



## SNOHOMISH REGIONAL FIRE & RESCUE

### BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE AND RESCUE

Fire District 7 Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
March 25, 2021 1730 hours

**CALL TO ORDER:** Chairman Waugh called the meeting to order at 1730 hours via virtual platform. In attendance was Commissioner Fay. In attendance via video: Commissioner Edwards, Commissioner Elmore, Commissioner Gagnon, Commissioner Schaub, Commissioner Snyder, and Commissioner Steinruck. Commissioner Woolery was absent with prior notice.

**PUBLIC COMMENT:** None

**UNION COMMENT:** None

**CHIEFS REPORT:** As submitted.

#### **CONSENT AGENDA**

##### **Approve Vouchers**

*Benefit Vouchers: 21-00513 - 21-00520; (\$590,099.56)*

*AP Vouchers: 21-00521 to 21-00599; (\$706,786.70)*

##### **Approval of Payroll**

*March 15, 2021 \$975,509.30*

##### **Approval of Minutes**

*Approve Regular Board Meeting Minutes –March 11, 2021*

#### **Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Edwards, 2<sup>nd</sup> by Commissioner Steinruck.

On Vote, **Motion carried 8/o.**

#### **CORRESPONDENCE**

#### **OLD BUSINESS**

##### **Discussion**

##### **Action**

*Resolution 2020-14 Revision*

#### **Motion to approve Resolution 2020-14 as amended. Additionally to reconcile 2020, the New Year holiday hours earned for 2021 may be used for the preceding working day taken in 2020.**

Motion by Commissioner Elmore, 2<sup>nd</sup> by Commissioner Snyder.

On Vote, **Motion carried 8/o.**



## SNOHOMISH REGIONAL FIRE & RESCUE

*Station 73 Tower - American Tower*

**Motion to approve the American Tower Station 73 Amended Agreement.**

Motion by Commissioner Snyder, 2<sup>nd</sup> by Commissioner Gagnon.

On Vote, **Motion carried 8/0.**

### **NEW BUSINESS**

#### **Discussion**

##### *Community Survey*

Business Administrator Schoof overviewed the contract with CAYA Communications. Commissioner Elmore, representing the Finance Committee, expressed this as a positive move for the district. Recommended move to action next meeting.

*Finance Report: Year-end, encumbrances, amendments:* CFO Tabor presented the Finance report as submitted.

*WFCFA Annual Conference:* Conference will be held at Tulalip Resort October 21 thru October 23, 2021.

#### **Action**

##### *Kroll Cyber Security Agreement*

**Motion to approve the Kroll Cyber Security Agreement as submitted.**

Motion by Commissioner Snyder, 2<sup>nd</sup> by Commissioner Elmore.

On Vote, **Motion carried 8/0.**

### **COMMISSIONER COMMITTEE REPORTS**

*Joint Fire Board with Mill Creek (Fay/Elmore/Waugh):*None

*Finance Committee (Elmore/Snyder/Waugh/ Woolery):* Commissioner Elmore commented on the most recent Finance Committee meeting. He expressed appreciation regarding CFO Tabor's reports.

*Policy Committee (Woolery/ Elmore/Edwards/Schaub):* None

*Labor/Management (Waugh/Elmore/Fay):* None

*Shop Committee (Snyder/Edwards / Gagnon/Woolery):* None

*Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck):* None

*Capital Facilities Committee (Snyder/Gagnon/Schaub/ Woolery):* Commissioner Snyder reported on the continued look at the potential future needs of the districts facilities.

Government Liaisons:

Lake Stevens (Gagnon/Steinruck)



Monroe (Edwards/Snyder/Woolery)  
Mill Creek (Elmore/Fay)  
Legislative (Elmore/Schaub)

**OTHER MEETINGS ATTENDED**

*Snohomish County 911 (Waugh):* Chairman Waugh briefed the Board on the most recent Sno911 meeting.

*Leadership Meeting (Fay/Schaub):* Commissioner Steinruck commented on the Leadership meeting.

*Sno-Isle Commissioner Meeting (Fay):*

**GOOD OF THE ORDER**

**ATTENDANCE CHECK**

Commissioner Snyder noted he would be unavailable for the April 8, 2021 regular commissioner Meeting. All other Board Members will be available. The meeting will be held at Station 31 Training Room/BlueJeans.

**EXECUTIVE SESSION**

**ADJOURNMENT**

Chairman Waugh adjourned the meeting at 1805 hours.

**Snohomish Regional Fire and Rescue**

Commissioner Rick Edwards

**by Virtual Attendance**

Vice Chairman Troy Elmore

Commissioner Fay

**by Virtual Attendance**

Commissioner Paul Gagnon

**by Virtual Attendance**

Commissioner Jeff Schaub



SNOHOMISH REGIONAL FIRE & RESCUE

by Virtual Attendance


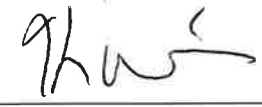
Commissioner William Snyder

by Virtual Attendance

Commissioner Jim Steinruck

by Virtual Attendance

Chairman Roy Waugh

Commissioner Randal Woolery

Chief Kevin K. O'Brien