



COMMISSIONER BOARD MEETING

MARCH 9, 2023

5:30 PM

SRFR STATION 31 TRAINING ROOM

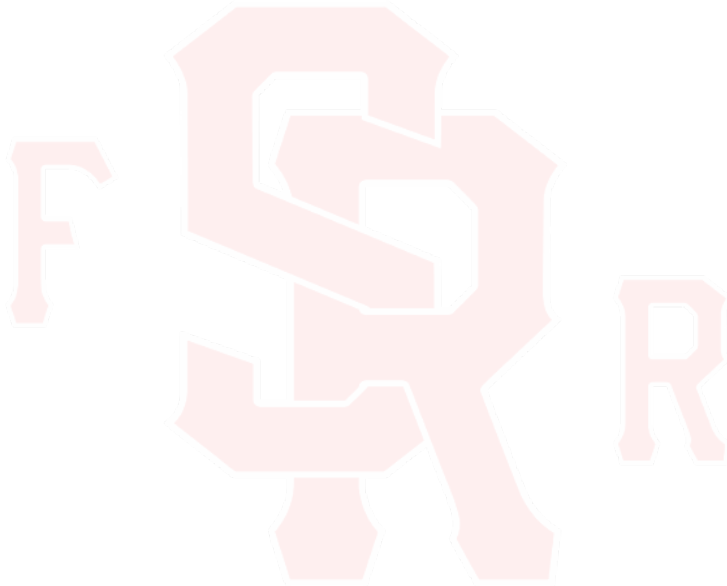
VIA BLUEJEANS

SNOHOMISH REGIONAL FIRE & RESCUE

WASHINGTON



AGENDA





SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING AGENDA

SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via BlueJeans

163 Village Court, Monroe, WA 98272

March 9, 2023, 1730 hours

CALL TO ORDER

PUBLIC COMMENT

UNION COMMENT

CHIEF'S REPORT

COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	2/22/23	3/28/23	No
Finance	Elmore	2/23/23	3/23/23	No
Post-Employment Medical	Elmore	9/8/22	TBD	
Citizen's Advisory	TBD			
Sno911	Waugh	2/16/23	3/18/23	No
Sno Isle Commissioners	Fay	3/2/23	4/6/23	Yes
Leadership Meeting	Schaub	1/18/23	4/18/23	No
Policy Committee	TBD			

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 23-00563 to 23-00579; (\$679,810.40)

AP Vouchers: 23-00580 to 23-00582; (\$45,618.73)

AP Vouchers: 23-00583 to 23-00705; (\$328,015.42)

Approval of Payroll

February 28, 2023 (\$1,122,053.74)

Approval of Minutes

Approve Regular Board Meeting Minutes – February 23, 2023

OLD BUSINESS

Discussion

Information Technology Manager Salary Range



Action

HGAC Purchase of remount EMS Units

NEW BUSINESS

Discussion

Action

GOOD OF THE ORDER

ATTENDANCE CHECK

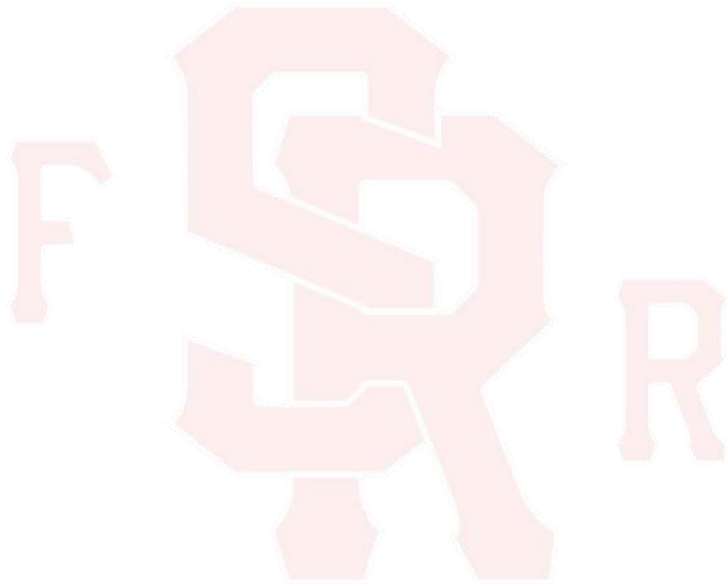
Regular Commissioner Meeting March 23, 2023, at 1730 hours – Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION

ADJOURNMENT



CHIEF'S REPORT





Thursday, March 2, 2023

Mission

Save Lives, Protect Property, Safeguard the Environment, and Take Care of People

Vision

We will be a proactive regional emergency services leader by partnering to provide safe communities for people to live, work and explore.

Values

Respect, Accountability, Integrity, Teamwork, Service

OPERATIONS

Significant Alarms:

Residential Fire

On February 17, 2023 West Battalion units responded mutual aid with South County, to a residential fire (B71, E72, E77, L71 and M72). Units arrived at a two-story house with advanced fire conditions on floors 1 and 2. It was reported that 2 adults and 2 children lived in the house. SRFR crews performed fire control and primary search. Unit B71 was assigned as 'alpha' division. Crews contained the fire while a primary search was completed, with nothing found. After the primary search was complete, the fire was switched from an offensive strategy to a defensive strategy.

Fire Suppression / Special Operations:

Snohomish County Technical Rescue Team Training

Snohomish Regional Fire & Rescue will be hosting the Snohomish County Technical Rescue Team (SCTRT) for the annual Confined Space Drill scheduled for February 21-24, 2023. The team drill will take place at Station 83 and utilize the confined space prop. Participating agencies involved in the drills are SRFR, South County Fire, Everett Fire, and Marysville Fire. Unit TR 31 will be at Station 83 for this training but will remain available for response.

Busy Day on February 21, 2023

Busy day at SRFR with 46 calls for service, and 85 individual responses by SRFR units plus multiple mutual aid units. There were 20 transports, 3 expedited medic responses, 16 MED1 responses, and 2 motor vehicle medic responses all required multiple SRFR and mutual aid units. Between 2:30 PM and 3:30 PM, SRFR had 12 responses occurring simultaneously. Great job by all SRFR and mutual aid crews.

Training & Safety:

Training



The Training Division is building a two-pitch ventilation training prop at Station 83 behind the training tower. Thanks to Evan Merritt, Nick Deline, and Bradley Gilbert for their hard work making this project come to life. The prop is set to be ready for us in the next few weeks.

Congratulations to Jeffrey Walker on passing his final training evaluation for L33!

Fire Academy

The Snohomish County Fire Training Academy is finishing their ladder week and everyone passed their evaluation with flying colors. Well done SRFR recruits! The recruits will be moving on to a week of hose work, master streams, and victim removal training.

PLANNING

Office of the Fire Marshal:

New deputies continue to work through onboarding training to include certification testing.

Community Relations:

During the week of February 20th, PIEO King and PIEO Mongillo visited **5 second grade** classes (**135** students) at **Stevens Creek Elementary**. Later that week, PIEO King also visited **4 second grade** classes (**120** students) at **Woodside Elementary**, and during the week of February 27th visited **5 second grade** classes at **Hillcrest Elementary**. Second grade students were taught about escape planning, sheltering in place, and what to say when calling 9-1-1. A number of teachers emailed back expressing appreciation, one saying, *"Thank you, the presentation was awesome and so needed for 2nd graders. You did fantastic presenting to young students."*

So far this school year, we have visited over **675 second graders!**

PIEO King and PIEO Mongillo visited **Lake Stevens Lions Club** the week of February 20th to give a presentation on **Home Fire Safety**. The Lions were taught about the services we provide, smoke alarms, escape planning, address signs, and calling 9-1-1.

PIEO King also visited the **Monroe Community Senior Center** and taught an **Aging in Place** class covering falls prevention, home fire safety, and medication safety. An attendee emailed after the presentation saying, *"Just wanted to say Thank You for teaching an amazing class at the Monroe Senior Center. You gave me some new information on "Aging in Place". Being a "Seasoned Lady", it is important for me to keep on learning. You have a real gift for teaching and inspiring."*

School Visits:

- **Kinder: 8** Classes School Year-to-Date



- **1st Grade: 4** Classes School Year-to-Date
- **2nd Grade: 27** Classes School Year-to-Date
- **High School: 13** Classes School Year-to-Date

Adult & Senior Safety Classes YTD: **5**

Community Events:

- May 7th Kaci Edelbrok Run/Battle of the Badges
- May 20th Flags for our Fallen Run
- June 17th Life Jacket Giveaway Lundeen Park

Public Information:

Social Media Snapshot: **February 21 – March 1**

- 18 Posts
- 32 New Followers/Accounts
- 19,497 Impressions/Engagement/Clicks

External Media:

- 02/23/23 Letter to the Editor: Thanks to Voters for Backing 7-Member Fire District board <https://www.heraldnet.com/opinion/thanks-to-voters-for-backing-7-member-fire-district-board/>
- 2/26/23 Editorial: Local Governments Need Fair Boost of Their Tax Cap <https://www.heraldnet.com/opinion/editorial-local-governments-need-fair-boost-of-their-tax-cap/>

Internal Media:

- We are Hiring (Multiple Positions)
- Hoody Online Scam
- Choose Monroe

Strategic Analysis:

WE ARE ACCREDITED!! On February 28th at 1700 EST the Commission on Fire Accreditation International voted unanimously to award SRFR accredited agency status. Thank you to all of our staff and community for working toward this goal over the last five years!!!

GIS has begun working on WUI determination of hazardous areas for both the wildfire team and building officials.

BUSINESS ADMINISTRATION

Human Resources:



IT manager position is scheduled to open on Friday March 10th and will remain open until April 9th. This is a nationwide search.

Administration:

Promotions

Congratulations to Kippy Powers on her promotion to Administrative Specialist! Kippy will be serving our internal customers in the role of Leaves Specialist, in the Administrative Division, effective 3/1/2023. She has been with the District since 2012 serving in the roles of Administrative Assistant for the shop and administration as well as her most recent job of Accounts Payable Specialist. Kippy's innate attention to detail and genuine care for others makes her a fantastic fit for this position. Her comprehensive background and the expertise she has gained in the previous positions will serve her and our organization well in this new role. Please join us in congratulating Kippy on her new promotion!

Congratulations to Brandie Reece on her promotion to Administrative Specialist! Brandie will be serving our internal customers in the role of Logistics/Purchasing Specialist, in the Logistics Division, effective 3/1/2023. Brandie has been with the District since 2010 serving in the capacities of Office Assistant and Accounts Receivable Specialist. Her commitment to customer service along with her time management and organizational skills will provide additional support and direction to the Logistics Division. Her unique knowledge, skill and abilities will be an asset as the division continues to define the processes and procedures of the District's purchasing, asset management and inventory tracking systems. Please join us in congratulating Brandie on her new promotion!

New Hires

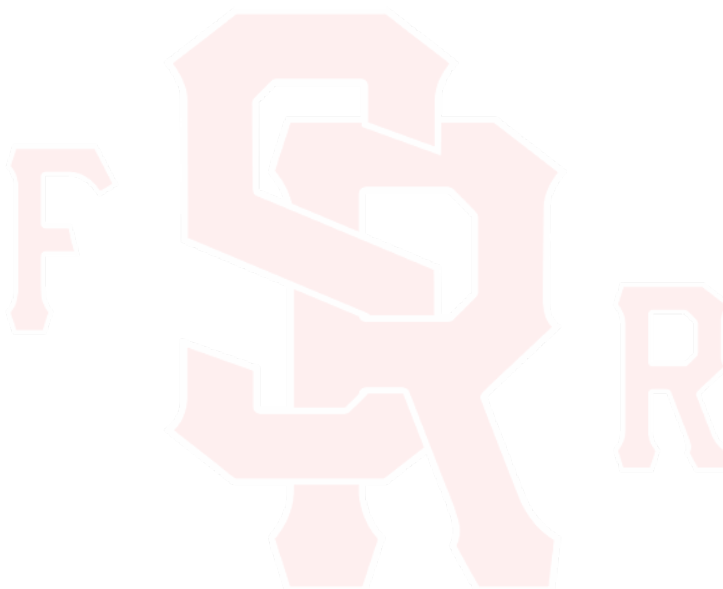
Congratulations to Allison Templeton, Admin Assistant – IT Support and Brittany Bazinet, Admin Assistant – Reception on becoming new members of SRFR. We are excited to have you aboard!

Thank you to all SRFR team members for your hard work and dedication!

