



# **COMMISSIONER BOARD MEETING**

**JANUARY 26, 2023**

**5:30 PM**

**SRFR STATION 31 TRAINING ROOM**

**VIA BLUEJEANS**

**SNOHOMISH REGIONAL FIRE & RESCUE**

**WASHINGTON**



# AGENDA





## SNOHOMISH REGIONAL FIRE & RESCUE

### BOARD OF FIRE COMMISSIONERS MEETING AGENDA SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via BlueJeans

163 Village Court, Monroe, WA 98272

January 26, 2023, 1730 hours

#### CALL TO ORDER

#### PUBLIC COMMENT

#### UNION COMMENT

#### CHIEF'S REPORT

#### COMMISSIONER REPORTS

Meeting	Chair	Last Mtg.	Next Mtg.	Reporting
Capital Facilities	Steinruck	1/24/23	2/21/23	Yes
Finance	Elmore	12/22/22	1/26/23	Yes
Post-Employment Medical	Elmore	9/08/22		
Citizen's Advisory	TBD			
Sno911	Waugh	1/19/23	2/16/23	Yes
Sno Isle Commissioners	Fay	1/5/23	3/2/23	No
Leadership Meeting	Schaub	1/18/23	4/18/23	Yes
Policy Committee	TBD			

#### CONSENT AGENDA

##### **Approve Vouchers**

Benefit Vouchers: 23-00178 to 23-00188; (\$667,377.50)

AP Vouchers: 23-00190 to 23-00284; (\$1,866,190.54)

##### **Approval of Payroll**

January 13, 2023 (\$1,166,028.85)

##### **Approval of Minutes**

Approve Regular Board Meeting Minutes – January 12, 2023

Approve Special Board Meeting Minutes – January 17, 2023

#### OLD BUSINESS

##### **Discussion**

Washington State Auditors Exit Conference

**Action**

Resolution 2023-01 Brush Chassis Purchase

**NEW BUSINESS****Discussion**

Resolution 2023-2 Surplus Equipment

**Action****GOOD OF THE ORDER****ATTENDANCE CHECK**

Regular Commissioner Meeting February 9, 2023, at 1730 hours – Station 31 Training Room/BlueJeans.

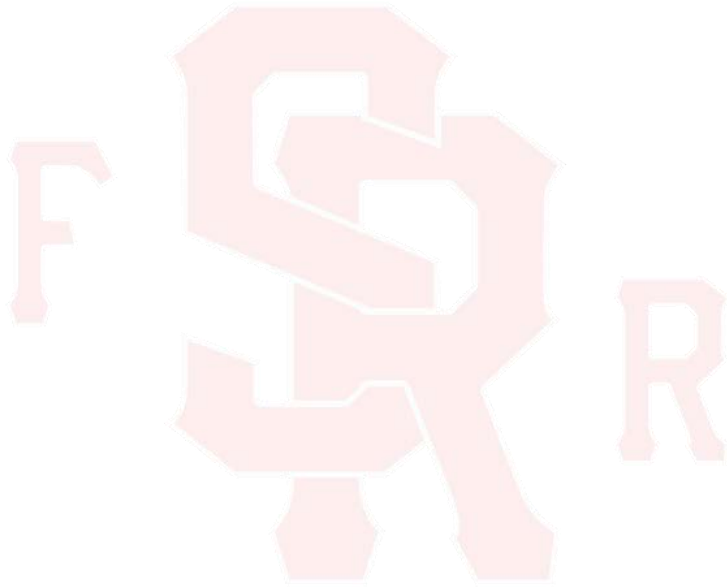
**EXECUTIVE SESSION**

RCW 42.30.110: To review the performance of a public employee.

**ADJOURNMENT**



# CHIEF'S REPORT





# COMMISSIONER REPORTS





# CONSENT AGENDA



## Snohomish Regional Fire & Rescue Claims Voucher Summary

01/13/2023

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
23-00178	DEPARTMENT OF RETIREMENT SYSTEMS		26,705.74
23-00179	DIMARTINO & ASSOCIATES		22,275.22
23-00180	FIRE 7 FOUNDATION		502.50
23-00181	HRA VEBA TRUST		53,692.57
23-00182	LEOFF TRUST		407,913.40
23-00183	MATRIX TRUST COMPANY		29,145.39
23-00184	TD AMERITRADE INSTITUTIONAL		388.50
23-00185	TRUSTEED PLANS SERVICE CORP		31,584.10
23-00186	VOYA INSTITUTIONAL TRUST CO		94,667.46
23-00187	WASHINGTON STATE SUPPORT REGISTRY		223.37
23-00188	WASHINGTON STATE SUPPORT REGISTRY		279.25

**Page Total** 667,377.50

**Cumulative Total** 667,377.50





Snohomish Regional Fire &amp; Rescue, WA

# Docket of Claims Register

APPKT01223 - 01/26/2023 Board Meeting - KP

By Docket/Claim Number

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0017	ADVANCED TRAFFIC PRODUCTS IN 0000034784	23-00190 Shop Parts	Invoice	01/12/2023	Shop Parts	050-511-522-60-34-01	3,207.61 3,207.61
0025	ALDERWOOD WATER DISTRICT ST73FM-NOV22/JAN23	23-00191 Water (Fire Meter) - ST 73	Invoice	01/17/2023	Water (Fire Meter) - ST 73	001-507-522-50-47-02	15.82 15.82
0025	ALDERWOOD WATER DISTRICT ST73-NOV22/JAN23	23-00192 Water - ST 73	Invoice	01/17/2023	Water - ST 73	001-507-522-50-47-02	86.30 86.30
0028	ALL BATTERY SALES AND SERVICE 300-10108323	23-00193 Shop Parts	Invoice	01/11/2023	Shop Parts	050-511-522-60-34-01	665.52 419.37
	300-10108490	Shop Parts	Invoice	01/17/2023	Shop Parts	050-511-522-60-34-01	246.15
1967	AMERIGAS 3145337687	23-00194 OnSite Mobile Propane Delivery - ST 32	Invoice	01/06/2023	OnSite Mobile Propane Delivery - ST 32	001-507-522-50-47-03	424.76 424.76
0040	ARAMARK UNIFORM SERVICES 6560133075	23-00195 Shop Supplies/Uniform Rental/Laundry S	Invoice	01/12/2023	Shop Supplies/Uniform Rental/Laundry S	050-511-522-60-41-04	190.21 77.98
	6560136679	Shop Supplies/Uniform Rental/Laundry S	Invoice	01/19/2023	Shop Supplies/Uniform Rental/Laundry S	050-511-522-60-41-04	80.30
	6560136681	Shop Towels, Floor Mat & Mop Supply Si	Invoice	01/19/2023	Shop Towels, Floor Mat & Mop Supply Si	001-507-522-50-41-00	31.93
1523	AT&T MOBILITY LLC 287289300744X01162023	23-00196 Test Modem Data Plan	Invoice	01/08/2023	Test Modem Data Plan	001-513-522-10-42-00	46.72 46.72
0058	BICKFORD MOTORS INC. 1238762	23-00197 Shop Parts	Invoice	01/12/2023	Shop Parts	050-511-522-60-34-01	810.19 41.62
	1238770	Shop Parts	Invoice	01/12/2023	Shop Parts	050-511-522-60-34-01	457.45
	1238793	Shop Parts	Invoice	01/12/2023	Shop Parts	050-511-522-60-34-01	150.96
	1238797	Shop Parts	Invoice	01/12/2023	Shop Parts	050-511-522-60-34-01	86.64
	1239211	Shop Parts	Invoice	01/19/2023	Shop Parts	050-511-522-60-34-01	73.52

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
0065	BOUND TREE MEDICAL, LLC	23-00198					15,917.23
	84780103	Medications	Invoice	12/02/2022	Medications	001-509-522-30-31-01	220.60
	84783456	Medications & Medical Supplies	Invoice	12/06/2022	Medications & Medical Supplies	001-509-522-30-31-01	685.84
	84783457	Medical Supplies	Invoice	12/06/2022	Medical Supplies	001-509-522-30-31-01	22.64
	84783458	Medications & Medical Supplies	Invoice	12/06/2022	Medications & Medical Supplies	001-509-522-30-31-01	660.68
	84783459	Medications & Medical Supplies	Invoice	12/06/2022	Medications & Medical Supplies	001-509-522-30-31-01	1,926.16
	84791506	Medical Supplies	Invoice	12/13/2022	Medical Supplies	001-509-522-30-31-01	110.25
	84791507	Medications/Medical Supplies/Medical S	Invoice	12/13/2022	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	341.60
					Medications & Medical Supplies	001-509-522-30-31-01	1,010.33
	84793293	Medications & Medical Supplies	Invoice	12/14/2022	Medications & Medical Supplies	001-509-522-30-31-01	664.66
	84793294	Medications & Medical Supplies	Invoice	12/14/2022	Medications & Medical Supplies	001-509-522-30-31-01	423.84
	84793295	Medical Supplies	Invoice	12/14/2022	Medical Supplies	001-509-522-30-31-01	164.75
	84794941	Medications	Invoice	12/15/2022	Medications	001-509-522-30-31-01	236.20
	84797807	Medical Supplies	Invoice	12/19/2022	Medical Supplies	001-509-522-30-31-01	164.75
	84797808	Medical Supplies	Invoice	12/19/2022	Medical Supplies	001-509-522-30-31-01	241.19
	84797809	Medications/Medical Supplies/Medical S	Invoice	12/19/2022	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	110.77
					Medications & Medical Supplies	001-509-522-30-31-01	1,728.42
	84799598	Medications & Medical Supplies	Invoice	12/20/2022	Medications & Medical Supplies	001-509-522-30-31-01	691.36
	84808391	Medical Supplies	Invoice	12/29/2022	Medical Supplies	001-509-522-30-31-01	31.65
	84808392	Medications/Medical Supplies/Medical S	Invoice	12/29/2022	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	96.85
					Medications & Medical Supplies	001-509-522-30-31-01	4,227.02
	84808393	Medications/Medical Supplies/Medical S	Invoice	12/29/2022	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	64.90
					Medications & Medical Supplies	001-509-522-30-31-01	2,038.03
	84808394	Medical Small Tools/Minor Equipment	Invoice	12/29/2022	Medical Small Tools/Minor Equipment	001-509-522-20-35-00	54.74
0073	BRAUN NORTHWEST INC	23-00199					1,895.35
	33891	App.Placard Blank Inserts (Red) x12 & SS	Invoice	12/20/2022	App.Placard Blank Inserts (Red) x12 & SS	001-513-522-20-48-01	627.00
	33892	App.Placard Blank Insrts (Red) x18 & SS	Invoice	12/20/2022	App.Placard Blank Insrts (Red) x18 & SS	001-513-522-20-48-01	1,268.35
0077	BRYSON SALES & SERVICE	23-00200					103.39
	100-294321	Shop Parts	Invoice	01/19/2023	Shop Parts	050-511-522-60-34-01	103.39
1913	CANON FINANCIAL SERVICES INC	23-00201					589.33
	29826427	Copier Machine Lease - ST 82 Admin	Invoice	01/12/2023	Copier Machine Lease - ST 82 Admin	001-512-591-22-70-00	218.67
	29826428	Copier Machine Lease - ST 81	Invoice	01/12/2023	Copier Machine Lease - ST 81	001-512-591-22-70-00	36.61
	29826430	Copier Machine Lease - ST 82	Invoice	01/12/2023	Copier Machine Lease - ST 82	001-512-591-22-70-00	36.61
	29826431	Copier Machine Lease - Sonya	Invoice	01/12/2023	Copier Machine Lease - Sonya	001-512-591-22-70-00	36.91
	29826432	Copier Machine Lease - ST 83	Invoice	01/12/2023	Copier Machine Lease - ST 83	001-512-591-22-70-00	36.21
	29826433	Copier Machine Lease - Admin Bldg POD	Invoice	01/12/2023	Copier Machine Lease - Admin Bldg POD	001-512-591-22-70-00	224.32
2195	CASCADE MAILING	23-00202					10,434.00
	2325729-1	Winter 2022/2023 Newsletter Printing	Invoice	01/09/2023	Winter 2022/2023 Newsletter Printing	001-515-522-30-49-01	10,434.00
0096	CENTRAL WELDING SUPPLY	23-00203					308.05
	SP 891283	Oxygen Cylinder Exchange/Re-Fill (x13)	Invoice	01/12/2023	Oxygen Cylinder Exchange/Re-Fill (x13)	001-509-522-20-45-00	219.51
	SP 891316	Oxygen Cylinder Exchange/Re-Fill (x1)	Invoice	01/19/2023	Oxygen Cylinder Exchange/Re-Fill (x1)	001-509-522-20-45-00	88.54

