



**COMMISSIONER
BOARD MEETING**

June 24, 2021

5:30 PM

**SRFR Station 31 Training Room
VIA BLUEJEANS**

**Snohomish Regional Fire & Rescue
WASHINGTON**

AGENDA



BOARD OF FIRE COMMISSIONERS MEETING AGENDA
 SNOHOMISH REGIONAL FIRE AND RESCUE
 Fire District 7 Station 31 Training Room/ Via Blue Jeans
 163 Village Court, Monroe, WA 98272
 June 24, 2021 1730 hours

CALL TO ORDER

PUBLIC COMMENT

UNION COMMENT

IAFF
 Teamsters

CHIEFS REPORT

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 21-01317 to 21-01325; (\$595,949.73)
 AP Vouchers: 21-01326 to 21-01421; (\$163,690.83)

Approval of Payroll

June 15, 2021 \$1,028,318.61

Approval of Minutes

Approve Regular Board Meeting Minutes –June 10, 2021

CORRESPONDENCE

Thank you/Recognition from Everett Fire appreciating Battalion Chief Adolf, Lieutenant Eagle and Battalion Chief Fisher.

OLD BUSINESS

Discussion

Action

NEW BUSINESS

Discussion

Sale of District Properties
 Fire Levy Letter to Board of Commissioners
 Chaplains Program
 Surplus Resolution 2021-2
 SEPA Responsible Officer Change Resolution 2021-3
 2021 Finance Report: First Quarter

Action



COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (**Fay**/Elmore/Waugh)
 Finance Committee (**Elmore**/Snyder/Waugh/ Woolery)
 Policy Committee (**Woolery**/ Elmore/Edwards/Schaub)
 Labor/Management (**Waugh**/Elmore/Fay)
 Shop Committee (**Snyder**/Edwards / Gagnon/Woolery)
 Strategic Plan Committee (**Schaub**/Fay/Snyder/Steinruck)
 Capital Facilities Committee (**Snyder**/Gagnon/Schaub/
 Woolery)

Government Liaisons:

Lake Stevens (Gagnon/Steinruck)
 Monroe (Edwards/Snyder/Woolery)
 Mill Creek (Elmore/Fay)
 Legislative (Elmore/Schaub)

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh)
 Leadership Meeting (Fay/Schaub)
 Sno-Isle Commissioner Meeting (Fay)

GOOD OF THE ORDER

ATTENDANCE CHECK

Regular Commissioner Meeting, July 8, 2021 at 1730 - Station 31 Training Room/BlueJeans

EXECUTIVE SESSION

RCW 42.30.140(4) Update on Negotiations.
 RCW 42.30.110(1)(g) Review the performance of a public employee.

ADJOURNMENT

Committee	Chair	Last Mtg	Next
Mill Creek	Fay		TBD
Finance	Elmore	6/24/21	7/1/21
Labor/Management	Waugh	6/7/21	6/28/21
Strategic Planning	Schaub	4/1/21	TBD
Capital Facilities	Snyder	6/15/21	7/12/21
Sno Cnty 911	Waugh	6/17/21	7/15/21
Leadership	Schaub	6/2/21	9/1/21
Sno-Isle Commr.	Fay	6/3/21	7/1/21
Revenue Planning		5/27/21	TBD

FIRE CHIEF REPORT

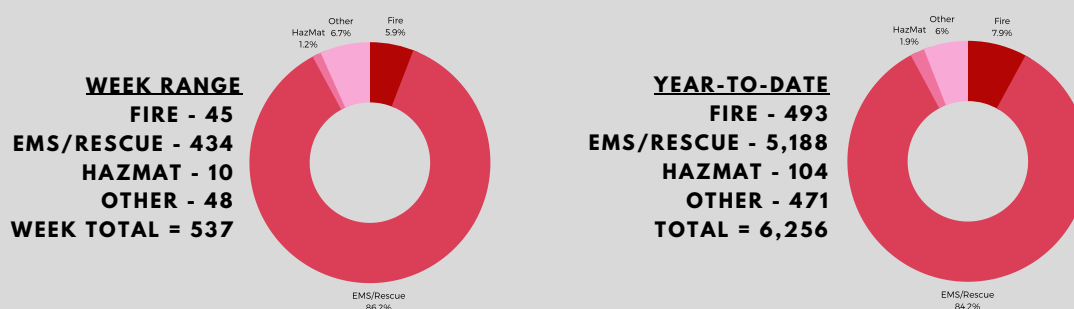
CHIEF'S REPORT

SNOHOMISH REGIONAL FIRE & RESCUE

DATE RANGE: 6/7/21 - 6/20/21



CALL VOLUME: SNOHOMISH REGIONAL FIRE & RESCUE RESPONDED TO 537 CALLS FROM JUNE 7, 2021 - JUNE 20, 2021.



*These are responses only within Snohomish Regional Fire & Rescue boundaries.

TRAINING DIVISION

- The Training Division is working with Snohomish County Fire District 4 with hose evolution and working with new instructors from District 4. The Instructors have been asked to join us in our upcoming hose class.
- The Training Division is conducting the final evaluations for the probationary firefighters from 20-2. The Probationary Firefighters are scheduled to be complete with probation July 15th.
- The Training Division is meeting with the Probationary Firefighters from 21-1 their Lt's and BC on probationary expectations and evaluations.
- The Training Division assisted with the BC test on June 15th.
- Wednesday June 16th Driver Operator Darby Hepper joined the Training Division.

OPERATIONS

- The Deputy Chief of Operations continues to engage in collaborative committee work with our regional partners in regards to standardizing fire response plans for our confirmed incidents. Snohomish Fire, South Snohomish County Fire, Snohomish Regional Fire and Rescue, Everett Fire and Marysville Fire all remain active in the committee which meets every other Thursday at Station 43.
- The Deputy Chief of Operations worked with Local 2781 leadership to identify personnel movements that were caused due to the nine recent promotions to lieutenant.
- The Operations group began working together on identifying priorities and opportunities for efficiencies on the 2022 budget. The Deputy Chief of Operations has met with the Training Division, Emergency Medical Services and the Public Education Division in regards to the 2022 budget.
- The Operations Section has developed a response plan for the Fourth of July. We plan to upstaff with six additional personnel staffing four units.

CHIEF'S REPORT

SNOHOMISH REGIONAL FIRE & RESCUE



DATE RANGE: 6/7/21 - 6/20/21

COMMUNITY ENGAGEMENT

- Chief O'Brien, Commissioner Fay and multiple staff members presented at the Mill Creek Chamber meeting on June 15th.
- Staff began the process of updating resource boxes and binders.
- Staff stuffed and delivered 360 goody bags for an end of school year parade at Mt. Pilchuck Elementary.
- Staff worked with multiple agencies to prepare coordinated content for fireworks social media campaign. We also worked with GIS Coordinator to develop an interactive map explaining the new "No fireworks discharge" area that impacts the county. This map is on the Fireworks page on the website and is being shared by South County Fire to help with coordinated messaging about the new ban area.
- PE King prepared for upcoming Home Education Lesson "Fire Engine Mechanics" and the Summer Safety Bingo.
- Staff worked on finalizing the Summer Newsletter.
- Staff worked on developing the layout for the draft Strategic Plan.

Public Education:

End of School Year Recap (2020-2021)

- PE King exceeded the amount of 2nd Grade classrooms visited in the last two school years by 20 total classrooms, which means that about 500 more students were taught about Calling 911 and Escape Planning than in previous years.
- Overall, the average number of classes visited this school year met or exceeded those of previous years (for classes only taught by Public Educators).

• Classroom Visits:

- 3 Second Grade Classroom Visits
 - Fernwood Elementary
 - Chief O'Brien visited Frank Wagner Elementary 4th and 5th Graders for their Virtual Career Fair Day

Virtual School Visits Year-To-Date:

- 2nd Grade Classes Visited: 55 out of 77
- Kindergarten Classes Visited: 4
- HS Classes Visited: 15
- Home Education Lessons: 3

News Releases:

- Community Survey Results
- Incident Report: Chain Lake Road Fire
- VFW Awards
- Yew Way Fire
- Fireworks Ban Area

SOCIAL MEDIA SNAPSHOT

6/7/21 - 6/20/21

40
Posts

502
New Followers/Accounts
(Nextdoor had 416 new members
join in our jurisdiction)

152,098
Engagement



*Snohomish Regional Fire & Rescue has an average of 77 - 2nd grade classes for the 2020-2021 school year within our jurisdiction. Staff have visited 55 classes so far this school year.

CHIEF'S REPORT

SNOHOMISH REGIONAL FIRE & RESCUE

DATE RANGE: 6/7/21 - 6/20/21



COVID-19

- The Families First Coronavirus Response Act (H.R. 6201) ["FFCRA"] went into effect on April 1, 2020 providing supplemental pandemic leave(s) and closure pay when applicable. The benefits of the FFCRA expired on December 31, 2020. However, these benefits have continued here at Snohomish Regional Fire & Rescue (SRFR) under Policy 1-72 "COVID-19 Related Pandemic Leave and Closure Pay". Under the policy, benefits terminate at the discretion of the Fire Chief. After careful consideration given to vaccination access, decreasing numbers of new COVID-19 cases, education, accessible Personal Protective Equipment, and Washington State reopening status, SRFR will terminate Policy 1-72 at 08:00 on July 1st, 2021.
- Following recommendations from our Health and Safety team, we plan to have all employees return to the workplace on July 5.

CONSENT AGENDA

Snohomish County Fire District #7 Claims Voucher Summary

06/21/2021

Page 1 of 1

Fund: General Fund #001

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
21-01317	DEPARTMENT OF RETIREMENT SYSTEMS		23,047.24
21-01318	DIMARTINO & ASSOCIATES		21,504.37
21-01319	FIRE 7 FOUNDATION		362.50
21-01320	HRA VEBA TRUST		61,837.52
21-01321	LEOFF TRUST		389,184.45
21-01322	MATRIX TRUST COMPANY		19,028.38
21-01323	TD AMERITRADE INSTITUTIONAL		388.50
21-01324	TRUSTEED PLANS SERVICE CORP		31,955.99
21-01325	VOYA INSTITUTIONAL TRUST CO		48,640.78

	Page Total	595,949.73
	Cumulative Total	595,949.73



Snohomish Regional Fire & Rescue, WA

Docket of Claims Register

APPKT00736 - 06/24/2021 Board Meeting - KP

By Docket/Claim Number

Vendor #	Vendor Name	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0016	ADVANCE TESTING & SERVICE	22235	Backflow System Repairs - ST 31	Invoice	06/17/2021	Backflow System Repairs - ST 31	001-507-522-50-48-00	580.48 580.48
0024	ALDERWOOD AUTO GLASS	18179	Shop Parts	Invoice	06/01/2021	Shop Parts	500-511-522-60-34-01	390.55 65.58
		18193	Shop Parts	Invoice	06/08/2021	Shop Parts	500-511-522-60-34-01	324.97
0028	ALL BATTERY SALES AND SERVICE	300-10087665	Shop Parts	Invoice	06/03/2021	Shop Parts	500-511-522-60-34-01	1,864.78 25.05
		300-10087768	Shop Supplies	Invoice	06/07/2021	Shop Supplies	500-511-522-60-31-05	297.84
		300-10087828	Shop Supplies	Invoice	06/07/2021	Shop Supplies	500-511-522-60-31-05	152.43
		300-10087831	Shop Supplies	Invoice	06/08/2021	Shop Supplies	500-511-522-60-31-05	154.11
		682281	Shop Parts	Invoice	05/13/2021	Shop Parts	500-511-522-60-34-01	523.74
		999679492	Shop Parts	Invoice	03/17/2021	Shop Parts	500-511-522-60-34-01	891.61
		999682486	Shop Parts	Credit Memo	05/13/2021	Shop Parts	500-511-522-60-34-01	-180.00
2106	AMAZON CAPITAL SERVICES, INC	16FL-R9XV-GKRH	Power Tool Battery Pack (2pk)	Invoice	06/15/2021	Power Tool Battery Pack (2pk)	001-504-522-20-48-02	229.22 38.69
		1LWR-LHF1-7KKV	Micro USB Cable (3pk) (x4)	Invoice	06/07/2021	Micro USB Cable (3pk) (x4)	001-513-522-10-35-00	32.28
		1Q1R-4VPW-4MLH	Air Hose (x2) & Tire Inflator Gauge (x5)	Invoice	06/17/2021	Air Hose (x2) & Tire Inflator Gauge (x5)	001-504-522-20-35-00	158.25
1967	AMERIGAS	3122758423	OnSite Mobile Propane Delivery - ST 3	Invoice	05/31/2021	OnSite Mobile Propane Delivery - ST 3	001-507-522-50-47-03	141.00 141.00
0036	ANDGAR MECHANICAL LLC	I054944-1	HVAC Service Call (Reset Defrost Board	Invoice	06/16/2021	HVAC Service Call (Reset Defrost Board	001-507-522-50-48-00	202.21 202.21
0040	ARAMARK UNIFORM SERVICES	656000057824	Uniform/Laundry Services - Shop	Invoice	06/10/2021	Uniform/Laundry Services - Shop	500-511-522-60-41-04	196.17 83.29
		656000057826	Floor Mat & Mop Supply Services - ST :	Invoice	06/10/2021	Floor Mat & Mop Supply Services - ST :	001-507-522-50-41-00	31.90
		656000061344	Uniform/Laundry Services - Shop	Invoice	06/17/2021	Uniform/Laundry Services - Shop	500-511-522-60-41-04	80.98
1971	B&H FIRE AND SECURITY	3557	Fire Alarm Monitoring (June-Decembe	Invoice	06/17/2021	Fire Alarm Monitoring (June-Decembe	001-507-522-50-41-00	505.45 231.44
		3598	Fire Alarm Monitoring (July/Aug/Sept)	Invoice	05/21/2021	Fire Alarm Monitoring (July/Aug/Sept)	001-507-522-50-41-00	91.73
		3599	Fire Alarm Monitoring (July/Aug/Sept)	Invoice	05/21/2021	Fire Alarm Monitoring (July/Aug/Sept)	001-507-522-50-41-00	91.73
		3605	Fire Alarm Monitoring (July/Aug/Sept)	Invoice	06/08/2021	Fire Alarm Monitoring (July/Aug/Sept)	001-507-522-50-41-00	90.55
0465	BERNARD PERRETTO	INV06270	Duty Boots Reimbursement	Invoice	04/06/2021	Duty Boots Reimbursement	001-504-522-20-31-07	220.00 220.00

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	Payable Number	Payable Description					Distribution Amount
0058	BICKFORD MOTORS INC.	21-01335					1,072.92
	1198658	Shop Parts	Invoice	06/04/2021	Shop Parts	500-511-522-60-34-01	24.40
	1198718	Shop Parts	Invoice	06/04/2021	Shop Parts	500-511-522-60-34-01	272.55
	1198727	Shop Parts	Invoice	06/04/2021	Shop Parts	500-511-522-60-34-01	664.42
	1198806	Shop Parts	Invoice	06/07/2021	Shop Parts	500-511-522-60-34-01	111.55
2115	BONNEVILLE COMMUNICATIONS	21-01336					6,628.50
	1025	VHF Pagers	Invoice	05/11/2021	VHF Pagers	001-513-522-10-35-00	6,628.50
0070	BRAKE & CLUTCH SUPPLY INC	21-01337					985.93
	100893	Shop Parts	Invoice	06/08/2021	Shop Parts	500-511-522-60-34-01	41.66
	100902	Shop Parts	Invoice	06/08/2021	Shop Parts	500-511-522-60-34-01	903.59
	100938	Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	40.68
0073	BRAUN NORTHWEST INC	21-01338					55.47
	30955	Shop Parts	Invoice	04/30/2021	Shop Parts	500-511-522-60-34-01	55.47
1816	BRIAN KEES	21-01339					1,805.72
	INV06271	Tuition Reimbursement - EMM 311	Invoice	05/31/2021	Tuition Reimbursement - EMM 311	001-506-522-45-49-10	1,805.72
1913	CANON FINANCIAL SERVICES INC	21-01340					588.71
	26866588	Copier Machine Lease - Sonya	Invoice	06/12/2021	Copier Machine Lease - Sonya	001-512-522-10-45-00	36.78
	26866592	Copier Machine Lease - ST 83	Invoice	06/12/2021	Copier Machine Lease - ST 83	001-512-522-10-45-00	36.18
	26894331	Copier Machine Lease - ST 82 Admin	Invoice	06/12/2021	Copier Machine Lease - ST 82 Admin	001-512-522-10-45-00	218.47
	26894332	Copier Machine Lease - ST 82	Invoice	06/12/2021	Copier Machine Lease - ST 82	001-512-522-10-45-00	36.58
	26894333	Copier Machine Lease - ST 81	Invoice	06/12/2021	Copier Machine Lease - ST 81	001-512-522-10-45-00	36.58
	26913745	Copier Machine Lease - Admin POD	Invoice	06/12/2021	Copier Machine Lease - Admin POD	001-512-522-10-45-00	224.12
0094	CDW GOVERNMENT LLC	21-01341					623.01
	F290355	Ruckus Watchdog Support	Invoice	06/09/2021	Ruckus Watchdog Support	001-513-522-10-49-04	623.01
0096	CENTRAL WELDING SUPPLY	21-01342					501.66
	SP 860880	Oxygen Cylinder Exchange/Re-Fill (x7)	Invoice	03/10/2021	Oxygen Cylinder Exchange/Re-Fill (x7)	001-509-522-20-45-00	77.66
	SP 861477	Oxygen Cylinder Exchange/Re-Fill (x7)	Invoice	06/11/2021	Oxygen Cylinder Exchange/Re-Fill (x7)	001-509-522-20-45-00	134.31
	SP 861502	Oxygen Cylinder Exchange/Re-Fill (x10)	Invoice	06/18/2021	Oxygen Cylinder Exchange/Re-Fill (x10)	001-509-522-20-45-00	126.62
	WV 193832	Oxygen Cylinder Exchange/Re-Fill (x3)	Invoice	06/18/2021	Oxygen Cylinder Exchange/Re-Fill (x3)	001-509-522-20-45-00	163.07
0103	CHMELIK SITKIN & DAVIS P.S.	21-01343					10,475.00
	105114	Attorney Services	Invoice	05/31/2021	Attorney Services	001-512-522-10-41-03	10,475.00
0531	CHRISTENSEN, INC	21-01344					458.12
	0194147-IN	Diesel Exhaust Fluid (DEF) - ST 81	Invoice	06/08/2021	Diesel Exhaust Fluid (DEF) - ST 81	001-504-522-20-32-00	458.12
0110	CITY OF MONROE	21-01345					144.69
	ST32-MAY21	Water & Stormwater - ST 32	Invoice	06/02/2021	Water & Stormwater - ST 32	001-507-522-50-47-02	144.69
0110	CITY OF MONROE	21-01346					343.45
	ADMIN-MAY21	Water, Stormwater & Sewer - Admin B	Invoice	06/02/2021	Water, Stormwater & Sewer - Admin B	001-507-522-50-47-02	85.86
						300-507-522-50-47-00	257.59

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0110	CITY OF MONROE ST31IRR-MAY21	21-01347 Water (Irrigation Meter) - ST 31	Invoice	06/02/2021	Water (Irrigation Meter) - ST 31	001-507-522-50-47-02 500-511-522-60-47-01	34.12 29.11 5.01
0110	CITY OF MONROE ST31-MAY21	21-01348 Water, Stormwater & Sewer - ST 31	Invoice	06/02/2021	Water, Stormwater & Sewer - ST 31	001-507-522-50-47-02 500-511-522-60-47-01	692.89 591.10 101.79
0121	COGDILL NICHOLS REIN WARTELI 26100.32M21 26100.36M3 26100.37M1	21-01349 Labor Union Attorney Services Attorney Services Attorney Services	Invoice Invoice Invoice	05/29/2021 05/29/2021 05/29/2021	Labor Union Attorney Services Attorney Services Attorney Services	001-512-522-10-41-00 001-512-522-10-41-03 001-512-522-10-41-03	9,051.30 3,725.70 4,476.70 848.90
0126	COMCAST ST83-JUNJUL21	21-01350 Internet Services - ST 83	Invoice	06/08/2021	Internet Services - ST 83	001-513-522-50-42-01	136.01 136.01
2118	CPS HR CONSULTING SOP52622	21-01351 Proctored Test/Exam Materials - Admin	Invoice	03/23/2021	Proctored Test/Exam Materials - Admin	001-502-522-10-49-06	1,067.00 1,067.00
0138	CRESSY DOOR COMPANY, INC 159123	21-01352 Bay Door Service Call/Repair - ST 73	Invoice	05/13/2021	Bay Door Service Call/Repair - ST 73	001-507-522-50-48-00	1,468.32 1,468.32
0300	DAVE JONKER INV06272	21-01353 CDL Physical Reimbursement	Invoice	06/08/2021	CDL Physical Reimbursement	500-511-522-60-41-10	175.00 175.00
0156	DEPARTMENT GRAPHICS 11175 11194 11195	21-01354 Apparatus Graphics/Decal Installations Apparatus Graphics/Decal Installations Apparatus Graphics/Decal Installations	Invoice Invoice Invoice	06/11/2021 06/18/2021 06/18/2021	Apparatus Graphics/Decal Installations Apparatus Graphics/Decal Installations Apparatus Graphics/Decal Installations	001-512-522-10-49-06 001-512-522-10-49-06 001-512-522-10-49-06	6,412.32 5,424.12 603.90 384.30
0178	EMERALD SERVICES, INC 86165718	21-01355 Hazardous Materials Disposal (Shop)	Invoice	06/03/2021	Hazardous Materials Disposal (Shop)	500-511-522-60-41-03	86.44 86.44
1938	EVERETT BAYSIDE MARINE INC 1-128005	21-01356 Shop Parts	Invoice	04/30/2021	Shop Parts	500-511-522-60-34-01	433.98 433.98
2061	FITCH & ASSOCIATES, LLC 20-812803-02	21-01357 District Standards of Cover Update	Invoice	05/24/2021	District Standards of Cover Update	001-502-522-10-41-01	24,997.50 24,997.50