Kevin O'Brien, Fire Chief



COMMISSIONER REPORTS





CONSENT AGENDA



Snohomish Regional Fire & Rescue Claims Voucher Summary

02/28/2023

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
23-00563	AFLAC		591.44
23-00564	DEPARTMENT OF RETIREMENT SYSTEMS		393,897.94
23-00565	FIRE 7 FOUNDATION		497.50
23-00566	FIREPAC		1,049.80
23-00567	GENERAL TEAMSTERS UNION LOCAL 38		1,501.00
23-00568	HRA VEBA TRUST		55,232.50
23-00569	IAFF LOCAL 2781		30,347.92
23-00570	IAFF LOCAL 2781 PAC		874.00
23-00571	IAFF LOCAL 2781 RFA		1,082.50
23-00572	MATRIX TRUST COMPANY		41,628.69
23-00573	PAID FAMILY & MEDICAL LEAVE		20,754.13
23-00574	TD AMERITRADE INSTITUTIONAL		388.50
23-00575	VOYA INSTITUTIONAL TRUST CO		98,712.05
23-00576	WASHINGTON STATE SUPPORT REGISTRY		279.25
23-00577	WASHINGTON STATE SUPPORT REGISTRY		223.37
23-00578	WSCFF FASTPAC		874.81
23-00579	WSCFF-EMP BENEFIT TRUST		31,875.00

Page Total 679,810.40

Cumulative Total 679,810.40



Snohomish Regional Fire & Rescue, WA

Docket of Claims Register

APPKT01259 - 03/09/2023 Board Meeting - KP

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0065	BOUND TREE MEDICAL, LLC	23-00580						19,593.03
		84811487	Medical Supplies	Invoice	01/03/2023	Medical Supplies	001-509-522-30-31-01	509.76
		84811488	Medications	Invoice	01/03/2023	Medications	001-509-522-30-31-01	3,156.27
		84815225	Medical Supplies	Invoice	01/05/2023	Medical Supplies	001-509-522-30-31-01	608.65
		84815226	Medications	Invoice	01/05/2023	Medications	001-509-522-30-31-01	296.70
		84823345	Medications & Medical Supplies	Invoice	01/12/2023	Medications & Medical Supplies	001-509-522-30-31-01	627.47
		84824801	Medications/Medical Supplies/Medica	Invoice	01/13/2023	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	16.25
						Medications & Medical Supplies	001-509-522-30-31-01	3,181.47
		84826255	Medical Supplies	Invoice	01/17/2023	Medical Supplies	001-509-522-30-31-01	84.78
		84826256	Medical Supplies	Invoice	01/17/2023	Medical Supplies	001-509-522-30-31-01	738.14
		84826258	Medications & Medical Supplies	Invoice	01/17/2023	Medications & Medical Supplies	001-509-522-30-31-01	351.20
		84828325	Medications/Medical Supplies/Medica	Invoice	01/18/2023	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	178.68
						Medications & Medical Supplies	001-509-522-30-31-01	1,198.30
		84832077	Medications & Medical Supplies	Invoice	01/20/2023	Medications & Medical Supplies	001-509-522-30-31-01	1,986.18
		84832078	Medical Supplies	Invoice	01/20/2023	Medical Supplies	001-509-522-30-31-01	14.13
		84832079	Medical Supplies	Invoice	01/20/2023	Medical Supplies	001-509-522-30-31-01	10.23
		84833597	Medical Supplies	Invoice	01/23/2023	Medical Supplies	001-509-522-30-31-01	7.74
		84835313	Medications/Medical Supplies/Medica	Invoice	01/24/2023	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	65.96
						Medications & Medical Supplies	001-509-522-30-31-01	531.48
		84835314	Medical Supplies & Medical Sm.Tools/I	Invoice	01/24/2023	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	201.53
						Medical Supplies	001-509-522-30-31-01	1,340.86
		84835315	Medical Small Tools/Minor Equipment	Invoice	01/24/2023	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	574.49
		84836800	Medications & Medical Supplies	Invoice	01/25/2023	Medications & Medical Supplies	001-509-522-30-31-01	185.03
		84841144	Medications & Medical Supplies	Invoice	01/30/2023	Medications & Medical Supplies	001-509-522-30-31-01	90.40
		84841145	Medical Small Tools/Minor Equipment	Invoice	01/30/2023	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	180.66
		84841146	Medical Small Tools/Minor Equipment	Invoice	01/30/2023	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	168.29
		84841147	Medical Supplies	Invoice	01/30/2023	Medical Supplies	001-509-522-30-31-01	114.17
		84842703	Medical Supplies	Invoice	01/31/2023	Medical Supplies	001-509-522-30-31-01	108.84
		84842704	Medications & Medical Supplies	Invoice	01/31/2023	Medications & Medical Supplies	001-509-522-30-31-01	3,065.37

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Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number							Distribution Amount
0352	LOWE'S	23-00581						2,272.77
	901489		Steel Wool Soap Pads, WD40, Spray Pa	Invoice	01/23/2023	Steel Wool Soap Pads, WD40, Spray Pa	001-507-522-50-31-00	46.13
	901732		Spray Foam Insulation, Steel Wool - ST	Invoice	01/19/2023	Spray Foam Insulation, Steel Wool - ST	001-507-522-50-31-00	48.02
	902151		Drywall Panels/Scrws/Jnt Cmpound,Sa	Invoice	02/03/2023	Drywall Panels/Scrws/Jnt Cmpound,Sa	001-507-522-50-48-00	59.77
	909317		Shop Parts	Invoice	01/11/2023	Shop Parts	050-511-522-60-34-01	13.96
	909529		Ice Maker Supply/Drain Line, Pipe Fitti	Invoice	01/19/2023	Ice Maker Supply/Drain Line, Pipe Fitti	001-507-522-50-48-00	29.02
	909548		Shop Small Tools & Equipment	Invoice	01/13/2023	Shop Small Tools & Equipment	050-511-522-60-35-00	146.51
	909549		Shop Parts	Invoice	01/13/2023	Shop Parts	050-511-522-60-34-01	24.41
	909877		Paint Roller Covers & Brushes	Invoice	01/03/2023	Paint Roller Covers & Brushes	001-507-522-50-48-00	59.93
	910435		Toilet Plunger & Auger - ST 31	Invoice	01/13/2023	Toilet Plunger & Auger - ST 31	001-507-522-50-35-00	42.58
	916143		BBQ Grill - ST 31	Invoice	01/04/2023	BBQ Grill - ST 31	001-507-522-50-35-00	547.00
	916289		Ice Maker Supply/Drain Line, Pipe Fitti	Credit Memo	01/20/2023	Ice Maker Supply/Drain Line, Pipe Fitti	001-507-522-50-48-00	-29.02
	922023		'Moss Out!' Moss Treatmnt/Killr,Wall T	Invoice	01/31/2023	'Moss Out!' Moss Treatmnt/Killr,Wall T	001-507-522-50-48-00	130.60
	922157		Moss Contrl,Fittings,Tape,Supply Line,Vc	Invoice	01/20/2023	Moss Contrl,Fittings,Duct/Elctrcl Tape, Voltage Detector - ST 31	001-507-522-50-48-00 001-507-522-50-35-00	76.60 15.57
	922200		Shop Parts	Invoice	02/02/2023	Shop Parts	050-511-522-60-34-01	113.28
	922504		Shop Parts	Invoice	01/09/2023	Shop Parts	050-511-522-60-34-01	10.28
	922576		Moss Killr/Contrl,Putty Knife,Ext.Spack	Invoice	02/07/2023	Moss Killr/Contrl,Putty Knife,Ext.Spack	001-507-522-50-48-00	55.84
	922585		Fridge Supply/Drain Line, Light Bulbs	Invoice	01/27/2023	Fridge Ice Maker Supply Line/Drain Ho LED Under Cabinet Light Bar (x2) - ST 8	001-507-522-50-48-00 001-507-522-50-31-00	18.69 31.13
	922749		Pipe Tee Fittings - ST 74/Logistics	Invoice	02/09/2023	Pipe Tee Fittings - ST 74/Logistics	001-507-522-50-48-00	14.57
	989382		Moss Killer/Control & Handheld Spray	Invoice	01/30/2023	Moss Killer/Control & Handheld Spray	001-507-522-50-48-00	171.48
	994231		Washing Machine - ST 74/Logistics Bld	Invoice	10/03/2022	Washing Machine - ST 74/Logistics Bld	001-507-522-50-35-00	646.42

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0624	US BANK USBANK-JAN23	23-00582 District Credit Card Charges - January 2	Invoice	01/25/2023	2018 Fire Codes & Standards (FC) Exan	001-505-522-45-49-02	23,752.93 153.00
					2022 Blank W2 Forms & Envelopes (3C	001-502-522-10-31-00	192.50
					2023 FireHouse Station Design Conf. R	001-507-522-45-49-02	2,275.00
					2023 WFCA Force Conference Registra	001-506-522-45-49-02	550.00
					3M Hooks,Shelf Support Pegs - ST 81	001-507-522-50-31-00	29.84
					Air Compressor Oil - ST 71	001-507-522-50-31-00	10.90
					Airfare (2023 CPSE Excellence Conf./Ac	001-516-522-30-43-00	357.80
					Airfare (2023 CPSE Excellence Conf./Ac	001-516-522-30-43-00	178.90
					Airfare (2023 CPSE Excellence Conf./Ac	001-516-522-30-43-00	218.90
					Airfare (2023 CPSE Excellence Conf./Ac	001-516-522-30-43-00	178.90
					Airfare (2023 CPSE Excellence Conf./Ac	001-516-522-30-43-00	-218.90
					Airfare ('23 NPELRA Annual Training C	001-502-522-10-43-00	656.40
					Airfare Preferred Seat (CPSE Excell. Co	001-516-522-30-43-00	89.99
					Airfare Preferred Seat (CPSE Excell. Co	001-516-522-30-43-00	39.99
					Amazon Prime Monthly Membership (001-502-522-10-49-06	16.40
					Apparatus Detail Service: Truck Cab (BI	001-513-522-20-48-01	225.00
					Apparatus Tow/Rearview Mirror	001-513-522-20-48-01	250.51
					Board of Accountancy: CPA Licnse Rnw	001-503-522-45-49-02	230.00
					CalendarWiz Professional Software Mr	001-513-522-10-49-04	29.00
					CDL/DOT Physical Exam - M.Frymire	001-507-522-50-49-00	130.00
					CDL/DOT Physical Exam - Z.Lewis	001-507-522-50-49-00	130.00
					Chain Loop (x5)	001-506-522-45-35-00	213.27
					Coffe & Snacks (Albertsons) - Leadersh	001-502-522-10-49-06	38.02
					Combination Padlock (Water Rescue Tr	001-514-522-20-31-09	18.42
					Command Officer Boot Camp (COBC) F	001-506-522-45-49-02	450.00
					Command Officer Boot Camp (COBC) F	001-506-522-45-49-02	450.00
					Command Officer Boot Camp (COBC) F	001-506-522-45-49-02	450.00
					Design Platform/Software Annual Subs	001-515-522-30-49-04	179.28
					Digital SLR Camera	001-507-522-50-35-00	128.38
					Donuts - Leadership Meeting	001-502-522-10-49-06	33.98
					Drill Bit, Nuts/Bolts/Fasteners - ST 81	001-507-522-50-48-00	114.42
					Dual Lens Borescope/Inspctn Camera (001-514-522-20-35-04	155.32
					Electricity & Stormwater - PM Progrm	001-506-522-45-49-37	203.59
					EMT Course - Y.Lobets	001-506-522-45-49-02	1,670.43
					Extension Cord - ST 82	001-507-522-50-35-00	35.99
					Fasteners (Recliner Repair) - ST 82	001-507-522-50-48-00	11.32
					'FastField' Mobile Forms Software Mnt	001-505-522-30-49-04	818.31
					Flag Pole (x2) (Honor Guard Supplies)	001-504-522-20-35-00	202.30
					Flag Pole x4, Flag Stand & Ornament (f	001-504-522-20-35-00	536.05
					'Good To Go' Pass Accnt Auto Replenis	001-509-522-20-49-01	30.00
					Ice Machine Repair Parts (Parts Town)	001-507-522-50-48-00	86.52
					Ice Machine Repair Parts (Parts Town)	001-507-522-50-48-00	50.61

Docket of Claims Register

APPKT01259 - 03/09/2023 Board Meeting - KP

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-JAN23	District Credit Card Charges - January 2	Invoice	01/25/2023	Ice Machine Repair Parts (Parts Town)	001-507-522-50-48-00	243.34
					Ice Machine Repair Parts (Parts Town)	001-507-522-50-48-00	16.22
					Institutn of Fire Engineers (IFE) Memb	001-505-522-30-49-02	187.00
					International Code Council (ICC) Gov. M	001-505-522-30-49-02	405.00
					Lazy Susan Bearing - ST 77	001-507-522-50-35-00	43.62
					LS Chamber of Comm. Jan Luncheon -	001-502-522-10-49-06	40.00
					LS Chamber of Comm. Luncheon - Mc	001-502-522-10-49-06	40.00
					Lunch (Tuscano's) - Admin Assistant In	001-503-522-10-49-06	85.38
					Medical Supplies	001-509-522-30-31-01	59.22
					Microsft 'Office 365 E1' License Mnthly	001-513-522-10-49-04	15.32
					Monroe Chamber of Commerce Jan. Li	001-502-522-10-49-06	64.00
					Natnl Fire Codes (NFPA) 1yr Subscrptn	001-505-522-30-49-02	1,727.50
					NFPA 1977 Wildland/Brush Shirt (Teca:	001-514-522-20-35-01	1,392.42
					Nutritn Traing Manuals Printng/Bindin	001-506-522-45-31-03	326.43
					Omni Hotel Deposit (2023 NPELRA Cor	001-502-522-10-43-00	277.41
					OSHA 2023 Reporting & Recordkeepin	001-510-522-45-49-00	149.00
					Paint & Painters Tape	001-507-522-50-48-00	48.22
					Parking Permit: Fall Qtrr (CWU Parame	001-506-522-45-49-37	128.00
					Pearson+ eTextbook & Study Tools Sub	001-506-522-45-34-00	114.86
					Pens, Notepads	001-506-522-45-31-03	33.15
					Personnel Concepts - Labor Law Poster	001-503-522-10-49-06	78.06
					Plumbing Repair Hardware - ST 81	001-507-522-50-48-00	31.71
					Power Cord Protector, Key Bands	001-507-522-50-31-00	22.55
					Printer Ink, Whiteboard (Academy)	001-506-522-45-49-23	243.07
					Proprane Tank Exchange	001-507-522-50-47-03	103.36
					Purchase Protectn Fee (2023 COBC Coi	001-506-522-45-49-02	38.25
					Purchase Protectn Fee (2023 COBC Coi	001-506-522-45-49-02	38.25
					Purser Paramedicine Conf. (PPC) Reg. -	001-506-522-45-49-02	60.00
					Rope (90ft)	001-506-522-45-31-03	77.64
					S.Olson: CFAI Peer Team Airfare (CPSE,	001-516-522-30-43-00	397.79
					Safety Glasses, Work Gloves	001-506-522-45-31-03	177.36
					Secure Fax Line Monthly Fee (Records	001-513-522-50-42-01	7.95
					Service Award (35yr: Suitcase/Luggage	001-502-522-10-49-07	110.04
					Service Award (35yr: Suitcase/Luggage	001-502-522-10-49-07	129.47
					Service Award (5yr: Tumber)	001-502-522-10-49-07	30.16
					Service Award Custom Luggage Tags	001-502-522-10-49-07	41.64
					Shirts,Sweatshirts/Pants,Shorts (Recru	001-504-522-20-31-07	317.26
					Shirts,Sweatshirts/Pants,Shorts (Recru	001-504-522-20-31-07	2,080.79
					Shop Parts	050-511-522-60-34-01	2.93
					Shop Supplies (Glue Sticks)	050-511-522-60-31-05	12.01
					Sim Card	001-513-522-10-35-00	27.34
					Snacks (QFC) - Run Review	001-509-522-20-49-04	45.75
					Station Hydration Supplies (Bottled W:	001-504-522-20-31-01	480.03

