



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE AND RESCUE**

Fire District 7 Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
July 22, 2021 1730 hours

CALL TO ORDER: Chairman Waugh called the meeting to order at 1730 hours, in attendance were Commissioner Edwards, Commissioner Elmore, Commissioner Fay, Commissioner Schaub, Commissioner Snyder, Commissioner Steinruck, and Commissioner Woolery. In attendance via video was Commissioner Gagnon.

PUBLIC COMMENT: None

UNION COMMENT: *IAFF:* President McConnell noted the launch of six new career firefighters to our district. He reported all six chose to affiliate with the IAFF Union, maintaining 100% representation. He also thanked Chief O'Brien for the speech he gave to the new members regarding SRFR's values, culture and how to be successful in the industry and especially our organization.

Teamsters: None

CHIEFS REPORT: As presented. Highlights include the announcement of Public Interest Officer Chadwick's notice to separate from Snohomish Regional Fire & Rescue. Chief thanked her for all her hard work and the great things she has created in her role with our department. Chief wants to honor her career with our organization and show her our appreciation. PIO Chadwick's last day will be August 10. Thank you PIO Chadwick.

CONSENT AGENDA

Approve Vouchers

Benefit Voucher: 21-01555; (\$327,026.57)
Benefit Vouchers: 21-01557 to 21-01565; (\$610,339.25)
AP Vouchers: 21-01566 to 21-01696; (\$665,474.22)

Approval of Payroll

July 15, 2021 \$1,076,750.25

Approval of Minutes

Approve Regular Board Meeting Minutes –July 8, 2021

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Snyder and 2nd by Commissioner Steinruck.

On Vote, **Motion carried 9/0.**

CORRESPONDENCE: Gratitude correspondence from Sno911.

OLD BUSINESS

Discussion

Capital Facilities Plan: Task 3, 4 and 5: Assistant Chief Silva explained the addendums and the cost increase that



has been added to the Capital Facilities Plan. Originally the Capital Facilities Plan did not include the sale of properties owned by Snohomish Regional Fire & Rescue which has now been included into the plan. Part of the cost increase has been attributed to the addition of tasks. The addendums have been reviewed and approved by the Capital Facilities Committee. Recommend move to action next Board of Commissioner's meeting.

Capital Facilities Plan: Station 83: This process is the last portion needed before we are ready to go out to bid for the Station 83 improvement project. Document G802-2017 has been reviewed and approved by the Capital Facilities Committee. Recommend move to action next Board of Commissioner's meeting.

Action

CBRE Contract/Sale of District Properties

Motion to authorize Chief O'Brien to execute the listing agreement with CBRE.

Motion by Commissioner Woolery and 2nd by Commissioner Elmore.

On Vote, **Motion carried 9/0.**

Levy Pro/Con Committee Assignments

Motion to appoint Heather K. Fulcher, Sam Low and Dan Lorentzen to Pro Committee.

Motion by Commissioner Fay and 2nd by Commissioner Edwards.

On Vote, **Motion carried 9/0.**

NEW BUSINESS

Discussion

Public Disclosure Law Guidelines (PDC): Business Administrator Schoof gave a brief overview of the PDC document.

Action

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Fay/Elmore/Waugh): NA

Finance Committee (Elmore/Snyder/Waugh/ Woolery): Commissioner Elmore presented the highlights from the July 22, 2021 Finance meeting. These included PFMLA and post-retirement medical.

Policy Committee (Woolery/ Elmore/Edwards/Schaub): NA

Labor/Management (Waugh/Elmore/Fay): NA

Shop Committee (Snyder/Edwards / Gagnon/Woolery): NA

Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck): NA

Capital Facilities Committee (Snyder/Gagnon/Schaub/ Woolery): NA

Revenue Planning Committee: Chief O'Brien stated the Revenue Planning meeting held the day before was a success. The group mostly discussed the best path for a successful levy lift.

Government Liaisons:



SNOHOMISH REGIONAL FIRE & RESCUE

Lake Stevens (Gagnon/Steinruck)
Monroe (Edwards/Snyder/Woolery)
Mill Creek (Elmore/Fay)
Legislative (Elmore/Schaub)

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): Chairman Waugh reported on the recent Sno911 meeting. Key points presented were the 2022 Consolidation Report, co-sharing of a new facility, moving to a new install vendor and the 2022 draft budget.

Leadership Meeting (Fay/Schaub): NA

Sno-Isle Commissioner Meeting (Fay): There will be no meeting in August.

GOOD OF THE ORDER

ATTENDANCE CHECK

All Board Members will be available for the Regular Commissioner Meeting on August 12, 2021 at 1730. The meeting will be held at Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION

At 1803 hours Chairman Waugh called for an executive session pursuant to RCW 42.30.110(1)(i) to discuss pending litigation with legal counsel. Chairman Waugh asked for fifteen (15) minutes. Chairman Waugh reconvened the open public meeting at 1815 hours with no action taken.

ADJOURNMENT: Chairman Waugh adjourned the meeting at 1815 hours.

Snohomish Regional Fire and Rescue

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Randy Fay

by Virtual Attendance

Commissioner Paul Gagnon



SNOHOMISH REGIONAL FIRE & RESCUE

Jeff Schaub

Commissioner Jeff Schaub

by Virtual Attendance

Commissioner William Snyder

Jim Steinruck

Commissioner Jim Steinruck

Roy Waugh

Chairman Roy Waugh

Randal Woolery

Commissioner Randal Woolery

Chief Kevin K. O'Brien