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0103	CHMELIK SITKIN & DAVIS P.S. 114746 114747	23-00204 Attorney Srvc (Emplmnt/EEOC Compla Monthly Attorney Services (December 21	Invoice Invoice	12/31/2022 12/31/2022	Attorney Srvc (Emplmnt/EEOC Compla Monthly Attorney Services (December 21	001-512-522-10-41-03 001-512-522-10-41-03	6,480.00 130.00 6,350.00
0110	CITY OF MONROE ADMIN-DEC22	23-00205 Water, Stormwater & Sewer - Admin Bld	Invoice	01/04/2023	Water, Stormwater & Sewer - Admin Bld	001-507-522-50-47-02 300-507-522-50-47-00	416.70 62.50 354.20
0110	CITY OF MONROE ST31-DEC22	23-00206 Water, Stormwater & Sewer - ST 31	Invoice	01/04/2023	Water, Stormwater & Sewer - ST 31	001-507-522-50-47-02	735.82 735.82
0110	CITY OF MONROE ST32-DEC22	23-00207 Water & Stormwater - ST 32	Invoice	01/04/2023	Water & Stormwater - ST 32	001-507-522-50-47-02	141.07 141.07
0110	CITY OF MONROE ST31IRR-DEC22	23-00208 Water (Irrigation Meter) - ST 31	Invoice	01/04/2023	Water (Irrigation Meter) - ST 31	001-507-522-50-47-02	35.14 35.14
0126	COMCAST ST83-JANFEB23	23-00209 Internet Services - ST 83	Invoice	01/08/2023	Internet Services - ST 83	001-513-522-50-42-01	104.81 104.81
0138	CRESSY DOOR COMPANY, INC 180927 180930	23-00210 Bay Door Srvc Call/Rep (Rollrs,Cable,Lev Bay Door Servc Call/Rep (Antenna Ext. Ki	Invoice Invoice	01/19/2023 01/19/2023	Bay Door Srvc Call/Rep (Rollrs,Cable,Lev Bay Door Servc Call/Rep (Antenna Ext. Ki	001-507-522-50-48-00 001-507-522-50-48-00	1,906.71 1,222.96 683.75
1956	DICK'S TOWING, INC. 18237429 18241890	23-00211 Ford F550 Brush Truck Tow (Ice/Snow) (I Shop Parts (M1001/768 Tow)	Invoice Invoice	11/18/2022 01/03/2023	Ford F550 Brush Truck Tow (Ice/Snow) (I Shop Parts (M1001/768 Tow)	001-513-522-20-48-01 050-511-522-60-34-01	865.46 593.46 272.00
1875	ELECTRONIC BUSINESS MACHINES AR239278	23-00212 Copier Machine Usage - Admin Bldg (Co	Invoice	01/16/2023	Copier Machine Usage - Admin Bldg (Co	001-502-522-10-31-00	718.42 718.42
1677	ESO SOLUTIONS, INC ESO-100419	23-00213 ESO Connect Software Annual Subscripti	Invoice	01/10/2023	ESO Connect Software Annual Subscripti	001-509-522-20-49-02	4,936.13 4,936.13
1642	EVERGREEN POWER SYSTEMS, INC 34312 34315	23-00214 Electrical Troubleshooting (Transfer Switc Electrical Service Call/Repair - ST 71 Kitcl	Invoice Invoice	01/09/2023 01/09/2023	Electrical Troubleshooting (Transfer Switc Electrical Service Call/Repair - ST 71 Kitcl	001-507-522-50-48-00 001-507-522-50-48-00	1,469.32 493.22 976.10
2256	GLACIER WEST MONROE 30771	23-00215 Storage Unit Monthly Rental (February)	Invoice	01/19/2023	Storage Unit Monthly Rental (February)	001-507-522-50-45-00	125.50 125.50
2170	GLASS BY LUND, INC. 70116	23-00216 Insulatd Window Install/Rplcmnt - ST71	Invoice	01/03/2023	Insulatd Window Install/Rplcmnt - ST71	001-507-522-50-48-00	378.58 378.58
2253	GOVERNMENTJOBS.COM, INC. INV-31332	23-00217 NeoGov/Governmentjobs.com Platfrm A	Invoice	12/31/2022	NeoGov/Governmentjobs.com Platfrm A	001-513-522-10-49-04	30,373.84 30,373.84

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0238	GRAINGER	23-00218					1,814.09
	9555838847	Push Button Contact Block - ST 81	Invoice	12/27/2022	Push Button Contact Block - ST 81	001-507-522-50-48-00	26.89
	9567355905	Station Operating Supplies	Invoice	01/10/2023	Station Operating Supplies	001-507-522-50-31-00	28.59
	9568344502	Station Operating Supplies	Invoice	01/10/2023	Station Operating Supplies	001-507-522-50-31-00	347.13
	9576001722	Station Operating Supplies	Invoice	01/17/2023	Station Operating Supplies	001-507-522-50-31-00	736.82
	9576001730	Station Operating Supplies	Invoice	01/17/2023	Station Operating Supplies	001-507-522-50-31-00	13.69
	9579343220	Station Operating Supplies	Invoice	01/19/2023	Station Operating Supplies	001-507-522-50-31-00	406.81
	9579696510	Station Operating Supplies	Invoice	01/19/2023	Station Operating Supplies	001-507-522-50-31-00	28.54
	9579883530	LED Linear Vanity Light Bulb (x2)	Invoice	01/20/2023	LED Linear Vanity Light Bulb (x2)	001-507-522-50-31-00	225.62
0257	HIGHWAY AUTO SUPPLY	23-00219					21.97
	1-667140	Shop Parts	Invoice	01/19/2023	Shop Parts	050-511-522-60-34-01	21.97
0277	ISOUSOURCE	23-00220					8,200.09
	CW275845	IT Services	Invoice	01/15/2023	IT Services	001-513-522-10-41-04	7,391.62
	CW275967	Monthly Software Fees/Monitoring Serv	Invoice	01/18/2023	Monthly Software Fees/Monitoring Serv	001-513-522-10-41-04	808.47
0349	L.N. CURTIS & SONS	23-00221					1,840.22
	INV666946	Structural Bunker Boots (x3)	Invoice	01/12/2023	Structural Bunker Boots (x3)	303-504-522-20-35-04	1,840.22
2213	LIBENOW PROPERTY MANAGEMEN	23-00222					2,800.00
	02/2023	Paramedic School Housng Rent (CWU) - I	Invoice	02/01/2023	Paramedic School Housng Rent (CWU) - I	001-506-522-45-49-37	2,800.00
1605	MCDANIELS DO-IT-BEST	23-00223					51.34
	552885	Shop Parts	Invoice	01/11/2023	Shop Parts	050-511-522-60-34-01	51.34
0379	MOBILE HEALTH RESOURCES	23-00224					1,295.80
	22302	Monthly EMS Patient Experience Survey:	Invoice	12/31/2022	Monthly EMS Patient Experience Survey:	001-509-522-20-49-02	1,295.80
0381	MONROE UPHOLSTERY	23-00225					54.70
	7929	Shop Parts	Invoice	01/12/2023	Shop Parts	050-511-522-60-34-01	54.70
1880	NATIONAL PUBLIC EMPLOYER LAB	23-00226					1,194.00
	3789	'23 Natnl PELRA Annual Training Conf. R	Invoice	01/18/2023	'23 Natnl PELRA Annual Training Conf. R	001-502-522-45-49-02	849.00
	3790	Natnl PELRA Post-Acadmy: Investigatns f	Invoice	01/18/2023	Natnl PELRA Post-Acadmy: Investigatns f	001-502-522-45-49-02	345.00
0413	NORTH COAST ELECTRIC COMPAN'	23-00227					21.67
	S012320824.001	Shop Parts	Invoice	01/17/2023	Shop Parts	050-511-522-60-34-01	21.67
0416	NORTH SOUND HOSE & FITTINGS II	23-00228					203.61
	N049907	Shop Parts	Invoice	01/11/2023	Shop Parts	050-511-522-60-34-01	203.61
2011	NORTHWEST FIBER, LLC	23-00229					384.80
	ST73-JANFEB23	Fax & Alarm Connection Services - ST 73	Invoice	01/10/2023	Fax & Alarm Connection Services - ST 73	001-513-522-50-42-01	384.80

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APPKT01223 - 01/26/2023 Board Meeting - KP