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Vendor #	Vendor Name	Docket/Claim #	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount	Distribution Amount
	USBANK-JAN23		District Credit Card Charges - January 2	Invoice	01/25/2023	Storage Tote (x2)	001-507-522-50-35-00		32.75
						Storage Tote w/ Lid (Bunker Gear)	001-504-522-20-31-10		170.40
						Storage Unit Mnthly Rental (x2) (New I	001-507-522-50-45-00		150.00
						Storage Unit Monthly Rental (Move-In	001-507-522-50-45-00		81.67
						Sugar Dispenser/Pourer, Griddle Spatu	001-507-522-50-35-00		41.05
						Tarp	001-506-522-45-31-03		70.90
						Trash Can & Bags - ST 82	001-507-522-50-35-00		103.77
						Unifrom Shirt/Jacket (Training Division	001-504-522-20-31-07		66.34
						WA Assoc. of Building Officials (WABO,	001-505-522-30-49-02		-80.00
						WA Assoc. of Building Officials (WABO,	001-505-522-30-49-02		275.00
						WA State Assoc. of Fire Marshals Mem	001-505-522-30-49-02		990.00
						WA State Patrol (WSP) Background Chi	001-503-522-10-49-06		11.00
						Water Delivery & Dispenser Rental (Sh	050-511-522-60-31-04		51.23
						Wifi/Internet Servcs - Paramedic Stud	001-506-522-45-49-37		74.99
						Zoom 'Standar Pro' Software Annual Si	001-503-522-10-49-01		163.99
Total Claims: 3							Total Payment Amount:	45,618.73	

Snohomish Regional Fire & Rescue

Claims Voucher Summary

03/02/2023

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Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
23-00580	BOUND TREE MEDICAL, LLC		19,593.03
23-00581	LOWE'S		2,272.77
23-00582	US BANK		23,752.93

Page Total 45,618.73

Cumulative Total 45,618.73



Snohomish Regional Fire & Rescue, WA

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By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount	Distribution Amount
2220	ALERT-ALL CORPORATION	W33233	Custom SRFR Pencils (x2,500)	Invoice	02/23/2023	Custom SRFR Pencils (x2,500)	001-515-522-30-31-01	1,367.50	1,367.50
0028	ALL BATTERY SALES AND SERVICE	300-10109872	Shop Supplies	Invoice	02/28/2023	Shop Supplies	050-511-522-60-31-05	332.40	332.40
1503	ALLSTREAM BUSINESS US, INC	19282288	Phone/Fax/Alarm Services - ST 31	Invoice	03/01/2023	Phone/Fax/Alarm Services - ST 31	001-513-522-50-42-01	225.90	225.90
1503	ALLSTREAM BUSINESS US, INC	19281782	Phone/Fax/Alarm Services - ST 71, 74,	Invoice	03/01/2023	Phone/Fax/Alarm Services - ST 71, 74,	001-513-522-50-42-01	330.82	330.82
1503	ALLSTREAM BUSINESS US, INC	19292964	Phone/Fax/Alarm Services - ST 32	Invoice	03/03/2023	Phone/Fax/Alarm Services - ST 32	001-513-522-50-42-01	115.40	115.40
1967	AMERIGAS	3147367480	OnSite Mobile Propane Delivery (189.2	Invoice	02/25/2023	OnSite Mobile Propane Delivery (189.2	001-507-522-50-47-03	587.35	587.35
		3147474336	Propane Tank Rental (500gal) Annual F	Invoice	02/28/2023	Propane Tank Rental (500gal) Annual F	001-507-522-50-47-03	170.15	170.15
0036	ANDGAR MECHANICAL LLC	17414	HVAC Srvc Call/Rep (Clean Heatr Flame	Invoice	02/20/2023	HVAC Srvc Call/Rep (Clean Heatr Flame	001-507-522-50-48-00	486.42	486.42
0040	ARAMARK UNIFORM SERVICES	6560154432	Shop Supplies/Uniform Rental/Laundr	Invoice	02/23/2023	Shop Supplies/Uniform Rental/Laundr	050-511-522-60-41-04	77.98	77.98
		6560157979	Shop Supplies/Uniform Rental/Laundr	Invoice	03/02/2023	Shop Supplies/Uniform Rental/Laundr	050-511-522-60-41-04	81.49	81.49
		6560157981	Shop Towels, Floor Mat & Mop Supply	Invoice	03/02/2023	Shop Towels, Floor Mat & Mop Supply	001-507-522-50-41-00	16.41	16.41
1971	B&H FIRE AND SECURITY	4977	Fire Alarm Monitoring (Dec/Jan'23/Fet	Invoice	02/06/2023	Fire Alarm Monitoring (Dec/Jan'23/Fet	001-507-522-50-41-00	196.38	196.38
0058	BICKFORD MOTORS INC.	1241848	Shop Parts	Invoice	02/22/2023	Shop Parts	050-511-522-60-34-01	1,608.08	1,608.08
		1241893	Shop Parts	Invoice	02/23/2023	Shop Parts	050-511-522-60-34-01	4.31	4.31
0062	BLANCHARD ELECTRIC & FLEET S	316786.TK	Shop Parts	Invoice	02/13/2023	Shop Parts	050-511-522-60-34-01	69.95	69.95
		316895.TK	Shop Parts	Invoice	02/23/2023	Shop Parts	050-511-522-60-34-01	48.77	48.77
0068	BRAD TALLEY	FEB2023	EMS Servcs Contract: Medical Supervis	Invoice	03/01/2023	EMS Servcs Contract: Medical Supervis	001-509-522-20-41-02	4,000.00	4,000.00
0070	BRAKE & CLUTCH SUPPLY INC	116577	Shop Parts	Credit Memo	02/09/2023	Shop Parts	050-511-522-60-34-01	-123.15	-123.15
		116707	Shop Parts	Invoice	02/14/2023	Shop Parts	050-511-522-60-34-01	483.82	483.82
		117009	Shop Parts	Invoice	02/24/2023	Shop Parts	050-511-522-60-34-01	2,236.68	2,236.68

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0073	BRAUN NORTHWEST INC	23-00596					1,235.46
	34087	Shop Parts	Invoice	02/02/2023	Shop Parts	050-511-522-60-34-01	132.05
	34124	Shop Parts	Invoice	02/10/2023	Shop Parts	050-511-522-60-34-01	874.50
	34170	Shop Parts	Invoice	02/20/2023	Shop Parts	050-511-522-60-34-01	228.91
0077	BRYSON SALES & SERVICE	23-00597					687.45
	100-295181	Shop Parts	Invoice	02/24/2023	Shop Parts	050-511-522-60-34-01	687.45
1913	CANON FINANCIAL SERVICES INC	23-00598					296.60
	30015829	Copier Machine Lease - Admin Bldg (C	Invoice	02/09/2023	Copier Machine Lease - Admin Bldg (C	001-512-591-22-70-00	296.60
0094	CDW GOVERNMENT LLC	23-00599					7,741.78
	GX62907	Dell 'P2423' LED Computer Monitor (2	Invoice	02/22/2023	Dell 'P2423' LED Computer Monitor (2	303-502-522-10-35-02	6,937.97
	HBO2837	SonicWall TZ400 Adv. Security License	Invoice	02/24/2023	SonicWall TZ400 Adv. Security License	001-513-522-10-49-04	803.81
0096	CENTRAL WELDING SUPPLY	23-00600					1,899.05
	RN02232202	Oxygen Cylinder Rental (Inventory)	Invoice	02/28/2023	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	255.96
	RN02232203	Oxygen Cylinder Rental (Inventory)	Invoice	02/28/2023	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	163.91
	RN02232204	Oxygen Cylinder Rental (Inventory)	Invoice	02/28/2023	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	196.30
	RN02234480	Oxygen Cylinder Rental (Inventory)	Invoice	02/28/2023	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	449.47
	RN02234481	Oxygen Cylinder Rental (Inventory)	Invoice	02/28/2023	Oxygen Cylinder Rental (Inventory)	001-509-522-20-45-00	67.36
	SP 891683	Oxygen Cylinder Exchange/Re-Fill (x13	Invoice	02/17/2023	Oxygen Cylinder Exchange/Re-Fill (x13	001-509-522-20-45-00	186.09
	WV 212022	Oxygen Cylinder Exchange/Re-Fill (x12	Invoice	12/06/2022	Oxygen Cylinder Exchange/Re-Fill (x12	001-509-522-20-45-00	579.96
0101	CHINOOK LUMBER	23-00601					4,086.98
	1902410	Oriented Strand Board (OSB) (Ventilati	Invoice	01/12/2023	Oriented Strand Board (OSB) (Ventilati	001-506-522-45-31-03	1,135.71
	1904660	Primed Whitewood Lumber (Forcible E	Invoice	01/23/2023	Primed Whitewood Lumber (Forcible E	001-506-522-45-31-03	184.29
	1905215	Oriented Strand Board (OSB) (Ventilati	Invoice	01/25/2023	Oriented Strand Board (OSB) (Ventilati	001-506-522-45-31-03	1,043.05
	1908606	Oriented Strand Board (OSB) (Academ	Invoice	02/09/2023	Oriented Strand Board (OSB) (Academ	001-506-522-45-49-23	1,043.05
	1912569	Lumber Materials/Supplies (Ventilator	Invoice	02/28/2023	Lumber Materials/Supplies (Ventilator	001-506-522-45-31-03	680.88
0531	CHRISTENSEN, INC	23-00602					890.27
	0004693-IN	Shop Parts	Credit Memo	12/01/2022	Shop Parts	050-511-522-60-34-01	-31.97
	0004694-IN	Shop Parts	Credit Memo	12/01/2022	Shop Parts	050-511-522-60-34-01	-3.07
	0330038-IN	Shop Parts	Invoice	09/21/2022	Shop Parts	050-511-522-60-34-01	1,034.40
	0360008-IN	Shop Parts	Credit Memo	09/28/2022	Shop Parts	050-511-522-60-34-01	-999.42
	0387417-IN	Shop Parts	Invoice	02/17/2023	Shop Parts	050-511-522-60-34-01	342.41
	0414362-IN	Diesel Exhaust Fluid (DEF) - ST 71	Invoice	02/24/2023	Diesel Exhaust Fluid (DEF) - ST 71	001-504-522-20-32-00	547.92
0110	CITY OF MONROE	23-00603					455.53
	ADMIN-FEB23	Water, Stormwater & Sewer - Admin B	Invoice	03/02/2023	Water, Stormwater & Sewer - Admin B	001-507-522-50-47-02 300-507-522-50-47-00	68.33 387.20
0110	CITY OF MONROE	23-00604					724.85
	ST31-FEB23	Water, Stormwater & Sewer - ST 31	Invoice	03/02/2023	Water, Stormwater & Sewer - ST 31	001-507-522-50-47-02	724.85
0110	CITY OF MONROE	23-00605					149.09
	ST32-FEB23	Water & Stormwater - ST 32	Invoice	03/02/2023	Water & Stormwater - ST 32	001-507-522-50-47-02	149.09

