

**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE AND RESCUE**

Fire District 7 Station 31 Training Room/ Via Blue Jeans

163 Village Court, Monroe, WA 98272

October 8, 2020

1730 hours

CALL TO ORDER Chairman Waugh called the meeting to order via BlueJeans at 1730 hours. In attendance Commissioner Fay. In attendance via BlueJeans Commissioner Edwards, Commissioner Elmore, Commissioner Gagnon, Commissioner Schaub, Commissioner Snyder, Commissioner Steinruck, and Commissioner Woolery.

UNION COMMENT

None

CHIEFS REPORT

As Presented

CONSENT AGENDA

Approve Vouchers

AP Vouchers: 20-02536 – 20-02658; (\$360,341.12)

Approval of Payroll

September 30, 2020 \$1,142,188.31

Approval of Minutes

Approve Regular Board Meeting Minutes – September 24, 2020

Correction to September 24, 2020 minutes: Chairman Waugh noted irrelevant words in the motion history of Resolution 2020-22. Correction made.

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Elmore and 2nd by Commissioner Edwards.

On Vote, **Motion Carried 9/0**

CORRESPONDENCE

OLD BUSINESS

Discussion

WFCA Snure Seminar

November 26 and December 24 Board Meeting date change

Motion to move Board of Commissioner meeting from November 26 date to November 24.

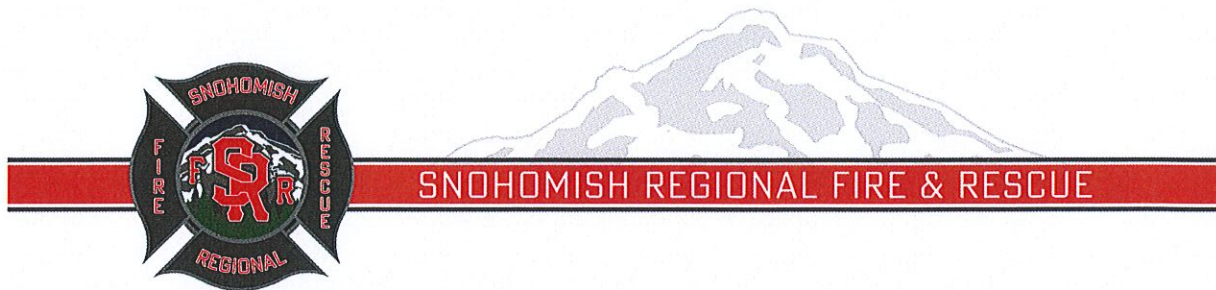
Motion to move BOC meeting from December 24 date to December 17.

Motion by Commissioner Elmore and 2nd by Commissioner Snyder.

On Vote, **Motion Carried 9/0**

Action

Logistics Facility: Security proposal



Motion to approve the Logistics Facility Security proposal.

Motion by Commissioner Snyder and 2nd by Commissioner Schaub.

On Vote, **Motion Carried 9/0**

Resolution 2020-22 Authorization to purchase Lion Brand Bunker gear from SeaWestern pursuant to the terms of the competitively bid Puget Sound Regional Fire Authority contract.

Motion to move approve Resolution 2020-22 as submitted. Authorizing purchase of LION bunker from SeaWestern pursuant to the terms of the competitively bid Puget Sound Fire Authority contract.

Motion by Commissioner Gagnon and 2nd by Commissioner Steinruck.

On Vote, **Motion Carried 9/0**

Resolution 2020-23 Waiver of Competitive Bidding: Lifepak-15

Motion to approve Resolution 2020-23 as submitted. Waiver of Competitive Bidding: LifePak 15.

Motion by Commissioner Elmore and 2nd by Commissioner Snyder.

