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**COMMISSIONER  
BOARD MEETING**

**December 21, 2021**

**5:30 PM**

**SRFR Station 31 Training Room**

**VIA BLUEJEANS**

**Snohomish Regional Fire & Rescue  
WASHINGTON**

# **AGENDA**



**BOARD OF FIRE COMMISSIONERS MEETING AGENDA  
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
December 21, 2021 1730 hours

**CALL TO ORDER**

**PUBLIC COMMENT**

**UNION COMMENT**

IAFF  
Teamsters

**Commissioners:** Oath of Office

**CHIEF'S REPORT**

**CONSENT AGENDA**

**Approve Vouchers**

AP Vouchers: 21-02957 to 21-03048; (\$483,505.22)

**Approval of Payroll**

December 15, 2021 (\$1,120,383.73)

**Approval of Minutes**

Approve Regular Board Meeting Minutes –December 9, 2021.

**CORRESPONDENCE**

**OLD BUSINESS**

**Discussion**

WSAO Exit Conference

**Action**

Retiree Contracts  
Post-Retirement Contribution Increase  
Board Chair and Vice Chair Appointments

**NEW BUSINESS**

**Discussion**

Paramedic Testing Timeline and Minimum Requirements Adjustment MOU



**COMMISSIONER COMMITTEE REPORTS**

Joint Fire Board with Mill Creek (**Fay**/Elmore/Waugh)  
 Finance Committee (**Elmore**/Snyder/Waugh/ Woolery)  
 Policy Committee (**Woolery**/ Elmore/Edwards/Schaub)  
 Contracts Committee (**Waugh**/Elmore/Fay)  
 Shop Committee (**Snyder**/Edwards / Gagnon/Woolery)  
 Strategic Plan Committee (**Schaub**/Fay/Snyder/Steinruck)  
 Capital Facilities Committee (**Snyder**/Gagnon/Schaub/  
 Woolery)  
 Government Liaisons:  
     Lake Stevens (Gagnon/Steinruck)  
     Monroe (Edwards/Snyder/Woolery)  
     Mill Creek (Elmore/Fay)  
     Legislative (Elmore/Schaub)

Committee	Chair	Last Mtg	Next
Mill Creek	Fay		TBD
Finance	Elmore	12/15/21	1/27/22
Contracts	Waugh	12/6/21	TBD
Capital Facilities	Snyder	11/1/21	TBD
Sno Cnty 911	Waugh	12/16/21	1/20/22
Leadership	Schaub	12/1/21	TBD
Sno-Isle Commr.	Fay	12/2/21	1/6/22

**OTHER MEETINGS ATTENDED**

Snohomish County 911 (Waugh)  
 Leadership Meeting (Fay/Schaub)  
 Sno-Isle Commissioner Meeting (Fay)

**GOOD OF THE ORDER**

**ATTENDANCE CHECK**

Regular Commissioner Meeting January 13, 2022 at 1730 - Station 31 Training Room/BlueJeans.

**EXECUTIVE SESSION**

**ADJOURNMENT**



# OATH OF OFFICE

STATE OF WASHINGTON) ss  
COUNTY OF SNOHOMISH)

I, **Jim Steinruck**, do solemnly swear (or affirm) that I will support the Constitution and Laws of the United States and the Constitution and Laws of the State of Washington, and that I will faithfully and impartially perform and discharge the duties of the office of **Snohomish Regional Fire & Rescue Commissioner Position 5** for a **6-year term** according to law to the best of my ability.

\_\_\_\_\_  
(signature)

Subscribed and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Signature \_\_\_\_\_

Official Title \_\_\_\_\_

# **FIRE CHIEF REPORT**

# **CONSENT AGENDA**



Snohomish Regional Fire & Rescue, WA

8  
**Docket of Claims Register**

APPKT00878 - 12/21/2021 Board Meeting - KP

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
1969	ACE EQUIPMENT RENTALS	21-02957	Trailer Mounted Boom/Man Lift Renta	Invoice	12/06/2021	Trailer Mounted Boom/Man Lift Renta	001-507-522-50-45-00	300.30
	98102							300.30
0028	ALL BATTERY SALES AND SERVICE	21-02958						239.61
	300-10094320		Shop Parts	Invoice	11/29/2021	Shop Parts	500-511-522-60-34-01	41.36
	300-10094927		Shop Supplies	Invoice	12/13/2021	Shop Supplies	500-511-522-60-31-05	198.25
2106	AMAZON CAPITAL SERVICES, INC	21-02959						2,292.60
	14FY-YY7V-6DHV		3-Tier Wire Shelving Rack	Invoice	12/16/2021	3-Tier Wire Shelving Rack	001-507-522-50-35-00	43.11
	1HNL-FVYC-C4CY		Shop Office Supplies	Invoice	12/15/2021	Shop Office Supplies	500-511-522-60-31-03	48.72
	1KNG-JHMD-TH1Y		Shop Tools & Equipment Repair/Maint	Invoice	12/07/2021	Shop Tools & Equipment Repair/Maint	500-511-522-60-48-01	17.39
	1KYG-XH34-VNWM		Shop Small Tools & Equipment	Invoice	12/14/2021	Shop Small Tools & Equipment	500-511-522-60-35-00	255.74
	1L9F-QNDY-NH9Y		Water Bttle/Drinking Fountn - ST71 Trr	Invoice	11/16/2021	Water Bttle/Drinking Fountn - ST71 Trr	001-507-522-50-35-00	1,135.26
	1R14-JLNK-JTHG		Internal Hard Drive (HDD) (x3)	Invoice	12/15/2021	Internal Hard Drive (HDD) (x3)	001-513-522-10-35-00	695.16
	1YN3-CVXX-443C		Shop Parts	Invoice	12/06/2021	Shop Parts	500-511-522-60-34-01	97.22
0036	ANDGAR MECHANICAL LLC	21-02960						210.21
	I059087-1		HVAC Service Call (Cleaned Flame Sens	Invoice	12/08/2021	HVAC Service Call (Cleaned Flame Sens	001-507-522-50-48-00	210.21
0040	ARAMARK UNIFORM SERVICES	21-02961						182.15
	656000155158		Shop Supplies/Uniform Rental/Laundr	Invoice	12/09/2021	Shop Supplies/Uniform Rental/Laundr	500-511-522-60-41-04	83.59
	656000155160		Shop Towels, Floor Mat & Mop Supply	Invoice	12/09/2021	Shop Towels, Floor Mat & Mop Supply	001-507-522-50-41-00	16.39
	656000158751		Shop Supplies/Uniform Rental/Laundr	Invoice	12/16/2021	Shop Supplies/Uniform Rental/Laundr	500-511-522-60-41-04	82.17



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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
0065	BOUND TREE MEDICAL, LLC	21-02962					15,167.68
	64138583	Medications & Medical Supplies	Invoice	06/10/2021	Medical Supplies	001-509-522-30-31-02	1,193.05
					Medications	001-509-522-30-31-01	315.00
	64266486	Medications & Medical Supplies	Invoice	08/23/2021	Medical Supplies	001-509-522-30-31-02	601.94
					Medications	001-509-522-30-31-01	431.02
	84118651	Medications	Invoice	07/06/2021	Medications	001-509-522-30-31-01	57.36
	84118652	Medical Supplies & Medical Sm.Tools/I	Invoice	07/06/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	19.72
					Medical Supplies	001-509-522-30-31-02	4.93
	84118653	Medical Supplies	Invoice	07/06/2021	Medical Supplies	001-509-522-30-31-02	1,114.97
	84118654	Medical Supplies	Invoice	07/06/2021	Medical Supplies	001-509-522-30-31-02	31.06
	84118656	Medications & Medical Supplies	Invoice	07/06/2021	Medical Supplies	001-509-522-30-31-02	358.87
					Medications	001-509-522-30-31-01	180.72
	84214413	Medications & Medical Supplies	Invoice	09/20/2021	Medical Supplies	001-509-522-30-31-02	368.17
					Medications	001-509-522-30-31-01	44.92
	84241525	Medications & Medical Supplies	Invoice	10/07/2021	Medical Supplies	001-509-522-30-31-02	154.85
					Medications	001-509-522-30-31-01	8.12
	84254953	Medical Supplies	Invoice	10/19/2021	Medical Supplies	001-509-522-30-31-02	93.20
	84265683	Medications	Invoice	10/27/2021	Medications	001-509-522-30-31-01	1,169.24
	84265687	Medications/Medical Supplies/Medica	Invoice	10/27/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	109.52
					Medical Supplies	001-509-522-30-31-02	1,151.71
					Medications	001-509-522-30-31-01	568.78
	84265688	Medications & Medical Sm.Tools/Mino	Invoice	10/27/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	115.35
					Medications	001-509-522-30-31-01	1,333.82
	84267541	Medications & Medical Supplies	Invoice	10/28/2021	Medical Supplies	001-509-522-30-31-02	20.75
					Medications	001-509-522-30-31-01	690.44
	84267543	Medications & Medical Supplies	Invoice	10/28/2021	Medical Supplies	001-509-522-30-31-02	550.69
					Medications	001-509-522-30-31-01	28.68
	84290053	Medical Supplies	Invoice	11/15/2021	Medical Supplies	001-509-522-30-31-02	1,523.86
	84290055	Medical Supplies	Invoice	11/15/2021	Medical Supplies	001-509-522-30-31-02	176.59
	84291938	Medical Supplies	Invoice	11/16/2021	Medical Supplies	001-509-522-30-31-02	272.09
	84298549	Medical Supplies	Invoice	11/22/2021	Medical Supplies	001-509-522-30-31-02	1,280.24
	84300345	Medical Supplies	Invoice	11/23/2021	Medical Supplies	001-509-522-30-31-02	29.11
	84305528	Medications/Medical Supplies/Medica	Invoice	11/30/2021	Medical Small Tools/Minor Equip.	001-509-522-20-35-00	6.61
					Medical Supplies	001-509-522-30-31-02	201.41
					Medications	001-509-522-30-31-01	57.36
	84305532	Medical Supplies	Invoice	11/30/2021	Medical Supplies	001-509-522-30-31-02	233.82
	84309521	Medications	Invoice	12/02/2021	Medications	001-509-522-30-31-01	4.91
	84312915	Medications & Medical Supplies	Invoice	12/06/2021	Medical Supplies	001-509-522-30-31-02	542.01
					Medications	001-509-522-30-31-01	37.23
	84318829	Medications	Invoice	12/09/2021	Medications	001-509-522-30-31-01	85.56
0068	BRAD TALLEY	21-02963					4,000.00
	DEC2021	EMS Contract - Medical Supervising Ph	Invoice	01/01/2022	EMS Contract - Medical Supervising Ph	001-509-522-20-41-02	4,000.00

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Vendor #	Payable Number	Payable Description					Distribution Amount
0070	BRAKE & CLUTCH SUPPLY INC 105376	21-02964 Shop Parts	Invoice	12/06/2021	Shop Parts	500-511-522-60-34-01	1,616.06 1,616.06
0073	BRAUN NORTHWEST INC 31818 31819	21-02965 Shop Parts Shop Parts	Invoice Invoice	11/30/2021 11/30/2021	Shop Parts Shop Parts	500-511-522-60-34-01 500-511-522-60-34-01	185.76 139.64 46.12
1913	CANON FINANCIAL SERVICES INC 27776473 27776475 27806039 27806050 27806061	21-02966 Copier Machine Lease - Sonya Copier Machine Lease - ST 83 Copier Machine Lease - ST 82 Admin Copier Machine Lease - ST 82 Copier Machine Lease - ST 81	Invoice Invoice Invoice Invoice Invoice	12/12/2021 12/12/2021 12/12/2021 12/12/2021 12/12/2021	Copier Machine Lease - Sonya Copier Machine Lease - ST 83 Copier Machine Lease - ST 82 Admin Copier Machine Lease - ST 82 Copier Machine Lease - ST 81	001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00 001-512-522-10-45-00	364.59 36.78 36.18 218.47 36.58 36.58
1573	CASCADE RESCUE COMPANY S0328889	21-02967 Rescue Swimmer Supplies	Invoice	11/12/2021	Rescue Swimmer Supplies	001-514-522-20-31-09	2,880.12 2,880.12
0094	CDW GOVERNMENT LLC P033657 P441500 P722860 P759596 P783600 P804983	21-02968 Microsoft Surface Book 2 (15") (Admin Microsoft 365 "Visio Pro" License (8mc Microsft Surface Book 3 (13.5") (Admn Microsft Surface Notebook Ext. Warrar Microsft Surface Book 3 (13.5"&15") (N Microsft Surface Notebook Ext. Warrar	Invoice Invoice Invoice Invoice Invoice Invoice	11/24/2021 12/07/2021 12/13/2021 12/14/2021 12/14/2021 12/15/2021	Microsoft Surface Book 2 (15") (Admin Microsoft 365 "Visio Pro" License (8mc Microsft Surface Book 3 (13.5") (Admn Microsft Surface Notebook Ext. Warrar Microsft Surface Book 3 (13.5"&15") (N Microsft Surface Notebook Ext. Warrar	001-513-522-10-35-00 001-513-522-10-49-04 001-513-522-10-35-00 001-513-522-10-35-00 001-513-522-10-35-00 001-513-522-10-35-00	12,493.50 1,806.72 98.11 4,223.33 1,104.20 4,525.00 736.14
0095	CENTRAL SUPPLY INTERNATIONAL 1642	21-02969 Shop Parts	Invoice	12/08/2021	Shop Parts	500-511-522-60-34-01	435.77 435.77
0531	CHRISTENSEN, INC 0247821-IN 0248803-IN 0255389-IN	21-02970 Antifreeze/Coolant (PreDiluted) Antifreeze/Coolant (PreDiluted) Shop Parts	Invoice Invoice Invoice	11/12/2021 11/17/2021 12/08/2021	Antifreeze/Coolant (PreDiluted) Antifreeze/Coolant (PreDiluted) Shop Parts	001-509-522-20-48-01 001-513-522-20-48-01 001-509-522-20-48-01 001-513-522-20-48-01 500-511-522-60-34-01	3,745.58 37.60 37.61 37.60 37.61 3,595.16
2160	CITY OF KIRKLAND FIRE DEPARTM 21-00213-Z1	21-02971 Trench Rescue Techncn Reg. - Gleason,	Invoice	12/02/2021	Trench Rescue Techncn Reg. - Gleason,	001-506-522-45-49-02	2,985.00 2,985.00
0125	COLUMBIA SOUTHERN UNIVERSI 311824120721 315464121321	21-02972 Tuition PHL2350 - J.Eldredge Tuition FIR3305 - R.Seda	Invoice Invoice	12/08/2021 12/14/2021	Tuition PHL2350 - J.Eldredge Tuition FIR3305 - R.Seda	001-506-522-45-49-10 001-506-522-45-49-10	1,269.00 634.50 634.50
0126	COMCAST ST83-DEC21/JAN22	21-02973 Internet Services - ST 83	Invoice	12/08/2021	Internet Services - ST 83	001-513-522-50-42-01	104.79 104.79
0126	COMCAST ST71-DEC21/JAN22	21-02974 Internet Services - ST 71	Invoice	12/07/2021	Internet Services - ST 71	001-513-522-50-42-01	154.79 154.79
0126	COMCAST ADMIN-DEC21/JAN22	21-02975 Internet/Phone/TV Services - Admin Bldg	Invoice	12/07/2021	Internet/Phone/TV Srvcs - Admin Bldg	001-513-522-50-42-01	502.54 502.54

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2140	COMPLETE THREAT PREPAREDNE 0254	21-02976 iHealth Antigen Rapid Test (COVID-19)	Invoice	12/14/2021	iHealth Antigen Rapid Test (COVID-19)	001-507-522-50-31-00	8,424.00
0138	CRESSY DOOR COMPANY, INC 166641 166644	21-02977 Bay Door Repair/Install (New Motor As Bay Door Service Call (Inspct Loud Ope	Invoice Invoice	11/30/2021 12/03/2021	Bay Door Repair/Install (New Motor As Bay Door Service Call (Inspct Loud Ope	001-507-522-50-48-00 001-507-522-50-48-00	4,516.02 4,254.07 261.95
0154	DELL MARKETING LP C/O DELL U: 10539825856	21-02978 Dell PowerVault Post Standard Support	Invoice	11/30/2021	Dell PowerVault Post Standard Support	001-513-522-10-49-04	1,669.04
0156	DEPT. GRAPHICS 11437	21-02979 Apparatus Graphics/Decal Installations	Invoice	12/07/2021	Apparatus Graphics/Decal Installations	001-512-522-10-49-06	3,897.90
0167	DUO-SAFETY LADDER CORPORAT 482878-000	21-02980 Shop Parts	Invoice	12/06/2021	Shop Parts	500-511-522-60-34-01	38.11
0183	EMPLOYMENT SECURITY DEPART UNEMPLYMNT-BALANCE	21-02981 Unemplymnt Billng: Outstndng Balanc	Invoice	11/01/2021	Unemplymnt Billng: Outstndng Balanc	001-512-522-20-20-14	15.67
0193	EVAN ADOLF INV07102 INV07103	21-02982 Charcuterie Board (x21) (20yr Service A YETI Tumbler (20oz) (x15) (5yr Servc A	Invoice Invoice	11/29/2021 11/29/2021	Charcuterie Board (x21) (20yr Service A YETI Tumbler (20oz) (x15) (5yr Servc A	001-502-522-10-49-07 001-502-522-10-49-07	4,327.68 3,939.76 387.92
1642	EVERGREEN POWER SYSTEMS, IN 32182 32184 32185	21-02983 Servc Call/Diagnostic Eval (Electrcl Issu Servc Call/Diagnostic Eval (Electrcl Issu Servc Call/Eval. (Gas Solenoid Power Is	Invoice Invoice Invoice	12/15/2021 12/15/2021 12/15/2021	Servc Call/Diagnostic Eval (Electrcl Issu Servc Call/Diagnostic Eval (Electrcl Issu Servc Call/Eval. (Gas Solenoid Power Is	001-507-522-50-48-00 001-507-522-50-48-00 001-507-522-50-48-00	5,607.31 1,622.88 1,640.93 2,343.50
2153	FIVE ALARM LEADERSHIP, LLC BC LEADERSHIP TRAINING	21-02984 Chief Officers Field Training Seminar (Z	Invoice	11/17/2021	Chief Officers Field Training Seminar (Z	001-506-522-45-41-00	1,800.00
0222	FREIGHTLINER NORTHWEST PC302129983;01 PC302129990;01 PC304002138;01	21-02985 Shop Parts Shop Parts Shop Parts	Invoice Credit Memo Invoice	12/08/2021 12/09/2021 12/09/2021	Shop Parts Shop Parts Shop Parts	500-511-522-60-34-01 500-511-522-60-34-01 500-511-522-60-34-01	70.61 70.61 -70.61 70.61
0226	GALLS, LLC - DBA BLUMENTHAL L 019856129 019856204 019870510 019870536 019870562 019870591 019884894 019884902 019884916	21-02986 Quarter Boots Dress/Uniform Shoes (Academy Oxforc Class A Dress Coat, Dress Pants & Alter Class A Dress Coat & Alterations Dress/Uniform Shoes,Class A Bell Cap,l Softshell Fleece Jacket Station Wear Pants Duty Boots L/S Chief Shirt	Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice Invoice	11/29/2021 11/29/2021 11/30/2021 11/30/2021 11/30/2021 11/30/2021 12/01/2021 12/01/2021 12/01/2021	Quarter Boots Dress/Uniform Shoes (Academy Oxforc Class A Dress Coat, Dress Pants & Alter Class A Dress Coat & Alterations Dress/Uniform Shoes,Class A Bell Cap,l Softshell Fleece Jacket Station Wear Pants Duty Boots L/S Chief Shirt	001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07 001-504-522-20-31-07	1,945.73 120.07 81.96 520.17 373.78 172.38 185.90 119.19 171.34 200.94