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2252	ODP BUSINESS SOLUTIONS, LLC	23-00230					496.01
	282394050001	3/4" Velcro Dots (Loop & Hook)	Invoice	01/04/2023	3/4" Velcro Dots (Loop & Hook)	001-502-522-10-31-00	57.75
	285644747001	Banker Boxes (10pk) (x2), Band aids	Invoice	01/09/2023	Banker Boxes (10pk) (x2), Band aids	001-502-522-10-31-00	44.83
	285648232001	First Aid Mini Kit (12pc)	Invoice	01/06/2023	First Aid Mini Kit (12pc)	001-510-522-20-31-01	2.91
	285648233001	Printable File Folder Labels	Invoice	01/09/2023	Printable File Folder Labels	001-502-522-10-31-00	57.61
	285922025001	Pressboard Classificatn Folders (3 Div.)(1	Invoice	01/05/2023	Pressboard Classificatn Folders (3 Div.)(1	001-502-522-10-31-00	104.64
	285922308001	Pens (12pk)	Invoice	01/04/2023	Pens (12pk)	001-502-522-10-31-00	12.35
	286332382001	USB Flash Drive (32GB) (3pk)	Invoice	01/06/2023	USB Flash Drive (32GB) (3pk)	001-513-522-10-35-00	21.87
	286576425001	Mousepad w/ Wrist Rest	Invoice	01/04/2023	Mousepad w/ Wrist Rest	001-502-522-10-35-00	9.15
	287001197001	3-Tab Manila/Green/Pink/Multi-Color Fc	Invoice	01/05/2023	3-Tab Manila/Green/Pink/Multi-Color Fc	001-502-522-10-31-00	42.03
	287497835001	Trash Can, Recycle Bin, Desk Drawer Org	Invoice	01/13/2023	Trash Can, Recycle Bin, Desk Drawer Org	001-502-522-10-35-00	20.51
	287651477001	Kleenex, Soap, Spnge, Air Freshenr, Sticky I	Invoice	01/13/2023	Kleenex, Dish & Hand Soap, Sponge, Air I	001-507-522-50-31-00	55.99
					Post-It Sticky Notes, 2023 Weekly/Montl	001-502-522-10-31-00	48.51
	287661018001	Disinfecting Wipes (3pk)	Invoice	01/13/2023	Disinfecting Wipes (3pk)	001-507-522-50-31-00	17.86
0433	O'REILLY AUTO PARTS	23-00231					8.72
	2960-378349	Shop Parts	Invoice	01/20/2023	Shop Parts	050-511-522-60-34-01	8.72
0444	ORION MEDICAL SUPPLY INC	23-00232					330.00
	22-07877	Medications	Invoice	11/28/2022	Medications	001-509-522-30-31-01	330.00
0451	PACIFIC POWER BATTERIES	23-00233					101.68
	17139842	Quick Dsconnct Wire Terminals (E82 Sce	Invoice	12/29/2022	Quick Dsconnct Wire Terminals (E82 Sce	001-504-522-20-48-02	3.05
	93553	Rechargble Sealed Lead Acid Battry (SLA	Invoice	12/27/2022	Rechargble Sealed Lead Acid Battry (SLA	001-507-522-50-31-00	98.63
0466	PETROCARD, INC.	23-00234					3,299.48
	C072098	OnSite Mobile Fueling Service - ST 71, 72	Invoice	01/18/2023	OnSite Mobile Fueling Service - ST 71, 72	001-504-522-20-32-00	1,649.74
						001-509-522-20-32-00	1,649.74
0308	PROPERTY MAINTENANCE COM/RI	23-00235					820.50
	SRFR 013123-1	Property Managmnt Mnthly Srvc (Jan) -	Invoice	01/01/2023	Property Managmnt Mnthly Srvc (Jan) -	001-507-522-50-41-00	123.08
						300-507-522-50-41-00	697.42
0483	PUGET SOUND ENERGY	23-00236					508.38
	ST74-DEC22/JAN23	Natural Gas - ST 74/Logistics Bldg	Invoice	01/13/2023	Natural Gas - ST 74/Logistics Bldg	001-507-522-50-47-03	508.38
0483	PUGET SOUND ENERGY	23-00237					602.66
	ST73-DEC22/JAN23	Natural Gas - ST 73	Invoice	01/13/2023	Natural Gas - ST 73	001-507-522-50-47-03	602.66
0483	PUGET SOUND ENERGY	23-00238					36.28
	ST31-DEC22/JAN23	Natural Gas - ST 31	Invoice	01/09/2023	Natural Gas - ST 31	001-507-522-50-47-03	36.28
0483	PUGET SOUND ENERGY	23-00239					833.68
	ST33-DEC22/JAN23	Natural Gas - ST 33	Invoice	01/12/2023	Natural Gas - ST 33	001-507-522-50-47-03	833.68
0483	PUGET SOUND ENERGY	23-00240					876.48
	ST81-DEC22/JAN23	Natural Gas - ST 81	Invoice	01/07/2023	Natural Gas - ST 81	001-507-522-50-47-03	876.48

## Docket of Claims Register

## APPKT01223 - 01/26/2023 Board Meeting - KP

Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0483	PUGET SOUND ENERGY ADMIN-DEC22/JAN23	23-00241 Natural Gas - Admin Bldg	Invoice	01/09/2023	Natural Gas - Admin Bldg	001-507-522-50-47-03 300-507-522-50-47-00	1,397.34 209.60 1,187.74
0483	PUGET SOUND ENERGY ST82-DEC22/JAN23	23-00242 Natural Gas - ST 82	Invoice	01/07/2023	Natural Gas - ST 82	001-507-522-50-47-03	1,137.06 1,137.06
0483	PUGET SOUND ENERGY ST82STOR-DEC22/JAN23	23-00243 Natural Gas - ST 82 Garage/Storage Bldg	Invoice	01/07/2023	Natural Gas - ST 82 Garage/Storage Bldg	001-507-522-50-47-03	35.87 35.87
1532	PUGET SOUND HARDWARE, INC 10670	23-00244 Security Keypad Instll/Remodificatn x2 -	Invoice	01/10/2023	Security Keypad Instll/Remodificatn x2 -	001-507-522-50-48-00	1,185.35 1,185.35
0484	PURCELL TIRE & SERVICE CENTER 24258569	23-00245 Shop Parts	Invoice	12/30/2022	Shop Parts	050-511-522-60-34-01	4,121.16 4,121.16
1533	REHN & ASSOCIATES IN0000170848	23-00246 COBRA Rights Notice Letter	Invoice	12/31/2022	COBRA Rights Notice Letter	001-502-522-10-41-01	25.00 25.00
0499	RICE FERGUS MILLER, INC. 2019118.00-025 2022073.00-001	23-00247 Cap.Faclties Planng (Admn,33,74,Trng),S Capital Facilities Planning - Shop Schema	Invoice Invoice	01/09/2023 01/09/2023	Cap.Faclties Planng (Admn,33,74,Trng),S Capital Facilities Planning - Shop Schema	300-507-594-50-62-00 300-507-594-50-62-00	8,557.50 1,105.00 7,452.50
0501	RICOH USA, INC. 106831032	23-00248 Copier Machine - ST 31	Invoice	01/04/2023	Copier Machine Lease - ST 31 Copier Machine Usage - ST 31	001-512-591-22-70-00 001-502-522-10-31-00	515.11 396.66 118.45
0501	RICOH USA, INC. 106859232	23-00249 Copier Machine Lease - ST 74/Logistics B	Invoice	01/06/2023	Copier Machine Lease - ST 74/Logistics B	001-512-591-22-70-00	50.91 50.91
0501	RICOH USA, INC. 106865782	23-00250 Copier Machine - ST 71	Invoice	01/11/2023	Copier Machine Lease - ST 71 Copier Machine Usage - ST 71	001-512-591-22-70-00 001-502-522-10-31-00	669.42 319.07 350.35
1534	ROMAINE ELECTRIC CORP 5-048450 5-048775	23-00251 Shop Parts Shop Parts	Invoice Invoice	01/16/2023 01/18/2023	Shop Parts Shop Parts	050-511-522-60-34-01 050-511-522-60-34-01	2,253.18 1,859.25 393.93
0524	SAFETY HOME ADDRESS 13526	23-00252 Address Sign Materials (Reflctv Blank Pai	Invoice	01/14/2023	Address Sign Materials (Reflctv Blank Pai	001-505-522-30-31-00	972.53 972.53
1921	SEA-WESTERN INC INV20602 INV20838 INV20936	23-00253 Fire Hose Short Barrel Nozzle & Swivel B Non-Structural Rescue Gear: Pants,Coat Turnout/Bunker Gear - Suspenders (x5)	Invoice Invoice Invoice	01/05/2023 01/16/2023 01/19/2023	Fire Hose Short Barrel Nozzle & Swivel B Non-Structural Rescue Gear: Pants,Coat Turnout/Bunker Gear - Suspenders (x5)	001-504-522-20-35-00 001-504-522-20-31-07 303-504-522-20-35-04	1,815.93 342.82 1,245.17 227.94
1950	SNOHOMISH AND ISLAND COUNTY 2023 BANQUET	23-00254 2023 Commissioners Annual Banquet &	Invoice	01/24/2023	2023 Commissioners Annual Banquet &	001-501-522-45-49-01	250.00 250.00

## Docket of Claims Register

APPKT01223 - 01/26/2023 Board Meeting - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
1547	SNOHOMISH COUNTY 911	23-00255					87,809.32
	5400	Monthly Dispatch Services (Assessments)	Invoice	01/01/2023	Monthly Dispatch Services (Assessments)	001-504-528-00-41-00	16,609.73
						001-509-528-00-41-00	66,438.94
	5407	Monthly EPCR	Invoice	01/01/2023	Monthly Electronic Patient Care Reportir	001-509-522-20-49-02	1,372.97
	5455	Managed Laptop Leases (Monthly)	Invoice	01/01/2023	Managed Laptop Leases (Monthly)	303-504-591-22-70-00	1,362.52
						303-509-591-22-70-00	2,025.16
0565	SNOHOMISH COUNTY PUD	23-00256					257.77
	135646030	Electricity - ST 73	Invoice	01/13/2023	Electricity - ST 73	001-507-522-50-47-01	257.77
0565	SNOHOMISH COUNTY PUD	23-00257					841.72
	168064634	Electricity & Water - ST 81	Invoice	01/17/2023	Electricity - ST 81	001-507-522-50-47-01	712.15
						001-507-522-50-47-02	129.57
0565	SNOHOMISH COUNTY PUD	23-00258					25.78
	135647061	Electricity - ST 82 Garage/Storage Bldg	Invoice	01/17/2023	Electricity - ST 82 Garage/Storage Bldg	001-507-522-50-47-01	25.78
0565	SNOHOMISH COUNTY PUD	23-00259					353.20
	112537797	Electricity - ST 77	Invoice	01/13/2023	Electricity - ST 77	001-507-522-50-47-01	353.20
0565	SNOHOMISH COUNTY PUD	23-00260					815.01
	122444339	Electricity - ST 72	Invoice	01/17/2023	Electricity - ST 72	001-507-522-50-47-01	815.01
1935	SNOHOMISH VALLEY ROOFING INC	23-00261					461.89
	28777	Dumpster Rental (17yd) - ST72 & 76 Bldg	Invoice	12/29/2022	Dumpster Rental (17yd) - ST72 & 76 Bldg	001-507-522-50-45-00	461.89
0569	SOUND PUBLISHING, INC	23-00262					32.34
	8088454	Newspapr Legal Notice Postng (Board Siz	Invoice	12/31/2022	Newspapr Legal Notice Postng (Board Siz	001-502-522-10-44-00	32.34
1601	SOUTH SNOHOMISH COUNTY FIRE	23-00263					33,034.75
	2023-7	Special Ops Policy Board (SOPB) 2023 An	Invoice	01/04/2023	Special Ops Policy Board (SOPB) 2023 An	001-504-522-20-49-02	33,034.75
2232	SPECTRUM	23-00264					74.99
	CWU INTERNET-JANFEB23	Wifi/Internet Srvcs - Paramedic Prgm Ho	Invoice	01/07/2023	Wifi/Internet Srvcs - Paramedic Prgm Ho	001-506-522-45-49-37	74.99
0572	SPEEDWAY CHEVROLET	23-00265					180.06
	136411	Shop Parts	Invoice	01/11/2023	Shop Parts	050-511-522-60-34-01	9.51
	136449	Shop Parts	Invoice	01/17/2023	Shop Parts	050-511-522-60-34-01	170.55
2057	SPRAGUE PEST SOLUTIONS	23-00266					901.29
	4979525	Monthly Pest Control Services - ST 77	Invoice	12/28/2022	Monthly Pest Control Services - ST 77	001-507-522-50-41-00	99.19
	5002097	Monthly Pest Control Services - Admin B	Invoice	01/06/2023	Monthly Pest Control Services - Admin B	001-507-522-50-41-00	99.28
	5002098	Monthly Pest Control Srvcs - ST 74/Logi	Invoice	01/04/2023	Monthly Pest Control Srvcs - ST 74/Logi	001-507-522-50-41-00	99.19
	5002099	Monthly Pest Control Services - ST 73	Invoice	01/03/2023	Monthly Pest Control Services - ST 73	001-507-522-50-41-00	99.92
	5002100	Monthly Pest Control Services - ST 82	Invoice	01/06/2023	Monthly Pest Control Services - ST 82	001-507-522-50-41-00	99.01
	5002102	Monthly Pest Control Services - ST 81	Invoice	01/06/2023	Monthly Pest Control Services - ST 81	001-507-522-50-41-00	99.01
	5002103	Monthly Pest Control Services - ST 77	Invoice	01/04/2023	Monthly Pest Control Services - ST 77	001-507-522-50-41-00	99.19
	5002104	Monthly Pest Control Services - ST 72	Invoice	01/04/2023	Monthly Pest Control Services - ST 72	001-507-522-50-41-00	107.31
	5002106	Monthly Pest Control Services - ST 33	Invoice	01/04/2023	Monthly Pest Control Services - ST 33	001-507-522-50-41-00	99.19

