



## SNOHOMISH REGIONAL FIRE & RESCUE

### BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE AND RESCUE

Fire District 7 Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
June 24, 2021 1730 hours

**CALL TO ORDER:** Chairman Waugh called the meeting to order at 1730 hours, in attendance were Commissioner Edwards, Commissioner Elmore, Commissioner Fay, Commissioner Schaub and Commissioner Woolery. In attendance via video were Commissioner Gagnon Commissioner Snyder and Commissioner Steinruck.

**PUBLIC COMMENT:** None

#### UNION COMMENT

**IAFF:** President McConnell thanked the Chief for his message regarding continued and sustainable funding for our service and the fire district. He pledged support of the IAFF to communicate the value of this message to the public.

**Teamsters:** None

#### CHIEFS REPORT: Highlights include –

Recognition to Lieutenant Harrott and crew on the successful water rescue on June 23.  
Appreciation to Operations partnering with our communities to provide a cooling shelter to help those in need during the record heat projected.

#### CONSENT AGENDA

##### **Approve Vouchers**

Benefit Vouchers: 21-01317 to 21-01325; (\$595,949.73)

AP Vouchers: 21-01326 to 21-01421; (\$163,690.83)

##### **Approval of Payroll**

June 15, 2021 \$1,028,318.61

##### **Approval of Minutes**

Approve Regular Board Meeting Minutes –June 10, 2021

#### **Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Woolery and 2nd by Commissioner Edwards

On Vote, **Motion carried 8/o.** Commissioner Gagnon Abstained due to absence at previous meeting.

#### CORRESPONDENCE

Thank you/Recognition from Everett Fire appreciating Battalion Chief Adolf, Lieutenant Eagle and Battalion Chief Fisher.

#### OLD BUSINESS

##### **Discussion**

##### **Action**



**NEW BUSINESS**

**Discussion**

*Sale of District Properties:* On the recommendation of the Facility Committee we are looking to sell some properties owned by Snohomish Regional Fire & Rescue. They are the training property, rental house, and Administration Building. We are working with CBRE to facilitate these transactions. Recommend move to action next Board of Commissioner’s meeting.

*Fire Levy Letter to Board of Commissioners:* Revenue Planning Committee recommends seeking a levy lid lift to \$1.50 per \$1000 bringing this to vote in the November elections. Recommend move to action next Board of Commissioner’s meeting.

*Chaplains Program:* Assistant Chief Huff overviewed the newly updated Chaplain Program and yearly cost to be associated with it. Deputy Chief Rasmussen acted as developer for the program. The Chaplain’s will be put on volunteer status and should be able to respond to calls after July 5, 2020. Recommend move to action next Board of Commissioner’s meeting.

*Surplus Resolution 2021-2:* Chief O’Brien explained items that are to be surplussed. Recommend move to action next Board of Commissioner’s meeting.

*SEPA Responsible Officer Change Resolution 2021-3:* Change SEPA responsible officer to Assistant Chief of Operations for the District.

**Motion to move the SEPA Responsible Officer Change Resolution 2021-3 to an action item.**  
Motion by Commissioner Woolery, and 2<sup>nd</sup> by Commissioner Fay.  
On Vote, **Motion carried 9/0.**

*2021 Finance Report: First Quarter:* Commissioner Elmore reported on the Finance Committee review of the 2021 First Quarter Finance Report. He stated overall things are looking well.

**Action**

**Motion to approve the SEPA Responsible Officer Change Resolution 2021-3 to Assistant Chief of Operations for the District.**  
Motion by Commissioner Woolery, and 2<sup>nd</sup> by Commissioner Schaub.  
On Vote, **Motion carried 9/0.**

**COMMISSIONER COMMITTEE REPORTS**

Joint Fire Board with Mill Creek (Fay/Elmore/Waugh):NA

Finance Committee (Elmore/Snyder/Waugh/ Woolery): See 2021 Finance Report

Policy Committee (Woolery/ Elmore/Edwards/Schaub):NA

Labor/Management (Waugh/Elmore/Fay): NA

Shop Committee (Snyder/Edwards / Gagnon/Woolery): NA



Strategic Plan Committee (**Schaub**/Fay/Snyder/Steinruck): NA

Capital Facilities Committee (**Snyder**/Gagnon/Schaub/ Woolery): Commissioner Woolery confirmed the committee’s recommendation on the selling of properties.

**Government Liaisons:**

- Lake Stevens (Gagnon/Steinruck)
- Monroe (Edwards/Snyder/Woolery)
- Mill Creek (Elmore/Fay)
- Legislative (Elmore/Schaub)

**OTHER MEETINGS ATTENDED**

Snohomish County 911 (Waugh): Commissioner Waugh updated the Board on last Sno 911 meeting.

Leadership Meeting (Fay/Schaub): NA

Sno-Isle Commissioner Meeting (Fay): Commissioner Fay stated the next Sno-Isle meeting topic of discussion will be Fire Benefit Charge.

Good of the order: Chairman Waugh reviewed proposed topics for the upcoming Commissioner’s Conference.

**ATTENDANCE CHECK**

All Board Members will be available for the Regular Commissioner Meeting on July 8, 2021 at 1730. The meeting will be held at Station 31 Training Room/BlueJeans.

**EXECUTIVE SESSION**

At 1803 hours Chairman Waugh called for an executive session pursuant to RCW 42.30.140(4) to update on Labor Negotiations and RCW 42.30.110(1)(g) to review the performance of a public employee. Chairman Waugh asked for thirty (30) minutes. Chairman Waugh reconvened the open public meeting at 1832 hours with no action taken.

Adjournment: Chairman Waugh adjourned the meeting at 1832 hours.

**Snohomish Regional Fire and Rescue**

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Randy Fay



SNOHOMISH REGIONAL FIRE & RESCUE

by Virtual Attendance

Commissioner Paul Gagnon

Commissioner Jeff Schaub

by Virtual Attendance

Commissioner William Snyder

by Virtual Attendance

Commissioner Jim Steinruck

Chairman Roy Waugh

Commissioner Randal Woolery

Chief Kevin K. O'Brien