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	Payable Number	Payable Description					Distribution Amount
0238	GRAINGER	21-02987					3,228.82
	9143637990	Station Operating Supplies	Invoice	12/07/2021	Station Operating Supplies	001-507-522-50-31-00	440.98
	9143638006	Station Operating Supplies	Invoice	12/07/2021	Station Operating Supplies	001-507-522-50-31-00	52.91
	9143812353	Station Operating Supplies	Invoice	12/07/2021	Station Operating Supplies	001-507-522-50-31-00	19.53
	9143812379	Station Operating Supplies	Invoice	12/07/2021	Station Operating Supplies	001-507-522-50-31-00	585.04
	9143931658	Station Operating Supplies	Invoice	12/07/2021	Station Operating Supplies	001-507-522-50-31-00	19.53
	9144849826	Station Operating Supplies	Invoice	12/08/2021	Station Operating Supplies	001-507-522-50-31-00	517.72
	9144854628	Mop Bucket w/ Wringer - ST 31	Invoice	12/08/2021	Mop Bucket w/ Wringer - ST 31	001-507-522-50-35-00	104.83
	9146300299	Station Operating Supplies	Invoice	12/09/2021	Station Operating Supplies	001-507-522-50-31-00	76.47
	9146598025	Station Operating Supplies	Invoice	12/09/2021	Station Operating Supplies	001-507-522-50-31-00	263.59
	9146916912	Station Operating Supplies	Invoice	12/10/2021	Station Operating Supplies	001-507-522-50-31-00	31.98
	9148188437	Station Operating Supplies	Invoice	12/10/2021	Station Operating Supplies	001-507-522-50-31-00	566.11
	9152100286	Station Operating Supplies	Invoice	12/15/2021	Station Operating Supplies	001-507-522-50-31-00	158.72
	9153760518	Station Operating Supplies	Invoice	12/16/2021	Station Operating Supplies	001-507-522-50-31-00	66.94
	9154031810	Station Operating Supplies	Invoice	12/16/2021	Station Operating Supplies	001-507-522-50-31-00	324.47
1660	HARBORVIEW INVESTMENT LTD	21-02988					1,970.00
	01/2022	Paramedic School Rent (#2-702) - Janu	Invoice	01/01/2022	Paramedic School Rent (#2-702) - Janu	001-506-522-45-49-37	1,970.00
2105	HD SUPPLY MAINTENANCE SOLU	21-02989					59.35
	9198305119	Motion Activated Light Control/Switch	Invoice	12/14/2021	Motion Activated Light Control/Switch	001-507-522-50-48-00	59.35
0252	HEALTHFORCE PARTNERS INC.	21-02990					3,030.00
	20629	Annual Employee Physicals	Invoice	11/30/2021	Annual Employee Physicals	001-510-522-20-41-06	3,030.00
0257	HIGHWAY AUTO SUPPLY	21-02991					6.12
	1-635783	Shop Parts	Invoice	12/02/2021	Shop Parts	500-511-522-60-34-01	6.12
1878	IMS ALLIANCE	21-02992					44.20
	21-3316	Passport/Locker/Name Tags	Invoice	12/13/2021	Passport/Locker/Name Tags	001-504-522-20-31-01	44.20
1519	INTERNAL REVENUE SERVICE	21-02993					20,790.63
	CP128	941 Quarterly Federal Taxes Outstandin	Invoice	10/11/2021	941 Quarterly Federal Taxes Outstandin	001-504-522-20-10-01	20,790.63
1872	INTERSTATE ALL BATTERY CENTE	21-02994					175.18
	999698506	Shop Parts	Invoice	11/15/2021	Shop Parts	500-511-522-60-34-01	175.18
0276	IRON MOUNTAIN INC	21-02995					417.56
	202449024	OffSite Server Data Storage	Invoice	11/30/2021	OffSite Server Data Storage	001-513-522-10-41-04	417.56
0277	ISOUTSOURCE	21-02996					24,945.28
	CW260567	Monthly Software Fees/Monitoring Se	Invoice	12/15/2021	Monthly Software Fees/Monitoring Se	001-513-522-10-41-04	1,279.91
	CW260665	IT Services	Invoice	12/15/2021	IT Services	001-513-522-10-41-04	23,665.37
1740	JONATHON THOMPSON	21-02997					41.31
	INV07104	Post Academy Supplies Reimb. (2020 L	Invoice	12/01/2021	Post Academy Supplies Reimb. (2020 L	001-506-522-45-31-03	41.31
1910	JUDD & BLACK ELECTRIC INC	21-02998					4,629.70
	8729913-1	Washer, Dryer & Refrigerator - ST 71	Invoice	12/09/2021	Washer, Dryer & Refrigerator - ST 71	001-507-522-50-35-00	4,629.70

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
0349	L.N. CURTIS & SONS	21-02999					1,038.82
	INV549292	Hurst eDraulc Shark Tooth Tips/Grds (J	Invoice	12/06/2021	Hurst eDraulc Shark Tooth Tips/Grds (J	001-504-522-20-48-02	244.75
	INV549906	Structural Firefighting Gloves (x9)	Invoice	12/07/2021	Structural Firefighting Gloves (x9)	303-504-522-20-35-04	794.07
2154	LAKE STEVENS VISION CLINIC	21-03000					498.00
	VC3067	Facepiece Respirator Prescription Lens	Invoice	11/17/2020	Facepiece Respirator Prescription Lens	001-504-522-20-48-12	199.00
	VC4727	Facepiece Respirator Prescription Lens	Invoice	03/19/2021	Facepiece Respirator Prescription Lens	001-504-522-20-48-12	299.00
1835	LEAH SCHOOF	21-03001					365.36
	INV07105	Per Diem Reimb. - 2021 NPELRA Conf.	Invoice	10/26/2021	Per Diem Reimb. - 2021 NPELRA Conf.	001-502-522-10-43-00	365.36
0350	LOCUTION SYSTEMS INC.	21-03002					28,979.80
	121442	PrimeAlert Systm (Locutn) Upgrd/Repl	Invoice	11/12/2021	PrimeAlert Systm (Locutn) Upgrd/Repl	300-507-594-50-62-72 300-507-594-50-62-77	16,429.44 12,550.36
0352	LOWE'S	21-03003					953.35
	901333	Plywood - ST 71	Invoice	12/01/2021	Plywood - ST 71	001-507-522-50-48-00	23.26
	901910	Bucket (5gal) (x10) (Water Rescue Tear	Invoice	11/23/2021	Bucket (5gal) (x10) (Water Rescue Tear	001-514-522-20-31-09	51.70
	909030	Door Stops,Paint Roller Kit & Cvr,Int. \	Invoice	11/12/2021	Door Stops,Paint Roller Kit & Cvr,Int. \	001-507-522-50-48-00	28.87
	909263	Kitchen Sink Faucet w/ Pull Down Hose	Invoice	11/19/2021	Kitchen Sink Faucet w/ Pull Down Hose	001-507-522-50-35-00	165.10
	909628	Drill Bits,Dowel,Baseboard & Window/	Invoice	11/02/2021	Baseboard & Window/Door Moulding	001-507-522-50-48-00	49.22
					Twist Drill Bit (x3)	001-507-522-50-35-00	21.42
	909663	Paint Roller Cover (x2), Door Pull/Push	Invoice	11/09/2021	Paint Roller Cover (x2), Door Pull/Push	001-507-522-50-48-00	29.02
	910484	Paint Primer, Paint/Cleaning Rags, Clea	Invoice	11/03/2021	Paint Primer, Paint/Cleaning Rags, Clea	001-507-522-50-48-00	29.72
	911848	Applnce Spply Line/Drain Hose Installti	Invoice	12/13/2021	Applnce Spply Line/Drain Hose Installti	001-507-522-50-35-00	25.95
	915638	Interior Wood Stain	Credit Memo	11/15/2021	Interior Wood Stain	001-507-522-50-48-00	-8.90
	922130	DeWalt Rechargeable Power Tool Batt	Invoice	11/29/2021	DeWalt Rechargeable Power Tool Batt	001-504-522-20-48-02	205.59
	922935	Bolts,Lock Nuts,Washers,Window Wea	Invoice	11/01/2021	Bolts,Lock Nuts,Washers,Window Wea	001-507-522-50-48-00	42.93
	922968	BBQ Grill (Propane/Gas) - ST 31	Invoice	11/24/2021	BBQ Grill (Propane/Gas) - ST 31	001-507-522-50-35-00	289.47
1697	MATT JAMES	21-03004					8.51
	INV07106	Mileage Reimbursement: Station Move	Invoice	12/04/2021	Mileage Reimbursement: Station Move	001-504-522-20-49-04	8.51
2155	MEDIA PARTNERS CORPORATION	21-03005					253.57
	MPC-INV405211	Harass/Discrmntn Dept.Training (Misse	Invoice	09/30/2021	Harass/Discrmntn Dept.Training (Misse	001-506-522-45-49-02	253.57

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0380	MONROE PARTS HOUSE	21-03006					3,268.17
	858718	Shop Supplies	Invoice	11/03/2021	Shop Supplies	500-511-522-60-31-05	2.18
	858747	Shop Parts	Invoice	11/03/2021	Shop Parts	500-511-522-60-34-01	249.04
	858945	Shop Parts	Invoice	11/04/2021	Shop Parts	500-511-522-60-34-01	32.80
	859037	Shop Parts	Invoice	11/05/2021	Shop Parts	500-511-522-60-34-01	11.56
	859059	Shop Parts	Invoice	11/05/2021	Shop Parts	500-511-522-60-34-01	53.72
	859071	Shop Parts	Invoice	11/05/2021	Shop Parts	500-511-522-60-34-01	48.08
	859094	Shop Supplies	Invoice	11/05/2021	Shop Supplies	500-511-522-60-31-05	12.00
	859315	Shop Parts	Invoice	11/08/2021	Shop Parts	500-511-522-60-34-01	5.65
	859316	Shop Parts	Invoice	11/08/2021	Shop Parts	500-511-522-60-34-01	25.51
	859414	Shop Parts	Invoice	11/09/2021	Shop Parts	500-511-522-60-34-01	253.66
	859428	Shop Parts	Invoice	11/09/2021	Shop Parts	500-511-522-60-34-01	11.56
	859459	Shop Parts	Credit Memo	11/09/2021	Shop Parts	500-511-522-60-34-01	-25.51
	859519	Shop Parts	Invoice	11/09/2021	Shop Parts	500-511-522-60-34-01	20.76
	859520	Shop Parts	Invoice	11/09/2021	Shop Parts	500-511-522-60-34-01	15.84
	859534	Shop Parts	Invoice	11/10/2021	Shop Parts	500-511-522-60-34-01	13.65
	859542	Shop Parts	Invoice	11/10/2021	Shop Parts	500-511-522-60-34-01	7.55
	859563	Shop Parts	Credit Memo	11/10/2021	Shop Parts	500-511-522-60-34-01	-17.72
	859621	Shop Parts	Invoice	11/10/2021	Shop Parts	500-511-522-60-34-01	27.37
	859622	Shop Supplies	Invoice	11/10/2021	Shop Supplies	500-511-522-60-31-05	15.07
	859627	Shop Parts	Invoice	11/10/2021	Shop Parts	500-511-522-60-34-01	32.15
	859868	Shop Parts	Invoice	11/12/2021	Shop Parts	500-511-522-60-34-01	6.55
	860139	Shop Parts	Invoice	11/15/2021	Shop Parts	500-511-522-60-34-01	140.45
	860140	Shop Parts	Invoice	11/15/2021	Shop Parts	500-511-522-60-34-01	17.66
	860146	Shop Parts	Invoice	11/15/2021	Shop Parts	500-511-522-60-34-01	74.43
	860149	Shop Parts	Invoice	11/15/2021	Shop Parts	500-511-522-60-34-01	143.41
	860152	Shop Parts	Invoice	11/15/2021	Shop Parts	500-511-522-60-34-01	39.15
	860207	Shop Parts	Credit Memo	11/15/2021	Shop Parts	500-511-522-60-34-01	-5.78
	860226	Shop Parts	Credit Memo	11/15/2021	Shop Parts	500-511-522-60-34-01	-24.95
	860281	Shop Parts	Credit Memo	11/16/2021	Shop Parts	500-511-522-60-34-01	-74.43
	860308	Shop Parts	Invoice	11/16/2021	Shop Parts	500-511-522-60-34-01	3.33
	860338	Shop Parts	Invoice	11/16/2021	Shop Parts	500-511-522-60-34-01	3.04
	860429	Shop Parts	Invoice	11/17/2021	Shop Parts	500-511-522-60-34-01	90.19
	860431	Shop Parts	Invoice	11/17/2021	Shop Parts	500-511-522-60-34-01	4.84
	860523	Shop Parts	Invoice	11/17/2021	Shop Parts	500-511-522-60-34-01	28.95
	860553	Shop Parts	Invoice	11/17/2021	Shop Parts	500-511-522-60-34-01	22.85
	860554	Shop Parts	Invoice	11/17/2021	Shop Parts	500-511-522-60-34-01	168.25
	860625	Shop Parts	Invoice	11/18/2021	Shop Parts	500-511-522-60-34-01	463.63
	860674	Shop Parts	Invoice	11/18/2021	Shop Parts	500-511-522-60-34-01	531.23
	860690	Shop Parts	Credit Memo	11/18/2021	Shop Parts	500-511-522-60-34-01	-6.89
	860765	Shop Parts	Credit Memo	11/19/2021	Shop Parts	500-511-522-60-34-01	-166.81
	861095	Shop Parts	Invoice	11/22/2021	Shop Parts	500-511-522-60-34-01	210.96
	861099	Shop Parts	Invoice	11/22/2021	Shop Parts	500-511-522-60-34-01	210.96

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	861103	Shop Parts	Invoice	11/22/2021	Shop Parts	500-511-522-60-34-01	333.63
	861108	Shop Parts	Credit Memo	11/22/2021	Shop Parts	500-511-522-60-34-01	-39.35
	861169	Shop Parts	Credit Memo	11/22/2021	Shop Parts	500-511-522-60-34-01	-127.84
	861362	Shop Parts	Invoice	11/23/2021	Shop Parts	500-511-522-60-34-01	7.63
	861403	Shop Parts	Invoice	11/24/2021	Shop Parts	500-511-522-60-34-01	9.33
	861433	Shop Parts	Invoice	11/24/2021	Shop Parts	500-511-522-60-34-01	26.93
	861760	Shop Parts	Invoice	11/29/2021	Shop Parts	500-511-522-60-34-01	149.90
	861906	Shop Parts	Invoice	11/30/2021	Shop Parts	500-511-522-60-34-01	47.95
	861932	Shop Tools & Equipment Repair/Maint	Invoice	11/30/2021	Shop Tools & Equipment Repair/Maint	500-511-522-60-48-01	40.80
	861950	Shop Parts	Invoice	11/30/2021	Shop Parts	500-511-522-60-34-01	120.98
	861954	Shop Parts	Invoice	11/30/2021	Shop Parts	500-511-522-60-34-01	13.27
	862009	Shop Supplies	Invoice	11/30/2021	Shop Supplies	500-511-522-60-31-05	9.00
0387	MUNICIPAL EMERGENCY SERVICE	21-03007					874.40
	IN1650607	Quantifit (Respirator) Fit Test Adapter ;	Invoice	12/01/2021	Quantifit (Respirator) Fit Test Adapter ;	001-510-522-20-31-01	874.40
1880	NATIONAL PUBLIC EMPLOYER LA	21-03008					225.00
	0970	National PELRA Annual Membership R	Invoice	12/13/2021	National PELRA Annual Membership R	001-502-522-10-49-01	225.00
0426	NORWEST BUSINESS SERVICES, II	21-03009					2,250.00
	21121401	Website Monthly Maintenance Fee (O	Invoice	12/14/2021	Website Monthly Maintenance Fee (O	001-513-522-10-41-04	2,250.00
1549	NRS	21-03010					5,499.23
	1027234	Inflatable Kayak (9'8") (x2) (WRT)	Invoice	11/03/2021	Inflatable Kayak (9'8") (x2) (WRT)	001-514-522-20-35-03	3,107.83
	1027236	Inflatable Life Jacket (PFD) (x12) (WRT)	Invoice	11/03/2021	Inflatable Life Jacket (PFD) (x12) (WRT)	001-514-522-20-48-13	1,704.43
	1031511	Whistle (x25), Press. Gauge (x4), Electr	Invoice	11/29/2021	Electric Air Pump	001-514-522-20-35-03	384.54
					Safety Whistle (x25), Pressure Gauge (;	001-514-522-20-31-09	302.43
2072	NW MEDICAL TRAINING GROUP	21-03011					1,600.00
	2020-454A	ACLS Renewal Course/Registration (x4)	Invoice	12/09/2021	ACLS Renewal Course/Registration (x4)	001-509-522-45-49-02	1,600.00
0455	PAMELLA HOLTGEERTS	21-03012					494.00
	INV07107	DOL Driving Record Request (x38) Rein	Invoice	12/14/2021	DOL Driving Record Request (x38) Rein	001-502-522-10-49-06	494.00
0466	PETROCARD SYSTEMS, INC.	21-03013					1,068.28
	C839687	OnSite Mobile Fueling Service - ST 71,	Invoice	12/03/2021	OnSite Mobile Fueling Service - ST 71,	001-504-522-20-32-00	534.14
						001-509-522-20-32-00	534.14
0308	PROPERTY MAINTENANCE COM/	21-03014					819.75
	M-953VV 123121.1	Property Management Monthly Servic	Invoice	12/01/2021	Property Management Monthly Servic	001-507-522-50-41-00	122.96
						300-507-522-50-41-00	696.79
0483	PUGET SOUND ENERGY	21-03015					624.55
	ST82-NOVDEC21	Natural Gas - ST 82	Invoice	12/08/2021	Natural Gas - ST 82	001-507-522-50-47-03	624.55
0483	PUGET SOUND ENERGY	21-03016					642.76
	ST81-NOVDEC21	Natural Gas - ST 81	Invoice	12/08/2021	Natural Gas - ST 81	001-507-522-50-47-03	642.76
0483	PUGET SOUND ENERGY	21-03017					36.11
	ST31-NOVDEC21	Natural Gas - ST 31	Invoice	12/09/2021	Natural Gas - ST 31	001-507-522-50-47-03	36.11