## Docket of Claims Register

APPKT01223 - 01/26/2023 Board Meeting - KP

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
2133	SQI, INC.	23-00267					5,218.20
	1589	Annual Roof & Gutter Cleaning/Mainten	Invoice	01/19/2023	Annual Roof & Gutter Cleaning/Mainten	001-507-522-50-48-00	1,942.20
	1590	Annual Roof & Gutter Cleaning/Mainten	Invoice	01/19/2023	Annual Roof & Gutter Cleaning/Mainten	001-507-522-50-48-00	1,657.50
	1591	Annual Roof & Gutter Cleaning/Maint - S	Invoice	01/19/2023	Annual Roof & Gutter Cleaning/Maint - S	001-507-522-50-48-00	1,618.50
0587	SYSTEMS DESIGN WEST, LLC	23-00268					13,272.20
	20230048	EMS Transport Billing Monthly Services	Invoice	01/11/2023	EMS Transport Billing Monthly Services	001-509-522-20-41-05	13,272.20
2207	TAYLOR'S TINS LLC	23-00269					504.00
	SFDWA003	Metal Helmet Shields (Recruit Class 23-0	Invoice	01/11/2023	Metal Helmet Shields (Recruit Class 23-0	001-504-522-20-31-10	504.00
0610	TRUE NORTH EMERGENCY EQUIPM	23-00270					1,659.14
	A13411	Shop Parts	Invoice	01/09/2023	Shop Parts	050-511-522-60-34-01	177.40
	A13446	Shop Parts	Invoice	01/11/2023	Shop Parts	050-511-522-60-34-01	169.10
	A13451	Shop Parts	Invoice	01/12/2023	Shop Parts	050-511-522-60-34-01	238.68
	O03865	Shop Parts	Invoice	01/18/2023	Shop Parts	050-511-522-60-34-01	1,073.96
0610	TRUE NORTH EMERGENCY EQUIPM	23-00271					1,550,099.00
	E00086	Spartan Aerial Ladder Truck Pre-Paymen	Invoice	01/13/2023	Spartan Aerial Ladder Truck Pre-Paymen	301-504-594-22-64-02	1,550,099.00
0614	TYLER TECHNOLOGIES INC	23-00272					2,242.00
	025-405610	Tyler University Platform Annual Renew:	Invoice	01/01/2023	Tyler University Platform Annual Renew:	001-513-522-10-49-04	2,242.00
0633	VERIZON WIRELESS SERVICES LLC	23-00273					3,015.26
	9925395071	District Cell Phones	Invoice	01/15/2023	District Cell Phone Equipment Charges (E	001-513-522-10-35-00	1.08
					District Cell Phones - Fire	001-513-522-10-42-00	2,845.74
					District Cell Phones - Shop	050-511-522-60-42-00	168.44
0646	WASHINGTON FIRE CHIEFS	23-00274					200.00
	1348	2023 Fire Comm. & Chiefs Legislative Da	Invoice	01/19/2023	2023 Fire Comm. & Chiefs Legislative Da	001-506-522-45-49-02	200.00
0579	WASHINGTON STATE AUDITOR'S O	23-00275					4,179.60
	L152221	Accountability & Financial Audit (2021)	Invoice	01/12/2023	Accountability & Financial Audit (2021)	001-512-522-10-41-12	4,179.60
1597	WASHINGTON STATE HEALTH CARI	23-00276					23,816.58
	2020 GEMT	SFY 2020 GEMT Final Cost Settlement	Invoice	01/11/2023	SFY 2020 GEMT Final Cost Settlement	001-509-589-26-49-01	23,816.58
0651	WAVE	23-00277					150.98
	032004901-0009913	Internet & Cable/TV Services - ST 74 (Log	Invoice	01/01/2023	Internet & Cable/TV Services - ST 74 (Log	001-513-522-50-42-01	150.98
0651	WAVE	23-00278					788.97
	129266401-0000913	Fiber Optic Connection - ST 77	Invoice	01/01/2023	Fiber Optic Connection - ST 77	001-513-522-50-42-01	788.97
0651	WAVE	23-00279					823.96
	129265901-0009913	Fiber Optic Connection - ST 32	Invoice	01/01/2023	Fiber Optic Connection - ST 32	001-513-522-50-42-01	823.96
0651	WAVE	23-00280					265.99
	129266101-0009913	Fiber Optic Connection - County (Rockefi	Invoice	01/01/2023	Fiber Optic Connection - County (Rockefi	001-513-522-50-42-01	265.99
0651	WAVE	23-00281					1,164.83
	103131101-0009913	Fiber Optic Connection - ST 31, 33	Invoice	01/01/2023	Fiber Optic Connection - ST 31, 33	001-513-522-50-42-01	1,164.83



## Docket of Claims Register

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0651	WAVE 129265801-0009913	23-00282 Fiber Optic Connection - ST 83	Invoice	01/01/2023	Fiber Optic Connection - ST 83	001-513-522-50-42-01	788.97 788.97
0651	WAVE 129263701-0009913	23-00283 Fiber Optic Connection - ST 74/Logistics	Invoice	01/01/2023	Fiber Optic Connection - ST 74/Logistics	001-513-522-50-42-01	900.00 900.00
0665	WHELEN ENGINEERING COMPANY 231608	23-00284 Shop Parts	Invoice	01/12/2023	Shop Parts	050-511-522-60-34-01	148.24 148.24
<b>Total Claims: 95</b>						<b>Total Payment Amount:</b>	<b>1,866,190.54</b>

## Snohomish Regional Fire & Rescue

### Claims Voucher Summary

01/25/2023

Page 1 of 4

Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
23-00190	ADVANCED TRAFFIC PRODUCTS INC		3,207.61
23-00191	ALDERWOOD WATER DISTRICT		15.82
23-00192	ALDERWOOD WATER DISTRICT		86.30
23-00193	ALL BATTERY SALES AND SERVICE		665.52
23-00194	AMERIGAS		424.76
23-00195	ARAMARK UNIFORM SERVICES		190.21
23-00196	AT&T MOBILITY LLC		46.72
23-00197	BICKFORD MOTORS INC.		810.19
23-00198	BOUND TREE MEDICAL, LLC		15,917.23
23-00199	BRAUN NORTHWEST INC		1,895.35
23-00200	BRYSON SALES & SERVICE		103.39
23-00201	CANON FINANCIAL SERVICES INC		589.33
23-00202	CASCADE MAILING		10,434.00
23-00203	CENTRAL WELDING SUPPLY		308.05
23-00204	CHMELIK SITKIN & DAVIS P.S.		6,480.00
23-00205	CITY OF MONROE		416.70
23-00206	CITY OF MONROE		735.82
23-00207	CITY OF MONROE		141.07
23-00208	CITY OF MONROE		35.14
23-00209	COMCAST		104.81
23-00210	CRESSY DOOR COMPANY, INC		1,906.71
23-00211	DICK'S TOWING, INC.		865.46
23-00212	ELECTRONIC BUSINESS MACHINES		718.42
23-00213	ESO SOLUTIONS, INC		4,936.13
23-00214	EVERGREEN POWER SYSTEMS, INC		1,469.32
23-00215	GLACIER WEST MONROE		125.50
23-00216	GLASS BY LUND, INC.		378.58
23-00217	GOVERNMENTJOBS.COM, INC.		30,373.84
23-00218	GRAINGER		1,814.09
23-00219	HIGHWAY AUTO SUPPLY		21.97
23-00220	ISOUTSOURCE		8,200.09
		<b>Page Total</b>	93,418.13
		<b>Cumulative Total</b>	93,418.13

## Snohomish Regional Fire & Rescue

### Claims Voucher Summary

01/25/2023

Page 2 of 4

Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
23-00221	L.N. CURTIS & SONS		1,840.22
23-00222	LIBENOW PROPERTY MANAGEMENT LLC		2,800.00
23-00223	MCDANIELS DO-IT-BEST		51.34
23-00224	MOBILE HEALTH RESOURCES		1,295.80
23-00225	MONROE UPHOLSTERY		54.70
23-00226	NATIONAL PUBLIC EMPLOYER LABOR RELATIONS ASSOCIATION		1,194.00
23-00227	NORTH COAST ELECTRIC COMPANY		21.67
23-00228	NORTH SOUND HOSE & FITTINGS INC		203.61
23-00229	NORTHWEST FIBER, LLC		384.80
23-00230	ODP BUSINESS SOLUTIONS, LLC		496.01
23-00231	O'REILLY AUTO PARTS		8.72
23-00232	ORION MEDICAL SUPPLY INC		330.00
23-00233	PACIFIC POWER BATTERIES		101.68
23-00234	PETROCARD, INC.		3,299.48
23-00235	PROPERTY MAINTENANCE COM/RES		820.50
23-00236	PUGET SOUND ENERGY		508.38
23-00237	PUGET SOUND ENERGY		602.66
23-00238	PUGET SOUND ENERGY		36.28
23-00239	PUGET SOUND ENERGY		833.68
23-00240	PUGET SOUND ENERGY		876.48
23-00241	PUGET SOUND ENERGY		1,397.34
23-00242	PUGET SOUND ENERGY		1,137.06
23-00243	PUGET SOUND ENERGY		35.87
23-00244	PUGET SOUND HARDWARE, INC		1,185.35
23-00245	PURCELL TIRE & SERVICE CENTER		4,121.16
23-00246	REHN & ASSOCIATES		25.00
23-00247	RICE FERGUS MILLER, INC.		8,557.50
23-00248	RICOH USA, INC.		515.11
23-00249	RICOH USA, INC.		50.91
23-00250	RICOH USA, INC.		669.42
23-00251	ROMAINE ELECTRIC CORP		2,253.18
		<b>Page Total</b>	35,707.91
		<b>Cumulative Total</b>	129,126.04

