

ORIGINAL



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES (UPDATED)**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
 SRFR Station 31 Training Room/ Via BlueJeans  
 163 Village Court, Monroe, WA 98272  
 November 21, 2022, 1730 hours

**CALL TO ORDER:** Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Edwards, Commissioner Fay, Commissioner Schaub, and Commissioner Waugh. In attendance via video Commissioner Gagnon and Commissioner Steinruck.

**PUBLIC COMMENT**

**UNION COMMENT**

**CHIEF'S REPORT:** As presented. Chief O'Brien noted the execution of the Liz Loomis Consulting Agreement.

**COMMISSIONER REPORTS:** Commissioner Elmore reviewed the highlights of the recent Financial Committee meeting. Chief O'Brien reported on the recent Leadership meeting.

**CONSENT AGENDA**

**Approve Vouchers**

- AP Vouchers: 22-03781 to 22-03939; (\$630,098.75)*
- Benefit Vouchers: 22-03941 to 22-03949; (\$788,669.36)*
- AP Vouchers: 22-03950 to 22-04028; (\$570,283.32)*

**Approval of Payroll**

*November 15, 2022 (\$1,277,846.44)*

**Approval of Minutes**

*Approve Regular Board Meeting Minutes - November 10, 2022*

**Motion to approve the Consent Agenda as submitted.**  
**Motion by Commissioner Schaub and 2<sup>nd</sup> by Commissioner Steinruck.**  
**On Vote, Motion carried 7/0.**

**OLD BUSINESS**

**Discussion**

**Action**

*2023 Budget*

- *Resolution 2022-09 Regular Levy Ordinance*



**SNOHOMISH REGIONAL FIRE & RESCUE**

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**Motion to approve Resolution 2022-09 Regular Levy Ordinance.**  
Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Waugh.  
**On Vote, Motion carried 7/0.**

- *Resolution 2022-10 EMS Levy Ordinance*

**Motion to approve Resolution 2022-10 EMS Levy Ordinance as submitted.**  
Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Waugh.  
**On Vote, Motion carried 7/0.**

- *Resolution 2022-11 Budget for 2023*

**Motion to approve Resolution 2022-11 2023 Budget as submitted.**  
Motion by Commissioner Elmore and 2<sup>nd</sup> by Commissioner Fay.  
**On Vote, Motion carried 7/0.**

*Resolution 2022-12 Surplus Equipment*

**Motion to approve Resolution 2022-12 Surplus Equipment as submitted.**  
Motion by Commissioner Elmore and 2<sup>nd</sup> by Commissioner Waugh.  
**On Vote, Motion carried 7/0.**

*Post-Retirement Medical Contract*

- *Brian Hyatt*
- *Steve Guptill*
- *Greg Oakes*

**Motion to approve Post-Retirement Medical Contract for 2023 Retirees.**  
Motion by Commissioner Waugh and 2<sup>nd</sup> by Commissioner Gagnon.  
**On Vote, Motion carried 7/0.**

*Resolution 2022-13 Resolution to Change Board Size*

**Motion to approve Resolution 2022-13.**  
Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Waugh.  
**On Vote, Motion carried 7/0.**

*Shop: Architectural Services Agreement*

**Motion to approve Shop: Architectural Services Agreement.**  
Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Schaub.  
**On Vote, Motion carried 7/0.**

**NEW BUSINESS**

**Discussion**

*Teamsters Contract Correction:* Business Administrator Schoof explained the areas of clean-up needed to finalize the Teamsters contract.



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*Sultan ALS Contract:* Chief O'Brien reported on the ALS agreement with Snohomish County Fire District 5. Sultan Fire is in the process of starting their own Paramedic Service Program.

*Executive Contracts:* Chief O'Brien asked for direction from the Board of Commissioners on Executive contract cost of living increases. This will be discussed in Executive Session.

*Third Quarter Financial Report:* as presented.

**Action**

**GOOD OF THE ORDER**

**ATTENDANCE CHECK:** Board Members noted availability for the Regular Commissioner Meeting December 8, at 1730-Station 31 Training Room/Blue Jeans. Commission Gagnon will be absent with notice.

**EXECUTIVE SESSION**

*RCW 42.30.140(4)(b): Labor Negotiations.* Chairman Elmore asked to begin Executive Session at 1746 hours resuming the regular board meeting at 1801 hours. Chairman Elmore reconvened the meeting with the action below.

**Motion to approve cost of living adjustment consistent with June 2022 CPIW for Executive and Exempt Contracts.**

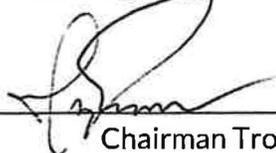
**Motion by Commissioner Elmore and 2<sup>nd</sup> by Commissioner Waugh.**

**On Vote, Motion carried 7/0.**

**ADJOURNMENT**

Snohomish Regional Fire & Rescue

  
\_\_\_\_\_  
Commissioner Rick Edwards

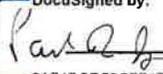
  
\_\_\_\_\_  
Chairman Troy Elmore

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Vice Chairman Randy Fay

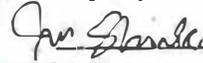


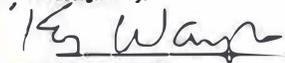
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6A74BCD50C7F475... Commissioner Paul Gagnon

DocuSigned by:  
  
D477F96BBFF7498... Commissioner Jeff Schaub

DocuSigned by:  
  
0E8CE95F2AFC48A... Commissioner Jim Steinruck

DocuSigned by:  
  
63F30EBE388049D... Commissioner Roy Waugh