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0110	CITY OF MONROE ST31IRR-FEB23	23-00606 Water (Irrigation Meter) - ST 31	Invoice	03/02/2023	Water (Irrigation Meter) - ST 31	001-507-522-50-47-02	36.19 36.19
0112	CLEARFLY COMMUNICATIONS INV492633	23-00607 Phone/Fax Services - Admin Bldg, ST 3	Invoice	03/01/2023	Phone/Fax Services - Admin Bldg, ST 3	001-513-522-50-42-01	757.51 757.51
0113	CLEARVIEW HARDWARE & FEED B252932 B253262 C457521 C458799	23-00608 Faucet Supply Line/Connector - ST 71 Electrical Outlet/Receptacle Wall Plate Spare Key (x4), Key,Paper Key Tags (Tra Double-Ended Halogen Bulb (2pk) (E7	Invoice Invoice Invoice Invoice	01/27/2023 02/04/2023 01/26/2023 02/08/2023	Faucet Supply Line/Connector - ST 71 Electrical Outlet/Receptacle Wall Plate Spare Key (x4), Key,Paper Key Tags (Tra Double-Ended Halogen Bulb (2pk) (E7	001-507-522-50-48-00 001-507-522-50-48-00 001-506-522-45-31-03 001-504-522-20-31-01	37.69 6.30 1.93 21.70 7.76
0125	COLUMBIA SOUTHERN UNIVERSI 330056030323	23-00609 Tuition FIR2304 - M.Stratton	Invoice	03/07/2023	Tuition FIR2304 - M.Stratton	001-506-522-45-49-10	721.50 721.50
0126	COMCAST ST32-MARAPR23	23-00610 Internet Services - ST 32	Invoice	02/25/2023	Internet Services - ST 32	001-513-522-50-42-01	151.73 151.73
0126	COMCAST ST73-MARAPR23	23-00611 Internet Services - ST 73	Invoice	03/04/2023	Internet Services - ST 73	001-513-522-50-42-01	156.71 156.71
0126	COMCAST ST77-MARAPR23	23-00612 Internet Services - ST 77	Invoice	02/26/2023	Internet Services - ST 77	001-513-522-50-42-01	156.95 156.95
0126	COMCAST ST72-MARAPR23	23-00613 Internet Services - ST 72	Invoice	02/27/2023	Internet Services - ST 72	001-513-522-50-42-01	156.69 156.69
0127	COMDATA INC. 20388704	23-00614 Apparatus Fuel	Invoice	03/01/2023	Apparatus Fuel - EMS Apparatus Fuel - Suppression	001-509-522-20-32-00 001-504-522-20-32-00	2,910.97 1,455.48 1,455.49
0136	COURIERWEST 7492	23-00615 Mail Courier Monthly Service (Februar	Invoice	02/01/2023	Mail Courier Monthly Service (Februar	001-502-522-10-41-01	2,122.88 2,122.88
0138	CRESSY DOOR COMPANY, INC 179991 181648 181890	23-00616 Bay Door Servc Call/Rep (Temp. Spring Bay Door Servc Call (Inspcted Sensing I Bay Door Repair (Replaced Sensing Edg	Invoice Invoice Invoice	12/28/2022 02/10/2023 02/16/2023	Bay Door Servc Call/Rep (Temp. Spring Bay Door Servc Call (Inspcted Sensing I Bay Door Repair (Replaced Sensing Edg	001-507-522-50-48-00 001-507-522-50-48-00 001-507-522-50-48-00	3,340.68 1,458.67 370.94 1,511.07
0139	CROSS VALLEY WATER DISTRICT 3022185	23-00617 Water - ST 33	Invoice	02/28/2023	Water - ST 33	001-507-522-50-47-02	745.57 745.57
0139	CROSS VALLEY WATER DISTRICT 3022183	23-00618 Water - ST 71	Invoice	02/28/2023	Water - ST 71	001-507-522-50-47-02	439.13 439.13
0139	CROSS VALLEY WATER DISTRICT 3022184	23-00619 Water - ST 74/Logistics Bldg	Invoice	02/28/2023	Water - ST 74/Logistics Bldg	001-507-522-50-47-02	309.01 309.01
0155	DENISE MATTERN INV09251	23-00620 Airfare Reimbrsmnt (2023 Tyler Conne	Invoice	02/22/2023	Airfare Reimbrsmnt (2023 Tyler Conne	001-503-522-10-43-00	1,057.90 1,057.90
1956	DICK'S TOWING, INC. 18246059	23-00621 Shop Parts (M1701/M31 Tow)	Invoice	02/21/2023	Shop Parts (M1701/M31 Tow)	050-511-522-60-34-01	272.00 272.00

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
1875	ELECTRONIC BUSINESS MACHINE	23-00622					127.42
	AR242757	Copier Machine Usage - Mel,ST 81,82,;	Invoice	02/27/2023	Copier Machine Usage - Mel,ST 81,82,;	001-502-522-10-31-00	112.47
	AR242758	Copier Machine Usage - Admin Bldg P	Invoice	02/27/2023	Copier Machine Usage - Admin Bldg P	001-502-522-10-31-00	14.95
0182	EMERGENT RESPIRATORY	23-00623					430.00
	35007710	CPAP Machine Supplies - ST 72	Invoice	03/03/2023	CPAP Machine Supplies - ST 72	001-509-522-30-31-01	430.00
1727	ERIK EMERSON	23-00624					55.14
	INV09249	WA Boat Education Course Reimburser	Invoice	02/17/2023	WA Boat Education Course Reimburser	001-506-522-45-49-02	55.14
1529	ERIK LIDDIATT	23-00625					769.40
	INV09250	Airfare Reimb (2023 Command Officer E	Invoice	02/22/2023	Airfare Reimb (2023 Command Officer E	001-506-522-45-43-00	769.40
0212	FIRSTWATCH	23-00626					635.00
	FW109942	FirstPass & FOAM Modules Monthly Su	Invoice	03/03/2023	FirstPass & FOAM Modules Monthly Su	001-509-522-20-49-02	635.00
1571	GENERAL FIRE APPARATUS	23-00627					3,210.47
	16074	Shop Parts	Invoice	02/14/2023	Shop Parts	050-511-522-60-34-01	2,361.11
	16114	Shop Parts	Invoice	02/22/2023	Shop Parts	050-511-522-60-34-01	849.36
2067	GREENHAUS PORTABLE RESTROC	23-00628					900.00
	28652	Portable Restroom Rentals (2/6/23-3/!	Invoice	02/07/2023	Portable Restroom Rentals (2/6/23-3/!	001-506-522-45-49-23	660.00
	28755	Portable Restrml Rentals (Trench CE Dri	Invoice	02/21/2023	Portable Restrml Rentals (Trench CE Dri	001-514-522-20-45-00	240.00
0257	HIGHWAY AUTO SUPPLY	23-00629					15.59
	1-668886	Shop Parts	Invoice	02/16/2023	Shop Parts	050-511-522-60-34-01	15.59
2261	INTERNATIONAL ASSOCIATION C	23-00630					9,000.00
	PST - 1103901	IAFF Peer Support In-Person Training C	Invoice	01/03/2023	IAFF Peer Support In-Person Training C	001-510-522-45-49-00	9,000.00
0276	IRON MOUNTAIN INC	23-00631					784.89
	202684335	OffSite Server Data Storage Services (N	Invoice	02/28/2023	OffSite Server Data Storage Services (N	001-513-522-10-41-04	784.89
0288	JEFF SCHAUB	23-00632					887.80
	INV09252	Airfare Reimb. (2023 FireHouse Statn I	Invoice	02/22/2023	Airfare Reimb. (2023 FireHouse Statn I	001-507-522-50-43-00	887.80
0313	KENT D. BRUCE CO., LLC	23-00633					3,385.00
	12932	Shop Parts	Invoice	02/13/2023	Shop Parts	050-511-522-60-34-01	850.91
	12946	Shop Parts	Invoice	02/13/2023	Shop Parts	050-511-522-60-34-01	1,558.01
	12972	Shop Parts	Invoice	02/16/2023	Shop Parts	050-511-522-60-34-01	531.41
	12983	Shop Parts	Invoice	02/17/2023	Shop Parts	050-511-522-60-34-01	444.67
0326	KNOX COMPANY	23-00634					1,667.06
	INV-KA-167180	Knox 'KeySecure 5/6' Flat Mnt & 90° Bi	Invoice	03/02/2023	Knox 'KeySecure 5/6' Flat Mnt & 90° Bi	303-505-594-30-64-01	1,667.06

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
	Payable Number	Payable Description					Distribution Amount
0349	L.N. CURTIS & SONS	23-00635					22,624.89
	IN680999	Structural Bunker Boots	Invoice	02/28/2023	Structural Bunker Boots	303-504-522-20-35-04	618.44
	IN681714	Structural Bunker Boots (x3)	Invoice	02/28/2023	Structural Bunker Boots (x3)	303-504-522-20-35-04	1,849.61
	INV638510	Calibratn Gas & Testing Gas Cylinder (C	Invoice	10/05/2022	Calibratn Gas & Testing Gas Cylinder (C	001-505-522-30-35-00	969.97
	INV638577	Calibratn Gas & Testing Gas Cylinders (Invoice	10/05/2022	Calibratn Gas & Testing Gas Cylinders (303-504-594-20-64-13	1,966.90
	INV669522	'ALTAIR 5X' Multi-Gas Detector (x2)	Invoice	01/24/2023	'ALTAIR 5X' Multi-Gas Detector (x2)	001-505-522-30-35-00	6,427.60
	INV675190	'GALAXY GX2' Automated Test System	Invoice	02/09/2023	'GALAXY GX2' Automated Test System	303-504-594-20-64-13	4,462.43
	INV675193	'GALAXY GX2' Automatd Test System (A	Invoice	02/09/2023	'GALAXY GX2' Automatd Test System (A	001-505-522-30-35-00	2,200.62
	INV678629	Electronic Gas Cylinder Holdr ('Galaxy	Invoice	02/22/2023	Electronic Gas Cylinder Holdr ('Galaxy	001-505-522-30-35-00	1,363.80
	INV681354	Electronic Gas Cylindr Holdrs ('Galaxy	Invoice	02/28/2023	Electronic Gas Cylindr Holdrs ('Galaxy	303-504-594-20-64-13	2,765.52
1879	LAKE STEVENS SEWER DISTRICT	23-00636					99.00
	ST81-MAR23	Sewer - ST 81 (Account 6681.01)	Invoice	03/01/2023	Sewer - ST 81	001-507-522-50-47-02	99.00
1879	LAKE STEVENS SEWER DISTRICT	23-00637					198.00
	ST82-MAR23	Sewer - ST 82 (Account 3655.01)	Invoice	03/01/2023	Sewer - ST 82	001-507-522-50-47-02	198.00
1596	LEMAY MOBILE SHREDDING	23-00638					817.75
	4785054S185	OnSite Mobile Shredding Services - ST	Invoice	03/01/2023	OnSite Mobile Shredding Services - ST	001-502-522-10-41-01	51.00
	4785055S185	OnSite Mobile Shredding Services - Ad	Invoice	03/01/2023	OnSite Mobile Shredding Services - Ad	001-502-522-10-41-01	715.75
	4785056S185	OnSite Mobile Shredding Services - ST	Invoice	03/01/2023	OnSite Mobile Shredding Services - ST	001-502-522-10-41-01	51.00
0387	MUNICIPAL EMERGENCY SERVIC	23-00639					1,340.12
	IN1841594	Structural Firefighting Gloves (x11)	Invoice	03/06/2023	Structural Firefighting Gloves (x11)	303-504-522-20-35-04	1,340.12
2011	NORTHWEST FIBER, LLC	23-00640					235.00
	ST71-FEBMAR23	Fax & Alarm Connections Services - ST	Invoice	02/14/2023	Fax & Alarm Connections Services - ST	001-513-522-50-42-01	235.00
2011	NORTHWEST FIBER, LLC	23-00641					1,212.57
	NB-FEBMAR23	Phone/Fax/Alarm Services - ST 81, 82,	Invoice	02/16/2023	Phone/Fax/Alarm Services - ST 81, 82,	001-513-522-50-42-01	1,212.57
2176	NORTHWEST TROPHY & AWARD	23-00642					1,808.95
	220753	Service Awards Engravements (5yr,15y	Invoice	12/21/2022	Service Awards Engravements (5yr,15y	001-502-522-10-49-07	1,539.20
	221070	Brass Nozzle Engravements (New Engi	Invoice	02/23/2023	Brass Nozzle Engravements (New Engi	001-504-522-20-35-00	269.75
0426	NORWEST BUSINESS SERVICES, I	23-00643					2,968.80
	23022103	2023 Website Hosting Services (Shop)	Invoice	02/21/2023	2023 Website Hosting Services (Shop)	050-511-522-60-41-10	359.40
	23022107	2023 Website Hosting Fee & Mnthly M	Invoice	02/21/2023	2023 Website Hosting Fee & Mnthly M	001-513-522-10-41-04	2,609.40
2252	ODP BUSINESS SOLUTIONS, LLC	23-00644					1,043.57
	293688089001	Air Can,Hand Soap,Screen Wipes,Mes	Invoice	02/17/2023	Air Cans/Dusters,Hand Soap,Electronic	001-502-522-10-31-00	49.18
					Mesh Office Chair (x3)	001-502-522-10-35-00	697.58
	293690863001	Wired Keyboard	Invoice	02/17/2023	Wired Keyboard	001-513-522-10-35-00	57.97
	294648276001	Printer Ink (GIS Supplies)	Invoice	02/24/2023	Printer Ink (GIS Supplies)	001-505-522-30-31-02	68.39
	294655133001	Printer Ink (GIS Supplies)	Invoice	02/24/2023	Printer Ink (GIS Supplies)	001-505-522-30-31-02	136.78
	294724551001	InterOffice/InterDepartment Envelope	Invoice	02/21/2023	InterOffice/InterDepartment Envelope	001-502-522-10-31-00	33.67