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0483	PUGET SOUND ENERGY	21-03018					35.87
	ST82STOR-NOVDEC21	Natural Gas - ST 82 Storage	Invoice	12/08/2021	Natural Gas - ST 82 Storage	001-507-522-50-47-03	35.87
0483	PUGET SOUND ENERGY	21-03019					758.84
	ADMIN-NOVDEC21	Natural Gas - Admin Bldg	Invoice	12/09/2021	Natural Gas - Admin Bldg	001-507-522-50-47-03 300-507-522-50-47-00	113.83 645.01
0501	RICOH USA, INC.	21-03020					396.30
	105666773	Copier Machine Lease - ST 31	Invoice	12/03/2021	Copier Machine Lease - ST 31	001-512-522-10-45-00	396.30
1662	RIDGID PLUMBING AND DRAIN S	21-03021					424.79
	3977	Unclog/Clear Hose Tower Floor Drain -	Invoice	12/07/2021	Unclog/Clear Hose Tower Floor Drain -	001-507-522-50-48-00	424.79
1921	SEA-WESTERN	21-03022					375.79
	INV13810	Structural Bunker Boots	Invoice	12/13/2021	Structural Bunker Boots	303-504-522-20-35-04	375.79
0535	SHAWN SELTZ	21-03023					105.00
	INV07108	EVT Tests Reimbursement (RE0, RF1, R	Invoice	11/17/2021	EVT Tests Reimbursement (RE0, RF1, R	500-511-522-45-49-01	105.00
2148	SIGNCO	21-03024					2,004.66
	135340	Channel/Wall Letters Building Sign Inst	Invoice	12/01/2021	Channel/Wall Letters Building Sign Inst	001-512-522-10-49-06	2,004.66
0550	SMARSH INC	21-03025					3,875.41
	INV00689257	Electronic Communications Archiving S	Invoice	11/30/2021	Electronic Communications Archiving S	001-513-522-10-41-04	3,875.41
0558	SNOHOMISH COUNTY	21-03026					1,081.50
	229823	Sno.Cnty Bldg Permt Flood Hzd (21120	Invoice	12/14/2021	Sno.Cnty Bldg Permt Flood Hzd (21120	300-507-594-50-62-83	1,081.50
0565	SNOHOMISH COUNTY PUD	21-03027					362.13
	112285887	Electricity - ST 76	Invoice	12/08/2021	Electricity - ST 76	001-507-522-50-47-01	362.13
1536	SNOHOMISH REGIONAL FIRE & R	21-03028					2,200.00
	6364	Postage Purchase/Funds (FP Postage N	Invoice	12/16/2021	Postage Purchase/Funds (FP Postage N	001-502-522-10-42-00	2,200.00
1536	SNOHOMISH REGIONAL FIRE & R	21-03029					531.57
	EXCISE TAX-NOV21	Excise/Use Tax - November 2021	Invoice	11/30/2021	Excise/Use Tax - November 2021	001-504-522-20-31-07	261.30
					Excise/Use Tax - November 2021	001-504-522-20-31-10	51.56
					Excise/Use Tax - November 2021	001-504-522-20-35-00	54.28
					Excise/Use Tax - November 2021	001-505-522-30-31-00	6.88
					Excise/Use Tax - November 2021	001-514-522-20-31-04	40.27
					Excise/Use Tax - November 2021	500-511-522-45-49-01	9.30
					Excise/Use Tax - November 2021	500-511-522-60-34-01	107.98
1536	SNOHOMISH REGIONAL FIRE & R	21-03030					89,752.65
	FIRE-12/15/21	Apparatus Fleet Maintenance	Invoice	12/15/2021	Apparatus Fleet Maintenance - EMS	001-509-522-20-48-01	19,409.27
					Apparatus Fleet Maintenance - Suppre	001-513-522-20-48-01	70,343.38



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0572	SPEEDWAY CHEVROLET	21-03031					813.57
	131033	Shop Parts	Invoice	12/02/2021	Shop Parts	500-511-522-60-34-01	246.52
	131037	Shop Parts	Invoice	12/02/2021	Shop Parts	500-511-522-60-34-01	45.91
	131073	Shop Parts	Invoice	12/07/2021	Shop Parts	500-511-522-60-34-01	56.99
	131091	Shop Parts	Invoice	12/07/2021	Shop Parts	500-511-522-60-34-01	18.74
	131154	Shop Parts	Invoice	12/10/2021	Shop Parts	500-511-522-60-34-01	445.41
2057	SPRAGUE PEST SOLUTIONS	21-03032					540.22
	4668075	Monthly Pest Control Services - ST 74	Invoice	11/29/2021	Monthly Pest Control Services - ST 74	001-507-522-50-41-00	90.09
	4668077	Monthly Pest Control Services - ST 82	Invoice	11/29/2021	Monthly Pest Control Services - ST 82	001-507-522-50-41-00	89.93
	4668078	Monthly Pest Control Services - ST 83	Invoice	11/29/2021	Monthly Pest Control Services - ST 83	001-507-522-50-41-00	90.09
	4668079	Monthly Pest Control Services - ST 81	Invoice	11/29/2021	Monthly Pest Control Services - ST 81	001-507-522-50-41-00	89.93
	4668084	Monthly Pest Control Services - ST 71	Invoice	11/29/2021	Monthly Pest Control Services - ST 71	001-507-522-50-41-00	90.09
	4668085	Monthly Pest Control Services - ST 33	Invoice	11/29/2021	Monthly Pest Control Services - ST 33	001-507-522-50-41-00	90.09
2133	SQI, INC.	21-03033					19,608.00
	17383	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00 300-507-522-50-48-00	245.92 1,393.58
	17384	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,617.00
	17385	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,639.50
	17386	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,639.50
	17387	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,617.00
	17388	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,638.00
	17389	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,617.00
	17390	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,657.50
	17391	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,656.00
	17392	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,635.00
	17393	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,635.00
	17394	Annual Roof & Gutter Cleaning/Mainte	Invoice	12/08/2021	Annual Roof & Gutter Cleaning/Mainte	001-507-522-50-48-00	1,617.00
0580	STATE OF WA DEPARTMENT OF F	21-03034					531.57
	EXCISE TAX-NOV21	Excise/Use Tax - November 2021 (600-	Invoice	11/30/2021	Excise/Use Tax - November 2021 (600-	611-512-589-00-00-00	531.57
1634	STRYKER SALES CORPORATION	21-03035					1,508.24
	2996370M	SBS8 Battery (Power-Load Cot Fastener)	Invoice	04/10/2020	SBS8 Battery (Power-Load Cot Fastener)	001-509-522-20-48-01	566.00
	3182599M	SMRT Bttry Pak Chrger, Powr Supply & I	Invoice	10/21/2020	SMRT Bttry Pak Chrger, Powr Supply & I	001-509-522-20-48-01	942.24
1981	SUMMIT LAW GROUP, PLLC	21-03036					100.50
	132752	Attorney/Legal Services (Payroll Issue)	Invoice	12/17/2021	Attorney/Legal Services (Payroll Issue)	001-512-522-10-41-03	100.50
0587	SYSTEMS DESIGN WEST, LLC	21-03037					12,721.14
	20212485	EMS Transport Billing Monthly Service:	Invoice	12/14/2021	EMS Transport Billing Monthly Service:	001-509-522-20-41-05	12,721.14
2157	TALAKAI CONSTRUCTION, LLC	21-03038					37,267.16
	1	DSHS Room Remodel/Tenant Improver	Invoice	11/15/2021	DSHS Room Remodel/Tenant Improver	300-507-594-50-62-01	33,857.54
	2	DSHS Room Remodel/Tenant Improver	Invoice	12/08/2021	DSHS Room Remodel/Tenant Improver	300-507-594-50-62-01	3,409.62

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Vendor #	Payable Number	Payable Description					Distribution Amount
1645	TELEFLEX, LLC	21-03039					1,345.50
	9504770622	Medical Supplies	Invoice	11/30/2021	Medical Supplies	001-509-522-30-31-02	672.75
	9504777385	Medical Supplies	Invoice	12/01/2021	Medical Supplies	001-509-522-30-31-02	672.75
0603	TOWN & COUNTRY TRACTOR INC	21-03040					533.38
	177749	Pre-Mixed/2-Stroke Engine Fuel (1gal)	Invoice	11/15/2021	Pre-Mixed/2-Stroke Engine Fuel (1gal)	001-504-522-20-48-02	533.38
1769	TRAVIS RASK	21-03041					55.12
	INV07109	Bucket (5gal) & Lid,Hand Scoop x2 (De-	Invoice	11/14/2021	Bucket (5gal) & Lid,Hand Scoop x2 (De-	001-507-522-50-35-00	55.12
0610	TRUE NORTH EMERGENCY EQUIF	21-03042					3,194.26
	A09539	Shop Parts	Invoice	09/23/2021	Shop Parts	500-511-522-60-34-01	203.41
	A10026	Shop Parts	Invoice	11/16/2021	Shop Parts	500-511-522-60-34-01	76.49
	A10088	Shop Parts	Invoice	11/24/2021	Shop Parts	500-511-522-60-34-01	139.42
	A10108	Shop Parts	Invoice	11/30/2021	Shop Parts	500-511-522-60-34-01	34.33
	A10109	Shop Parts	Invoice	11/30/2021	Shop Parts	500-511-522-60-34-01	2,447.21
	A10112	Shop Parts	Invoice	12/01/2021	Shop Parts	500-511-522-60-34-01	177.72
	A10194	Shop Parts	Invoice	12/08/2021	Shop Parts	500-511-522-60-34-01	115.68
1647	TYLER BUSINESS FORMS	21-03043					866.48
	23553	Blank Check Stock w/ District Logo (x5,	Invoice	12/14/2021	Blank Check Stock w/ District Logo (x5,	001-502-522-10-31-00	866.48

## Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
0624	US BANK	21-03044					Distribution Amount
	USBANK-NOV21	District Credit Card Charges - Novembe	Invoice	11/26/2021	"Save The Date" Postcards (District Bar	001-502-522-10-49-07	107,101.95
					2021 Texas EMS Conference Regist. Ad	001-506-522-45-49-02	99.44
					3-Tier Dumbbell Rack, Adjstble Kettleb	001-510-522-20-35-01	225.00
					Active 911 Subscription	001-513-522-10-49-04	323.37
					Adobe Creative Cloud Software Month	001-502-522-10-49-01	298.39
					Affdvt of Loss Title: Ford Expeditn (S04	001-502-522-10-49-06	57.92
					Affidavit of Loss (Title): Old Safety Trail	001-502-522-10-49-06	37.75
					Airport Parking (2021 NPELRA Confere	001-502-522-10-43-00	17.25
					Airport Transportn/Shuttle (2021 NPEL	001-502-522-10-43-00	103.96
					Amazon Business Prime 1yr Membersh	001-502-522-10-49-01	120.00
						001-505-522-30-49-02	54.54
						001-506-522-45-49-01	54.54
						001-507-522-50-49-02	218.16
						001-513-522-45-49-02	109.08
						500-511-522-60-34-01	54.55
					Annals of Emergency Medicine 1yr Sut	001-506-522-45-49-01	436.00
					Benchtop Grinder - ST 81	001-504-522-20-35-00	156.30
					Biohazardous/Medical Waste Disposal	001-509-522-20-41-06	75.59
					Breakfast (Logistics Retreat)	001-502-522-10-49-06	137.79
					CalendarWiz Professional Monthly Sut	001-513-522-10-49-04	29.00
					Chainsaw Oil, Fuel & Fuel Can (Acaden	001-506-522-45-49-23	48.97
					Classified Ad Posting (LS Map/Chambe	001-502-522-10-44-00	192.50
					Coffee - Career FF Interview Panel	001-503-522-10-49-06	12.95
					Coffee - Career FF Interview Panel	001-503-522-10-49-06	12.95
					Collapse of Burning Buildings Book (x3	001-506-522-45-34-00	272.16
					Copy Paper (Central Supply)	001-502-522-10-31-00	344.85
					CovClear Rapid Test Kit (COVID-19) (x7	001-507-522-50-31-00	39,587.54
					Crown Stapler (Academy)	001-506-522-45-49-23	274.90
					Crown Stapler,Staple Gun,Lubricating (	001-506-522-45-49-23	643.59
					Dishwasher Repair Parts	001-507-522-50-48-00	163.91
					DOM LC SMF Fiber Transceiver Module	001-513-522-10-35-00	177.08
					Door Lock Repair - ST 82	001-507-522-50-48-00	87.44
					Emerg. Care & Workbk (Paramdic Test	001-506-522-45-49-19	1,105.98
					Emergency Care 13th Edtn (EMT Traini	001-506-522-45-34-00	155.27
					EMS Divisin Retreat Brkfst/Lunch (Less	001-509-522-45-49-02	86.08
					EMS Rescue Duffel Bag (TR31)	001-514-522-20-35-04	249.74
					FastField Mobile Forms Software	001-505-522-30-49-04	817.56
					File Cabinet - 5 Drawer, Lateral, Lockin	001-502-522-10-35-00	1,130.15
					Fire Dept Training Netwrk Indvd 1yr M	001-506-522-45-49-01	660.00
					Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95
					Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95
					Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-NOV21	District Credit Card Charges - Novembe	Invoice	11/26/2021	Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95
					Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95
					Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95
					Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95
					Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95
					Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95
					Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95
					Fire Engineering Magazine Annual Sub	001-506-522-45-49-01	34.95
					Flat Foot Power Rack - ST 76 Weight Rc	001-510-522-20-35-01	612.07
					Fog/Smoke Machine (Training Division	001-506-522-45-35-00	506.65
					Frying Pans (Cookware) - ST 71	001-507-522-50-35-00	82.33
					Fuel (Academy)	001-506-522-45-49-23	11.11
					Fuel (Academy)	001-506-522-45-49-23	20.50
					Furniture Dollies (x4)	001-507-522-50-35-00	57.04
					Good To Go Toll Bill	001-509-522-20-49-01	11.25
					Good To Go Toll Bill	001-509-522-20-49-01	3.45
					Graduation Awards (Academy)	001-506-522-45-49-23	726.62
					Graduation Awards (Academy)	001-506-522-45-49-23	300.50
					ICS 400 Course Registration - J.Beckhar	001-506-522-45-49-02	250.00
					Internet Services - Paramedic Student	001-506-522-45-49-37	70.44
					Leaf Blower, Power Tool Batteries (Aca	001-506-522-45-49-23	362.11
					Life Jacket (PFD) (x9) (WRT)	001-514-522-20-48-13	540.54
					LS Chamber of Commerce Luncheon: F	001-502-522-10-49-06	15.00
					Lumber (Door Install) - ST 72	001-507-522-50-48-00	37.98
					Lumber (Forcible Entry Prop) - Academ	001-506-522-45-49-23	77.72
					Lumber (Forcible Entry Prop) - ST 31	001-506-522-45-31-03	44.51
					Lumber,Sharpening Files (Forcible Entr	001-506-522-45-49-23	100.32
					Lunch - Career FF Interview Panel	001-503-522-10-49-06	46.63
					Lunch - Career FF Interview Panel	001-503-522-10-49-06	61.11
					Lunch - Career FF Interview Panel	001-503-522-10-49-06	90.67
					Lunch - Career FF Interview Panel	001-503-522-10-49-06	88.32
					Lunch - Committee Meeting (Deputy C	001-502-522-10-49-06	122.83
					Machete - ST 82	001-507-522-50-35-00	30.17
					Marriott Courtyard Hotel Lodging (FLSI	001-515-522-30-43-00	509.73
					Microsoft 365 'Visio Pro' App Monthly	001-513-522-45-49-02	12.24
					Microsoft Surface Docking Station (Do	001-513-522-10-35-00	1,439.41
					Monroe Chamber of Commerce Lunch	001-502-522-10-49-06	32.00
					MRSC Rosters Membership Annual Rer	001-502-522-10-49-01	745.00
					Notary License Renewal Fee (DOL)	001-502-522-10-49-01	30.00
					Notary Public Appt 4yr Renewal	001-502-522-10-49-01	172.75
					Office Calendar	001-502-522-10-49-06	19.22
					Office Supplies (Officer Development F	001-506-522-45-31-03	350.61
					Paint Drop Cloth	001-507-522-50-48-00	13.11

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-NOV21	District Credit Card Charges - November	Invoice	11/26/2021	Postage (L&I and IRS)	001-502-522-10-42-00	22.14
					Postage Purchase (FP Postage Machine)	001-502-522-10-42-00	207.00
					Postage Purchase (FP Postage Machine)	001-502-522-10-42-00	103.50
					Postage Purchase (FP Postage Machine)	001-502-522-10-42-00	207.00
					Power Rack,Flat Bench,Kettleball (x18)	001-506-522-45-35-00	1,634.53
					RigTech Pack (Water Rescue Supplies)	001-514-522-20-31-09	256.86
					ScreenConnect Software	001-513-522-10-49-04	1,878.66
					Service Awards (20yr) (x21)	001-502-522-10-49-07	-3,255.28
					Service Awards (20yr) (x21)	001-502-522-10-49-07	3,255.28
					Sheraton Hotel Lodging (2021 NPELRA	001-502-522-10-43-00	1,206.05
					Shop Parts	500-511-522-60-34-01	25.12
					Shop Software Maint. Dues (Diagnosti	500-511-522-60-41-08	751.44
					Snacks - HazMat Session IV Team Train	001-506-522-45-31-03	21.96
					Snacks - HazMat Session IV Team Train	001-506-522-45-31-03	16.96
					Snacks - HazMat Session IV Team Train	001-506-522-45-31-03	29.74
					SRFR 2022 Large Format Calendars (Ad	001-502-522-10-49-06	38.42
					SRFR 2022 Large Format Calendars (Ad	001-502-522-10-49-06	115.90
					Staple Gun (Academy)	001-506-522-45-49-23	-352.17
					Storage Tote Container (40gal) (x10) (V	001-514-522-20-31-09	415.12
					Supplies - Career FF Interview Panel	001-503-522-10-49-06	62.31
					Supplies & Equipment (Ventilation Trai	001-506-522-45-35-00	1,177.97
					The Mission,the Men & Me Book (Offic	001-506-522-45-34-00	137.79
					Training/Work Jacket (D.Hepper)	001-506-522-45-31-03	86.23
					Tulalip Hotel Lodging (2021 WFCA Ann	001-501-522-10-43-01	378.20
					Tulalip Hotel Lodging (2021 WFCA Ann	001-501-522-10-43-01	189.10
					Tulalip Hotel Lodging (2021 WFCA Ann	001-501-522-10-43-01	378.20
					Tulalip Hotel Lodging (2021 WFCA Ann	001-501-522-10-43-01	378.20
					Tulalip Hotel Lodging (2021 WFCA Ann	001-501-522-10-43-01	378.20
					Tulalip Hotel Lodging (2021 WFCA Ann	001-501-522-10-43-01	378.20
					Vacuum HEPA Filters	001-507-522-50-31-00	56.00
					Vehicle Roof Top Cargo Carrier Bag (WI	001-514-522-20-31-09	104.92
					Water Dispenser Rental (Monthly) - Sh	500-511-522-60-31-04	46.15
					Waterproof BUCKET bag (Water Rescu	001-514-522-20-31-09	76.46
					WD40, Brake Cleaner - ST 81	001-507-522-50-31-00	15.24
					Website Domain Renewal (1yr) (monrc	001-513-522-10-49-04	77.57
					Website Domain Renewal (1yr) (monrc	001-513-522-10-49-04	-41.52
					Website Domain Renewal Protection (i	001-513-522-10-49-04	21.84
					Website Domain Renewal Protectn (m	001-513-522-10-49-04	21.84
					Website Domain Rnwl Trnsfr (3yr) (mo	001-513-522-10-49-04	75.34
					Weight Plate Tree Rack - ST 31 Fitness	001-510-522-20-35-01	320.07
					Zoom Events Platform (500) Monthly S	001-515-522-30-49-04	108.21
	USBANK-OCT21	District Credit Card Charges - October	Invoice	10/25/2021	2018 Intrntnl Fire Code/Building Code	001-506-522-45-34-00	3,220.98
					2021 Tacoma Trauma Conference Regi:	001-506-522-45-49-02	90.00