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Vendor #	Payable Number	Payable Description					Distribution Amount
0226	GALLS, LLC - DBA BLUMENTHAL U	21-01358					2,473.38
	018428485	Blank Embroiderable Patch - Dark Nav	Invoice	05/24/2021	Blank Embroiderable Patch - Dark Nav	001-504-522-20-31-07	30.71
	018439027	Diamond Quilted Jacket (Commissione	Invoice	05/25/2021	Diamond Quilted Jacket (Commissione	001-501-522-10-49-04	81.85
	018461818	L/S Polyester Class A Shirt	Invoice	05/27/2021	L/S Polyester Class A Shirt	001-504-522-20-31-07	24.38
	018471407	SRFR Uniforms (T-Shirt) (x25) - Shop	Invoice	05/27/2021	SRFR Uniforms (T-Shirt) (x25) - Shop	001-512-522-10-49-06	485.02
	018472949	Class A Cap	Invoice	05/28/2021	Class A Cap	001-504-522-20-31-07	62.55
	018497287	Class A Alterations	Invoice	06/02/2021	Class A Alterations	001-504-522-20-31-07	128.34
	018497290	Diamond Quilted Jacket	Invoice	06/02/2021	Diamond Quilted Jacket	001-504-522-20-31-07	77.29
	018507870	Dress/Uniform Shoes (Academy Chukk	Invoice	06/03/2021	Dress/Uniform Shoes (Academy Chukk	001-504-522-20-31-07	88.69
	018507871	Dress/Uniform Shoes (Academy Chukk	Invoice	06/03/2021	Dress/Uniform Shoes (Academy Chukk	001-504-522-20-31-07	88.69
	018507882	L/S Chief Shirt	Invoice	06/03/2021	L/S Chief Shirt	001-504-522-20-31-07	141.53
	018517747	S/S Chief Shirt (x2)	Invoice	06/04/2021	S/S Chief Shirt (x2)	001-504-522-20-31-07	245.24
	018517748	Industrial Pants	Invoice	06/04/2021	Industrial Pants	001-504-522-20-31-07	133.69
	018530056	Duty Boots	Invoice	06/07/2021	Duty Boots	001-504-522-20-31-07	223.28
	018541928	Diamond Quilted Jacket	Invoice	06/08/2021	Diamond Quilted Jacket	001-504-522-20-31-07	82.74
	018541929	Diamond Quilted Jacket	Invoice	06/08/2021	Diamond Quilted Jacket	001-504-522-20-31-07	76.86
	018553288	Industrial Pants	Invoice	06/09/2021	Industrial Pants	001-504-522-20-31-07	132.12
	018555998	Collar Brass - Single (x50) & Dble (x6) B	Invoice	06/09/2021	Collar Brass - Single (x50) & Dble (x6) B	001-504-522-20-31-07	370.40
1571	GENERAL FIRE APPARATUS	21-01359					252.59
	13052	Shop Parts	Invoice	04/26/2021	Shop Parts	500-511-522-60-34-01	147.12
	13083	Shop Parts	Invoice	04/29/2021	Shop Parts	500-511-522-60-34-01	105.47
0238	GRAINGER	21-01360					1,922.81
	9924753446	Station Operating Supplies	Invoice	06/07/2021	Station Operating Supplies	001-507-522-50-31-00	271.51
	9925497803	Station Operating Supplies	Invoice	06/08/2021	Station Operating Supplies	001-507-522-50-31-00	11.32
	9925913312	Station Operating Supplies	Invoice	06/08/2021	Station Operating Supplies	001-507-522-50-31-00	255.24
	9930282836	Garden Hose/Water Nozzle (x4) - ST 83	Invoice	06/11/2021	Garden Hose/Water Nozzle (x4) - ST 83	001-507-522-50-35-00	54.25
	9932829600	Station Operating Supplies	Invoice	06/15/2021	Station Operating Supplies	001-507-522-50-31-00	76.47
	9932829618	Station Operating Supplies	Invoice	06/15/2021	Station Operating Supplies	001-507-522-50-31-00	332.39
	9933921281	Station Operating Supplies	Invoice	06/15/2021	Station Operating Supplies	001-507-522-50-31-00	198.89
	9935326166	Station Operating Supplies	Invoice	06/16/2021	Station Operating Supplies	001-507-522-50-31-00	76.61
	9935326174	Station Operating Supplies	Invoice	06/16/2021	Station Operating Supplies	001-507-522-50-31-00	198.43
	9937952282	Station Operating Supplies	Invoice	06/18/2021	Station Operating Supplies	001-507-522-50-31-00	22.65
	9937952290	Station Operating Supplies	Invoice	06/18/2021	Station Operating Supplies	001-507-522-50-31-00	132.03
	9937952308	Station Operating Supplies	Invoice	06/18/2021	Station Operating Supplies	001-507-522-50-31-00	18.91
	9938147965	Station Operating Supplies	Invoice	06/18/2021	Station Operating Supplies	001-507-522-50-31-00	274.11
1660	HARBORVIEW INVESTMENT LTD	21-01361					1,970.00
	07/2021	Paramedic School Rent (#2-702) - July :	Invoice	07/01/2021	Paramedic School Rent (#2-702) - July :	001-506-522-45-49-37	1,970.00
0257	HIGHWAY AUTO SUPPLY	21-01362					28.61
	1-618899	Shop Parts	Invoice	05/28/2021	Shop Parts	500-511-522-60-34-01	8.61
	1-620190	Shop Parts	Invoice	06/11/2021	Shop Parts	500-511-522-60-34-01	20.00

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
0260	HUGHES FIRE EQUIPMENT	21-01363					4,013.35
	562801	Shop Parts	Invoice	04/26/2021	Shop Parts	500-511-522-60-34-01	648.82
	563951	Shop Parts	Invoice	05/26/2021	Shop Parts	500-511-522-60-34-01	29.61
	564591	Shop Parts	Invoice	06/14/2021	Shop Parts	500-511-522-60-34-01	50.43
	564614	Shop Parts	Invoice	06/14/2021	Shop Parts	500-511-522-60-34-01	3,284.49
0262	HYDRAULEX	21-01364					1,508.93
	603756	Shop Parts	Invoice	05/24/2021	Shop Parts	500-511-522-60-34-01	1,508.93
1872	INTERSTATE ALL BATTERY CENTE	21-01365					77.28
	1905701060793	Lithium-Ion Battery (E31)	Invoice	05/11/2021	Lithium-Ion Battery (E31)	001-504-522-20-35-00	77.28
0277	ISOUTSOURCE	21-01366					7,219.34
	CW253696	Monthly Software Fees/Monitoring Se	Invoice	06/14/2021	Monthly Software Fees/Monitoring Se	001-513-522-10-41-04	766.20
	CW253816	IT Services	Invoice	06/15/2021	IT Services	001-513-522-10-41-04	6,453.14
1910	JUDD & BLACK ELECTRIC INC	21-01367					1,091.77
	8712581	Electric Range (Oven) - ST 81	Invoice	06/08/2021	Electric Range (Oven) - ST 81	001-507-522-50-35-00	1,091.77
1594	JULIA THOMAS	21-01368					4.90
	INV06273	Faucet Repair Parts (Joint Washers) Re	Invoice	02/15/2021	Faucet Repair Parts (Joint Washers) Re	001-507-522-50-48-00	4.90
0313	KENT D. BRUCE CO., LLC	21-01369					1,662.91
	8454	Shop Parts	Invoice	05/07/2021	Shop Parts	500-511-522-60-34-01	440.48
	8572	Shop Parts	Invoice	05/26/2021	Shop Parts	500-511-522-60-34-01	1,222.43
0328	KOOL CHANGE PRINTING INC.	21-01370					296.60
	46411	SRFR Business Cards	Invoice	06/14/2021	SRFR Business Cards	001-512-522-10-49-06	296.60
1879	LAKE STEVENS SEWER DISTRICT	21-01371					86.00
	ST81-JUNE21	Sewer - ST 81	Invoice	06/01/2021	Sewer - ST 81	001-507-522-50-47-02	86.00
1879	LAKE STEVENS SEWER DISTRICT	21-01372					172.00
	ST82-JUNE21	Sewer - ST 82	Invoice	06/01/2021	Sewer - ST 82	001-507-522-50-47-02	172.00
0343	LIFE ASSIST INC	21-01373					257.42
	1106455	EMS Small Tools/Minor Equipment	Invoice	06/08/2021	EMS Small Tools/Minor Equipment	001-509-522-20-35-00	108.66
	1106864	Medical Supplies	Invoice	06/09/2021	Medical Supplies	001-509-522-30-31-02	148.76
0349	LN CURTIS & SONS	21-01374					5,563.24
	INV494965	Structural Bunker Boots	Invoice	05/28/2021	Structural Bunker Boots	303-504-522-20-35-04	469.53
	INV495059	Structural Bunker Boots	Invoice	05/28/2021	Structural Bunker Boots	303-504-522-20-35-04	469.53
	INV497263	Structural Bunker Boots (x3)	Invoice	06/07/2021	Structural Bunker Boots (x3)	303-504-522-20-35-04	1,385.54
	INV497601	Structural Bunker Boots	Invoice	06/10/2021	Structural Bunker Boots	303-504-522-20-35-04	469.53
	INV497613	Structural Bunker Boots (x6)	Invoice	06/10/2021	Structural Bunker Boots (x6)	303-504-522-20-35-04	2,769.11
0327	LOREN KOHLER	21-01375					162.65
	INV06274	2020-2021 Work Boot Reimbursement	Invoice	06/16/2021	2020-2021 Work Boot Reimbursement	500-511-522-60-31-01	162.65

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description					Distribution Amount
0352	LOWE'S	21-01376					229.47
	909334	Propane	Invoice	05/03/2021	Propane	001-507-522-50-47-03	103.67
	909914	Heavy Duty Tote w/ Lid (x2)	Invoice	05/13/2021	Heavy Duty Tote w/ Lid (x2)	001-507-522-50-35-00	29.03
	922711	Shop Tools & Equipment Repair/Maint	Invoice	05/20/2021	Shop Tools & Equipment Repair/Maint	500-511-522-60-48-01	5.49
	924665	Heavy Duty Tote w/ Lid (x2) & Spray Bc	Invoice	05/12/2021	Heavy Duty Tote w/ Lid (x2) & Spray Bc	001-507-522-50-35-00	70.68
	991553	Shop Parts	Invoice	06/16/2021	Shop Parts	500-511-522-60-34-01	20.60
1613	MELISSA JENKINS	21-01377					110.00
	INV06275	Work Shoes Reimbursement	Invoice	05/25/2021	Work Shoes Reimbursement	001-504-522-20-31-07	110.00
0387	MUNICIPAL EMERGENCY SERVICE	21-01378					1,081.97
	IN1587987	Breathing Air Compressor Preventative	Invoice	06/09/2021	Breathing Air Compressor Preventative	001-504-522-20-48-12	1,081.97
0407	NEW SIGNS & WONDERS	21-01379					5,074.01
	2458	3D Wall Signs (SRFR)	Invoice	05/10/2021	3D Wall Signs (SRFR)	001-512-522-10-49-06	5,074.01
0416	NORTH SOUND HOSE & FITTINGS	21-01380					74.06
	N032851	Shop Parts	Invoice	06/07/2021	Shop Parts	500-511-522-60-34-01	130.90
	N032977	Shop Parts	Credit Memo	06/10/2021	Shop Parts	500-511-522-60-34-01	-130.90
	N033087	Shop Parts	Invoice	06/14/2021	Shop Parts	500-511-522-60-34-01	74.06
2011	NORTHWEST FIBER, LLC	21-01381					337.51
	ST73-JUNJUL21	Fire & Alarm Services - ST 73	Invoice	06/10/2021	Fire & Alarm Services - ST 73	001-513-522-50-42-01	337.51
2072	NW MEDICAL TRAINING GROUP	21-01382					1,650.00
	2020-306A	ACLS Renewal Class/Registration	Invoice	06/01/2021	ACLS Renewal Class/Registration	001-509-522-45-49-02	1,650.00
0434	OFFICE DEPOT	21-01383					331.48
	174831122001	White Board Cleaner	Invoice	06/15/2021	White Board Cleaner	001-502-522-10-31-00	1.98
	175898606001	Copy Paper, Post-It Sticky Notes, Pens	Invoice	06/04/2021	Copy Paper, Post-It Sticky Notes, Pens	001-502-522-10-31-00	212.07
	177124283001	Printer Ink	Invoice	06/03/2021	Printer Ink	001-502-522-10-31-00	86.34
	177955041001	Letter Opener, Disinfecting Wipes	Invoice	06/15/2021	Letter Opener, Disinfecting Wipes	001-502-522-10-31-00	31.09
0451	PACIFIC POWER BATTERIES	21-01384					228.64
	17129163	Shop Parts	Invoice	05/28/2021	Shop Parts	500-511-522-60-34-01	144.02
	17129313	Rechargeable Battery	Invoice	06/04/2021	Rechargeable Battery	001-504-522-20-35-00	72.97
	17129491	Shop Parts	Invoice	06/11/2021	Shop Parts	500-511-522-60-34-01	11.65
0466	PETROCARD SYSTEMS, INC.	21-01385					975.93
	C756488	OnSite Mobile Fueling Service - ST 71,	Invoice	06/02/2021	OnSite Mobile Fueling Service - ST 71,	001-504-522-20-32-00 001-509-522-20-32-00	487.96 487.97
2037	POWERDMS, INC.	21-01386					10,050.88
	INV-7379	PowerDMS Software Subscription Annu	Invoice	06/14/2021	PowerDMS Software Subscription Annu	001-510-522-20-49-04	10,050.88
0483	PUGET SOUND ENERGY	21-01387					146.78
	ST74-MAYJUN21	Natural Gas - ST 74	Invoice	06/14/2021	Natural Gas - ST 74	001-507-522-50-47-03	146.78
0483	PUGET SOUND ENERGY	21-01388					164.78
	ST33-MAYJUN21	Natural Gas - ST 33	Invoice	06/11/2021	Natural Gas - ST 33	001-507-522-50-47-03	164.78

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Vendor #	Vendor Name Payable Number	Docket/Claim # Payable Description	Payable Type	Payable Date	Item Description	Account Number	Payment Amount Distribution Amount
0483	PUGET SOUND ENERGY ST31-MAYJUN21	21-01389 Natural Gas - ST 31	Invoice	06/08/2021	Natural Gas - ST 31	001-507-522-50-47-03 500-511-522-60-47-01	36.11 30.81 5.30
0483	PUGET SOUND ENERGY ST81-MAYJUN21	21-01390 Natural Gas - ST 81	Invoice	06/07/2021	Natural Gas - ST 81	001-507-522-50-47-03	182.49 182.49
0483	PUGET SOUND ENERGY ADMIN-MAYJUN21	21-01391 Natural Gas - Admin Bldg	Invoice	06/08/2021	Natural Gas - Admin Bldg	001-507-522-50-47-03 300-507-522-50-47-00	352.92 88.23 264.69
0483	PUGET SOUND ENERGY ST82-MAYJUN21	21-01392 Natural Gas - ST 82	Invoice	06/07/2021	Natural Gas - ST 82	001-507-522-50-47-03	198.65 198.65
0483	PUGET SOUND ENERGY ST82STOR-MAYJUN21	21-01393 Natural Gas - ST 82 Storage	Invoice	06/07/2021	Natural Gas - ST 82 Storage	001-507-522-50-47-03	35.87 35.87
0483	PUGET SOUND ENERGY ST73-MAYJUN21	21-01394 Natural Gas - ST 73	Invoice	06/14/2021	Natural Gas - ST 73	001-507-522-50-47-03	116.94 116.94
0484	PURCELL TIRE & SERVICE CENTER 24247346	21-01395 Shop Parts	Invoice	05/20/2021	Shop Parts	500-511-522-60-34-01	1,146.51 1,146.51
2082	QUADIENT LEASING USA, INC. N8907123	21-01396 Postage Machine Lease (Quarterly)	Invoice	06/10/2021	Postage Machine Lease (Quarterly)	001-512-522-10-45-00	512.92 512.92
1533	REHN & ASSOCIATES IN0000141632	21-01397 COBRA Rights Notice Letter	Invoice	05/31/2021	COBRA Rights Notice Letter	001-502-522-10-41-01	25.00 25.00
0501	RICOH USA, INC. 105069380	21-01398 Copier Machine - ST 71	Invoice	06/10/2021	Copier Machine Lease - ST 71 Copier Machine Usage - ST 71	001-512-522-10-45-00 001-502-522-10-31-00	830.79 319.07 511.72
0501	RICOH USA, INC. 105045476	21-01399 Copier Machine - ST 31	Invoice	06/04/2021	Copier Machine Lease - ST 31 Copier Machine Usage - ST 31	001-512-522-10-45-00 001-502-522-10-31-00	461.16 396.30 64.86
1722	RIDE MOTORSPORTS INC 4497752 4511587 4511589	21-01400 Rescue Swimmer Supplies Rescue Swimmer Supplies Rescue Swimmer Supplies	Invoice Invoice Invoice	03/06/2020 08/20/2020 08/20/2020	Rescue Swimmer Supplies Rescue Swimmer Supplies Rescue Swimmer Supplies	001-514-522-20-31-09 001-514-522-20-31-09 001-514-522-20-31-09	676.45 29.68 35.19 611.58
1534	ROMAINE ELECTRIC 5-032154	21-01401 Shop Parts	Invoice	06/09/2021	Shop Parts	500-511-522-60-34-01	2,059.99 2,059.99
1896	SECURE PACIFIC CORPORATION 299272	21-01402 Fire Alarm Monitoring (June-Novembe	Invoice	06/01/2021	Fire Alarm Monitoring (June-Novembe	001-507-522-50-41-00	492.00 492.00
0544	SILVER LAKE WATER ST77FM-MAY21	21-01403 Water (Fire Meter) - ST 77	Invoice	05/31/2021	Water (Fire Meter) - ST 77	001-507-522-50-47-02	166.60 166.60
0544	SILVER LAKE WATER ST76-MAY21	21-01404 Water & Sewer - ST 76	Invoice	05/31/2021	Water & Sewer - ST 76	001-507-522-50-47-02	345.78 345.78

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description	Payable Type	Payable Date	Item Description	Account Number	Distribution Amount
0544	SILVER LAKE WATER	21-01405					166.60
	ST76FM-MAY21	Water (Fire Meter) - ST 76	Invoice	05/31/2021	Water (Fire Meter) - ST 76	001-507-522-50-47-02	166.60
0544	SILVER LAKE WATER	21-01406					127.80
	ST77-MAY21	Water & Sewer - ST 77	Invoice	05/31/2021	Water & Sewer - ST 77	001-507-522-50-47-02	127.80
0550	SMARSH INC	21-01407					10,843.50
	INV00660129	Email Archiving Services	Invoice	05/31/2021	Email Archiving Services	001-513-522-10-41-04	10,843.50
1536	SNOHOMISH COUNTY FIRE DISTF	21-01408					93.29
	EXCISE TAX-MAY21	Excise/Use Tax - May 2021	Invoice	05/31/2021	Excise/Use Tax - May 2021	001-505-522-30-31-00	2.98
					Excise/Use Tax - May 2021	001-509-522-30-31-02	78.69
					Excise/Use Tax - May 2021	001-514-522-20-35-04	11.62
1536	SNOHOMISH COUNTY FIRE DISTF	21-01409					13.00
	6330	DOL Driving Record Request - D.LeDuc	Invoice	06/07/2021	DOL Driving Record Request - D.LeDuc	001-503-522-10-49-06	13.00
0565	SNOHOMISH COUNTY PUD	21-01410					320.03
	135314754	Electricity - ST 76	Invoice	06/10/2021	Electricity - ST 76	001-507-522-50-47-01	320.03
0565	SNOHOMISH COUNTY PUD	21-01411					759.64
	138515017	Electricity - ST 83	Invoice	06/03/2021	Electricity - ST 83	001-507-522-50-47-01	759.64
1935	SNOHOMISH VALLEY ROOFING IN	21-01412					665.78
	25638	Dumpster Rental (30yrd) - Sno 4 Trainii	Invoice	06/07/2021	Dumpster Rental (30yrd) - Sno 4 Trainii	001-506-522-45-45-00	665.78
0572	SPEEDWAY CHEVROLET	21-01413					255.56
	128049	Shop Parts	Invoice	05/26/2021	Shop Parts	500-511-522-60-34-01	13.31
	128116	Shop Parts	Invoice	05/26/2021	Shop Parts	500-511-522-60-34-01	26.25
	128239	Shop Parts	Invoice	06/03/2021	Shop Parts	500-511-522-60-34-01	60.84
	128337	Shop Parts	Invoice	06/11/2021	Shop Parts	500-511-522-60-34-01	138.94
	128347	Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	16.22
2057	SPRAGUE PEST SOLUTIONS	21-01414					450.13
	4520306	Monthly Pest Control Services - ST 74	Invoice	05/24/2021	Monthly Pest Control Services - ST 74	001-507-522-50-41-00	90.09
	4520308	Monthly Pest Control Services - ST 82	Invoice	05/25/2021	Monthly Pest Control Services - ST 82	001-507-522-50-41-00	89.93
	4520309	Monthly Pest Control Services - ST 83	Invoice	05/25/2021	Monthly Pest Control Services - ST 83	001-507-522-50-41-00	90.09
	4520310	Monthly Pest Control Services - ST 81	Invoice	05/25/2021	Monthly Pest Control Services - ST 81	001-507-522-50-41-00	89.93
	4520316	Monthly Pest Control Services - ST 33	Invoice	05/24/2021	Monthly Pest Control Services - ST 33	001-507-522-50-41-00	90.09
0580	STATE OF WA DEPARTMENT OF F	21-01415					93.29
	EXCISE TAX-MAY21	Excise/Use Tax - May 2021 (600-355-3)	Invoice	05/31/2021	Excise/Use Tax - May 2021 (600-355-3)	611-512-589-00-00-00	93.29
0587	SYSTEMS DESIGN WEST, LLC	21-01416					14,284.70
	20211171	EMS Transport Billing Monthly Service:	Invoice	06/09/2021	EMS Transport Billing Monthly Service:	001-509-522-20-41-05	14,284.70
0610	TRUE NORTH EMERGENCY EQUIF	21-01417					1,013.78
	A08117	Shop Parts	Invoice	04/30/2021	Shop Parts	500-511-522-60-34-01	81.72
	A08418	Shop Parts	Invoice	05/27/2021	Shop Parts	500-511-522-60-34-01	249.51
	A08456	Shop Parts	Invoice	06/03/2021	Shop Parts	500-511-522-60-34-01	599.29
	A08505	Shop Parts	Invoice	06/10/2021	Shop Parts	500-511-522-60-34-01	83.26

