



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Zoom
163 Village Court, Monroe, WA 98272
September 28, 2023, 1730 hours

CALL TO ORDER: Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Edward, Commissioner Fay, Commissioner Schaub, and Commissioner Steinruck. Absent with notice Commissioners Gagnon and Waugh.

Chairman Elmore announced an additional item to Executive Session: RCW 42.30.140(4)(a), Labor Negotiations.

PUBLIC COMMENT: NA

UNION COMMENT: NA

CHIEF'S REPORT: As presented. Highlights included the hiring process facilitated by Human Resource. This is for entry level and lateral firefighters and Paramedics. Upcoming Levy Lid Lift Election November 7, 2023

COMMISSIONER REPORTS:

Capital Facility: Reported by Commissioner Steinruck. Highlights: Crews will be moving out of Station 83 October 2. Updates on Station 31, Station 32, Station 81, Admin Building and Training property were also provided.

Finance committee: Report given by Commissioner Elmore. Highlights included: Draft budget letter, 2024 forecasting, executive summary on Shop hiring plan, two budget amendments, labor negotiations, and the fire training facility joint agreement.

Sno-911: Recent meeting reported on by Assistant Chief Lundquist.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 23-02320 to 23-02330; (\$701,739.65)

AP Vouchers: 23-02331 to 23-02437; (\$315,186.66)

Approval of Payroll

September 15, 2023 (\$1,238,515.63)

Approval of Minutes

Approve Special Board Meeting Minutes – August 2, 2023

Approve Regular Board Meeting Minutes – September 14, 2023



SNOHOMISH REGIONAL FIRE & RESCUE

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Edwards and 2nd by Commissioner Steinruck.

On Vote, Motion carried 5/0

OLD BUSINESS

Discussion

Sultan ALS Contract: Chief O'Brien stated Sultan Fire has terminated their ALS contract with us due to their success in establishing their own Paramedic program.

Action

CERT MOU

Motion to approve the CERT MOU as submitted.

Motion by Commissioner Elmore and 2nd by Commissioner Schaub

On Vote, Motion carried 5/0

Stryker Remount Power Load RAB

Motion to approve purchasing the Stryker Remount Power Load as submitted.

Motion by Commissioner Fay and 2nd by Commissioner Steinruck.

On Vote, Motion carried 5/0

NEW BUSINESS

Discussion

Server and Shared Storage Replacement: Business Administrator Schoof overviewed the need and the process we would take to replace our aging server.

Budget Amendment #2: Reported by Business Administrator Schoof. Two items are in the amendment: special election costs and the 2020 refund of overpayment regarding GEMT.

Fire Training Facility Joint Use Agreement: Chief O'Brien explained the opportunity Snohomish Fire District #4 has presented SRFR by partnering in the Fire Training Facility located in Snohomish.

Action

Resolution 2023-10: Date changes for regular Board Meeting

Motion to approve Resolution 2023-10: Date Changes of Regular Board Meetings.

Motion by Commissioner Steinruck and 2nd by Commissioner Fay.

On Vote, Motion carried 5/0

GOOD OF THE ORDER: Commissioner Elmore thanked all involved with the budget process. Commissioner Fay asked about the syncing of outlook calendars in the future as a prevention measure.

ATTENDANCE CHECK: Board Members noted availability for the next Commissioners Meeting October 19, 2023, at 1730 hours at Station 31 Training Room/Zoom.



EXECUTIVE SESSION: Commissioner Elmore confirmed there are two items for Executive Session; .1-RCW 42.30.140(4)(a) Labor Negotiations and 2-RCW 42.30.110(1)(g) To review the performance of a public employee. He stated the executive session will begin at 1804 hours and the regular meeting will resume at 1819 hours with no decision to follow.

ADJOURNMENT: Chairman Elmore adjourned the meeting at 1822 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

DocuSigned by:

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Chairman Troy Elmore



Vice Chairman Randy Fay



Commissioner Paul Gagnon



Commissioner Jeff Schaub

DocuSigned by:

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Commissioner Jim Steinruck



Commissioner Roy Waugh