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-OCT21	District Credit Card Charges - October	Invoice	10/25/2021	2021 WFCA Annual Conference Hotel	001-501-522-10-43-01	-189.10
					Adobe Creative Cloud Software Month	001-502-522-10-49-01	57.92
					Affdvt of Loss Title: '02 Utility Trailer (E	001-502-522-10-49-06	17.25
					Airport Parking - New World Mtg	001-513-522-50-43-00	71.61
					Biohazardous/Medical Waste Disposal	001-509-522-20-41-06	245.04
					Bolts w/ Retainer Rings (TR31)	001-514-522-20-35-04	72.67
					CalendarWiz Professional Monthly Sub	001-513-522-10-49-04	29.00
					Candy (Lake Stevens Harvest Market)	001-515-522-30-49-06	123.12
					Candy (Lake Stevens Harvest Market)	001-515-522-30-49-06	40.07
					Car Rental - New World Mtg	001-513-522-50-43-00	122.36
					Cleared Brush Dump/Recycling - ST 74	001-507-522-50-48-00	31.05
					Cleared Brush Dump/Recycling - ST 74	001-507-522-50-48-00	41.40
					Cleared Brush Dump/Recycling - ST 74	001-507-522-50-48-00	20.70
					Coffee Cups (Open House Supplies)	001-515-522-30-49-06	42.59
					Coffee Grinder, Desk Lamp, Light Bulbs	001-507-522-50-31-00	9.80
						001-507-522-50-35-00	70.84
					Commissner & Chief Lunch (Budgt,Con	001-502-522-10-49-06	39.05
					Compact Metronome (x3)	001-509-522-20-35-00	70.98
					Compact Metronome (x3)	001-509-522-20-35-00	77.61
					Cookies (Open House)	001-515-522-30-49-06	19.08
					Cookies/Bakery Goods (Open House)	001-515-522-30-49-06	13.10
					Desk Chair, Storage Tote Bins (x12)	001-507-522-50-35-00	331.88
					Disputed Charge Refund (Fire TV Stick	001-502-522-10-49-06	-3.00
					Disputed/Fraud Charge Refund (Plastic	001-502-522-10-49-06	-32.35
					Donuts (ST 31 Open House Staff/Volun	001-515-522-30-49-06	49.65
					Drywall Anchors - ST 81	001-507-522-50-48-00	13.46
					Electric Coffee Grinder - ST 81	001-507-522-50-35-00	21.79
					FastField Mobile Forms Software	001-505-522-30-49-04	817.56
					File Cabinet - 5 Drawer, Lateral, Lockin	001-502-522-10-35-00	972.76
					Fire Inspector 1 Boot Camp Regist. - B.	001-506-522-45-49-02	500.00
					Fire Inspector 1 Boot Camp Regist. - C.	001-506-522-45-49-02	500.00
					Fire Inspector 1 Boot Camp Regist. - D.	001-506-522-45-49-02	500.00
					Fire Inspector 1 Boot Camp Regist. - D.	001-506-522-45-49-02	500.00
					Fire Inspector 1 Boot Camp Regist. - J.F	001-506-522-45-49-02	500.00
					Fire Inspector 1 Boot Camp Regist. - M	001-506-522-45-49-02	500.00
					Fire Inspector 1 Boot Camp Regist. - N.	001-506-522-45-49-02	500.00
					Fire Inspector 1 Boot Camp Regist. - T.S	001-506-522-45-49-02	-500.00
					Fuel (Academy)	001-506-522-45-49-23	97.38
					Fuel (Car Rental) - New World Mtg	001-513-522-50-43-00	10.43
					Garbage/Trash Can (20Gal) - ST 82	001-507-522-50-35-00	23.97
					Good To Go Auto Replenish	001-509-522-20-49-01	30.00
					Gourmet Ground Coffee - ST 31 Trainir	001-507-522-50-31-00	47.98
					Hangers (Public Education Supplies)	001-515-522-30-31-01	5.42

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-OCT21	District Credit Card Charges - October	Invoice	10/25/2021	Harassment/Discrimination Dept.Train	001-506-522-45-49-02	2,726.50
					Headlight Bulb (M71)	001-509-522-20-48-01	20.47
					Helmet Shields (BC Welch, BC Berneth	001-504-522-20-31-10	220.24
					Internet Services - Paramedic Student	001-506-522-45-49-37	50.43
					Left Coast Engine Fest Reg. Cancitn - Ki	001-506-522-45-49-02	-275.00
					Left Coast Engine Fest Regist. Cancelat	001-506-522-45-49-02	-650.00
					Left Coast Engine Fest Regist. Canceltn	001-506-522-45-49-02	-650.00
					Left Coast Engine Fest Regist. Cancitn -	001-506-522-45-49-02	-275.00
					LS Chamber of Comm. Luncheon: Canc	001-502-522-10-49-06	40.00
					Lumber, Pop-Up Canopy (x2) (Academy	001-506-522-45-49-23	300.42
					Lunch - Career FF Interview Panel	001-503-522-10-49-06	257.89
					Lunch - Career FF Interview Panel	001-503-522-10-49-06	130.00
					Lunch - Career FF Interview Panel	001-503-522-10-49-06	150.46
					Marriott Courtyard Hotel Lodging (FLS	001-515-522-30-43-00	169.91
					Mattress & Box Spring - ST 71	001-507-522-50-35-00	854.50
					Microsoft 365 'Visio Pro' App Monthly	001-513-522-45-49-02	12.24
					Monroe Chamber of Commerce Lunch	001-502-522-10-49-06	32.00
					Napa Auto Parts	001-513-522-20-48-01	31.92
					Office Supplies (Driver Operator Promc	001-506-522-45-49-19	87.81
					Open House Banners (Small) (x2)	001-515-522-30-49-06	121.14
					Open House Supplies/Resources	001-515-522-30-49-06	94.48
					Open House Supplies/Resources	001-515-522-30-49-06	16.32
					Open House Supplies/Resources	001-515-522-30-49-06	-16.32
					Open House Supplies/Resources	001-515-522-30-49-06	11.94
					Open House Supplies/Resources	001-515-522-30-49-06	113.86
					Open House Supplies/Resources	001-515-522-30-49-06	143.15
					Open House Supplies/Resources	001-515-522-30-49-06	12.50
					Open House Supplies/Resources	001-515-522-30-49-06	56.94
					Open House Supplies/Resources	001-515-522-30-49-06	22.39
					Open House Supplies/Resources	001-515-522-30-49-06	53.17
					Open House Supplies/Resources	001-515-522-30-49-06	69.17
					Picture Hanging Set (20lb) (5pk)	001-507-522-50-48-00	8.70
					Pipe/Plumbing Fittings,Teflon Tape - ST	001-507-522-50-48-00	7.66
					Pizza (ST 31 Open House Staff/Volunte	001-515-522-30-49-06	462.88
					Postage Purchase (FP Postage Machine	001-502-522-10-42-00	103.50
					Power Strip Surge Protctr,Ext. Cord (Le	001-502-522-10-35-00	43.70
					Propane (Academy)	001-506-522-45-49-23	23.52
					Remote Video Conference Device (Mei	001-513-522-10-35-00	1,105.87
					Retirement Flag Plaque/Case (B.Hunt)	001-502-522-10-49-07	27.53
					Retirement Flag Plaque/Case (S.Dorse	001-502-522-10-49-07	27.53
					Room Air Purifier/Filtration System (x3	001-510-522-20-35-01	2,664.82
					Room Air Purifier/Filtration System (x5	001-510-522-20-35-01	4,503.16
					Rubber Work Boots (M.Frymire)	001-504-522-20-31-07	43.71

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Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
	USBANK-OCT21	District Credit Card Charges - October	Invoice	10/25/2021	Shop Parts	500-511-522-60-34-01	213.09
					Shop Parts	500-511-522-60-34-01	191.28
					Shop Parts	500-511-522-60-34-01	78.25
					Shop Parts	500-511-522-60-34-01	162.68
					Shop Parts	500-511-522-60-34-01	124.48
					Shop Parts	500-511-522-60-34-01	350.18
					Shop Parts	500-511-522-60-34-01	23.77
					Shop Parts	500-511-522-60-34-01	416.16
					Shop Parts	500-511-522-60-34-01	2,855.36
					Shop Parts	500-511-522-60-34-01	285.01
					Snacks - Career FF Interview Panel	001-503-522-10-49-06	53.91
					Snacks - Career FF Interview Panel	001-503-522-10-49-06	52.86
					Snacks - Career FF Interview Panel	001-503-522-10-49-06	94.66
					Snacks - Driver Operator Promotional	001-506-522-45-49-19	21.78
					Stopwatch (x2)	001-509-522-20-35-00	43.10
					Tap & Die Tool	001-507-522-50-35-00	6.38
					Thermal Imaging Camera Kit (x3) (Pym	001-506-522-45-49-23	4,635.13
					Thermal Imaging Camera Kit (x3) (Pym	001-506-522-45-49-23	4,635.13
					Toilet Plunger (x2)	001-507-522-50-35-00	21.78
					Training Prop Materials (Session IV Ha	001-506-522-45-31-03	191.90
					Training Prop Materials (Session IV Ha	001-506-522-45-31-03	100.24
					Training Prop Materials (Session IV Ha	001-506-522-45-31-03	113.65
					Tully's Ground Coffee (Open House Sup	001-515-522-30-49-06	48.00
					Unmanaged Ethernet Switch/Network	001-513-522-10-35-00	147.24
					USB C Hub (6in1) (x3), USB C to HDMI	001-513-522-10-35-00	182.29
					Venue/Food Resrvatn Deposit (EMS Di	001-509-522-45-49-02	430.00
					Vimeo Pro Platform Software Subscrip	001-515-522-30-49-04	262.32
					Vimeo Pro Platfrm Software Subscrptn	001-513-522-10-49-04	262.32
					Water Dispenser Rental (Monthly) - Sh	500-511-522-60-31-04	46.69
					Webcam/Web Camera	001-513-522-10-35-00	80.87
					White/Red/Black Paper Cups (Open Hc	001-515-522-30-49-06	52.86
					Work Shoes/Boots (Vargas)	001-504-522-20-31-07	142.73
					Work Shoes/Boots (Z.Lewis)	001-504-522-20-31-07	153.71
					Zoom Events Platform (500) Monthly S	001-515-522-30-49-04	108.21
					Zoom Pro Software Annual Subscriptio	001-515-522-30-49-04	163.84
0633	VERIZON WIRELESS SERVICES LLC	21-03045					40.01
	9893857153	District Mifi Plan (Huff)	Invoice	11/28/2021	District Mifi Plan (Huff)	001-513-522-10-42-00	40.01
0579	WASHINGTON STATE AUDITOR'S	21-03046					4,580.55
	L145538	Accountability & Financial Audit (2020	Invoice	12/10/2021	Accountability & Financial Audit (2020	001-512-522-10-41-12	4,580.55
0648	WASTE MANAGEMENT NORTHW	21-03047					343.12
	0893225-2677-6	Recycling - ST 71	Invoice	12/01/2021	Recycling - ST 71	001-507-522-50-47-04	343.12



Docket of Claims Register

Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
0665	WHELEN ENGINEERING COMPAN	21-03048					Distribution Amount
	799006	Shop Parts	Invoice	10/22/2020	Shop Parts	500-511-522-60-34-01	170.01
	C10401	Shop Parts	Credit Memo	12/02/2020	Shop Parts	500-511-522-60-34-01	680.06
							-510.05
<b>Total Claims: 92</b>						<b>Total Payment Amount:</b>	<b>483,505.22</b>

## Snohomish County Fire District #7

12/20/2021

### Claims Voucher Summary

Page 1 of 3

Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
21-02957	ACE EQUIPMENT RENTALS		300.30
21-02958	ALL BATTERY SALES AND SERVICE		239.61
21-02959	AMAZON CAPITAL SERVICES, INC		2,292.60
21-02960	ANDGAR MECHANICAL LLC		210.21
21-02961	ARAMARK UNIFORM SERVICES		182.15
21-02962	BOUND TREE MEDICAL, LLC		15,167.68
21-02963	BRAD TALLEY		4,000.00
21-02964	BRAKE & CLUTCH SUPPLY INC		1,616.06
21-02965	BRAUN NORTHWEST INC		185.76
21-02966	CANON FINANCIAL SERVICES INC		364.59
21-02967	CASCADE RESCUE COMPANY		2,880.12
21-02968	CDW GOVERNMENT LLC		12,493.50
21-02969	CENTRAL SUPPLY INTERNATIONAL		435.77
21-02970	CHRISTENSEN, INC		3,745.58
21-02971	CITY OF KIRKLAND FIRE DEPARTMENT		2,985.00
21-02972	COLUMBIA SOUTHERN UNIVERSITY		1,269.00
21-02973	COMCAST		104.79
21-02974	COMCAST		154.79
21-02975	COMCAST		502.54
21-02976	COMPLETE THREAT PREPAREDNESS		8,424.00
21-02977	CRESSY DOOR COMPANY, INC		4,516.02
21-02978	DELL MARKETING LP C/O DELL USA LP		1,669.04
21-02979	DEPT. GRAPHICS		3,897.90
21-02980	DUO-SAFETY LADDER CORPORATION		38.11
21-02981	EMPLOYMENT SECURITY DEPARTMENT		15.67
21-02982	EVAN ADOLF		4,327.68
21-02983	EVERGREEN POWER SYSTEMS, INC		5,607.31
21-02984	FIVE ALARM LEADERSHIP, LLC		1,800.00
21-02985	FREIGHTLINER NORTHWEST		70.61
21-02986	GALLS, LLC - DBA BLUMENTHAL UNIFORM		1,945.73
21-02987	GRAINGER		3,228.82

**Page Total** 84,670.94

**Cumulative Total** 84,670.94

## Snohomish County Fire District #7

12/20/2021

### Claims Voucher Summary

Page 2 of 3

Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
21-02988	HARBORVIEW INVESTMENT LTD		1,970.00
21-02989	HD SUPPLY MAINTENANCE SOLUTIONS		59.35
21-02990	HEALTHFORCE PARTNERS INC.		3,030.00
21-02991	HIGHWAY AUTO SUPPLY		6.12
21-02992	IMS ALLIANCE		44.20
21-02993	INTERNAL REVENUE SERVICE		20,790.63
21-02994	INTERSTATE ALL BATTERY CENTER		175.18
21-02995	IRON MOUNTAIN INC		417.56
21-02996	ISOUTSOURCE		24,945.28
21-02997	JONATHON THOMPSON		41.31
21-02998	JUDD & BLACK ELECTRIC INC		4,629.70
21-02999	L.N. CURTIS & SONS		1,038.82
21-03000	LAKE STEVENS VISION CLINIC		498.00
21-03001	LEAH SCHOOF		365.36
21-03002	LOCUTION SYSTEMS INC.		28,979.80
21-03003	LOWE'S		953.35
21-03004	MATT JAMES		8.51
21-03005	MEDIA PARTNERS CORPORATION		253.57
21-03006	MONROE PARTS HOUSE		3,268.17
21-03007	MUNICIPAL EMERGENCY SERVICES, INC.		874.40
21-03008	NATIONAL PUBLIC EMPLOYER LABOR RELATIONS ASSOCIATION		225.00
21-03009	NORWEST BUSINESS SERVICES, INC		2,250.00
21-03010	NRS		5,499.23
21-03011	NW MEDICAL TRAINING GROUP		1,600.00
21-03012	PAMELLA HOLTGEERTS		494.00
21-03013	PETROCARD SYSTEMS, INC.		1,068.28
21-03014	PROPERTY MAINTENANCE COM/RES		819.75
21-03015	PUGET SOUND ENERGY		624.55
21-03016	PUGET SOUND ENERGY		642.76
21-03017	PUGET SOUND ENERGY		36.11
21-03018	PUGET SOUND ENERGY		35.87

**Page Total**

105,644.86

**Cumulative Total**

190,315.80

## Snohomish County Fire District #7

### Claims Voucher Summary

12/20/2021

Page 3 of 3

Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: \_\_\_\_\_

Signatures:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Voucher	Payee/Claimant	1099 Default	Amount
21-03019	PUGET SOUND ENERGY		758.84
21-03020	RICOH USA, INC.		396.30
21-03021	RIDGID PLUMBING AND DRAIN SERVICES LLC		424.79
21-03022	SEA-WESTERN		375.79
21-03023	SHAWN SELTZ		105.00
21-03024	SIGNCO		2,004.66
21-03025	SMARSH INC		3,875.41
21-03026	SNOHOMISH COUNTY		1,081.50
21-03027	SNOHOMISH COUNTY PUD		362.13
21-03028	SNOHOMISH REGIONAL FIRE & RESCUE		2,200.00
21-03029	SNOHOMISH REGIONAL FIRE & RESCUE		531.57
21-03030	SNOHOMISH REGIONAL FIRE & RESCUE		89,752.65
21-03031	SPEEDWAY CHEVROLET		813.57
21-03032	SPRAGUE PEST SOLUTIONS		540.22
21-03033	SQI, INC.		19,608.00
21-03034	STATE OF WA DEPARTMENT OF REVENUE		531.57
21-03035	STRYKER SALES CORPORATION		1,508.24
21-03036	SUMMIT LAW GROUP, PLLC		100.50
21-03037	SYSTEMS DESIGN WEST, LLC		12,721.14
21-03038	TALAKAI CONSTRUCTION, LLC		37,267.16
21-03039	TELEFLEX, LLC		1,345.50
21-03040	TOWN & COUNTRY TRACTOR INC.		533.38
21-03041	TRAVIS RASK		55.12
21-03042	TRUE NORTH EMERGENCY EQUIPMENT INC		3,194.26
21-03043	TYLER BUSINESS FORMS		866.48
21-03044	US BANK		107,101.95
21-03045	VERIZON WIRELESS SERVICES LLC		40.01
21-03046	WASHINGTON STATE AUDITOR'S OFFICE		4,580.55
21-03047	WASTE MANAGEMENT NORTHWEST		343.12
21-03048	WHELEN ENGINEERING COMPANY		170.01

**Page Total**

293,189.42

**Cumulative Total**

483,505.22



**Payroll Summary and Authorization Form for the:**

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**12/15/2021 Payroll**

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

**District Name: Snohomish Regional Fire & Rescue**

**Direct Deposits:** \$872,466.79

**Paper Checks:** \$3,869.82

**Taxes:** \$244,047.12

**Allowed in the sum of: \$1,120,383.73**

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**Reviewed by:** *Denise Mattern*

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**District Administrative Coordinator**

**Prepared by:** *Jessica Ober*

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**Payroll Specialist**

**Approved by Commissioners:**

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**BOARD OF FIRE COMMISSIONERS MEETING MINUTES  
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Blue Jeans  
163 Village Court, Monroe, WA 98272  
December 9, 2021 1730 hours

**CALL TO ORDER:** Chairman Waugh called the meeting to order at 1730 hours, in attendance were Commissioner Elmore, Commissioner Fay, Commissioner Schaub, Commissioner Snyder and Commissioner Woolery. In attendance via video were Commissioner Edwards and Commissioner Gagnon. Absent with prior notice Commissioner Steinruck.

