

Lake Stevens Fire
1825 South Lake Stevens Road
Lake Stevens, WA 98258
(425) 334-3034
www.LSfire.org



Snohomish County Fire District 7
163 Village Court
Monroe, WA 98272
(360) 794-7666
www.Snofire7.org

BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH COUNTY FIRE DISTRICT 7

Fire District 7 Station 31 Training Room
163 Village Court, Monroe, WA 98272

February 13, 2020

1730 hours

CALL TO ORDER

Commissioner Waugh called the meeting to order at 1730 hours.

AGENDA CHANGES

Consent Agenda correction of Jan 31 payroll adjustments in LSF benefits missed.

Consent Agenda addition: Feb 15 payroll

UNION COMMENT None

CHIEFS REPORT

Assistant Chief Larry Huff discussed items from the Chief's Report.

AC Huff updated the board on the Monroe community isolated by a recent landslide. AC Dorsey noted the District attended a public meeting for that community. He explained they had to walk a half mile to get to their cars. Of current concern is the potential for another slide and keeping a close eye on that as well as developing response plans for that. He noted they are also working on a secondary access road through private property. There is no funding available to come from the state.

CONSENT AGENDA

Approve Vouchers

AP Vouchers: #20-00229 - #20-00426; (\$633,285.97)

Benefit Vouchers #20-00427; (\$980.00)

Benefit Vouchers #20-00428 - #20-00429; (\$22,270.92)

Benefit Vouchers #20-00430 - #20-00444; (\$798,618.49)

Approve Payroll

January 31, 2020; \$1,553,965.74

February 15, 2020; \$980,144.49

Approval of Minutes

Approve Regular Board Meeting Minutes – January 23, 2020

Correspondence

Thank you from Hungry Hearts Foundation

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Elmore

On Vote, **Motion Carried 9/0**

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OLD BUSINESS

Action

New District Launch

AC Huff noted this discussion will take place later in the meeting with the District logo and domain name.

ALS Service Agreement with District 5 Sultan

On February 4, the District met with Chief Halverson to move forward with negotiating an updated ALS Service Agreement. There are plans to meet again on February 19. If no substantial progress is made at the February 19 meeting, the plan is to recommend immediately instituting a cost recovery process where the District directly bills the District 5 patients for service as discussed in previous Board meetings. The District prepared an updated letter from the District 7 Board to District 5 that gives notice of intent. It would be a contract that is more in line with the one the District has with District 17. Brief discussion took place in regards to formulas for charges.

Commercial Driver License Requirement

With the merger some Logistics Technicians operated vehicles over 26,000 pounds which requires a commercial driver's license. Because these members are within the Teamsters group, a letter has been submitted to the union informing them of the requirement and requested any feedback from that group, if any.

Capital Facility Plan

This week the District met with Rice, Fergus, Miller, and discussed a draft scope of work for the completion of a comprehensive Capital Facilities Plan for District 7. Dave Fergus will visit the Board Meeting on 2/27 to present the proposal.

Allied Construction Settlement

The District is working toward fulfilling the terms of the Settlement Agreement with Allied. We will report on the status. AC Guptill noted the talks are ongoing, have submitted a final list of warranty items, and have not heard back yet. One of the requirements of the agreement was that they deliver signed releases from all the subcontractors and suppliers to insure that all of the payments have been made to them. This was so that there was no way any agency can come back to the District after paying the retainage to Allied. Most have been received but are waiting on an entire list from Allied detailing all the people they used on the project before releasing this retainage, which is in the \$235,000 range. It was confirmed that the lien releases the District has not yet received does not exceed the retainage so the District is still in a good position.

Action

Training Consortium ILA

The District is seeking the Boards approval of the Training Consortium ILA with Everett FD, South County Fire, and Marysville Fire. The ILA outlines roles, responsibilities and the financial framework. Separate but connected Program Participation Agreements will be created in the future for activities such as the Fire Training Academy. The ILA was approved by Everett FD last week.

Motion to approve the Training Consortium ILA with Everett Fire, South County Fire and Marysville Fire.
Motion by Commissioner Snyder and 2nd by Commissioner Steinruck
On Vote, **Motion Carried 9/0**

NEW BUSINESS

Discussion

Resolution 2020-06 Changing the District Name

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The District sought out approval of a resolution establishing a new District name to “Snohomish County Fire and Rescue.” Once approved, this resolution will be sent to the Snohomish County Council for approval.

Motion to move this discussion to an action item and approve Resolution 2020-06 Changing the District Name to Snohomish County Fire and Rescue.

Motion by Commissioner Woolery and 2nd by Commissioner Elmore

On Vote, **Motion Carried 9/0**

Strategic Plan Draft Proposal

Strategic Planning Facilitator Kendall Hodson has issued a scope of work proposal to help us develop a new strategic plan. The process would begin in March and end in June of '20. The cost of her proposal is \$2,730. There will be a “Strategic Planning Working Group” that will work with Kendall. and contrary to the recent memos update, the District would like two Commissioners to serve on the work group.

North Battalion Landscaping RFP

The District has advertised a Request for Proposal for mowing/landscaping maintenance for the North Battalion properties. AC Silva noted the District is currently out to bid, closed on February 20th and will be bringing the results to the Board at the next meeting.