Docket of Claims Register

APPKT01263 - 03/09/2023 Board Meeting - KP

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0185	OPERATIVE IQ 51020	23-00645 Operative IQ License/Maintenance Fee	Invoice	03/01/2023	Fleet Mgmt Licenses/Sandbox Maint	001-513-522-10-49-04	2,282.09 749.91
					Operative IQ Inventory/Asset Mngmnt	001-509-522-20-49-02	1,424.28
					RFID Data Service License Fee	001-513-522-10-49-04	107.90
0451	PACIFIC POWER BATTERIES 17140333	23-00646 Rechargeable Sealed Lead Acid Battery	Invoice	02/01/2023	Rechargeable Sealed Lead Acid Battery	001-507-522-50-31-00	49.36 49.36
2255	POSITIVE PROMOTIONS, INC. 07096136	23-00647 Custom Heart-Shaped Stress Ball/Relie	Invoice	02/02/2023	Custom Heart-Shaped Stress Ball/Relie	001-515-522-30-31-01	557.44 557.44
0484	PURCELL TIRE & SERVICE CENTEF 24259354	23-00648 Shop Parts	Invoice	02/23/2023	Shop Parts	050-511-522-60-34-01	669.24 669.24
0494	REPUBLIC SERVICES #197 0197-003098833	23-00649 Recycling - ST 31	Invoice	02/28/2023	Recycling - ST 31	001-507-522-50-47-04	762.62 762.62
0494	REPUBLIC SERVICES #197 0197-003098904	23-00650 Refuse - ST 32	Invoice	02/28/2023	Refuse - ST 32	001-507-522-50-47-04	110.47 110.47
0494	REPUBLIC SERVICES #197 0197-003099204	23-00651 Recycling - ST 32	Invoice	02/28/2023	Recycling - ST 32	001-507-522-50-47-04	105.63 105.63
0494	REPUBLIC SERVICES #197 0197-003098198	23-00652 Refuse - ST 31	Invoice	02/28/2023	Refuse - ST 31	001-507-522-50-47-04	319.15 319.15
0494	REPUBLIC SERVICES #197 0197-003098853	23-00653 Refuse - Admin Building	Invoice	02/28/2023	Refuse - Admin Building	001-507-522-50-47-04 300-507-522-50-47-00	262.08 39.31 222.77
0517	S & P DESIGN INC 13451	23-00654 S&L/S Woven Shirts,Baseball Hat/Cap	Invoice	02/16/2023	S&L/S Woven Shirts,Baseball Hat/Cap	001-501-522-10-49-04	472.61 472.61
1921	SEA-WESTERN INC INV21260	23-00655 Thermal Imaging Cameras (TIC) & SCB	Invoice	01/31/2023	SCBA Face Resp. Mask Parts (C5)(Hdne	001-504-522-20-31-03	12,335.61 681.74
	INV21573	'Scott V320' Thermal Imaging Camera	Invoice	02/17/2023	'Scott V320' Thermal Imaging Camera	001-504-522-20-35-00	5,395.00 6,258.87
0544	SILVER LAKE WATER ST77FM-FEB23	23-00656 Water (Fire Meter) - ST 77	Invoice	02/28/2023	Water (Fire Meter) - ST 77	001-507-522-50-47-02	176.80 176.80
0544	SILVER LAKE WATER ST77-FEB23	23-00657 Water & Sewer - ST 77	Invoice	02/28/2023	Water & Sewer - ST 77	001-507-522-50-47-02	125.70 125.70
0550	SMARSH INC INV-85258	23-00658 'Professnl Archive' Software/Platform /	Invoice	02/28/2023	'Professnl Archive' Software/Platform /	001-513-522-10-49-04	31,398.32 31,398.32

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
1547	SNOHOMISH COUNTY 911 5697	23-00659 Monthly Dispatch Services (Assessmen	Invoice	03/01/2023	Monthly Dispatch Services (Assessmen	001-504-528-00-41-00 001-509-528-00-41-00	87,524.88 16,609.73 66,438.94
	5704	Monthly EPCR	Invoice	03/01/2023	Monthly Electronic Patient Care Repor	001-509-522-20-49-02	1,088.53
	5750	Managed Laptop Leases (Monthly)	Invoice	03/01/2023	Managed Laptop Leases (Monthly)	303-504-591-22-70-00 303-509-591-22-70-00	1,362.52 2,025.16
0565	SNOHOMISH COUNTY PUD 158549533	23-00660 Electricity - ST 32	Invoice	02/23/2023	Electricity - ST 32	001-507-522-50-47-01	234.71 234.71
0565	SNOHOMISH COUNTY PUD 145525241	23-00661 Electricity & Water - ST 82	Invoice	02/17/2023	Electricity - ST 82 Water - ST 82	001-507-522-50-47-01 001-507-522-50-47-02	1,487.99 1,258.12 229.87
0565	SNOHOMISH COUNTY PUD 129068447	23-00662 Electricity - ST 71	Invoice	02/28/2023	Electricity - ST 71	001-507-522-50-47-01	1,701.28 1,701.28
0565	SNOHOMISH COUNTY PUD 158548444	23-00663 Electricity - ST 33	Invoice	02/22/2023	Electricity - ST 33	001-507-522-50-47-01	908.32 908.32
0565	SNOHOMISH COUNTY PUD 122465154	23-00664 Electricity - ST 31	Invoice	02/21/2023	Electricity - ST 31	001-507-522-50-47-01	1,861.11 1,861.11
0565	SNOHOMISH COUNTY PUD 122463339	23-00665 Electricity - ST 82 Garage/Storage Bldg	Invoice	02/16/2023	Electricity - ST 82 Garage/Storage Bldg	001-507-522-50-47-01	49.48 49.48
0565	SNOHOMISH COUNTY PUD 138878088	23-00666 Electricity - ST 83	Invoice	03/01/2023	Electricity - ST 83	001-507-522-50-47-01	432.52 432.52
0565	SNOHOMISH COUNTY PUD 122465155	23-00667 Electricity - Admin Bldg	Invoice	02/21/2023	Electricity - Admin Bldg	001-507-522-50-47-01 300-507-522-50-47-00	1,346.18 201.93 1,144.25
0565	SNOHOMISH COUNTY PUD 125785589	23-00668 Electricity - ST 72	Invoice	02/16/2023	Electricity - ST 72	001-507-522-50-47-01	803.86 803.86
0565	SNOHOMISH COUNTY PUD 122465893	23-00669 Electricity - ST 74/Logistics Bldg	Invoice	02/22/2023	Electricity - ST 74/Logistics Bldg	001-507-522-50-47-01	113.51 113.51
1536	SNOHOMISH REGIONAL FIRE & R 6431	23-00670 Dept. of Revenue: Sales & Use Tax - Jar	Invoice	02/24/2023	Dept. of Revenue: Sales & Use Tax - Jar	630-512-589-00-00-00	221.73 221.73
1536	SNOHOMISH REGIONAL FIRE & R EXCISE TAX - JAN 23	23-00671 Sales & Use Tax - January 2023	Invoice	01/31/2023	Sales & Use Tax - January 2023	001-503-522-10-49-06 001-504-522-20-31-10 001-505-522-30-31-00 050-511-522-60-34-01 001-505-522-30-31-00	49.12 39.82 91.42 35.36 6.01
1536	SNOHOMISH REGIONAL FIRE & R FIRE-01/31/23	23-00672 Apparatus Fleet Maintenance Services	Invoice	01/31/2023	Apparatus Fleet Maintenance - EMS U Apparatus Fleet Maintenance - Suppre	001-509-522-20-48-01 001-513-522-20-48-01	30,671.96 3,269.12 27,402.84

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
1935	SNOHOMISH VALLEY ROOFING II 28813	23-00673 Dumpster Rental (17yd) - ST83 Vent Pr	Invoice	01/10/2023	Dumpster Rental (17yd) - ST83 Vent Pr	001-506-522-45-31-03	717.22 717.22
0567	SNURE LAW OFFICE, PSC FEB2023	23-00674 Monthly Attorney Services (February)	Invoice	03/01/2023	Monthly Attorney Services (February)	001-512-522-10-41-03	8,566.25 8,566.25
0572	SPEEDWAY CHEVROLET 136785 136991 137009 137073	23-00675 Shop Parts Shop Parts Shop Parts Shop Parts	Invoice Invoice Invoice Invoice	02/21/2023 02/22/2023 02/27/2023 03/01/2023	Shop Parts Shop Parts Shop Parts Shop Parts	050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01	4,767.78 4,636.22 4.84 120.57 6.15
2057	SPRAGUE PEST SOLUTIONS 5017211 5026241 5026243 5026246 5026248 5026249	23-00676 Servc Call/Inspectn (Dead Rodents in V Monthly Pest Control Services - ST 82 Monthly Pest Control Services - ST 81 Monthly Pest Control Services - ST 71 Monthly Pest Control Services - ST 32 Monthly Pest Control Services - ST 31	Invoice Invoice Invoice Invoice Invoice Invoice	01/17/2023 02/08/2023 02/08/2023 02/13/2023 02/06/2023 02/06/2023	Servc Call/Inspectn (Dead Rodents in V Monthly Pest Control Services - ST 82 Monthly Pest Control Services - ST 81 Monthly Pest Control Services - ST 71 Monthly Pest Control Services - ST 32 Monthly Pest Control Services - ST 31	001-507-522-50-48-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00 001-507-522-50-41-00	687.05 191.28 99.01 99.01 99.19 99.28 99.28
1933	STAPLES CREDIT PLAN 3222599371 3227499791 3227799191 3229272571	23-00677 Copy Paper (8.5x11" & 8.5x14") USB Cable (Type A to Micro B) Retractable Highlighter (12pk) Hanging File Folder/Storage Crate	Invoice Invoice Invoice Invoice	02/07/2023 02/15/2023 02/16/2023 02/18/2023	Copy Paper (8.5x11" & 8.5x14") USB Cable (Type A to Micro B) Retractable Highlighter (12pk) Hanging File Folder/Storage Crate	001-502-522-10-31-00 001-513-522-10-35-00 001-502-522-10-31-00 001-502-522-10-35-00	168.77 117.69 9.07 21.76 20.25
2184	STERICYCLE, INC. 3006385074	23-00678 Biohazardous/Medical Waste Disposal	Invoice	02/28/2023	Biohazardous/Medical Waste Disposal	001-509-522-20-41-06	252.82 252.82
2207	TAYLOR'S TINS LLC SFDWA002	23-00679 Driver Operator Pump Cards (Custom)	Invoice	12/11/2022	Driver Operator Pump Cards (Custom)	001-504-522-20-31-01	2,400.00 2,400.00
1645	TELEFLEX, LLC 9506199217 9506199218	23-00680 Medical Supplies Medical Supplies	Invoice Invoice	11/04/2022 11/04/2022	Medical Supplies Medical Supplies	001-509-522-30-31-01 001-509-522-30-31-01	1,335.40 662.24 673.16
1624	TK ELEVATOR 3007123127	23-00681 Elevator Maintenance (March/April/M	Invoice	03/01/2023	Elevator Maintenance (March/April/M	001-507-522-50-41-00 300-507-522-50-41-00	870.47 130.57 739.90
0603	TOWN & COUNTRY TRACTOR INC 189292	23-00682 Chain Saw Protective Apron Chaps (x2)	Invoice	02/27/2023	Chain Saw Protective Apron Chaps (x2)	001-504-522-20-35-00	240.66 240.66
0610	TRUE NORTH EMERGENCY EQUIP A13707 A13713 A13791	23-00683 Shop Parts Shop Parts Shop Parts	Invoice Invoice Invoice	02/13/2023 02/13/2023 02/21/2023	Shop Parts Shop Parts Shop Parts	050-511-522-60-34-01 050-511-522-60-34-01 050-511-522-60-34-01	1,217.70 680.32 347.44 189.94
2221	ULINE, INC 160059683	23-00684 Leather Executive Office Chair (x2) - FN	Invoice	02/15/2023	Leather Executive Office Chair (x2) - FN	001-507-522-50-35-00	611.40 611.40

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0622	UNITED PARCEL SERVICE 000042W7X8073	23-00685 Package Pickup Request Fee (Equip.Re	Invoice	02/18/2023	Package Pickup Request Fee (Equip.Re	001-514-522-20-48-13	57.50 9.24
	000042W7X8083	Freight/Shipping Charge (Equipmnt Re	Invoice	02/25/2023	Freight/Shipping Charge (Equipmnt Re	001-514-522-20-48-13	48.26
0633	VERIZON WIRELESS SERVICES LLC 9927774972	23-00686 District Cell Phones	Invoice	02/15/2023	District Cell Phones - Fire District Cell Phones - Shop	001-513-522-10-42-00 050-511-522-60-42-00	3,426.63 3,258.19 168.44
0633	VERIZON WIRELESS SERVICES LLC 9927774971	23-00687 District Mifi Plans	Invoice	02/15/2023	District Mifi Plans	001-513-522-10-42-00	3,947.35 3,947.35
0648	WASTE MANAGEMENT NORTHV 0958766-4968-2	23-00688 Recycling - ST 81	Invoice	03/01/2023	Recycling - ST 81	001-507-522-50-47-04	224.63 224.63
0648	WASTE MANAGEMENT NORTHV 1312696-2677-9	23-00689 Refuse - ST 71	Invoice	03/01/2023	Refuse - ST 71	001-507-522-50-47-04	187.07 187.07
0648	WASTE MANAGEMENT NORTHV 1314485-2677-5	23-00690 Refuse - ST 33	Invoice	03/01/2023	Refuse - ST 33	001-507-522-50-47-04	207.41 207.41
0648	WASTE MANAGEMENT NORTHV 9353166-4968-7	23-00691 Refuse & Recycle - ST 83	Invoice	03/01/2023	Refuse & Recycle - ST 83	001-507-522-50-47-04	232.66 232.66
0648	WASTE MANAGEMENT NORTHV 0958549-4968-2	23-00692 Refuse & Recycle - ST 82	Invoice	03/01/2023	Refuse & Recycle - ST 82	001-507-522-50-47-04	306.38 306.38
0648	WASTE MANAGEMENT NORTHV 1314486-2677-3	23-00693 Recycling - ST 33	Invoice	03/01/2023	Recycling - ST 33	001-507-522-50-47-04	423.10 423.10
0648	WASTE MANAGEMENT NORTHV 1312904-2677-7	23-00694 Refuse & Recycle - ST 77	Invoice	03/01/2023	Refuse & Recycle - ST 77	001-507-522-50-47-04	319.77 319.77
0648	WASTE MANAGEMENT NORTHV 1313517-2677-6	23-00695 Refuse & Recycle - ST 73	Invoice	03/01/2023	Refuse & Recycle - ST 73	001-507-522-50-47-04	252.21 252.21
0648	WASTE MANAGEMENT NORTHV 1313185-2677-2	23-00696 Recycling - Admin Bldg	Invoice	03/01/2023	Recycling - Admin Bldg	001-507-522-50-47-04 300-507-522-50-47-00	524.25 78.64 445.61
0648	WASTE MANAGEMENT NORTHV 1313100-2677-1	23-00697 Recycling - ST 71	Invoice	03/01/2023	Recycling - ST 71	001-507-522-50-47-04	514.82 514.82
0648	WASTE MANAGEMENT NORTHV 0958767-4968-0	23-00698 Refuse - ST 81	Invoice	03/01/2023	Refuse - ST 81	001-507-522-50-47-04	167.29 167.29
0648	WASTE MANAGEMENT NORTHV 1312695-2677-1	23-00699 Refuse - ST 72	Invoice	03/01/2023	Refuse - ST 72	001-507-522-50-47-04	117.54 117.54
0648	WASTE MANAGEMENT NORTHV 1313101-2677-9	23-00700 Recycling - ST 72	Invoice	03/01/2023	Recycling - ST 72	001-507-522-50-47-04	205.55 205.55
0651	WAVE 103946501-0010023	23-00701 Fiber Optic Connection - ST 81, 82	Invoice	03/01/2023	Fiber Optic Connection - ST 81, 82	001-513-522-50-42-01	1,025.54 1,025.54