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Vendor #	Vendor Name	Docket/Claim #	Payable Type	Payable Date	Item Description	Account Number	Payment Amount
Vendor #	Payable Number	Payable Description		Payable Date	Item Description	Account Number	Distribution Amount
2091	WASHINGTON STATE PATROL FT210164	21-01418 Fire Instructor 1 Course - B.Bloomquist	Invoice	05/17/2021	Fire Instructor 1 Course - B.Bloomquist	001-506-522-45-49-02	764.00
0651	WAVE BUSINESS 103131101-0008853	21-01419 Fiber Optic Connection - ST 31, 33	Invoice	06/01/2021	Fiber Optic Connection - ST 31, 33	001-513-522-50-42-01	1,190.91
2113	WESTERN STATE DESIGN, INC. E29361I-IN E29362I-IN	21-01420 Washer Extractor Machine Install - ST 7 Washer Extractor Machine Install - ST 8	Invoice Invoice	05/31/2021 05/31/2021	Washer Extractor Machine Install - ST 7 Washer Extractor Machine Install - ST 8	303-507-594-50-63-00 303-507-594-50-63-00	3,018.13 1,519.38 1,498.75
0665	WHELEN ENGINEERING COMPAN 925983	21-01421 Shop Parts	Invoice	05/26/2021	Shop Parts	500-511-522-60-34-01	203.30
Total Claims: 96						Total Payment Amount:	163,690.83

Snohomish County Fire District #7

Claims Voucher Summary

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Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
21-01326	ADVANCE TESTING & SERVICE		580.48
21-01327	ALDERWOOD AUTO GLASS		390.55
21-01328	ALL BATTERY SALES AND SERVICE		1,864.78
21-01329	AMAZON CAPITAL SERVICES, INC		229.22
21-01330	AMERIGAS		141.00
21-01331	ANDGAR MECHANICAL LLC		202.21
21-01332	ARAMARK UNIFORM SERVICES		196.17
21-01333	B&H FIRE AND SECURITY		505.45
21-01334	BERNARD PERRETTO		220.00
21-01335	BICKFORD MOTORS INC.		1,072.92
21-01336	BONNEVILLE COMMUNICATIONS SOLUTIONS		6,628.50
21-01337	BRAKE & CLUTCH SUPPLY INC		985.93
21-01338	BRAUN NORTHWEST INC		55.47
21-01339	BRIAN KEES		1,805.72
21-01340	CANON FINANCIAL SERVICES INC		588.71
21-01341	CDW GOVERNMENT LLC		623.01
21-01342	CENTRAL WELDING SUPPLY		501.66
21-01343	CHMELIK SITKIN & DAVIS P.S.		10,475.00
21-01344	CHRISTENSEN, INC		458.12
21-01345	CITY OF MONROE		144.69
21-01346	CITY OF MONROE		343.45
21-01347	CITY OF MONROE		34.12
21-01348	CITY OF MONROE		692.89
21-01349	COGDILL NICHOLS REIN WARTELLE ANDREWS		9,051.30
21-01350	COMCAST		136.01
21-01351	CPS HR CONSULTING		1,067.00
21-01352	CRESSY DOOR COMPANY, INC		1,468.32
21-01353	DAVE JONKER		175.00
21-01354	DEPARTMENT GRAPHICS		6,412.32
21-01355	EMERALD SERVICES, INC		86.44
21-01356	EVERETT BAYSIDE MARINE INC		433.98
		Page Total	47,570.42
		Cumulative Total	47,570.42

Snohomish County Fire District #7

06/23/2021

Claims Voucher Summary

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Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
21-01357	FITCH & ASSOCIATES, LLC		24,997.50
21-01358	GALLS, LLC - DBA BLUMENTHAL UNIFORM		2,473.38
21-01359	GENERAL FIRE APPARATUS		252.59
21-01360	GRAINGER		1,922.81
21-01361	HARBORVIEW INVESTMENT LTD		1,970.00
21-01362	HIGHWAY AUTO SUPPLY		28.61
21-01363	HUGHES FIRE EQUIPMENT		4,013.35
21-01364	HYDRAULEX		1,508.93
21-01365	INTERSTATE ALL BATTERY CENTER		77.28
21-01366	ISOUTSOURCE		7,219.34
21-01367	JUDD & BLACK ELECTRIC INC		1,091.77
21-01368	JULIA THOMAS		4.90
21-01369	KENT D. BRUCE CO., LLC		1,662.91
21-01370	KOOL CHANGE PRINTING INC.		296.60
21-01371	LAKE STEVENS SEWER DISTRICT		86.00
21-01372	LAKE STEVENS SEWER DISTRICT		172.00
21-01373	LIFE ASSIST INC		257.42
21-01374	LN CURTIS & SONS		5,563.24
21-01375	LOREN KOHLER		162.65
21-01376	LOWE'S		229.47
21-01377	MELISSA JENKINS		110.00
21-01378	MUNICIPAL EMERGENCY SERVICES, INC.		1,081.97
21-01379	NEW SIGNS & WONDERS		5,074.01
21-01380	NORTH SOUND HOSE & FITTINGS INC		74.06
21-01381	NORTHWEST FIBER, LLC		337.51
21-01382	NW MEDICAL TRAINING GROUP		1,650.00
21-01383	OFFICE DEPOT		331.48
21-01384	PACIFIC POWER BATTERIES		228.64
21-01385	PETROCARD SYSTEMS, INC.		975.93
21-01386	POWERDMS, INC.		10,050.88
21-01387	PUGET SOUND ENERGY		146.78

Page Total	74,052.01
Cumulative Total	121,622.43

Snohomish County Fire District #7

06/23/2021

Claims Voucher Summary

Page 3 of 4

Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

Voucher	Payee/Claimant	1099 Default	Amount
21-01388	PUGET SOUND ENERGY		164.78
21-01389	PUGET SOUND ENERGY		36.11
21-01390	PUGET SOUND ENERGY		182.49
21-01391	PUGET SOUND ENERGY		352.92
21-01392	PUGET SOUND ENERGY		198.65
21-01393	PUGET SOUND ENERGY		35.87
21-01394	PUGET SOUND ENERGY		116.94
21-01395	PURCELL TIRE & SERVICE CENTER		1,146.51
21-01396	QUADIENT LEASING USA, INC.		512.92
21-01397	REHN & ASSOCIATES		25.00
21-01398	RICOH USA, INC.		830.79
21-01399	RICOH USA, INC.		461.16
21-01400	RIDE MOTORSPORTS INC		676.45
21-01401	ROMAINE ELECTRIC		2,059.99
21-01402	SECURE PACIFIC CORPORATION		492.00
21-01403	SILVER LAKE WATER		166.60
21-01404	SILVER LAKE WATER		345.78
21-01405	SILVER LAKE WATER		166.60
21-01406	SILVER LAKE WATER		127.80
21-01407	SMARSH INC		10,843.50
21-01408	SNOHOMISH COUNTY FIRE DISTRICT 7		93.29
21-01409	SNOHOMISH COUNTY FIRE DISTRICT 7		13.00
21-01410	SNOHOMISH COUNTY PUD		320.03
21-01411	SNOHOMISH COUNTY PUD		759.64
21-01412	SNOHOMISH VALLEY ROOFING INC		665.78
21-01413	SPEEDWAY CHEVROLET		255.56
21-01414	SPRAGUE PEST SOLUTIONS		450.13
21-01415	STATE OF WA DEPARTMENT OF REVENUE		93.29
21-01416	SYSTEMS DESIGN WEST, LLC		14,284.70
21-01417	TRUE NORTH EMERGENCY EQUIPMENT INC		1,013.78
21-01418	WASHINGTON STATE PATROL		764.00

Page Total 37,656.06

Cumulative Total 159,278.49

Snohomish County Fire District #7 Claims Voucher Summary

06/23/2021

Page 4 of 4

Fund: Shop #500

We the undersigned Board of Directors of the above-named governmental unit do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified below are approved for payment.

Date: _____

Signatures:

_____	_____	_____
_____	_____	_____
_____	_____	_____

Voucher	Payee/Claimant	1099 Default	Amount
21-01419	WAVE BUSINESS		1,190.91
21-01420	WESTERN STATE DESIGN, INC.		3,018.13
21-01421	WHELEN ENGINEERING COMPANY		203.30

	Page Total	4,412.34
	Cumulative Total	163,690.83



BOARD OF FIRE COMMISSIONERS MEETING MINUTES
 SNOHOMISH REGIONAL FIRE AND RESCUE
 Fire District 7 Station 31 Training Room/Via Blue Jeans
 163 Village Court, Monroe, WA 98272
 June 10, 2021 1730 hours

CALL TO ORDER: Chairman Waugh called the meeting to order at 1730 hours, in attendance were Commissioner Edwards, Commissioner Elmore, Commissioner Fay and Commissioner Schaub. In attendance via video were Commissioner Snyder, Commissioner Steinruck and Commissioner Waugh. Absent with notice Commissioner Gagnon.

PUBLIC COMMENT: None

UNION COMMENT: None

CHIEFS REPORT: As presented.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 21-01148 to 21-01170 (\$557,725.28)

AP Vouchers: 21-01171 to 21-01315; (\$667,558.39)

Approval of Payroll

May 31, 2021 \$1,106,940.67

Approval of Minutes

Approve Regular Board Meeting Minutes –May 27, 2021

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Elmore, 2nd by Commissioner Schaub.

On Vote, **Motion carried 8/o.**

CORRESPONDENCE

OLD BUSINESS

Discussion: *SRFR Community Survey:* Alison Peters presented the results of the Snohomish Regional Fire & Rescue Community Survey. The big picture objectives of the survey were to capture the feeling of our district member's satisfaction of service and to explore funding options that would align with the priorities of our constituents. The survey reached an appropriate representation of our community.

Action

NEW BUSINESS

Discussion: *Annual Report:* PIO Chadwick presented the 2020 Annual Report, our first annual report under our new district name Snohomish Regional Fire & Rescue. PIO Chadwick explained how the Annual Report continues to morph and improve, making it more visually appealing for our readers. The 2020 Annual Report highlights our jurisdiction after the merger as well as key events of 2020 including our COVID-19 response.



Action

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Fay/Elmore/Waugh): NA

Finance Committee (Elmore/Snyder/Waugh/ Woolery): NA

Policy Committee (Woolery/ Elmore/Edwards/Schaub): NA

Labor/Management (Waugh/Elmore/Fay): NA

Shop Committee (Snyder/Edwards/Gagnon/Woolery): NA

Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck): NA

Capital Facilities Committee (Snyder/Gagnon/Schaub/ Woolery): NA

Government Liaisons:

- Lake Stevens (Gagnon/Steinruck)
- Monroe (Edwards/Snyder/Woolery)
- Mill Creek (Elmore/Fay)
- Legislative (Elmore/Schaub)

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): NA

Leadership Meeting (Fay/Schaub): Commissioner Schaub gave an overview of the Leadership meeting held June 2. He praised the content of the meeting.

Sno-Isle Commissioner Meeting (Fay): Commissioner Fay stated the next meeting will delve in to Fire Benefit Charges.

GOOD OF THE ORDER: NA

ATTENDANCE CHECK: All Board Members will be available for the June 24, 2021 regular Commissioner Meeting. The meeting will be held at Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION: At 1827 hours Chairman Waugh called for an executive session pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee and RCW 42.30.140(4) to hear updates on labor negotiations. Chairman Waugh asked for ten (10) minutes. Chairman Waugh reconvened the open public meeting at 1837 hours with no action taken.

ADJOURNMENT: Chairman Waugh adjourned the meeting at 1837 hours.

Snohomish Regional Fire and Rescue



SNOHOMISH REGIONAL FIRE & RESCUE

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Randy Fay

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner William Snyder

Commissioner Jim Steinruck

Chairman Roy Waugh

Commissioner Randal Woolery

Chief Kevin K. O'Brien



Payroll Summary and Authorization Form for the

June 15, 2021 Payroll

I, the undersigned, do hereby certify that the foregoing payroll is, just, true and correct, that the persons whose names appear thereon actually performed labor as stated on the dates shown, that the amounts are actually due, and that the salary warrants and related benefit warrants shall be issued.

District Name: Snohomish Regional Fire and Rescue

Direct Deposits: \$804,673.93

Paper Checks: \$3,510.03

Taxes: \$220,134.65

Allowed in the sum of: \$1,028,318.61

Reviewed by: Denise Mattern
District Administrative Coordinator

Prepared by: Jessica R. Ocker
Payroll Specialist

Approved by Commissioners: _____

CORRESPONDENCE



June 11, 2021

Kevin O'Brien
Snohomish Regional Fire & Rescue
163 Village Court
Monroe, WA 98272

Dear Chief O'Brien:

The Everett Fire Department would like to express our sincerest gratitude to Battalion Chief Rob Fisher for his participation as an evaluator for our Captain Assessment process held June 7-9, 2021.

As you know, fire department testing requires the assistance of a quality individuals from surrounding departments. We are extremely grateful for your departments support. Battalion Chief Fisher played an essential role in the success of the process through his knowledge in the fire service and his professionalism.


We appreciate your support in this process and look forward to providing the same support for your department in the future. Please forward our gratitude to Battalion Chief Fisher for his time and input.


Sincerely,

A handwritten signature in black ink, appearing to read 'Dave'.

Dave DeMarco, Fire Chief
Everett Fire Department



 2801 Oakes Ave.
Everett, WA 98201

 425.257.8100
425.257.8139 fax

 fire@everettwa.gov
everettwa.gov/fire



May 27, 2021

Kevin O'Brien
Snohomish Regional Fire & Rescue
163 Village Court
Monroe, WA 98272

Dear Chief O'Brien,

The Everett Fire Department would like to express our sincerest gratitude to Battalion Chief Evan Adolf for his participation as an evaluator for our Battalion Chief Assessment process on May 19th, 2021.

As you know, fire department testing requires the assistance of a quality individuals from surrounding departments. We are extremely grateful for your departments support. Battalion Chief Adolf played an essential role in the success of the process through his knowledge in the fire service and his professionalism.


We appreciate your support in this process and look forward to providing the same support for your department in the future. Please forward our gratitude to Battalion Chief Adolf for his time and input.


Sincerely,

A handwritten signature in black ink, appearing to read 'Dave DeMarco'.

Dave DeMarco, Fire Chief
Everett Fire Department



 2801 Oakes Ave.
Everett, WA 98201

 425.257.8100
425.257.8139 fax

 fire@everettwa.gov
everettwa.gov/fire



May 27, 2021

Kevin O'Brien
Snohomish Regional Fire & Rescue
163 Village Court
Monroe, WA 98272

Dear Chief O'Brien,

The Everett Fire Department would like to express our sincerest gratitude to Lieutenant Mike Eagle for his participation as a role player for our Battalion Chief Assessment process on May 19th, 2021.

As you know, fire department testing requires the assistance of a quality individuals from surrounding departments. We are extremely grateful for your departments support. Lieutenant Eagle played an essential role in the success of the process through his knowledge in the fire service and his professionalism.

We appreciate your support in this process and look forward to providing the same support for your department in the future. Please forward our gratitude to Lieutenant Eagle for his time and input.

Sincerely,

Dave DeMarco, Fire Chief
Everett Fire Department



2801 Oakes Ave.
Everett, WA 98201

425.257.8100
425.257.8139 fax

fire@everettwa.gov
everettwa.gov/fire

OLD BUSINESS - DISCUSSION

OLD BUSINESS - ACTION

NEW BUSINESS - DISCUSSION



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name: Proposal for Commercial Real Estate Services – Training, Rental and Administration Properties	
Executive member responsible for guiding the initiative: The RAB Champion Jamie Silva	
Type of Action:	<input checked="" type="checkbox"/> Simple Motion <input type="checkbox"/> Resolution
Initiative Description: <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) • Reason RAB must be approved outside of the annual budget process 	<p>The District owns the following properties that staff would like to look into selling.</p> <p>Training Property – Includes 3 parcels #27061900300100, #27061900300200 & #27061900300300. These 3 properties equal 50.41 acres. CBRE would like to spend some time to see if it is possible to change the property use to something that would make the land more valuable. They would charge their hourly rate for this.</p> <p>Rental House - Parcel #2706190030100 This property is 2.12 acres and has a 2,576 square foot home that was remodeled approximately 3 years ago.</p> <p>Administration Building – Parcel #00776300002500 This property is .99 acres and has 2 story office building (20,328 total square feet) on it. The idea would be to rent back from the potential investor that purchases the building until we determine a permanent location for our administration building. CBRE feels this would be a good option as most investors would want the additional income.</p> <p>We have been working with CBRE Brokerage Services and Land Service Group to assist us in evaluating the properties with the potential to sell. CBRE has put together a proposal for your review. Chief O’Brien was able to get CBRE to reduce their commission to 4%.</p>
Financial Impact:	Expense: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ Long-term annual amounts(s): \$ Currently Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$ Budget Amendment Needed: <input type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ • If yes: Fund(s)/line item(s) to be amended:

Risk Assessment:	<p>Risk if approved:</p> <ul style="list-style-type: none"> • We will not have designated property for training. • We need to have a plan on where to house the current staff in the Administration Building. <p>Risk if not approved:</p> <ul style="list-style-type: none"> • Not enough revenues to fund other projects. • Administrative staff not located together • Administration building not centrally located in the District
Legal Review:	<p><input type="checkbox"/> Initiative conforms with District policy/procedure number (attach):</p> <p><input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <p><input type="checkbox"/> N/A</p>
Presented to, and Approved by, Senior Staff	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	<p>Initiative presented to commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p>
For Fire Chief Approval:	<p><input type="checkbox"/> RAB document complete</p> <p><input type="checkbox"/> Supporting documentation attached</p> <p><input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber)</p> <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – champion/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
Champion: Confirmed email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No

Board of Fire Commissioners	RAB initiatives go through the following process: <ol style="list-style-type: none">1. Senior Staff approval to move forward to a committee/board2. Initiatives are introduced to the appropriate committee for review3. Initiatives are introduced at an initial commissioner meeting as a Discussion Item<ul style="list-style-type: none">o The Executive Staff member assigned to develop the initiative (the RAB Champion) presents initiative to the Board (maximum time for presentation is ten minutes)4. At a second commissioner meeting, initiatives may be assigned as an action item for approval
Execution:	It is the responsibility of the RAB Champion to execute implementation, processing, and tracking.

A PROPOSAL FOR COMMERCIAL REAL ESTATE SERVICES

PREPARED FOR:

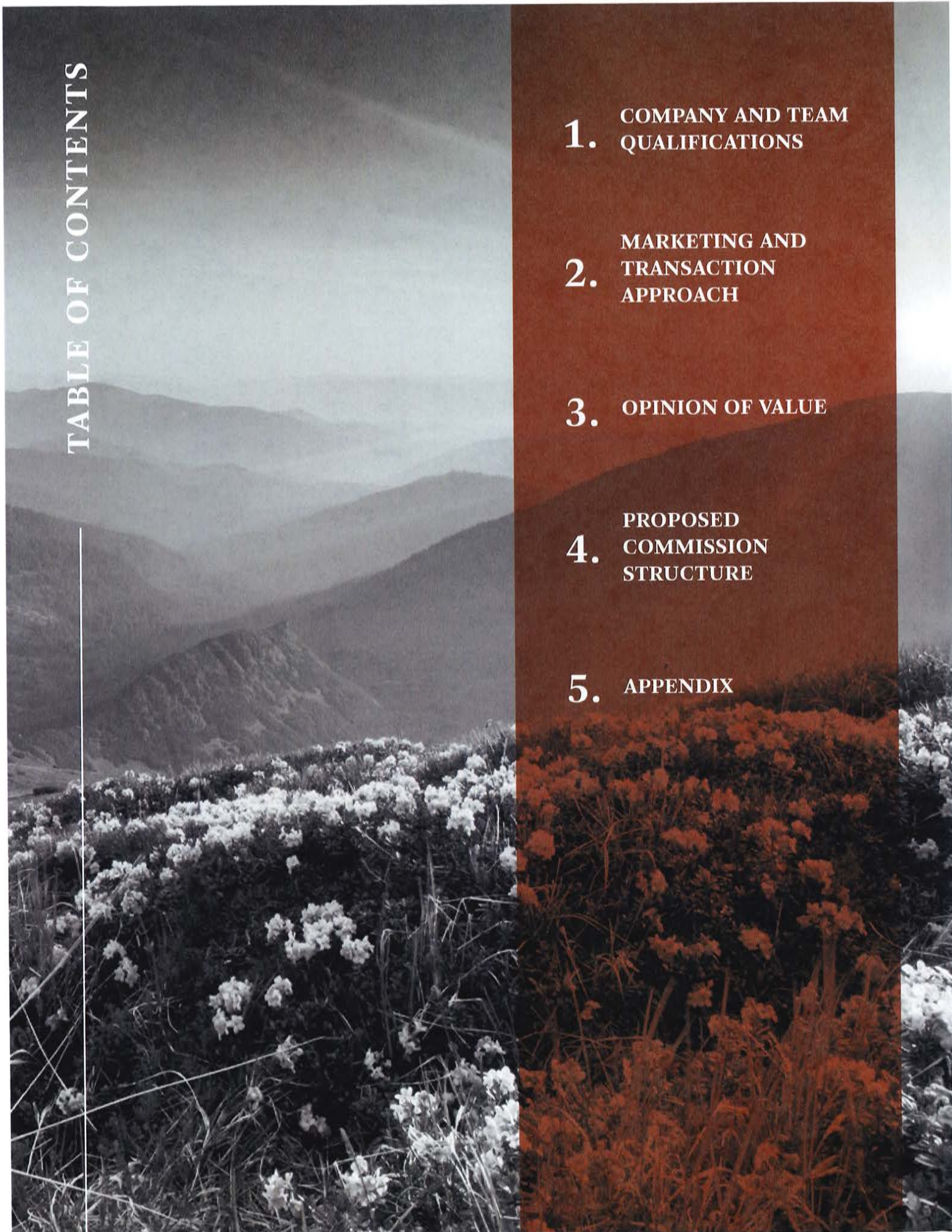


CBRE

MAY 27, 2021

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- 1. COMPANY AND TEAM QUALIFICATIONS**
- 2. MARKETING AND TRANSACTION APPROACH**
- 3. OPINION OF VALUE**
- 4. PROPOSED COMMISSION STRUCTURE**
- 5. APPENDIX**



Kevin K. O'Brien, Fire Chief
Snohomish Regional Fire & Rescue
163 Village Court, Monroe, WA 98272
Shoreline, WA 98155

RE: Proposal for Commercial Real Estate Services

Dear Chief O'Brien,

As Snohomish Regional Fire & Rescue (SRFR) looks to sell the surplus land and single family residence in Snohomish and the Administration Building in Monroe, a partnership with specialized expertise and an understanding of the unique nature of land and commercial office sales will be essential to maximize economic returns. As one of the foremost real estate organizations in the world, CBRE has a reputation of integrity and respect among our peers in the community. With over 100,000 employees working in more than 500 offices worldwide, CBRE's coverage and capabilities extend broader and deeper than any other real estate services provider. We will leverage this global network of resources and information to customize a plan for SRFR, ensuring access to the services required and eliminating unnecessary or irrelevant spends.

