



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES  
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
March 10, 2022 1730 hours

**CALL TO ORDER:** Chairman Elmore called the meeting to order at 1730 hours. Also, in attendance were Commissioner Edwards, Commissioner Fay, and Commissioner Schaub. In attendance via video were Commissioner Gagnon, Commissioner Steinruck and Commissioner Waugh.

**PUBLIC COMMENT:** Public comment was given supporting the return to work of Firefighters who have decided to not vaccinate against COVID-19.

**UNION COMMENT:** None

**CHIEF'S REPORT:** As presented. Highlights included an update on the District's shop facility.

- *Commissioner Elmore stated there would be additional items to the agenda. The Teamster MOU 22-1 has been added to tonight's meeting agenda.*
- *There will be an executive session pursuant to RCW 42.30.140.*

**CONSENT AGENDA**

**Approve Vouchers**

*Benefits Vouchers: 22-00435 to 22-00455; (\$682,755.58)*

*AP Vouchers: 22-00456 to 22-00588; (\$460,642.39)*

**Approval of Payroll**

*February 28, 2022 (\$1,165,921.35)*

**Approval of Minutes**

*Approve Workshop Minutes – February 15-17, 2022*

*Approve Regular Board Meeting Minutes – February 24, 2022*

**Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Edwards.

On Vote, **Motion carried 7/0.**

**OLD BUSINESS**

**Discussion**

**Action**

*Sn0911 Leased Contract Agreement*

**Motion to approve the Sn0911 Leased Contract Agreement as submitted.**

Motion by Commissioner Edwards and 2<sup>nd</sup> by Commissioner Schaub.

On Vote, **Motion carried 7/0.**



*Teamsters Union Local No. 38 Draft Agreement*

**Motion to approve Teamsters Local #38 Agreement.**  
Motion by Commissioner Elmore 2<sup>nd</sup> by Commissioner Fay.  
On Vote, **Motion carried 7/0.**

**NEW BUSINESS**

**Discussion**

*2022 Staffing and Hiring Plan RAB:* Chief O'Brien outlined the hiring plan. There were needs put on hold during the pandemic, it is now felt we should move forward to effectively support our Operations, meet our Mission and support our Strategic Plan. Recommend move to action next Board of Commissioners' meeting.

*Landscaping Contract and RAB:* Deputy Chief Rasmussen reported the current ground maintenance contracts are set to expire in March 2022. We currently have two contracts and are looking to hold only one contract that will service the entire district. The deadline to submit quotes was March 9, 2022 and selected company and proposed bid price should be presented to the Finance committee meeting on March 24, 2022.

*Partnership ILA with South County Fire:* Chief O'Brien explained the close working relationship with Chief Hovis of South Snohomish County Fire. He assured the Board of Commissioners' they have constant communication and are working on multiple projects together including the Mill Creek transition.

**Action**

*MOU 2022-1 Teamsters salary study.*

**Motion to approve Teamsters Local #38 MOU 2022-1.**  
Motion by Commissioner Fay 2<sup>nd</sup> by Commissioner Elmore.  
On Vote, **Motion carried 7/0.**

**COMMISSIONER COMMITTEE REPORTS**

None

**OTHER MEETINGS ATTENDED**

Sno-Isle Commissioner Meeting (**Fay**): Commissioner gave an update on the Sno-Isle Commissioners Banquet scheduled for March 26, 2022.

**GOOD OF THE ORDER:** Commissioner Fay thanked all those connected with the Teamsters contract.

**ATTENDANCE CHECK:** Board members noted availability for the Regular Commissioner Meeting March 24, 2022, at 1730 - Station 31 Training Room/BlueJeans except Commissioner Edwards who will be absent with notice.

**EXECUTIVE SESSION:** At 1749 hours Chairman Elmore called for an executive session pursuant to RCW 42.30.140(4)(b): labor grievance. He asked for fifteen (15) minutes.

Chairman Elmore reconvened the open public meeting at 1804 hours with no action taken.

**ADJOURNMENT:** Chairman Elmore adjourned the meeting at 1804 hours.



SNOHOMISH REGIONAL FIRE & RESCUE

**Snohomish Regional Fire & Rescue**

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Commissioner Rick Edwards

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Chairman Troy Elmore

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Vice Chairman Randy Fay

by Virtual Attendance

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Commissioner Paul Gagnon

\_\_\_\_\_  
Commissioner Jeff Schaub

\_\_\_\_\_  
Commissioner Jim Steinruck

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Commissioner Roy Waugh