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
1598	WEIDNER & ASSOCIATES, INC 65187	23-00702 Shop Parts	Invoice	02/21/2023	Shop Parts	050-511-522-60-34-01	867.10
0657	WELLSPRING FAMILY SERVICES E 285980	23-00703 Employee Assistance Program Monthly	Invoice	02/28/2023	Employee Assistance Program Monthly	001-510-522-20-20-15	470.90
2129	WEX BANK 87524213	23-00704 Apparatus Fuel	Invoice	02/28/2023	Apparatus Fuel - EMS Apparatus Fuel - Shop Apparatus Fuel - Suppression Apparatus Fuel (Shop Parts)	001-509-522-20-32-00 050-511-522-60-32-00 001-504-522-20-32-00 050-511-522-60-34-01	16,790.89 8,313.16 126.21 8,313.15 38.37
0665	WHELEN ENGINEERING COMPAN 250859 252623	23-00705 Shop Parts Shop Parts	Invoice Invoice	02/20/2023 02/22/2023	Shop Parts Shop Parts	050-511-522-60-34-01 050-511-522-60-34-01	635.99 178.69 457.30
Total Claims: 123						Total Payment Amount:	328,015.42

Snohomish Regional Fire & Rescue Claims Voucher Summary

03/08/2023

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Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
23-00583	ALERT-ALL CORPORATION		1,367.50
23-00584	ALL BATTERY SALES AND SERVICE		332.40
23-00585	ALLSTREAM BUSINESS US, INC		225.90
23-00586	ALLSTREAM BUSINESS US, INC		330.82
23-00587	ALLSTREAM BUSINESS US, INC		115.40
23-00588	AMERIGAS		757.50
23-00589	ANDGAR MECHANICAL LLC		486.42
23-00590	ARAMARK UNIFORM SERVICES		175.88
23-00591	B&H FIRE AND SECURITY		196.38
23-00592	BICKFORD MOTORS INC.		1,608.08
23-00593	BLANCHARD ELECTRIC & FLEET SUPPLY		118.72
23-00594	BRAD TALLEY		4,000.00
23-00595	BRAKE & CLUTCH SUPPLY INC		2,597.35
23-00596	BRAUN NORTHWEST INC		1,235.46
23-00597	BRYSON SALES & SERVICE		687.45
23-00598	CANON FINANCIAL SERVICES INC		296.60
23-00599	CDW GOVERNMENT LLC		7,741.78
23-00600	CENTRAL WELDING SUPPLY		1,899.05
23-00601	CHINOOK LUMBER		4,086.98
23-00602	CHRISTENSEN, INC		890.27
23-00603	CITY OF MONROE		455.53
23-00604	CITY OF MONROE		724.85
23-00605	CITY OF MONROE		149.09
23-00606	CITY OF MONROE		36.19
23-00607	CLEARFLY COMMUNICATIONS		757.51
23-00608	CLEARVIEW HARDWARE & FEED		37.69
23-00609	COLUMBIA SOUTHERN UNIVERSITY		721.50
23-00610	COMCAST		151.73
23-00611	COMCAST		156.71
23-00612	COMCAST		156.95
23-00613	COMCAST		156.69

Page Total

32,654.38

Cumulative Total

32,654.38

Snohomish Regional Fire & Rescue

Claims Voucher Summary

03/08/2023

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Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
23-00614	COMDATA INC.		2,910.97
23-00615	COURIERWEST		2,122.88
23-00616	CRESSY DOOR COMPANY, INC		3,340.68
23-00617	CROSS VALLEY WATER DISTRICT		745.57
23-00618	CROSS VALLEY WATER DISTRICT		439.13
23-00619	CROSS VALLEY WATER DISTRICT		309.01
23-00620	DENISE MATTERN		1,057.90
23-00621	DICK'S TOWING, INC.		272.00
23-00622	ELECTRONIC BUSINESS MACHINES		127.42
23-00623	EMERGENT RESPIRATORY		430.00
23-00624	ERIK EMERSON		55.14
23-00625	ERIK LIDDIATT		769.40
23-00626	FIRSTWATCH		635.00
23-00627	GENERAL FIRE APPARATUS		3,210.47
23-00628	GREENHAUS PORTABLE RESTROOMS		900.00
23-00629	HIGHWAY AUTO SUPPLY		15.59
23-00630	INTERNATIONAL ASSOCIATION OF FIRE FIGHERS		9,000.00
23-00631	IRON MOUNTAIN INC		784.89
23-00632	JEFF SCHAUB		887.80
23-00633	KENT D. BRUCE CO., LLC		3,385.00
23-00634	KNOX COMPANY		1,667.06
23-00635	L.N. CURTIS & SONS		22,624.89
23-00636	LAKE STEVENS SEWER DISTRICT		99.00
23-00637	LAKE STEVENS SEWER DISTRICT		198.00
23-00638	LEMAY MOBILE SHREDDING		817.75
23-00639	MUNICIPAL EMERGENCY SERVICES, INC.		1,340.12
23-00640	NORTHWEST FIBER, LLC		235.00
23-00641	NORTHWEST FIBER, LLC		1,212.57
23-00642	NORTHWEST TROPHY & AWARDS		1,808.95
23-00643	NORWEST BUSINESS SERVICES, INC		2,968.80
23-00644	ODP BUSINESS SOLUTIONS, LLC		1,043.57
		Page Total	65,414.56
		Cumulative Total	98,068.94

Snohomish Regional Fire & Rescue Claims Voucher Summary

03/08/2023

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Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
23-00645	OPERATIVE IQ		2,282.09
23-00646	PACIFIC POWER BATTERIES		49.36
23-00647	POSITIVE PROMOTIONS, INC.		557.44
23-00648	PURCELL TIRE & SERVICE CENTER		669.24
23-00649	REPUBLIC SERVICES #197		762.62
23-00650	REPUBLIC SERVICES #197		110.47
23-00651	REPUBLIC SERVICES #197		105.63
23-00652	REPUBLIC SERVICES #197		319.15
23-00653	REPUBLIC SERVICES #197		262.08
23-00654	S & P DESIGN INC		472.61
23-00655	SEA-WESTERN INC		12,335.61
23-00656	SILVER LAKE WATER		176.80
23-00657	SILVER LAKE WATER		125.70
23-00658	SMARSH INC		31,398.32
23-00659	SNOHOMISH COUNTY 911		87,524.88
23-00660	SNOHOMISH COUNTY PUD		234.71
23-00661	SNOHOMISH COUNTY PUD		1,487.99
23-00662	SNOHOMISH COUNTY PUD		1,701.28
23-00663	SNOHOMISH COUNTY PUD		908.32
23-00664	SNOHOMISH COUNTY PUD		1,861.11
23-00665	SNOHOMISH COUNTY PUD		49.48
23-00666	SNOHOMISH COUNTY PUD		432.52
23-00667	SNOHOMISH COUNTY PUD		1,346.18
23-00668	SNOHOMISH COUNTY PUD		803.86
23-00669	SNOHOMISH COUNTY PUD		113.51
23-00670	SNOHOMISH REGIONAL FIRE & RESCUE		221.73
23-00671	SNOHOMISH REGIONAL FIRE & RESCUE		221.73
23-00672	SNOHOMISH REGIONAL FIRE & RESCUE		30,671.96
23-00673	SNOHOMISH VALLEY ROOFING INC		717.22
23-00674	SNURE LAW OFFICE, PSC		8,566.25
23-00675	SPEEDWAY CHEVROLET		4,767.78
		Page Total	191,257.63
		Cumulative Total	289,326.57

Snohomish Regional Fire & Rescue

Claims Voucher Summary

03/08/2023

Page 4 of 4

Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
23-00676	SPRAGUE PEST SOLUTIONS		687.05
23-00677	STAPLES CREDIT PLAN		168.77
23-00678	STERICYCLE, INC.		252.82
23-00679	TAYLOR'S TINS LLC		2,400.00
23-00680	TELEFLEX, LLC		1,335.40
23-00681	TK ELEVATOR		870.47
23-00682	TOWN & COUNTRY TRACTOR INC.		240.66
23-00683	TRUE NORTH EMERGENCY EQUIPMENT INC		1,217.70
23-00684	ULINE, INC		611.40
23-00685	UNITED PARCEL SERVICE		57.50
23-00686	VERIZON WIRELESS SERVICES LLC		3,426.63
23-00687	VERIZON WIRELESS SERVICES LLC		3,947.35
23-00688	WASTE MANAGEMENT NORTHWEST		224.63
23-00689	WASTE MANAGEMENT NORTHWEST		187.07
23-00690	WASTE MANAGEMENT NORTHWEST		207.41
23-00691	WASTE MANAGEMENT NORTHWEST		232.66
23-00692	WASTE MANAGEMENT NORTHWEST		306.38
23-00693	WASTE MANAGEMENT NORTHWEST		423.10
23-00694	WASTE MANAGEMENT NORTHWEST		319.77
23-00695	WASTE MANAGEMENT NORTHWEST		252.21
23-00696	WASTE MANAGEMENT NORTHWEST		524.25
23-00697	WASTE MANAGEMENT NORTHWEST		514.82
23-00698	WASTE MANAGEMENT NORTHWEST		167.29
23-00699	WASTE MANAGEMENT NORTHWEST		117.54
23-00700	WASTE MANAGEMENT NORTHWEST		205.55
23-00701	WAVE		1,025.54
23-00702	WEIDNER & ASSOCIATES, INC		867.10
23-00703	WELLSPRING FAMILY SERVICES EAP		470.90
23-00704	WEX BANK		16,790.89
23-00705	WHELEN ENGINEERING COMPANY		635.99

Page Total

38,688.85

Cumulative Total

328,015.42



Payroll Summary and Authorization Form for the:

2/28/2013

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

District Name: Snohomish Regional Fire & Rescue

Direct Deposits: \$880,708.33

Paper Checks: \$7,320.09

Taxes: \$234,025.32

Allowed in the sum of: \$1,122,053.74

Reviewed by: Denise Mattern
District Administrative Coordinator

Prepared by: Kevin O'Neil
Payroll Specialist

Approved by Commissioners: _____



BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via BlueJeans

163 Village Court, Monroe, WA 98272

February 23, 2023, 1730 hours

CALL TO ORDER: Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Edwards, Commissioner Fay, Commissioner Schaub, and Commissioner Steinruck. In attendance via video was Commissioner Gagnon. Commissioner Waugh was absent with notice.

PUBLIC COMMENT: NA

UNION COMMENT: NA

CHIEF'S REPORT: As presented. Chief O'Brien thanked citizen Penny Coyne for her generous donation. Her donation will be used to purchase a new training mannequin. Thank you, Ms. Coyne.

COMMISSIONER REPORTS:

Capital Facilities – Commissioner Steinruck reported. Highlights included Shop remodel is currently in design phase, Station 81 update, Station 32 in land search phase, Capital Facilities Committee is recommending a project management company for future projects.

Finance Committee – highlights include real estate items, EMS vehicle remounts, revenue planning, and IT manager process hiring.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 23-00436 to 23-00446; (\$716,686.30)

AP Vouchers: 23-00447 to 23-00559; (\$373,685.23)

Approval of Payroll

February 15, 2023 (\$1,096,471.05)

Approval of Minutes

Approve Regular Board Meeting Minutes – February 9, 2023

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Edwards.

On Vote, Motion carried 5/0. Commissioner Steinruck abstained.

OLD BUSINESS



Discussion

Action

Fire Marshal Fee Schedule

Motion to approve the Fire Marshal Fee Schedule as presented.

Motion by Commissioner Fay and 2nd by Commissioner Schaub.

