



COMMISSIONER BOARD MEETING

MARCH 28, 2024

5:30 PM

SRFR STATION 31 TRAINING ROOM

VIA ZOOM

**SNOHOMISH REGIONAL FIRE & RESCUE
WASHINGTON**



AGENDA





BOARD OF FIRE COMMISSIONERS MEETING AGENDA

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

March 28, 2024, 1730 hours

CALL TO ORDER

PUBLIC COMMENT

UNION COMMENT

CHIEF'S REPORT

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	3/26/24	4/23/24	Yes
Finance Committee	Elmore	3/28/24	4/11/24	Yes
Post-Employment Medical	Elmore	3/1/24		
Sno911	Waugh	3/21/24	4/18/24	Yes
Sno Isle Commissioners	Fay	3/7/24	4/4/24	No
Leadership Meeting	Schaub	1/24/24	4/24/24	No
Policy Committee	Schaub	3/28/24	4/11/24	Yes

COMMITTEE MEETING MINUTES

Policy Committee - March 14, 2024

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 24-00725 to 24-00734; (\$709,216.15)

AP Vouchers: 24-00735 to 24-00822; (\$362,397.30)

Approval of Payroll

March 15, 2024 (\$1,134,838.84)

Approval of Minutes

Approve Regular Board Meeting Minutes March 14, 2024



OLD BUSINESS

Discussion

Action

2023 Fourth Quarter Budget Amendment

NEW BUSINESS

Discussion

Interface Systems Contract: Fire Benefit Charge Analysis

Mobile Integrated Health ILA

Retiree Medical Benefit Resolution 2024-2

Body Armor RAB

PERS Post-Employment Medical Coverage Program

Action

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting April 11, 2024, at 1730 - Station 31 Training Room/Zoom.

EXECUTIVE SESSION

ADJOURNMENT

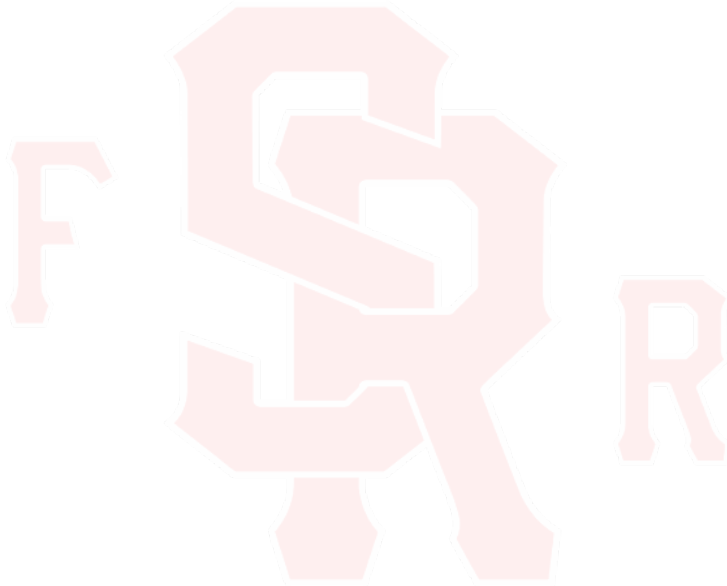


CHIEF'S REPORT





COMMISSIONER REPORTS





COMMITTEE MEETING MINUTES





Commissioner Policy Committee Meeting Minutes

March 14th, 2024 16:30

Members Present: Commissioner Schaub, Commissioner Fay, Commissioner Elmore

Staff Present: DC McConnell, D/O Dahl

Meeting called to order: @ 16:30 Committee Chair Commissioner Schaub called the meeting to order.

Approval of Minutes: Commissioner Policy Committee meeting minutes 2/08/2024 were approved as submitted by email, unanimously. Minutes were included in the 2/22/24 board packet.

Discussion: Staff provided an update on the policies in the process. The group held discussion on Policy 103 Governing Rules and Board Policies following a change in legislation. This policy is ready for review after being issued in 2022 and will have it's review begin April 2024. The committee reviewed the response to a question raised about Policy 327 and determined no action was needed.

Reviewed Policies:

- 309 Staging
 - Approved
- 315 Wildland Firefighting
 - Approved
- 606 Hearing Loss Prevention and Noise Control Training
 - Approved
- 918 Health and Safety
 - Approved
- 1032 Temporary Modified-Duty Assignments
 - Discussed sub-section 1032.4.7. This section's intent is not clear, the committee elected to send it back to the division for editing with the committee's notes attached.

Closing comments and discussion: Staff updated Commissioners on policies coming up through the approval process right now and some procedures that have just been finished, with an emphasis on all of the hard work being put in by all those involved.

Next Meeting set for April 11th @ 16:30.

Meet adjournment @ 17:00



CONSENT AGENDA



Snohomish Regional Fire and Rescue Claims Voucher Summary

03/20/2024

Page 1 of 1

Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
24-00725	DEPARTMENT OF RETIREMENT SYSTEMS		28,126.46
24-00726	DIMARTINO & ASSOCIATES		22,716.68
24-00727	FIRE 7 FOUNDATION		612.50
24-00728	HRA VEBA TRUST		57,433.38
24-00729	LEOFF TRUST		452,231.02
24-00730	MATRIX TRUST COMPANY		19,019.03
24-00731	TD AMERITRADE INSTITUTIONAL		388.50
24-00732	TRUSTEED PLANS SERVICE CORP		33,576.84
24-00733	VOYA INSTITUTIONAL TRUST CO		94,744.24
24-00734	WASHINGTON STATE SUPPORT REGISTRY		367.50

Page Total	709,216.15
Cumulative Total	709,216.15



Snohomish Regional Fire & Rescue, WA

Docket of Claims Register

APPKT01560 - 03.28.2024 Board Meeting ER

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount	Distribution Amount
2375	4IMPRINT, INC.	12263552	Heart Shaped Stress Reliever Ball (x400	Invoice	03/05/2024	Heart Shaped Stress Reliever Ball (x400	001-515-522-30-31-01	532.36	532.36
0005	AAA OF EVERETT FIRE EXTINGUISHERS	168144	New Fire Extinguisher(Stock), Recon.Maint	Invoice	03/07/2024	New Fire Extinguisher Reconditioned Maint. - North Battallion	001-504-522-20-35-00 001-507-522-50-41-00	577.52	203.86 373.66
0028	ALL BATTERY SALES AND SERVICE	300-10136069	Shop Supplies	Invoice	03/15/2024	Shop Supplies	050-511-522-60-31-05	546.90	300.75
		300-10136081	Shop Parts	Invoice	03/15/2024	Shop Parts	050-511-522-60-34-01		246.15
2106	AMAZON CAPITAL SERVICES, INC	11K9-PJLR-V3JG	55 Gal Drum Pump	Invoice	03/17/2024	55 Gal Drum Pump	001-507-522-50-35-00	2,198.39	55.99
		11N6-QGMR-3R7N	Shop Parts	Credit Memo	03/07/2024	Shop Parts	050-511-522-60-34-01		-21.64
		11QV-76LF-NNF9	Garden Hose 100ft Heavy Duty Water Hose	Invoice	03/10/2024	Garden Hose 100ft Heavy Duty Water Hose	001-507-522-50-35-00		85.23
		14PL-MRCC-DM6W	Panasonic Coin Cell Batteries	Invoice	03/14/2024	Panasonic Coin Cell Batteries	001-507-522-50-31-00		5.36
		1DQ9-KK3L-96WL	Shop Parts	Invoice	03/08/2024	Shop Parts	050-511-522-60-34-01		65.60
		1DRP-THDJ-FWG6	Shop Parts	Invoice	03/06/2024	Shop Parts	050-511-522-60-34-01		102.14
		1FHM-V6CN-11TP	Replacement Flourescent Light Covers	Invoice	03/07/2024	Replacement Flourescent Light Covers	001-507-522-50-48-00		208.24
		1GDM-QVGF-6XNN	Shop Parts	Invoice	03/08/2024	Shop Parts	050-511-522-60-34-01		31.34
		1HP6-4TT4-HK31	Outlet Surge 8ft Extension Cord x4 - IT Division	Invoice	03/07/2024	Outlet Surge 8ft Extension Cord x4 - IT Division	001-513-522-10-35-00		72.88
		1JKW-K7FV-HKG1	Shop Parts	Invoice	03/01/2024	Shop Parts	050-511-522-60-34-01		76.30
		1JNT-LTR1-KDC7	American Poyester Flags 8x12 (Kosiba Retriever Stock)	Invoice	03/09/2024	American Poyester Flags 8x12 (Kosiba Retriever Stock)	001-507-522-10-49-07		478.08
		1MRW-JJYM-G4NY	Twin Bed Frames (x7) - ST82	Invoice	03/07/2024	Twin Bed Frames (x7) - ST82	001-507-522-50-35-00		453.11
		1QL3-Q4PM-3FWH	Twin XL Bed Frame - ST 82	Invoice	03/13/2024	Twin XL Bed Frame - ST 82	001-507-522-50-35-00		64.73
		1TFP-HWKY-4DJT	Shop Parts	Invoice	03/18/2024	Shop Parts	050-511-522-60-34-01		50.59
		1WHW-R3W9-3PLY	Shop Parts	Invoice	03/07/2024	Shop Parts	050-511-522-60-34-01		6.44
		1YGC-9JNF-DYJ4	Fog Machine Fluid (20 Gallons) - Traini	Invoice	03/08/2024	Fog Machine Fluid (20 Gallons) - Traini	001-506-522-45-31-03		464.00
1967	AMERIGAS	2495709	Propane Tank Rental (Final Bill) - ST83	Invoice	03/21/2024	Propane Tank Rental (Final Bill) - ST83	001-507-522-50-47-03	323.68	323.68

Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number							Distribution Amount
0036	ANDGAR MECHANICAL LLC	24-00740						33,887.67
	18697		Preventative HVAC Maintenance - ST 77 Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	740.35
	18698		Preventative HVAC Maintenance - ST 32 Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	727.51
	18699		Preventative HVAC Maintenance - ST 74 Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	804.93
	18700		Preventative HVAC Maintenance - ST 73 Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	1,020.73
	18701		Preventative HVAC Maintenance - ST 81 Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	1,056.09
	18702		Preventative HVAC Maintenance - ST 72 Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	1,317.16
	18703		Preventative HVAC Maintenance - ST 33 Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	2,789.22
	18704		Preventative HVAC Maintenance - ST 71 Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	3,690.18
	18705		Preventative HVAC Maintenance - ST 82 Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	5,810.67
	18706		Preventative HVAC Maintenance - ST 31 Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	7,573.76
	18707		Preventative HVAC Maintenance - Admin Invoice		03/12/2024	Annual HVAC Preventative Maint. Agreed	001-507-522-50-48-00	8,357.07
1881	APPLIANCE MECHANIC	24-00741						388.02
	18771		Dishwasher Srvc Call/Repair Latch - ST: Invoice		03/12/2024	Dishwasher Srvc Call/Repair Latch - ST: Invoice	001-507-522-50-48-00	388.02
0040	ARAMARK UNIFORM SERVICES	24-00742						156.56
	6560351564		Shop Towels, Floor Mat & Mop Supply Invoice		03/14/2024	Shop Towels, Floor Mat & Mop Supply Invoice	001-507-522-50-48-00	31.93
	6560351565		Shop Supplies/Uniform Rental/Laundry Invoice		03/14/2024	Shop Supplies/Uniform Rental/Laundry Invoice	050-511-522-60-41-04	124.63
2263	ARG INDUSTRIAL	24-00743						1,178.76
	N062394		Shop Parts Invoice		03/04/2024	Shop Parts Invoice	050-511-522-60-34-01	937.51
	N062487		Shop Parts Invoice		03/07/2024	Shop Parts Invoice	050-511-522-60-34-01	215.49
	N062788		Shop Parts Invoice		03/15/2024	Shop Parts Invoice	050-511-522-60-34-01	25.76
2383	AT&T MOBILITY - CC	24-00744						1,614.33
	UCF012024		CradlePoint Data Modems (Acct.5005€ Invoice		02/04/2024	CradlePoint Data Modems	001-513-522-10-42-00	333.94
	UCF022024		CradlePoint Data Modems (Acct.5005€ Invoice		03/04/2024	CradlePoint Data Modems	001-513-522-10-42-00	404.04
	UCF102023-2		CradlePoint Data Modems (Acct.5005€ Invoice		11/04/2023	CradlePoint Data Modems	001-513-522-10-42-00	266.62
	UCF112023-2		CradlePoint Data Modems (Acct.5005€ Invoice		12/04/2023	CradlePoint Data Modems	001-513-522-10-42-00	333.82
	UCF122023		CradlePoint Data Modems (Acct.5005€ Invoice		01/04/2024	CradlePoint Data Modems	001-513-522-10-42-00	275.91
2127	BENJAMIN TOWERS	24-00745						147.56
	INV11153		Boot Allowance Reimbursement (2024) Invoice		03/06/2024	Boot Allowance Reimbursement (2024) Invoice	050-511-522-60-31-01	147.56
0058	BICKFORD MOTORS INC.	24-00746						119.72
	1267558		Shop Parts Invoice		02/27/2024	Shop Parts Invoice	050-511-522-60-34-01	54.74
	1267609		Shop Parts Invoice		02/28/2024	Shop Parts Invoice	050-511-522-60-34-01	64.98
0065	BOUND TREE MEDICAL, LLC	24-00747						795.35
	85272888		Medications Invoice		03/07/2024	Medications Invoice	001-509-522-30-31-01	54.99
	85278683		Medical Supplies Invoice		03/13/2024	Medical Supplies Invoice	001-509-522-30-31-01	113.60
	85280040		Medications Invoice		03/14/2024	Medications Invoice	001-509-522-30-31-01	626.76
2352	CAMERON MAIN	24-00748						243.50
	INV11155		Per Diem Reimb. Fire Apparatus Equip. Invoice		03/12/2024	Per Diem Reimb. Fire Apparatus Equip. Invoice	050-511-522-45-49-01	243.50

Docket of Claims Register

APPKT01560 - 03.28.2024 Board Meeting ER

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
1913	CANON FINANCIAL SERVICES INC	24-00749					1,545.45
	32246136	Copier Machine Lease - Admin, ST82,8	Invoice	03/12/2024	Copier Machine Lease - Admin, ST82,8	001-512-591-22-70-00	516.51
	32259173	Copier Machine Lease - ADMIN POD	Invoice	03/12/2024	Copier Machine Lease - ADMIN POD	001-512-591-22-70-00	296.60
	32259174	Copier Machine Lease - ST81	Invoice	03/12/2024	Copier Machine Lease - ST81	001-512-591-22-70-00	38.88
	32259175	Copier Machine Lease - ST71	Invoice	03/12/2024	Copier Machine Lease - ST71	001-512-591-22-70-00	325.02
	32259176	Copier Machine Lease - ST31	Invoice	03/12/2024	Copier Machine Lease - ST31	001-512-591-22-70-00	329.53
	32259177	Copier Machine Lease - Admin Bldg (C	Invoice	03/12/2024	Copier Machine Lease - Admin Bldg (C	001-512-591-22-70-00	38.91
0094	CDW GOVERNMENT LLC	24-00750					7,697.48
	QD89479	CBS350 Cisco switch for Colo	Invoice	03/14/2024	Cisco CBS350	001-513-522-10-35-00	1,683.50
	QF17023	Sonicwall Advanced Gateway Security	Invoice	03/14/2024	Sonicwall Advanced Gateway Security	001-513-522-10-49-04	6,013.98
0096	CENTRAL WELDING SUPPLY	24-00751					374.14
	0002012505	Oxygen Cylinder Exchange/Re-Fill (x13	Invoice	03/13/2024	Oxygen Cylinder Exchange/Re-Fill (x13	001-509-522-20-45-00	374.14
0099	CHAMPION BOLT & SUPPLY INC	24-00752					23.18
	776492	Shop Parts	Invoice	03/11/2024	Shop Parts	050-511-522-60-34-01	23.18
0103	CHMELIK SITKIN & DAVIS P.S.	24-00753					1,824.00
	121800	Monthly Attorney Services (February 2024)	Invoice	02/29/2024	Monthly Attorney Services (February 2024)	001-512-522-10-41-03	1,824.00
0531	CHRISTENSEN, INC	24-00754					277.92
	0529998-IN	Diesel Exhaust Fluid (DEF) - ST81	Invoice	01/30/2024	Diesel Exhaust Fluid (DEF) - ST81	001-504-522-20-32-00	277.92
0112	CLEARFLY COMMUNICATIONS	24-00755					759.65
	INV586447	Phone/Fax Services - Admin Bldg, ST 3	Invoice	03/01/2024	Phone/Fax Services - Admin Bldg, ST 3	001-513-522-50-42-01	759.65
1790	CODY CHESTER	24-00756					232.37
	INV11159	Station Duty Boot Reimbursement	Invoice	01/29/2024	Station Duty Boot Reimbursement	001-504-522-20-31-07	232.37
0123	COLBY TITLAND	24-00757					502.50
	INV11152	Per Diem Reimb. NFA Class	Invoice	02/12/2024	Per Diem Reimb. NFA Class	001-506-522-45-43-00	502.50
2292	COUNTY FIRE TACTICS, LLC	24-00758					6,000.00
	1258	Speaking Engagement: Curt Isakson (#	Invoice	03/13/2024	Speaking Engagement: Curt Isakson (#	001-506-522-45-49-02	6,000.00
1608	CUMMINS SALES AND SERVICE	24-00759					38,825.83
	07-80563	New Generator Station 71	Invoice	02/23/2024	Replacement Generator Station 71	300-507-594-50-62-71	38,066.03
	07-81046	QuickServe Online Kit Software Subscrip	Invoice (1 yr)	03/21/2024	QuickServe Online Kit Software Subscrip	050-511-522-60-34-01	759.80
0154	DELL MARKETING LP C/O DELL U	24-00760					9,068.81
	10717779891	WD19DCS docks and Rugged Stylus	Invoice	01/22/2024	WD19DCS Dock and Rugged stylus	001-513-522-10-35-00	1,399.36
	10737892889	Dell Latitude 5540 and docks	Invoice	03/19/2024	Dell Latitude 5540 and docks	001-513-522-10-35-00	7,669.45
0155	DENISE MATTERN	24-00761					1,483.78
	INV11160	Airfare Reimb. (2024 Tyler Connect Co	Invoice	03/15/2024	Airfare Reimb. (2024 Tyler Connect Co	001-503-522-10-43-00	1,416.20
	INV11161	Lunch Interview Panel -Admin Speciali	Invoice	03/20/2024	Lunch Interview Panel -Admin Speciali	001-503-522-10-49-06	67.58
0167	DUO-SAFETY LADDER CORPORA1	24-00762					61.27
	492420-000	Ladder Replacement Parts (Rivet x100)	Invoice	03/14/2024	Ladder Replacement Parts (Rivet x100)	001-504-522-20-48-02	61.27