Draft Standards of Cover

The District plans to work with Fitch and Associates to update our Standards of Cover to include the North Battalion. AC Dorsey updated the Board on the history and process setting up the Districts future plans to accreditation.

Patch & Domain Name

Heather Chadwick explained the process and passed out the remaining logos and domain name. The Commissioners have been given an email with a link to the designers logo's to explain the why behind their logo design. Domain names were also discussed and will be voted on with the results of that at the next meeting.

Freedom Foundation Litigation

Attorney Brian Snure updated the board on the litigation with the Freedom Foundation. He explained the history of the Freedom Foundation and noted there is a temporary injunction through March for the Firefighter Union 2781 but no other groups working for the District. It is primarily in place to protect employees information who may have a domestic violence protection in place. He noted there is a similar request out there from the Seattle Times but there have been no injunctions put in place for them as of yet. Commissioner Elmore asked what the presumed intent the Freedom Foundation has with this information and it was thought to be used for representation against unions.

Action

Teamster Union 38 Merger Impact Agreement

The District is seeking the Board's approval of the Impact Bargaining Agreement with the Teamster's which has been tentatively agreed to by both groups. The agreement has been voted on and approved by the Teamsters. The agreement brings the Lake Stevens group into the District 7 Contract and establishes a system for the placement of positions. It calls for a salary study to be completed in the 4th Quarter of 2020 with possible retroactive wage adjustments occurring in July of 2020.

This action to follow Executive Session.

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COMMISSIONER COMMITTEE REPORTS

Labor/Management (Waugh / Fay): There was a meeting to lay out some ground rules that was productive.

Shop Committee (Edwards / Gagnon / Snyder / Woolery): Commissioner Woolery noted they had a high level budget and how everything is looking with the new rates. The meeting also brought the new committee members up to speed. The temporary shop building was also noted that has been up for 10 years and needs to be remedied as the floor is not capable of sustaining the weight it is being used for long term. It was noted that this building is part of the Capital Facilities Plan. Installation of the radios are planned to occur with the Shop.

Government Liaisons:

Lake Stevens (Gagnon / Steinruck): Steinruck attended the Lake Stevens City Council meeting where he announced the Districts new name.

Monroe (Edwards / Snyder / Woolery)

Mill Creek (Elmore / Fay / Waugh): Commissioner Fay reported they started a big study and debate on the development of the properties along Mill Creek Boulevard. To meet the obligation of the Urban Growth Act they must take in about 7-800 new residents into that area. He had discussed the fire department ownership with the planning, which helped alert them to those future planning needs.

Commissioner Schaub requested to please have the future and past dates of the committee meetings added to the agenda and minutes as they were in the past.

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): Working on the radio reimbursement schedule and the warranty...

Regional Coordination

Leadership Meeting (Fay / Schaub / Wells): Commissioner Schaub reported on the latest Leadership meeting that he attended. He noted it was overall a positive meeting. Commissioner Waugh noted the Chief is doing a good job at bringing everybody together.

Sno-Isle Commissioner Meeting: Commissioner Fay discussed the radio project. The banquet was good with a legislative update from Roger Farris. The Next meeting is March 5, 2020.

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting, Thursday February 27 at 1730 - Station 31 Training Room. Commissioner Waugh and Elmore will not attend at the next meeting.

EXECUTIVE SESSION

At 1815 hours Chairman Waugh called for an executive session to discuss the Teamster Union 38 merger impact agreement per RCW 42.30.140(4)(a) and to discuss a publicly bid contract per RCW 42.30.110(1)(d) for ten (10) minutes. Assistant Chief Huff, Business Administrator Leah Schoof, HR Director Pamella Holtgeerts, and District Attorney Brian Snure also attended the executive session.

Chairman Waugh reconvened the open public meeting at 1825 hours with the following action:

Motion to approve the Teamster Union 38 Merger Impact Agreement.
Motion by Commissioner Snyder and 2nd by Commissioner Steinruck.

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On Vote, Motion Carried 9/0

ADJOURNMENT Chairman Waugh adjourned the meeting at 1826.

Snohomish County Fire District #7



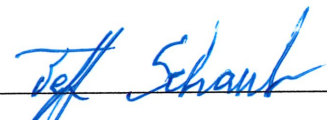
Commissioner Randy Fay



Commissioner Rick Edwards

Vice Chairman Troy Elmore

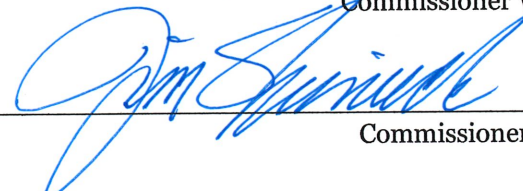
Commissioner Paul Gagnon



Commissioner Jeff Schaub



Commissioner William Snyder

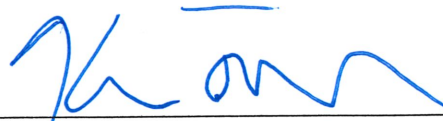


Commissioner Jim Steinruck

Chairman Roy Waugh



Commissioner Randal Woolery



Chief Kevin K. O'Brien