On Vote, Motion carried 6/0.

NEW BUSINESS

Discussion

HGAC Purchase of remount EMS Units: Assistant Chief Guptill overviewed the process. Two EMS units were scheduled for remounts in 2022. Due to supply chain challenges, we were unable to purchase the chassis needed. Braun NW was able to provide the stock chassis needed to complete our budgeted remounts. The remounts will be purchased utilizing the HGAC cooperative interlocal program. The funds were budgeted in the 2022 Capital Budget and have been encumbered for the 2023 purchase. Chief Guptill assured the board members we are looking at hard costs. Recommend move to action.

Action

GOOD OF THE ORDER:

ATTENDANCE CHECK *Board Members noted availability for the Regular Commissioner Meeting March 9, 2023, at 1730-Station 31 Training Room/Blue Jeans.*

EXECUTIVE SESSION: Chairman Elmore called for Executive Session at 1746 hours to discuss the following - RCW 42.30.110(1)(b): to discuss the purchase of real estate.

The regular Board of Commissioners meeting resumed at 1802 hours with no decisions made.

ADJOURNMENT: Chairman Elmore adjourned the meeting at 1802 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards



Chairman Troy Elmore

Vice Chairman Randy Fay

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner Jim Steinruck

Commissioner Roy Waugh



OLD BUSINESS

DISCUSSION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Establishing a Salary Range for the Information Technology Manager (New Classification)		
Executive member responsible for guiding the initiative:	Pamella Holtgeerts		
Type of Action:	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Resolution	
Initiative Description:	<p>SUMMARY</p> <p>The Human Resources and Technical Services divisions have worked collaboratively to create the classification description as well as conduct a competitive market salary survey (total cash compensation – TCC) to identify the essential functions of the job and to recommend a salary range for the new classification of Information Technology Manager. The final TCC is attached (Attachment A). The recommended salary range is a minimum of \$133,853 and a maximum of \$174,009 (Attachment B). This range is consistent with District practice of establishing a 30% range spread between the minimum and maximum of a position. This position (1 FTE) was approved in the 2023 budget.</p> <p>BACKGROUND/ANALYSIS</p> <p>The initial step in establishing newly approved position within the organization is for the subject matter expert(s) of the affected division to meet and work with the human resources division to create a classification description that identifies and documents the essential duties of the position and the necessary knowledge, skills, abilities and required qualifications to be successful in the position. Upon approval of the classification description by the affected division, Human Resources conducts a comprehensive compensation survey to identify a competitive wage based on external positions that are performing comparable work. The classification descriptions/job descriptions are compared and matched based on the actual duties and responsibilities of the positions, not by title. In this analysis, Human Resources reviews possible matches of classification/job descriptions and the organizational charts. Those with substantially similar duties, qualifications, and responsibilities are listed as a match.</p> <p>The next step in establishing the position is to conduct a total cash compensation (TCC) study. Consistent with the District’s practice of setting salary ranges, Human Resources proceeded with a total cash compensation (TCC) study utilizing the seven (7) comparables as established in previous surveys and negotiations. Of the seven (7) comparables, there were four (4) agencies that had matches. The other three (3) agencies did not have a match. Human Resources recommends a minimum of three (3) but recommends five (5) agency matches when conducting a salary survey to ensure validity and reliability of the results. When there are fewer matches,</p>		
<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • If Financial: Reason RAB must be approved outside of the annual budget process 			

numbers have a larger impact on the results and can sometimes skew the numbers. Given the reduced number of agencies that had matches, Human Resources recommended adding one additional comparable to the study. In conversation with Technical Services, an additional agency was identified as a direct competitor and had a position that was a strong match. Given the geographical location and the continued competition in the job market for qualified candidates, this agency continues to be a strong competitor regarding attracting talent to our organization and retaining them once they are onboard. For those reasons, the agency was added into the TCC. The remaining step is to review internal equity and any compression issues that may be caused by the new position as well as perform an exemption status review. This position reports directly to the Assistant Chief of Technical Services. The proposed salary range is consistent and equitable with the Deputy Chief level and it does not produce any compression issues with subordinates nor superiors. The minimum salary is just over 26% above the Information Technology Support Systems Analyst position and 11% under the Assistant Chief rank (no overtime concerns are present as both positions are exempt). In the position exemption review study, this position fits best under the Administrative Exemption as it meets all the following federal FLSA requirements¹:

- *The employee must be compensated on a salary or fee basis (as defined in the regulations) at a rate not less than \$684* per week (\$35,568 annually); and*
- *The employee's primary duty must be the performance of office or non-manual work directly related to the management or general business operations of the employer or the employer's customers; and*
- *The employee's primary duty includes the exercise of discretion and independent judgment with respect to matters of significance.*

In addition to the Federal guidelines, this position also meets the Washington State 2023 salary threshold for overtime exempt workers (\$65,478.40 annually).

Moving Forward

The Human Resources and Technical Services Divisions are seeking approval of the requested salary range for the Information Technology Manager as attached. The Human Resources Director and Assistant Chief Guptill are available for any questions. Once reviewed and approved by the Board of Commissioners, the Human Resources Division will prepare and initiate the recruitment process to recruit candidates to fill the position. With the Assistant Chief of Technical Services retiring the end of June 2023, it is recommended that the process be expedited to facilitate as much time as possible for the knowledge transfer between the new employee and the retiring employee to occur. Thank you for your consideration.

Financial Impact:

Expense: Increase Decrease N/A – Budgeted for 2023
 Revenue: Increase Decrease N/A

Total amount of initiative (attach amount breakdown if applicable): \$
 Initial amount: \$
 Long-term annual amount(s): \$

	<p>Currently Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> • If yes: Fund(s)/line item(s) to be amended:
Risk Assessment:	<p>Risk if approved: n/a</p> <p>Risk if not approved: n/a</p>
Legal Review:	<p><input type="checkbox"/> Initiative conforms with District policy/procedure number (attach):</p> <p><input type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <p><input checked="" type="checkbox"/> N/A</p>
Presented to, and Approved by, Senior Staff	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
Commissioner Sub-Committee Approval	<p>Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p>
For Fire Chief Approval:	<p><input checked="" type="checkbox"/> RAB document complete</p> <p><input checked="" type="checkbox"/> Supporting documentation attached</p> <p><input checked="" type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Support (Mindy Leber)</p> <p><i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution</i></p> <p><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
RAB Executive: Confirmed email sent to Board by Fire Chief	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
Board of Fire Commissioners	<p>RAB initiatives go through the following process:</p>

- | | |
|--|---|
| | <ol style="list-style-type: none">1. Senior Staff approval to move forward to a committee/board2. Initiatives are introduced to the appropriate committee for review3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item<ul style="list-style-type: none">○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes)4. At a second commissioner meeting, initiatives may be assigned as an action item for approval |
|--|---|

Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.
-------------------	---

IT Manager 2023 @ 0 yrs			Work Hours					Wages						Retirement			Benefits																											
Jurisdiction	CBA	Position Match	Work Week	Annual Hours	Vacation	Holiday Leave	Net Hours	Base Pay	Long Pay	Education Pay	Wellness Incentive	Cash Comp	Net Hourly Comp	Supplemt Rtmnt	DRS Contrib	Total Sup Rtmnt	Med Ins (Full Family)	Dental Ins (Full Family)	Vision Ins	Life/AD&D/STD/LTD	Total Ins	HRA	Cash Comp Plus Ins	Adjusted Net Hrly																				
SRFR	n/a	IT Manager	40	2080	48	120	2080	\$ 133,853	\$ -	\$ 669	\$ -	\$ 134,522	\$ 64.67	\$ 8,031	\$ 13,977	\$ 22,008	\$ 25,440	\$ 2,050	\$ -	\$ 540	\$ 28,031	\$ 6,000	\$ 190,561	91.62																				
VRFA	n/a	IT Manager	40	2080	96	120	2080	\$ 125,771	\$ -	\$ -	\$ -	\$ 125,771	\$ 60.47	\$ -	\$ 13,068	\$ 13,068	\$ 25,647	\$ 2,104	\$ -	\$ 18	\$ 27,768	\$ 4,000	\$ 170,607	82.02																				
Everett	n/a	IT Manager	40	2080	96	110	2080	\$ 125,940	\$ -	\$ -	\$ -	\$ 125,940	\$ 60.55	\$ -	\$ 13,085	\$ 13,085	\$ 24,569	\$ 1,743	\$ 237	\$ 260	\$ 26,809	\$ 400	\$ 166,234	79.92																				
Redmond	n/a	IS Manager	40	2080	96	96	2080	\$ 131,148	\$ -	\$ -	\$ -	\$ 131,148	\$ 63.05	\$ 6,820	\$ 13,626	\$ 20,446	\$ 29,404	\$ 2,520	\$ 480	\$ 1,164	\$ 33,567	\$ -	\$ 185,161	89.02																				
Renton RFA	n/a	IT Manager	40	2080	108	130	2080	\$ 137,121	\$ -	\$ -	\$ -	\$ 137,121	\$ 65.92	\$ 5,485	\$ 14,247	\$ 19,732	\$ 25,338	\$ -	\$ -	\$ 32	\$ 25,370	\$ 4,000	\$ 186,222	89.53																				
South County	n/a	IT Manager	40	2080	96	120	1864	\$ 149,285	\$ -	\$ 0		\$ 149,285	\$ 80.09	\$ 8,584	\$ 15,511	\$ 24,095	\$ 21,996	\$ 2,245	\$ -	\$ 173	\$ 24,414	\$ 4,000	\$ 201,793	108.26																				
Average																																												
Base																					\$	133,853																				Market Average	182,003.57	4.5%

Position Title:
Option A

IT Manager

Proposed 2023 Salary Range:

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Annually	\$ 133,853	\$141,884	\$149,915	\$157,947	\$165,978	\$174,009
Monthly	\$ 11,154	\$ 11,824	\$ 12,493	\$ 13,162	\$ 13,831	\$ 14,501
Hourly	\$ 64.35	\$ 68.21	\$ 72.07	\$ 75.94	\$ 79.80	\$ 83.66



SNOHOMISH REGIONAL FIRE & RESCUE

DRAFT

POSITION ANNOUNCEMENT

Information Technology Manager

Position Number 2023-XX

OPEN DATE: Friday, March 10, 2023
CLOSE DATE: Sunday, April 9, 2023, at 11:59pm (PDT)
ANTICIPATED SALARY: \$11,154 - \$14,501/mo. DOE inclusive of an excellent benefits package
EMPLOYMENT TYPE: Regular, Full-Time, Exempt, Non-Represented
WORK LOCATION: Monroe, WA

POSITION RESPONSIBILITIES:

Under the general direction of the Assistant Chief of Logistics, the Information Technology (“IT”) Manager provides strategic guidance and direction regarding technology resources, services, and solutions of their assigned division. This position ensures the effective and efficient operation of the Snohomish Regional Fire & Rescue information network, clients, servers, databases, and equipment. It manages the internal IT team, which is responsible for monitoring and diagnosing network and hardware problems.

This position works closely with other department heads to identify, recommend, develop, implement, and support cost-effective technology solutions for all aspects of Snohomish Regional Fire & Rescue. It supervises employees assigned to the IT department, external contracted temporary or part-time employees, and outside consultants. This position also sets priorities, timelines, tracking and reporting processes for the division and is responsible for the supervision and oversight of all division staff and the division budget. And it assists the Assistant Chief in leading the collaborative process to identify and fulfill the Snohomish Regional Fire & Rescue vision and strategies for technology.

ESSENTIAL FUNCTIONS:

- Supervises, motivates, mentors and provides direction and guidance to assigned staff
- Manages the deployment, monitoring, maintenance, development, upgrade, and support of IT systems, including networks, tablets, servers, desktops, operating systems, software applications, and associated hardware
- Establishes and directs the activities required from outside IT vendors. Creates and maintains positive and constructive relationships. Evaluates effectiveness of agreements and performance. Holds vendors accountable for delivery of contractual agreements
- Evaluates and reviews work performance for acceptability and conformance with Snohomish Regional Fire & Rescue standards, goals and/or competencies
- Provides data and records recovery for investigations and/or public records requests. Provides IT expertise in technical investigations
- Ensures that privacy and security best practices are implemented and adhered to. Proactively works to prevent security breaches or any other risk to Snohomish Regional Fire & Rescue

technology

- Works with the Chief, Assistant Chiefs, and administrative staff to ensure effective delivery of operational projects, including organizing and negotiating the allocation of IT resources
- Oversees all reports and documentation related to network and systems operations.
- Develops and implements all IT related functional policies and procedures, including those for network architecture, standards, purchasing, and service provisioning
- Approves purchase of equipment and supplies to meet operational requirements of the business
- Ensures the efficient utilization of IT resources, including personnel and equipment
- Analyzes existing operations and makes recommendations for the improvement and growth of the network infrastructure and IT systems
- Finds technological solutions to streamline processes and better serve employees and the public
- Conducts research and remains current with the latest technologies and solutions in support of procurement efforts.
- Manages and maintains accountability of all IT assets, including hardware, software, and equipment throughout Snohomish Regional Fire & Rescue
- Establishes and maintains regular written and in-person communications with the organization's
- Performs other duties as assigned

REQUISITE KNOWLEDGE, SKILLS, AND ABILITIES:

- Perform IT infrastructure planning and development, project management and application support
- Applicable data privacy practices and laws
- Technical architecture and topology for software, hardware, and networks
- Current technical network hardware, protocols, and standards, including WAN systems
- Technical network and PC operating systems
- Align technical and business needs
- Oversee, design, build, and manage consultant contracts
- Analyze, conceptualize, and problem-solve
- Understand and support the organization's goals and objectives
- Train, supervise, and evaluate assigned personnel
- Communicate effectively both orally and in writing
- Comprehend and use English effectively including producing all forms of communications in a clear, concise, and understandable manner to intended audiences
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner
- Work independently with little or direction, organize own work, set priorities, and meet critical time deadlines
- Operate modern office equipment including personal computer equipment using standard or customized software application programs appropriate to assigned tasks
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work
- Interpersonal skills using tact, patience, and courtesy.

