



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via BlueJeans
163 Village Court, Monroe, WA 98272
February 9, 2023, 1730 hours

CALL TO ORDER: Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Edwards Commissioner Fay, Commissioner Schaub, and Commissioner Waugh. In attendance via video was Commissioner Gagnon. Commissioner Steinruck was absent with previous notice.

An additional item was added to Executive Session; RCW 42.30.110(1)(b): to discuss the purchase of real estate.

PUBLIC COMMENT: NA

UNION COMMENT: NA

CHIEF'S REPORT: As presented. Chief O'Brien gave highlights focusing on the EMS Division. They have begun using a handheld ultrasound device in the field during cardiac arrests.

COMMISSIONER REPORTS: NA

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 23-00286 to 23-00301; (\$838,407.78)

AP Vouchers: 23-00302 to 23-00306; (\$32,183.68)

AP Vouchers: 23-00307 to 23-00432; (\$565,153.34)

Approval of Payroll

January 31, 2023 (\$1,324,932.38)

Approval of Minutes

Approve Regular Board Meeting Minutes - January 26, 2023

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Waugh.

On Vote, Motion carried 6/0.

OLD BUSINESS

Discussion



Action

Resolution 2023-2 Surplus Equipment

Motion to approve Resolution 2023-2 Surplus Equipment as submitted.

Motion by Commissioner Waugh and 2nd by Commissioner Edwards.

On Vote, Motion carried 6/0.

NEW BUSINESS

Discussion

Fire Marshal Fee Schedule: Assistant Chief Messer explained his goal to standardize our fire marshal services fee schedule in our merged districts and to provide cost recovery of our fire marshal operations. By recovering the cost of staff and operations, we help to ensure a sustainable fire marshal's office as recommended by our strategic plan update.

The last Interlocal agreements were created in July 2007 (City of Lake Stevens) and October 2016 (City of Monroe). An updated ILA was created in July 2021 for City of Sultan and the new ILAs for Lake Stevens and Monroe are based on it. The updates include customizable scope of services for fire code enforcement, fire investigation, and public information and education; compensation for services to include establishment of a fire board (fire chief and city administrator) and annual fee schedule adjustment per June-to-June CPI-U; Fire code amendments and standardization; Fire code enforcement authority; Standard contractual language for ILA duration, termination, and dispute resolution.

Action

GOOD OF THE ORDER: Commissioner Fay asked for more unified information regarding the interactions with Snohomish County Fire District #4. Chairman Elmore explained the lunch meetings he has attended have been very informal. It was addressed that there are rumors floating about regarding the directions or actions that may happen in the future between the two agencies. Currently, they are rumors only. Commissioner Fay expressed his desire to keep the message united. Chief O'Brien commented on the positive relationship building that is happening as we get to know each other as close neighboring districts and the opportunities that presents us.

Commissioner Waugh commented on the ballot measure and thanked all staff members who are helping to promote it and answer questions regarding the increase of commissioner board members to seven.

ATTENDANCE CHECK: Board Members noted availability for the Regular Commissioner Meeting February 26, at 1730-Station 31 Training Room/Blue Jeans. Commissioner Waugh expects to be absent.

EXECUTIVE SESSION: Chairman Elmore called for Executive Session at 1800 with three items to be discussed. They are as followed -

RCW 42.30.110(1)(i): to discuss agency litigation or potential pending litigation with legal counsel.

RCW 42.30.140(4)(b): to discuss Labor Negotiations.

RCW 42.30.110(1)(b): to discuss the purchase of real estate.



The regular Board of Commissioners meeting resumed at 1826 hours with the following motion.

Motion to authorize the fire chief to make an offer to purchase real property as discussed along with financial parameters.

Motion by Commissioner Elmore and 2nd by Commissioner Schaub.

On Vote, Motion carried 6/0.

ADJOURNMENT: Chairman Elmore adjourned the meeting at 1828 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

DocuSigned by:

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Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner Jim Steinruck

Commissioner Roy Waugh