Our team is positioned to leverage the collective knowledge and experience of our industry professionals, regionally and nationally, to deliver on this plan for you. We have zero learning curve regarding public process, transparency, and procedures for disposition on behalf of public institutions. Our goal is to be much more than a real estate provider. We want to be an advocate, advisor and resource.

The following pages address the capabilities and expertise of the key personnel assigned to this team, an opinion of value for the properties, the proposed approach and timeline for marketing and selling the properties.

On behalf of CBRE, thank you for the opportunity to present our qualifications and expertise to SRFR. We look forward to learning about next steps.

Sincerely,



John R. Miller
Senior Managing Director
(206) 292-6102



1.
COMPANY AND TEAM
QUALIFICATIONS

COMPANY QUALIFICATIONS

CBRE OVERVIEW

CBRE marks its 115th year of continuous operations in 2021, tracing our origins to a company founded in San Francisco in the aftermath of the 1906 earthquake. Since then, we have grown into the largest global commercial real estate services and investment firm (in terms of 2020 revenue) through organic growth and a series of strategic acquisitions. CBRE and our Advisory and Transaction Services team has been the #1 ranked property sales firm in the world for 14 years in a row, with over \$181 billion in total global sales in 2020. The tools, expertise, networks, and contacts we have used to achieve this ranking will be deployed on behalf of SRFR to ensure the most visibility for your property.

With 100,000 employees working across 500 offices globally, three offices in the Puget Sound, 15 major business lines, and 100 specializations, CBRE has the resources to deliver results across the full real estate lifecycle. Our brokerage teams have access to both national and homegrown networks and relationships to attract interest on challenging properties, with the market savvy to negotiate from a position of strength on attractive parcels in strong markets. With thousands of CBRE marketing experts, graphic designers, research analysts, and specialists in Capital Markets, Property Marketing, Financial Consulting, and more, SRFR will have the broadest service offering at its fingertips.

CBRE SEATTLE – LOCAL MARKET EXPERTISE

In the Seattle market, CBRE currently boasts over 1,900 professionals with 1,131 completed transactions in the market worth nearly \$1 billion in total revenue in 2020. CBRE Seattle currently has 3 office locations, two of which are located within 25 miles of SRFR. The team selected for this assignment, Teresa Patton (WA License #31830; CBA Member #10896) and Don Moody (WA License #6414; CBA Member #9492), have a shared history both regionally and locally with the company. Teresa and Don are land specialists who have worked on similar sites as the SRFR parcels over their career, including public entity projects for the Ports of Bellingham and Grays Harbor and an 11-acre site on Harbor Island for King County. Teresa and Don will be guided by oversight from John Miller, Senior Managing Director for the region, who will serve as the signatory contact for SRFR throughout the process.

SPECIALIZED EXPERTISE

In addition to our global disposition platform and Seattle market presence, CBRE brings a unique resource to benefit SRFR: our national Public Institutions & Education Solutions (PIES) team, focusing exclusively on solving real estate challenges for state and local government clients.

The PIES team has sold over 3,000 acres and \$300 million in surplus property for public sector clients including the State of South Carolina (\$64M), State of Florida (\$44M), and multiple cities and counties including Miami, Dallas, Austin, Fort Myers, San Diego, and more. They bring national best practices from your peer organizations and zero learning curve regarding public process, transparency, and procedures for disposition. Our PIES team will be headed up by Karlen Beitman, Mountain-Northwest Regional Manager. Karlen has over a decade of experience in working directly with public sector real estate development projects, both with CBRE and in his prior role as Director of Real Estate for the Denver International Airport. Karlen will serve as the primary point of contact for SRFR.

TEAM QUALIFICATIONS

With nearly 70 years of collective experience, Teresa Patton and Don Moody bridge the gap between local market expertise and national market exposure to create unmatched value for their clients. The team has extensive experience in land sales and redevelopment projects throughout the Washington area, along with a variety of commercial end-uses including retail, office, industrial and multifamily developments. They have a knack for uncovering under-utilized opportunities that revitalize surrounding neighborhoods through redevelopment. Tenured specialization in the Washington area, seamless collaboration, creative solutions and expert execution ensure exceptional outcomes for the team's clients at every stage of the market cycle.

Teresa and Don have built a strong track record of maximizing client returns and a broad range of client relationships through a strategic, pro-active approach, connecting sellers with developers and end-users while providing integrated service solutions across all services lines. Working together, they provide the most innovative solutions in the Washington market.

TERESA PATTON – VICE PRESIDENT

Teresa is the team leader and has over 25 years of successful commercial real estate experience. An expert in solving complex problems for her clients— including title issues, environmental issues and restructuring land uses—Teresa is a master negotiator, driven by a passion for achieving maximum value in every transaction and in any economic climate. Her strategic approach and emphasis on consistent communication allow her to effectively manage every transaction, removing obstacles to provide a direct path to closing.

DON MOODY – MANAGING BROKER

Don has over 40 years of commercial real estate experience and specializes in disposition and acquisition strategies, including consulting on the highest and best use of properties as well as opinions of value. Don provides a wealth of knowledge and expertise in platting, land use, annexations, rezones, land development, sensitive land issues, environmental contamination issues and wetlands. His expertise is enhanced by his relationships with a network of land use consultants, engineers, architects, biologist and environmental consultants. This invaluable information ensures his clients have everything they need to make informed decisions.

Teresa and Don will also benefit directly from the input and experience provided by our Public Institutions and Education Solutions (PIES) group. Our national PIES team has over 100 active public sector and education clients, including the States of Oregon and Washington; is regularly advising municipalities, agencies and organizations on occupancy and disposition plans; and has completed dozens of transactions for similar entities nationwide, including, recently, one for the Florida Department of Environmental Lands.

KARLEN BEITMAN – MOUNTAIN-NORTHWEST REGIONAL MANAGER

Karlen will serve as the Single Point of Contact for SRFR on all matters relative to this assignment. Karlen will use his decade-plus experience in the industry to coordinate with Teresa and Don on the ground in the region, ensuring that all standards and protocols required by SRFR during the process are adhered to and providing a simple solution going forward.

**Resumes of team member can be found in the appendix.*

EXPERIENCE WITH SIMILAR PROPERTIES



PROJECT NAME & LOCATION: Columbia Bank
Marysville, WA

ZONING: Light Industrial Zoning

CHALLENGE: 135 acres currently being farmed, property encumbered with farm ditches and streams

SOLUTION: Wetland monitoring and additional wetland delineation to determine usable area. Sold to industrial developer with a plan to work around wetland and setbacks

CLIENT: Columbia Bank



PROJECT NAME & LOCATION: Reiner Farm
Monroe, WA

ZONING: Agricultural Zoning

CHALLENGE: 60 acres on Skykomish River frontage with flooding issues and wetlands, using existing property features to apply for grant funding, also applying conservations easement in exchange for development rights with the county

SOLUTION: Buyer was able to obtain grant funds from Dept. of Fish and Wildlife as well as funds from County and Buyer

CLIENT: PCC Farmland Trust



PROJECT NAME & LOCATION: Berger Building
Seattle, WA

ZONING: L 3 – Office Zoning

CHALLENGE: Partnership breakup with remaining partners wanting to acquire building

SOLUTION: Short term lease with partner opportunity to purchase but ultimately sold to a new party.

CLIENT: Shea/Woodcock



2. MARKETING AND TRANSACTION APPROACH



PROPERTY MARKETING

Property Marketing is essential in communicating the value of any property. It will set the tone for a new development or define a community's story. CBRE's thoughtful, expert approach to marketing assets leverages our perspective and technology to entice potential investors and developers and make a tangible difference in the successful disposition.

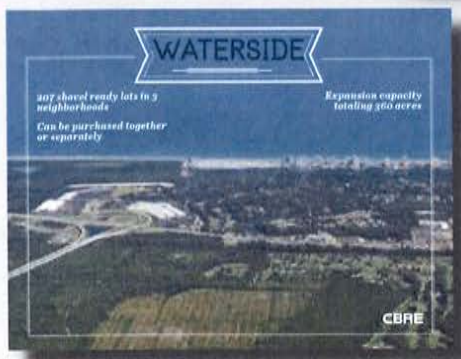
CBRE's regional Property Marketing Studios are a no-cost resource for the industry's most popular types of marketing materials such as brochures, flyers and email campaigns. The Studios' teams pair design expertise with accelerated speed-to-market to deliver materials that will set these properties apart from its competition.

We will develop a custom strategy for the sale of the SRFR properties but only after carefully reviewing all property information, investing time to understand stakeholder objectives, completing financial analysis tasks, performing a comparative market analysis (CMA) and considering the impact of governmental approvals and other unique public-sector elements.

Following the development of a marketing plan/strategy, CBRE will develop and distribute dynamic marketing material to potential buyers, investors, and developers.



The marketing materials that will be created include an Offering Memorandum, E-Blast, website and printed flyers to be distributed via CBRE's various marketing channels and typical property listing platforms such as CoStar and CBA (Commercial Brokers Association).





\$181 B

**IN SALES TRANSACTIONS
IN 2020**

CBRE DEAL FLOW: YOUR GLOBAL GATEWAY

CBRE's proprietary marketing and listing platform, DealFlow, connects investors to the largest, most diverse for-sale inventory. We put this data to work to anticipate trends and drive our industry-leading sales volume. Deal Flow brings together a highly targeted audience of pre-qualified buyers and matches them with inventory to accelerate performance and deal velocity.

Combined with CBRE's market insights and CBRE Econometric Advisors' predictive analytics, CBRE Deal Flow connects properties and portfolios with the right buyers at the right time and will be a key channel to promote the opportunity as it reaches 18,000 potential land investors, over 800,000 investors and developers, and facilitates over 430 deals per month, assisting in over \$181 billion in sales transactions in 2020 alone.



18,000+

POTENTIAL LAND
INVESTORS



800,000+

INVESTORS &
DEVELOPERS

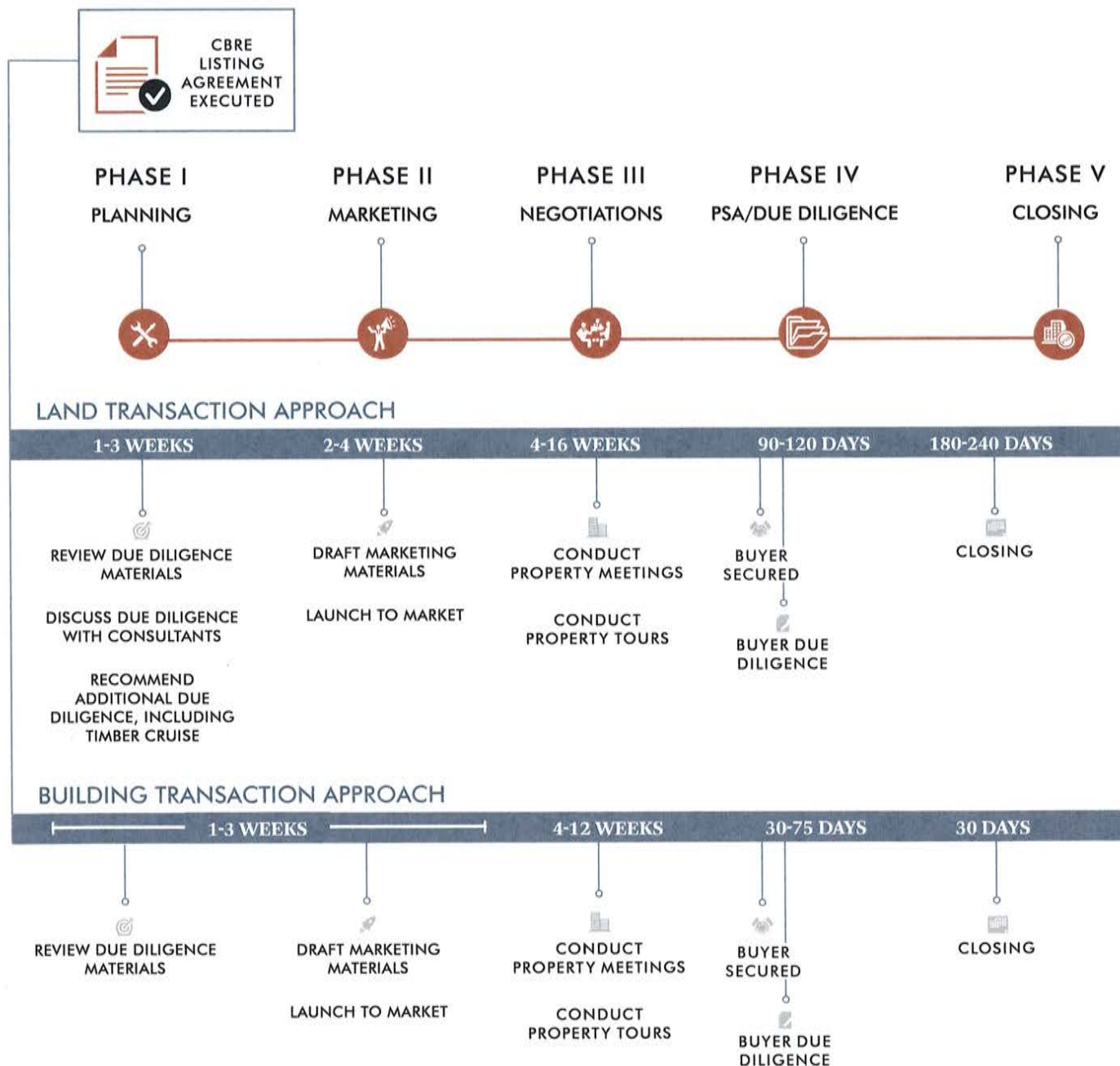


430+

DEALS PER MONTH

TRANSACTION APPROACH

Every transaction has a unique timeline but there are core elements that are seen in each transaction. The following is an estimated timeline of the transaction milestones and will be further refined upon an engagement between CBRE and SRFR.





3.
OPINION OF VALUE

OPINION OF VALUE

The listing price of these properties are estimated below, but the CBRE team will validate this estimate, based off a Comparative Market Assessment and other valuation techniques, prior to initiating the marketing process.*

PROPERTY NAME	Rental House	Land Parcels	Administration Building
PARCEL NUMBER	27061900301000	27061900300200 27061900300100 27061900300300	00776300002500
SIZE	2.12 Acres	0.22 Acres 19.97 Acres 30.22 Acres	0.99 Acres / 43,124 SF
LOW RANGE	\$750,000	\$1,500,000	\$5,428,000
PROBABLE RANGE	\$800,000	\$1,800,000	\$6,114,000
HIGH RANGE	\$850,000	\$2,000,000	\$6,800,000
COMMENTS	Before finalizing the value and putting the house on the market, we need to determine if any portion of the house parcel needs to be included with the sale of the adjoining 50.41 acres. Also, we need to determine if the house should be a separate sale from the 50.41 acres or if it should all be sold as a package.	The value assumes one dwelling unit per 5 acres or 10 units. The Rural Cluster provision in the Snohomish County Code allows for additional density depending on the amount of open space set aside so it may be possible to achieve 12 dwelling units/ lots. Our value assumes 12 lots. Upon additional research time, our values may fluctuate depending on the information acquired.	Value was arrived at using a cap rate analysis along with comparable building sales. Our values assumes 100% occupancy. In the event SRFR does not lease back or the SRFR space leased, our value may fluctuate.

**This valuation analysis or broker opinion of value is not an appraisal and has not been performed in accordance with the Uniform Standards of Professional Appraisal Practice. This analysis is not to be construed as an appraisal and may not be used as such for any such purpose. Neither you, nor any third parties, may rely on this analysis for any tax purposes, estate work, litigation, lending or any other matter other than your direct use in connection with a contemplated transaction.*

ADMINISTRATIVE BUILDING PROPERTY SUMMARY

ADDRESS	953 Village Way Monroe, WA
ACREAGE	.99 Acres; 43,124 SF
BUILDING GROSS SF	20,328 SF Two floors = 10,164 SF each
YEAR BUILT	2003
ZONING	Mixed-use General
UTILITIES	All infrastructure in place
PARCEL #	776300002500
TENANT #1	Dept. of Social and Health Services = 14,191 SF
TENANT #1	Snohomish Regional Fire & Rescue = 6,137 SF

SALES COMPS

	Subject Property	Property #2	Property #3	Property #4	Property #5
LOCATION	953 Village Way Monroe, WA	19707 44th Ave W Lynnwood, WA	4100 Alderwood Mall Lynnwood, WA	110 James Bldg Edmonds, WA	4200 194th St SW Lynnwood, WA
PROPERTY SIZE SF	43,124	29,621	73,181	43,996	67,082
BUILDING SIZE SF	20,328	11,430	15,240	18,080	39,037
TOTAL SALES PRICE	-	\$2,700,000	\$5,128,000	\$4,530,000	\$15,000,000
SALES PRICE PER SF	-	\$236	\$336	\$250	\$384
DATE SOLD	-	8/27/2020	5/15/2020	10/11/2019	2/8/2021

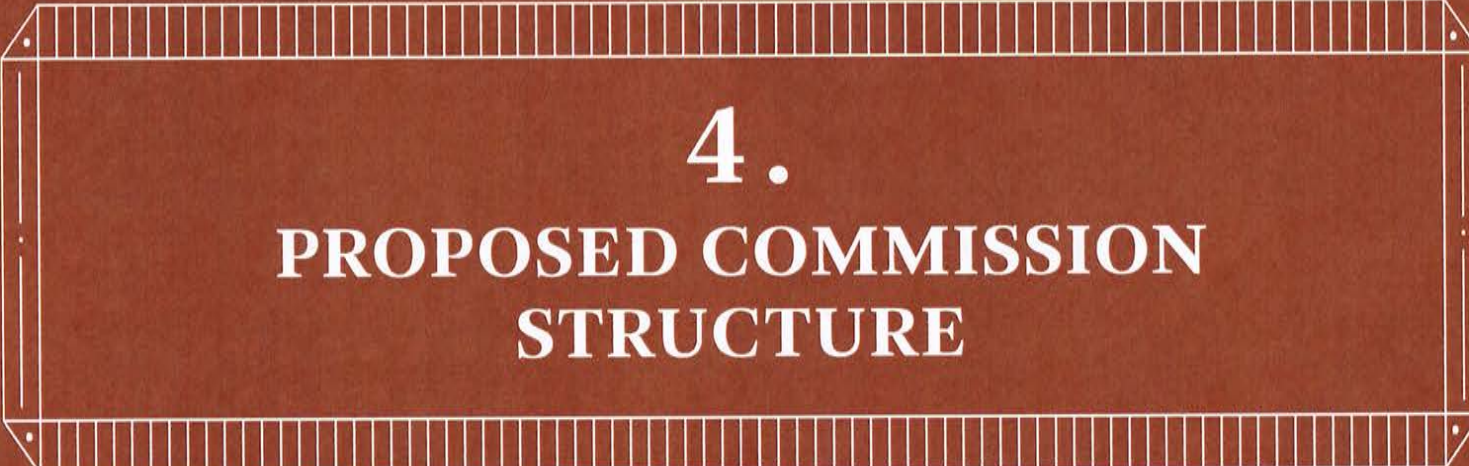
RENTAL HOUSE PROPERTY SUMMARY

ADDRESS	10510 206th St. NE Snohomish, WA
ACREAGE	2.12 acres; 92,347 SF
HOUSE SF	2,576 SF
YEAR BUILT	1980
ZONING	Rural Residential 5/R5 = one unit per 5 acres
UTILITIES	Gas, water, electric, septic
PARCEL #	27061900301000

LAND PROPERTY SUMMARY

TOTAL ACREAGE	50.41 acres
PARCEL 1	27061900300300
PARCEL 1 SIZE	30.22 acres
PARCEL 2	27061900300100
PARCEL 2 SIZE	19.97 acres
PARCEL 3	27061900300200
PARCEL 3 SIZE	0.22 acres
UTILITIES	Gas, water, electric, septic - required
ZONING	Rural Residential 5/R5 = one unit per 5 acres





4.
**PROPOSED COMMISSION
STRUCTURE**

PROPOSED COMMISSION STRUCTURE

COMMISSION RATE PAYABLE TO CBRE

The total fee for Real Estate Marketing and Brokerage Services shall be 5% of the sale price*. CBRE will allocate a portion of the fee to the Buyer's Broker.

The fee shall be due to CBRE on the date that the property successfully closes.

Relationship

CBRE shall undertake this disposition assignment under the terms of an Exclusive Listing Agreement.

Marketing Expenses

CBRE will absorb all standard marketing costs associated with the production of the offering memorandum, including advertising, costs associated with distribution of materials and signage.

Exclusivity Terms

Exclusive right to sell the property for twelve (12) months, after which time the Agreement will continue on a month-to-month basis. Either party may cancel the Listing Agreement at any time within thirty (30) days written notice.

HOURLY BILLING RATES FOR TASK-BASED ASSIGNMENTS

While our preferred method of compensation is commission based, often times our clients have unexpected needs which require a task-based assignment. If tasked-based assignments are requested by SRFR, the key team members are available at the below listed hourly rates for assignments that have a defined scope, schedule and budget.