**PUBLIC COMMENT:** None

**UNION COMMENT:** None

**CHIEF'S REPORT:** As presented. Chief O'Brien took this opportunity to honor the life of retired Paramedic Dennis Weisenberger who passed on December 2, 2021.

**CONSENT AGENDA**

**Approve Vouchers**

*AP Vouchers: 21-02813 to 21-02956; (\$327,631.73)*

*Benefits Vouchers (10/15): 21-02440 to 21-02448; (\$1,032,539.98)*

*Benefits Vouchers (11/30): 21-02789 to 21-02812; (\$650,651.76)*

**Approval of Payroll**

*November 30, 2021 (\$1,283,659.91)*

**Approval of Minutes**

*Approve Regular Board Meeting Minutes - November 23, 2021.*

*Approve Special Board Meeting Minutes –December 6, 2021.*

**Motion to approve the Consent Agenda as submitted.**

Motion by Commissioner Elmore and 2<sup>nd</sup> by Commissioner Woolery

On Vote, **Motion carried 8/0.**

**CORRESPONDENCE**

**Thank you Letter**

**OLD BUSINESS**

**Discussion**

*Commissioner Retreat:* A tentative date has been set for February 2022.

*Mill Creek Fire and EMS agreement:* Snohomish Regional Fire & Rescue submitted a proposal to continue serving the Mill Creek area.



### **EXECUTIVE SESSION**

At 1737 hours Chairman Waugh called for an executive session pursuant to RCW 42.30.110(1)(i) to discuss pending litigation and RCW 42.30.110(1)(g) to review performance of a public employee. Chairman Waugh asked for fifteen (15). At 1752 hours requested an additional ten (10) minutes. Chairman reconvened the open public meeting at 1802 hours with a request for action.

**Motion to allow employees moving in to Executive Staff to sell back sick leave at 100% when moving in to a contract that has a 50% buy back allowance.**

Motion by Commissioner Snyder and 2<sup>nd</sup> by Commissioner Woolery.  
On Vote, **Motion carried 8/0.**

### **Action**

#### *Strategic Plan*

**Motion to approve the Strategic Plan as submitted.**

Motion by Commissioner Woolery and 2<sup>nd</sup> by Commissioner Elmore.  
On Vote, **Motion carried 8/0.**

#### *Station 81 and Logistics flooring replacement bid award to Great Floors of Seattle*

**Motion to award bid for flooring for Station 81 and Logistics from quotes submitted.**

Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Snyder.  
On Vote, **Motion carried 8/0.**

#### *Capital Facilities Priorities*

**Motion to approve Capital Facilities priorities.**

Motion by Commissioner Snyder and 2<sup>nd</sup> by Commissioner Schaub.  
On Vote, **Motion carried 8/0.**

#### *Wellness Incentive Adjustment*

**Motion to approve the Wellness Incentive date adjustment.**

Motion by Commissioner Gagnon and 2<sup>nd</sup> by Commissioner Elmore  
On Vote, **Motion carried 8/0.**

#### *Labor Negotiations –CBA for Represented Chief Officers*

**Motion to approve the Collective Bargaining Agreement for Represented Chief Officers.**

Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Woolery.  
On Vote, **Motion carried 8/0.**

#### *Void and Correct Resolution Numbers to Surplus Vehicles and Equipment*

**Motion to void Resolution 2021-09 Surplus Vehicles and Equipment and approve Resolution 2021-12 Surplus Vehicles and Equipment as submitted.**

Motion by Commissioner Woolery and 2<sup>nd</sup> by Commissioner Fay.  
On Vote, **Motion carried 8/0.**

#### *Board Secretary Appointment*

**Motion to appoint Brian Snure as Snohomish Regional Fire & Rescue Board Secretary.**

Motion by Commissioner Steinruck and 2<sup>nd</sup> by Commissioner Elmore.  
On Vote, **Motion carried 8/0.**



## **NEW BUSINESS**

### **Discussion**

*Retiree Contracts:* First look at the 2022 retiree's requesting medical benefits in exchange for early retirement. Recommend move to action next Board of Commissioners' meeting.

*Post-Retirement contribution Increase:* Resolution 2021-13 an increase to post-retirement medical stipend. Recommend move to action next Board of Commissioners' meeting.

*Board Chair and Vice Chair Appointments:* Chairman Waugh is asking for nominees for the Commissioner positions of Chair and Vice Chair.

### **Action**

*Moved to Action. Promotions: Executive Contracts:* Chief O'Brien presented the names of the recommended promotions as Michael Messer, Assistant Chief; Ryan Lundquist, Assistant Chief; Michael McConnell, Deputy Chief; Colby Titland, Deputy Chief and adjustments made to the contracts of Deputy Chief Rasmussen, Assistant Chief Huff and Business Administrator Schoof.

#### **Motion to approve Executive Contracts as submitted.**

Motion by Commissioner Woolery and 2<sup>nd</sup> by Commissioner Elmore.

On Vote, **Motion carried 8/0.**

#### **Motion to approve Resolution 2014-14 to establish Standard Employment Benefits for all Executive Personnel.**

Motion by Commissioner Woolery and 2<sup>nd</sup> by Commissioner Elmore.

On Vote, **Motion carried 8/0.**

#### **Motion to approve Leave of absences for two Firefighters.**

Motion by Commissioner Woolery and 2<sup>nd</sup> by Commissioner Elmore.

On Vote, **Motion carried 8/0.**

### *Commissioners: Oath of Office*

Commissioner Schaub sworn in for his six- year term in Position 5 for Snohomish Regional Fire & Rescue.

## **OTHER MEETINGS ATTENDED**

*Snohomish County 911 (Waugh):* Chairman Waugh overviewed a presentation he recently attended.

*Leadership Meeting (Fay/Schaub):* Commissioner Schaub highlighted the quarterly Leadership meeting held.

*Sno-Isle Commissioner Meeting (Fay):* Commissioner Fay reminded the Board on the upcoming banquet to be held in January.

## **GOOD OF THE ORDER**

**ATTENDANCE CHECK:** All board members noted availability December 21, 2021 for the regular Commissioner Meeting at 1730 - Station 31 Training Room/BlueJeans.





**ADJOURNMENT:** Chairman Waugh adjourned the meeting at 1825 hours.

**Snohomish Regional Fire & Rescue**

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Commissioner Rick Edwards

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Vice Chairman Troy Elmore

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Commissioner Randy Fay

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Commissioner Paul Gagnon

---

Commissioner Jeff Schaub

---

Commissioner William Snyder

---

Commissioner Jim Steinruck

---

Chairman Roy Waugh

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Commissioner Randal Woolery

# **CORRESPONDENCE**

# **OLD BUSINESS - DISCUSSION**



## Office of the Washington State Auditor

Pat McCarthy

### **Exit Conference: Snohomish Regional Fire and Rescue**

The Office of the Washington State Auditor's vision is increased trust in government. Our mission is to provide citizens with independent and transparent examinations of how state and local governments use public funds, and develop strategies that make government more efficient and effective.

The purpose of this meeting is to share the results of your audit and our draft reporting. We value and appreciate your participation.

#### **Audit Reports**

We will publish the following reports:

- Accountability audit for January 1, 2020 through December 31, 2020 - see draft report.
- Financial statement audit for January 1, 2020 through December 31, 2020 - see draft report.

#### **Audit Highlights**

We would like to thank Camille Tabor, Rosie Richmond, and Denise Mattern for providing exceptional support throughout the audit. Especially Camille, as the audit contact she always made herself available and was dedicated to make the audit a priority by providing requested information or documents in a timely manner, which helps to make the audit run smoothly.

#### **Recommendations not included in the Audit Reports**

##### **Exit Items**

We have provided exit recommendations for management's consideration. Exit items address control deficiencies or non-compliance with laws or regulation that have an insignificant or immaterial effect on the entity, or errors with an immaterial effect on the financial statements. Exit items are not referenced in the audit report.

#### **Communications required by audit standards**

In relation to our financial statement audit report, we would like to bring to your attention:

- There were no uncorrected misstatements in the audited financial statements.
- There were no material misstatements in the financial statements corrected by management during the audit.

#### **Finalizing Your Audit**

##### **Report Publication**

Audit reports are published on our website and distributed via e-mail in an electronic .pdf file. We also offer a subscription service that allows you to be notified by email when audit reports are released or posted to our website. You can sign up for this convenient service at: <https://portal.sao.wa.gov/SAOPortal>.

## **Management Representation Letter**

We have included a copy of representations received from management.

## **Audit Cost**

At the entrance conference, we estimated the cost of the audit to be \$30,000 and actual audit costs will be approximate \$27,000. Travel costs of about \$3,000 were not necessary and will not be charged to the District.

## **Your Next Scheduled Audit**

Your next audit is scheduled to be conducted in the fall of 2022 and will cover the following general areas:

- Accountability for Public Resources
- Financial Statement

The estimated cost for the next audit based on current rates is \$28,000 plus travel expenses of approximately \$3,000. This preliminary estimate is provided as a budgeting tool and not a guarantee of final cost.

If expenditures of federal awards are \$750,000 or more in any fiscal year, notify our Office so we can schedule your audit to meet federal single audit requirements. Federal awards can include grants, loans, and non-cash assistance such as equipment and supplies.

## **Working Together to Improve Government**

### **Audit Survey**

When your report is released you will receive an audit survey from us. We value your opinions on our audit services and hope you provide feedback.

### **Local Government Support Team**

This team provides support services to local governments through technical assistance, comparative statistics, training, and tools to help prevent and detect a loss of public funds. Our website and client portal offers many resources, including a client Help Desk that answers auditing and accounting questions. Additionally this team assists with the online filing of your financial statements.

### **The Center for Government Innovation**

The Center for Government Innovation of the Office of the Washington State Auditor is designed to offer services specifically to help you help the residents you serve at no additional cost to your government. What does this mean? We provide expert advice in areas like Lean, peer-to-peer networking and culture-building to help local governments find ways to be more efficient, effective and transparent. The Center can help you by providing assistance in financial management, cybersecurity and more. Check out our best practices and other resources that help local governments act on accounting standard changes, comply with regulations, and respond to recommendations in your audit. The Center understands that time is your most precious commodity as a public servant, and we are here to help you do more with the limited hours you have. If you are interested in learning how we can help you maximize your effect in government, call us at (564) 999-0818 or email us at [Center@sao.wa.gov](mailto:Center@sao.wa.gov).

**Questions?**

Please contact us with any questions about information in this document or related audit reports.

**Kelly Collins, CPA, Director of Local Audit, (564) 999-0807, [Kelly.Collins@sao.wa.gov](mailto:Kelly.Collins@sao.wa.gov)**

**Tina Watkins, CPA, Assistant Director of Local Audit, (360) 260-6411 [Tina.Watkins@sao.wa.gov](mailto:Tina.Watkins@sao.wa.gov)**

**Kristina Baylor, Program Manager, (425) 951-0290 [Kristina.Baylor@sao.wa.gov](mailto:Kristina.Baylor@sao.wa.gov)**

**Amanda Robinson, Assistant Audit Manager, (425) 951-0377, [Amanda.Robinson@sao.wa.gov](mailto:Amanda.Robinson@sao.wa.gov)**

**Lingyun Zhou, Audit Lead, (425) 510-0492, [Lingyun.Zhou@sao.wa.gov](mailto:Lingyun.Zhou@sao.wa.gov)**



Office of the Washington State Auditor  
Pat McCarthy

**Preliminary Draft - Please do not duplicate, distribute, or disclose.**

## Accountability Audit Report

# Snohomish Regional Fire and Rescue

For the period January 1, 2020 through December 31, 2020

*Published (Inserted by OS)*

Report No. 1029547



Find out what's new at SAO  
by scanning this code with  
your smartphone's camera



**Office of the Washington State Auditor  
Pat McCarthy**

Issue Date – (Inserted by OS)

Board of Commissioners  
Snohomish Regional Fire and Rescue  
Monroe, Washington

**Report on Accountability**

Thank you for the opportunity to work with you to promote accountability, integrity and openness in government. The Office of the Washington State Auditor takes seriously our role of providing state and local governments with assurance and accountability as the independent auditor of public accounts. In this way, we strive to help government work better, cost less, deliver higher value and earn greater public trust.

Independent audits provide essential accountability and transparency for District operations. This information is valuable to management, the governing body and public stakeholders when assessing the government’s stewardship of public resources.

Attached is our independent audit report on the District’s compliance with applicable requirements and safeguarding of public resources for the areas we examined. We appreciate the opportunity to work with your staff and value your cooperation during the audit.

Sincerely,

Pat McCarthy, State Auditor

Olympia, WA

***Americans with Disabilities***

*In accordance with the Americans with Disabilities Act, we will make this document available in alternative formats. For more information, please contact our Office at (564) 999-0950, TDD Relay at (800) 833-6388, or email our webmaster at [webmaster@sao.wa.gov](mailto:webmaster@sao.wa.gov).*



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## AUDIT RESULTS

### Results in brief

This report describes the overall results and conclusions for the areas we examined. In those selected areas, District operations complied, in all material respects, with applicable state laws, regulations, and its own policies, and provided adequate controls over the safeguarding of public resources.

In keeping with general auditing practices, we do not examine every transaction, activity, policy, internal control, or area. As a result, no information is provided on the areas that were not examined.

### About the audit

This report contains the results of our independent accountability audit of Snohomish Regional Fire and Rescue from January 1, 2020 through December 31, 2020.

Management is responsible for ensuring compliance and adequate safeguarding of public resources from fraud, loss or abuse. This includes the design, implementation and maintenance of internal controls relevant to these objectives.

This audit was conducted under the authority of RCW 43.09.260, which requires the Office of the Washington State Auditor to examine the financial affairs of all local governments. Our audit involved obtaining evidence about the District's use of public resources, compliance with state laws and regulations and its own policies and procedures, and internal controls over such matters. The procedures performed were based on our assessment of risks in the areas we examined.

Based on our risk assessment for the year ended December 31, 2020, the areas examined were those representing the highest risk of fraud, loss, abuse, or noncompliance. We examined the following areas during this audit period:

- Accounts Payable – general disbursements, credit card, fuel cards, and employee reimbursements
- Payroll – leave balances and accruals, and leave cash outs
- Tracking and monitoring of pharmaceutical inventory
- Selected IT security policies, procedures, practices, and controls protecting financial systems, IT systems and data
- Self-insurance for unemployment, and paid family medical leave (voluntary plan)
- Financial condition
- Open public meetings – documentation of minutes, executive sessions, and special meetings

## RELATED REPORTS

### Financial

Our opinion on the District's financial statements is provided in a separate report, which includes the District's financial statements. That report is available on our website, <http://portal.sao.wa.gov/ReportSearch>.

**Preliminary Draft - Please do not duplicate, distribute, or disclose.**

## INFORMATION ABOUT THE DISTRICT

Snohomish Regional Fire and Rescue was established when voters within the service areas of Snohomish County Fire Protection District No. 8 (doing business as Lake Stevens Fire) and Snohomish County Fire District No. 7 approved a merger between the districts, effective January 1, 2020. When the merger was complete, the District changed its name to Snohomish Regional Fire and Rescue. The District operates 11 fire stations and provides fire protection, EMS, rescue and prevention services to approximately 175,000 citizens within an area of over 140 square miles. All existing fire personnel and equipment of Lake Stevens Fire District transferred to Snohomish Regional Fire and Rescue.

An elected, nine-member Board of Commissioners governs the District. Board Members serve staggered, six-year terms. The Board appoints a Fire Chief to oversee the District's daily operations as well as its employees. For fiscal year 2020, the District had expenditures of \$75,116,668.

### Contact information related to this report

Address:	Snohomish Regional Fire and Rescue 163 Village Court Monroe, WA 98272
Contact:	Camille Tabor, CPA
Telephone:	(425) 876-7379
Website:	<a href="http://snofire7.org/">http://snofire7.org/</a>

*Information current as of report publish date.*

### Audit history

You can find current and past audit reports for Snohomish Regional Fire and Rescue at <http://portal.sao.wa.gov/ReportSearch>.

## ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, [www.sao.wa.gov](http://www.sao.wa.gov). Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

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- Email:  
[webmaster@sao.wa.gov](mailto:webmaster@sao.wa.gov)



Office of the Washington State Auditor  
Pat McCarthy

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## Financial Statements Audit Report

# Snohomish Regional Fire and Rescue

For the period January 1, 2020 through December 31, 2020

*Published (Inserted by OS)*

Report No. 1029548



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**Office of the Washington State Auditor  
Pat McCarthy**

Issue Date – (Inserted by OS)

Board of Commissioners  
Snohomish Regional Fire and Rescue  
Monroe, Washington

**Report on Financial Statements**

Please find attached our report on Snohomish Regional Fire and Rescue’s financial statements.