Docket of Claims Register

APPKT01560 - 03.28.2024 Board Meeting ER

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0178	EMERALD SERVICES, INC 93981669	24-00763 Hazardous Materials Disposal (Shop)	Invoice	03/09/2024	Hazardous Materials Disposal (Shop)	050-511-522-60-41-03	131.96
2347	EVERETT COMMUNITY COLLEGE	24-00764					24,644.56
	WA040TPC0000000006083	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	861.86
	WA050TPC0000000006080	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-509-522-45-49-02	861.85
	WA050TPC0000000006080	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	861.86
	WA050TPC0000000006081	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	861.85
	WA050TPC0000000006082	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-509-522-45-49-02	861.85
	WA050TPC0000000006082	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	874.36
	WA050TPC0000000006084	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-02	874.35
	WA050TPC0000000006084	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	861.86
	WA050TPC0000000006085	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	861.85
	WA050TPC0000000006085	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	1,845.61
	WA050TPC0000000006086	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-509-522-45-49-02	1,845.62
	WA050TPC0000000006086	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	861.86
	WA050TPC0000000006087	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-509-522-45-49-02	861.85
	WA050TPC0000000006087	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	861.86
	WA050TPC0000000006088	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-509-522-45-49-02	861.85
	WA050TPC0000000006088	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	861.86
	WA050TPC0000000006089	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-509-522-45-49-02	861.85
	WA050TPC0000000006089	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	1,845.62
	WA050TPC0000000006090	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-509-522-45-49-02	1,845.61
	WA050TPC0000000006090	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	861.86
	WA050TPC0000000006091	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-509-522-45-49-02	861.85
	WA050TPC0000000006091	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-506-522-45-49-10	861.86
	WA050TPC0000000006091	WINTER 24' (EMS 151 EM Technician)	Invoice	03/12/2024	WINTER 24' (EMS 151 EM Technician)	001-509-522-45-49-02	861.85
2121	FIRECOM INV351722	24-00765 Shop Parts	Invoice	03/18/2024	Shop Parts	050-511-522-60-34-01	1,094.08
0222	FREIGHTLINER NORTHWEST	24-00766					533.54
	PC304020495;01	Shop Parts	Invoice	02/29/2024	Shop Parts	050-511-522-60-34-01	373.85
	PC304020591;01	Shop Parts	Invoice	03/01/2024	Shop Parts	050-511-522-60-34-01	29.80
	PC304020591;02	Shop Parts	Invoice	03/01/2024	Shop Parts	050-511-522-60-34-01	9.93
	PC304020591;03	Shop Parts	Invoice	03/04/2024	Shop Parts	050-511-522-60-34-01	56.28
	PC304020702;01	Shop Parts	Invoice	03/05/2024	Shop Parts	050-511-522-60-34-01	63.68

Docket of Claims Register

APPKT01560 - 03.28.2024 Board Meeting ER

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0226	GALLS, LLC	24-00767					4,251.75
	027243812	Blank Embroiderable Patch (Black) (x2)	Invoice	03/01/2024	Blank Embroiderable Patch (Black) (x2)	001-504-522-20-31-07	111.24
	027253413	Quarter Boots	Invoice	03/01/2024	Quarter Boots	001-504-522-20-31-07	134.71
	027261925	Sweatshirt (x2), Softshell Jacket,Belt, Duty Belt	Invoice	03/04/2024	Sweatshirt (x2), Softshell Jacket,Belt, Duty Belt	001-504-522-20-31-07	736.64
	027261990	Diamond Quilted Jacket	Invoice	03/04/2024	Diamond Quilted Jacket	001-504-522-20-31-07	103.14
	027262036	Softshell Fleece Jacket/ Embroidery	Invoice	03/04/2024	Softshell Fleece Jacket/ Embroidery	001-504-522-20-31-07	195.09
	027262046	L/S Polyester Command Shirt	Invoice	03/04/2024	L/S Polyester Command Shirt	001-504-522-20-31-07	7.96
	027265751	Cargo Pants (x2)	Invoice	03/04/2024	Cargo Pants (x2)	001-504-522-20-31-07	435.01
	027287084	Leather Belt	Invoice	03/06/2024	Leather Belt	001-504-522-20-31-07	38.24
	027298590	Cargo Pants	Invoice	03/07/2024	Cargo Pants	001-504-522-20-31-07	364.93
	027298591	Industrial Pants	Invoice	03/07/2024	Industrial Pants	001-504-522-20-31-07	430.37
	027298597	Jacket w/ Detachable Inner Softshell	Invoice	03/21/2024	Jacket w/ Detachable Inner Softshell	001-504-522-20-31-07	638.31
	027298635	Dress/Uniform Shoes (Academy Oxford)	Invoice	03/07/2024	Dress/Uniform Shoes (Academy Oxford)	001-504-522-20-31-07	79.42
	027298636	L/S DAC Polyester-Cotton Class A Shirt	Invoice	03/07/2024	L/S DAC Polyester-Cotton Class A Shirt	001-504-522-20-31-07	59.15
	027298652	Diamond Quilted Jacket	Invoice	03/07/2024	Diamond Quilted Jacket	001-504-522-20-31-07	107.93
	027310503	Polyester/Wool Class A Dress Pants	Invoice	03/08/2024	Polyester/Wool Class A Dress Pants	001-504-522-20-31-07	171.99
	027310544	Dress/Uniform Shoes (Academy Oxford)	Invoice	03/08/2024	Dress/Uniform Shoes (Academy Oxford)	001-504-522-20-31-07	78.77
	027328178	L/S DAC Polyester-Cotton Class A Shirt	Invoice	03/11/2024	L/S DAC Polyester-Cotton Class A Shirt	001-504-522-20-31-07	58.67
	027340015	Cargo Pants	Invoice	03/12/2024	Cargo Pants	001-504-522-20-31-07	439.79
	027340091	Tactical 'TacLite Pro' Pants	Invoice	03/12/2024	Tactical 'TacLite Pro' Pants - ST74	001-504-522-20-31-07	60.39
1571	GENERAL FIRE APPARATUS	24-00768					1,411.72
	18118	Shop Parts	Invoice	03/06/2024	Shop Parts	050-511-522-60-34-01	1,411.72
0233	GITT'S SPRING CO	24-00769					58.71
	050209	Shop Parts	Invoice	02/27/2024	Shop Parts	050-511-522-60-34-01	58.71
0238	GRAINGER	24-00770					32.36
	9048320643	Station Operating Supplies	Invoice	03/11/2024	Station Operating Supplies	001-507-522-50-31-00	32.36
2281	GW 42 INC	24-00771					1,690.27
	7441	Steel Door Replacemement/Matrl - Tr	Invoice	02/13/2024	Steel Door Replacemement/Matrl - Tr	001-506-522-45-31-03	1,690.27
1660	HARBORVIEW INVESTMENT LTD	24-00772					1,710.00
	04/2024	Paramedic School Housing Rent (#2-10	Invoice	04/01/2024	Paramedic School Housing Rent (#2-10	001-506-522-45-49-37	1,710.00
2260	HEATHMAN HOTEL KIRKLAND	24-00773					2,734.00
	0046962-3 COMEX FINAL DEPO	Hotel Rms, Event Mtg Rm Rental/Food	Invoice	04/01/2024	Hotel Rms, Event Mtg Rm Rental/Food	001-506-522-45-43-00	2,734.00
0257	HIGHWAY AUTO SUPPLY	24-00774					60.99
	691052	Shop Parts	Invoice	02/06/2024	Shop Parts	050-511-522-60-34-01	60.99
1878	IMS ALLIANCE	24-00775					83.78
	24-0806	Passport Name & Locker Tags (x14)	Invoice	03/11/2024	Passport Name & Locker Tags (x14)	001-504-522-20-31-01	39.22
	24-0860	Passport Name Tag (x6)	Invoice	03/14/2024	Passport Name Tag (x6)	001-504-522-20-31-01	17.10
	24-0910	Passport Name Tag (x12)	Invoice	03/19/2024	Passport Name Tag (x12)	001-504-522-20-31-01	27.46
1872	INTERSTATE ALL BATTERY CENTE	24-00776					258.83
	999730266	Shop Parts	Invoice	02/28/2024	Shop Parts	050-511-522-60-34-01	258.83

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0277	ISOUTSOURCE	24-00777					17,026.85
	CW292989	IT Services	Invoice	03/15/2024	IT Services	001-513-522-10-41-04	16,420.77
	CW293476	IT Services	Invoice	03/20/2024	IT Services	001-513-522-10-41-04	606.08
1692	JASON BOWEN	24-00778					484.22
	INV11158	Per Diem Reimb. CFAI Conference - Orl	Invoice	03/13/2024	Per Diem Reimb. CFAI Conference - Orl	001-516-522-30-43-00	484.22
0291	JEFF ZORNES	24-00779					220.00
	INV11156	Facepiece Respirator Mask Prescription Invoice Reim	Invoice	03/14/2024	Facepiece Respirator Mask Prescription Invoice Reim	001-509-522-20-48-12	220.00
0326	KNOX COMPANY	24-00780					3,007.41
	INV-KA-273338	Knox Connect Annual Subscription Renewal	Invoice	03/14/2024	Knox Connect Annual Subscription Renewal	001-505-522-30-49-04	3,007.41
2095	KROLL LLC	24-00781					27,288.00
	SA00655493-A	Annual Responder+Red Canary Cyber I	Invoice	02/27/2024	Annual Responder+Red Canary Cyber I	001-513-522-10-41-00	27,288.00
0349	L.N. CURTIS & SONS	24-00782					443.27
	INV797095	Shop Parts	Invoice	02/28/2024	Shop Parts	050-511-522-60-34-01	443.27
0343	LIFE-ASSIST INC	24-00783					296.76
	1415461	Medical Supplies	Invoice	03/13/2024	Medical Supplies	001-509-522-30-31-01	70.77
	1415465	Medical Supplies	Invoice	03/13/2024	Medical Supplies	001-509-522-30-31-01	70.84
	1415581	Medical Supplies	Invoice	03/13/2024	Medical Supplies	001-509-522-30-31-01	42.46
	1415583	Medical Supplies	Invoice	03/13/2024	Medical Supplies	001-509-522-30-31-01	70.77
	1415585	Medical Supplies	Invoice	03/13/2024	Medical Supplies	001-509-522-30-31-01	41.92
0352	LOWE'S	24-00784					1,305.08
	901332-MPGLBA	#2BTR KD HemF Wood (Repair Fan Mo	Invoice	02/29/2024	#2BTR KD HemF Wood (Repair Fan Mo	001-507-522-50-48-00	13.86
	972622-MKDPYU	Caulk, Bucket, Scraper, Reusable Rags -	Invoice	01/24/2024	Bucket, Scraper - Amin Add.	001-507-522-50-35-00	39.45
					Caulk, Reusable Rags - Amin Add.	001-507-522-50-31-00	26.55
	974182-MPKMOA	Shop Parts	Invoice	03/20/2024	Shop Parts	050-511-522-60-34-01	23.87
	979126-MPOJOM	Orange Peel Wall Texture (x2) - Admin	Invoice	03/03/2024	Orange Peel Wall Texture (x2) - Admin	001-507-522-50-48-00	45.69
	980405-MMIYDD	WP Filter x2,Tapex2,CaulkSealer - Adm	Invoice	02/08/2024	Caulk, Tape Sealer, Caulk (Repair) - ST7	001-507-522-50-48-00	35.20
					WP Filter x2 - Admin	001-507-522-50-31-00	112.22
	984975-MKTISA	Repair Supplies for - ST74, 81, 72	Invoice	01/29/2024	Repair Supplies for - ST74, 81, 72	001-507-522-50-48-00	117.70
	989539-MQHFBHJ	Shop Parts	Invoice	03/07/2024	Shop Parts	050-511-522-60-34-01	7.50
	992013-MOOHAH	Tool Box & Tools New Engine E77	Invoice	02/26/2024	Tool Box & Tools New Engine E77	001-504-522-20-35-00	672.20
	992189-MMYFGE	KB 12in Pry Bar Tool - E71	Invoice	02/13/2024	KB 12in Pry Bar Tool - E71	001-504-522-20-35-00	13.49
	992193-MMYFGF	3ft DoorMat - ST 73	Invoice	02/13/2024	3ft DoorMat - ST 73	001-507-522-50-35-00	25.96
	995640-MNCWVM	Plastic SKT (x2), Door Lock Assembly	Invoice	02/14/2024	Door Lock Assembly - ADMIN	001-507-522-50-48-00	47.76
					Plastic SKT Tools - Logistics	001-507-522-50-35-00	71.69
	997810-MNHOOF	Shop Parts	Invoice	02/15/2024	Shop Parts	050-511-522-60-34-01	51.94
0371	MICHAEL MCCONNELL	24-00785					259.50
	INV11157	Per Diem Reimb. CFAI Conference - Orl	Invoice	03/14/2024	Per Diem Reimb. CFAI Conference - Orl	001-516-522-30-43-00	259.50
0379	MOBILE HEALTH RESOURCES	24-00786					1,056.90
	24225	Monthly EMS Patient Experience Surveys (6/2)	Invoice	02/29/2024	Monthly EMS Patient Experience Surveys (6/2)	001-509-522-20-49-02	1,056.90

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0381	MONROE UPHOLSTERY 8113	24-00787 Shop Parts	Invoice	02/28/2024	Shop Parts	050-511-522-60-34-01	164.10 164.10
0382	MOTOR TRUCKS, INC. 11P25085	24-00788 Shop Parts	Invoice	03/14/2024	Shop Parts	050-511-522-60-34-01	14.26 14.26
2308	NORTH COUNTY REGIONAL FIRE 1122	24-00789 Recruit Calss 24-01 Fire Academy (1st I	Invoice	02/20/2024	Recruit Calss 24-01 Fire Academy (1st I	001-506-522-45-49-23	13,275.00 13,275.00
0424	NORTHWEST SAFETY CLEAN 24-44852	24-00790 Bunker Gear Cleaning, Repairs & Alterations	Invoice	03/21/2024	Bunker Gear Cleaning, Repairs & Alterations	001-504-522-20-48-11	221.46 221.46
2252	ODP BUSINESS SOLUTIONS, LLC 355709722001 357538648001	24-00791 Pentel EnerGel Peel Pens Blue Ink 12pl Pens,Mrkrs,Batt,Clips,PostIt,Ruler,Memoranda	Invoice	03/05/2024 03/08/2024	Pentel EnerGel Peel Pens Blue Ink 12pl Pens,Mrkrs,Batt,Clips,PostIt,Ruler,Memoranda	001-502-522-10-31-00 001-506-522-45-31-02	149.32 31.31 118.01
0451	PACIFIC POWER BATTERIES 17147070	24-00792 Shop Parts	Invoice	03/12/2024	Shop Parts	050-511-522-60-34-01	22.89 22.89
0483	PUGET SOUND ENERGY ST81-FEBMAR24	24-00793 Natural Gas - ST 81	Invoice	03/06/2024	Natural Gas - ST 81	001-507-522-50-47-03	645.15 645.15
0483	PUGET SOUND ENERGY ST33-FEBMAR24	24-00794 Natural Gas - ST 33	Invoice	03/12/2024	Natural Gas - ST 33	001-507-522-50-47-03	872.37 872.37
0483	PUGET SOUND ENERGY ST71-FEBMAR24	24-00795 Natural Gas - ST 71	Invoice	03/14/2024	Natural Gas - ST 71	001-507-522-50-47-03	925.38 925.38
0483	PUGET SOUND ENERGY ST82-FEBMAR24	24-00796 Natural Gas - ST 82	Invoice	03/06/2024	Natural Gas - ST 82	001-507-522-50-47-03	662.53 662.53
0483	PUGET SOUND ENERGY ST74-FEBMAR24	24-00797 Natural Gas - ST 74/Logistics Bldg	Invoice	03/13/2024	Natural Gas - ST 74/Logistics Bldg	001-507-522-50-47-03	405.13 405.13
0483	PUGET SOUND ENERGY ST73-FEBMAR24	24-00798 Natural Gas - ST 73	Invoice	03/13/2024	Natural Gas - ST 73	001-507-522-50-47-03	387.64 387.64
0483	PUGET SOUND ENERGY ADMIN-FEBMAR24	24-00799 Natural Gas - Admin Bldg	Invoice	03/07/2024	Natural Gas - Admin Bldg	001-507-522-50-47-03 300-507-522-50-47-00	1,177.50 600.52 576.98
0484	PURCELL TIRE & SERVICE CENTEF 24266359 24266393	24-00800 Shop Parts Shop Parts	Invoice Invoice	03/04/2024 03/06/2024	Shop Parts Shop Parts	050-511-522-60-34-01 050-511-522-60-34-01	3,230.78 2,071.80 1,158.98
2386	RAD TRAINING AND CONSULTING 2282024	24-00801 Instructor Elevator Training Reg./Class	Invoice	02/28/2024	Instructor Elevator Training Reg./Class	001-506-522-45-49-02	8,000.00 8,000.00
2385	RAINIER ASPHALT & CONCRETE 19264	24-00802 Concrete Pour Dirt/Rock Remov (New	Invoice	02/19/2024	Concrete Pour Dirt/Rock Remov (New	300-507-594-50-62-71	11,828.95 11,828.95
0499	RICE FERGUS MILLER, INC. 2020053.00-033 2022073.00-013	24-00803 Cap. Facilities Planning (Bid/Construction) Capital Facilities Planning - Shop Add. Remov	Invoice Invoice	03/07/2024 03/07/2024	Cap. Facilities Planning (Bid/Construction) Capital Facilities Planning - Shop Add. Remov	300-507-594-50-62-83 300-507-594-50-62-00	9,576.20 4,968.20 4,608.00