TEAM MEMBER	RATE
Teresa Patton and Don Moody	\$250
Karlen Beitman	\$195

** Within 30 days after the expiration or termination of our Agreement or any particular engagement to provide the Services, CBRE shall provide the City with a list of all parties with whom CBRE was engaged in active negotiations with respect to leases or other transactions for which fees could be earned under this Agreement. CBRE shall also provide the City with written evidence of such negotiations. If within 180 days after such expiration or termination date, the City enters into any agreement of sale, lease, sublease or other written agreement with a party on such list for which a fee would have been earned hereunder, CBRE shall earn the fee provided for under this Agreement to the same extent as if the Services had not expired or terminated. Upon the expiration of the 180-day period, CBRE may present to the City for its consideration an extension of the fee protection period for any existing transactions which remain active and imminent. The City shall not be obligated to extend such period, but the Parties shall negotiate in good faith a fair compensation arrangement for the work performed by CBRE (or its Sub-agents) prior to termination. This paragraph shall survive the termination or expiration of our Agreement.*



5. APPENDIX

- A. RESUMES
- B. STATE OF WA BROKERAGE LICENSES
- C. SAMPLE SALE LISTING AGREEMENT
BETWEEN CBRE AND SRFR
- D. SAMPLE COMMISSION AGREEMENT
BETWEEN CBRE AND SRFR

Teresa Patton

Vice President, Tacoma



T + 1 253 596 0043
F + 1 253 596 0059
teresa.patton@cbre.com

1201 Pacific Avenue
Suite 1502
Tacoma, WA 98402

Teresa has 25 years of experience in the real estate industry specializing in special properties, redevelopment projects and land throughout Washington and North America. The types of properties include large mill sites, shopping centers, industrial/distribution sites, residential plats, multifamily land and farm ground. In most of these projects she has had to handle title problems, environmental issues, restructuring land use (zoning and planned use development).

Teresa was a founding member of the Land Services Group and has been the Team leader for the Seattle/Tacoma Land Services Group for 17 years, which specializes in listing/selling undeveloped and underdeveloped land and adding value through repositioning the properties the team lists and sells. Teresa also belongs to the Special Properties Group which focuses on disposition and consulting services for major industrial facilities located outside of metropolitan areas.

As a client driven real estate professional, she is dedicated in providing the best outcome for her clients. She makes the process of listing, marketing and selling a client's property easy and understandable. Teresa is consistently removing obstacles, providing a direct path to the conclusion of the sale for the clients. She excels in deal management, communication and client satisfaction.

For 25 years, Teresa brings management and organizational skills necessary to expedite services with the team and clients. Teresa's broad market awareness and years in the business provide her with the experience and knowledge necessary to negotiate the types of deal term sand conditions required in any economic climate.

Ms. Patton is dedicated to giving her clients the highest level of service and is particularly adept at using vast real estate knowledge to strategically assist those she represents. Her discipline provides a timeless pursuit of quality service creating an invaluable asset to all of her assignments.

Professional Affiliations / Accreditations

- State of Washington Real Estate Broker since 1993
- State of California Real Estate Sales person since 2008 (inactive)
- Member, Commercial Brokers Association
- Founding Member of CBRE National Land Services Group
- Notary Public since 1997
- 2006 Leadership Award – Land Services Group
- 2006 Recognition Award – Land Services Group
- Member, CBRE Women's Network
- Member, CBRE Land Services Group
- Member, CBRE Special Properties Group
- Habitat for Humanity Build – Lakewood, WA
- Habitat for Humanity – Guatemala
- Habitat for Humanity – Portugal
- Step by Step – a nonprofit organization, real estate services provided
- PCC Farmland Trust – a nonprofit organization, real estate services provided

Clients Represented

- Top Deal by Service Line – February 2017
- Top Associate Producer – August 2017
- Real Green Broker Challenge – Runner up 2015

Don Moody

Managing Broker, Tacoma



T + 1 253 596 0045
F + 1 253 596 0059
don.moody@cbre.com

1201 Pacific Avenue
Suite 1502
Tacoma, WA 98402
WA License #43650
OR License #990600136

Don Moody joined CBRE, Inc. as a First Vice President in April 1999 to develop a land group specializing in seller representation of undeveloped and under-utilized land and property. Don has extensive experience with all aspects of raw land development in all zoning classifications. Don specializes in disposition/acquisition strategies, consulting for property owners on highest and best use and opinions of value. In addition, Don has vast knowledge and experience in platting, land use, annexations, rezones, land development, sensitive land issues, environmental contamination issues and wetlands.

A client driven real estate professional for over 40 years, Don provides a full service for landowners, from real estate strategy and evaluation through final transaction closing.

With many years of experience, Don has relationships with a network of land use consultants, engineers, architects, biologist and environmental consultants as well as local, regional and national developers and buyers.

Professional Affiliations / Accreditations

- President/Owner of Western Pacific Properties, Inc. (1973-1999)
- Top Producer at Western Pacific Properties, Inc. (1976-1999)
- Past Member, Downtown Seattle YMCA Board of Directors
- Past Member, International Right of Way Association (IRWA)
- Member, Commercial Brokers Association
- Lifetime Member, Warren Family Properties, LLC, Board of Directors
- State of Montana Real Estate Sales Person since 2008 (inactive)
- State of Washington Real Estate Broker since 1970
- State of Oregon Real Estate Broker since 1999
- Founding Member of the National Land Service Group at CBRE
- Habitat for Humanity Build – Lakewood, WA
- Habitat for Humanity Build – Guatemala
- Habitat for Humanity Build – Portugal
- Step by Step – a nonprofit organization, real estate services provided
- PCC Farmland Trust – a nonprofit organization, real estate services provided
- Past Board Member – Lake City Futures First
- Committee Member – Step by Step

Education

- Bachelor of Arts, Central Washington University

Recognition

- Top Deal by Service Line – February 2017
- Real Green Broker Challenge – Runner Up 2015
- Top Ten Producer at CBRE (Seattle) 2005
- Top Ten Producer at CBRE (Seattle) 2002
- Top Ten Producer at CBRE (Seattle) 2000

Karlen L. Beitman

Mountain-Northwest Regional Manager, Denver



Clients Represented

- Adams County, CO
- Douglas County School District, CO
- Durango School District 9-R, CO
- Town of Pagosa Springs, CO
- Colorado Dept. of Transportation
- Denver International Airport
- Ability Connection of Colorado
- Sound Transit, WA
- Johnson & Wales University
- TriMet, OR
- North County Transit District, CA
- Oklahoma City Airport Trust

Karlen L. Beitman is the Regional Manager for the Mountain-Northwest and the National Expert for non-aviation commercial real estate development on airport property within CBRE's Public Institutions and Education Solutions practice. Mr. Beitman specializes in the provision of strategic planning, development advisory, portfolio consulting and brokerage services to states, counties and municipal agencies. In this role Mr. Beitman has advised several international airports, municipalities, and mission driven clients on their most pressing real estate projects. His unique expertise includes ground leases, complex ownership structures, acquisitions, dispositions, leases, and portfolio optimization strategies.

Experience

Before joining CBRE, Mr. Beitman served as the Director of Real Estate for Denver International Airport. In this role, he was responsible for generating non-aviation revenue through the planning and development of office, retail, hotel and industrial commercial real estate located on airport property. Mr. Beitman directed activities such as strategic planning, financial analysis, municipal and FAA entitlements, marketing and ground leasing.

Prior to his position with Denver International Airport, Mr. Beitman held several roles at McCaffery Interests, a private development company in Chicago. In his most expansive role, he oversaw the asset and property management for a 2 million-sq.-ft. portfolio of mixed-use office, retail, hotel and multifamily projects. In other roles with McCaffery Interests, Mr. Beitman reported directly to the CEO as Project Manager of Executive Affairs responsible for key real estate developments. Mr. Beitman began his career in real estate with Newmark Knight Frank as a GIS Analyst.

Professional Affiliations / Accreditations

- Licensed Colorado Real Estate Broker
- Member of NAIOP, ULI and ICSC
- Member of CBRE's LGBTQ & Allies network group
- The National Academy of Television Arts & Sciences – Chicago/Midwest: Wrote and produced an Emmy®-Award winning short film for the Obama Presidential Library
 - Emmy® Award for Outstanding Achievement for Writing - 2014
 - Emmy® Nominee for Outstanding Achievement for Public/Current Affairs Programming - 2014

Education

- University of Illinois–Chicago, Master of Urban Planning & Policy, Geospatial Analysis and Visual Certification, 2011
- Roosevelt University, Master of Business Administration - Northern Builders Scholar 2012-2014.

STATE OF WASHINGTON
DEPARTMENT OF LICENSING – BUSINESS AND PROFESSIONS DIVISION

THIS CERTIFIES THAT THE PERSON OR BUSINESS NAMED BELOW IS AUTHORIZED AS A

REAL ESTATE BROKER

CBRE INC
TERESA D MOODY
1201 PACIFIC AVE, SUITE 1502
TACOMA WA 98402

Licensee Released -

Termination Date / /

31830
License Number

07/21/1993
Issued Date

11/05/2020
Expiration Date

Teresa Burnett
Teresa Burnett, Director

PL-630-159 (R/3/16)

STATE OF WASHINGTON
DEPARTMENT OF LICENSING – BUSINESS AND PROFESSIONS DIVISION

THIS CERTIFIES THAT THE PERSON OR BUSINESS NAMED BELOW IS AUTHORIZED AS A

REAL ESTATE MANAGING BROKER

CBRE INC
DONALD A MOODY
1201 PACIFIC AVE, SUITE 1502
TACOMA WA 98402

Licensee Released -

Termination Date / /

6414
License Number

05/31/1972
Issued Date

12/04/2018
Expiration Date

Pat Kohler
Pat Kohler, Director

PL-630-159 (R/3/16)

COMMERCIAL REAL ESTATE SERVICES

CBRE

CBRE, Inc.
Advisory & Transaction Services

1201 Pacific Avenue
Suite 1502
Tacoma, WA 98402

Beginning Date

+1 253 572 6355 Tel
+1 253 596 0059 Fax

BY ELECTRONIC MAIL

www.cbre.com

Client Firm
Attention: Client Name
Address
City, State Zip

RE: *EXCLUSIVE SALES LISTING AGREEMENT*
Property Address, City, County, Washington Zip with an abbreviated legal description as follows:

("Property")

Dear Client Name:

Thank you for selecting CBRE, Inc. ("CBRE", "us", "we", "our") to represent ____ ("you", "your"). The terms of this engagement are contained in this agreement ("Agreement").

1. This Agreement shall terminate one year after the above date ("Term").
2. During the Term, you appoint us as your agent with the exclusive right to list and market the Property for sale and to negotiate agreements for the sale of the Property (which includes portions thereof). If, during the Term, the Property is removed from the market because escrow is opened or an offer to purchase the Property is accepted, and if that sale is not consummated for any reason, then the Term will be extended by the longer of the number of days that (i) escrow was open or (ii) the Property was removed from the market, but in no event more than 180 calendar days in the aggregate.
3. **Agency Disclosure.** We will commit the appropriate number of qualified and licensed professionals to this engagement. Your "Listing Team" (also known as "Designated Agents" in states where applicable) is comprised of _____. We will have the right to change members of the Listing Team as necessary and appropriate. The Listing Team shall owe you duties of trust, confidence and loyalty. The Listing Team are your designated agents to the exclusion of all of CBRE's other licensees. All other CBRE licensees shall be referred to as "Non-Listing Team Agents" and shall be considered Cooperating Brokers. You acknowledge that we are an international brokerage firm and that we may represent prospective purchasers. You hereby consent to our representation of such prospective purchasers by Non-Listing Team Agents and the dual agency created in CBRE's designated broker and any managing broker responsible for the supervision of both the Listing Team and the Non-Listing Team Agents. You acknowledge that Non-Listing Team Agents owe duties of trust, confidence and loyalty exclusively to their clients. In the event that the Listing Team, or any member thereof, has a potential conflict of interest (such as a Listing Team member proposing to act for a potential purchaser as a dual agent), then we will disclose the conflict to you and obtain your written consent to the conflict in advance of any negotiations with that potential purchaser. The Listing Team and Non-Listing Team Agents shall not disclose the confidential information of one principal to the other.
4. We will offer the Property at an initial listing price of _____. However, it is your right to: (a) approve, modify, reject or disapprove any and all proposals and offers as well as any prospective purchasers for the Property and (b) adjust the terms and conditions of any offer made, including but not limited to, adjusting the Property's listing price.

5. We will work with you to create and implement a sales strategy for the Property, including preparation of appropriate and customary marketing materials (such as an offering brochure). In developing the strategy, we will rely on (without requirement to verify) any information provided to us by you, your agents, affiliates and/or any of the Property's managers. However, we will not issue any written marketing materials without your prior written approval. Further, you authorize us to place one or more signs on the Property as we deem appropriate. You agree to reimburse us for reasonable out-of-pocket marketing expenses approved by you, up to a maximum of _____ Dollars (\$_____). Reimbursement is due upon the receipt of an invoice.
6. The success of this engagement relies, in part, on cooperation and communication between you and CBRE. Therefore, you agree to: (i) provide us with all available information to assist us in marketing the Property; (ii) immediately refer to us all purchase inquiries for the Property; and (iii) conduct all negotiations with prospective purchasers exclusively through us.
7. You represent that you either are the fee owner of or otherwise have control over the Property. You further represent that you have full authority to enter into this Agreement without violating anyone else's rights, or any other agreements or contractual obligations.
8. We will present all offers to you and assist you in developing and negotiating counteroffers until a purchase and sale agreement ("PSA") is signed and all contingencies are satisfied or waived. You agree that you and/or your legal counsel are solely responsible for determining the legal sufficiency of any documents to be executed by you in any transaction contemplated by this engagement as well as the tax consequences of any such transaction. You are also responsible for evaluating any offers and determining with whom you will negotiate or enter into a transaction. While we may assist you in gathering reasonably available information, we cannot represent or warrant the creditworthiness of any prospect and/or their ability to satisfy their obligations under a PSA. All final business and legal decisions shall be made solely by you. Notwithstanding any designation of us as "agent" in this Agreement, we will have no right, power, or authority to enter into any agreement with any prospective purchaser, real estate broker, or any other person in the name of, on behalf of, or otherwise binding upon you.
9. We will earn, and you agree to pay us, a commission in accordance with this Agreement and the attached Commission Schedule Exhibit A to this Agreement ("Commission Schedule") if either of the following occur:
 - (a) during the Term, you enter into an agreement to sell the Property to a purchaser, whether procured by us, you or anyone else, and the sale of the Property subsequently closes (whether during or after the Term); or
 - (b) within one hundred twenty (120) days after the expiration of the Term or after the Agreement otherwise terminates (the "Post-Term"), the Property is sold to, or negotiations continue, resume or commence leading to a sale of the Property at any time during the Post Term or thereafter to any person or entity with whom, CBRE negotiated (either directly or through another broker or agent) or to whom the Property was submitted during the Term, or to any such person's or entity's successors, assigns, or affiliates ("Existing Prospect"), or you enter into an agreement to sell the Property to an Existing Prospect and the sale of the Property subsequently closes (whether during or after the Post-Term). You agree that CBRE is authorized to continue negotiations with Existing Prospects. We will submit to you a list of such Existing Prospects no later than fifteen (15) business days following the expiration or termination of the Term; provided, however, that if a written offer has been submitted prior to said expiration or termination date, then it shall not be necessary to include the offeror's name on the list.
10. You agree that we are authorized to cooperate with and, if appropriate, share our commission with "Cooperating Brokers" (such as a broker representing a purchaser). We will be responsible for paying the fee or commission due to the Cooperating Broker (if any) provided the Cooperating Broker: (i) represents the prospective purchaser pursuant to a written agreement, a copy of which is furnished to us prior to the execution of the transaction; (ii) is properly licensed; and (iii)

executes and delivers to us an acceptable cooperating brokerage agreement. Market conditions may exist whereby the Cooperating Broker receives an above-standard fee and/or broker bonus. If so, our commission shall be increased by and you agree to pay an amount such that we receive no less than 50% of the total fee in accordance with the Commission Schedule.

11. If you lease the Property to anyone during the Term or Post-Term, you agree to pay CBRE a lease commission in accordance with the Commission Schedule.
12. Questions regarding environmental and zoning issues may arise during the course of our representation. CBRE is not obligated to perform, and has not made any investigation of the physical conditions or zoning issues relating to the Property. You agree to disclose to us and allow us to disclose to prospective purchasers everything you know (after reasonable inquiry by you) regarding present and future property issues including, but not limited to, structural, mechanical, hazardous materials, zoning and environmental matters affecting the Property and/or the Property's condition.
13. If the Property becomes the subject of foreclosure proceedings before the expiration of the Term, then in our sole and absolute discretion we may: (a) suspend this Agreement until we may elect to reinstate it or (b) terminate this Agreement and enter into a listing agreement with any receiver, party initiating foreclosure, party purchasing the Property at a foreclosure sale, or any other third party.
14. While we are confident that this relationship will be mutually satisfactory, the parties agree to resolve any disputes subject to the following:
 - (a) if either party institutes a legal proceeding against the other party relating to this Agreement, the prevailing party shall recover from the non-prevailing party all of its (i) reasonable attorneys' fees and costs, (ii) expert-related fees and costs and (iii) other related expenses. All past due amounts shall bear interest at twelve percent (12%) per annum or the maximum rate permitted in the state in which the Property is located. No party will be entitled to punitive, special and/or consequential damages, and we each waive all rights to and claims for relief other than for compensatory damages; and
 - (b) **EACH PARTY KNOWINGLY AGREES TO WAIVE ANY AND ALL RIGHTS TO HAVE A DISPUTE ON ANY MATTER RELATING TO, OR ARISING FROM THIS AGREEMENT DETERMINED BY A JURY.**
15. You and CBRE agree to comply with all applicable laws, regulations, codes, ordinances and administrative orders governing each party's respective participation in any transaction contemplated by this Agreement. Further, we both acknowledge that: (a) it is illegal to refuse to display or lease or sell to or from any person because of one's membership in a protected class, e.g.: race, color, religion, national origin, sex, ancestry, age, marital status, physical or mental handicap, familial status or any other class protected by applicable law and (b) the Property will be offered in compliance with all applicable anti-discrimination laws.
16. This Agreement is the entire agreement and supersedes all prior understandings between you and CBRE regarding this engagement. The Agreement is governed by the laws of the state where the Property is located, without regard to its conflict of laws principles. This Agreement will be binding and inure to the benefit of your and CBRE's lawful representatives, heirs, successors, designees and assignees. It may not be altered or terminated except in a writing signed by both you and CBRE. Neither party's failure to exercise any of its rights under this Agreement will relieve the other party of its obligations hereunder. Nothing herein is or may be deemed a waiver or full statement of either party's respective rights or remedies, whether at law or in equity, all of which are expressly reserved. If any provision of this Agreement is unenforceable or void under applicable law, the remaining provisions will continue to be binding. This Agreement and the rights, interests or obligations created hereunder will not be assigned by either of the parties without the prior written consent of the other party. Each party agrees that it has participated equally in the negotiation and drafting of this Agreement. You acknowledge that the person

signing this Agreement on your behalf has your full authority to execute it. This Agreement will be binding whether signatures are exchanged electronically or by hand, by mail, by fax, by electronic transfer or image, by photocopy or in counterparts.

17. You hereby acknowledge receipt of the pamphlet entitled "The Law of Real Estate Agency."

Thank you again for this opportunity. We look forward to working with you.

Very truly yours,

CBRE, Inc.
Licensed Real Estate Firm

By: _____
Name: John R. Miller
Title: Senior Managing Director

AGREED:

Legal Name

By: _____
Name: _____
Title: _____



EXHIBIT A – Commission Schedule

A. *Sale.* If the Property is sold, CBRE's commission shall be ____ percent (____%) of the gross sales price. Gross sales price shall include any and all consideration received or receivable, in whatever form, including but not limited to assumption or release of existing liabilities. In the event this sale is in connection with a "build to suit" transaction, the commission shall be calculated on the gross sales price plus the gross construction cost of the building to be constructed on the Property. The commission shall be earned and paid on the date title to the Property is transferred to the purchaser; provided, however, that if the transaction involves an installment contract, then payment shall be made upon execution of such contract. If you are a partnership, corporation, or other business entity, and an interest in the partnership, corporation or other business entity is transferred, whether by merger, outright purchase or otherwise, in lieu of a sale of the Property, and applicable law does not prohibit the payment of a commission in connection with such sale or transfer, the commission shall be calculated on the fair market value of the Property, rather than the gross sales price, multiplied by the percentage of interest so transferred, and shall be paid at the time of the transfer.

1. *Definitions.* Under this Agreement the terms "sell," "sale" or "sold" shall mean: (a) an exchange of the Property; (b) the granting of an option to purchase the Property; or (c) any other transfer, conveyance or contribution of a controlling interest in the Property or in the entity which owns the Property, including, but not limited to, situations where you are a corporation, partnership or other business entity and a controlling interest in such corporation, partnership or other business entity is transferred, whether by merger, outright purchase or otherwise, in lieu of a sale of the Property.
2. *Option to Purchase.* If you grant an option to purchase the Property, you agree to pay us a commission in accordance with this Commission Schedule, on the price paid for the option and for any extensions when you receive payment for any such option and/or extensions. If the option is exercised, whether during the Term or after, we will earn a further commission in accordance with this Agreement. Notwithstanding the foregoing, to the extent that all or part of the price paid for the option or any extension thereof is applied to the sales price of the Property, then any commission previously paid by you to us on account of the option payments will be credited against the commission payable to us on account of the exercise of the option.

B. *Lease.* Commissions shall be earned and payable upon lease execution in accordance with the following rate:

The above rate is subject to the following provisions:

1. *Option or Right of First Refusal to Renew, Extend Lease or Occupy Additional Space.* If a lease for which a commission is earned and payable hereunder contains: (i) an option or right of first refusal to renew or extend, and a lease term is renewed or extended, whether strictly in accordance with the terms of such option or right or otherwise and/or (ii) an option or right of first refusal to expand, and a tenant occupies additional space whether strictly in accordance with the terms of such option or right or otherwise, then you shall pay a leasing commission in accordance with the provisions of this Commission Schedule on the additional leased space. Said commission shall be earned and payable upon execution of the documents renewing or extending occupancy or the adding space, as applicable.
2. *Purchase of Property by Tenant.* If a lease for which a commission is earned and payable hereunder contains an option, right of first refusal, or similar right for purchase of the Property, and a tenant, its successors or assignees, or any agent, officer, employee or shareholder of a tenant purchases the Property, whether strictly in accordance with the terms of such option, right of first refusal, similar right or otherwise during (a) the term of the lease, (b) any extension thereof, or (c) within ninety (90) days after the expiration thereof, then a sales commission shall be calculated and paid in accordance with the provisions of Section A above; provided, however, that there shall be a credit against such sales commission in the amount of lease commissions previously paid to

CBRE relating to that portion of the purchaser's lease term which is canceled by reason of such sale. In no event shall such credit exceed the amount of such sales commission.