## Snohomish Regional Fire & Rescue

01/25/2023

### Claims Voucher Summary

Page 3 of 4

Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
23-00252	SAFETY HOME ADDRESS		972.53
23-00253	SEA-WESTERN INC		1,815.93
23-00254	SNOHOMISH AND ISLAND COUNTY FIRE COMMISSIONERS ASSI		250.00
23-00255	SNOHOMISH COUNTY 911		87,809.32
23-00256	SNOHOMISH COUNTY PUD		257.77
23-00257	SNOHOMISH COUNTY PUD		841.72
23-00258	SNOHOMISH COUNTY PUD		25.78
23-00259	SNOHOMISH COUNTY PUD		353.20
23-00260	SNOHOMISH COUNTY PUD		815.01
23-00261	SNOHOMISH VALLEY ROOFING INC		461.89
23-00262	SOUND PUBLISHING, INC		32.34
23-00263	SOUTH SNOHOMISH COUNTY FIRE & RESCUE		33,034.75
23-00264	SPECTRUM		74.99
23-00265	SPEEDWAY CHEVROLET		180.06
23-00266	SPRAGUE PEST SOLUTIONS		901.29
23-00267	SQI, INC.		5,218.20
23-00268	SYSTEMS DESIGN WEST, LLC		13,272.20
23-00269	TAYLOR'S TINS LLC		504.00
23-00270	TRUE NORTH EMERGENCY EQUIPMENT INC		1,659.14
23-00271	TRUE NORTH EMERGENCY EQUIPMENT INC		1,550,099.00
23-00272	TYLER TECHNOLOGIES INC		2,242.00
23-00273	VERIZON WIRELESS SERVICES LLC		3,015.26
23-00274	WASHINGTON FIRE CHIEFS		200.00
23-00275	WASHINGTON STATE AUDITOR'S OFFICE		4,179.60
23-00276	WASHINGTON STATE HEALTH CARE AUTHORITY		23,816.58
23-00277	WAVE		150.98
23-00278	WAVE		788.97
23-00279	WAVE		823.96
23-00280	WAVE		265.99
23-00281	WAVE		1,164.83
23-00282	WAVE		788.97
<b>Page Total</b>			1,736,016.26
<b>Cumulative Total</b>			1,865,142.30

## Snohomish Regional Fire & Rescue

### Claims Voucher Summary

01/25/2023

Page 4 of 4

Fund: Shop - Expense #050

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
23-00283	WAVE		900.00
23-00284	WHELEN ENGINEERING COMPANY		148.24

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**Page Total**

1,048.24

**Cumulative Total**

1,866,190.54



**Payroll Summary and Authorization Form for the:**

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**1/13/2023**

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

**District Name: Snohomish Regional Fire & Rescue**

**Direct Deposits: \$909,201.05**

**Paper Checks: \$4,519.95**

**Taxes: \$252,307.85**

**Allowed in the sum of: \$1,166,028.85**

Reviewed by: Denise Mattern  
**District Administrative Coordinator**

Prepared by: Janice Owen  
**Payroll Specialist**

Approved by Commissioners: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## BOARD OF FIRE COMMISSIONERS SPECIAL MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via BlueJeans  
163 Village Court, Monroe, WA 98272  
January 17, 2023, 1730 hours

**CALL TO ORDER:** Chairman Elmore called to order the Board of Commissioner's Special Meeting at 1730 hours. In attendance were Commissioner Edwards, Commissioner Schaub, Commissioner Steinruck and Commissioner Waugh. In attendance via video was Commissioner Fay and Commissioner Gagnon.

### OLD BUSINESS

#### **Discussion**

OAC Services gave a presentation on station construction project delivery options. The presenters were Dave Jobs, Senior Vice President, Adam Johnson, Senior Project Manager, Stacy Shewell, Director and Diana Brown, Program Manager. They overviewed the alternative public works contracting procedures under RCW 39.10; Design-Bid-Build, General Contractor/Construction Manager, Design-Build and Progressive Design-Build.

**ADJOURNMENT:** Chairman Elmore adjourned the meeting at 1954 hours.

Snohomish Regional Fire & Rescue

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Commissioner Rick Edwards

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Chairman Troy Elmore

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Vice Chairman Randy Fay

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Commissioner Paul Gagnon



---

Commissioner Jeff Schaub

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Commissioner Jim Steinruck

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Commissioner Roy Waugh





# OLD BUSINESS

## DISCUSSION





## Office of the Washington State Auditor

### Pat McCarthy

## **Exit Conference: Snohomish Regional Fire and Rescue**

The Office of the Washington State Auditor's vision is increased trust in government. Our mission is to provide citizens with independent and transparent examinations of how state and local governments use public funds, and develop strategies that make government more efficient and effective.

The purpose of this meeting is to share the results of your audit and our draft reporting. We value and appreciate your participation.

### **Audit Reports**

We will publish the following reports:

- Accountability audit for January 1, 2021 through December 31, 2021 – see draft report.
- Financial statement audit for January 1, 2021 through December 31, 2021 – see draft report.

### **Audit Highlights**

We thank the District's employees for their assistance during the course of our audit. Specifically, we would like to thank those most closely involved this year and provided exceptional support during our audit, including Camille Tabor, Rosie Richmond, Denise Mattern, Brandie Reece and Mel Jenkins.

We also appreciate that the District has continuously been receptive to our feedback and quick to act on any recommendations we make and has made the process a true partnership.

### **Recommendations not included in the Audit Reports**

#### **Exit Items**

We have provided exit recommendations for management's consideration. Exit items address control deficiencies or noncompliance with laws or regulation that have an insignificant or immaterial effect on the entity, or errors with an immaterial effect on the financial statements. Exit items are not referenced in the audit report.

### **Financial Statement Audit Communication**

We would like to bring the following to your attention:

- We did not identify any material misstatements during the audit.
- There were no uncorrected misstatements in the audited financial statements.
- The audit addressed the following risks, which required special consideration:
  - Due to the possibility that management may be able to circumvent certain controls, standards require the auditor to assess the risk of management override.

## **Finalizing Your Audit**

### **Report Publication**

Audit reports are published on our website and distributed via email in a .pdf file. We also offer a subscription service that notifies you by email when audit reports are released or posted to our website. You can sign up for this convenient service at <https://portal.sao.wa.gov/SAOPortal>.

### **Management Representation Letter**

We have included a copy of representations received from management.

### **Audit Cost**

At the entrance conference, we estimated the cost of the audit to be \$30,500 and actual audit costs will approximate that amount.

### **Your Next Scheduled Audit**

Your next audit is scheduled to be conducted in fall of 2023 and will cover the following general areas:

- Accountability for public resources
- Financial statement

The estimated cost for the next audit based on current rates is \$35,000 including travel expenses. This preliminary estimate is provided as a budgeting tool and not a guarantee of final cost.

If expenditures of federal awards are \$750,000 or more in any fiscal year, notify our Office so we can schedule your audit to meet federal Single Audit requirements. Federal awards can include grants, loans, and non-cash assistance like equipment and supplies.

## **Working Together to Improve Government**

### **Audit Survey**

When your report is released, you will receive an audit survey from us. We value your opinions on our audit services and hope you provide feedback.

### **Local Government Support Team**

This team provides support services to local governments through technical assistance, comparative statistics, training, and tools to help prevent and detect a loss of public funds. Our website and client portal offers many resources, including a client Help Desk that answers auditing and accounting questions. Additionally, this team assists with the online filing of your financial statements.

### **The Center for Government Innovation**

The Center for Government Innovation at the Office of the Washington State Auditor offers services specifically to help you help the residents you serve at no additional cost to your government. What does this mean? We provide expert advice in areas like Lean process improvement, peer-to-peer networking, and culture-building to help local governments find ways to be more efficient, effective and transparent. The Center can help you by

providing assistance in financial management, cybersecurity and more. Check out our best practices and other resources that help local governments act on accounting standard changes, comply with regulations, and respond to recommendations in your audit. The Center understands that time is your most precious commodity as a public servant, and we are here to help you do more with the limited hours you have. If you are interested in learning how we can help you maximize your effect in government, call us at (564) 999-0818 or email us at [Center@sao.wa.gov](mailto:Center@sao.wa.gov).

### **Questions?**

Please contact us with any questions about information in this document or related audit reports.

**Kelly Collins, CPA, CFE, Director of Local Audit, (564) 999-0807, [Kelly.Collins@sao.wa.gov](mailto:Kelly.Collins@sao.wa.gov)**

**Wendy Choy, Assistant Director of Local Audit, (425) 502-7067, [Wendy.Choy@sao.wa.gov](mailto:Wendy.Choy@sao.wa.gov)**

**Kristina Baylor, Program Manager, (425) 951-0290, [Kristina.Baylor@sao.wa.gov](mailto:Kristina.Baylor@sao.wa.gov)**

**Amanda Robinson, CGFM, Assistant Audit Manager, (425) 510-0477, [Amanda.Robinson@sao.wa.gov](mailto:Amanda.Robinson@sao.wa.gov)**

**Lingyun Zhou, Audit Lead, (425) 510-0492, [Lingyun.Zhou@sao.wa.gov](mailto:Lingyun.Zhou@sao.wa.gov)**



Office of the Washington State Auditor  
Pat McCarthy

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## Accountability Audit Report

# Snohomish Regional Fire and Rescue

For the period January 1, 2021 through December 31, 2021

*Published (Inserted by OS)*

Report No. 1031795



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## Office of the Washington State Auditor Pat McCarthy

Issue Date – (Inserted by OS)

Board of Commissioners  
Snohomish Regional Fire and Rescue  
Monroe, Washington

### Report on Accountability

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The Office of the Washington State Auditor takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for District operations. This information is valuable to management, the governing body and public stakeholders when assessing the government's stewardship of public resources.

Attached is our independent audit report on the District's compliance with applicable requirements and safeguarding of public resources for the areas we examined. We appreciate the opportunity to work with your staff and value your cooperation during the audit.

Sincerely,

Pat McCarthy, State Auditor  
Olympia, WA

### *Americans with Disabilities*

*In accordance with the Americans with Disabilities Act, we will make this document available in alternative formats. For more information, please contact our Office at (564) 999-0950, TDD Relay at (800) 833-6388, or email our webmaster at [webmaster@sao.wa.gov](mailto:webmaster@sao.wa.gov).*

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## AUDIT RESULTS

### Results in brief

This report describes the overall results and conclusions for the areas we examined. In those selected areas, District operations complied, in all material respects, with applicable state laws, regulations, and its own policies, and provided adequate controls over the safeguarding of public resources.