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0501	RICOH USA, INC. 5069107548	24-00804 Copier Machine Usage - ST 74/Logistics Bldg	Invoice	03/10/2024	Copier Machine Usage - ST 74/Logistics Bldg	001-502-522-10-31-00	93.11 93.11
0501	RICOH USA, INC. 108109459	24-00805 Copier Machine Lease - ST 74/Logistics Bldg	Invoice	03/07/2024	Copier Machine Lease - ST 74/Logistics Bldg	001-512-591-22-70-00	50.91 50.91
0515	ROY WAUGH INV11154	24-00806 Per Diem Reimb. NW Leadership Semii	Invoice	03/14/2024	Per Diem Reimb. NW Leadership Semi	001-506-522-45-43-00	189.00 189.00
0565	SNOHOMISH COUNTY PUD 119376212	24-00807 Electricity & Water - ST 81	Invoice	03/14/2024	Electricity - ST 81	001-507-522-50-47-01	978.49 978.49
0565	SNOHOMISH COUNTY PUD 122684242	24-00808 Electricity - ST 73	Invoice	03/13/2024	Electricity - ST 73	001-507-522-50-47-01	263.36 263.36
0565	SNOHOMISH COUNTY PUD 125996906	24-00809 Electricity - ST 82 Garage/Storage Bldg	Invoice	03/14/2024	Electricity - ST 82 Garage/Storage Bldg	001-507-522-50-47-01	22.45 22.45
0565	SNOHOMISH COUNTY PUD 106204259	24-00810 Electricity - ST 77	Invoice	03/12/2024	Electricity - ST 77	001-507-522-50-47-01	302.80 302.80
0565	SNOHOMISH COUNTY PUD 116077411	24-00811 Electricity - ST 72	Invoice	03/13/2024	Electricity - ST 72	001-507-522-50-47-01	825.54 825.54
1601	SOUTH SNOHOMISH COUNTY FII 2024-7	24-00812 Special Ops Policy Board (SOPB) 2024	Invoice	02/21/2024	Special Ops Policy Board (SOPB) 2024	001-504-522-20-49-02	33,034.75 33,034.75
0572	SPEEDWAY CHEVROLET 141095	24-00813 Shop Parts	Invoice	03/06/2024	Shop Parts	050-511-522-60-34-01	724.40 500.13
	252237	Shop Parts	Invoice	03/14/2024	Shop Parts	050-511-522-60-34-01	224.27
2057	SPRAGUE PEST SOLUTIONS 5371747	24-00814 Monthly Pest Control Services - Admin	Invoice	03/15/2024	Monthly Pest Control Services - Admin	001-507-522-50-41-00	965.66 109.21
	5371749	Pest Control Perimetr Svcs (Triannual)	Invoice	03/15/2024	Pest Control Perimetr Svcs (Triannual)	001-507-522-50-41-00	132.37
	5371753	Monthly Pest Control Services - ST 82	Invoice	03/15/2024	Monthly Pest Control Services - ST 82	001-507-522-50-41-00	109.11
	5371754	Pest Control Perimeter Services (Triannr	Invoice	03/15/2024	Pest Control Perimeter Services (Triannr	001-507-522-50-41-00	132.25
	5371755	Monthly Pest Control Services - ST 83	Invoice	03/15/2024	Monthly Pest Control Services - ST 83	001-507-522-50-41-00	109.11
	5371756	Pest Control Perimeter Services (Triannr	Invoice	03/15/2024	Pest Control Perimeter Services (Triannr	001-507-522-50-41-00	132.25
	5371757	Monthly Pest Control Services - ST 81	Invoice	03/08/2024	Monthly Pest Control Services - ST 81	001-507-522-50-41-00	109.11
	5371758	Pest Control Perimeter Services (Triannr	Invoice	03/08/2024	Pest Control Perimeter Services (Triannr	001-507-522-50-41-00	132.25
1634	STRYKER SALES CORPORATION 9205763788	24-00815 NIBP Cuff-Reusable, Adult, Bayonet	Invoice	03/11/2024	NIBP Cuff-Reusable, Adult, Bayonet	001-509-522-30-31-01	82.00 82.00
1981	SUMMIT LAW GROUP, PLLC 152932	24-00816 Attorney/Legal Fees Services (Payroll Issu	Invoice	03/19/2024	Attorney/Legal Fees Services (Payroll Issu	001-512-522-10-41-03	158.00 158.00
0587	SYSTEMS DESIGN WEST, LLC 20240233	24-00817 EMS Transport Billing Monthly Service:	Invoice	03/13/2024	EMS Transport Billing Monthly Service:	001-509-522-20-41-05	11,838.67 11,838.67

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
0610	TRUE NORTH EMERGENCY EQUI	24-00818					5,281.20
	A17027	Shop Parts	Invoice	02/23/2024	Shop Parts	050-511-522-60-34-01	337.88
	A17083	Shop Parts	Invoice	03/01/2024	Shop Parts	050-511-522-60-34-01	716.99
	A17128	Shop Parts	Invoice	03/08/2024	Shop Parts	050-511-522-60-34-01	199.82
	A17162	Shop Parts	Invoice	03/12/2024	Shop Parts	050-511-522-60-34-01	48.65
	A17212	Shop Parts	Invoice	03/19/2024	Shop Parts	050-511-522-60-34-01	423.11
	O04952	New Engine Correction (Install Fabrct Divr	Invoice	02/22/2024	New Engine Correction (Install Fabrct Divr	050-511-594-22-64-02	1,022.31
	O04955	New Engine Correction (Install SlideOut T	Invoice	02/22/2024	New Engine Correction (Install SlideOut T	050-511-594-22-64-02	708.76
	O04958	New Engine Correction (Install SlideOut T	Invoice	02/22/2024	New Engine Correction (Install SlideOut T	050-511-594-22-64-02	708.77
	O04961	New Engine Correction (Install Shlf,Redr	Invoice	02/22/2024	New Engine Correction (Install Shlf,Redr	050-511-594-22-64-02	1,114.91
0622	UNITED PARCEL SERVICE	24-00819					23.08
	000042W7X8104	Freight Charges (Shop)	Invoice	03/09/2024	Freight Charges (Shop)	050-511-522-60-34-01	23.08

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	Payable Number	Payable Description					Distribution Amount
0624	US BANK	24-00820					46,133.37
	USBANK-FEB24	District Credit Card Charges - Feb 2024	Invoice	02/26/2024	12Gal Storage Tote's/1gal Paint - Acad	001-506-522-45-49-23	392.03
					15ft Util Hose/PS 5/8-in (Lowe's)	001-506-522-45-49-23	23.04
					50 Pieces Round Brass Tags	001-505-522-30-35-00	44.31
					ACCIS Membership Fee - Paietta	001-513-522-10-49-02	225.00
					Active911 'ActiveAlert' App (x21 Devices)	001-513-522-10-49-04	344.62
					Airfare - CPSE Excellence Conf - McCor	001-516-522-30-43-00	317.89
					Airfare - Force Conference - Lundquist	001-506-522-45-43-00	113.10
					Airfare - WUI Conference - Carter Welc	001-506-522-45-43-00	336.20
					Airfare - WUI Conference - Dickinson	001-506-522-45-43-00	336.20
					Airfare (24' NPELRA Annual Training C	001-502-522-10-43-00	927.20
					Airfare (FDIC Fire Training Conf) - Tickl	001-506-522-45-43-00	506.20
					Airfare -FDIC Conference - DiMonda	001-506-522-45-43-00	536.19
					Airfare -Force Conference - Lundquist	001-506-522-45-43-00	113.10
					Airfare/Hotel (Arizona Vortex Wrkshp)	001-506-522-45-43-00	1,384.59
					Airport Parking (DougFox) BC Boot Car	001-506-522-45-43-00	125.84
					Airport Parking (SeatTac) BC Bootcamp	001-506-522-45-43-00	222.00
					American Canoe Assoc -Individual Mer	001-506-522-45-49-26	40.00
					American Tough Tex Flags for Stations	001-507-522-50-35-00	448.78
					Attorney & Notary Supply of WA - Jenkir	001-502-522-10-49-01	207.04
					Attorney & Notary Supply of WA - Varga	001-502-522-10-49-01	207.04
					Baggage Fee - BC Bootcamp - Beckhar	001-506-522-45-43-00	30.00
					Baggage Fee (Alaska Air) - Bowen	001-505-522-30-43-00	30.00
					Breakfast (Cedarbrook) - Senior Staff V	001-506-522-45-43-00	123.49
					Breakfast w/ the Chief (Shawn O'Donn	001-506-522-45-31-03	886.87
					Broad Hinge x3/Staples - Training Pine	001-506-522-45-35-00	74.27
					CalendarWiz Professional	001-513-522-10-49-04	29.00
					CDL DOT Physical Exam - Swift	001-507-522-50-49-00	130.00
					CDL/DOT Physical Exam - Frymire	001-507-522-50-49-00	136.00
					Ceramic Heater -HR	001-507-522-50-35-00	21.87
					Chain Saw Servicing (Sharpening)	001-506-522-45-49-23	247.28
					CMC - Arizona Vortex Wrkshp - Squire	001-506-522-45-49-02	979.00
					Coffee (Starbucks)- Leadership Meeting	001-504-522-20-49-04	43.76
					Coffee and Snacks for BC Meeting	001-504-522-20-31-01	31.13
					Combo Stencils (Lowe's) - Academy	001-506-522-45-49-23	26.14
					Core Ultrasound Fundamentals Course	001-509-522-45-49-02	149.00
					CPSE - Annual Accreditation Fee	001-516-522-30-49-02	1,948.00
					Detailing Supplies	001-507-522-50-31-00	270.78
					Dinner (Cedarbrook Lodge - Senior Sta	001-506-522-45-43-00	148.41
					Dinner (LaFontana) - Senior Staff Wrks	001-506-522-45-43-00	261.50
					DOL: WA Notart Applctn & Endors Fee	001-502-522-10-49-01	55.00
					DOL:WA Notary Applctn & Endors Fee	001-502-522-10-49-01	55.00
					Duel Pencil Sharpener x 500 (4Imprint)	001-515-522-30-31-01	465.65

Docket of Claims Register

APPKT01560 - 03.28.2024 Board Meeting ER

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-FEB24	District Credit Card Charges - Feb 2024	Invoice	02/26/2024	EMT Initial Application Fee (NREMT) - Li	001-509-522-45-49-02	104.00
					EMT Initial Application Fee (NREMT) - N	001-509-522-45-49-02	104.00
					EMT Initial Application Fee (NREMT) - Pa	001-509-522-45-49-02	104.00
					EMT Initial Application Fee (NREMT) - Pi	001-509-522-45-49-02	104.00
					EMT Initial Application Fee (NREMT) - R	001-509-522-45-49-02	104.00
					EMT Initial Application Fee (NREMT) - W	001-509-522-45-49-02	104.00
					Equipment for New Tech Rescue Mem	001-514-522-20-31-11	154.20
					Expedia Booking Fee - Lundquist	001-506-522-45-43-00	3.65
					FDIC 2024 Registration - DiMonda	001-506-522-45-49-02	1,275.00
					Flags for Water Safety Camps	001-504-522-20-31-01	1,116.76
					Flame Decon Soap	001-510-522-20-31-01	103.69
					Fluid Siphon Pump/Transfer Pump (Ha	001-509-522-20-35-00	22.11
					Fuel/Car Wash - O'Brien	001-504-522-20-32-00	57.53
					Gardner All Season Roof Patch - Acade	001-506-522-45-49-23	40.09
					Hotel - Kasa Living - NFA Course - Titla	001-506-522-45-43-00	183.74
					Hotel (Cedarbrook Lodge) - Senior Staf	001-506-522-45-43-00	400.00
					Hotel (Cedarbrook Lodge) - Senior Staf	001-506-522-45-43-00	400.00
					Hotel (Cedarbrook Lodge) - Senior Staf	001-506-522-45-43-00	400.00
					Hotel (Cedarbrook Lodge) - Senior Staf	001-506-522-45-43-00	400.00
					Hotel (Fairfield) BC Bootcamp - Eagle	001-506-522-45-43-00	744.18
					Hotel (Fairfield) BC Bootcamp - Gardne	001-506-522-45-43-00	744.18
					Hotel (Fairfield) BC Bootcamp - Lowe	001-506-522-45-43-00	744.18
					Hotel (Fairfield) BC Bootcamp - Shevlin	001-506-522-45-43-00	620.15
					Hotel (Fairfield) BC Bootcamp - Stablei	001-506-522-45-43-00	744.18
					Hotel (Springhill Suites) BC Bootcamp -	001-506-522-45-43-00	948.96
					Hotel (Springhill Suites) BC Bootcamp -	001-506-522-45-43-00	948.96
					Hotel (Springhill Suites) BC Bootcamp -	001-506-522-45-43-00	948.96
					IFSTA Hazmat Ops eBooks (SCFTA) - Ev	001-506-522-45-34-00	87.35
					IFSTA Hazmat Ops eBooks (SCFTA) - La	001-506-522-45-34-00	85.93
					IFSTA Hazmat Ops eBooks (SCFTA) - Mi	001-506-522-45-34-00	87.35
					Kitchen Sink Repair Parts - ST 81	001-507-522-50-48-00	6.09
					Lake Stevens Chamber Luncheon	001-502-522-10-49-06	20.00
					Lake Stevens Chamber Luncheon x3	001-502-522-10-49-06	60.00
					Lake Stevens Chamber Luncheon x4	001-502-522-10-49-06	80.00
					Large Rope Bag - ST 81	001-504-522-20-35-00	59.89
					Large Round Rope Bag for New Engine	001-504-522-20-35-00	78.76
					Large Round Rope Bag x 10 - New Engi	001-504-522-20-35-00	215.04
					Laryngoscope Disp. Blade	001-507-522-50-31-00	64.46
					LED Light Bulbs (New Addition to Admin	001-507-522-50-48-00	825.44
					LS Best Storage Units (Monthly) x 2	001-507-522-50-45-00	150.00
					Lunch - HR Analyst Interviews	001-503-522-10-49-06	68.85
					Lunch - Journey Mechanic Interviews	001-503-522-10-49-06	98.72
					Lunch - Run Review/EMS Meeting (2/13/24)	001-509-522-20-49-04	196.50

Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-FEB24	District Credit Card Charges - Feb 2024	Invoice	02/26/2024	Lunch (Lowell's) - Senior Staff Wrkshp	001-506-522-45-43-00	113.64
					Lunch PM Test	001-506-522-45-31-03	495.00
					Lunch w/ Chf Vanderpol (Contos) -Dist	001-502-522-10-49-06	41.29
					Lunch w/ Logistics (Thai on Main)	001-502-522-10-49-06	167.49
					Memorex USB	001-504-522-20-31-01	28.41
					Mesh Office Chair x 4	001-507-522-50-35-00	437.16
					Mesh Office Chair x 4	001-507-522-50-35-00	437.16
					Microsft 'Office 365 E1' License Mnthly	001-511-522-10-49-04	15.32
					Molding Tape (O'Reilly) - L71	001-507-522-50-31-00	14.02
					Monroe Chamber Luncheon x 4	001-502-522-10-49-06	64.00
					New Hire/Job Open Advert(Admin Spc	001-502-522-10-44-00	125.00
					Northwest Chapter of LERA Regist (Canc	001-506-522-45-49-02	-375.00
					Northwest Chapter of LERA Regist (Canc	001-506-522-45-49-02	-375.00
					Northwest Chapter of LERA Regist (Canc	001-506-522-45-49-02	-375.00
					Northwest Chapter of LERA Regist. x4	001-506-522-45-49-02	1,600.00
					NSF 6-Tier Shelving - Logistics	001-507-522-50-35-00	129.47
					Office Chairs (Costco)	001-507-522-50-35-00	431.56
					Office Chairs (Costco)- Logistics Stock	001-507-522-50-35-00	437.16
					OR Fire Appar. & Equipment Mechanic	050-511-522-45-49-01	30.00
					Oregon Fire Appar & Equip Mechanic /	050-511-522-45-49-01	787.51
					OSHA 300 Reporting & Recordkeeping Re	001-506-522-45-49-00	199.00
					Paint Roller/Metal Paint Tray/Caulk Gu	001-506-522-45-49-23	32.87
					Paper Plates/Coffee Cups - Logistics/ST	001-507-522-50-31-00	31.06
					Parking (MasterPark Lot C) - NFA Cour	001-506-522-45-43-00	142.90
					Performance Redefined Corp Wrkshp -	001-506-522-45-49-02	49.00
					Personnel Concepts - Labor Law Poster	001-503-522-10-49-06	137.13
					PHR Certification - Denise Mattern	001-503-522-45-49-02	1,866.00
					PMI Sewn Prusiks x12	001-514-522-20-31-09	175.62
					Primary Care First Aid Kit x 300 (4Impr	001-515-522-30-31-01	755.68
					Propane Refill - ST 81	001-507-522-50-47-03	27.24
					Refund - Seat Upgrade (Airfare) - Kindi	050-511-522-60-43-00	-129.98
					Refund - Seat Upgrade (Airfare) - Thorn	050-511-522-60-43-00	-129.98
					Refund 24' VPSE Excellence Conf - Sch	001-505-522-45-49-02	-670.00
					Refund Seat Upgrade (Alaska) - Schwa	001-505-522-30-43-00	-200.98
					Registration - Tyler Conference - Denise	001-503-522-45-49-02	1,199.00
					Rental Car (NFA Course) - Titland	001-506-522-45-43-00	407.37
					Replacement Vacuums	001-507-522-50-35-00	2,377.10
					Self Seal Envelope x300/1095C x6	001-502-522-10-31-00	354.03
					Shelving Supplies	001-507-522-50-48-00	25.07
					Shelving Supplies	001-507-522-50-48-00	26.78
					Shelving Supplies (Lowe's)	001-507-522-50-48-00	39.19
					Shop Parts	050-511-522-60-34-01	45.45
					Shop Parts	050-511-522-60-34-01	201.82

