

Lake Stevens Fire  
1825 South Lake Stevens Road  
Lake Stevens, WA 98258  
(425) 334-3034  
www.LSfire.org



Snohomish County Fire District 7  
163 Village Court  
Monroe, WA 98272  
(360) 794-7666  
www.Snofire7.org

**BOARD OF FIRE COMMISSIONERS JOINT MEETING AGENDA  
LAKE STEVENS FIRE / FIRE DISTRICT 7**

Lake Stevens Fire Conference Center  
10518 – 18<sup>th</sup> Street SE, Lake Stevens, WA 98258

September 26, 2019

1700 hours

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

**LAKE STEVENS FIRE REGULAR BUSINESS**

**ADDITIONAL AGENDA ITEMS**

**MINUTES**

Minutes 19-09-05

**FINANCIAL REPORT**

Investment Report  
Vouchers  
Payroll  
Expense Line Item Review Summary & Reports

**CORRESPONDENCE**

**OLD BUSINESS**

**Discussion**

Merger with Fire District 7  
Fire Station 84  
Temporary Lake Stevens Fire Office

**Action**

Resolution 2019-08 Concurrent Merger

**NEW BUSINESS**

**Discussion**

Honorary Member  
Teamsters

**Action**

Resolution 2019-09 Changing Regular Meeting Schedule

**CHIEF'S REPORT**

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## **GOOD OF THE ORDER**

## **EXECUTIVE SESSION**

# **FIRE DISTRICT 7 REGULAR BUSINESS**

## **UNION COMMENT**

IAFF  
Teamsters

## **FIRE CHIEF REPORT**

## **CONSENT AGENDA**

### **Approve Vouchers**

Benefit Vouchers: #19-02389 through #19-02403; (\$423,111.61)

Benefit Vouchers: #19-02404 through #19-02405; (\$4,059.63)

AP Vouchers: #19-02302 through #19-02388; (\$115,986.98)

### **Approve Payroll**

Payroll: Sept 30, 2019; \$805,227.61

### **Approval of Minutes**

Approve Regular Board Meeting Minutes – September 12, 2019

## **Secretary's Report on Correspondence**

## **DISCUSSION ITEM**

## **ACTION ITEM**

Resolution 2019-18 - Combining all Commissioner Meetings & Locations

Resolution 2019-16 – Concurrent Resolution declaring merger completed

Draft Policy No 71 – Financial Assistance

## **COMMISSIONER COMMITTEE REPORTS:**

**Joint Fire Board with Mill Creek (Fay / Woolery / Waugh):** Meets next on October 2, 2019 1630 at Mill Creek City Hall

**Finance Committee (Waugh / Wells / Snyder):** Dates are pending

**Policy Committee (Wells / Woolery / Schaub):** TBD / Admin Bldg.

**Risk Management (Schaub):** November 5, 2019 – 19:00 / Snohomish Co. FD 22

**Labor/Management (Waugh / Wells / Fay):** TBD

**Impact Bargaining – IAFF Local 2781 (Waugh, Wells, Fay):** Thursday, October 3 – 1300 - Admin

**Impact Bargaining – Teamsters (Wells):** TBD

**Shop Committee – (Snyder / Woolery / Fay):** TBD

**Strategic Plan Committee – (Fay / Schaub / Wells):** TBD

**Capital Facilities Committee - (Schaub / Snyder / Woolery):**

Station 33

Station 72

Station 32

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Station 76

**OTHER MEETINGS ATTENDED:**

Snohomish County 911 (Waugh)

Regional Coordination

Leadership Meeting (Fay / Schaub / Wells): Wednesday October 2, 2019 – 09:00 / Station 31 – Training Room

Sno-Isle Commissioner Meeting: Thursday, October 3, 2019 – 19:30 / Marysville Fire

**OLD BUSINESS:**

**CALL ON COMMISSIONERS:**

**ATTENDANCE CHECK:**

Thursday, October 10, 2019 location and time TBD

**EXECUTIVE SESSION:**

**JOINT MEETING BUSINESS**

**JOINT COMMISSIONER MEETING SCHEDULE**

4<sup>th</sup> Thursdays meeting conflicts:

- Oct 24 is Annual WFCA Conference
- Nov 28 is Thanksgiving
- Dec 26 is the day after Christmas

**DRAFT BOARD RULES AND POLICIES**

**MERGER MANAGEMENT PLAN**

- Executive Team Structure (Action)
- New District Naming Process
- Scopes of Work for Dr. Pat Sikora (Action)

**CULTURAL INTEGRATION TEAM**

**JOINT COMMISSIONER RETREAT**

**NEXT JOINT COMMISSIONER MEETING – OCTOBER 10, 1730- Station 31**

**ADJOURNMENT**