In keeping with general auditing practices, we do not examine every transaction, activity, policy, internal control, or area. As a result, no information is provided on the areas that were not examined.

### About the audit

This report contains the results of our independent accountability audit of Snohomish Regional Fire and Rescue from January 1, 2021 through December 31, 2021.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

This audit was conducted under the authority of RCW 43.09.260, which requires the Office of the Washington State Auditor to examine the financial affairs of all local governments. Our audit involved obtaining evidence about the District's use of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters. The procedures performed were based on our assessment of risks in the areas we examined.

Based on our risk assessment for the year ended December 31, 2021, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. We examined the following areas during this audit period:

- Payroll – overtime, retroactive and incentive payments
- Tracking and monitoring of theft sensitive assets, such as computers, tools and equipment
- Contract compliance – ambulance billing
- Open public meetings – compliance with minutes, meetings and executive session requirements
- Financial condition – reviewing for indications of financial distress



## RELATED REPORTS

### Financial

Our opinion on the District's financial statements is provided in a separate report, which includes the District's financial statements. That report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

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## INFORMATION ABOUT THE DISTRICT

Snohomish Regional Fire and Rescue was established when voters within the service areas of Snohomish County Fire Protection District No. 8 (doing business as Lake Stevens Fire) and Snohomish County Fire District No. 7 approved a merger between the districts, effective January 1, 2020. When the merger was complete, the District changed its name to Snohomish Regional Fire and Rescue. The District operates 11 fire stations and provides fire protection, EMS, rescue and prevention services to approximately 180,569 citizens within an area of over 140 square miles. All existing fire personnel and equipment of Lake Stevens Fire District transferred to Snohomish Regional Fire and Rescue.

An elected, nine-member Board of Commissioners governs the District. Board Members serve staggered, six-year terms. The Board appoints a Fire Chief to oversee the District's daily operations as well as its employees. For fiscal year 2021, the District had expenditures of \$61,093,451.

### Contact information related to this report

Address:	Snohomish Regional Fire and Rescue 163 Village Court Monroe, WA 98272
Contact:	Snohomish County Fire District 7, Chief Financial Officer
Telephone:	(360) 282-3965
Website:	<a href="https://www.srfr.org/">https://www.srfr.org/</a>

*Information current as of report publish date.*

### Audit history

You can find current and past audit reports for Snohomish Regional Fire and Rescue at <http://portal.sao.wa.gov/ReportSearch>.

## ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, [www.sao.wa.gov](http://www.sao.wa.gov). Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

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- Toll-free Citizen Hotline:  
(866) 902-3900
- Email:  
[webmaster@sao.wa.gov](mailto:webmaster@sao.wa.gov)



Office of the Washington State Auditor  
Pat McCarthy

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## Financial Statements Audit Report

# Snohomish Regional Fire and Rescue

For the period January 1, 2021 through December 31, 2021

*Published (Inserted by OS)*

Report No. 1031886



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**Office of the Washington State Auditor  
Pat McCarthy**

Issue Date – (Inserted by OS)

Board of Commissioners  
Snohomish Regional Fire and Rescue  
Monroe, Washington

**Report on Financial Statements**

Please find attached our report on Snohomish Regional Fire and Rescue’s financial statements.

We are issuing this report in order to provide information on the District’s financial activities and condition.

Sincerely,

Pat McCarthy, State Auditor  
Olympia, WA

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***Americans with Disabilities***

*In accordance with the Americans with Disabilities Act, we will make this document available in alternative formats. For more information, please contact our Office at (564) 999-0950, TDD Relay at (800) 833-6388, or email our webmaster at [webmaster@sao.wa.gov](mailto:webmaster@sao.wa.gov).*

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## INDEPENDENT AUDITOR'S REPORT

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

### Snohomish Regional Fire and Rescue January 1, 2021 through December 31, 2021

Board of Commissioners  
Snohomish Regional Fire and Rescue  
Monroe, Washington

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Snohomish Regional Fire and Rescue, as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated January 26, 2023.

We issued an unmodified opinion on the fair presentation of the District's financial statements in accordance with its regulatory basis of accounting. We issued an adverse opinion on the fair presentation with regard to accounting principles generally accepted in the United States of America (GAAP) because the financial statements are prepared by the District using accounting practices prescribed by state law and the State Auditor's *Budgeting, Accounting and Reporting System* (BARS) Manual described in Note 1, which is a basis of accounting other than GAAP. The effects on the financial statements of the variances between the basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

## REPORT ON COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. However,



this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.



Pat McCarthy, State Auditor

Olympia, WA

January 26, 2023

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## INDEPENDENT AUDITOR'S REPORT

### Report on the Audit of the Financial Statements

#### **Snohomish Regional Fire and Rescue January 1, 2021 through December 31, 2021**

Board of Commissioners  
Snohomish Regional Fire and Rescue  
Monroe, Washington

### **REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS**

#### **Unmodified and Adverse Opinions**

We have audited the financial statements of Snohomish Regional Fire and Rescue, as of and for the year ended December 31, 2021, and the related notes to the financial statements, as listed in the financial section of our report.

#### **Unmodified Opinion on the Regulatory Basis of Accounting (BARS Manual)**

As described in Note 1, the District has prepared these financial statements to meet the financial reporting requirements of state law and accounting practices prescribed by the State Auditor's *Budgeting, Accounting and Reporting System* (BARS) Manual. Those accounting practices differ from accounting principles generally accepted in the United States of America (GAAP). The differences in these accounting practices are also described in Note 1.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the cash and investments of Snohomish Regional Fire and Rescue, and its changes in cash and investments, for the year ended December 31, 2021, on the basis of accounting described in Note 1.

#### **Adverse Opinion on U.S. GAAP**

The financial statements referred to above were not intended to, and in our opinion, they do not, present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Snohomish Regional Fire and Rescue, as of December 31, 2021, or the changes in financial position or cash flows thereof for the year then ended, because of the significance of the matter discussed below.

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## **Basis for Unmodified and Adverse Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and *Government Auditing Standards*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit unmodified and adverse opinions.

## **Matter Giving Rise to Adverse Opinion on U.S. GAAP**

Auditing standards issued by the American Institute of Certified Public Accountants (AICPA) require auditors to formally acknowledge when governments do not prepare their financial statements, intended for general use, in accordance with GAAP. As described in Note 1 of the financial statements, the financial statements are prepared by the District in accordance with state law using accounting practices prescribed by the BARS Manual, which is a basis of accounting other than accounting principles generally accepted in the United States of America. The effects on the financial statements of the variances between the regulatory basis of accounting and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material and pervasive.

## **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of state law and the BARS Manual described in Note 1. This includes determining that the basis of accounting is acceptable for the presentation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and

*Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Performing an audit in accordance with GAAS and *Government Auditing Standards* includes the following responsibilities:

- Exercise professional judgment and maintain professional skepticism throughout the audit;
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements;
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District’s internal control. Accordingly, no such opinion is expressed;
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements;
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District’s ability to continue as a going concern for a reasonable period of time; and
- We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District’s financial statements. The Schedule of Liabilities is presented for purposes of additional analysis, as required by the prescribed BARS Manual. This schedule is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the

United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

## OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated January 26, 2023 on our consideration of the District's internal control over financial reporting and on the tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.



Pat McCarthy, State Auditor

Olympia, WA

January 26, 2023

## FINANCIAL SECTION

### **Snohomish Regional Fire and Rescue January 1, 2021 through December 31, 2021**

#### **FINANCIAL STATEMENTS**

Fund Resources and Uses Arising from Cash Transactions – 2021  
Fiduciary Fund Resources and Uses Arising from Cash Transactions – 2021  
Notes to Financial Statements – 2021

#### **SUPPLEMENTARY AND OTHER INFORMATION**

Schedule of Liabilities – 2021

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## ABOUT THE STATE AUDITOR'S OFFICE

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- Toll-free Citizen Hotline:  
(866) 902-3900
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[webmaster@sao.wa.gov](mailto:webmaster@sao.wa.gov)



January 26, 2023

Office of the Washington State Auditor  
3200 Capitol Blvd  
P.O. Box 40031  
Olympia, WA 98504-0031

To the Office of the Washington State Auditor:

We are providing this letter in connection with your audit of Snohomish Regional Fire and Rescue for the period from January 1, 2021 through December 31, 2021. Representations are in relation to matters existing during or subsequent to the audit period up to the date of this letter.

Certain representations in this letter are described as being limited to matters that are significant or material. Information is considered significant or material if it is probable that it would change or influence the judgment of a reasonable person.

We confirm, to the best of our knowledge and belief, having made appropriate inquiries to be able to provide our representations, the following representations made to you during your audit. If we subsequently discover information that would change our representations related to this period, we will notify you in a timely manner.

**General Representations:**

1. We have provided you with unrestricted access to people you wished to speak with and made available all relevant and requested information of which we are aware, including:
  - a. Financial records and related data.
  - b. Minutes of the meetings of the governing body or summaries of actions of recent meetings for which minutes have not yet been prepared.
  - c. Other internal or external audits, examinations, investigations or studies that might concern the objectives of the audit and the corrective action taken to address significant findings and recommendations.
  - d. Communications from regulatory agencies, government representatives or others concerning possible noncompliance, deficiencies in internal control or other matters that might concern the objectives of the audit.
  - e. Related party relationships and transactions.



- f. Results of our internal assessment of business risks and risks related to financial reporting, compliance and fraud.
2. We acknowledge our responsibility for compliance with requirements related to confidentiality of certain information, and have notified you whenever records or data containing information subject to any confidentiality requirements were made available.
3. We acknowledge our responsibility for compliance with applicable laws, regulations, contracts and grant agreements.
4. We have identified and disclosed all laws, regulations, contracts and grant agreements that could have a direct and material effect on the determination of financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
5. We have complied with all material aspects of laws, regulations, contracts and grant agreements.
6. We acknowledge our responsibility for establishing and maintaining effective internal controls over compliance with applicable laws and regulations and safeguarding of public resources, including controls to prevent and detect fraud.
7. We have established adequate procedures and controls to provide reasonable assurance of safeguarding public resources and compliance with applicable laws and regulations.
8. Except as reported to you in accordance with RCW 43.09.185, we have no knowledge of any loss of public funds or assets or other illegal activity, or any allegations of fraud or suspected fraud involving management or employees.
9. In accordance with RCW 43.09.200, all transactions have been properly recorded in the financial records.

**Additional representations related to the financial statements:**

10. We acknowledge our responsibility for fair presentation of the financial statements and believe financial statements are fairly presented in accordance with the *Budgeting, Accounting and Reporting Standards Manual* (BARS Manual), which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America.
11. We acknowledge our responsibility for establishing and maintaining effective internal control over financial reporting.
12. The financial statements properly classify all funds and activities.
13. Revenues are appropriately classified by fund and account in accordance with the BARS Manual.