Docket of Claims Register

APPKT01560 - 03.28.2024 Board Meeting ER

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-FEB24	District Credit Card Charges - Feb 2024	Invoice	02/26/2024	Shop Parts	050-511-522-60-34-01	182.70
					Shop Parts	050-511-522-60-34-01	57.23
					Sky Valley Chamber Monthly Luncheon	001-502-522-10-49-06	-15.00
					Sky Valley Chamber Monthly Luncheon	001-502-522-10-49-06	45.00
					Snacks - Medic School Testing	001-509-522-20-49-04	44.01
					Snacks - Run Review (2/14/24)	001-509-522-20-49-04	25.19
					Snacks (Safeway)- Leadership Meeting	001-504-522-20-49-04	69.10
					Snacks for County IMS Policy Review	001-506-522-45-31-03	65.13
					Snacks- Leadership Meeting	001-502-522-10-49-06	36.05
					Stainless Steel Military Dog Tags	001-505-522-30-35-00	124.72
					Stovetop Ventilator - ST 33	001-507-522-50-48-00	818.96
					Strainer for Wick Pump - BR31	001-513-522-20-48-01	156.40
					Swivel Chair - HR	001-507-522-50-35-00	328.19
					Swivel Chairs x 3 - HR	001-507-522-50-35-00	983.67
					Test Plug/Util Blades/Flex Drain Solid (Loose)	001-506-522-45-49-23	404.75
					Tire Repair (Les Schwab) -A82	001-509-522-20-48-01	226.13
					Tools (Harbor Freight) - Logistics	001-507-522-50-35-00	89.61
					Torx Bit Set/Gas Can/No Spill 5 Gal (Loose)	001-514-522-20-31-09	91.83
					Transport Airprt to Hotel - BC Boot Car	001-506-522-45-43-00	65.00
					Tray Table Set - HR	001-507-522-50-35-00	271.30
					TV - ST 31	001-507-522-50-35-00	647.39
					USPS - Priority Mail	001-502-522-10-42-00	9.85
					Velcro Hose Strap x 8 - New Engines	001-504-522-20-35-00	124.57
					VistaPrint Bus Cards - Larson/Frymire	001-502-522-10-31-00	59.69
					WA State Patrol (WSP) Background Check	001-503-522-10-49-06	11.00
					Water Delivery & Dispenser Rental (Sh)	050-511-522-60-31-04	60.42
					Water Delivery & Dispenser Rental (Sh)	050-511-522-60-31-04	60.42
					Water Trailer Organization (Lowe's)	001-514-522-20-31-09	115.90
					Wet Suits for New Members	001-514-522-20-35-03	2,045.06
					Wildland Urban Interface Registn- Dick	001-506-522-45-49-02	750.00
					Workbook for New Recruits Printing	001-506-522-45-31-03	117.15
					Zoom One Pro Monthly Subscrptn (x4)	001-515-522-30-49-04	69.97
0651	WAVE	24-00821					900.80
	12966301-0010682	Fiber Optic Connection - ST 72	Invoice	03/01/2024	Fiber Optic Connection - ST 72	001-513-522-50-42-01	900.80
0651	WAVE	24-00822					7,499.81
	132631801-0010682	Fiber Optic Connection - County (Rockefell Ave)	Invoice	03/01/2024	Fiber Optic Connection & Cable/TV Service	001-513-522-50-42-01	7,499.81
Total Claims: 88						Total Payment Amount:	362,397.30

Snohomish Regional Fire and Rescue Claims Voucher Summary

03/25/2024

Page 1 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
24-00735	4IMPRINT, INC.		532.36
24-00736	AAA OF EVERETT FIRE EXTINGUISHER CO. INC.		577.52
24-00737	ALL BATTERY SALES AND SERVICE		546.90
24-00738	AMAZON CAPITAL SERVICES, INC		2,198.39
24-00739	AMERIGAS		323.68
24-00740	ANDGAR MECHANICAL LLC		33,887.67
24-00741	APPLIANCE MECHANIC		388.02
24-00742	ARAMARK UNIFORM SERVICES		156.56
24-00743	ARG INDUSTRIAL		1,178.76
24-00744	AT&T MOBILITY - CC		1,614.33
24-00745	BENJAMIN TOWERS		147.56
24-00746	BICKFORD MOTORS INC.		119.72
24-00747	BOUND TREE MEDICAL, LLC		795.35
24-00748	CAMERON MAIN		243.50
24-00749	CANON FINANCIAL SERVICES INC		1,545.45
24-00750	CDW GOVERNMENT LLC		7,697.48
24-00751	CENTRAL WELDING SUPPLY		374.14
24-00752	CHAMPION BOLT & SUPPLY INC		23.18
24-00753	CHMELIK SITKIN & DAVIS P.S.		1,824.00
24-00754	CHRISTENSEN, INC		277.92
24-00755	CLEARFLY COMMUNICATIONS		759.65
24-00756	CODY CHESTER		232.37
24-00757	COLBY TITLAND		502.50
24-00758	COUNTY FIRE TACTICS, LLC		6,000.00
24-00759	CUMMINS SALES AND SERVICE		38,825.83
24-00760	DELL MARKETING LP C/O DELL USA LP		9,068.81
24-00761	DENISE MATTERN		1,483.78
24-00762	DUO-SAFETY LADDER CORPORATION		61.27
24-00763	EMERALD SERVICES, INC		131.96
24-00764	EVERETT COMMUNITY COLLEGE		24,644.56
24-00765	FIRECOM		1,094.08

Page Total

137,257.30

Cumulative Total

137,257.30

Snohomish Regional Fire and Rescue Claims Voucher Summary

03/25/2024

Page 2 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures: _____

Voucher	Payee/Claimant	1099 Default	Amount
24-00766	FREIGHTLINER NORTHWEST		533.54
24-00767	GALLS, LLC		4,251.75
24-00768	GENERAL FIRE APPARATUS		1,411.72
24-00769	GITT'S SPRING CO		58.71
24-00770	GRAINGER		32.36
24-00771	GW 42 INC		1,690.27
24-00772	HARBORVIEW INVESTMENT LTD		1,710.00
24-00773	HEATHMAN HOTEL KIRKLAND		2,734.00
24-00774	HIGHWAY AUTO SUPPLY		60.99
24-00775	IMS ALLIANCE		83.78
24-00776	INTERSTATE ALL BATTERY CENTER		258.83
24-00777	ISOUTSOURCE		17,026.85
24-00778	JASON BOWEN		484.22
24-00779	JEFF ZORNES		220.00
24-00780	KNOX COMPANY		3,007.41
24-00781	KROLL LLC		27,288.00
24-00782	L.N. CURTIS & SONS		443.27
24-00783	LIFE-ASSIST INC		296.76
24-00784	LOWE'S		1,305.08
24-00785	MICHAEL MCCONNELL		259.50
24-00786	MOBILE HEALTH RESOURCES		1,056.90
24-00787	MONROE UPHOLSTERY		164.10
24-00788	MOTOR TRUCKS, INC.		14.26
24-00789	NORTH COUNTY REGIONAL FIRE AUTHORITY		13,275.00
24-00790	NORTHWEST SAFETY CLEAN		221.46
24-00791	ODP BUSINESS SOLUTIONS, LLC		149.32
24-00792	PACIFIC POWER BATTERIES		22.89
24-00793	PUGET SOUND ENERGY		645.15
24-00794	PUGET SOUND ENERGY		872.37
24-00795	PUGET SOUND ENERGY		925.38
24-00796	PUGET SOUND ENERGY		662.53

Page Total

81,166.40

Cumulative Total

218,423.70

Snohomish Regional Fire and Rescue Claims Voucher Summary

03/25/2024

Page 3 of 3

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
24-00797	PUGET SOUND ENERGY		405.13
24-00798	PUGET SOUND ENERGY		387.64
24-00799	PUGET SOUND ENERGY		1,177.50
24-00800	PURCELL TIRE & SERVICE CENTER		3,230.78
24-00801	RAD TRAINING AND CONSULTING, LLC		8,000.00
24-00802	RAINIER ASPHALT & CONCRETE		11,828.95
24-00803	RICE FERGUS MILLER, INC.		9,576.20
24-00804	RICOH USA, INC.		93.11
24-00805	RICOH USA, INC.		50.91
24-00806	ROY WAUGH		189.00
24-00807	SNOHOMISH COUNTY PUD		978.49
24-00808	SNOHOMISH COUNTY PUD		263.36
24-00809	SNOHOMISH COUNTY PUD		22.45
24-00810	SNOHOMISH COUNTY PUD		302.80
24-00811	SNOHOMISH COUNTY PUD		825.54
24-00812	SOUTH SNOHOMISH COUNTY FIRE & RESCUE		33,034.75
24-00813	SPEEDWAY CHEVROLET		724.40
24-00814	SPRAGUE PEST SOLUTIONS		965.66
24-00815	STRYKER SALES CORPORATION		82.00
24-00816	SUMMIT LAW GROUP, PLLC		158.00
24-00817	SYSTEMS DESIGN WEST, LLC		11,838.67
24-00818	TRUE NORTH EMERGENCY EQUIPMENT INC		5,281.20
24-00819	UNITED PARCEL SERVICE		23.08
24-00820	US BANK		46,133.37
24-00821	WAVE		900.80
24-00822	WAVE		7,499.81

Page Total	143,973.60
Cumulative Total	362,397.30



Payroll Summary and Authorization Form for the:

3/15/2024 Payroll

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

District Name: Snohomish Regional Fire & Rescue

Direct Deposits: \$883,126.44

Paper Checks: \$7,300.00

Taxes: \$244,412.40

Allowed in the sum of: \$1,134,838.84

Reviewed by: Brandon Vargas
District Administrative Coordinator

Prepared by: Erick Ramirez
Payroll Specialist

Approved by Commissioners: _____



BOARD OF FIRE COMMISSIONERS MEETING MINUTES

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room / Via Zoom

163 Village Court, Monroe, WA 98272

March 14, 2024, 1730 hours

CALL TO ORDER

Chairman Elmore called the meeting to order at 1730 hours. In attendance were Chairman Elmore, Vice Chairman Fay, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh; and via Zoom were Commissioner Gagnon and District Secretary Snure. Commissioner Edwards was absent with notice.

PUBLIC COMMENT

There were multiple comments from citizens regarding the effects of the Governor of Washington's Proclamation 21-14 and its vaccine mandate.

UNION COMMENT

N/A

CHIEF'S REPORT

As presented. Chief O'Brien congratulated Lieutenant Jeff Thompson and Battalion Chief Rob Fisher on their retirements. He congratulated Battalion Chief Ray Kosiba on his upcoming retirement on April 1st, and he congratulated Mindy Leber on her upcoming retirement on April 5th. Our staff, pipes and drums, and honor guard attended the memorial service for Trooper Christopher Gadd. It was quite a service, and our hearts go out to Trooper Christopher Gadd's family and the Washington State Patrol. Our crews are working hard out there and doing a great job. We appreciate everything the staff and firefighters are doing.

COMMISSIONER REPORTS

Capital Facilities Committee - Commissioner Steinruck commented that they discussed the Station 83 update, Station 31 Shop update, Station 32 update, Station 81 update, Admin Building, training property and the Design Conference.

Post-Employment Medical Committee - Chairman Elmore commented that the committee unanimously voted to move the information forward for post-employment medical for our PERS employees, and we are planning for this topic to be a first touch on the next agenda.

Sno-Isle Commissioners Committee - Vice Chairman Fay commented that they are trying to schedule the new Sheriff for their next meeting.



Policy Committee - Commissioner Schaub commented that they are making good progress. Earlier today they covered five additional policies.

COMMITTEE MEETING MINUTES

Capital Facilities Committee - February 27, 2024

Finance Committee - February 22, 2024

CONSENT AGENDA

Approval of Vouchers

Benefits Vouchers: 24-00536-2400552; (\$676,847.95)

AP Vouchers: 24-00553 to 24-00724; (\$511,503.89)

Approval of Payroll

February 29, 2024 (\$1,209,687.08)

Approval of Minutes

Approve Regular Board Meeting Minutes February 22, 2024

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Steinruck and 2nd by Vice Chairman Fay.

On vote, Motion carried 6/0.

OLD BUSINESS

Discussion

N/A

Action

Policy Updates

- Policy 100 Fire Service Authority
- Policy 101 Chief Executive Officer Qualifications
- Policy 102 Policy Manual
- Policy 327 Line-of-Duty Death and Serious Injury Investigations

Motion to approve Policies 100, 101, 102, and 327 as submitted.

Motion by Vice Chairman Fay and 2nd by Commissioner Schaub.

On vote, Motion carried 6/0.

IAFF Contract

Chief O'Brien thanked Union President Fisher and his team and Assistant Chief Lundquist and staff for their hard work. After working together and lots of hard work, we have a tentative agreement on a contract and it's good for everyone.



Motion to approve the IAFF contract as submitted.

Motion by Chairman Elmore and 2nd by Commissioner Waugh.

On vote, Motion carried 6/0.

NEW BUSINESS

Discussion

2023 Fourth Quarter Report and Budget Amendment

Business Administrator Schoof commented that this is a second touch on the quarterly report and budget amendment. It was reviewed by the Finance Committee and forwarded to the Commissioners for review.

Action

Shop Sick Leave Donation MOU

Chief O'Brien commented that the shop employees would like to be able to donate sick leave to each other, in the event that someone runs low with their leave. There is actually a situation in the shop where that is occurring. This MOU would allow them to donate to each other and help each other out.

Commissioner Gagnon asked if it has been considered whether there should be a cap on what can be donated. Assistant Chief Messer commented that this has been sent to legal for review and we have added the language under item 1, "...with approval by the District" which allows us to review what's coming in and what is being used.

Commissioner Schaub commented that at his previous job with Snohomish County, if you were donating leave there was the qualifier that you had to have at least 80 hours in reserve. We might want to consider a minimum. Commissioner Gagnon requested that the Board look at this more closely before approving.

Chairman Elmore commented we will have further discussion on this, and plan to have it on a future agenda.

Commissioner Steinruck asked when time is donated, at whose rate is it donated? Is it at the rate of the person who earned it or is it at the rate of the person receiving it? Business Administrator Schoof appreciated the question and confirmed they will review and bring this information back to the Commissioners.

IAFF Sick Leave MOU

Chief O'Brien commented that we have a retiree who would like to convert his sick leave sellback to VEBA, but the contract specifies that it will go to deferred comp.

Assistant Chief Lundquist commented that this would allow the member to make a choice, and then after it is decided they would still have to do a vote by the body. This would allow them flexibility.



Commissioner Gagnon asked if they can currently put any money into MERP and should we consider adding MERP? Assistant Chief Lundquist commented that currently the contract language says it goes specifically into their deferred compensation program. Our hope is that the language would be generalized enough to include, "...or distributed into another qualified plan as established by the bargaining unit..." which would then cover this.

Motion to approve the IAFF Sick Leave MOU as submitted.

Motion by Commissioner Waugh and 2nd by Vice Chairman Fay.

On vote, Motion carried 6/0.

GOOD OF THE ORDER

Chairman Elmore attended the last two retirement ceremonies and commented that they were well done. These members will both be missed.

Commissioner Schaub appreciated the opportunity to attend the Northwest Leadership Seminar this month.

Vice Chairman Fay thanked those who attended the Commissioner Meeting tonight and commented that their time and opinions are appreciated.

Commissioner Steinruck thanked the administrative staff and responders for their commitment to our communities and their service.

ATTENDANCE CHECK

Regular Commissioner Meeting March 28, 2024, at 1730 - Station 31 Training Room/Zoom.

EXECUTIVE SESSION

RCW 42.30.140(4)(a): Labor Negotiations

Chairman Elmore confirmed there was no need for an executive session.

