



**COMEX WORKSHOP MEETING MINUTES  
SNOHOMISH REGIONAL FIRE & RESCUE**

Heathman Kirkland Hotel  
220 Kirkland Ave, Kirkland, WA 98033  
October 11-13, 2023

**OCTOBER 11<sup>th</sup>**

**CALL TO ORDER:** Chief O'Brien called the workshop to order at 1230 hours. In attendance were Commissioner Elmore, Commissioner Edwards, Commissioner Fay, Commissioner Gagnon, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh.

**AGENDA TOPICS**

The Leaders Target  
Support Services – Key Updates  
Team Huddles

**ADJOURNMENT:** Chief O'Brien adjourned the workshop at 1700 hours.

**OCTOBER 12<sup>th</sup>**

**CALL TO ORDER:** Chief O'Brien called the workshop to order at 0900 hours. In attendance were Commissioner Elmore, Commissioner Edwards, Commissioner Fay, Commissioner Gagnon, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh.

**AGENDA TOPICS**

Review of Current Economic Conditions  
SRFR Financial Forecast Model Review  
2024 Budget

**ADJOURNMENT:** Chief O'Brien adjourned the workshop at 1730 hours.

**OCTOBER 13<sup>th</sup>**

**CALL TO ORDER:** Chief O'Brien called the workshop to order at 0900 hours. In attendance were Commissioner Edwards, Commissioner Schaub, and Commissioner Waugh.

**AGENDA TOPICS**

SRFR Probationary Firefighter Program Update  
Workshop Review

**ADJOURNMENT:** Chief O'Brien adjourned the workshop at 1130 hours.



**Snohomish Regional Fire & Rescue**

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Commissioner Rick Edwards

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Chairman Troy Elmore

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Vice Chairman Randy Fay

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Commissioner Paul Gagnon

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Commissioner Jeff Schaub

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Commissioner Jim Steinruck

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Commissioner Roy Waugh