It is the policy of SRFR to afford equal opportunity to all employees and applicants for employment regardless of veteran status, race, religion, gender, sexual orientation, age, national origin, disability, nor any other protected class. SRFR provides reasonable accommodation to all applicants who require such accommodation to apply for the position or to perform the essential functions of the job. The District also promotes a drug-free and smoke-free workplace.

EDUCATION AND EXPERIENCE:

- Bachelor's degree in information systems/technology or related field, and
- Six (6) years of experience with IT networking infrastructure or related experience, to include two (2) years of experience in a lead or supervisory role, and
- Advanced proficiency in Microsoft Windows Microsoft Edge, Outlook and Visio, and proficiency at an intermediate level in Microsoft Word, Excel, and PowerPoint, and
- Advance proficiency in Office 365 cloud services including SharePoint, and
- Complete understanding of the use of a thin client environment, or
- Equivalent combination of education and experience that will provide the necessary knowledge, skills, and abilities to successfully perform the essential functions of the job.

LICENSES & CERTIFICATIONS:

- Valid Washington state driver license (required)
- MCSE (preferred)

APPLICATION PROCESS & SELECTION PROCEDURES:

Complete and submit a completed application packet to Snohomish Regional Fire & Rescue at the email address listed below. A completed application packet consists of:

1. Resume
2. Letter of Interest including your relevant skills/experience detailing how you meet the minimum qualifications of the job.

This process has the following selection criteria:

1. Application review
2. Interviews (multiple rounds)

All materials must be received before the closing date and time, **Sunday, April 9, 2023, at 11:59pm (PST)**. Application materials **must be submitted by email** to HR@srfr.org by the deadline to be considered for the position.

It is the policy of SRFR to afford equal opportunity to all employees and applicants for employment regardless of veteran status, race, religion, gender, sexual orientation, age, national origin, disability, nor any other protected class. SRFR provides reasonable accommodation to all applicants who require such accommodation to apply for the position or to perform the essential functions of the job. The District also promotes a drug-free and smoke-free workplace.



OLD BUSINESS

ACTION





Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name:	Apparatus Purchase – EMS Unit Remounts																																												
Executive member responsible for guiding the initiative:	AC Guptill																																												
Type of Action:	<input checked="" type="checkbox"/> Simple Motion	<input type="checkbox"/> Resolution																																											
Initiative Description:	<p>The apparatus replacement plan had 2 EMS unit remounts in the 2022 model and corresponding capital replacement plan. As has been reported, the supply chain challenges have continued to cause delays in all types of apparatus purchasing. In this case it is the short supply of Ford Chassis.</p> <p>Braun NW had ordered several standard Ford E-450 chassis for the construction of demo units. They have offered 2 of these stock chassis to us to complete our budgeted remounts.</p> <p>The remounts will be purchased utilizing the HGAC cooperative interlocal program.</p> <p>The funds were budgeted in the 2022 Capital budget and have been encumbered for the 2023 purchase.</p> <p>Project Cost:</p> <table border="1"> <thead> <tr> <th>Unit</th> <th>256-R (Monroe)</th> <th>1089-3 (LS)</th> </tr> </thead> <tbody> <tr> <td>Item Description</td> <td></td> <td></td> </tr> <tr> <td>Base Price</td> <td>\$161,778.00</td> <td>\$163,248.00</td> </tr> <tr> <td>Stock Chassis Credit</td> <td>\$(6,000.00)</td> <td>\$(6,000.00)</td> </tr> <tr> <td>UV-C light in HVAC</td> <td>\$940.00</td> <td>\$940.00</td> </tr> <tr> <td>UV-C light in Module</td> <td>\$2,600.00</td> <td>\$2,600.00</td> </tr> <tr> <td>Eberhard Latch Upgrade</td> <td>\$4,150.00</td> <td>\$4,150.00</td> </tr> <tr> <td>New Headliner</td> <td></td> <td>\$1,000.00</td> </tr> <tr> <td>Sub Total</td> <td>\$163,468.00</td> <td>\$165,938.00</td> </tr> <tr> <td>Project Total</td> <td>\$329,406.00</td> <td></td> </tr> <tr> <td>Sales Tax 9.4%</td> <td>\$30,964.16</td> <td></td> </tr> <tr> <td>Grand Total</td> <td>\$360,370.16</td> <td></td> </tr> <tr> <td>Project Budget</td> <td>\$385,130.00</td> <td></td> </tr> <tr> <td>Balance</td> <td>\$24,759.84</td> <td>(change order allowance)</td> </tr> </tbody> </table>			Unit	256-R (Monroe)	1089-3 (LS)	Item Description			Base Price	\$161,778.00	\$163,248.00	Stock Chassis Credit	\$(6,000.00)	\$(6,000.00)	UV-C light in HVAC	\$940.00	\$940.00	UV-C light in Module	\$2,600.00	\$2,600.00	Eberhard Latch Upgrade	\$4,150.00	\$4,150.00	New Headliner		\$1,000.00	Sub Total	\$163,468.00	\$165,938.00	Project Total	\$329,406.00		Sales Tax 9.4%	\$30,964.16		Grand Total	\$360,370.16		Project Budget	\$385,130.00		Balance	\$24,759.84	(change order allowance)
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Eberhard Latch Upgrade	\$4,150.00	\$4,150.00																																											
New Headliner		\$1,000.00																																											
Sub Total	\$163,468.00	\$165,938.00																																											
Project Total	\$329,406.00																																												
Sales Tax 9.4%	\$30,964.16																																												
Grand Total	\$360,370.16																																												
Project Budget	\$385,130.00																																												
Balance	\$24,759.84	(change order allowance)																																											
<ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • Reason RAB must be approved outside of the annual budget process 																																													

	<p>These prices are prior to pre-construction meeting. Additional items are being considered for upgrade and will be added as change orders.</p> <p>Project cost not to exceed amount= \$385,130.00</p>
Financial Impact:	<p>Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): <u>See attached summary</u></p> <p>Initial amount: \$</p> <p>Long-term annual amounts(s): \$</p> <p>Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ 385,130 (encumbered from 2022)</p> <p>Apparatus replacement fund</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$385,130.00</p> <ul style="list-style-type: none"> If yes: Fund(s)/line item(s) to be amended: <u>Capital Apparatus Replacement</u>
Risk Assessment:	<p>Risk if approved: Significant capital outlay</p> <p>Risk if not approved: Loss of effectiveness of EMS fleet. Increase in ongoing vehicle maintenance costs and reliability.</p>
Legal Review:	<p><input type="checkbox"/> Initiative conforms with District policy/procedure number (attach):</p> <p><input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> Contracts Has been reviewed and approved by legal Includes all costs Includes term Includes 'do not exceed' language <p><input type="checkbox"/> N/A</p> <p>Purchases will be in compliance with RCW 52.14.110 (HGAC Interlocal)</p>
Presented to, and Approved by, Senior Staff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	<p>Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p>
For Fire Chief Approval:	<input checked="" type="checkbox"/> RAB document complete

	<input checked="" type="checkbox"/> Supporting documentation attached <input checked="" type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber) <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – champion/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
Champion: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	<p>RAB initiatives go through the following process:</p> <ol style="list-style-type: none"> 1. Senior Staff approval to move forward to a committee/board 2. Initiatives are introduced to the appropriate committee for review 3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Executive Staff member assigned to develop the initiative (the RAB Champion) presents initiative to the Board (maximum time for presentation is ten minutes) 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.

BRAUN NW inc.

150 North Star Drive / PO Box 1204 / Chehalis, WA 98532 / 360.748.0195 / 800.245.6303 / fax 360.748.0256

HGAC REMOUNT PROPOSAL

January 11, 2023

Snohomish Regional Fire & Rescue

Attn: Steve Guptill

163 Village Court

Monroe, Washington 98727

Steve.Guptill@srfr.org

RE: Remount/Refurbish two (2) North Star vehicles #256-R and #1089-3 modules

Braun Northwest is pleased to offer the following proposal which is based upon HGAC contract AM10-20:

Remount/Refurbish one (1) 2005 North Star vehicle #256-R module onto a 2024 Ford E-450 4x2 ambulance prep gas chassis and one (1) 2008 North Star vehicle #1089-3 module onto a 2024 Ford E-450 4x2 ambulance prep gas chassis per enclosed specifications dated 1/11/2023.

Base price HGAC CE05.....	\$ 72,510.00
Published/Unpublished options taken.....	\$ 89,268.00
Subtotal for #256-R remount..	\$ 161,778.00

Base price HGAC CE05.....	\$ 72,510.00
Published/Unpublished options taken.....	\$ 90,738.00
Subtotal for #1089-3 remount.....	\$ 163,248.00

Subtotal for #256-R remount.....	\$ 161,778.00
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HGAC Fee.....	\$ 600.00
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Total F.O.B. Chehalis, WA	\$ 325,626.00
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Sales tax not included

F.O.B.: Chehalis, Washington

Delivery: Remount/refurbish to be completed within ninety (90) days after receipt of new chassis and existing vehicle. Start of process to be scheduled based upon new chassis delivery and agency's operational schedule.

Terms: Ninety percent (90%) payment due upon receipt of vehicle. Balance due in thirty (30) days.

It is understood that the used chassis is not road legal due to the transfer of such items as lights and mud flaps to new chassis. Transportation of used chassis remains the responsibility of agency unless chassis is traded-in. Any parts or pieces not transferred to the new chassis or reused, unless specifically noted, shall be included in trade-in value of chassis to reduce overall cost of this project.



EMERGENCY VEHICLES

www.braunnw.com

***Vehicle must be in drivable condition, capable of completing the trip to Chehalis, WA. If vehicle becomes disabled, Customer is responsible for any additional charges related to getting the vehicle to the Braun Northwest, Inc. Chehalis, WA facility**

**Note: The above pricing is based upon estimated 2024 model year chassis pricing and is subject to change when new pricing is released by Ford.*

(Note: This bid is contingent on use of customer's Government Ford Fleet Identification Number.) Failure to secure a FIN will increase the price by the amount of the GPC chassis discount.

Braun Northwest, Inc. is a Washington dealer (0991-A) with insurance information available upon request.

**Respectfully Submitted by:
Braun Northwest, INC.**

We agree to accept the above proposal:



Tami McCallum, V.P. Sales

Signature

Date

Date:



Printed Name

Title

TM

cc JJ

Enclosures: Options page, specifications, drawings.

**OPTIONS
FOR
#256-R
Snohomish Regional Fire & Rescue
Monroe, Washington**

Please indicate if you want the following options by initialing in the space provided and checking the appropriate "yes" or "no" box, then sign where indicated below. After completion, please return this original form to our office along with the original proposal.

Thank you!

- 1. Utilize stock 2023 Ford E-450 Oxford White chassis which then will be painted Vermillion Red to match the module, to include under hood and door jambs.
Deduct <\$6,000.00>*
Do you want this option? Yes No _____ initials
**Note: Chassis is being offered as a stock chassis and available on a first come first served basis and is being offered to other agencies.*

- 2. Utilize UV-C light in HVAC system.
ADD\$940.00
Do you want this option? Yes No _____ initials

- 3. Utilize UV-C light in ceiling of the module.
ADD\$2,600.00
Do you want this option? Yes No _____ initials

- 4. Utilize latch conversion on module exterior compartment and passage doors from Versch to Eberhard E-Grabber.
ADD\$4,150.00
Do you want this option? Yes No _____ initials

(NOTE: THIS PRICING DOES NOT INCLUDE SALES TAX.)

APPROVED BY: *(Please initial above choice (s) & sign below)*

_____ _____ _____ _____
 (Signature) (Date) (Printed Name) (Title)

**OPTIONS
FOR
#1089-3
Snohomish Regional Fire & Rescue
Monroe, Washington**

Please indicate if you want the following options by initialing in the space provided and checking the appropriate "yes" or "no" box, then sign where indicated below. After completion, please return this original form to our office along with the original proposal.

Thank you!

1. Utilize stock 2023 Ford E-450 Oxford White chassis which then will be painted Vermillion Red to match the module, to include under hood and door jambs.
Deduct <\$6,000.00>*
Do you want this option? Yes No _____initials
**Note: Chassis is being offered as a stock chassis and available on a first come first served basis and is being offered to other agencies.*

2. Utilize latch conversion on module exterior compartment and passage doors from Versch to Eberhard E-Grabber.
ADD \$4,150.00
Do you want this option? Yes No _____initials

3. Utilize new headliner inside the module.
ADD \$1,000.00
Do you want this option? Yes No _____initials

4. Utilize UV-C light in HVAC system.
ADD \$940.00
Do you want this option? Yes No _____initials

5. Utilize UV-C light in ceiling of the module.
ADD \$2,600.00
Do you want this option? Yes No _____initials

(NOTE: THIS PRICING DOES NOT INCLUDE SALES TAX.)

APPROVED BY: *(Please initial above choice (s) & sign below)*

(Signature)

(Date)

(Printed Name)

(Title)



NEW BUSINESS

DISCUSSION





NEW BUSINESS

ACTION





EXECUTIVE SESSION