ADJOURNMENT

Chairman Elmore adjourned the meeting at 1756 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards



Chairman Troy Elmore

Vice Chairman Randy Fay

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner Jim Steinruck

Commissioner Roy Waugh



OLD BUSINESS

DISCUSSION





OLD BUSINESS

ACTION



Budget Amendment #1

GENERAL FUND:				
BEGINNING FUND BALANCE CHANGE:	reasons	actual balance	original budgeted	\$ change
Beginning Cash cash & Investments		\$ 56,833,488	\$ 40,615,097	\$ 16,218,391
EXPENDITURE CHANGES:				
EXPENDITURE ITEMS:	reasons	new expenditure amt.	original budgeted	\$ change
ADDITIONAL SPENDING				
Non-Departmental:				
Insurance	increased risk- see executive summary	\$ 617,591	\$ 471,720	\$ 145,871
ENCUMBRANCES				
Legislative:				
Professional Services	Nov. '23 commissioners election costs	\$ 79,766	\$ 50,000	\$ 29,766
Administrative:				
Salaries	2023 back-pay to settle IAFF contract	\$ 1,634,283	\$ 1,590,000	\$ 44,283
Retirement	2023 back-pay to settle IAFF contract	\$ 128,067	\$ 125,900	\$ 2,167
Medicare	2023 back-pay to settle IAFF contract	\$ 25,751	\$ 25,100	\$ 651
Deferred Comp.	2023 back-pay to settle IAFF contract	\$ 22,584	\$ 22,000	\$ 584
PFML	2023 back-pay to settle IAFF contract	\$ 2,942	\$ 2,800	\$ 142
Finance & HR:				
Salaries	2023 back-pay to settle IAFF contract	\$ 1,511,977	\$ 1,464,700	\$ 47,277
Retirement	2023 back-pay to settle IAFF contract	\$ 161,216	\$ 157,000	\$ 4,216
Medicare	2023 back-pay to settle IAFF contract	\$ 25,506	\$ 24,800	\$ 706
Deferred Comp.	2023 back-pay to settle IAFF contract	\$ 39,435	\$ 38,000	\$ 1,435
Suppression:				
Salaries	2023 back-pay to settle IAFF contract	\$ 24,767,635	\$ 22,497,000	\$ 2,270,635
Retirement	2023 back-pay to settle IAFF contract	\$ 1,644,480	\$ 1,526,400	\$ 118,080
Medicare	2023 back-pay to settle IAFF contract	\$ 450,424	\$ 416,100	\$ 34,324
Deferred Comp.	2023 back-pay to settle IAFF contract	\$ 1,389,265	\$ 1,292,700	\$ 96,565
PFML	2023 back-pay to settle IAFF contract	\$ 66,506	\$ 57,500	\$ 9,006
Fire & Life Safety:				
Salaries	2023 back-pay to settle IAFF contract	\$ 1,140,577	\$ 1,077,000	\$ 63,577
Retirement	2023 back-pay to settle IAFF contract	\$ 86,173	\$ 83,000	\$ 3,173
Medicare	2023 back-pay to settle IAFF contract	\$ 20,264	\$ 19,300	\$ 964
Deferred Comp.	2023 back-pay to settle IAFF contract	\$ 52,331	\$ 49,400	\$ 2,931
Training:				
Salaries	2023 back-pay to settle IAFF contract	\$ 1,313,590	\$ 1,254,200	\$ 59,390
Retirement	2023 back-pay to settle IAFF contract	\$ 85,230	\$ 82,500	\$ 2,730
Medicare	2023 back-pay to settle IAFF contract	\$ 22,497	\$ 21,600	\$ 897
Deferred Comp.	2023 back-pay to settle IAFF contract	\$ 68,949	\$ 66,500	\$ 2,449
EMS:				
Salaries	2023 back-pay to settle IAFF contract	\$ 7,485,849	\$ 6,876,100	\$ 609,749
Retirement	2023 back-pay to settle IAFF contract	\$ 504,776	\$ 473,100	\$ 31,676
Medicare	2023 back-pay to settle IAFF contract	\$ 138,237	\$ 129,000	\$ 9,237
Deferred Comp.	2023 back-pay to settle IAFF contract	\$ 416,892	\$ 389,600	\$ 27,292
Logistics:				
Small Tools & Equipment	office moves to Admin. Bldg.	\$ 154,687	\$ 130,000	\$ 24,687
Total Expenditure Increases (Decreases)				\$ 3,644,460
Net increase (decrease) in fund balance				\$ 12,573,931

RETIREMENT RESERVE FUND:				
BEGINNING FUND BALANCE CHANGE:	reasons	actual balance	original budgeted	\$ change
Beginning Cash Balance - County cash & Investments		\$ 6,815,795	\$ 6,491,702	\$ 324,093
EXPENDITURE ITEMS:	reasons	new expenditure amt.	original budgeted	\$ change
ENCUMBRANCES				
Non-Departmental (Retirees):				
Retiree Health Benefits	VEBA not paid due to contract not being se	\$ 486,500	\$ 414,000	\$ 72,500
Total Expenditure Increases (Decreases)				\$ 72,500
Net increase (decrease) in fund balance				\$ 251,593

CONSTRUCTION FUND:				
BEGINNING FUND BALANCE CHANGE:	reasons	actual balance	original budgeted	\$ change
Beginning Cash Balance - County cash & Investments		\$ 21,061,286	\$ 12,915,057	\$ 8,146,229
EXPENDITURE ITEMS:	reasons	new expenditure amt.	original budgeted	\$ change
ENCUMBRANCES				
Logistics:				
Station 31 improvements	roof still needs replacement	\$ 1,010,835	\$ 266,539	\$ 744,296
Station 32 improvements	roof still needs replacement	\$ 30,533	\$ -	\$ 30,533
Station 82 improvements	interior painting still need to be done	\$ 256,841	\$ -	\$ 256,841

Total Expenditure Increases (Decreases)					\$ 1,031,670
Net increase (decrease) in fund balance					\$ 7,114,559

EQUIPMENT FUND:					
BEGINNING FUND BALANCE CHANGE:	reasons	actual balance	original budgeted	\$ change	
Beginning Cash Balance - County cash & Investments		\$ 2,101,103	\$ 1,913,710	\$ 187,394	
EXPENDITURE ITEMS:	reasons	new expenditure amt.	original budgeted	\$ change	
ENCUMBRANCES					
Logistics:					
Mattresses	worn out mattresses not replaced in 2023	\$ 39,928	\$ 20,259	\$ 19,669	
Total Expenditure Increases (Decreases)				\$ 19,669	
Net increase (decrease) in fund balance				\$ 167,725	

BOND FUNDS:					
BEGINNING FUND BALANCE CHANGE:	reasons	actual balance	original budgeted	\$ change	
Beginning Cash Balance - County cash & Investments		\$ 60,516	\$ 50,861	\$ 9,655	
Net increase (decrease) in fund balance				\$ 9,655	

EMERGENCY RESERVE FUND:					
BEGINNING FUND BALANCE CHANGE:	reasons	actual balance	original budgeted	\$ change	
Beginning Cash Balance - County cash & Investments		\$ 9,264,262	\$ 8,960,758	\$ 303,504	
Net increase (decrease) in fund balance				\$ 303,504	

APPARATUS FUND:					
BEGINNING FUND BALANCE CHANGE:	reasons	actual balance	original budgeted	\$ change	
Beginning Cash Balance - County cash & Investments		\$ 6,953,549	\$ 4,229,382	\$ 2,724,167	
EXPENDITURE ITEMS:	reasons	new expenditure amt.	original budgeted	\$ change	
ENCUMBRANCES					
Administration:					
Capital Outlay - Vehicles/ Apparatus	Staff Vehicle not purchased in 2023 as sche	\$ 158,949	\$ 120,000	\$ 38,949	
Suppression:					
Capital Outlay - Vehicles/ Apparatus	BC Vehicle, Boats, tax on Ladder truck remaining pmt on pumper not purchased in 2023	\$ 1,119,192	\$ -	\$ 1,119,192	
Training:					
Capital Outlay - Vehicles/ Apparatus	Van not purchased in 2023 as scheduled	\$ 69,002	\$ -	\$ 69,002	
Logistics:					
Capital Outlay - Vehicles/ Apparatus	New Facilities Rig not purchased in 2023 as	\$ 100,000	\$ -	\$ 100,000	
EMS:					

Capital Outlay - Ambulances	Ambulances not delivered in 2023 as sched	\$ 1,960,000	\$ 1,120,000	\$ 840,000
Total Expenditure Increases (Decreases)				\$ 2,167,143
Net increase (decrease) in fund balance				\$ 557,024

SHOP FUNDS:				
BEGINNING FUND BALANCE CHANGE:	reasons	actual balance	original budgeted	\$ change
Beginning Cash Balance - County cash & Investments		\$ 1,698,445	\$ 1,412,158	\$ 286,287
Net increase (decrease) in fund balance				\$ 286,287

DATE: 3/28/2024

Motion to approve budget amendment #1 as presented above :

Troy Elmore, Chairman

Rick Edwards

Randy Fay

Paul Gagnon

Jeff Schaub

Jim Steinruck

Roy Waugh

attest to: Secretary to the Board



NEW BUSINESS

DISCUSSION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Fire Benefit Charge Analysis		
Executive member responsible for guiding the initiative:	Business Administrator Schoof		
Type of Action:	<input type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>The District currently operates under a levy funding model. Periodically, we will analyze alternative funding options like a Fire Benefit Charge. The most recent Fire Benefit Charge analysis was conducted in 2021 by Neil Blindheim with Interface Systems, LLC.</p> <p>The Fire Benefit Charge (FBC) assessment is a funding mechanism which provides revenue structured under RCW 35.13.256 in lieu of a portion of property taxes. An FBC is a charge reasonably proportioned to the measurable benefits to property and is calculated based on square footage, specific category factors, and potential discounts (see attached formula worksheet).</p> <p>To effectively analyze the potential benefits of a fire benefit charge, SRFR would like to contract with Interface Systems to provide a rate analysis to balance revenues and impacts of a Fire Benefit Charge for SRFR as well as its surrounding jurisdictions and other areas that use the FBC. The analysis would provide detailed factors and totals for SRFR as well as the ability to review detailed information from South County, Everett, Mukilteo, Marysville, North County, and Snohomish District 4. Additionally, the analysis would provide comparative databases for other agencies to evaluate parity in the region.</p> <p>The cost of the study is \$12,000 and includes an annual database update.</p>		
Initiative Description:	<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 		
Financial Impact:	<p>Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$ 12,000</p> <p>Initial amount: \$</p> <p>Long-term annual amount(s): \$</p> <p>Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 		

Risk Assessment:	<p>Risk if approved: The amount and study are currently budgeted, no risk</p> <p>Risk if not approved: The District will have limited ability to analyze alternative funding methods</p>
Legal Review:	<p><input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach):</p> <p><input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <p><input type="checkbox"/> N/A</p>
Presented to, and Approved by, Senior Staff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	<p>Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p>
For Fire Chief Approval:	<p><input type="checkbox"/> RAB document complete</p> <p><input type="checkbox"/> Supporting documentation attached</p> <p><input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber)</p> <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
RAB Executive: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	<p>RAB initiatives go through the following process:</p> <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval

Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.
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Fire Benefit Charge Formula

The basis for the benefit charge (BC) assessments used or favored by most fire jurisdictions that have approved a BC is “fire flow”. The principle is that the basic unit of public fire service is delivery of water to a fire. Fire flow increases with fire load, a determination that accounts primarily for building construction type, use-type and size (total area).

$$\text{[SQRT (Square Feet) x 18] x CF x CPG x BF x Discount} = \text{BC}$$

(If applicable)

SQRT (Square Feet) * 18 * Construction Type

This is an Insurance Services Office (ISO) formula for determining fire flow (Ref: *National Fire Protection Association Handbook, 18th Ed., Ch 6, Water Flow Requirements for Fire Protection*). We have used a construction type factor of “1” due to the variety of construction types in the Fire District and the inability to determine the construction type for every structure from existing database information. Therefore, since the construction type is equal to “1”, we have not displayed this factor within the BC formula.

Category Factors (CF):

Residential = 0.35094055

Mobile Home = 0.20167

Multi-Family = 0.488638

Commercial

Comm 1	= 0.4	< 5,000 sq. ft.
Comm 2	= 1.00325	< 20,000 sq. ft.
Comm 3	= 1.7025	< 50,000 sq. ft.
Comm 4	= 2.6016	< 100,000 sq. ft.
Comm 5	= 3.801	< 200,000 sq. ft.
Comm 6	= 5	≥ 200,000 sq. ft.

Categories are “Use Type” groups. Use Type information is obtained from Snohomish County’s database. Each **Category Factor** is a weighted value and is determined by evaluating the relative “benefit” provided to the category of structures. The benefit to each category of structures is proportional to the total square feet of improvements in the Regional Fire Authority.

Cost Per Gallon Factor (CPG):

The Cost per Gallon Factor (CPG) is determined by dividing the total Supplemental Operating funds needed (**Total BC**) by the **Total Fire Flow** (SQRT(totsqft)*18) of the Regional Fire Authority. **TotBC/TotFF = CPG**

SCF – BC Formula continued

Balancing Factor (BF):

The RCW 52.18.010 requires the Regional Fire Authority to specify the specific revenue amount to be collected via the BC program. The Balancing Factor (BF) is used to “fine-tune” the final calculations to all parcels to equitable and to help make the total benefit charge amount assessed be as specified by the Board of Commissioners. The first year BF is .01.

Senior Citizen Discount:

Seniors are eligible for the same discount rate they receive for regular property taxes. This information is obtained from, and maintained by, Snohomish County.

Sprinkler System Discount:

All commercial and multi-family parcels with a full coverage fire sprinkler system will receive a ten percent (10%) BC discount. Partial coverage systems will receive the discount on the parcels sprinklered square footage.

Multi-Family/Apartments:

The same formula is applied to this category, but first the total square feet of the complex is divided by the number of units to produce an average unit square footage. That figure is then inserted into the formula resulting in an average BC for each unit. This average is then multiplied by the number of units to get the total BC to be collected from the parcel owner.

Minimum Square Footage:

A benefit charge will not be applied to parcels with a total improvement square footage of less than 400 square feet.

Decks, Porches, Carports and Garages:

The square footage for decks and porches is not included in the improvement square footage while carports and garages are included in the calculations.

SNOHOMISH REGIONAL FIRE RESCUE CONSULTANT AGREEMENT

THIS AGREEMENT is made and entered into between SNOHOMISH REGIONAL FIRE RESCUE, a Washington Municipal Corporation (“District”) and Interface Systems, LLC (“Consultant”).

1. Scope of Services. The District retains Consultant to perform the Services designated in the attached **Exhibit A** Benefit Charge Work Plan “the Services” together with such other services as requested by the District. All services provided shall be performed at the direction of the District Board of Commissioners or its designee. Consultant agrees to use competent and experienced personnel to provide the services necessary to complete the Services in a timely, competent and professional manner and to furnish or procure the use of incidental services, equipment, and facilities as necessary for the completion of the Services. The District reserves the right to approve the primary personnel designated by Consultant to perform services under this Agreement. This Agreement is not intended to create a relationship in which the District contracts exclusively with Consultant for similar or related services or in which the Consultant serves the District as its sole client. The District reserves the right to use the services of other Consultants for both general and specific projects at District’s sole discretion.
2. Term. The term of this Agreement shall be March ____, 2024 through the date of a successful Benefit Charge ballot measure unless terminated earlier as provided in Section 4.
3. Payment. Payment for the Services shall be made as follows:
 - 3.1. Cost of Services. The total cost for all services, personnel, materials, supplies, and equipment used in performing the Services shall be \$12,000 payable as specified in Exhibit A. Should the Consultant either perform or propose to perform services or incur expenses to which it believes it should be entitled to compensation in excess of the stated limit either for the total or for one or more itemized tasks, the District shall not be obligated to pay for such services or expenses unless the excess compensation has been negotiated between the parties prior to the performance of the services or incurring of the expenses.
 - 3.2. Billing Procedures. The Consultant shall submit an invoice for services rendered to the District for approval and payment. Consultant shall submit complete documentation for the invoices in a form acceptable to the District.
 - 3.3. Partial Payment. If the District terminates this Agreement in accordance with Section 4, the Consultant shall be paid for services performed and costs incurred prior to the date that written notification of termination is provided to Consultant in accordance with the following:
 - 3.3.1. If the termination occurs before the database has been delivered, Consultant shall provide a detailed invoice of time and expenses incurred (for purposes of

determining value of services performed under this section, Consultant's time shall be valued at \$120.00 per hour not to exceed \$12,000.00);

- 3.3.2. If the termination occurs after the database has been delivered, Consultant shall be entitled to the full \$12,000 fee; and

Provided, however, such payments shall only be owing if Consultant performed such services in a professional and non-negligent manner consistent with the terms of this Agreement.

4. Termination.

4.1. The District reserves the right to terminate or suspend this Agreement at any time, with or without cause, upon seven days prior written notice to the Consultant. In the event of termination or suspension, all finished or unfinished documents, data, studies, worksheets, models, reports or other materials prepared by the Consultant pursuant to this Agreement shall be promptly submitted to the District.

4.2. In the event this Agreement is terminated or suspended, the Consultant shall be entitled to payment for all services performed to the date of termination.

