat approval from the county; and with Station 82 we discussed the asphalt issues and the need for repair.

*Finance Committee* – Chairman Elmore commented that they met earlier today and discussed the following topics: an update with Compensation Connections, entry level firefighter physical options, Dell tablets ePCR, Evergreen State Fairgrounds ILA, transport billing rates, HRA VEBA self-insured benefit, and the comprehensive Annual Report certification presented by CFO Tabor.



*Sno911 Committee* – Commissioner Waugh commented that he missed the meeting, however he did give an update on the EMS Task Force. Their mission is to make recommendations regarding future governance and process flows consistent with state law and long-term visions. Sno911 stepped forward and offered to be an umbrella agency.

### **COMMITTEE MEETING MINUTES**

Policy Committee - July 11, 2024

### **CONSENT AGENDA**

#### **Approval of Vouchers**

Benefits Vouchers: 24-01777 - 24-01786; (\$811,618.49)

AP Vouchers: 24-01787 - 24-01886; (\$393,080.98)

#### **Approval of Payroll**

July 15, 2024 (\$1,339,728.26)

#### **Approval of Minutes**

Approve Regular Board Meeting Minutes July 11, 2024

#### **Motion to approve the Consent Agenda as submitted.**

Motion by Vice Chairman Fay and 2nd by Commissioner Steinruck.

On vote, Motion carried 7/0.

### **OLD BUSINESS**

#### **Discussion**

##### *Continuous Improvement: Water Safety*

Assistant Chief Lundquist commented that he wanted to highlight the programs that we support, and he invited Dave Hanson to talk about our Water Rescue Team.

Driver/Operator & Paramedic Dave Hanson introduced himself as team leader with the Water Rescue Team. Water Rescue is one of the most challenging calls we encounter in the fire service. We have 29 members on the Water Rescue Team; and he recognized the dedicated efforts of Jamal Beckham, Pat Gjerde, Steve Kuhlman, Brian Kees, Joe Virnig, Pete Parrish, Brandon Huber, Curtis Greiner, DJ Mattern, and Brett Bergeron. It takes a lot of members to make this team successful. The roles and disciplines of this team include Rescue Swimmer Program, Swift Water Rescue Program, and a Boat Operator Program. Our resources include Boat 81, Boat 82, Boat 31, and Boat 32. Not only do we train our SRFR members, but we also receive many requests from neighboring agencies as well.

Every year in May we put on a Swift Water Academy and surrounding departments join us as well, including Everett, Snohomish County Fire District 4, Sultan, Sky Valley Fire, and Marysville. We've also conducted two navy classes, with more scheduled for the future.



## SNOHOMISH REGIONAL FIRE & RESCUE

We respond to 25 water type calls per year, and river rescues are more common than lake rescues.

We have two Water Safety Camps each year, with 20-30 kids ranging from 6-12 years of age and located at Lake Stevens and Lake Tye. The various topics at camp include a paddling station, the importance of lifejackets, situational awareness, and shore hazards. Thank you to PIEO Kaitlin King & PIEO Peter Mongillo and for their efforts with this every year.

Driver/Operator & Paramedic Dave Hanson thanked SRFR for the ongoing support, for the apparatus, and for the training.

Commissioner Steinruck thanked the Water Rescue Team for all that they do, we receive so many positive comments from the public.

Assistant Chief Lundquist reminded everyone this weekend the Fire Boat will be leading the Aquafest Boat Parade which is highly visible within the community. There are a lot of proactive activities the Water Rescue Team gets to participate in. He thanked the entire team for all that they do.

### **Action**

#### *Policy Review*

- Policy 601 Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillator (AED) Training
- Policy 602 Bloodborne Pathogen Training
- Policy 605 Hazardous Materials (HAZMAT) Training
- Policy 610 Respiratory Protection Training
- Policy 910 Health and Safety Officer
- Policy 921 Extreme Outdoor Conditions Plan

**Motion to approve Policies 601, 602, 605, 610, 910, and 921 as submitted.**

Motion by Commissioner Waugh and 2nd by Commissioner Edwards.

On vote, Motion carried 7/0.

### **NEW BUSINESS**

#### **Discussion**

##### *Station 82 Asphalt Project*

Deputy Chief Rasmussen explained that we have a couple temporary patches with the asphalt at Station 82, and we are requesting that we get this fixed before it gets any worse. We are asking that we proceed with the low responsible bidder and move forward.



## SNOHOMISH REGIONAL FIRE & RESCUE

### *Evergreen State Fair ILA*

**Motion to move the topic of Evergreen State Fair ILA to New Business Action.**

Motion by Vice Chairman Fay and 2<sup>nd</sup> by Commissioner Waugh.

On vote, Motion carried 7/0.

### **Action**

#### *PERS Retiree Medical Employee Contract*

Business Administrator Schoof commented that this is the Post-Retirement Medical Contract that is allowable per the resolution that was passed.

**Motion to approve Post-Retirement Medical Contract for 2024 Retiree as submitted.**

Motion by Commissioner Edwards and 2<sup>nd</sup> by Commissioner Waugh.

On vote, Motion carried 7/0.

### *Evergreen State Fair ILA*

Chairman Elmore explained that this will take us from a one-year ILA to a three-year ILA, creating a greater efficiency.

**Motion to approve Evergreen State Fair ILA as submitted.**

Motion by Vice Chairman Fay and 2<sup>nd</sup> by Commissioner Steinruck.

On vote, Motion carried 7/0.

### **GOOD OF THE ORDER**

Commissioner Steinruck thanked Chief O'Brien for getting the Station 82 doors painted, they look great.

Vice Chairman Fay thanked the labor group and committees who are driving the education process, regarding our continuous improvement. We appreciate your efforts as you keep the energy going and we move forward.

Assistant Chief Lundquist reminded everyone about Lake Stevens Aquafest this weekend. We have the Firefighters' Pancake Breakfast both Saturday & Sunday from 7am - Noon, the Children's Parade at 6pm Friday, the Grande Parade at 1pm Saturday, and the Boat Parade at 4pm Saturday.

Chairman Elmore asked that we distribute commissioners evenly for the upcoming events. Commissioner Schaub plans to attend Willis Tucker Park for National Night Out.

### **ATTENDANCE CHECK**

Regular Commissioner Meeting August 8, 2024, at 1730 - Station 31 Training Room/Zoom.

Commissioner Waugh will be unable to attend the August 8th Commissioner Meeting.



**EXECUTIVE SESSION**

N/A

**ADJOURNMENT**

Chairman Elmore adjourned the meeting at 1807 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Commissioner Troy Elmore

Vice Chairman Randy Fay

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner Jim Steinruck

Commissioner Roy Waugh