We are issuing this report in order to provide information on the District’s financial condition.

Sincerely,

Pat McCarthy, State Auditor  
Olympia, WA

***Americans with Disabilities***

*In accordance with the Americans with Disabilities Act, we will make this document available in alternative formats. For more information, please contact our Office at (564) 999-0950, TDD Relay at (800) 833-6388, or email our webmaster at [webmaster@sao.wa.gov](mailto:webmaster@sao.wa.gov).*

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## INDEPENDENT AUDITOR'S REPORT

Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

### Snohomish Regional Fire and Rescue January 1, 2020 through December 31, 2020

Board of Commissioners  
Snohomish Regional Fire and Rescue  
Monroe, Washington

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Snohomish Regional Fire and Rescue, as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated December 15, 2021.

We issued an unmodified opinion on the fair presentation of the District's financial statements in accordance with its regulatory basis of accounting. We issued an adverse opinion on the fair presentation with regard to accounting principles generally accepted in the United States of America (GAAP) because the financial statements are prepared by the District using accounting practices prescribed by state law and the State Auditor's *Budgeting, Accounting and Reporting System* (BARS) manual described in Note 1, which is a basis of accounting other than GAAP. The effects on the financial statements of the variances between the basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

As discussed in Note 4 to the financial statements, the full extent of the COVID-19 pandemic's direct or indirect financial impact on the District is unknown. Our opinion is not modified with respect to this matter.

As discussed in Note 12 to the financial statements, the District merged with, and received the remainder of the assets and liabilities from, Lake Stevens Fire, effective January 1, 2020. The financial statements include all adjustments resulting from this merger. Our opinion is not modified with respect to this matter.

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## INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of the District's compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control

and compliance. Accordingly, this communication is not suitable for any other purpose. However, this report is a matter of public record and its distribution is not limited. It also serves to disseminate information to the public as a reporting tool to help citizens assess government operations.



Pat McCarthy, State Auditor

Olympia, WA

December 15, 2021

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## INDEPENDENT AUDITOR'S REPORT

### Report on the Financial Statements

#### **Snohomish Regional Fire and Rescue January 1, 2020 through December 31, 2020**

Board of Commissioners  
Snohomish Regional Fire and Rescue  
Monroe, Washington

### **REPORT ON THE FINANCIAL STATEMENTS**

We have audited the accompanying financial statements of Snohomish Regional Fire and Rescue, for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the District's financial statements, as listed on page 11.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of state law and the *Budgeting, Accounting and Reporting System* (BARS) manual prescribed by the State Auditor described in Note 1. This includes determining that the basis of accounting is acceptable for the presentation of the financial statements in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of

expressing an opinion on the effectiveness of the District’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Unmodified Opinion on Regulatory Basis of Accounting (BARS Manual)**

As described in Note 1, Snohomish Regional Fire and Rescue has prepared these financial statements to meet the financial reporting requirements of state law using accounting practices prescribed by the State Auditor’s *Budgeting, Accounting and Reporting System* (BARS) manual. Those accounting practices differ from accounting principles generally accepted in the United States of America (GAAP). The differences in these accounting practices are also described in Note 1.

In our opinion, the financial statements referred to above present fairly, in all material respects, the cash and investments of Snohomish Regional Fire and Rescue, and its changes in cash and investments, for the year ended December 31, 2020, on the basis of accounting described in Note 1.

### **Basis for Adverse Opinion on U.S. GAAP**

Auditing standards issued by the American Institute of Certified Public Accountants (AICPA) require auditors to formally acknowledge when governments do not prepare their financial statements, intended for general use, in accordance with GAAP. The effects on the financial statements of the variances between GAAP and the accounting practices the District used, as described in Note 1, although not reasonably determinable, are presumed to be material. As a result, we are required to issue an adverse opinion on whether the financial statements are presented fairly, in all material respects, in accordance with GAAP.

### **Adverse Opinion on U.S. GAAP**

The financial statements referred to above were not intended to, and in our opinion they do not, present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Snohomish Regional Fire and Rescue, as of December 31, 2020, or the changes in financial position or cash flows thereof for the year then ended, due to the significance of the matter discussed in the above “Basis for Adverse Opinion on U.S. GAAP” paragraph.

## Matters of Emphasis

As discussed in Note 4 to the financial statements, the full extent of the COVID-19 pandemic's direct or indirect financial impact on the District is unknown. Our opinion is not modified with respect to this matter.

As discussed in Note 12 to the financial statements, the District merged with, and received the remainder of the assets and liabilities from, Lake Stevens Fire, effective January 1, 2020. The financial statements include all adjustments resulting from this merger. Our opinion is not modified with respect to this matter.

## Other Matters

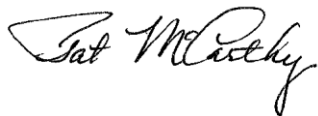
### *Supplementary and Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The Schedule of Liabilities is presented for purposes of additional analysis, as required by the prescribed BARS manual. This schedule is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements taken as a whole.

## OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2021 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an

integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Pat McCarthy". The signature is written in a cursive, flowing style.

Pat McCarthy, State Auditor

Olympia, WA

December 15, 2021

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**FINANCIAL SECTION****Snohomish Regional Fire and Rescue  
January 1, 2020 through December 31, 2020****FINANCIAL STATEMENTS**

Fund Resources and Uses Arising from Cash Transactions – 2020  
Fiduciary Fund Resources and Uses Arising from Cash Transactions – 2020  
Notes to Financial Statements – 2020

**SUPPLEMENTARY AND OTHER INFORMATION**

Schedule of Liabilities – 2020

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**Snohomish Regional Fire and Rescue  
Fund Resources and Uses Arising from Cash Transactions  
For the Year Ended December 31, 2020**

57

		<b>Total for All Funds (Memo Only)</b>	<b>001 General</b>	<b>200 Bond</b>	<b>201 Voted Bond</b>
<b>Beginning Cash and Investments</b>					
308	Beginning Cash and Investments	35,940,818	28,140,796	25,586	16,959
388 / 588	Net Adjustments	-	-	-	-
<b>Revenues</b>					
310	Taxes	46,541,364	45,839,951	701,413	-
320	Licenses and Permits	11,150	11,150	-	-
330	Intergovernmental Revenues	5,020,972	4,976,772	-	-
340	Charges for Goods and Services	9,952,074	8,022,214	-	-
350	Fines and Penalties	659	659	-	-
360	Miscellaneous Revenues	1,203,742	572,656	668	291
Total Revenues:		62,729,961	59,423,402	702,081	291
<b>Expenditures</b>					
510	General Government	-	-	-	-
520	Public Safety	49,970,872	47,690,661	600	-
Total Expenditures:		49,970,872	47,690,661	600	-
Excess (Deficiency) Revenues over Expenditures:		12,759,089	11,732,741	701,481	291
<b>Other Increases in Fund Resources</b>					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	4,054,999	30,000	-	-
385	Special or Extraordinary Items	10,196,244	5,855,165	-	-
381, 382, 389, 395, 398	Other Resources	4,833,508	4,833,508	-	-
Total Other Increases in Fund Resources:		19,084,751	10,718,673	-	-
<b>Other Decreases in Fund Resources</b>					
594-595	Capital Expenditures	1,942,027	70,628	-	-
591-593, 599	Debt Service	701,018	-	701,018	-
597	Transfers-Out	4,054,999	4,024,999	-	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	-	-
Total Other Decreases in Fund Resources:		6,698,044	4,095,627	701,018	-
<b>Increase (Decrease) in Cash and Investments:</b>		<b>25,145,796</b>	<b>18,355,787</b>	<b>463</b>	<b>291</b>
<b>Ending Cash and Investments</b>					
50821	Nonspendable	-	-	-	-
50831	Restricted	57,484	40,233	-	17,251
50841	Committed	3,663,965	3,567,315	-	-
50851	Assigned	21,716,943	7,240,810	26,050	-
50891	Unassigned	35,648,228	35,648,228	-	-
<b>Total Ending Cash and Investments</b>		<b>61,086,620</b>	<b>46,496,586</b>	<b>26,050</b>	<b>17,251</b>

The accompanying notes are an integral part of this statement.

**Snohomish Regional Fire and Rescue  
Fund Resources and Uses Arising from Cash Transactions  
For the Year Ended December 31, 2020**

		<b>300</b>			
		<b>Construction</b>	<b>301 Apparatus</b>	<b>302 Training</b>	<b>303 Equipment</b>
<b>Beginning Cash and Investments</b>					
308	Beginning Cash and Investments	2,136,726	4,051,071	106	989,846
388 / 588	Net Adjustments	-	-	-	-
<b>Revenues</b>					
310	Taxes	-	-	-	-
320	Licenses and Permits	-	-	-	-
330	Intergovernmental Revenues	-	-	-	44,200
340	Charges for Goods and Services	-	-	-	-
350	Fines and Penalties	-	-	-	-
360	Miscellaneous Revenues	430,986	104,894	1	88,287
Total Revenues:		430,986	104,894	1	132,487
<b>Expenditures</b>					
510	General Government	-	-	-	-
520	Public Safety	103,013	-	-	606,839
Total Expenditures:		103,013	-	-	606,839
Excess (Deficiency) Revenues over Expenditures:		327,973	104,894	1	(474,352)
<b>Other Increases in Fund Resources</b>					
391-393, 596	Debt Proceeds	-	-	-	-
397	Transfers-In	3,000,000	299,999	-	725,000
385	Special or Extraordinary Items	741,003	2,700,000	-	900,076
381, 382, 389, 395, 398	Other Resources	-	-	-	-
Total Other Increases in Fund Resources:		3,741,003	2,999,999	-	1,625,076
<b>Other Decreases in Fund Resources</b>					
594-595	Capital Expenditures	133,314	1,037,896	-	700,189
591-593, 599	Debt Service	-	-	-	-
597	Transfers-Out	-	-	-	-
585	Special or Extraordinary Items	-	-	-	-
581, 582, 589	Other Uses	-	-	-	-
Total Other Decreases in Fund Resources:		133,314	1,037,896	-	700,189
<b>Increase (Decrease) in Cash and Investments:</b>		<b>3,935,662</b>	<b>2,066,997</b>	<b>1</b>	<b>450,535</b>
<b>Ending Cash and Investments</b>					
50821	Nonspendable	-	-	-	-
50831	Restricted	-	-	-	-
50841	Committed	-	-	-	-
50851	Assigned	6,072,389	6,118,069	106	1,440,382
50891	Unassigned	-	-	-	-
<b>Total Ending Cash and Investments</b>		<b>6,072,389</b>	<b>6,118,069</b>	<b>106</b>	<b>1,440,382</b>

The accompanying notes are an integral part of this statement.

**Snohomish Regional Fire and Rescue  
Fund Resources and Uses Arising from Cash Transactions  
For the Year Ended December 31, 2020**

		<b>500 Shop</b>
<b>Beginning Cash and Investments</b>		
308	Beginning Cash and Investments	579,728
388 / 588	Net Adjustments	-
<b>Revenues</b>		
310	Taxes	-
320	Licenses and Permits	-
330	Intergovernmental Revenues	-
340	Charges for Goods and Services	1,929,860
350	Fines and Penalties	-
360	Miscellaneous Revenues	5,959
Total Revenues:		1,935,819
<b>Expenditures</b>		
510	General Government	-
520	Public Safety	1,569,759
Total Expenditures:		1,569,759
Excess (Deficiency) Revenues over Expenditures:		366,060
<b>Other Increases in Fund Resources</b>		
391-393, 596	Debt Proceeds	-
397	Transfers-In	-
385	Special or Extraordinary Items	-
381, 382, 389, 395, 398	Other Resources	-
Total Other Increases in Fund Resources:		-
<b>Other Decreases in Fund Resources</b>		
594-595	Capital Expenditures	-
591-593, 599	Debt Service	-
597	Transfers-Out	30,000
585	Special or Extraordinary Items	-
581, 582, 589	Other Uses	-
Total Other Decreases in Fund Resources:		30,000
<b>Increase (Decrease) in Cash and Investments:</b>		<b>336,060</b>
<b>Ending Cash and Investments</b>		
50821	Nonspendable	-
50831	Restricted	-
50841	Committed	96,650
50851	Assigned	819,137
50891	Unassigned	-
<b>Total Ending Cash and Investments</b>		<b>915,787</b>

The accompanying notes are an integral part of this statement.

**Snohomish Regional Fire and Rescue  
Fiduciary Fund Resources and Uses Arising from Cash Transactions  
For the Year Ended December 31, 2020**

		<u>Custodial</u>
308	Beginning Cash and Investments	-
388 & 588	Net Adjustments	-
310-390	Additions	44,364
510-590	Deductions	44,364
	Net Increase (Decrease) in Cash and Investments:	-
508	Ending Cash and Investments	-

*The accompanying notes are an integral part of this statement.*

**Snohomish Regional Fire & Rescue  
Notes to the Financial Statements  
For the year ended December 31<sup>st</sup> 2020**

**Note 1 - Summary of Significant Accounting Policies**

The merger of Snohomish County Fire District 7 and Lake Stevens Fire was approved by a vote of the people on August 2019 with an incorporation date of January 1<sup>st</sup> 2020. A legal name change to Snohomish Regional Fire & Rescue was approved by Motion No. 20-194 on June 22<sup>nd</sup> 2020 and operates under the laws of the state of Washington applicable to fire districts. The district is a special purpose local government and provides fire protection services, emergency medical services and protection of life and property to the general public and is supported primarily through property taxes.

The district reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements (*see Note 3 – Component Unit(s), Joint Ventures, and Related Parties*)
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are not presented using classifications defined in GAAP.

**A. Fund Accounting**

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements. The following fund types are used:

**GOVERNMENTAL FUND TYPES:**

**General Fund**

This fund is the primary operating fund of the district. It accounts for all financial resources except those required or elected to be accounted for in another fund.

**Debt Service Funds**

These funds account for the financial resources that are restricted, committed, or assigned to expenditures for principal, interest and related costs on general long-term debt.

Capital Projects Funds

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

## PROPRIETARY FUND TYPES:

Internal Service Funds

These funds account for operations that provide goods or services to other departments or funds of the district on a cost reimbursement basis.

## FIDUCIARY FUND TYPES:

Fiduciary funds account for assets held by the government in a trustee capacity or as a custodian on behalf of others.

Custodial Funds

These funds are used to account assets that the government holds on behalf of others in a custodial capacity.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

C. Cash and Investments

See Note 5 - *Deposits and Investments*.

D. Capital Assets

Capital assets are assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one year. Capital assets and inventory are recorded as capital expenditures when purchased.

E. Compensated Absences

Vacation leave is not accumulated from year to year, except for employees covered under the contract for the mechanics. The mechanics may carry 120 hours of vacation from year to year. Sick leave may accumulate up to 1240 hours for the District's employees covered by the IAFF contract, the Teamsters contract and the executive staff.

Sick leave may be accumulated indefinitely for employees covered under the contract for the mechanics. Sick leave may be used for paid time off for preventive care or the illness of the employee or a dependent. Upon separation or retirement employees do receive payment deferred for unused leave. Payments are recognized as expenditures when paid.

F. Long-Term Debt

See Note 6 – *Long Term Debt*

### G. Restricted and Committed Portion of Ending Cash and Investments

Beginning and Ending Cash and Investments are reported as Restricted or Committed when it is subject to restrictions on use imposed by external parties or due to internal commitments established by the Board of Fire Commissioners. When expenditures that meet restrictions are incurred, the district intends to use the most restricted resources first.

Restrictions and commitments of Ending Cash and Investments consist of the following funds:

- Voted Bond fund ending balance of \$17,251 is restricted for the purpose of building fire stations in accordance with the bond agreement.
- General Fund balance of \$40,233 is restricted by the state for the use of qualifying Paid Family and Medical Leave expenses.
- General Fund ending balance of \$3,567,315 is committed for the payment of accumulated leave liabilities for retiring employees and to pay for early retirement medical costs of retired employees in accordance with board resolutions. The District administers the retirement medical benefits; a defined benefit plan. See note 7 for additional information for additional disclosures on the District's OPEB plan.
- Shop Fund ending balance of \$96,650 is committed for the payment of accumulated leave liabilities for retiring shop employees.

### **Note 2 - Budget Compliance**

The district adopts annual appropriated budgets for all of its funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follow:

	FINAL APPROPRIATED AMOUNTS	ACTUAL EXPENDITURES	VARIANCE
GENERAL	\$ 59,598,447	\$ 51,786,285	\$ 7,812,162
BOND	\$ 701,023	\$ 701,618	\$ (595)
VOTED BOND	\$ -	\$ -	\$ -
CONSTRUCTION	\$ 519,910	\$ 236,327	\$ 283,583
APPARATUS	\$ 1,749,030	\$ 1,037,895	\$ 711,135
TRAINING CTR.	\$ -	\$ -	\$ -
EQUIPMENT	\$ 1,938,320	\$ 1,307,027	\$ 631,293
SHOP	\$ 1,726,540	\$ 1,599,759	\$ 126,781
TOTAL	\$ 66,233,270	\$ 56,668,912	\$ 9,564,358

Budgeted amounts are authorized to be transferred between the departments within any fund or object classes within departments; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the district's legislative body.

### **Note 3 – Component Unit(s), Joint Ventures, and Related Parties**

#### Snohomish County 911

The District and other Police and Fire entities jointly operate SNOHOMISH COUNTY 911. SNOHOMISH COUNTY 911, a cash basis, special purpose district, was created under the Interlocal Cooperation Act, as codified in RCW 39.34. This established the statutory authority necessary for Snohomish County, the cities, towns, fire districts, police districts and other service districts to enter into a contract and agreement to jointly establish, maintain and operate a support communications center. Control of SNOHOMISH COUNTY 911 is with a 16-member Board of Directors which is specified in the Interlocal Agreement. SNOHOMISH COUNTY 911 takes 911 calls, and performs emergency dispatch services for local governmental agencies including police, fire and medical aid.

In the event of the dissolution of SNOHOMISH COUNTY 911, any money in the possession of SNOHOMISH COUNTY 911 or the Board of Directors after payment of all costs, expenses and charges validly incurred under this Agreement shall be returned to the parties of this Agreement and shall be apportioned between Principals based on the ratio that the average of each Principals' contributions to the operating budget over the preceding five (5) years bears to the total of all then remaining Principals' User Fees paid during such five-year period. Before deducting the payment of all costs, expenses and charges validly incurred, the district's share was \$1,757,359 on December 31, 2020.

Snohomish County 911's 2020 operating budget was \$24,575,191, operating revenues received were \$24,057,771 and total operating expenditures were \$23,917,807. Complete financial statements for SNOHOMISH COUNTY 911 can be obtained from SNOHOMISH COUNTY 911's administrative office at 1121 SE Everett Mall Way, Suite 200, Everett, WA 98208.