5. Indemnification. The Consultant shall indemnify, defend and hold harmless the District its officers, agents, employees and volunteers from and against any and all claims, losses or liability, including reasonable attorney's fees, arising from injury or death to persons or damage to property to the proportionate extent caused by any negligent act, omission or failure of the Consultant, its officers, agents employees and volunteers in performing the Services required by the Agreement. With respect to the performance of this Agreement and as to claims against the District, its officers, agents employees and volunteers, the Consultant expressly waives its immunity under Title 51 of the Revised Code of Washington (RCW), the Industrial Insurance Act, for injuries to its employees and agrees that the obligation to indemnify, defend and hold harmless provided for in this section extends to any claim brought by or on behalf of any employee of the Consultant. This waiver is mutually negotiated by the parties. This section shall not apply to any damage resulting from the sole negligence of the District, its officers, agents employees and volunteers. To the extent any of the damages reference by this section were caused by or resulted from the concurrent negligence of the District, its officers, agents employees or volunteers, this obligation to indemnify, defend and hold harmless is valid and enforceable only to the extent of the negligence of the Consultant, its officers, agents employees and volunteers. The provisions of this section shall survive the expiration or termination of this Agreement or the retention of the Consultant pursuant to this Agreement.

6. Insurance. The Consultant shall be responsible for maintaining, during the term of this Agreement the types of insurance coverage and in the amounts described below. The Consultant shall furnish evidence, satisfactory to the District, of all such policies. During the term hereof, the Consultant shall take out and maintain in full force and effect the following insurance policies:

- 6.1. Comprehensive public liability insurance, including automobile and property damage, insuring the District and the Consultant against loss or liability for damages for personal injury, death or property damage arising out of or in connection with the performance by the Consultant of its obligations hereunder, with minimum liability limits of \$1,000,000.00 combined single limit for personal injury, death or property damage in any one occurrence.
- 6.2. Such workmen's compensation and other similar insurance as may be required by law.
- 6.3. Professional liability insurance with minimum liability limits of \$1,000,000.
7. Warranty. Consultant agrees and warrants that the Services shall be performed with the care and skill ordinarily exercised by members of the profession practicing under similar conditions at the same time and same or similar locality. When the findings and recommendations of Consultant are based upon information supplied by District and others, Consultant is entitled to rely on such information.
8. Independent Consultant. The Consultant and the District agree the Consultant is an independent Consultant with respect to the Services. Nothing in this Agreement shall be considered to create the relationship of employer or employee between the parties hereto. Neither the Consultant nor any employee of the Consultant shall be entitled to any benefits accorded to District employees by virtue of the Services provided under this Agreement. The District shall not be responsible for withholding or otherwise deducting federal income tax or social security, or for contributing to the State Industrial Insurance program, or for otherwise assuming the duties of an employer with respect to the Consultant or any employee of the Consultant.
9. Compliance With Laws. The Consultant shall, in performing the Services, faithfully observe and comply with all federal, state and local laws, ordinances and regulations, applicable to the Services.
10. Non Discrimination. The Consultant shall not discriminate against any employee, applicant for employment or any person seeking the services of the Consultant under this Agreement on the basis of race, color, religion, creed, sex, age, national origin, marital status or the presence of any sensory, mental or physical handicap.
11. Assignment of Contract/SubConsultants. Consultant shall not assign this contract or assign or subcontract all or any portion of the work of any Services without prior District approval.
12. Ownership and Use of Documents. All documents, databases, reports, memoranda, diagrams, sketches, plans, surveys, design calculations, working drawings and any other materials created or otherwise prepared by the Consultant as part of his performance of this Agreement (the "Work Products") shall be owned by and become the property of the District, and may be used by the District for any purpose beneficial to the District.
13. Confidentiality. No confidential information obtained or created by Consultant shall be disclosed to any person or party other than the District without the District's prior written consent.

14. Miscellaneous.

- 14.1. Dispute Resolution. All claims, disputes, and other matters in controversy between District and Consultant arising out of or in any way related to this Agreement, will be submitted to mediation before, and as a condition precedent to, judicial action or other remedies provided by law. The indemnification provisions set forth in this Agreement shall also be effective in such mediation or other alternative dispute resolution procedure.
- 14.2. Attorney Fees. In the event of any claims, disputes, or other matters in controversy between District and Consultant arising out of or in any way related to this Agreement, each party shall bear its own attorney's fees, expert witness fees, and costs incurred in any dispute resolution procedure, including mediation, arbitration, and/or litigation and appeal.
- 14.3. Written Notice. All communications regarding this Agreement shall be sent to the parties at the addresses listed on the signature page of the Agreement, unless notified to the contrary. Any written notice hereunder shall become effective three (3) business days after the date of mailing by registered or certified mail, and shall be deemed sufficiently given if sent to the addressee at the address stated in this Agreement or such other address as may be hereafter specified in writing.
- 14.4. Entire Agreement. This Agreement, and its attachments, contains the entire understanding between District and Consultant relating to the Services. Any prior or contemporaneous agreements, promises, negotiations or representations not expressly set forth herein, are of no force or effect. Subsequent modifications or amendments to this Agreement shall be in writing and shall be signed by the parties to this Agreement. Services to be performed by Consultant for District that are outside the scope of Services under this Agreement shall be performed pursuant to separately negotiated written agreements.
- 14.5. Non-Waiver. Waiver or forbearance by the District of any provision of the Agreement or any time limitation provided for in this Agreement shall be limited to the single instance of waiver or forbearance and shall not constitute an agreement by the District to waive or forbear in the future with respect to similar instances, nor shall any such waiver or forbearance constitute a waiver or forbearance with respect to any other provision of this Agreement.
- 14.6. Law/Venue. This Agreement shall be interpreted and enforced in accordance with the laws of the State of Washington. Any litigation arising out of or in connection with this Agreement shall be filed and conducted in Snohomish County Superior Court.
- 14.7. Savings Clause. If any provision of this Agreement is declared invalid, illegal or incapable of being enforced by any court of competent jurisdiction, all of the remaining provisions of this Agreement shall continue in full force and effect, and no

provisions shall be deemed to depend upon any other provision unless so expressed herein.

Dated: _____

Dated: _____

SNOHOMISH REGIONAL FIRE RESCUE

CONSULTANT

By: _____

Chief Kevin O'Brien

Neil Blindheim

Mailing Address: 953 Village Way
Monroe, WA 98272

Mailing Address: 12607 129th St. E.
Puyallup, WA 98374
UBI No. 604-463-789
FEIN 84-2210805

DRAFT

EXHIBIT A
BENEFIT CHARGE WORK PLAN

This is a Scope of Work between *interfaceSystems, LLC* and Snohomish Regional Fire & Rescue to create a database in order to analyze the Fire Benefit Charge.

February 23, 2024

Chief Kevin O'Brien
Snohomish Regional Fire & Rescue
953 Village Way
Monroe, WA 98272

Chief O'Brien:

This is a Letter of Agreement between *interfaceSystems, LLC* and Snohomish Regional Fire & Rescue to create a Multi Entity database to analyze the Fire Benefit Charge.

Screens and data will be updated and maintained using Microsoft Access. The data can be exported to Excel or analyzed directly in Access for budgetary purposes.

The following entities will be treated distinctly in the database, and each have their own inquiry screen: SRFR, Snohomish South County, Everett, Mukilteo, Marysville, North County, and Snohomish District 4.

You will be able to analyze any combination of these entities as part of your Regional Fire Authority. Check boxes will be put next to each of the entities on the Factor Screen where you will specify if they are "In" or "Out" of the Authority. The Fire Benefit Charge computation will only include entities that are "In."

A rate analysis will be performed to balance the revenue on a weighted average between the category types of Residential, Commercial, Multi-Family (Apartments), and Mobile Homes. We will use this to update your Factors if needed.

I can provide you with Factors and Totals from all the districts I administer for your purposes of comparison. If you can reach out to Puget Sound and City of Renton to obtain their rates, that would be helpful.

For more in depth comparisons:

1. I will get you a copy of the VRFA database to analyze.
2. I will create a database for Bellevue using current data and VRFA Factors to start.

3. I will create a database for Puget Sound using current data and the original program structure I created for them in 2011. By inserting their current factors, you will have a good database for comparison (but not perfect).

Total fees for this project will be \$12,000 and includes a database update each year until you successfully pass your Election. \$4,000 will be due at the beginning and \$8,000 upon delivery and acceptance of the databases. Target delivery date is May 31, 2024.

You will still receive annual database refreshes for your SRFR FBC database as per our March 3, 2021 contract. The goal is to provide you with a program that will be the basis of administering the Fire Benefit Charge on an annual basis. This could begin as early as 2025 if you decide to adopt the Fire Benefit Charge and pending your successful FBC Election. I am available throughout the year to make changes to the database as needed.



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Mobile Integrated Healthcare ILA		
Executive member responsible for guiding the initiative:	Vince Read		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>Since September 1st, 2020, Snohomish Regional Fire and Rescue has faced challenges in filling the Community Resource Paramedic position, despite efforts outlined in Memo number 2020-259. The absence of qualified candidates from Local 2781's bargaining group underscores broader issues within the role. Feedback from former community resource paramedics has shed light on significant challenges, including navigating the medical system without adequate support and the mismatch between paramedic training and the responsibilities of the role. Recognizing these obstacles, it is imperative to reevaluate and reframe the expectations associated with the Community Resource Paramedic position to better align with its intended purpose and attract suitable candidates.</p> <p>Challenges Identified:</p> <p>Navigating the Medical System Without Support: Former community resource paramedics have highlighted the complexities of navigating the medical system without sufficient support as a significant challenge. The absence of a network for collaboration and knowledge-sharing exacerbates this issue, leaving paramedics feeling isolated and ill-equipped to fulfill their duties effectively.</p> <p>Mismatched Skill Set and Expectations: Another critical challenge identified is the discrepancy between the skill set of trained paramedics and the expectations placed upon community resource paramedics. Paramedics are typically trained to deliver acute advanced care, whereas the role of a community resource paramedic demands a different skill set centered around empathy, patience, and a focus on the long-term health and well-being of patients.</p> <p>Snohomish Regional Fire and Rescue (SRFR) and South County Fire (SCF) recognize the importance of providing comprehensive healthcare services to residents within our communities. With the ratification of the collective bargaining agreement, the community resource paramedic position has been broadened to a community assistance referral and Education Services (CARES) position. This will allow a district EMT-B to apply for the position.</p>		
<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 			

	<p>With a shared commitment to enhancing public safety and well-being, both organizations are embarking on a collaborative effort to expand SRFR's mobile healthcare services. This initiative aims to formalize an interlocal agreement between SRFR and South County Fire, fostering a coordinated approach to deliver essential medical care directly to SRFR residents.</p> <p>This interlocal agreement formally allows SRFR to seamlessly operate with SCF in a collaborative mobile integrated health services program. SCF will provide supervisory employees to implement delivery of a mobile integrated health program, provide training to SRFR staff and back-up and weekend day coverage to SRFR.</p>
Financial Impact:	<p>Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ 10% of South County Fire's Community Resource Paramedic Annual Budget. 2024 will be approximately \$165,000. Long-term annual amount(s): 10% (Ten percent) of South County Fire's Community Resource Paramedic budgeted actual expenditures.</p> <p>Currently Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$</p> <p>Budget Amendment Needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 001-509-522-20-41-02 </p>
Risk Assessment:	<p>Risk if approved: There is no identified risk of approval. The Community Resource Paramedic position at SRFR has remained vacant for several years due to a lack of interest from the paramedic group in 2020. The newly ratified CBA allows for an EMT-B to assume a CARES position that will replace the CRP position at SRFR.</p> <p>Risk if not approved: One of the common themes that have come up with past CRP employees is the absence of a team to assist them with navigating the medical system, the use of a social worker, etc. If this ILA between South County Fire and Snohomish Regional Fire and Rescue does not get approved, the chances of filling our empty CARES position may be diminished.</p>
Legal Review:	<p><input type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <p><input type="checkbox"/> N/A</p>

Presented to, and Approved by, Senior Staff	<input type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>
For Fire Chief Approval:	<input type="checkbox"/> RAB document complete <input type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i> <i>Fire Chief will coordinate with Senior Staff for RAB introduction</i>
RAB Executive: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

COLLABORATIVE SERVICES AGREEMENT

This Agreement is entered into between SNOHOMISH REGIONAL FIRE AND RESCUE, a municipal corporation, hereafter referred to as "SRFR", and SOUTH COUNTY FIRE, a municipal corporation, hereafter referred to as "SCF."

RECITALS

1. This agreement is entered into under the authority of RCW 52.12.031 and in conformity with chapter 39.34 RCW, the Interlocal Cooperation Act.
2. SRFR and SCF currently maintains and operates their own fire based operations to provide fire protection, fire suppression and emergency medical services in their respective areas.
3. It is recognized that SRFR and SCF have personnel that are performing similar tasks on a daily basis and that have varied talents, skills, and expertise; and by allowing the personnel to coordinate and collaborate, the skills and abilities of the individuals could be used in a manner that increases the level of service and care provided to the citizens of both parties.
4. Both parties desire to provide fire and emergency medical services at the highest possible efficiency level while managing the costs by eliminating duplication of effort and/or expenses where feasible and making the most effective use of combined resources.
5. The parties desire to cooperate and to coordinate programs, projects, and services while providing, maintaining or enhancing the service levels established by the governing body of each party.
6. The parties have concluded that collaboration would provide the highest level of service with the least duplication and cost and allow for the completion of functions not possible within current funding.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and benefits contained herein, it is agreed between the parties as follows:

1. **Scope of Agreement**

- 1.1. The scope of this Agreement includes fire and emergency medical services and intentionally allows for collaboration in the delivery of such services, through collaborative projects, programs, using combined resources and personnel. (collectively referred to as "Collaborative Activities")
- 1.2. Each entity shall retain full authority for and jurisdiction over such issues as boundaries, elections, and budgets and other matters not specifically addressed in this Agreement.
- 1.3. The Fire Chiefs of SRFR and SCF shall determine, identify and implement Collaborative Activities under this Agreement by identifying the scope of the Collaborative Activity and the budgetary needs of the Collaborative Activity in the form of Collaborative Activities Exhibits to this Agreement. Collaborative Activities Exhibits shall become a binding part of this Agreement upon approval by SRFR and SCF Fire Chiefs. Each Collaborative Activities Exhibit

shall be independently subject to the termination provisions in Section 2 unless a different termination period is specified in the Collaborative Activities Exhibit.

1.4. The initial Collaborative Activities Exhibits to this Agreement are:

1.4.1. Exhibit A – Mobile Integrated Health Services

1.5. Both parties shall maintain a duplicate original of this Agreement with all current and future Collaborative Activities Exhibits attached.

2. Term. This Agreement and Collaborative Activities Exhibits shall be effective on execution by both parties and shall continue until either party shall give to the other 30 days written notice of termination of the Agreement or an individual Collaborative Activities Exhibits.

3. Employment Status.

3.1. SRFR Personnel. SRFR personnel who provide services under this Agreement shall remain personnel of SRFR and shall not be considered personnel of SCF. SRFR shall, at all times, be solely responsible for the conduct of its personnel in performing the services called for in this Agreement and shall be solely responsible for all compensation, benefits and insurance for its personnel. SRFR personnel shall not be entitled to any benefit provided to personnel of SCF.

3.2. SCF Personnel. SCF personnel who provide services under this Agreement shall remain personnel of SCF and shall not be considered personnel of SRFR. SCF shall, at all times, be solely responsible for the conduct of its personnel in performing the services called for in this Agreement and shall be solely responsible for all compensation, benefits and insurance for its personnel. SCF personnel shall not be entitled to any benefit provided to personnel of SRFR.

4. Finances. Each party shall remain responsible for the financial operation of its own Fire Department, the preparation of its budget and the levying of its tax levy and benefit charge. The parties recognize that each party will be contributing a similar amount of resources to the identified Collaborative Activities and neither party will seek additional compensation from the other unless such additional compensation is specifically identified in a Collaborative Activities Exhibit.

5. Indemnification and Hold Harmless. Each party agrees to defend, indemnify, and hold harmless the other party and each of its employees, officials, agents, and volunteers from any and all losses, claims, liabilities, lawsuits, or legal judgments arising out of any negligent or willfully tortious actions or inactions by the performing party or any of its employees, officials, agents, or volunteers, while acting within the scope of the duties required by this Agreement. This provision shall survive the expiration of this Agreement. It is further specifically and expressly understood that the indemnification provided herein constitutes each party's waiver of immunity under industrial insurance, Title 51 RCW, solely to carry out the purposes of this indemnification clause. The parties further acknowledge that they have mutually negotiated this waiver.

6. Insurance. Each of the parties shall provide insurance coverage for all operations, facilities, equipment and personnel of its agency. Each party shall furnish to the other party appropriate documentation showing that such coverage is in effect.

7. Dispute Resolution.

- 7.1. Prior to any other action, the parties shall meet and attempt to negotiate a resolution to such dispute.
- 7.2. If the parties are unable to resolve a dispute regarding this Agreement through negotiation, either party may demand mediation through a process to be mutually agreed to in good faith between the parties within 30 days. The parties shall share equally the costs of mediation and each party shall be responsible for their own costs in preparation and participation in the mediation, including expert witness fees and reasonable attorney's fees.
- 7.3. If a mediation process cannot be agreed upon or if the mediation fails to resolve the dispute then, within 30 calendar days, either party may submit the dispute to arbitration according to the procedures of the Superior Court Rules for Mandatory Arbitration, including the Local Mandatory Arbitration Rules of the King County Superior Court, King County, Washington, as amended, unless the parties agree in writing to an alternative dispute resolution process. The arbitration shall be before a disinterested arbitrator selected pursuant to the Mandatory Arbitration Rules with both parties sharing equally in the cost of the arbitrator. The location of the arbitration shall be mutually agreed or established by the assigned Arbitrator, and the laws of Washington will govern its proceedings. Each party shall be responsible for its own costs in preparing for and participating in the arbitration, including expert witness fees and reasonable attorney's fees.
- 7.4. Following the arbitrator's issuance of a ruling/award, either party shall have 30 calendar days from the date of the ruling/award to file and serve a demand for a bench trial de novo in the King County Superior Court. The court shall determine all questions of law and fact without empanelling a jury for any purpose. If the party demanding the trial de novo does not improve its position from the arbitrator's ruling/award following a final judgment, that party shall pay all costs, expenses and attorney fees to the other party, including all costs, attorney fees and expenses associated with any appeals.
- 7.5. Unless otherwise agreed in writing, this dispute resolution process shall be the sole, exclusive and final remedy to or for either party for any dispute regarding this Agreement, and its interpretation, application or breach, regardless of whether the dispute is based in contract, tort, any violation of federal law, state statute or local ordinance or for any breach of administrative rule or regulation and regardless of the amount or type of relief demanded.