14. Expenses are appropriately classified by fund and account, and allocations have been made on a reasonable basis.
15. Ending cash and investments are properly classified as nonspendable, restricted, committed, assigned, and unassigned.
16. Significant assumptions we used in making accounting estimates are reasonable.
17. The following have been properly classified, reported and disclosed in the financial statements, as applicable:
  - a. Interfund, internal, and intra-entity activity and balances.
  - b. Related-party transactions, including sales, purchases, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.
  - c. Joint ventures and other related organizations.
  - d. Guarantees under which the government is contingently liable.
  - e. All events occurring subsequent to the fiscal year end through the date of this letter that would require adjustment to, or disclosure in, the financial statements.
  - f. Effects of all known actual or possible litigation, claims, assessments, violations of laws, regulations, contracts or grant agreements and other loss contingencies.
18. We have accurately disclosed to you all known actual or possible pending or threatened litigation, claims or assessments whose effects should be considered when preparing the financial statements. We have also accurately disclosed to you the nature and extent of our consultation with outside attorneys concerning litigation, claims and assessments.
19. We acknowledge our responsibility to include all necessary and applicable disclosures required by the BARS Manual, including:
  - a. Description of the basis of accounting, summary of significant accounting policies and how this differs from Generally Accepted Accounting Principles (GAAP).
  - b. Disclosures similar to those required by GAAP to the extent they are applicable to items reported in the financial statements.
  - c. Any additional disclosures beyond those specifically required by the BARS Manual that may be necessary for the statements to be fairly presented.
20. We acknowledge our responsibility for reporting supplementary information (the Schedule of Liabilities) in accordance with applicable requirements and believe supplementary information is fairly presented, in both form and content in accordance with those requirements.
21. We have disclosed to you all significant changes to the methods of measurement and presentation of supplementary information, reasons for any changes and all significant assumptions or interpretations underlying the measurement or presentation.

22. We believe there are no uncorrected misstatements that would be material individually and in the aggregate to the financial statements taken as a whole.
23. We acknowledge our responsibility not to publish any document containing the audit report with any change in the financial statements, supplementary and other information referenced in the auditor's report. We will contact the auditor if we have any needs for publishing the audit report with different content included.
24. We considered the qualifications of Healthcare Actuaries and agree with the conclusions of Healthcare Actuaries regarding our other post-employment benefits liability, which are reflected in financial statement amounts and disclosures. We have provided Healthcare Actuaries with accurate and complete information and did not give or cause any instructions to be given to Healthcare Actuaries with respect to the amounts or assumptions in an attempt to bias their work, and we are not otherwise aware of any matters that have had an impact on the objectivity of Healthcare Actuaries.



Kevin O'Brien  
Fire Chief



Camille Tabor, CPA  
Chief Financial Officer



# OLD BUSINESS

## ACTION





## Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

<b>Initiative Name:</b>	2023 SRFR Vehicle Purchasing (Brush Truck Chassis Special Market Conditions)		
<b>Executive member responsible for guiding the initiative:</b>	AC Guptill		
<b>Type of Action:</b>	<input type="checkbox"/> Simple Motion	<input checked="" type="checkbox"/> Resolution	
<b>Initiative Description:</b>	<p>Per the apparatus replacement plan, we have a new Brush Truck budgeted for 2023. Our typical procedure for building a Brush Truck is to order the chassis utilizing the State Bid contracts and then sourcing the flat bed, compartmentation and brush skid system from other vendors.</p> <p>Due to the extreme market conditions that we have been reporting to the Board across all aspects of apparatus delivery, we have been denied the opportunity to purchase the chassis through the State Bid purchase program.</p> <p>This represents a "Special Market Condition" where we cannot complete the purchase of this vehicle utilizing the typical process that we have used in the past.</p> <p>Please see the attached detailed summary of the project for additional documentation and details that clearly establishes our justification for exemption from the competitive bidding requirements established in RCW 30.04.280</p> <p>In order to complete the documentation of the competitive bidding requirements, the attached resolution needs to be approved by the BOC per Brian Snure.</p>		
<b>Initiative Description:</b>	<ul style="list-style-type: none"> <li>• <b>Brief Description</b></li> <li>• <b>Goal of Initiative</b></li> <li>• <b>Initiative Results (deliverables)</b></li> <li>• <b>Connection to Strategic Plan</b></li> <li>• <b>Supporting Documentation (attach)</b> <ul style="list-style-type: none"> <li>○ <b>Scope of work</b></li> <li>○ <b>Contract(s)</b></li> <li>○ <b>Project proposal(s)</b></li> <li>○ <b>Presentation(s)</b></li> </ul> </li> <li>• <b>Reason RAB must be approved outside of the annual budget process</b></li> </ul>		
<b>Financial Impact:</b>	<p>Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): <b>NA</b></p> <p>Initial amount: \$ None</p> <p>Long-term annual amounts(s): \$ None</p> <p>Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ 160,000.00</p> <p><b>Apparatus replacement fund</b></p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$</p> <ul style="list-style-type: none"> <li>• If yes: Fund(s)/line item(s) to be amended:</li> </ul>		

<b>Risk Assessment:</b>	<p>Risk if approved: <b>None</b></p> <p>Risk if not approved: Potential challenge by auditor.</p>
<b>Legal Review:</b>	<p><input type="checkbox"/> Initiative conforms with District policy/procedure number (attach):</p> <p><input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> <li>• Contracts</li> <li>• Has been reviewed and approved by legal</li> <li>• Includes all costs</li> <li>• Includes term</li> <li>• Includes 'do not exceed' language</li> </ul> <p><input type="checkbox"/> N/A</p> <p><b>Brian has completed legal review and has approved this proposal pending the resolution.</b></p>
<b>Presented to, and Approved by, Senior Staff</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Commissioner Sub-Committee Approval</b>	<p>Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p>
<b>For Fire Chief Approval:</b>	<p><input checked="" type="checkbox"/> RAB document complete</p> <p><input checked="" type="checkbox"/> Supporting documentation attached</p> <p><input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber)</p> <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – champion/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
<b>Champion: Confirmed email sent to Board by Fire Chief</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Board of Fire Commissioners</b>	<p>RAB initiatives go through the following process:</p> <ol style="list-style-type: none"> <li>1. Senior Staff approval to move forward to a committee/board</li> <li>2. Initiatives are introduced to the appropriate committee for review</li> <li>3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> <li>○ The Executive Staff member assigned to develop the initiative (the RAB Champion) presents initiative to the Board (maximum time for presentation is ten minutes)</li> </ul> </li> </ol>

- |                   |   |
|-------------------|---|
|                   | 4. At a second commissioner meeting, initiatives may be assigned as an action item for approval           |
|                   |   |
| <b>Execution:</b> | <b>It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.</b> |
|                   |   |

## SNOHOMISH REGIONAL FIRE AND RESCUE

### RESOLUTION NO. 2023-01

#### WAIVER OF COMPETITIVE BIDDING REQUIREMENTS

**Background:** RCW 39.04.280 provides for the waiver of competitive bidding requirements under enumerated conditions including (1)(a) Purchases that are clearly and legitimately limited to a single source of supply and (1)(b) Purchases involving special facilities or market conditions.

1. The District needs to purchase a replacement Brush Truck in 2023. In order to meet the District's timeframes a cab and chassis must be purchased as soon as possible "Equipment."
2. The District normally purchases such Equipment through the state bid process managed by the Department of Enterprise Services "DES".
3. Because of global supply chain issues and high demand, DES vendors cannot supply the Equipment needed by the District in a timely manner;
4. The District has conducted an exhaustive search to locate suitable Equipment that is currently available as further documented in Exhibit A;
5. District staff has located suitable equipment located at two different vendors both of which require that the purchase be made prior to January 13, 2023.
6. District staff has identified Harris Ford as offering the vehicle at the lowest price which is only \$2,703 above the DES bid price.
7. District staff has determined that any delays in securing the equipment will result in such Equipment becoming unavailable and that going through a formal competitive bid process will preclude the purchase of the Equipment in a timely manner;
8. District staff has determined that the Equipment available through Harris Ford is competitively priced and is currently the only available Equipment on the market that is not subject to further supply chain delays and that will allow the District to meet its Equipment needs in a timely manner to better serve the District taxpayers;

**Resolution:** NOW THEREFORE, BE IT RESOLVED, that the Snohomish Regional Fire and Rescue Board of Commissioners hereby declares that a special market condition exists and waives the competitive bidding requirements based on the reasons enumerated above and authorizes the Fire Chief to purchase the Equipment from Harris Ford at a cost of \$72,580.00 plus applicable tax and licensing.

**Adoption:** ADOPTED at an open public meeting of the Board of Commissioners of Snohomish Regional Fire and Rescue on \_\_\_\_\_, 2023 the following Commissioners being present and voting:



## EXHIBIT A

### 2023 Brush Truck Chassis Purchase Recap

As was identified in the 2022-2023 apparatus purchasing summary presented to the Board earlier this year, we have a replacement Brush Truck in budget for 2023. To complete the project in 2023, we need to place an order for a Cab and Chassis in 2022.

Having been advised that the State bid purchasing window for Ford Super Duty Chassis was expected to open on November 14<sup>th</sup>. I kept a close eye on the contracts to make sure we were able to place the order as soon as it opened to avoid the orders being cut off like Chevrolet did earlier in the year. The Chevrolet State Bid order bank opened and closed in just 16 hours earlier in the year.

On November 18<sup>th</sup> I submitted the purchase order for the necessary chassis with Bud Clary Ford who has the current State Bid contract with the State DES.

On November 29<sup>th</sup> I received a letter from Ford the National Governmental Sales Manager that informed us of an allocation program that they have enacted to deal with the demand that far exceeds their ability to produce vehicles. This allocation program sets allowances for Ford customers based on their previous order history of Super Duty vehicles. Ford informed us that our Super Duty allowance for model year 2023 under this program is "0" units. The letter informed us that we would be placed on a waiting list in case other customer allocations are not filed.

I immediately sent a request to Ford for a variance or a reconsideration based on the Public Safety use but have not received a favorable response. I was contacted via phone by the Regional Governmental Sales Manager for Ford Mr. Rick Keithley who explained in clear details the challenges that Ford has encountered in the current supply chain challenges. Mr. Keithley also explained that our chances for an open fulfillment slot are not good.

After receiving the denial from the attempted State Bid purchase, I reached out to the Commercial Sales department at Bickford Ford. I was informed that Ford is still accepting retail orders for the Super Duty chassis. I had them price out

the Cab and Chassis utilizing the same specification. I also sent an inquiry to Harris Ford in Lynwood and Pierre Ford in Seattle with the same specification.

Here are the quotes:

Bud Clary Ford (State Bid): \$69,877.00 (+ tax)

Bud Clary Ford (Retail): Could not provide due to exhausted retail allowance.

Bickford Ford (Retail): \$75,699.00

Harris Ford (Retail): \$72,580.00 Pierre Ford (Retail): No Reply

While the lowest bid received falls below the \$75,000 threshold, with sales tax and the other components necessary to complete the brush truck the combined project amount would exceed the \$75,000 bid threshold.