### **Note 4 – COVID-19 Pandemic**

In February 2020, the Governor of the state of Washington declared a state of emergency in response to the spread of the deadly new virus known as COVID-19. In the months following the declaration, precautionary measures to slow the spread of the virus were ordered. These measures included closing schools, cancelling public events, limiting public and private gatherings, and restricting business operations, travel and non-essential activities.

During the emergency period of COVID-19 pandemic, and as allowed under OMB Memorandum M-20-20 (April 9, 2020), federal agencies and recipients donated Personal Protection Equipment (PPE) purchased with federal assistance funds to various entities for the COVID-19 response. The fair market value of donated PPE at time of receipt by the district was \$1,001,368.

This district has continued to provide fire and emergency medical services during the state of emergency.

The length of time these measures will continue to be in place, and the full extent of the financial impact on the district is unknown at this time.



## Note 5 – Deposits and Investments

Investments are reported at original cost. Deposits and investments by type at December 31, 2020 are as follows:

Type of deposit or investment	District's own deposits and investments	Deposits and investments held by the County as custodian for other local governments, individuals, or private organizations	Total
Bank deposits	\$ 1,773,115		\$ 1,773,115
Local Government Investment Pool	\$ 14,344,249		\$ 14,344,249
Snohomish County Investment Pool	\$ 44,969,155		\$ 44,969,155
<b>Total</b>	<b>\$ 61,086,519</b>		<b>\$ 61,086,519</b>

The Change Fund of \$100 is not included in the above table since it's neither deposited nor invested.

It is the district's policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds by the County.

### Investments in the State Local Government Investment Pool (LGIP)

The district is a voluntary participant in the Local Government Investment Pool, an external investment pool operated by the Washington State Treasurer. The pool is not rated and not registered with the SEC. Rather, oversight is provided by the State Finance Committee in accordance with Chapter 43.250 RCW. Investments in the LGIP are reported at amortized cost, which is the same as the value of the pool per share. The LGIP does not impose any restrictions on participant withdrawals.

The Office of the State Treasurer prepares a stand-alone financial report for the pool. A copy of the report is available from the Office of the State Treasurer, PO Box 40200, Olympia, Washington 98504-0200, online at [www.tre.wa.gov](http://www.tre.wa.gov).

### Investments in County Investment Pool

The district is a voluntary participant in the county investment pool, an external investment pool operated by the County Treasurer. The pool is not rated or registered with the SEC. Rather, oversight is provided by the County Finance Committee in accordance with RCW 36.48.070. The district reports its investment in the pool at fair market value, which is the same as the value of the pool per share. The pool does not impose liquidity fees or redemption gates on participant withdrawals.

### Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in event of a failure of a depository financial institution, the district would not be able to recover deposits or would not be able to recover collateral securities that are in possession of an outside party. The district's deposits are mostly covered by federal depository

insurance (FDIC) or by collateral held in a multiple financial institution collateral pool administered by the Washington Public Deposit Protection Commission (PDPC).

All investments are insured, registered or held by the district or its agent in the government's name.

**Note 6 – Long-Term Debt** (formerly *Debt Service Requirements*)

The accompanying Schedule of Liabilities provides more details of the outstanding debt and liabilities of the district and summarizes the district's debt transactions for year ended December 31, 2020.

The debt service requirements for general obligation bonds and capital leases including interest are as follows:

YEAR(S)	PRINCIPAL	INTEREST	TOTAL
2021	\$ 716,549	\$ 199,294	\$ 915,843
2022	\$ 456,621	\$ 177,057	\$ 633,678
2023	\$ 467,849	\$ 164,405	\$ 632,255
2024	\$ 485,175	\$ 151,437	\$ 636,612
2025	\$ 380,000	\$ 139,027	\$ 519,027
2026-2030	\$ 2,066,000	\$ 517,816	\$ 2,583,816
2031-2035	\$ 1,629,000	\$ 181,785	\$ 1,810,785
TOTALS	\$ 6,201,194	\$ 1,530,821	\$ 7,732,016

**Note 7 – OPEB Plans**

Plan Description

The District administers a single-employer defined-benefit post-employment healthcare plan; the Retirement Medical Plan (the Plan).

Benefits Provided

Eligibility for retiree health benefits requires employees to be at least 53 years old on the date of their retirement, and their age plus years of service with the District must equal 78 or more. Effective August 2019 five of those years must be with District 7. The retiree medical benefit program will end after 12 years or upon the employee's eligibility for Medicare, whichever comes first.

Employees Covered by Benefit Terms

At December 31, 2020 (the census date), the benefit terms covered the following employees:

Category Count

Inactive employees, spouses, or beneficiaries currently receiving benefit payments:	20
Inactive employees entitled to but not yet receiving benefit payments:	0
Active employees:	<u>204</u>
Total	224



Benefit Payments		(137,816)
Implicit Subsidy Credit		(117,234)
Other Miscellaneous Income/(Expense) -		
Net Changes		4,351,655
<b>Balance as of Report Date December 31, 2020</b>	<b>\$</b>	<b>11,678,844</b>

Sensitivity of the Liability to Changes in the Discount Rate and Healthcare Cost Trend Rate

Sensitivity of the total OPEB liability to changes in the discount rate. The net OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (1.00%) or one percentage point higher (3.00%) follows:

	1% Decrease	Discount Rate	1% Increase
	1.00%	2.00%	3.00%
Total OPEB Liability (Asset)	\$ 12,401,697	\$ 11,678,844	\$ 10,961,258

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates. The healthcare trend for this valuation started at 6.30% and decreased to 4.04% over 54 years. The total OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage point lower (5.30%) or one percentage point higher (7.30%) than current healthcare cost trend rates follows:

	1% Decrease	Trend Rate	1% Increase
	5.30%	6.30%	7.30%
Total OPEB Liability (Asset)	\$ 10,446,088	\$ 11,678,844	\$ 13,119,582

**Note 8 – Paid Family Medical Leave Act Self-Insurance**

The district administers a voluntary plan for paid family and medical leave benefits for its employees. Voluntary plans are approved by the Employment Security Department and are available for employers who wish to opt out of the State of Washington's Paid Family & Medical Leave Program for either family leave benefit, medical leave benefit, or both, and instead administer their own internal plan. Employers with voluntary plans are required to offer benefits that are equal to or exceed the benefits offered by the State's program and must report employee hours, wages, premiums deducted from employee pay, and other information to the Employment Security Department on a quarterly basis.

The district paid \$38,322 in claims during 2020 and held \$67,515 of employee premiums at fiscal year-end.

## Note 9 – Pension Plans

### A. State Sponsored Pension Plans

Substantially all district's full-time and qualifying part-time employees participate in the following statewide retirement systems administered by the Washington State Department of Retirement Systems (DRS), under cost-sharing, multiple-employer public employee defined benefit and defined contribution retirement plans; Public Employees' Retirement System (PERS 2/3) and Law Enforcement Officers' and Fire Fighters' Retirement System (LEOFF 2).

The State Legislature establishes, and amends, laws pertaining to the creation and administration of all public retirement systems.

The Department of Retirement Systems, a department within the primary government of the State of Washington, issues a publicly available comprehensive annual financial report (CAFR) that includes financial statements and required supplementary information for each plan. The DRS CAFR may be obtained by writing to:

Department of Retirement Systems  
 Communications Unit  
 P.O. Box 48380  
 Olympia, WA 98540-8380

Also, the DRS CAFR may be downloaded from the DRS website at [www.drs.wa.gov](http://www.drs.wa.gov).

At June 30, 2020 (the measurement date of the plans), the district's proportionate share of the collective net pension liabilities, was reported on the Schedule of Liabilities, was as follows:

Plan	Snohomish County Fire District 7 Contribution	Allocation %	Liability (Asset)
PERS 1	\$ 121,684	0.01679%	\$ 592,778
PERS 2/3	\$ 200,357	0.02175%	\$ 278,157
LEOFF 2	\$ 1,123,211	0.57418%	\$ (11,712,434)
Plan	Lake Stevens Fire Contribution	Allocation %	Liability (Asset)
PERS 1	\$ 17,954.00	0.00248%	\$ 87,451
PERS 2/3	\$ 29,742.00	0.00323%	\$ 41,297
LEOFF 2	\$ 198,013.94	0.10122%	\$ (2,064,822)
Plan	Combined Contribution	Allocation %	Liability (Asset)
PERS 1	\$ 139,638.00	0.01927%	\$ 680,229
PERS 2/3	\$ 230,099.00	0.02498%	\$ 319,454
LEOFF 2	\$ 1,321,224.61	0.67540%	\$ (13,777,256)

LEOFF Plan 2

The district also participates in the LEOFF Plan 2. The Legislature, by means of a special funding arrangement, appropriates money from the state general fund to supplement the current service liability and fund the prior service costs of Plan 2 in accordance with the recommendations of the Pension Funding Council and the LEOFF Plan 2 Retirement Board. This special funding situation is not mandated by the state constitution and could be changed by statute.

**Note 10 – Property Tax**

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed during the month as they are received and reported after the end of each month.

Property tax revenues are recognized when cash is received by the district. Delinquent taxes are considered fully collectible because a lien affixes to the property after taxes are levied.

The table below shows the assessed values and property for the district.

Snohomish Regional Fire and Rescue			
2020 Assessed Value \$47,768,403.73			
Tax Levy	Assessed Value	per \$1000 in Assessed Value	Taxes
Regular Levy	\$28,810,062,973	\$1.25123	\$ 36,048,044
EMS	\$29,076,676,573	\$0.37907	\$ 11,022,103
Non-voted bonds	\$28,985,549,222	\$0.00628	\$ 182,000
Non-voted bonds 2015	\$28,810,062,973	\$0.01792	\$ 516,257
<b>TOTAL</b>		<b>\$1.65450</b>	<b>\$ 47,768,404</b>

**Note 11 – Risk Management**Self-Insurance

The district self-insures as an individual program for unemployment compensation risk. Claims for unemployment are administered by the Washington State Employment Security Department and invoices are submitted to the district on a quarterly basis, if applicable. There were no claims received or paid during the period ended December 31, 2020.

Washington Cities Insurance Authority (WCIA)

Snohomish Regional Fire & Rescue is a member of the Washington Cities Insurance Authority (WCIA). Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 162 members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, errors or omissions, stop gap, employment practices and employee benefits liability. Limits are \$4 million per occurrence in the self-insured layer, and \$21 million in limits above the self-insured layer is provided by reinsurance. Total limits are \$25 million per occurrence subject to aggregates and sublimits. The Board of Directors determines the limits and terms of coverage annually.

Insurance for property, automobile physical damage, fidelity, inland marine, and boiler and machinery coverage are purchased on a group basis. Various deductibles apply by type of coverage. Property coverage is self-funded from the members' deductible to \$750,000, for all perils other than flood and earthquake, and insured above that to \$400 million per occurrence subject to aggregates and sublimits. Automobile physical damage coverage is self-funded from the members' deductible to \$250,000 and insured above that to \$100 million per occurrence subject to aggregates and sublimits.

In-house services include risk management consultation, loss control field services, and claims and litigation administration. WCIA contracts for certain claims investigations, consultants for personnel and land use issues, insurance brokerage, actuarial, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, reinsurance and other administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

## **Note 12 – Other Disclosures**

### Merger with Lake Stevens Fire

In August of 2019, Lake Stevens Fire district residents (Snohomish County Fire District 8) voted to merge into Snohomish County Fire District 7. The Boards of Commissioners of both Districts approved the merger to be effective on January 1, 2020.

### City of Mill Creek

In 2020, the District received \$4,029,014 revenues for the service contract with the City of Mill Creek. This is 6.8% of the District's 2020 General Fund revenues. The Mill Creek station employs 20 of the District's uniformed staff.

**Snohomish Regional Fire and Rescue  
Schedule of Liabilities  
For the Year Ended December 31, 2020**

ID. No.	Description	Due Date	Beginning Balance	Additions	Reductions	Ending Balance
<b>General Obligation Debt/Liabilities</b>						
251.11	GO Bonds	12/31/2021	345,000	-	170,000	175,000
251.11	GO Bonds	12/31/2035	3,820,000	-	185,000	3,635,000
251.11	GO Bonds	12/31/2031	2,004,000	-	147,000	1,857,000
263.51	Ladder Truck	1/31/2024	538,575	-	101,443	437,132
263.51	D3 Engine	4/15/2021	191,289	-	94,226	97,063
<b>Total General Obligation Debt/Liabilities:</b>			<b>6,898,864</b>	<b>-</b>	<b>697,669</b>	<b>6,201,195</b>
<b>Revenue and Other (non G.O.) Debt/Liabilities</b>						
264.30	Net Pension Obligations-District 7		708,697	162,238	-	870,935
264.30	Net Pension Obligations - LS Fire		-	306,732	177,983	128,749
264.40	OPEB Liabilities		7,327,189	4,351,655	-	11,678,844
259.12	Compensated Absences		5,316,308	7,814,369	5,663,657	7,467,020
<b>Total Revenue and Other (non G.O.) Debt/Liabilities:</b>			<b>13,352,194</b>	<b>12,634,994</b>	<b>5,841,640</b>	<b>20,145,548</b>
<b>Total Liabilities:</b>			<b>20,251,058</b>	<b>12,634,994</b>	<b>6,539,309</b>	<b>26,346,743</b>



## ABOUT THE STATE AUDITOR'S OFFICE

The State Auditor's Office is established in the Washington State Constitution and is part of the executive branch of state government. The State Auditor is elected by the people of Washington and serves four-year terms.

We work with state agencies, local governments and the public to achieve our vision of increasing trust in government by helping governments work better and deliver higher value.

In fulfilling our mission to provide citizens with independent and transparent examinations of how state and local governments use public funds, we hold ourselves to those same standards by continually improving our audit quality and operational efficiency, and by developing highly engaged and committed employees.

As an agency, the State Auditor's Office has the independence necessary to objectively perform audits, attestation engagements and investigations. Our work is designed to comply with professional standards as well as to satisfy the requirements of federal, state and local laws. The Office also has an extensive quality control program and undergoes regular external peer review to ensure our work meets the highest possible standards of accuracy, objectivity and clarity.

Our audits look at financial information and compliance with federal, state and local laws for all local governments, including schools, and all state agencies, including institutions of higher education. In addition, we conduct performance audits and cybersecurity audits of state agencies and local governments, as well as state whistleblower, fraud and citizen hotline investigations.

The results of our work are available to everyone through the more than 2,000 reports we publish each year on our website, [www.sao.wa.gov](http://www.sao.wa.gov). Additionally, we share regular news and other information via an email subscription service and social media channels.

We take our role as partners in accountability seriously. The Office provides training and technical assistance to governments both directly and through partnerships with other governmental support organizations.

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### Other ways to stay in touch

- Main telephone:  
(564) 999-0950
- Toll-free Citizen Hotline:  
(866) 902-3900
- Email:  
[webmaster@sao.wa.gov](mailto:webmaster@sao.wa.gov)



December 15, 2021

Washington State Auditor's Office  
15125 Main Street, C102  
Mill Creek, WA 98012

To the Office of the Washington State Auditor:

We are providing this letter in connection with your audit of Snohomish Regional Fire and Rescue for the period from January 1, 2020 through December 31, 2020. Representations are in relation to matters existing during or subsequent to the audit period up to the date of this letter.

Certain representations in this letter are described as being limited to matters that are significant or material. Information is considered significant or material if it is probable that it would change or influence the judgment of a reasonable person.

We confirm, to the best of our knowledge and belief, having made appropriate inquiries to be able to provide our representations, the following representations made to you during your audit. If we subsequently discover information that would change our representations related to this period, we will notify you in a timely manner.

**General Representations:**

1. We have provided you with unrestricted access to people you wished to speak with and made available all relevant and requested information of which we are aware, including:
  - a. Financial records and related data.
  - b. Minutes of the meetings of the governing body or summaries of actions of recent meetings for which minutes have not yet been prepared.
  - c. Other internal or external audits, examinations, investigations or studies that might concern the objectives of the audit and the corrective action taken to address significant findings and recommendations.
  - d. Communications from regulatory agencies, government representatives or others concerning possible material noncompliance, deficiencies in internal control or other matters that might concern the objectives of the audit.



- e. Related party relationships and transactions.
  - f. Results of our internal assessment of business risks and risks related to financial reporting, compliance and fraud.
2. We acknowledge our responsibility for compliance with requirements related to confidentiality of certain information, and have notified you whenever records or data containing information subject to any confidentiality requirements were made available.
  3. We acknowledge our responsibility for compliance with applicable laws, regulations, contracts and grant agreements.
  4. We have identified and disclosed all laws, regulations, contracts and grant agreements that could have a direct and material effect on the determination of financial statement amounts, including legal and contractual provisions for reporting specific activities in separate funds.
  5. We have complied with all material aspects of laws, regulations, contracts and grant agreements.
  6. We acknowledge our responsibility for establishing and maintaining effective internal controls over compliance with applicable laws and regulations and safeguarding of public resources, including controls to prevent and detect fraud.
  7. We have established adequate procedures and controls to provide reasonable assurance of safeguarding public resources and compliance with applicable laws and regulations.
  8. We have no knowledge of any loss of public funds or assets or other illegal activity, or any allegations of fraud or suspected fraud involving management or employees.
  9. In accordance with RCW 43.09.200, all transactions have been properly recorded in the financial records.

**Additional representations related to the financial statements:**

10. We acknowledge our responsibility for fair presentation of the financial statements and believe financial statements are fairly presented in accordance with the *Budgeting, Accounting and Reporting Standards Manual (BARS Manual)*, which is a comprehensive




basis of accounting other than accounting principles generally accepted in the United States of America.

11. We acknowledge our responsibility for establishing and maintaining effective internal control over financial reporting.
12. The financial statements properly classify all funds and activities.
13. Revenues are appropriately classified by fund and account in accordance with the BARS Manual.
14. Expenses are appropriately classified by fund and account, and allocations have been made on a reasonable basis.
15. Ending cash and investments are properly classified as nonspendable, restricted, committed, assigned, and unassigned.
16. Significant assumptions we used in making accounting estimates are reasonable.
17. The following have been properly classified, reported and disclosed in the financial statements, as applicable:
  - a. Interfund, internal, and intra-entity activity and balances.
  - b. Related-party transactions, including sales, purchases, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.
  - c. Joint ventures and other related organizations.
  - d. Guarantees under which the government is contingently liable.
  - e. All events occurring subsequent to the fiscal year end through the date of this letter that would require adjustment to, or disclosure in, the financial statements.
  - f. Effects of all known actual or possible litigation, claims, assessments, violations of laws, regulations, contracts or grant agreements and other loss contingencies.
18. We have accurately disclosed to you all known actual or possible pending or threatened litigation, claims or assessments whose effects should be considered when preparing the financial statements. We have also accurately disclosed to you the nature and extent of our consultation with outside attorneys concerning litigation, claims and assessments.