8. Miscellaneous:

- 8.1. **Administration.** This Agreement shall be administered by the Fire Chiefs or Designees.
- 8.2. **Property Ownership.** This Agreement does not provide for jointly owned property unless specific provision is made for joint ownership in a Collaborative Activities Exhibit. All property presently owned or hereafter acquired by a party to enable it to perform the services required under this Agreement, shall remain the property of the acquiring party in the event of the termination of this agreement.
- 8.3. **Notices.** All notices, requests, demands and other communications required by this agreement shall be in writing and, except as expressly provided elsewhere in this agreement, shall be deemed to have been given at the time of delivery if personally delivered or at the time of mailing

if mailed by first class, postage pre-paid and addressed to the party at its address as stated in this agreement or at such address as any party may designate at any time in writing.

8.4. Severability. If any provision of this agreement or its application is held invalid, the remainder of the agreement or the application of the remainder of the agreement shall not be affected.

8.5. Modification. This agreement represents the entire agreement between the parties. No change, termination or attempted waiver of any of the provisions of this agreement shall be binding on either of the parties unless executed in writing by authorized representatives of each of the parties. The agreement shall not be modified, supplemented or otherwise affected by the course of dealing between the parties.

8.6. Benefits. This agreement is entered into for the benefit of the parties to this agreement only and shall confer no benefits, direct or implied, on any third persons.

8.7. Non-Exclusive Agreement. The parties to this agreement shall not be precluded from entering into similar agreements with other municipal corporations.

8.8. Filing/Web Site. Filing/Web Site. This Agreement shall either be filed with the County Auditor or by listing on either of the party’s websites in accordance with RCW 39.34.040.

**SNOHOMISH REGIONAL
FIRE AND RESCUE**

SOUTH COUNTY FIRE

By: _____
Kevin O’Brien, Fire Chief

By: _____
Thad Hovis, Fire Chief

DATE: _____

DATE: _____

NOTICES TO BE SENT TO:

NOTICES TO BE SENT TO:

**EXHIBIT A
COLLABORATIVE ACTIVITIES
MOBILE INTEGRATED HEALTH SERVICES**

1. SCF has established and operates a Mobile Integrated Health Services division “MIH” that serves SCF areas.
2. SRFR intends to establish a MIH division that serves SRFR areas.
3. SCF agrees to provide SRFR with the following resources to assist SRFR in establishing its MIH division.
 - 3.1. SCF shall provide MIH supervisory employees to supervise SRFR MIH division employees in the delivery of MIH.
 - 3.2. SCF staff shall provide training to SRFR staff.
 - 3.3. SCF agrees to provide SRFR with MIH coverage Friday through Sunday from 0800 – 1700.
4. SRFR shall provide SCF with the following:
 - 4.1. SRFR shall provide its own staffing and administrative support for MIH delivery.
 - 4.2. SRFR shall annually pay to SCF ten percent of SCF’s CRP budget actual expenditures. SCF shall submit a detailed invoice in January of each year documenting the prior years’ expenditures and SRFR shall pay such amounts within 30 days of receipt.
5. This Collaborative Activities Exhibit will be effective on execution by both agencies and will continue until _____ 20____, unless terminated earlier by either party with _____ months advance notice.

Effective Date: _____



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Retiree Medical Benefit Annual Inflatior		
Executive member responsible for guiding the initiative:	CFO Tabor		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 		
	<p>The retiree medical benefit for LEOFF 2 employees allows an annual inflator to the medical premium not to exceed the COLA (cost of living) adjustment received by the firefighters' union. The COLA adjustments for the firefighters' union for 2023 and 2024 are 10% and 4.6% respectively. However, the increases in the health insurance plan for single person coverage were 1.5% and 3.0% respectively.</p> <p>Increases to the retirement medical benefit typically match the health insurance increases; in this case, the amounts of 1.5% and 3.0% for 2023 and 2024. The combined cost for the COLA increases in 2024 is approximately \$19,150.</p>		
Financial Impact:	Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ Long-term annual amount(s): \$ Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 		
Risk Assessment:	Risk if approved: N/A (not project related) Risk if not approved: N/A (not project related)		

Legal Review:	
	<input type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input checked="" type="checkbox"/> N/A
Presented to, and Approved by, Senior Staff	
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	
	Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>
For Fire Chief Approval:	
	<input checked="" type="checkbox"/> RAB document complete <input checked="" type="checkbox"/> Supporting documentation attached <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber) <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
RAB Executive: Confirmed email sent to Board by Fire Chief	
	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

SNOHOMISH REGIONAL FIRE AND RESCUE

RESOLUTION #2024-X

A RESOLUTION TO INCREASE THE RETIREMENT MEDICAL PAYMENTS FOR RETIREES BY A 1.5% COLA FOR 2023 AND AN ADDITIONAL 3% COLA FOR 2024

WHEREAS, The Board of Fire Commissioners have determined that the 2023 increase in the District's medical insurance plan for retirees was 1.5%, and;

WHEREAS, The Board of Fire Commissioners have determined that the 2024 increase in the District's medical insurance plan for retirees was 3.0% and;

WHEREAS, The Board of Fire Commissioners have determined that the retirement medical payments for retirees is limited to no more that the annual Cost of Living increase (COLA) in the firefighters contract, and;

WHEREAS, The annual COLA in the firefighters contract for 2020 is 10%, and;

WHEREAS, The annual COLA in the firefighters contract for 2021 is 4.6%, and;

WHEREAS, The Board of Fire Commissioners have determined that the District should increase the retirement medical payments made on behalf of eligible retirees by the 1.5% COLA for 2023 and by the 3% COLA for 2024 consistent with increase in the medical insurance costs for 2023 and 2024.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SNOHOMISH REGIONAL FIRE AND RESCUE, STATE OF WASHINGTON THAT:

1. The retirement medical payments for eligible retirees shall be increased by 1.5% over the 2022 for 2023 amounts that were paid on behalf of those retirees.
2. The retirement medical payments for eligible retirees shall be increased by an additional 3% over the 2023 amounts that for 2024 on behalf of those retirees.

ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH REGIONAL FIRE AND RESCUE THIS 11ND DAY OF APRIL 2024.

Troy Elmore, Commissioner

Roy Waugh, Commissioner

Rick Edwards, Commissioner

Paul Gagnon, Commissioner

Randy Fay, Commissioner

Jeff Schaub, Commissioner

Jim Steinruck, Commissioner

Attest to: Secretary to Board



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Body Armor Program		
Executive member responsible for guiding the initiative:	Deputy Chief Read		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>In today's world, firefighters face unpredictable and evolving threats while on duty. Equipping them with body armor has become imperative to ensure their safety and effectiveness on the front lines. From responding to domestic violence incidents to active shooter incidents, acts of terrorism, and other violent scenarios, firefighters increasingly find themselves in harm's way. Providing body armor is critical to safeguard their lives and enhance their capacity to respond swiftly and confidently to various emergencies.</p> <p>Investing in body armor for firefighters represents a pragmatic and forward-thinking strategy, ensuring that our firefighting forces remain resilient, adaptive, and prepared to meet the diverse challenges of the modern emergency response landscape. By providing this essential protective gear, we prioritize the well-being of those who dedicate their lives to public safety.</p> <p>The Body Armor program aims to systematically implement body armor measures in phases for firefighters in 2024 and 2025.</p> <ul style="list-style-type: none"> Phase 1, 2024- All response positions on units will have Body Armor (Cost - \$132,099.84) Phase 2, 2025- All responders will have individual set of Body Armor (Phase 2 will be budgeted for 2025 and the costs are not reflected in this RAB \$159,451 plus tax) <p>The primary objectives include conducting a risk assessment, selecting, and introducing appropriate body armor, formulating clear usage policies, providing comprehensive training, and gradually expanding the program to cover all personnel in the department. The goal is to enhance the safety of firefighters by equipping them with effective body armor, ensuring thorough training, and maintaining a responsive feedback system to improve policies and practices based on real-world experiences continuously. Additionally, the program seeks to communicate transparently with the community about the commitment to firefighter safety through outreach programs and informational campaigns.</p>		
<ul style="list-style-type: none"> Brief Description Goal of Initiative Initiative Results (deliverables) Connection to Strategic Plan Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) If Financial: Reason RAB must be approved outside of the annual budget process 			

See additional documentation for the detailed Body Armor Description Program launch and implementation.

Financial Impact:	Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A (Please see attached spreadsheet) Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Currently Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$132,099.84. Budget Amendment Needed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$132,099.84. <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: Capital: 303-504—594-20-64-16 Ballistic Vests
Risk Assessment:	Risk if approved: <ul style="list-style-type: none"> • Financial Constraints: One potential challenge is the cost of acquiring body armor and implementing these programs. Risk if not approved: <ul style="list-style-type: none"> • Without body armor, firefighters may be more vulnerable to emerging threats, such as active shooter incidents or violent assailants during emergency responses, potentially leading to injuries or fatalities.
Legal Review:	<input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <input type="checkbox"/> N/A
Presented to, and Approved by, Senior Staff <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Commissioner Sub-Committee Approval	Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>
For Fire Chief Approval:	<input checked="" type="checkbox"/> RAB document complete <input checked="" type="checkbox"/> Supporting documentation attached <input checked="" type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber) <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i>

Fire Chief will coordinate with Senior Staff for RAB introduction

RAB Executive: Confirmed email sent to Board by Fire Chief

Yes No

Board of Fire Commissioners

RAB initiatives go through the following process:

1. Senior Staff approval to move forward to a committee/board
2. Initiatives are introduced to the appropriate committee for review
3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item
 - The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes)
4. At a second commissioner meeting, initiatives may be assigned as an action item for approval

Execution:

It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

2024

Molle Carrier	100	\$334.57	\$33,457.00
IIA Ballistics	100	\$493.87	\$49,387.00
ID Placards	200	\$23.95	\$4,790.00
Hard Plates	32	\$464.80	\$14,873.60
Helmets	16	\$495.04	\$7,920.64
Rush 72 2.2 Backpack 55L	100	\$120.00	\$12,000
			\$122,428.24
		Tax @ 7.9%	\$9,671.60
			\$9,671.60
			\$132,099.84

2025

Molle Carrier	150	\$334.57	\$50,186
IIA Ballistics	150	\$493.87	\$74,080.50
ID Placards	300	\$23.95	\$7,185.00
Rush 72 2.2 Backpack 55L	150	\$120.00	\$18,000.00
Training			\$10,000
			\$159,451
		Tax @ 7.9%	

2029 (First Replacement Year)

IIA Ballistics	85	\$493.87	\$41,978.95
Hard Plates	24	\$605.92	\$14,542.08
Helmets	12	\$495.04	\$5,940.48
			\$62,461.51
			(approximate cost after 5 years)

Detailed Body Armor Project Description:

2023: Planning and Program Launch

- *Risk Assessment and Planning:* Conduct a comprehensive risk assessment to identify specific threats and challenges. Develop a phased implementation plan, considering budget constraints and logistical requirements.
- *Pilot Program Initiation:* Launch a pilot program with a select group of firefighters to evaluate different body armor models. Gather feedback to inform final vest selection.

2024: Riding Positions Rollout, Policy Development, Policy Implementation, and Training.

- *Vest Selection and Budget Allocation:* Finalize the selection of body armor based on pilot program feedback. Secure funding through budget allocation.
- *Purchasing:* Purchase 100 level IIIA vests, 16 ballistic helmets, and 32 Level IV ballistic hard protection.
- *Community Engagement:* Communicate transparently with the community about the department's commitment to firefighter safety. Conduct outreach programs and informational campaigns.
- *Use Policy Development:* Establish a clear policy for using body armor, outlining guidelines, maintenance procedures, and protocols. Integrate policy awareness into training sessions.
- *Training Development:* Develop a comprehensive training curriculum. Initiate the rollout to "riding positions" with tailored training sessions and extend awareness programs to the broader department.
- *Policy Implementation:* Officially implement the use policy, ensuring that all personnel are familiarized with the guidelines and expectations surrounding the use and care of body armor.

2025: Incremental Expansion, Intensified Training

- *Full Rollout*: Complete the body armor implementation for all personnel by purchasing 140 more vests, achieving the goal of individual issuance.

- *Monitoring and Evaluation*: Establish ongoing monitoring mechanisms to assess the effectiveness

of the vests in real-world scenarios. Collect feedback and adjust as needed.

- *Community Engagement*: Communicate transparently with the community about the department's commitment to firefighter safety. Conduct outreach programs and informational campaigns.

- *Policy Refinement*: Based on feedback and lessons learned, refine the use policy to enhance effectiveness and address emerging considerations.

2026 and on: Vests will become part of the standard-issued PPE package for all new firefighters and be tracked by logistics for replacement at the end of their 5-year life cycle.

This plan ensures that policy development and implementation occur early in the program, providing a solid foundation for the subsequent rollout and training phases. This approach ensures that personnel are equipped with clear guidelines from the early stages of the implementation process.



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	PERS Post-Retirement Medical Program		
Executive member responsible for guiding the initiative:	Fire Chief O'Brien/Post Employment Medical Committee		
Type of Action:	<input type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>Consistent with the component of "Taking Care of People" in the SFR Strategic Plan, with staff assistance, the Post Employment Medical Committee has prepared a draft resolution to include PERS employees in a District sponsored post-employment medical coverage plan.</p> <p>The draft resolution for PERS retirement medical includes a single person medical and dental benefit paid at 50% of the district's cost, with the retiree paying the other 50%.</p> <p>The actuary report, which was prepared on June 29, 2023, with a valuation measured as of 12/31/2022 shows PERS costs from 2023 through 2049 based on the district paying 100% of the benefits. Also, this was created for the employees who were employed by the district at that time.</p> <p>The Shoreline resolution is presented for the sake of comparison.</p> <p>The PERS retirement medical cost estimate in excel is based on all current employees showing 17 years of annual costs using an inflationary estimate of 3% per year from 2024 through 2040.</p>		
Initiative Description:	<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 		
Financial Impact:	<p>Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$</p> <p>Initial amount: \$</p> <p>Long-term annual amount(s): \$</p> <p>Currently Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended: 		
Risk Assessment:	Risk if approved:		

Risk if not approved:

Legal Review:

- Initiative conforms with District policy/procedure number (attach):
- Initiatives that require legal review (contracts, other initiatives):
- Contracts
 - Has been reviewed and approved by legal
 - Includes all costs
 - Includes term
 - Includes 'do not exceed' language
- N/A

Presented to, and Approved by, Senior Staff

Yes No

Commissioner Sub-Committee Approval

Initiative presented to commissioner sub-committee: Yes No
 Approved by commissioner sub-committee: Yes No
 N/A:

For Fire Chief Approval:

- RAB document complete
- Supporting documentation attached
- Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber)

Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution

Fire Chief will coordinate with Senior Staff for RAB introduction

RAB Executive: Confirmed email sent to Board by Fire Chief

Yes No

Board of Fire Commissioners

RAB initiatives go through the following process:

1. Senior Staff approval to move forward to a committee/board
2. Initiatives are introduced to the appropriate committee for review
3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item
 - The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes)
4. At a second commissioner meeting, initiatives may be assigned as an action item for approval

Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.
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SNOHOMISH REGIONAL FIRE AND RESCUE

RESOLUTION #2024-XX

A RESOLUTION TO ESTABLISH AN EARLY RETIREMENT INCENTIVE PROGRAM FOR PERS 2 AND PERS 3 EMPLOYEES

WHEREAS, The Board of Fire Commissioners of Snohomish Regional Fire and Rescue have found it in the best interest of the District and its employees to establish an early retirement incentive for PERS 2 and PERS 3 employees.

WHEREAS, The Board of Fire Commissioners of Snohomish Regional Fire and Rescue recognize that the cost of health insurance discourages employees from taking retirement prior to age 65.

WHEREAS, The Board of Fire Commissioners of Snohomish Regional Fire and Rescue has determined that replacing employees at retirement age with new employees provides a cost savings that can be shared with retirees by establishing a retiree medical benefit.

WHEREAS, The Board of Fire Commissioners of Snohomish Regional Fire and Rescue have found that an early retirement incentive generates a net savings to the District from regular salaries, longevity, and vacation.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SNOHOMISH REGIONAL FIRE AND RESCUE, SNOHOMISH COUNTY, STATE OF WASHINGTON THAT:

1. To participate in the early retirement incentive program, employees must 62 years old on the date of their retirement, and their age plus years of service must equal 78 or more. Five of those years must be with Snohomish Regional Fire and Rescue, and the employee must be eligible for PERS 2 or PERS 3 retirement.
2. During months when eligible retirees have other outside health insurance, the district will not pay for their insurance under this incentive. Retirees are required to notify the district if they have other insurance coverage, or they will forfeit any available future coverage under this incentive. The retirement medical and dental benefit will end after 3 years or upon the employee's eligibility for Medicare, whichever comes first.
3. Except for employees retiring in 2024, employees wishing to retire and use this benefit must notify the district by July 1st of the preceding year. Notification must include the date of separation/ retirement.
4. An employee who gives notice of retirement to the district, and is approved for the benefit, but then subsequently does not retire on the date specified in the notice, will permanently forfeit eligibility for this benefit.
5. The monthly medical and dental benefits will be based upon 50% of the medical and dental premiums then in effect for a single employee. The retiree will be responsible for paying 50% of the benefits.
6. Each year, the calculated gross savings for each retiree as calculated for that year shall be transferred from the general fund into the retirement reserve account until the estimated total cost of the retirement medical and dental benefit has been funded.
7. The retirement medical and dental costs shall be paid from the retirement reserve account.
8. The Board of Fire Commissioners shall have the unilateral right to modify, change, or rescind the Resolution at any time for years following 2023 based on economic circumstances as determined by the Board.

ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH REGIONAL FIRE AND RESCUE THIS X DAY OF MARCH 2024.

Rick Edwards, Commissioner

Troy Elmore, Commissioner

Randy Fay, Commissioner

Paul Gagnon, Commissioner

Jeff Schaub, Commissioner

Jim Steinruck, Commissioner

Roy Waugh, Commissioner

Attest to: District Secretary

DRAFT

Snohomish Regional Fire & Rescue

GASB 75 OPEB Valuation Estimate Measured as of December 31, 2022

June 29, 2023



16519 107th Place NE

Bothell, Washington 98011

t: (425) 939-7444 f: (425) 939-0089

www.HealthcareActuaries.com



16519 107th Place NE | Bothell, WA 98011
t (425) 939-7444 | f (425) 939-0089
w www.HealthcareActuaries.com

June 29, 2023

Camille Tabor
CFO
Snohomish Regional Fire & Rescue
163 Village Court
Monroe, Washington 98292

Re: Snohomish Regional Fire & Rescue Retiree Health Plan GASB 75 OPEB Valuation Estimate Measured as of December 31, 2022

Dear Ms. Tabor:

At your request, we completed an actuarial valuation of the retiree health and welfare benefits for the new PERS retiree health benefits valued as of December 31, 2021, and measured as of December 31, 2022, for Snohomish Regional Fire & Rescue. LEOFF participants' amounts are shown for comparison. This is based on the GASB 75 roll-forward valuation for the same dates. Please DO NOT use the information in this report for your financial statements for the fiscal year ending December 31, 2022. This estimate is based on input from the District as well as our understanding of GASB Statement No. 75 "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions" (GASB 75).

We greatly appreciate your business. If you have any questions, please feel free to call us at (425) 939-7444.

Best Regards,

A handwritten signature in blue ink that reads "Roger T. Burton".

Roger T. Burton, FSA, MAAA, FCA

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Purpose of the Estimate

Healthcare Actuaries prepared this estimate for internal use by Snohomish Regional Fire & Rescue for budgeting and forecasting purposes.

Valuation Date: December 31, 2021
Measurement Date: December 31, 2022
Estimate Date: December 31, 2022

Actuarial Certification

Our determinations reflect the provisions and methods prescribed by GASB 75. In preparing this estimate, we relied on employee census, plan design, premium rates, and administrative fees provided directly or indirectly by the plan sponsor.

We based the results in this estimate on this information, along with the actuarial assumptions and methods used herein. In our opinion, the assumptions used represent reasonable expectations of anticipated plan experience. We reviewed the census information for reasonableness, but we did not audit it.

Actuarial computations under GASB 75 fulfill employer accounting and financial estimateing requirements. The calculations are consistent with our understanding of GASB 75. Determinations for purposes other than meeting employer financial accounting requirements may be significantly different from the results in our estimate. Accordingly, additional determinations may be necessary for other purposes, such as judging benefit security at termination.

No third-party recipient of Healthcare Actuaries's work product should rely solely on Healthcare Actuaries's work product. Any third-party recipient should engage qualified professionals for advice appropriate to their own needs.

There is no relationship between Healthcare Actuaries, its owners, subcontractors, or staff; or the Snohomish Regional Fire & Rescue beyond the contractual services that we perform for the Snohomish Regional Fire & Rescue.

On the basis of the foregoing, we hereby certify that, to the best of our knowledge and belief, the estimate is complete and accurate and that we prepared it in accordance with generally recognized and accepted actuarial principles and practices which are consistent with the applicable "Actuarial Standards of Practice" and "Actuarial Compliance Guidelines" as promulgated by the American Academy of Actuaries.

The undersigneds are members of the American Academy of Actuaries and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein.



Roger T. Burton, FSA, MAAA, FCA
Chief Actuary



E. Scott Lanham, FSA, MAAA, EA
Senior Consulting Actuary

Accounting Summary

A summary of the key valuation results follows.

	<i>LEOFF</i>	<i>PERS</i>
Valuation Date:	December 31, 2021	December 31, 2021
Measurement Date:	December 31, 2022	December 31, 2022
Report Date:	<u>December 31, 2022</u>	<u>December 31, 2022</u>
Present Value of Future Benefits		
Active Employees	\$ 16,593,787	\$ 1,012,435
Retirees	+ 3,201,013	-
Total Present Value of Future Benefits	= 19,794,800	1,012,435
Total Present Value of Future Normal Costs	- 8,535,189	454,605
Total OPEB Liability (TOL)	= \$ <u>11,259,611</u>	\$ <u>557,830</u>
OPEB Liability		
Active Employees	\$ 8,058,598	\$ 557,830
Retirees	+ 3,201,013	-
Total OPEB Liability (TOL)	= \$ <u>11,259,611</u>	\$ <u>557,830</u>
Covered-Employee Payroll	\$ 31,932,029	n/a
Total OPEB Liability as a Percentage of Covered-Employee Payroll	35.26%	n/a
Measurement Period:	<u>2022</u>	<u>2022</u>
Reporting Period:	<u>2022</u>	<u>2022</u>
Expense	\$ 1,038,194	\$ 557,830

Expense and Deferred Outflows and Inflows

		<i>LEOFF</i>		<i>PERS</i>
	Measurement Period:	2022		2022
	Reporting Period:	<u>2022</u>		<u>2022</u>
Expense				
Service Cost	\$	752,298	\$	39,914
Interest on Total OPEB Liability		239,211		10,854
Changes of Benefit Terms		-		507,062
Recognized Differences Between Expected and Actual Experience		26,836		-
Recognized Changes of Assumptions		19,849		-
Administrative Expense		-		-
Other Miscellaneous (Income)/Expense		-		-
Total Expense	\$	1,038,194	\$	557,830

Accounting Information

Projection of Benefit Payments – LEOFF

Projected benefit payments for current participants follow. "Future Retirees" are employees currently working, but projected to retire and receive benefits. The projections do not include benefits for employees hired in the future.

Measurement Period Ending	Projected Retiree Benefit Payments			Implicit Subsidy			Grand Total
	Current Retirees	Future Retirees	Total	Current Retirees	Future Retirees	Total	
December 31:							
2023	\$ 242,406	\$ 31,072	\$ 273,478	\$ 270,225	\$ 25,718	\$ 295,943	\$ 569,421
2024	229,950	54,638	284,588	260,327	46,335	306,662	591,250
2025	204,585	88,931	293,516	237,757	76,260	314,017	607,533
2026	178,005	128,138	306,143	216,260	113,635	329,895	636,038
2027	137,247	184,463	321,710	181,388	176,410	357,798	679,508
2028	93,842	234,864	328,706	136,208	235,738	371,946	700,652
2029	96,090	290,037	386,127	143,055	297,976	441,031	827,158
2030	86,121	362,344	448,465	131,331	378,771	510,102	958,567
2031	63,023	414,143	477,166	98,316	442,728	541,044	1,018,210
2032	25,840	439,265	465,105	41,181	482,035	523,216	988,321
2033	-	474,706	474,706	-	535,809	535,809	1,010,515
2034	-	518,530	518,530	-	590,743	590,743	1,109,273
2035	-	579,630	579,630	-	668,292	668,292	1,247,922
2036	-	589,946	589,946	-	671,208	671,208	1,261,154
2037	-	560,554	560,554	-	638,601	638,601	1,199,155
2038	-	522,143	522,143	-	582,760	582,760	1,104,903
2039	-	543,005	543,005	-	637,619	637,619	1,180,624
2040	-	564,848	564,848	-	678,725	678,725	1,243,573
2041	-	635,265	635,265	-	774,827	774,827	1,410,092
2042	-	622,825	622,825	-	746,422	746,422	1,369,247
2043	-	655,081	655,081	-	790,739	790,739	1,445,820
2044	-	573,994	573,994	-	674,004	674,004	1,247,998
2045	-	577,326	577,326	-	691,386	691,386	1,268,712
2046	-	582,172	582,172	-	671,729	671,729	1,253,901
2047	-	655,384	655,384	-	790,632	790,632	1,446,016
2048	-	656,620	656,620	-	811,553	811,553	1,468,173
2049	-	679,289	679,289	-	855,144	855,144	1,534,433
↓	↓	↓	↓	↓	↓	↓	↓

Accounting Information

Projection of Benefit Payments – PERS

Projected benefit payments for current participants follow. "Future Retirees" are employees currently working, but projected to retire and receive benefits. The projections do not include benefits for employees hired in the future.

Measurement Period Ending	Projected Retiree Benefit Payments			Implicit Subsidy			Grand Total
	Current Retirees	Future Retirees	Total	Current Retirees	Future Retirees	Total	
December 31:							
2023	\$ -	\$ 8,566	\$ 8,566	\$ -	\$ 12,216	\$ 12,216	\$ 20,782
2024	-	10,573	10,573	-	15,258	15,258	25,831
2025	-	22,939	22,939	-	33,502	33,502	56,441
2026	-	24,353	24,353	-	36,067	36,067	60,420
2027	-	21,867	21,867	-	32,179	32,179	54,046
2028	-	12,168	12,168	-	17,351	17,351	29,519
2029	-	22,099	22,099	-	31,513	31,513	53,612
2030	-	18,401	18,401	-	26,240	26,240	44,641
2031	-	10,290	10,290	-	14,675	14,675	24,965
2032	-	4,165	4,165	-	5,939	5,939	10,104
2033	-	13,920	13,920	-	20,096	20,096	34,016
2034	-	25,753	25,753	-	37,280	37,280	63,033
2035	-	22,233	22,233	-	32,350	32,350	54,583
2036	-	21,958	21,958	-	31,313	31,313	53,271
2037	-	29,339	29,339	-	42,020	42,020	71,359
2038	-	42,144	42,144	-	60,510	60,510	102,654
2039	-	19,021	19,021	-	27,602	27,602	46,623
2040	-	3,645	3,645	-	5,197	5,197	8,842
2041	-	8,258	8,258	-	11,775	11,775	20,033
2042	-	18,950	18,950	-	27,022	27,022	45,972
2043	-	24,208	24,208	-	34,690	34,690	58,898
2044	-	31,516	31,516	-	45,322	45,322	76,838
2045	-	8,008	8,008	-	11,859	11,859	19,867
2046	-	-	-	-	-	-	-
2047	-	-	-	-	-	-	-
2048	-	6,797	6,797	-	9,693	9,693	16,490
2049	-	36,603	36,603	-	52,349	52,349	88,952
↓	↓	↓	↓	↓	↓	↓	↓

A summary of the substantive plan used as the basis of the valuation follows.

All Retirees – Description of Benefits	
Eligibility	<p>Employees must be at least 62 years old on the date of their retirement and their age plus years of service (longevity) must equal 78 years or more. Five of those years must be with the District.</p> <p>Employees wishing to retire and utilize the benefit must provide notification including the date of separation/retirement to the district by July 1 of the preceding year. An employee who gives notice and is approved for the benefit but does not subsequently retire on the date specified in the notice will permanently forfeit their eligibility for the benefit.</p>
Duration	The retiree medical benefit program will end after 3 years or upon the employee's eligibility for Medicare, whichever comes first.
District Contribution	The annual medical benefit rate shall be based on the monthly medical cost(s) for a single employee in the current District medical plan.
Dependent Coverage	Spouses and dependents of retirees are not eligible for coverage.

Actuarial Assumptions

A summary of the actuarial assumptions used for this valuation follows. We considered the reasonableness of each assumption independently based on its own merits, consistent with each other assumption, and the combined impact of all assumptions.

Assumption	Rates												
Actuarial Cost Method	Entry-Age Normal, Level Percentage of Salary												
Valuation Date	December 31, 2021												
Measurement Date	December 31, 2022												
Report Date	December 31, 2022												
Discount Rate	We used the Fidelity municipal government-obligation AA-rated 20-year bond index rate for the discount rate. The selected rate is 4.05%.												
Mortality	Pub-2010 General Headcount-Weighted Healthy Mortality Projected Generationally with MP-2021.												
Termination Rates	Same as State of Washington. See appendix. Also known as "turnover".												
Disability	Same as State of Washington. See appendix.												
Retirement	75% at age 62 and 50% of the remaining population retiring at ages 63 and 64.												
Annual Per Capita Claims Cost	Developed using the District's actual 2022 premiums and census data. Assumed annual per capita claims costs follow:												
	<table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Age</th> <th>Males</th> <th>Females</th> </tr> </thead> <tbody> <tr> <td>50</td> <td>\$ 12,095</td> <td>\$ 14,342</td> </tr> <tr> <td>55</td> <td>15,724</td> <td>16,580</td> </tr> <tr> <td>60-64</td> <td>20,177</td> <td>19,730</td> </tr> </tbody> </table>	Age	Males	Females	50	\$ 12,095	\$ 14,342	55	15,724	16,580	60-64	20,177	19,730
Age	Males	Females											
50	\$ 12,095	\$ 14,342											
55	15,724	16,580											
60-64	20,177	19,730											
Aging or Morbidity Factors	Aging Factors are included in the assumed claims costs.												
Participant Contributions	There are no participant contributions.												
Salary Increases	3.25% The salary increase is used to determine the growth in the aggregate payroll.												
	Individual Salary Increases: Same as State of Washington. See appendix.												
Inflation Rate	2.75%												

Actuarial Assumptions

Assumption	Rates
Marital Status	Not applicable.
Spouse Gender	Not applicable.
Spouse Age Difference	Not applicable.
Participation	Current Retirees: N/A. Future Retirees: 100% will elect medical coverage.
Monthly Medical Premiums	The monthly medical and dental premium for 2023 is \$748.00 for Single coverage.
Trend Rates	Medical long-term trends from Society of Actuaries "Long Term Healthcare Cost Trends Model v2021_b" using baseline assumptions. Applied to both claims and premiums.

Calendar Year	Pre-Medicare
	Trend
2022	7.30%
2023	6.80%
2024	6.30%
2025	5.80%
2026	5.66%
2027	5.52%
2028	5.39%
2029	5.25%
2030-2075	...
2076+	3.94%

Decrement Tables

The valuation used the following decrement tables:

	<u>Source Table</u>
Disability Rates	2018 State of Washington Actuarial Assumptions for PERS II
Termination Rates	2018 State of Washington Actuarial Assumptions for PERS II
Salary Scale Rates	2018 State of Washington Actuarial Assumptions for PERS II

Disability, Retirement, and Termination Rates

PROBABILITY OF DISABLEMENT		PROBABILITY OF DISABLEMENT		PROBABILITY OF TERMINATION	
Age	Male & Female	Age	Male & Female	Years of Service	Male & Female
20	0.0000	46	0.0005	0	0.2600
21	0.0000	47	0.0005	1	0.1500
22	0.0000	48	0.0005	2	0.1050
23	0.0000	49	0.0005	3	0.0800
24	0.0000	50	0.0015	4	0.0650
25	0.0001	51	0.0015	5	0.0600
26	0.0001	52	0.0015	6	0.0550
27	0.0001	53	0.0015	7	0.0500
28	0.0001	54	0.0015	8	0.0450
29	0.0001	55	0.0030	9	0.0400
30	0.0001	56	0.0030	10	0.0400
31	0.0001	57	0.0030	11	0.0350
32	0.0001	58	0.0030	12	0.0300
33	0.0001	59	0.0030	13	0.0300
34	0.0001	60	0.0060	14	0.0300
35	0.0002	61	0.0060	15	0.0300
36	0.0002	62	0.0060	16	0.0250
37	0.0002	63	0.0060	17	0.0200
38	0.0002	64	0.0060	18	0.0200
39	0.0002	65+	0.0020	19	0.0200
40	0.0002			20	0.0200
41	0.0002			21	0.0200
42	0.0002			22	0.0150
43	0.0002			23	0.0150
44	0.0002			24	0.0150
45	0.0005			25	0.0150
				26+	0.0100

Salary Scale Rates

SALARY INCREASE
ANNUAL RATES

Years of Service	Individual Merit & Longevity	General Wage Increase	Total Salary Increase
0	6.00%	3.25%	9.25%
1	6.00%	3.25%	9.25%
2	4.50%	3.25%	7.75%
3	3.70%	3.25%	6.95%
4	3.00%	3.25%	6.25%
5	2.20%	3.25%	5.45%
6	1.70%	3.25%	4.95%
7	1.50%	3.25%	4.75%
8	1.00%	3.25%	4.25%
9	1.00%	3.25%	4.25%
10	0.70%	3.25%	3.95%
11	0.50%	3.25%	3.75%
12	0.50%	3.25%	3.75%
13	0.50%	3.25%	3.75%
14	0.30%	3.25%	3.55%
15	0.30%	3.25%	3.55%
16	0.30%	3.25%	3.55%
17	0.30%	3.25%	3.55%
18	0.10%	3.25%	3.35%
19	0.10%	3.25%	3.35%
20	0.10%	3.25%	3.35%
21 & Up	0.00%	3.25%	3.25%



NEW BUSINESS

ACTION





EXECUTIVE SESSION

