



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES  
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
May 12, 2022 1730 hours

**CALL TO ORDER:** Chairman Elmore called the meeting to order at 1730 hours, also in attendance were Commissioner Edwards, Commissioner Fay, Commissioner Gagnon, Commissioner Schaub, and Commissioner Steinruck. Commissioner Vaughn was in attendance via video.

**PUBLIC COMMENT:** NA

**UNION COMMENT:** NA

**CHIEF'S REPORT:**

- Citizen Coyne confirmed the Tower to Tunnel Foundation will be payoff the mortgage for Fallen Everett Police Officer Rocha's home.
- Chief O'Brien shared the news that Washington State Veterans of Foreign Wars have selected Firefighter/Driver-Operator DJ Mattern and Lieutenant Paramedic Jamal Beckham to be honored as Firefighter/EMT of the year.
- Ten SRFR firefighters successfully graduated from the Snohomish Fire Recruit Academy. Congratulations to Caitlin Dantzcher, Nicholas Deline, Ross Fahlen, Matthew Fineman, Bradley Gilbert, Lorenzo Mendoza, Christopher Pack, Patrick Siler, Mason Timm, and Robby Vaughn. Welcome to SRFR.
- SRFR Water Rescue Technicians hosted a water academy. Twenty students from five agencies attended.
- Thank you to the Fire 7 Foundation for the generous donation to a family from the Lake Roesiger area who lost everything in a recent fire. The Fire 7 Foundation supports the ongoing health, safety, education and wellness of firefighters and the great community it serves.

**COMMISSIONER REPORTS:** Commissioner Fay reported on highlights from last meeting.

**CONSENT AGENDA:**

Approve Vouchers

*AP Vouchers: 22-02228 to 22-02318; (\$335,620.87)*

*Benefits Vouchers: 22-02202 to 22-02227; (\$645,043.74)*

Approval of Payroll

*April 29, 2022; (\$1,251,135.34)*



SNOHOMISH REGIONAL FIRE & RESCUE

Approval of Minutes

*Approve Regular Board Meeting Minutes – April 28, 2022*

**Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Steinruck and 2<sup>nd</sup> by Commissioner Schaub.

**On Vote, Motion carried 6/0. Commissioner Gagnon abstained.**

OLD BUSINESS:

Discussion

*Board Policy*

**Motion to move the Governing Rules and Board Policy to an action item for approval.**

Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Steinruck.

**On Vote, Motion carried 7/0.**

Action

*Board Policy*

**Motion to approve the Governing Rules and Board Policy.**

Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Gagnon.

**On Vote, Motion carried 7/0.**

*Electronic and Authorized Signature Policy*

**Motion to approve the Electronic and Authorized Signature Policy as submitted.**

Motion by Commissioner Edwards and 2<sup>nd</sup> by Commissioner Steinruck.

**On Vote, Motion carried 7/0.**

*Resolution 2022-02 Close Training Center Fund*

**Motion to approve Resolution 2022-02 to Close Training Center Fund.**

Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Schaub.

**On Vote, Motion carried 7/0.**

*Resolution 2022-03 Close PFML Fund*

**Motion to approve Resolution 2022-03 to close PFML Fund.**

Motion by Commissioner Edwards and 2<sup>nd</sup> by Commissioner Schaub.

**On Vote, Motion carried 7/0.**

*Pacific Northwest Seismic Network Partnership*

**Motion to approve the Pacific Northwest Seismic Network Partnership.**

Motion by Commissioner Gagnon and 2<sup>nd</sup> by Commissioner Schaub.

**On Vote, Motion carried 7/0.**

NEW BUSINESS:

Discussion

Action



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**SNOHOMISH REGIONAL FIRE & RESCUE**

**GOOD OF THE ORDER:** Chairman Elmore asked for volunteers for the Ad Hoc Post-Retirement Medical Committee. Commissioner Edwards and Commissioner Gagnon volunteered.

**ATTENDANCE CHECK:** All Board Members noted availability for the Regular Commissioner Meeting May 31, 2022 at 1730 - Station 31 Training Room/BlueJeans.

**EXECUTIVE SESSION:**

**ADJOURNMENT:**

**Snohomish Regional Fire & Rescue**

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Commissioner Rick Edwards

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Chairman Troy Elmore

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Vice Chairman Randy Fay

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Commissioner Paul Gagnon

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Commissioner Jeff Schaub

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Commissioner Jim Steinruck

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Commissioner Roy Waugh