With State Bid not being an available option to order, I looked at the MRSC Vendor List for Ford dealers. No vehicle dealers are listed on the MRSC roster.

I also searched both the HGAC and SourceWell cooperative interlocal contracts for domestic vehicle purchase options and found none.

The retail Super Duty order bank will be closed on January 13<sup>th</sup>, 2023.

**ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS,  
SNOHOMISH REGIONAL FIRE AND RESCUE THIS 26<sup>th</sup> DAY OF JANUARY, 2023.**

\_\_\_\_\_  
Rick Edwards, Commissioner

\_\_\_\_\_  
Troy Elmore, Commissioner

\_\_\_\_\_  
Randy Fay, Commissioner

\_\_\_\_\_  
Paul Gagnon, Commissioner

\_\_\_\_\_  
Jeff Schaub, Commissioner

\_\_\_\_\_  
Jim Steinruck, Commissioner

\_\_\_\_\_  
Roy Waugh, Commissioner

\_\_\_\_\_  
ATTEST:

\_\_\_\_\_  
District Secretary



# NEW BUSINESS

## DISCUSSION





## Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

<b>Initiative Name:</b>	Resolution 2023-02 Equipment Surplus		
<b>Executive member responsible for guiding the initiative:</b>	DC Ron Rasmussen		
<b>Type of Action:</b>	<input type="checkbox"/> Motion	<input checked="" type="checkbox"/> Resolution	
<b>Initiative Description:</b>	<ul style="list-style-type: none"> <li>• <b>Brief Description</b></li> <li>• <b>Goal of Initiative</b></li> <li>• <b>Initiative Results (deliverables)</b></li> <li>• <b>Connection to Strategic Plan</b></li> <li>• <b>Supporting Documentation (attach)</b> <ul style="list-style-type: none"> <li>○ <b>Scope of work</b></li> <li>○ <b>Contract(s)</b></li> <li>○ <b>Project proposal(s)</b></li> <li>○ <b>Presentation(s)</b></li> </ul> </li> <li>• <b>If Financial: Reason RAB must be approved outside of the annual budget process</b></li> </ul>		
	<p>From time to time the District gathers surplus vehicles and equipment that are no longer able to be utilized by the District. The District may, pursuant to RCW 39.33.010 sell transfer, exchange or otherwise dispose of any property. The District intends to surplus the property listed in Appendix A of Resolution 2023-02 See Resolution 2023-02 for details.</p> <p>The goal is to follow State law and established district policies and to be prudent with taxpayer dollars.</p>		
<b>Financial Impact:</b>	<p>Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A  Revenue: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A</p> <p>Total amount of initiative (attach amount breakdown if applicable): \$  Initial amount: \$ TBD  Long-term annual amounts(s): \$ None</p> <p>Currently Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ N/A</p> <p>Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ N/A  • If yes: Fund(s)/line item(s) to be amended:</p>		
<b>Risk Assessment:</b>	<p>Risk if approved: N/A</p> <p>Risk if not approved: N/A</p>		

<b>Legal Review:</b>	
<input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <b>Policy 55: Disposal of Surplus Property</b> <input type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> <li>• Contracts</li> <li>• Has been reviewed and approved by legal.</li> <li>• Includes all costs.</li> <li>• Includes term.</li> <li>• Includes 'do not exceed' language</li> </ul> <input checked="" type="checkbox"/> N/A	
<b>Presented to, and Approved by, Senior Staff</b>	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Commissioner Sub-Committee Approval</b>	
Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>	
<b>For Fire Chief Approval:</b>	
<input type="checkbox"/> RAB document complete  <input type="checkbox"/> Supporting documentation attached  <input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber)  <i>Fire Chief will approve and distribute by email to the Board of Commissioners – RAB executive/senior staff will be cc'd on the email distribution.</i>  <i>Fire Chief will coordinate with Senior Staff for RAB introduction.</i>	
<b>RAB Executive: Confirmed email sent to Board by Fire Chief</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Board of Fire Commissioners</b>	RAB initiatives go through the following process: <ol style="list-style-type: none"> <li>1. Senior Staff approval to move forward to a committee/board</li> <li>2. Initiatives are introduced to the appropriate committee for review</li> <li>3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> <li>○ The Senior Staff member assigned to develop the initiative presents initiative to the Board (maximum time for presentation is ten minutes)</li> </ul> </li> <li>4. At a second commissioner meeting, initiatives may be assigned as an action item for approval</li> </ol>
<b>Execution:</b>	<b>It is the responsibility of the RAB Executive to execute implementation, processing, and tracking.</b>



**SNOHOMISH REGIONAL FIRE AND RESCUE**

**RESOLUTION #2023-02**

**A RESOLUTION TO SURPLUS EQUIPMENT**

**WHEREAS**, Snohomish Regional Fire and Rescue presently owns the equipment listed on the attached Exhibit A " Equipment:"

**WHEREAS**, The District no longer has a need for the Equipment and the Equipment is surplus to the needs of the District;

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The Equipment is surplus to the needs of the District.
2. The Fire Chief or designee(s) is authorized to sell or otherwise dispose of the Vehicles and Equipment using commercially reasonable methods established by the Fire Chief or designee.

**ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH REGIONAL FIRE AND RESCUE THIS XXX DAY OF XXX 2022.**

\_\_\_\_\_  
Rick Edwards, Commissioner

\_\_\_\_\_  
Troy Elmore, Commissioner

\_\_\_\_\_  
Randy Fay, Commissioner

\_\_\_\_\_  
Paul Gagnon, Commissioner

\_\_\_\_\_  
Jeff Schaub, Commissioner

\_\_\_\_\_  
Jim Steinruck, Commissioner

\_\_\_\_\_  
Roy Waugh, Commissioner

ATTEST:

\_\_\_\_\_  
District Secretary

Exhibit A



## SNOHOMISH REGIONAL FIRE & RESCUE

Item	Quantity	Serial number/VIN	Inventory Number
Squat Rack	1	N/A	N/A
Adjustable Bench	1	N/A	N/A
Leg Press Sled	1	N/A	D7-05492
Elliptical machine	1	N/A	D7-05016
Elliptical machine	1	N/A	31D08-101843
Metal Dumbbell Set 5-50	1	N/A	N/A
Metal Dumbbell Rack	1	N/A	N/A
Metal Dumbbell set 5-50	1	N/A	N/A
Metal Dumbbell Rack	1	N/A	N/A
Metal Dumbbell Set 5-50	1	N/A	N/A
Metal Dumbbell Rack	1	N/A	N/A
Asus S500c laptop	1	D1N0AS593482057	D7-06838
Surface 128GB	1	112671354753	N/A
iPad	1	F8QS903HG5W0	N/A
Panasonic CF-31	1	CF-31WBLFALM	4DTYA01817
Panasonic CF-31	1	CF-30FCSAAAM	8LKYB12932
Dell OptiPlex 9020	1	JT5Z282	D7-06933
Dell OptiPlex 9020	1	DMH9482	70000284
Dell OptiPlex 9020	1	HF6P842	D7-06855
MSA SCBA Bottle	1	D8-3072	31D08-101583
HP Printer	1	MY46ED10PC	N/A
Qrae gas Monitor	1	150-500067	D7-06323
Epson XP-610 Printer	1	SN5Y052426	N/A
Wood Table	5	N/A	N/A
Cubical Panels	13	N/A	N/A
MSA TIC	1	A1-67916-L11	N/A
MSA TIC	1	B0-98171-J14	D7-06667
MSA TIC	1	A0-0203-H07	D3-50255
MSA TIC	1	A5-13048-G04	N/A
MSA TIC	1	B0-00937-E15	N/A
MSA TIC	1	A0-0382-A08	D3-50287
MSA TIC	1	A6-3448-D06	D7-06013
MSA TIC	1	A7-5297-E08	D7-06251
MSA TIC	1	B0-98174-J14	D7-06669
MSA TIC	1	A6-3449-D06	D7-06012
MSA TIC	1	A7-5284-E08	D7-06252
MSA TIC	1	A2-07857-I16	70001485



## SNOHOMISH REGIONAL FIRE & RESCUE

Olympus C-770	1	369028921	D350296
Panasonic CF-52	1	9CTYA53313	31D08-100866
Hp Deskjet 6940	1	MY836CS4P404Q9	N/A
Sony PCG-21111L	1	27503730 3002135	N/A
IBM Tower	1	1S2158270AF24DAP	N/A
Dell DHM	1	7QLWF11	31d08-100122
Motorola XTL2500	1	FD514CHF0409	N/A
Motorola VRM850	1	508sks0109	N/A
Motorola XTL2500	1	514CFT0362	N/A
Motorola XTL2500	1	514ckr0436	N/A
Motorola MCS2000	1	722CEN2193	N/A
Motorola XTL2500	1	514CFT0348	N/A
Motorola XTL2500	1	514CKZ0906	N/A
Motorola MCS2000	1	722CEN2195	N/A
Motorola MCS2000	1	722CEN2200	N/A
Motorola XTL2500	1	514CFT0216	N/A
Motorola MCS2000	1	722CEN2189	N/A
Motorola XTL2500	1	514cft0349	N/A
Motorola XTL2500	1	FD514CHF0408	N/A
Motorola XTL2500	1	514CFT0212	N/A
Motorola XTL2500	1	FD514CHF0406	N/A
Motorola XTL2500	1	FD514CHF0410	N/A
Motorola HT 1000	1	402AWNB682	D7-01538
Motorola HT 1000	1	402AWNA628	D7-01542
Motorola HT 1000	1	402AWNAB703	D7-01532
Motorola HT 1000	1	402AVQG848	D7-01229
Motorola HT 1000	1	355AYJ0875	N/A
Motorola XTL2500	1	514CFT0364	N/A
Motorola	1	623AZC0150	N/A
Motorola XTL2500	1	514CFT0215	31D08100182
Motorola XTL2500	1	514CFT0366	N/A
Motorola MCS2000	1	722CEN2187	N/A
Motorola MCS2000	1	722CEN2197	N/A
Motorola MCS2000	1	722CEN2068	D7-05774
Motorola XTS2500	1	205CHZ5954	N/A
Motorola XTL2500	1	514CFT0365	N/A
Bunker Coat	1	1106001831	N/A
Bunker Pant	1	1310002155	N/A
Bunker Coat	1	1310002137	N/A





## SNOHOMISH REGIONAL FIRE & RESCUE

Bunker Pant	1	1310002154	N/A
Bunker Pant	1	1106001844	N/A
Bunker Pant	1	31282105	N/A
Bunker Pant	1	1310002160	N/A
Bunker Pant	1	1106001847	N/A
Bunker Coat	1	1307009284	N/A
Bunker Coat	1	1206003072	N/A
Search Cam	1	SC2730-1185	D3-50202
Desks admin	4	N/A	N/A
Desks FM office	5	N/A	N/A
1 3/4 nozzle	1	N/A	90-7
1 3/4 nozzle	1	N/A	93-02
1 3/4 nozzle	1	N/A	N/A
2 1/4 tip	1	N/A	70-5
Hydra-ram	1	J82701	N/A



# NEW BUSINESS

## ACTION





# EXECUTIVE SESSION