On Vote, **Motion Carried 9/0**

NEW BUSINESS

Discussion

Retirement Announcements for future dates: Human Resource Director Pamella Holtgeerts gave an overview to the Board regarding the agreements submitted between the District and the employees. Commissioner Gagnon brought up a question regarding the letter submitted by Assistant Chief Silva. The Board discussed the intentions of the dates included in the agreements submitted and the resolution regarding retirees medical. Chairman Waugh asked to have the agreements reviewed by legal counsel in regards to the verbiage pertaining to the eligibility ending date.

Teamsters Contract Negotiations: Chief O'Brien reported a Teamsters Representative has reached out regarding upcoming contract negotiations. He stated Business Administrator Leah Schoof would be taking the lead on negotiations.

WSRB 2021 Onsite Visit: Chief O'Brien noted preliminary indications from WSRB are that this visit may help our rural communities improve their rating from a 4 to a 3. They have been great to work with and we look forward to the visit.

Action

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Elmore/Fay/Waugh):

Finance Committee (Elmore/Fay/Snyder/Waugh/Woolery):

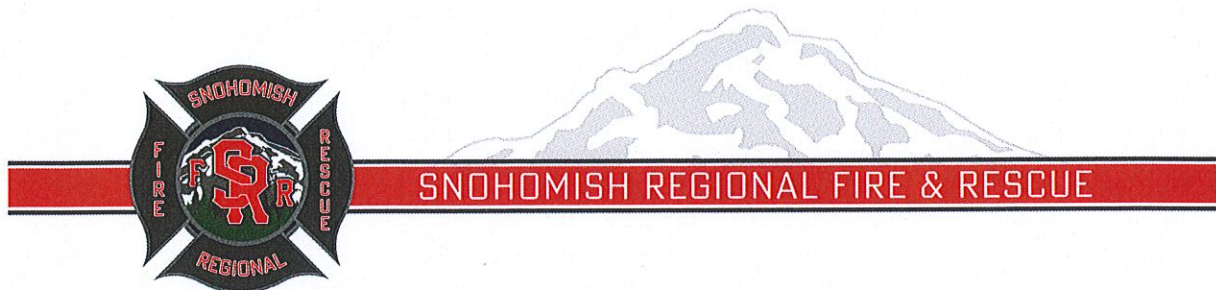
Policy Committee (Elmore/Edwards/Schaub/Woolery):

Labor/Management (Fay/Waugh):

Contract Bargaining (Fay/Waugh):

Shop Committee (Woolery/Edwards / Gagnon/Snyder):

Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck): Commissioner Schaub gave an overview of the collaborative Strategic Plan Committee meeting recently held. Commissioner Gagnon asked for clarification on the process. Commissioner Schaub elaborated on the process. Chief O'Brien gave additional information on the development plan technique being utilized.



Capital Facilities Committee (**Snyder**/Gagnon/Schaub/ Woolery):

Government Liaisons:

Lake Stevens (Gagnon/Steinruck):

Monroe (Edwards/Snyder/Woolery):

Mill Creek (Elmore/Fay/Waugh):

Legislative (Elmore/Schaub):

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh)

Regional Coordination

Leadership Meeting (Fay/Schaub)

Sno-Isle Commissioner Meeting (Fay/Woolery) Commissioner Fay commented on the positive feedback and participation utilizing online meetings. He noted continuation with the format for future meetings.

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting, October 22, 2020 at 1730 - Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION

None

ADJOURNMENT

Chairman Waugh adjourned the meeting at 1810 hours.

Snohomish County Fire District #7

Commissioner Randy Fay

by Virtual Attendance

Commissioner Rick Edwards

by Virtual Attendance

Vice Chairman Troy Elmore

by Virtual Attendance

Commissioner Paul Gagnon

by Virtual Attendance

Commissioner Jeff Schaub



SNOHOMISH REGIONAL FIRE & RESCUE

by Virtual Attendance

Commissioner William Snyder

by Virtual Attendance

Commissioner Jim Steinruck

Chairman Roy Waugh

by Virtual Attendance

Commissioner Randal Woolery

Chief Kevin K. O'Brien