SAMPLE

COMMERCIAL REAL ESTATE SERVICES

CBRE

CBRE, Inc.
Advisory & Transaction Services

1201 Pacific Avenue
Suite 1502
Tacoma, WA 98402

Beginning Date

+1 253 572 6355 Tel
+1 253 596 0059 Fax

BY ELECTRONIC MAIL

www.cbre.com

Brokerage Firm
Attention: Broker Contact
Address
City, State Zip

RE: SALES COMMISSION AGREEMENT
Property Address, City, County, Washington Zip with an abbreviated legal description as follows:

("Property")

Dear Broker Contact:

CBRE, Inc. ("CBRE", "us", "we", "our") looks forward to working with ____ ("you", "your") on this proposed sales transaction. This letter confirms the terms of this agreement ("Agreement").

1. CBRE represents and warrants that it is a duly licensed real estate broker in the State of Washington and has been granted the exclusive right by ____ ("Owner") to list the Property for sale.
2. You represent and warrant that you are duly licensed real estate broker in the State of ____ and the exclusive broker for ____ ("Buyer") with respect to Buyer's interest in the Property.
3. This Agreement shall terminate one hundred eighty (180) days after the above date ("Term").
4. If Owner and Buyer close the sale of the Property during the term of this Agreement for which CBRE is paid a commission, then CBRE shall pay to you, and you agree to accept as your full and only compensation for services rendered in connection with the sale, ____% of the commission CBRE receives for such sale. Such commission shall be payable to you within thirty (30) days of CBRE's receipt of the commission.
5. CBRE shall have no obligation, or have any liability for payment of any commission amount to you, until CBRE has earned and unconditionally received the commission, including your share of such commission, from Owner. CBRE shall decide, in its sole and exclusive discretion whether and when to institute legal proceedings against Owner for non-payment of the commission. If CBRE must initiate legal action to collect the commission from the Owner, then you shall be entitled to share in any recovery only to the extent, and in the same proportion, that you share in the costs of prosecuting such legal action.
6. In the event that either party institutes legal action against the other to enforce its rights under this Agreement, the prevailing party shall recover its reasonable attorneys' fees and costs so incurred from the non-prevailing party. **EACH PARTY WAIVES THE RIGHT TO A TRIAL BY JURY IN ANY ACTION ARISING UNDER THIS AGREEMENT.**
7. This Agreement is the entire agreement and supersedes all prior understandings between you and CBRE regarding this sales transaction. The Agreement is governed by the laws of the state where the Property is located, without regard to its conflict of laws principles. This Agreement will be binding and inure to the benefit of your and CBRE's respective lawful representatives, heirs,

by both you and CBRE. Neither party’s failure to exercise any of its rights under this Agreement will relieve the other party of its obligations hereunder. Nothing herein is or may be deemed a waiver or full statement of either party’s respective rights or remedies, whether at law or in equity, all of which are expressly reserved. If any provision of this Agreement is unenforceable or void under applicable law, the remaining provisions will continue to be binding. This Agreement and the rights, interests or obligations created hereunder will not be assigned by either of the parties without the prior written consent of the other party. Each party agrees that it has participated equally in the negotiation and drafting of this Agreement. You acknowledge that the person signing this Agreement on your behalf has your full authority to execute it. This Agreement will be binding whether signatures are exchanged electronically or by hand, by mail, by fax, by electronic transfer or image, by photocopy or in counterparts.

Again, we look forward to working with you on this transaction.

Very truly yours,

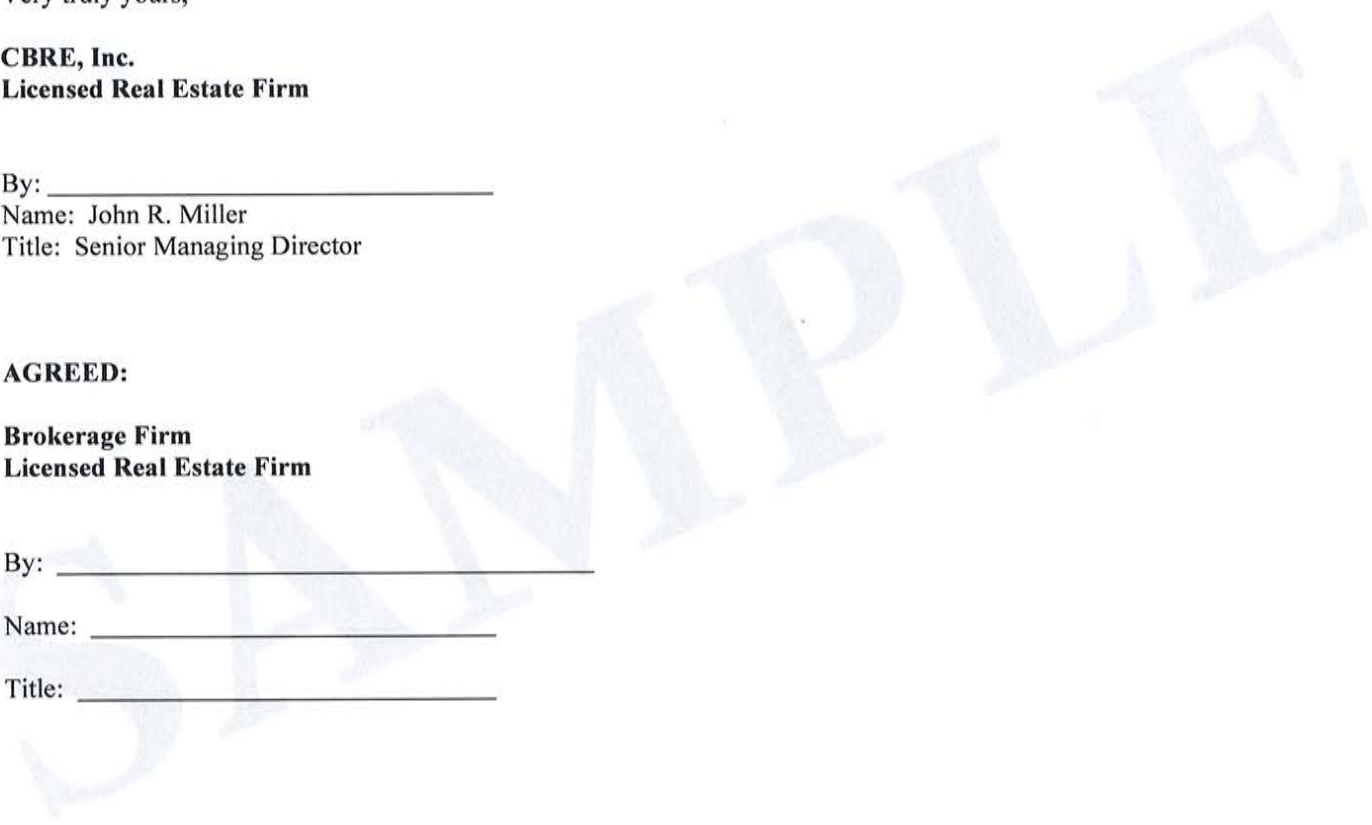
CBRE, Inc.
Licensed Real Estate Firm

By: _____
Name: John R. Miller
Title: Senior Managing Director

AGREED:

Brokerage Firm
Licensed Real Estate Firm

By: _____
Name: _____
Title: _____



**KARLEN BEITMAN**

Public Institutions & Education Solutions
Mountain-Northwest Regional Manager
+1 303 583 2018
karlen.beitman@cbre.com

TERESA PATTON

Vice President
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CBRE



June 22, 2021

Dear Commissioners,

At all hours of the day and night, 365 days a year, Snohomish Regional Fire & Rescue is committed to our mission of saving lives, protecting property, safeguarding the environment, and taking care of people. Whether attending to the needs of a cardiac patient, responding to a vehicle accident, extinguishing a house fire, or helping a COVID-19 patient; our team of dedicated professionals is committed to the health, safety, and well-being of the communities we serve.

Through community support, Snohomish Regional Fire & Rescue has built an advanced emergency response system in Snohomish County with highly trained personnel and progressive rescue programs. Our team has been on the frontlines during the COVID-19 Pandemic, including transporting critical patients and assisting with an unprecedented community vaccination effort. Our personnel have diligently responded when the community needed us most. We appreciate the public's consistent support which maintains quick response times, ongoing training for our firefighters, and the equipment we need to serve you.

As we perform our services, we are committed to being responsible stewards of the citizens' hard earned tax dollars. We make sure that every dollar spent is directly connected to our mission. Through our comprehensive budgeting process, we evaluate, plan, execute, and monitor every expenditure. Each year, our financial and business practices are audited by the State of Washington. Demonstrated by our diligent accountability, we have a successful track record of clean audits by the State of Washington.

With the support of our community, daily operations at Snohomish Regional Fire and Rescue are funded primarily by two voter-approved levies paid through property taxes for fire and emergency medical services. These levy rates fall over time as property values rise. This limits the fire district's ability to keep up with rising operational costs.

In response to rising costs and given the need to maintain our levels of service to our Communities, the SRFR Staff and Revenue Planning Committee recommends the restoration of the Fire Levy Lid Lift to \$1.50 per thousand of assessed property value. The current Fire Levy is \$1.275 per thousand of assessed property value. We recommend placing the proposition on the November 2021 Election ballot. If approved by voters, the restored levy is expected to provide sufficient revenue to address rising costs, replace and maintain equipment and facilities; and importantly, ensure SRFR emergency responders are well trained, equipped, and ready to respond to any alarm.

With the potential approval of this proposal, we look forward to engaging our public to share more about Snohomish Regional Fire and Rescue and the opportunities and challenges that lie before us.

Please let me know if you have any questions or concerns.

Respectfully,

Kevin K. O'Brien, Your Fire Chief



Request for Action by the Board (R.A.B)

The purpose of the RAB is to provide a standardized format for presenting initiatives requiring action by the Board of Fire Commissioners. The RAB serves as a guide and checklist intended to provide the detailed, relevant, information needed to help the Board take action on projects, programs, and other initiatives.

Initiative Name: Chaplain Program																			
Executive member responsible for guiding the initiative: The RAB Champion DC Rasmussen																			
Type of Action:	<input checked="" type="checkbox"/> Simple Motion <input type="checkbox"/> Resolution																		
Initiative Description: <ul style="list-style-type: none"> • Brief Description • Goal of Initiative • Initiative Results (deliverables) • Connection to Strategic Plan • Supporting Documentation (attach) <ul style="list-style-type: none"> ○ Scope of work ○ Contract(s) ○ Project proposal(s) ○ Presentation(s) 	<p>During the Mergers of the three agencies over the last several years brought in the Chaplain Programs from all three agencies. These agencies all did things different. This led to differences of response in all three Battalions. This initiative will bring these three programs into a standardized program in all three Battalions and bring the Chaplains back into a volunteer basis with a stipend to cover minor expenses.</p> <ul style="list-style-type: none"> • A new Policy and Job description has been drafted and reviewed by the current Chaplains and vetted by legal. • Will attempt to bring on new Chaplains to help spread the workload in all three Battalions. Goal would be to have 4 Chaplains per Battalion. <p>Attached: Policy and Job Description</p>																		
Financial Impact:	Expense: <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease <input type="checkbox"/> N/A Revenue: <input type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> N/A Total amount of initiative (attach amount breakdown if applicable): \$ Initial amount: \$ Long-term annual amounts(s): \$																		
	<table border="1"> <thead> <tr> <th>Budgeted Item:</th> <th>2020</th> <th>2021</th> </tr> </thead> <tbody> <tr> <td>Chaplains Wages/Stipend</td> <td>\$32,000</td> <td>\$16,425 (\$15 a day x3)</td> </tr> <tr> <td>Dues/Membership</td> <td>\$200</td> <td>\$500 (+New Chaplains)</td> </tr> <tr> <td>Chaplain Training</td> <td>\$750</td> <td>\$1500 (+ New Chaplains)</td> </tr> <tr> <td>Chaplain Meetings/Supplies</td> <td>\$5,000</td> <td>\$5,000</td> </tr> <tr> <td>Total:</td> <td>\$37,950</td> <td>\$23,425</td> </tr> </tbody> </table>	Budgeted Item:	2020	2021	Chaplains Wages/Stipend	\$32,000	\$16,425 (\$15 a day x3)	Dues/Membership	\$200	\$500 (+New Chaplains)	Chaplain Training	\$750	\$1500 (+ New Chaplains)	Chaplain Meetings/Supplies	\$5,000	\$5,000	Total:	\$37,950	\$23,425
Budgeted Item:	2020	2021																	
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Chaplain Meetings/Supplies	\$5,000	\$5,000																	
Total:	\$37,950	\$23,425																	
	Currently Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Amount: \$ See above. Budget Amendment Needed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount: \$ See above.																		

Risk Assessment:	<p>Risk if approved: Possibilities of losing some of our current Chaplains.</p> <p>Risk if not approved: Inconsistencies of the Chaplain Programs</p>
Legal Review:	<p><input checked="" type="checkbox"/> Initiative conforms with District policy/procedure number (attach): New Policy</p> <p><input checked="" type="checkbox"/> Initiatives that require legal review (contracts, other initiatives):</p> <ul style="list-style-type: none"> • Contracts • Has been reviewed and approved by legal • Includes all costs • Includes term • Includes 'do not exceed' language <p><input type="checkbox"/> N/A</p>
Presented to, and Approved by, Senior Staff	<input type="checkbox"/> Yes <input type="checkbox"/> No
Commissioner Sub-Committee Approval	<p>Initiative presented to commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Approved by commissioner sub-committee: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>N/A: <input type="checkbox"/></p>
For Fire Chief Approval:	<p><input type="checkbox"/> RAB document complete</p> <p><input type="checkbox"/> Supporting documentation attached</p> <p><input type="checkbox"/> Information sent to Fire Chief, Senior Staff, and Board Secretary (Mindy Leber)</p> <p style="text-align: center;"><i>Fire Chief will approve and distribute by email to the Board of Commissioners – champion/senior staff will be cc'd on the email distribution</i></p> <p style="text-align: center;"><i>Fire Chief will coordinate with Senior Staff for RAB introduction</i></p>
Champion: Received email sent to Board by Fire Chief	<input type="checkbox"/> Yes <input type="checkbox"/> No
Board of Fire Commissioners	<p>RAB initiatives go through a "Two-Touch" process</p> <ol style="list-style-type: none"> 1. Initiatives are introduced at an initial commissioner meeting as a Discussion Item <ul style="list-style-type: none"> ○ The Executive Staff member assigned to develop the initiative (the RAB Champion) presents initiative to the Board (maximum time for presentation is ten minutes) 2. At a second commissioner meeting, initiatives may be assigned as an action item for approval

Execution:	It is the responsibility of the RAB Champion to execute implementation, processing, and tracking.
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Chaplaincy Program

506.1 PURPOSE

The purpose of this policy is to establish guidelines for the use of volunteers to help improve service to the community by providing scene support for District personnel as well as for the public we serve.

506.2 DEFINITIONS

CHAPLAIN – An individual who is grounded in their faith and serves as a volunteer to assist the District and community on a non-denominational basis without promise, expectation, or receipt of compensation for services rendered.

CHAPLAIN COORDINATOR – An individual who has been a volunteer chaplain with the District, has seniority within the chaplain cadre, is familiar with the personnel, operations of the District and emergency service in general. This person will be appointed by the Fire Chief or their designee.

DISTRICT – Snohomish Regional Fire & Rescue.

SHIFT – The twenty-four (24) hour on call time beginning at 07:00 and ending at 07:00 the following day.

506.3 PERSONNEL AFFECTED

All District personnel

506.4 REFERENCE

Chaplain – Job Classification

506.5 POLICY

It shall be the policy of the District to maintain a Chaplaincy Program utilizing volunteer personnel who are not a part of the Operations staff of the District.

506.6 RESPONSIBILITY

It shall be the responsibility of the Fire Chief or designee to enforce the tenants of this policy, establish the criteria for selecting volunteers who are capable of fulfilling the duties of a Chaplain and be the immediate supervisor for the persons selected to be involved in the program.

It shall be the responsibility of the Fire Chief or designee to establish training criteria to assure that volunteers have the skills and information to perform the duties as outlined in the applicable job description.

It shall be the responsibility of the chaplain(s) to adhere to the requirements of the job classification and this policy.

Chaplaincy Program

506.7 PROCEDURE

General:

- (a) Chaplains are accountable to the Fire Chief or designee as immediate supervisor.
- (b) Chaplains recognize that all appointed officers or acting officers of the District have the authority granted by the District to supervise and give direction to any person paid or volunteer providing services for the District.
- (c) Chaplains shall comply with all orders and directives, either oral or written, issued by the District. Whenever a policy, rule, regulation or guideline refers to a paid, career, part-time or volunteer employee, it shall also apply to the chaplain, unless otherwise specified in this policy or by nature the policy, rule, regulation or guideline is inapplicable.
- (d) No provision of this policy confers any guarantee of continued association with the District to a chaplain. Chaplains understand that District disciplinary policies and procedures are not applicable to chaplains and they serve at-will and their status may be terminated at any time without cause or reason.
- (e) All apparel, protective equipment and other equipment issued to a chaplain is the property of the District unless specifically designated. The care and protection of these items is the responsibility of each individual and that individual will be held accountable for these items which will be returned to the District upon leaving the service. The chaplain will receive a yearly uniform allowance. The amount of the allowance will be established by the District each year.
- (f) No chaplain will represent themselves as a District spokesperson and/or Public Information Officer on behalf of the District in any situation on- or off-duty.
- (g) Any chaplain, after having received the authority to do so by the District, and having been suitably trained, may engage in other support activities for the District. Examples of this are public education (CERT, CPR, first aid, etc.), ICS overhead training.

Chaplain Coordinators:

- 1. Shall be assigned by and accountable to the Fire Chief or their designee.
- 2. Shall show respect for the District, its elected officials, its staff, and defend the adopted policies and accepted procedures/practices as established by the District and discourage disrespect by other members.
- 3. Shall provide leadership and guidance to the chaplains, promote comradery and professionalism, and encourage continuing education.
- 4. Will coordinate with the Fire Chief or their designee in charge of chaplain program on scheduling and all other matters regarding the chaplain program.

Selection:

- (a) Volunteers will be recruited on an as needed basis.
- (b) All standard application and screening practices in accordance with the District hiring policy will be used to select chaplains.

Chaplaincy Program

- (c) All prospective chaplains must be able to meet the minimum acceptable standards for the position.
- (d) New chaplains accepted for the program will receive a letter from the Fire Chief confirming their position with the District.

Training:

1. The District training standard as amended will specify the minimum training required of a chaplain.
2. Chaplains will be responsible to complete all minimum training required for chaplains. Chaplains failing to maintain training may be subject to dismissal.
3. Chaplains requesting to attend training out of the District shall submit completed forms to the Fire Chief or designee. The District cannot guarantee fund disbursement for training, travel, lodging, food, or fuel without prior approval.

Scheduling:

- (a) Chaplain coordinators will assist the Fire Chief or their designee in-charge of the chaplain program with the monthly chaplain schedule.
- (b) Chaplain coordinators will assure the monthly staffing calendar is filled out and sent to the Fire Chief or their designee in-charge of the chaplain program at least ten (10) days before the start of the next month.
- (c) Chaplains will sign up to be on-shift in one-week blocks (7 consecutive 24 hour shifts, beginning at 07:00 on Sunday and ending 07:00 on the following Sunday). A Chaplain that cannot sign up for a one-week block during the calendar month can fill in any of the days open on the Calendar. Chaplains will be asked to be on shift at least five (5) days a month. Chaplains may fill in for each other if the chaplains have other obligations.
- (d) The District will staff one (1) Chaplain per battalion for each 24-hour shift, for a total of 3 chaplains per 24-hour shift. When the District is unable to staff a chaplain in a specific battalion and a chaplain request is made for that specific battalion, the District will request another chaplain or request a mutual aid chaplain.

Response:

1. Chaplains will be required to carry District issued identification any time they are serving the District or are on District property.
2. Chaplains shall be issued appropriate apparel and protective equipment and shall be responsible for wearing that when acting in the service of the District.
3. Chaplains understand that a significant part of the chaplain function is to interact with the public and District personnel who may have experienced a tragedy and are distraught or possibly distressed/despondent/depressed. In this capacity the chaplain is required to maintain confidentiality regarding the persons and situation. Although they are not medical first responders the chaplain is an agent of the District and must abide by the rules of confidentiality established by HIPAA, the Washington State Health Care Information Act and District policy.

Chaplaincy Program

4. Chaplains understand that when providing services as District chaplains they should counsel persons that they are District chaplains and cannot guarantee any type of confidentiality in the role of District chaplain. Chaplains understand the records they create when providing services are subject to the Washington State Public Records Act.
5. The first arriving Chaplain to a major incident will be the Liaison between the Incident Commander and the later arriving chaplains.
6. Chaplains will respond to incidents at the request of a District Officer.

Communications:

1. The District will pay for applicable phone apps in order that chaplains may receive dispatches on their personal cell phones. The use of this service is voluntary.

Documentation – Reports:

1. Chaplains are required to complete response reports to record their activities at incidents. All reports shall be filed in a timely manner to the Fire Chief or their designee in-charge of the chaplain program.

Finance:

1. Chaplains will be paid a stipend of fifteen (\$15) dollars per 24-hour shift for which they are scheduled, as reimbursement for minor expenses. Stipends will be paid annually on November 30th of each year for those scheduled shifts beginning November 1st of the previous year thru October 31st of the current year.
2. Chaplains may submit appropriate forms in consideration for reimbursement of lost or damaged personal items, or for personal funds that they may have spent in the service of the District.
3. Chaplains MAY NOT receive or solicit donations of cash, equipment, or services from the public in the name of the District.

506.8 APPENDIX

Job Classification



Classification Description

Job Title: Chaplain – Volunteer Position	Reports to: Deputy Chief
Former Job Title:	Department/Division: Emergency Medical Services
Union: N/A	Bargaining Unit: N/A
Supervisory: N/A	FLSA: N/A
Date Reviewed: June 21, 2021	EEO:

Summary

The Chaplain position responds to critical scenes where there has been or is expected to be loss of life due to natural or traumatic causes. They provide guidance, counseling and solace to people of all ages and belief systems and act as a liaison between surviving victims, first responders and other agencies when dealing with the dynamic circumstances associated with expected or unexpected deaths. The Chaplain provides support to surviving household members during and immediately following the event which allows first responders to focus on scene control and then return to an available status in a timely and efficient manner.

Distinguishing Career Features

This position is a volunteer position and as such, donates their time/labor of their own free will. The position is not paid, nor does the volunteer receive something of monetary value in exchange for their work.

