



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE AND RESCUE**

Fire District 7 Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
November 12, 2020 1730 hours

CALL TO ORDER Chairman Waugh called the meeting to order at 1730 hours. In attendance Commissioner Fay and Commissioner Woolery. In attendance via video, Commissioner Edwards, Commissioner Elmore, Commissioner Gagnon, Commissioner Schaub, Commissioner Snyder and Commissioner Steinruck.

PUBLIC COMMENT

None

UNION COMMENT

IAFF: President McConnell welcomed the recent academy graduates to the department.
Teamsters: None

CHIEFS REPORT

As presented

CONSENT AGENDA

Approve Vouchers

AP Vouchers: 20-02788 – 20-02955; (\$802,048.90)

Benefit Vouchers: 20-02762; (199,075.19)

Benefit Vouchers: 20-02764 to 20-02787; (\$610,672.11)

Approval of Payroll

October 30, 2020 \$1,199,179.08

Approval of Minutes

Approve Regular Board Meeting Minutes –October 22, 2020
Corrected date.

Motion to approve the Consent Agenda as submitted.

Motion by commissioner Troy Elmore, 2nd by Commissioner Jim Steinruck.

On Vote, **Carried 9/0**

CORRESPONDENCE

OLD BUSINESS

Discussion

Annexation (City of Lake Stevens/Snohomish County): Chief O'Brien stated on advisement we are withdrawing from this procedure.

Action

Retiree Post Medical Agreement:



Motion to approve Retiree Post Medical Agreement as submitted.

Motion by Commissioner Fay, 2nd by Commissioner Woolery.

On Vote, Carries 9/0

NEW BUSINESS

Discussion

2021 Draft Budget: Chairman Waugh open the hearing for the proposed 2021 budget.

Chief O'Brien began by giving an overview of the letter sent to the Commissioners regarding the proposed budget. He stressed our desire to be transparent, fiscally responsible, and operationally stable. The 2021 budget will maintain our focus on safety, current staffing, and service levels. The budget answered to the following questions:

- Does it support a safe and healthy environment for all?
- Does it benefit our citizens?
- Does it support our mission?
- Does it reflect the culture of the community?
- Is it fiscally responsible and sustainable?
- Is it transparent and well-communicated to taxpayers?

To maintain a reliable emergency response, there will be no reduction in responder FTEs. Staying consistent with the Apparatus Replacement Plan, the District will replace four engines and has cancelled outright or "pushed" to the future all small vehicle purchases.

Chief Financial Officer Camille Tabor presented the 2021 budget. She emphasized this is a balanced budget. We will not be utilizing any of our fund balance.

Chairman Waugh asked for public comment. None heard. Chairman Waugh closed the budget hearing.

Supervising Physician Contract: Chief O'Brien reported on the contract presented for Dr. Talley. Dr. Talley will become the sole supervising physician of SRFR.

Action

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Elmore/Fay/Waugh):

Finance Committee (Waugh/Elmore/Snyder/ Woolery): Chairman Waugh briefed the Board on upcoming meeting dates and topics.

Policy Committee (Woolery/ Elmore/Edwards/Schaub):

Labor/Management (Fay/Waugh):

Contract Bargaining (Fay/Waugh):

Shop Committee (Woolery/Edwards / Gagnon/Snyder):

Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck):

Capital Facilities Committee (Snyder/Gagnon/Schaub/ Woolery):

Government Liaisons:

Lake Stevens (Gagnon/Steinruck):

Monroe (Edwards/Snyder/Woolery):

Mill Creek (Elmore/Fay/Waugh):

Legislative (Elmore/Schaub):

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh)



SNOHOMISH REGIONAL FIRE & RESCUE

Regional Coordination

Leadership Meeting (Fay/Schaub)

Sno-Isle Commissioner Meeting (Fay): Commissioner Fay reported the 2021 banquet will not move forward.

GOOD OF THE ORDER

Commissioner Schaub expressed his pride with the results from the academy and to Chief O'Brien and Commissioner Gagnon for their undertaking. Commissioner Gagnon thanked PIO Heather Chadwick for all her efforts documenting the graduation ceremony. Commissioner Fay appreciated all the support given to him and his wife during their recent family tribulation. Commissioner Steinruck extended his gratitude to everyone who worked on the 2021 budget.

ATTENDANCE CHECK

All Board members noted they would be available November 24, 2020 at 1730 for the regular Commissioner Meeting at Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION

At 1825 hours Chairman Waugh called for executive session Executive session pursuant to RCW 42.30.110(l)(iii) to discuss with District legal counsel, in a forum that maintains the attorney client privilege, legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency for fifteen (15) minutes. At 1840 hours an additional ten (10) minutes was requested.

Chairman Waugh reconvened the open public meeting at 1850 hours. No action was taken and no decision was made.

ADJOURNMENT

Chairman Waugh adjourned the meeting at 1850 hours.

Snohomish Regional Fire and Rescue

Commissioner Randy Fay

by Virtual Attendance

Commissioner Rick Edwards

by Virtual Attendance

Vice Chairman Troy Elmore

by Virtual Attendance

Commissioner Paul Gagnon



SNOHOMISH REGIONAL FIRE & RESCUE

by Virtual Attendance

Commissioner Jeff Schaub

by Virtual Attendance

Commissioner William Snyder

by Virtual Attendance

Commissioner Jim Steinruck

by Virtual Attendance

Chairman Roy Waugh

Commissioner Randal Woolery

Chief Kevin K. O'Brien