19. We acknowledge our responsibility to include all necessary and applicable disclosures required by the BARS Manual, including:
  - a. Description of the basis of accounting, summary of significant accounting policies and how this differs from Generally Accepted Accounting Principles (GAAP).
  - b. Disclosures similar to those required by GAAP to the extent they are applicable to items reported in the financial statements.
  - c. Any additional disclosures beyond those specifically required by the BARS Manual that may be necessary for the statements to be fairly presented.
  
20. We acknowledge our responsibility for reporting supplementary information (the Schedule of Liabilities) in accordance with applicable requirements and believe supplementary information is fairly presented, in both form and content in accordance with those requirements.
  
21. We have disclosed to you all significant changes to the methods of measurement and presentation of supplementary information, reasons for any changes and all significant assumptions or interpretations underlying the measurement or presentation.
  
22. We believe there are no uncorrected misstatements that would be material individually and in the aggregate to the financial statements taken as a whole.
  
23. We acknowledge our responsibility not to publish any document containing the audit report with any change in the financial statements, supplementary and other information referenced in the auditor's report. We will contact the auditor if we have any needs for publishing the audit report with different content included.
  
24. We considered the qualifications of Healthcare Actuaries and agree with the conclusions of Healthcare Actuaries regarding our other post-employment benefits liability, which are reflected in financial statement amounts and disclosures. We have provided Healthcare Actuaries with accurate and complete information and did not give or cause any instructions to be given to Healthcare Actuaries with respect to the amounts or assumptions in an attempt to bias their work, and we are not otherwise aware of any matters that have had an impact on the objectivity of Healthcare Actuaries.

  
 \_\_\_\_\_  
 Kevin O'Brien  
 Fire Chief

  
 \_\_\_\_\_  
 Camille Tabor, CPA

# **OLD BUSINESS - ACTION**



# SNOHOMISH REGIONAL FIRE & RESCUE

163 Village Court,  
Monroe, Washington 98272  
(360) 794-7666 (Fax (360) 794-0959  
[www.firedistrict7.com](http://www.firedistrict7.com)

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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and Craig Clinton, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning January 19, 1993 and with the District on January 19, 1993.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

- 1. Employee agrees to and shall retire from the District effective on the 1<sup>st</sup> day of November, 2022. In exchange for employee's agreement to retire from the District, on the 1<sup>st</sup> day of November, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.

2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration. The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.



Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
Craig Clinton, Deputy Chief

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_



# SNOHOMISH REGIONAL FIRE & RESCUE

163 Village Court,  
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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and Patrick Cook, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning February 3, 2003 and with the District on February 3, 2003.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

1. Employee agrees to and shall retire from the District effective on the 1<sup>st</sup> day of August, 2022. In exchange for employee's agreement to retire from the District, on the 1<sup>st</sup> day of August, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.

2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration.  
The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.

Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
Patrick Cook, Driver/Operator

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_



# SNOHOMISH REGIONAL FIRE & RESCUE

163 Village Court,  
Monroe, Washington 98272  
(360) 794-7666 (Fax (360) 794-0959  
[www.firedistrict7.com](http://www.firedistrict7.com)

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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and Jonathan Dudder, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning January 1, 1999 and with the District on January 1, 1999.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

1. Employee agrees to and shall retire from the District effective on the 30<sup>th</sup> day of December, 2022. In exchange for employees agreement to retire from the District, on the 30<sup>th</sup> day of December, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.

2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration.  
The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.

Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
Jonathan Dudder, Firefighter Paramedic

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_



# SNOHOMISH REGIONAL FIRE & RESCUE

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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and Jill Espitia, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning January 1, 2000 and with the District on January 1, 2000.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

- 1. Employee agrees to and shall retire from the District effective on the 1<sup>st</sup> day of September, 2022. In exchange for employee's agreement to retire from the District, on the 1<sup>st</sup> day of September, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.



2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration.  
The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.

Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
Jill Espitia, Driver/Operator

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_



# SNOHOMISH REGIONAL FIRE & RESCUE

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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and Brian Fox, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning September 1, 1997 and with the District on September 1, 1997.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

- 1. Employee agrees to and shall retire from the District effective on the 1<sup>st</sup> day of September, 2022. In exchange for employee's agreement to retire from the District, on the 1<sup>st</sup> day of September, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.

2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration.  
The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.

Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
Brian Fox, Lieutenant

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_



# SNOHOMISH REGIONAL FIRE & RESCUE

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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and James Gilden, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning November 4, 1993 and with the District on November 4, 1993.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

1. Employee agrees to and shall retire from the District effective on the 1<sup>st</sup> day of January, 2022. In exchange for employee's agreement to retire from the District, on the 1<sup>st</sup> day of January, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.

2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration. The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.

Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
James Gilden, Paramedic

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_





# SNOHOMISH REGIONAL FIRE & RESCUE

163 Village Court,  
Monroe, Washington 98272  
(360) 794-7666 (Fax (360) 794-0959  
[www.firedistrict7.com](http://www.firedistrict7.com)

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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and Michael Hill, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning April 1, 1989 and with the District on April 1, 1989.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

1. Employee agrees to and shall retire from the District effective on the 1<sup>st</sup> day of February, 2022. In exchange for employee's agreement to retire from the District, on the 1<sup>st</sup> day of February, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.

2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration. The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.

Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
Michael Hill, Lieutenant

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_



# SNOHOMISH REGIONAL FIRE & RESCUE

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[www.firedistrict7.com](http://www.firedistrict7.com)

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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and Larry Huff, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning November 4, 1993 and with the District on November 4, 1993.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

1. Employee agrees to and shall retire from the District effective on the 1<sup>st</sup> day of April, 2022. In exchange for employees agreement to retire from the District, on the 1<sup>st</sup> day of April, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.

2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration. The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.

Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
Larry Huff, Assistant Chief

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_



# SNOHOMISH REGIONAL FIRE & RESCUE

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[www.firedistrict7.com](http://www.firedistrict7.com)

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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and Bernie Perretto, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning January 19, 1993 and with the District on January 19, 1993.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

- 1. Employee agrees to and shall retire from the District effective on the 1<sup>st</sup> day of July, 2022. In exchange for employees agreement to retire from the District, on the 1<sup>st</sup> day of July, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.

2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration. The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.



Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
Bernie Perretto, Lieutenant

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_



# SNOHOMISH REGIONAL FIRE & RESCUE

163 Village Court,  
Monroe, Washington 98272  
(360) 794-7666 (Fax (360) 794-0959  
[www.firedistrict7.com](http://www.firedistrict7.com)

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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and Mark Toycen, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning January 1, 1990 and with the District on January 1, 1990.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

- 1. Employee agrees to and shall retire from the District effective on the 1<sup>st</sup> day of April, 2022. In exchange for employees agreement to retire from the District, on the 1<sup>st</sup> day of April, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.

2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration. The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.

Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
Mark Toycen, Battalion Chief

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_



# SNOHOMISH REGIONAL FIRE & RESCUE

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## AGREEMENT TO PROVIDE MEDICAL BENEFITS IN EXCHANGE FOR EARLY RETIREMENT

This Agreement is entered into by and between the Snohomish Regional Fire & Rescue, a Washington Municipal Corporation (District), and Carol Walradt, a uniformed LEOFF 2 employee of the District ("Employee").

### **RECITALS:**

- A. District is a Washington municipal corporation which employs several employees including employee.
- B. Employee is a uniformed LEOFF 2 member beginning November 4, 1993 and with the District on November 4, 1993.
- C. Employee meets all of the eligibility requirements to retire. Employee is at least 53 years of age, obtained 78 years as outlined in Resolution 2019-14, vested in the LEOFF System, and otherwise eligible to retire from the District, but is not yet eligible for Medicare.
- D. Employee and District recognize that the cost of health insurance discourages many, including employee, from retiring from the District prior to Medicare eligibility.
- E. The District has determined that LEOFF 2 employees who are vested in the LEOFF System, otherwise eligible to retire, and who elect to retire from the District before Medicare eligibility, provide a cost savings to the District which can be shared with such retirees by the District providing and paying a retiree medical benefit to those individuals on the following terms and conditions.

### **Now based upon the above recitals it is agreed as follows:**

- 1. Employee agrees to and shall retire from the District effective on the 1<sup>st</sup> day of July, 2022. In exchange for employees agreement to retire from the District, on the 1<sup>st</sup> day of July, 2022, the District agrees to and shall pay the cost for employee's health insurance from and after employee's effective date of retirement from the District, on the terms and conditions as set forth in **Resolution Number 2019-14** adopted by the Board of Commissioners on the 22<sup>nd</sup> day of August, 2019, a copy of which is attached hereto as Exhibit A. Such obligation is a matter of contract between the District and Employee, and is enforceable as such.

2. This agreement supersedes any effective date of the attached Resolution and shall survive its expiration. The Resolution is attached simply to show the terms and conditions of the Agreement as incorporated via Paragraphs 1-10 in said Resolution.
3. It is agreed this Contract shall survive any consolidation by the District with any other District or municipality including but not limited to, mergers, contractual consolidations and participation in a regional fire authority and that the District agrees to and shall provide that such Contract is honored and effective by any consolidated entity. The District agrees not to enter any consolidation that impairs this Contract.
4. Annually the retiree shall be required to report any other insurance coverage provided to the retiree on a department Insurance Status Request form. Failure by the retiree to complete and return this form may result in the denial of future insurance coverage.
5. In the event the retiree is provided other medical insurance, including but not limited to, through other employment or spouse at no expense to the employee or spouse, the retiree shall immediately notify the District or its successor in writing of such receipt and the District or successor shall immediately cease providing medical coverage as set forth in this Agreement. In the event the retiree has available to him/her, a comparable insurance at a lower rate than the insurance provided by the District or successor, the retiree will enroll in that plan and the District or its successor will reimburse the cost of the premium up to the amount described in Exhibit A. If for any reason the retiree loses the other medical coverage as described above, he or she shall immediately notify the District or successor in writing prior to the lapsing of the coverage and the District or successor shall again provide medical coverage as set forth in **Paragraphs 5 through 8 of Exhibit A** using the formula as if the retiree had continued coverage without interruption. Failure to notify the District or its successor of the availability of other medical insurance shall subject the employee to liability and recoupment by the District or its successor for the cost of any premiums where insurance was provided by the District or its successor when the retiree had available to him/her other medical insurance as set forth above.
6. Should the retiree be denied coverage by the District or its successor, he/she shall have the right to appeal the decision to the District. The appeals board shall be comprised of 2 members from Labor, 2 members from Administration and 1 Commissioner. It shall be the responsibility of the retiree to provide all documentation to validate his/her appeal.

Dated this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Snohomish Regional Fire & Rescue

by and through its Board of Commissioners

\_\_\_\_\_  
Carol Walradt, Firefighter Paramedic

Agreed to and approved by the International Association of Firefighter Local 2781 to the extent required

By:\_\_\_\_\_

Its\_\_\_\_\_

**SNOHOMISH REGIONAL FIRE AND RESCUE**

**RESOLUTION #2021-13**

**A RESOLUTION TO INCREASE POST RETIREMENT MEDICAL STIPEND**

**WHEREAS**, The Board of Fire Commissioners have determined that the 2022 increase in the District's medical insurance plan for retirees is 1% and;

**WHEREAS**, The Board of Fire Commissioners have determined that the retirement medical payments for retirees is limited to no more that the annual Cost of Living increase (COLA) in the firefighters contract, and;

**WHEREAS**, The annual COLA in the firefighters contract for 2022 is 3%, and;

**WHEREAS**, The Board of Fire Commissioners have determined that the District should increase the retirement medical payments made on behalf of eligible retirees by up to the 3% COLA for 2022.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The retirement medical payments for eligible retirees shall be increased by no more than 3% over the 2021 amounts that were paid on behalf of those retirees.

**ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH REGIONAL FIRE AND RESCUE THIS 21<sup>ST</sup> DAY OF DECEMBER, 2021.**

\_\_\_\_\_  
Rick Edwards, Commissioner

\_\_\_\_\_  
Troy Elmore, Commissioner

\_\_\_\_\_  
Randy Fay, Commissioner

\_\_\_\_\_  
Paul Gagnon, Commissioner

\_\_\_\_\_  
Jeff Schaub, Commissioner

\_\_\_\_\_  
William Snyder, Commissioner

\_\_\_\_\_  
Jim Steinruck, Commissioner

\_\_\_\_\_  
Roy Waugh, Commissioner

\_\_\_\_\_  
Randall Woolery, Commissioner

ATTEST:

\_\_\_\_\_  
District Secretary



# **NEW BUSINESS - DISCUSSION**



## Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

<b>Initiative Name:</b>	MOU Probationary Firefighter Paramedic Trainee Grade Requirements and Testing Timeline Adjustment		
<b>Executive member responsible for guiding the initiative: The RAB Champion</b>	DC Rasmussen		
<b>Type of Action:</b>	<input checked="" type="checkbox"/> Simple Motion	<input type="checkbox"/> Resolution	
<b>Initiative Description:</b>	<p>The Dist. recruited for FFPM student to attend UofW/Harborview class 2022-2023. This was done in accordance to the current CBA minimum qualifications. No employees applied. It is anticipated there would be interest from current employees who have completed their probationary period and have 3 years of EMT experience. The MOU has been reviewed and approved by Rich Davis's office.</p> <p><b>Timeline for approval.</b>  December 21, 2021. New business-First Review  January 13, 2022. Old Business-Action Item. Simple motion authorizing the Fire Chief to sign the MOU.</p>		
	<ul style="list-style-type: none"> <li>• <b>Brief Description</b></li> <li>• <b>Goal of Initiative</b></li> <li>• <b>Initiative Results (deliverables)</b></li> <li>• <b>Connection to Strategic Plan</b></li> <li>• <b>Supporting Documentation (attach)</b> <ul style="list-style-type: none"> <li>○ <b>Scope of work</b></li> <li>○ <b>Contract(s)</b></li> <li>○ <b>Project proposal(s)</b></li> <li>○ <b>Presentation(s)</b></li> </ul> </li> <li>• <b>Reason RAB must be approved outside of the annual budget process</b></li> </ul>		
<b>Financial Impact:</b>	Expense: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input checked="" type="checkbox"/> N/A  Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ Long-term annual amounts(s): \$  Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$  Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$ <ul style="list-style-type: none"> <li>• If yes: Fund(s)/line item(s) to be amended:</li> </ul>		
<b>Risk Assessment:</b>	Risk if approved:          Risk if not approved: Recruit for lateral FFPM or entry Level PM.		

<b>Legal Review:</b>	
<input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): <input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives): <ul style="list-style-type: none"> <li>• Contracts</li> <li>• Has been reviewed and approved by legal</li> <li>• Includes all costs</li> <li>• Includes term</li> <li>• Includes 'do not exceed' language</li> </ul> <input type="checkbox"/> N/A	
<b>Presented to, and Approved by, Senior Staff</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Commissioner Sub-Committee Approval</b>	
Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A: <input type="checkbox"/>	
<b>For Fire Chief Approval:</b>	
<input checked="" type="checkbox"/> RAB document complete  <input checked="" type="checkbox"/> Supporting documentation attached  <input checked="" type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber)  <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – champion/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>	
<b>Champion: Confirmed email sent to Board by Fire Chief</b>	
<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Board of Fire Commissioners</b>	RAB initiatives go through the following process: <ol style="list-style-type: none"> <li>1. Senior Staff approval to move forward to a committee/board</li> <li>2. Initiatives are introduced to the appropriate committee for review</li> <li>3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item             <ul style="list-style-type: none"> <li>○ The Executive Staff member assigned to develop the initiative (the RAB Champion) presents initiative to the Board (maximum time for presentation is ten minutes)</li> </ul> </li> <li>4. At a second commissioner meeting, initiatives may be assigned as an action item for approval</li> </ol>
<b>Execution:</b>	<b>It is the responsibility of the RAB Champion to execute implementation, processing, and tracking.</b>



12/6/21

Memorandum of Understanding  
Between  
IAFF Local 2781 (Union) and Snohomish Regional Fire & Rescue (District)  
  
Probationary Firefighter Paramedic Trainee Grade Requirements and Testing  
Timeline Adjustment

This Agreement is made between the Snohomish Regional Fire & Rescue (District) and the IAFF Local 2781 (Union) as follows:

1. On the \_\_\_ day of \_\_\_\_\_ the District and the Union entered into a Memorandum of Understanding concerning Probationary Firefighter Paramedic Trainees.
2. In accordance with the 2020-2022 Collective Bargaining Agreement (CBA), the position of Probationary Firefighter Paramedic Trainee was posted by the District and no candidates met the grade requirement of one (1) year time in grade as a Firefighter 2, and therefore no candidate was hired.
3. The District and the Union wish to and shall continue the existing CBA minimal grade requirements for Probationary Firefighter Paramedic Trainee and the associated timelines but recognize the need for a one-time adjustment to the minimal grade requirements for Probationary Firefighter Paramedic Trainee, and the associated testing timelines. Such recognition and agreement will allow the District to create an eligibility list based upon the conditions set forth below. It is agreed such a list shall be governed by the same standards as all other promotional eligibility lists pursuant to Section 21.2 of the applicable CBA between the Union and the District. This agreement is a one-time/one-off agreement, shall be non-precedent setting, and will expire after the current position or positions of Probationary Firefighter Paramedic Trainee are filled.

4. The District and the Union therefore agree to an adjusted requirement for Probationary Firefighter/Paramedic Trainee as follows:

- A. The Employee will have three (3) years of experience as a certified Emergency Medical Technician by the start date of the paramedic training program, in accordance with the requirements of the Harborview Paramedic Training Program.
- B. The Employee must have completed the District’s probationary firefighter program prior to the testing date.

5. The District and the Union further agree to an adjusted testing timeline for Probationary Firefighter/Paramedic Trainee as follows:

- A. The District will provide testing according to the following timeline:
  - First Day to File: December 9, 2021 (0800)
  - Last Day to Submit a Letter of Intent: December 24, 2021 (1700)
  - Testing Materials Available: December 24, 2021
  - Last Day to File Completed Application Packet: January 24, 2022 (1700)
  - Test Dates: February 22-25, 2022.

AGREED TO:

IAFF LOCAL 2781

\_\_\_\_\_

\_\_\_\_\_  
Date

AGREED TO:

SNOHOMISH REGIONAL FIRE & RESCUE

\_\_\_\_\_

\_\_\_\_\_  
Date

# **NEW BUSINESS - ACTION**

# COMMITTEE REPORTS

## **OTHER MEETINGS ATTENDED**



# **EXECUTIVE SESSION**