Essential Duties and Responsibilities

- Responds, as dispatched, to emergencies where family and/or resident care and support is needed.
- Act as the on-scene victim and/or survivor liaison with responding agencies (e.g. law enforcement, fire, Red Cross, etc.).
- Educate and guide victims and/or survivors through the processes that occur during lifesaving efforts and investigations.
- Assist victims and survivors in identifying and contacting surviving family and friends.
- Provide short-term grief counseling and provide resources/referrals for long-term services.
- Provide assistance and guidance to the decedent's family after the Medical Examiner (ME) has released the decedent to the family. Assist the family through the next steps regarding interfacing with the ME office and ultimately, if desired by the family, selecting and arranging transportation for their loved one. If the ME is going to transport, explain that process and stay on scene to completion.
- As needed, coordinate with various agencies (e.g. Red Cross, etc.) for local assistance with temporary housing/clothing, food, etc.

- As requested by agencies perform Death Notifications.
- When directed, assist in notifying the affected school(s) of a tragic death involving one of their students to allow school officials time to prepare and respond to classmates in an appropriate and planned manner.
- On request provide services to all First Responders.
- Chaplain services shall be provided on a secular non-denominational counseling basis and shall not be used to advance the religious beliefs of the chaplain.

Qualifications

- Knowledge of and Skills in

- Use of interpersonal skillset to build relationships and teamwork with first responders and community members.
- Various types/techniques in counseling to support individuals experiencing traumatic and stressful events
- Ensure confidentiality regarding all records and compliance with Snohomish Regional Fire and Rescue and other agency policy and procedures applicable to the position.
- Present oral and written information both internally and externally using correct punctuation, grammar, and content. Communicates clearly
- Demonstrate an awareness of cultural diversity while communicating with individuals

- Abilities

- Strong attention to detail and follow-through on assignments and deadlines
- Demonstrate proficiency in basic computer and cell phone skills for reporting and communication purposes
- Maintain composure and remain calm in stressful environments
- Public speaking to small and large groups dependent on situation
- Care for all people regardless of individual backgrounds, environments and/or situations
- Understand and respect different perspectives, backgrounds and cultural differences
- Listen, identify and share potential resources dependent on individual circumstances and needs

- Physical Abilities and Working Conditions

Work is performed in widely diverse environments depending on the situational demands. The Chaplain may be exposed to a wide variety of health and safety hazards in these environments. Work requires movement to and around various locations as well as the ability to be on-call 24/7 to address critical incidents. The work requires sitting, standing, talking and hearing; frequently requires the use of hands-to-fingers, handling writing instruments; Occasionally, requires reaching with arms and hands, climbing, stooping, kneeling, bending or crawling. Ambulate on emergency scenes (e.g. outdoor/indoor, day/night, all weather conditions, etc.).

- Education and Experience

- Successfully complete the training of the International Chaplain's Ministry entitled 'Introduction to Emergency Service Chaplaincy and Basic Crisis Care Management' or equivalent training and/or experience as approved by Snohomish Regional Fire & Rescue.
- Participate and be signed-off of a minimum of 6 responses under the supervision of an experienced Chaplain approved by the Snohomish Regional Fire & Rescue department.
- Any combination of education and experience that provides the desired knowledge, skills and abilities to perform the essential duties of the position

- Licenses and Certificates

- Have a current and valid Washington State Driver's License.

This class description describes the general nature of the work performed, representative duties as well as the typical qualifications needed for acceptable performance. It is not intended to be a complete list of all responsibilities, duties, and skills required of the job.

SNOHOMISH REGIONAL FIRE AND RESCUE

RESOLUTION #2021-2

A RESOLUTION TO SURPLUS EQUIPMENT AND COMPUTERS

WHEREAS, Snohomish Regional Fire and Rescue presently owns the equipment listed on the attached Exhibit A "Equipment:" and

WHEREAS, The District no longer has a need for the Equipment and the Equipment is surplus to the needs of the District;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Equipment is surplus to the needs of the District.
2. The Fire Chief or designee(s) is authorized to sell or otherwise dispose of the Equipment using commercially reasonable methods established by the Fire Chief or designee.

ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH REGIONAL FIRE AND RESCUE THIS [REDACTED] DAY OF JULY, 2021.

Rick Edwards, Commissioner

Troy Elmore, Commissioner

Randy Fay, Commissioner

Paul Gagnon, Commissioner

Jeff Schaub, Commissioner

William Snyder, Commissioner

Jim Steinruck, Commissioner

Roy Waugh, Commissioner

Randall Woolery, Commissioner

ATTEST:

District Secretary

EXHIBIT "A" EQUIPMENT

Item	Quantity	Serial number	Inventory Number
MSA ALTAIR 4X Monitor	1	00533623	
MSA ALTAIR 4X Monitor	1	00394125	
MSA ALTAIR 4X Monitor	1	00156840	
MSA ALTAIR 4X Monitor	1	00107259	LS-00140
MSA ALTAIR 4X Monitor	1	00483946	
MSA ALTAIR 4X Monitor	1	00483623	
MSA ALTAIR 4X Monitor	1	00416944	LS-102197
MSA ALTAIR 4X Monitor	1	00042916	
MSA ALTAIR 4X Monitor	1	00483944	
MSA ALTAIR 4X Monitor	1	00416919	LS-102200
MSA ALTAIR 4X Monitor	1	00394151	
MSA ALTAIR 4X Monitor	1	00396512	D7-06718
MSA ALTAIR 4X Monitor	1	00454566	
MSA ALTAIR 4X Monitor	1	00436128	
MSA ALTAIR 4X Monitor	1	00483966	
MSA ALTAIR HCN Pro	1	01700168	
MSA ALTAIR HCN Pro	1	01700169	
MSA ALTAIR HCN Pro	1	01700166	
MSA ALTAIR HCN Pro	1	01700171	
MSA Universal Pump Probe	1	A1-41662	LS-102075
MSA Universal Pump Probe	1	A1-18584	
Quantifit OHD	1	86103103P	D7-70000374
Impres adaptive Single Chargers	39	N/A	N/A
AdvanceTec Battery Charger	1	27939	
AdvanceTec Battery Charger	1	26108	
AdvanceTec Battery Charger	1	20766	D7-06105
AdvanceTec Battery Charger	1	28377	
AdvanceTec Battery Charger	1	20767	SCFD7702
AdvanceTec Battery Charger	1	21282	
Motorola Charger- 6 radio	11	N/A	N/A
Motorola Lapel Mic	133	N/A	N/A
Fire Com HH-22X adapter	1	N/A	LS-1139
Fire Com HH-22X adapter	1	N/A	LS-100305
Fire Com HH-22X adapter	1	N/A	Unknown
Fire Com HH-22X adapter	1	N/A	Unknown
Sigtronics PRA-809 adapter	1	3301933	D7-05711
Sigtronics PRA-809 adapter	1	3301942	D7-05718
Sigtronics PRA-809 adapter	1	3301941	D7-05717
Access point	1	2ce6cc3442d0	

Access point	1	2ce6cc388920	
Access point	1	2ce6cc346aa0	
Access point	1	2ce6cc340010	
Polycom phone	1	0004F281ACB0	
Polycom phone	1	0004F2823CEB	
Polycom phone	1	0004F28243DC	
MSA ALTAIR 4X Monitor	1	394159	
Polycom phone	1	0004F2818D49	
Polycom phone	1	0004F281AD0E	
Polycom phone	1	0004F2823D37	
Polycom phone	1	0004F2818D47	
Polycom phone	1	0004F2818D67	
Polycom phone	1	0004F2818D2D	
Polycom phone	1	0004F28243DD	
Polycom phone	1	0004F281AD0C	
Polycom phone	1	0004F2824402	
Allworx phone	1	9204000ADD876D95	
Polycom phone	1	0004F281145E	
Dell Monitor	1	CN0CFV9NQDC007810N5SA04	
Polycom phone	1	0004F2818D5A	
Polycom phone	1	0004F281C2CB	
Polycom phone	1	0004F281C2F8	
Polycom phone	1	0004F281DBC8	
Polycom phone	1	0004F2818D77	
Polycom phone	1	0004F281C2A3	
Polycom phone	1	0004F281DC10	
Polycom phone	1	0004F2818D7B	
Polycom phone	1	0004F281F31D	
Polycom phone	1	0004F281C2D2	
HP Computer	1	CZC70801TR	
HP Computer	1	CZC7355T4C	D7 06793
HP Computer	1	80213SH	D7 06848
HP Computer	1	2CE309013T	SCFD760005
HP Computer	1	2CE3060FDK	
HP Computer	1	2CE3171PV4	SCFD7774
HP Computer	1	2CE309013Y	
HP Computer	1	CNC1110CWW	EMW2009FRS27
HP Computer	1	CNC1110CWZ	EMW2009FRS98
HP Computer	1	L\$HYR7483FJ8X1	LS0164
Mower	1	1D173H30089	
Trimmer	1	N/A	D7-06895

Trimmer	1	N/A	31D08-100570
Trimmer	1	SRM-300AE	
Trimmer	1	HO1502289	
Trimmer	1		D7-06648
Mower	1	1J050K31671	
Pump	1	5050911	

SNOHOMISH REGIONAL FIRE AND RESCUE

RESOLUTION #2021-03

A RESOLUTION TO APPOINT SEPA RESPONSIBLE OFFICER

WHEREAS, the State Environmental Policy Act (“SEPA”) sets forth an environmental review procedure in Washington State and requires that the environmental impacts of proposals or actions (both non-project and project actions) be analyzed and, where appropriate, mitigated; and

WHEREAS, Snohomish Regional Fire & Rescue (the “District”) has adopted the SEPA policies and procedures that are consistent with the rules adopted by the Department of Ecology (WAC 197-11) and adopted by reference any or all of the rules contained in Chapter 197-11 WAC; and

WHEREAS, the Board of Commissioners for the District has determined that it is appropriate to designate a new SEPA Responsible Official.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Assistant Chief of Operations for the District is hereby appointed as the District’s SEPA Responsible Official, and the Assistant Chief of Operations’ designee shall serve as the District’s Deputy SEPA Responsible Official, who shall act at the request of the District’s SEPA Responsible Official or in the absence or unavailability of the District’s SEPA Responsible Official.

ADOPTED AT A MEETING OF THE BOARD OF FIRE COMMISSIONERS, SNOHOMISH REGIONAL FIRE AND RESCUE THIS ___th DAY OF _____, 2021.

Rick Edwards, Commissioner

Troy Elmore, Commissioner

Randy Fay, Commissioner

Paul Gagnon, Commissioner

Jeff Schaub, Commissioner

William Snyder, Commissioner

Jim Steinruck, Commissioner

Roy Waugh, Commissioner

Randall Woolery, Commissioner

ATTEST:

Leah Schoof, District Secretary

RESOLUTION NO. 2016-3

**A RESOLUTION OF THE COMMISSION OF SNOHOMISH FIRE DISTRICT NO. 7
ADOPTING THE DISTRICT'S POLICIES AND PROCEDURES UNDER THE STATE
ENVIRONMENTAL POLICY ACT (CHAPTER 43.21C RCW) AND IMPLEMENTING RULES
(THE SEPA RULES WAC 197-11).**

WHEREAS, the State Environmental Policy Act ("SEPA") sets forth an environmental policy for Washington State and requires that the potential adverse environmental impacts of proposals be analyzed and, where appropriate, mitigated; and,

WHEREAS, SEPA applies to state agencies, counties, and municipal corporations, including Fire districts; and,

WHEREAS, the Washington State Department of Ecology ("DOE") has issued uniform statewide rules for implementing SEPA found in the Washington Administrative Code 197-11; and,

WHEREAS, Snohomish County Fire District No. 7 ("District") is required to adopt SEPA policies and procedures that are consistent with the rules promulgated by the DOE (WAC 197-11) and may adopt by reference any or all of the rules contained in WAC 197-11; and,

WHEREAS, the District intends to adopt its own SEPA procedures consistent with WAC 197-11, as clarified herein, applicable when the District is acting as SEPA lead agency for its own proposals or acting as a joint SEPA lead agency as provided in the SEPA Rules; and,

WHEREAS, the adoption of the District's SEPA procedures and related policies are categorically exempt pursuant to WAC 197-11-800(19); and,

WHEREAS, the District has provided public notice and opportunity for public comment, and has held a public hearing on this resolution on the date of adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Commission of the Snohomish County Fire District No. 7, as follows:

**PART ONE
PURPOSE AND AUTHORITY**

SECTION 1. PURPOSE AND AUTHORITY

Section 1.1 In broad terms, SEPA requires the District to undertake a process to inform the District Commission and the public of potential adverse environmental impacts of potential District actions subject to SEPA, as defined herein, prior to making decisions on such actions.

Section 1.2 The process the District uses to analyze potential adverse environmental impacts is the "procedural" side of SEPA. The District's decision to approve, condition, or reject a proposal or to require any mitigation measures under the authority of SEPA is the "substantive" side of the Act.

Section 1.3 SEPA requires all state and local agencies, including special purpose districts to adopt SEPA procedures. This Resolution contains the District's SEPA procedures. These procedures are intended to provide the framework for SEPA review. This Resolution also contains the District's SEPA policies, which spell out the basis for rejecting or placing mitigating conditions on proposals as a result of SEPA under the District's SEPA substantive authority.

Section 1.4 This Resolution adopts by reference the State's SEPA rules issued by the DOE and codified at WAC 197-11, with modifications and additions set forth herein relevant to District operations. A copy of WAC 197-11 shall be available at the office named in section 5.4 below. Each provision adopted by reference in this Resolution is found in WAC 197-11. Where these procedures clarify a provision of WAC 197-11, it is not the intent to contradict WAC 197-11, but to assure compliance as practical as possible. Therefore, WAC 197-11 is to be used in conjunction with this Resolution.

Section 1.5 Authority. This Resolution is adopted under RCW 43.21C.120, WAC 197-11-902, and WAC 197-11-904, and is intended to implement those provisions.

SECTION 2. SEPA'S APPLICATION TO DISTRICT ACTIVITIES

Section 2.1 Although SEPA itself does not have any permit requirements, SEPA review by the District will generally occur prior to the District taking on a "Proposal" consistent with Section 6, below.

Section 2.2 There are other environmental laws besides SEPA which apply to specific resources such as land, air, water, historic areas, wildlife, and health. These laws are generally administered by other agencies. These other laws may require studies or serve as the basis for conditioning or denying proposals.

Section 2.3 Compliance with other laws, ordinances, and regulations and SEPA shall be coordinated with other agencies, to the extent the District can do so, to reduce red tape, improve public involvement, and achieve better decisions.

SECTION 3. POLICY FOR CARRYING OUT SEPA

Section 3.1 The policies for implementing SEPA found at WAC 197-11-030, are adopted by reference.

PART TWO GENERAL REQUIREMENTS

SECTION 4. PURPOSE/ADOPTION BY REFERENCE

Section 4.1 This section established the general and basic procedural requirements that apply to the District's SEPA process, including definitions of key terms. The State rules in WAC 197-11-040 through 100 are adopted by reference, as clarified herein.

SECTION 5. WHO RUNS THE DISTRICT'S SEPA PROCESS?

Section 5.1 Lead Agency. The agency in charge of carrying out SEPA's procedural requirements for a proposal is the lead agency. The determination of lead agency shall be made pursuant to WAC 197-11-922 through WAC 197-11-948, as modified by this Resolution. The District will typically be the lead agency for its proposals. However, another government may be the lead agency for a District project depending on the size and/or nature of the project, the number of government or departments involved, and the location of the project. Whether the District will act as the SEPA lead agency will be determined on a case-by-case basis by the Responsible Official.

Section 5.2 Responsible Official. The person or office at the lead agency in charge of SEPA compliance is the Responsible Official. The District's Responsible Official is the District's Jamie Silva or his or her designee for projects.

Section 5.3 Delegation. The Responsible Official may delegate his or her responsibilities orally or in writing to another District official with the authority to carry them out, and shall be different than the project sponsor or staff assigned to manage the Proposal.

Section 5.4 SEPA Public Inquiries. The office that routinely handles public inquiries related to SEPA review and related matters at the District is:

Snohomish County Fire District No. 7
 Attn: Jamie Silva
 8010 180th Street, S.E.
 Snohomish, WA 98296
 Telephone: (425) 486-1217 or (360) 668-5357
 Facsimile: (360) 668-6234

Subject to the requirements of the Public Records Act (Chapter 42.56 RCW), this office will provide information about environmental documents, who the Responsible Official is for a specific proposal, the status of SEPA review for a proposal, or other questions about SEPA compliance. If they do not know the answer, they can help direct you to the right person or office. There may be a charge for certain documents (WAC 197-11-914).

Section 5.5 Other Agencies. Other agencies that have action to take on a proposal are agencies with jurisdiction. Other agencies that know about certain environmental impacts are agencies with environmental expertise. If the District, as lead agency, asks these other agencies to help review a proposal's environmental impacts, those other agencies are required to help without charge and are consulted agencies. The office named in Section 5.4 above shall be responsible for coordinating and preparing environmental documents with these other agencies (also see Section 13 below).

Section 5.6 Federal Coordination. The Responsible Official shall make an effort to coordinate environmental review requirements with applicable federal agencies, including combining documents and holding joint scoping, public meetings and hearings, when required as directed by this Resolution and the federal provision for eliminating duplication (40 CFR 1506.2).

SECTION 6. TIMING

Section 6.1 In conjunction with WAC 197-11-055, the Responsible Official has discretion to decide the appropriate time for reviewing the environmental impacts of District proposals on an individual, case-by-case basis. The exact nature and timing of the SEPA process can vary for each type of governmental action and for each individual proposal. In many circumstances, a District's action may be either a final action of the District Commission subject to SEPA review, or may be a preliminary step necessary for land use review and approval by the applicable regulatory agency. For example, and for guidance purposes only, a decision of the District Commission is a preliminary decision when the proposal is not ripe for environmental review or is sufficiently conditioned on future environmental review and District approval that underlying governmental action by the District would not be an action subject for review under SEPA.

Section 6.2 Typical District Actions. SEPA review of typical District actions shall occur, except that environmental review is not required for actions that are categorically exempt under Part Nine and WAC 197-11-305, are not "actions" under SEPA and this Resolution (see Section 6.1 above), or when SEPA review would be premature.

SECTION 7. SUPPORTING DOCUMENTS

Section 7.1 All supporting documents cited in environmental documents on a proposal shall be considered part of the District's overall record of compliance with SEPA. The documents will be available at the office named in Section 5.4 above unless otherwise noted. Economic, business, technical, or other reports or analysis may be prepared, combined with, or appended to, environmental documents even though they are not required under SEPA.

PART THREE CATEGORICAL EXEMPTIONS AND THRESHOLD DETERMINATIONS

SECTION 8. PURPOSE/ADOPTION BY REFERENCE

Section 8.1 This section contains the rules for deciding whether a proposal has a "probable significant, adverse environmental impact" requiring an environmental impact statement ("EIS") to be prepared. RCW 43.21C.031. This section also contains rules for evaluating the impacts of proposals not requiring an EIS. The State rules in WAC 197-11-300 to 400 are hereby adopted by reference, as clarified by this Resolution. They include:

1. Not requiring review for proposals that are categorically exempt (WAC 197-11-305 and Part 9).
2. Not requiring review for proposals that are statutorily exempt from review, such as those found at Chapter 43.21C RCW, for example.
3. Not requiring review for proposals that are not "actions" or are preliminary steps (WAC 197-11-055).

4. The requirements to make a threshold determination and deciding whether the impacts are environmentally significant—for non-exempt proposals (WAC 197-11-310).
5. Use of an environmental checklist for project and non-project proposals (WAC 197-11-315).
6. The process and criteria for making a threshold determination (WAC 197-11-330).
7. How to handle insufficient information on a proposal (WAC 197-11-335).
8. Deciding an EIS is not required and issuing a determination of non-significance (“DNS”) (WAC 197-11-340).
9. Including mitigating measures in a DNS (WAC 197-11-350).
10. Deciding an EIS is required and issuing a determination of significance/ scoping notice (WAC 197-11-360).
11. When a threshold determination is final (WAC 197-11-390).
12. Categorical exemptions for all agencies (WAC 197-11-800).
13. Emergencies (WAC 197-11-880).

SECTION 9. CATEGORICAL EXEMPTIONS

Section 9.1 In deciding whether a proposed action is categorically exempt, the rules provide for certain circumstances when potentially exempt actions would not be exempt (WAC 197-11-305).

Section 9.2 City/County Thresholds. For minor new construction, the SEPA procedures of the city or county where the proposal is located should be reviewed to determine the exempt levels that apply to the proposal (See WAC 197-11-800(1)). Local ordinances and the local SEPA procedures should also be reviewed to determine if the proposal is located in an environmentally sensitive area under (WAC 197-11-908). The District incorporates herein the flexible minor thresholds adopted by the city or county in which the proposal is located to assure consistency in the application of SEPA exemptions.

Section 9.3 Proposals with Exempt and Non-exempt Parts. In determining whether a proposal is exempt, the District shall make an effort to be certain that the proposal is properly defined (WAC 197-11-060). If a proposal includes exempt and non-exempt actions, the proposal is not exempt and requires environmental review; however, certain exempt aspects of the proposal may nonetheless proceed, before or during the environmental review of the proposal, if the requirements of WAC 197-11-070 are met. A common example would be the acquisition of a property right option or approval of bond financing, which would not have an adverse environmental impact or limit the choice of reasonable alternatives.

Section 9.4 Documentation Optional. A decision that a proposed action is categorically exempt need not be documented. A memorandum or notation may be placed in the file.

SECTION 10. THRESHOLD DETERMINATION PROCESS

Section 10.1 Evaluate the Proposal. In reviewing a proposal to evaluate a proposal's potential significant environmental impacts, the District shall generally follow the process set forth in WAC 197-11-330. This is commenced by reviewing the project's environmental checklist prepared based upon the form found at WAC 197-11-960, and supporting documents provided by the applicant or the District.

Section 10.2 Assessment of Significance. This is the determination of whether the project will have a likely significant adverse impact or not. The process for making this determination is set forth in WAC 197-11-330. If significant impacts are likely, a determination of significance ("DS") is issued and the environmental impact statement process is started. If there are no likely significant adverse environmental impacts, a determination of non-significance ("DNS") is issued. The DS or DNS is referred to as a threshold determination.

Section 10.3 Determination of Non-Significance.

10.3.1 If the Responsible Official determines there will be no probable significant adverse environmental impacts from a proposal, the lead agency shall prepare and issue a determination of non-significance ("DNS") substantially in the form provided in WAC 197-11-970. (WAC 197-11-340).

10.3.2 If an agency adopts another environmental document in support of a threshold determination (Part Six), the notice of adoption (WAC 197-11-965) and the DNS shall be combined or attached to each other.

10.3.3 The DNS shall be published and sent to agencies with jurisdiction in the manner provided in WAC 197-11-340.

10.3.4 A DNS may be withdrawn by the Responsible Official as provided for in WAC 197-11-340 (3).

10.3.5 Consistent with WAC 197-11-340 (2), the District shall not act on a proposal for fourteen (14) days and shall send the DNS and environmental checklist to agencies with jurisdiction, the DOE, affected tribes, and each local agency or political subdivision whose public services would be changed as a result of implementation of the proposal, and shall give notice under WAC 197-11-510 if the project involves any of the following:

- (i) Another agency with jurisdiction;
- (ii) Demolition of any structure or facility not exempted by WAC 197-11-800 (2)(f) or WAC 197-11-880;
- (iii) Issuance of clearing or grading permits not exempted under the applicable provisions of WAC 197-11; and

(iv) A DNS under mitigated DNS issued pursuant to WAC 197-11-350 or a Determination of Significance issued pursuant to WAC 197-11-360(4).

Section 10.4 Mitigated Determination of Non-Significance (DNS). Mitigation measures may be included in, or added to, a proposal so that significant adverse environmental impacts are eliminated. Mitigation measures serve to reduce significant impacts or to mitigate non-significant impacts (WAC 197-11-350). Changes or clarifications to a project, including the incorporation of mitigation measures, do not require a new environmental checklist or threshold determination (WAC 197-11-350(4)). Mitigation measures for significant impacts that are included in a decision must be documented (Section 19 below). Although public notice is not required by State law when the District clarifies or changes features of its own proposals in a mitigated DNS (WAC 197-11-350(5)), public and agency notice and a fifteen (15) day waiting period are required for mitigated DNSs on proposals by applicants (WAC 197-11-340(2)(a)(iv)) and Section 15 below).

PART FOUR DETERMINATION OF SIGNIFICANCE/ENVIRONMENTAL IMPACT STATEMENT (EIS)

SECTION 11. PURPOSE/ADOPTION BY REFERENCE

Section 11.1 This section contains the rules for preparing environmental impact statements. The State rules in WAC 197-11-400 to 500 are hereby adopted by reference, as clarified herein.

Section 11.2 Scoping. The Responsible Official shall decide the scoping method and deadline for a given proposal, consistent with WAC 197-11-408.

Section 11.3 EIS Preparer. An EIS may be prepared by District staff, consultants on contract to the District, or other private entities under the direction of the Responsible Official. Even if an applicant's consultant is preparing the EIS, the Responsible Official shall have the discretion to design the EIS process and carry out the responsibilities set forth in WAC 197-11-420.

PART FIVE COMMENTING

SECTION 12. PURPOSE/ADOPTION BY REFERENCE

Section 12.1 This section explains how to comment and respond on all environmental documents under SEPA, including rules for public notice and hearings. WAC 197-11-500 to 600 are hereby adopted by reference, as clarified herein.

SECTION 13. DISTRICT SEPA COMMENTS TO OTHER AGENCIES

Section 13.1 The office named in Section 5.4 above shall be responsible for coordinating and preparing District comments to other agencies on the environmental documents of other agencies. This office shall also be responsible for coordinating consultation requests under SEPA from other agencies to the District. The Responsible Official, or

designee, shall sign written comments from the District and may establish deadlines for responses from offices within the District in order to meet commenting deadlines established by law or by other agencies in their requests.

SECTION 14. COSTS FOR DISTRICT ENVIRONMENTAL DOCUMENTS

Section 14.1 Normally, the District will charge its actual cost of printing for its environmental documents (or its normal per page copying charge as adopted pursuant to Chapter 42.56 RCW). There will be no charge for other agencies to which the District is required by law to send the documents. The District may make documents available without charge. The District will, if requested, reduce or waive charges for a document provided to a public interest organization. The Responsible Official may establish internal policies or procedures or make determinations on an individual basis.

SECTION 15. PUBLIC NOTICE

Section 15.1 In addition to the circulation requirements to other agencies and affected tribes, the District will give public notice in the manner noted below consistent with the applicable provisions of WAC 197-11-510.

Section 15.2 Required Notices. For threshold determinations that require notice under WAC 197-11 scoping notices, EISs, and public hearings, the District shall:

1. Publish notice in a newspaper of general circulation in the county, city or general area where the proposal is located;
2. Mail notice to other agencies with jurisdiction;
3. Furnish notice to anyone who has specifically requested to be notified about the particular proposal or about the type of proposal being considered;
4. File the documents required by WAC 197-11-508 with the Washington State Department of Ecology for publication of notice in the SEPA REGISTER;
5. Use other reasonable methods appropriate to a particular proposal as determined in the sole discretion of the Responsible Official; and
6. (For EISs only) notify the local news media where the proposal is located that an EIS is available.

Section 15.3 Notice for Appeals. For judicial appeals, the District may use the notice procedures for the Notice of Action set forth in RCW 43.21C.080, unless other appeal procedures are used under Part Seven below.

PART SIX USING EXISTING ENVIRONMENTAL DOCUMENTS

SECTION 16. PURPOSE/ADOPTION BY REFERENCE

Section 16.1 This section contains rules for the District's use of existing environmental documents for its SEPA compliance. The documents might be prepared by the District or by local, state or federal agencies under SEPA or NEPA (National Environmental Policy Act, 43 USC 4321 et seq.) The State rules in WAC 197-11-600 through 640 are hereby adopted by reference, as clarified herein.

SECTION 17. ADDITIONAL PROVISIONS ON ADDENDA

Section 17.1 These rules supplement WAC 197-11-625. If monitoring or the preparation of other technical reports and compliance with conditions therein are part of mitigation conditions in a MDNS or as part of the proposal for which a DNS was issued, the required report(s) may be labeled as an addendum to the original environmental documents (the DNS or EIS). If subsequent environmental design, detail, or other environmental analysis is necessary or desirable, and an SEIS is not required (it does not meet the two criteria in WAC 197-11-600(3)(b)), then an addendum may be used to conduct or document the analysis. An addendum may be used to add to any kind of environmental document, and may be used at any time in the SEPA process. A report prepared as a mitigation measure required by an MDNS may include additional conditions, for example, a traffic study that requires additional traffic improvements. When such conditions are accepted by an applicant, the report and conditions therein shall be considered an Addenda to the MDNS without further action required.

PART SEVEN SEPA AND AGENCY DECISIONS

SECTION 18. PURPOSE/ADOPTION BY REFERENCE

Section 18.1 This section contains rules and policies for SEPA's substantive authority, such as decisions to mitigate or reject proposals as a result of SEPA. This part also contains procedures for appealing SEPA determinations. The State rules in WAC 197-11-650 to 680 are hereby adopted by reference, as clarified herein.

SECTION 19. DISTRICT DECISION DOCUMENT

Section 19.1 After its decision on any proposal not exempt under SEPA, the District shall make available to the public a document that states the decision. The document shall specify any mitigation or monitoring that will occur or will reference the appropriate documents where any mitigation or additional monitoring is described. The document required by WAC 197-11-660(1)(b) may be a resolution, letter, or other document used by the District to convey its decision. The document may incorporate by reference relevant portions of environmental documents, and may anticipate subsequent addenda. (WAC 197-11-660(1)(b)).

Section 19.2 Private Projects. To the extent the District conditions or denies proposals of private applicants under SEPA, the document required by the preceding section shall cite the agency SEPA policy (from Section 20 below) that is the basis for conditioning or denying the

proposal. If the District wishes to deny an applicant's proposal, the decision document shall also contain the findings required by WAC 197-11-660(1)(f) that significant adverse impacts have been identified in the EIS and that reasonable mitigation measures are insufficient to mitigate the identified impact.

SECTION 20. DISTRICT SEPA POLICIES

Section 20.1 The District adopts by reference the State environmental policy as set forth in SEPA: RCW 43.21C.020. The policies and goals set forth in the District's Capital Facility Plan, Strategic Plan or similar plans, if any shall be considered part of the District's SEPA policies.

Section 20.2 The policies and goals set forth in this Resolution are supplementary to those set forth in the District's existing authorization.

SECTION 21. APPEALS

Section 21.1 There shall be no administrative appeals of District SEPA determinations (including appeals of any conditions or denials by District staff under RCW 43.21C.060).

Section 21.2 Informal Reconsideration. Any person may formally request the Responsible Official to reconsider a SEPA determination orally or in writing. The Responsible Official shall reconsider the determination and provide a written response. However, this is not to be considered a formal appeal within the meaning of RCW 43.21C.075 and WAC 197-11-680, the Responsible Official is not required to make a record or furnish reasons for the decision.

Section 21.3 No Exhaustion of Remedies. Because there are no administrative appeals, a person is not required to request informal reconsideration prior to filing a lawsuit under SEPA.

Section 21.4 Judicial Review. The District may file a Notice of Action under RCW 43.21C.080 to commence the SEPA statute of limitations for its proposals. The District may decide in a particular situation to use any other procedure allowed by RCW 43.21C.075 and WAC 197-11-680.

PART EIGHT DEFINITIONS

SECTION 22. UNIFORM USAGE AND DEFINITIONS

Section 22.1 This section contains uniform usage and definitions of terms under SEPA. WAC 197-11-700 to 799 is hereby adopted by reference, unless the definition is inconsistent with the definitions herein.

1. Commission. "Commission" means the District Commission of Snohomish County Fire District No. 7.

2. District. "District" means Snohomish County Fire District No. 7. Unless specified, the District may refer to the District Commission or staff.
3. District Offices. "District offices" means the administrative offices of the District currently located at 8010 180th Street, S.E., Snohomish, Washington, 98296 or such other place as the District offices may be located.
4. Preferred Alternative. "Preferred alternative" means a preference for a particular alternative course of action, at the time the preference is expressed. A preferred alternative is not an action or decision within the meaning of WAC 197-11-070.
5. Staff. "Staff" means the executive director of the District and his or her designees, not the District Commissioners.

PART NINE CATEGORICAL EXEMPTIONS

SECTION 23. ADOPTION BY REFERENCE

Section 23.1 The categorical exemption provisions in WAC 197-11-800, 880, and 890 are hereby adopted by reference and shall be applied in conjunction with Section 9 above and WAC 197-11-305.

PART TEN AGENCY COMPLIANCE

SECTION 24. ADOPTION BY REFERENCE

Section 24.1 The provisions in WAC 197-11-914 through 955 are hereby adopted by reference, as modified herein.

SECTION 25. REVISION OF SEPA POLICIES OR PROCEDURES

Section 25.1 The District may amend its SEPA policies or procedures from time-to-time as may be necessary. The Responsible Official may provide additional guidance and procedures to carry out this Resolution.

SECTION 26. INTERPRETATION

Section 26.1 If any provision of this Resolution or its application to any person or circumstance is held invalid, the remainder of this Resolution or the application of the provision to other persons or circumstances shall not be affected.

Section 26.2 The captions and titles herein are for convenience and reference purposes only and in no way define, limit or describe the meaning, scope or intent of this Resolution.

Section 26.3 The use of any gender or neutral term shall include all genders, and the use of any terms shall be construed as singular or plural, as the case may be.

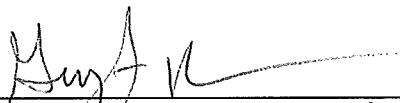
**PART ELEVEN
FORMS**

SECTION 27. FORMS


Section 27.1 The forms in WAC 197-11-965 through 990 are hereby adopted by reference as applicable to the District and the procedures adopted herein.

DATED this 25th day of February, 2016.

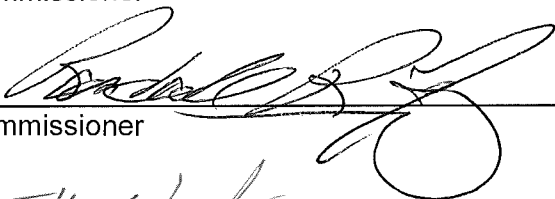
SNOHOMISH COUNTY FIRE DISTRICT NO. 7



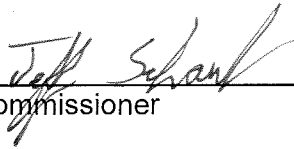
Commissioner



Commissioner



Commissioner



Commissioner

Commissioner

2021 FIRST QUARTER REPORT HIGHLIGHTS

Snohomish Regional Fire and Rescue

FUND BALANCES:

The 2021 ending balances in each of the District funds are as follows:

FIRST QUARTER ENDING BALANCES			
FUND NO.	FUND NAME		CASH AND INVESTMENT BALANCE
001	GENERAL FUND	\$	26,140,722
002	RETIREMENT RESERVE FUND	\$	3,784,145
003	EMERGENCY RESERVE FUND	\$	7,384,667
004	PFMLA	\$	25,358
200s	BOND FUNDS	\$	79,355
300	CONSTRUCTION FUND	\$	6,147,011
301	APPARATUS FUND	\$	6,324,963
302	TRAINING CENTER FUND	\$	106
303	EQUIPMENT FUND	\$	1,235,999
500s	SHOP FUNDS	\$	898,112
611	EXCISE TAX	\$	-
TOTAL		\$	52,020,438

The ending balance in the General Fund includes \$25,387,753 on deposit with the County Treasurer plus bank balances totaling \$752,969.

FIRST QUARTER REVENUES

GENERAL FUND REVENUES:

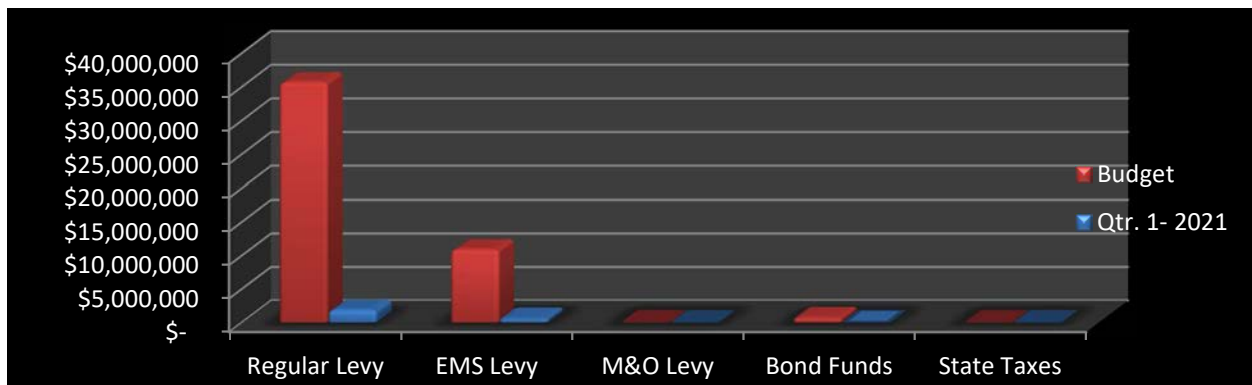
The District’s total 2021 budgeted revenues in the General fund are \$62,497,168, with actual revenues of \$5,462,573; 9% of the budgeted amount. In 2020 the district had collected 21% of total budgeted general fund revenues, and in 2019, the district had collected 8% of total budgeted revenues in the general fund. The reasons that the revenue collections in 2020 were a much higher percent of the total revenue budgeted in the general fund are because the Lake Stevens Fire property sale of \$4,500,000 was received, and a one-time transfer from Lake Stevens Fire in the amount of \$5,255,299 was received in the general fund. These two items comprised nearly 15% of the 2020 general fund budget. Were it not for these items, total general fund revenue collections would have been a little less than 7%.

TAXES:

The regular property taxes plus the EMS levy and the remaining M&O Levy collected in 2021 total \$2,427,299 in the General Fund; 5% of the amount budgeted. In 2020, at this time, we had collected about 5% of the property taxes budgeted in the general fund.

The 2021 property tax revenues in the Bond fund totaled \$35,990. In 2020, property tax revenues in the Bond fund totaled \$35,719.

Property Tax Revenues	Budget	Qtr. 1- 2021
Regular Levy	\$ 35,681,186	\$ 1,855,395
EMS Levy	\$ 10,911,960	\$ 571,897
M&O Levy	\$ -	\$ 7
Bond Funds	\$ 698,257	\$ 35,990
State Taxes	\$ 8,000	\$ 3,505
TOTAL	\$ 47,299,403	\$ 2,466,794



TRANSPORT FEES:

Transport fees collected in 2021 are \$666,448, with refunds totaling \$1,919, for net collections of \$664,529. The 2021 transport collections are 25% of the amount budgeted.

Transport Fees	Budget	Qtr. 1- 2021
Transport Fees	\$ 2,663,900	\$ 666,448
Total Transport Fees	\$ 2,663,900	\$ 666,448



CHARGES FOR SERVICES:

The District collected 25% of the 2021 contract amount with the City of Mill Creek. This is consistent with our expectations.

The District has also collected 25% of the contract with the DOC, which is also consistent with expectations.

Motor Vehicle Collision (MVC) revenue is 59% of the amount budgeted, with collections of \$17,555. In 2020, we had collected \$12,090 through the first quarter.

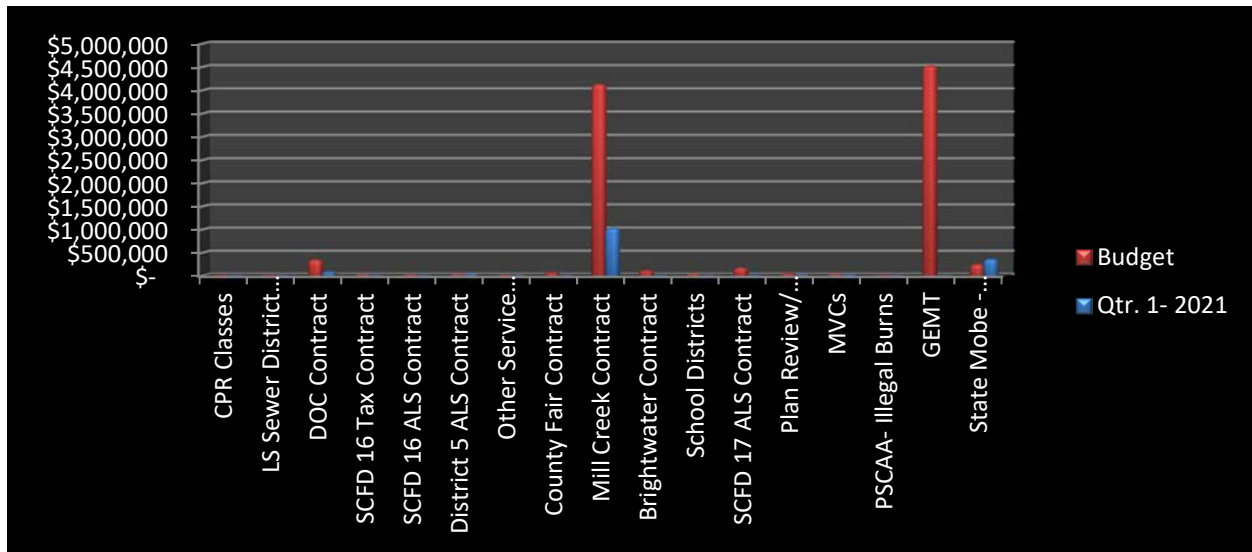
In 2021 we collected \$0 in school revenues; 0% of the budgeted amount. School revenues are generally received in late summer and early fall. This is consistent with prior years.

So far this year, we have not been mobilized for any fires. However, collections have been received from last year’s mobilizations totaling \$364,810; 144% of the amount budgeted. In 2020, we had collected \$8,930; 4% of the amount budgeted. The 2020 1st quarter revenues for mobilizations had also been from the prior year.

We have received 0% of the Brightwater contract for 2021. The annual payment is generally received in April.

We have received \$25,080 for the District 5 contract, 97% of the amount budgeted.

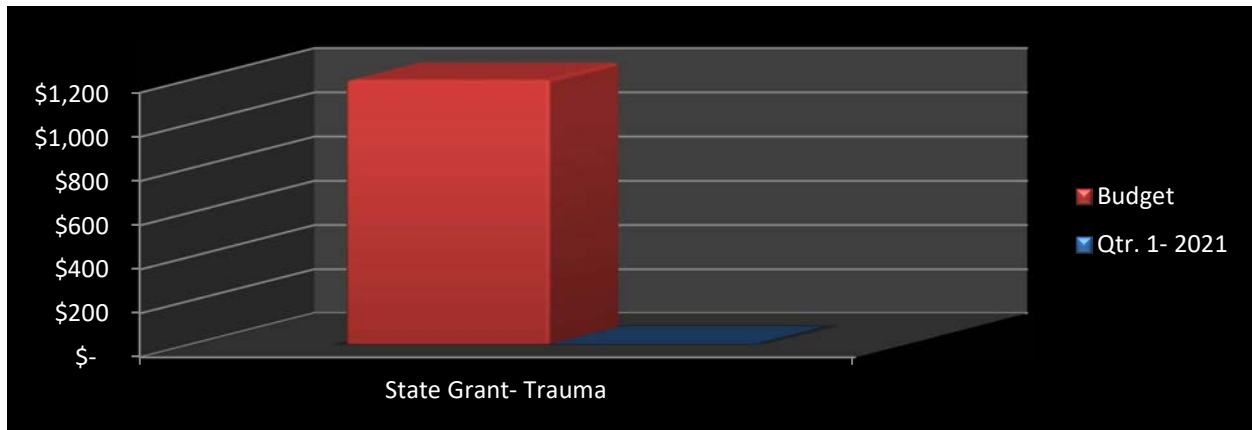
CHARGES FOR SERVICES	Budget	Qtr. 1- 2021
CPR Classes	\$ 1,000	\$ -
LS Sewer District Contract	\$ 5,800	\$ -
DOC Contract	\$ 351,084	\$ 87,771
SCFD 16 Tax Contract	\$ 24,000	\$ -
SCFD 16 ALS Contract	\$ 18,000	\$ -
District 5 ALS Contract	\$ 25,840	\$ 25,080
Other Service Contracts	\$ 11,200	\$ 4,493
County Fair Contract	\$ 74,164	\$ -
Mill Creek Contract	\$ 4,129,739	\$ 1,032,435
Brightwater Contract	\$ 112,450	\$ -
School Districts	\$ 30,534	\$ -
SCFD 17 ALS Contract	\$ 174,646	\$ -
Plan Review/ Permits/ Inspections	\$ 50,000	\$ 18,470
MVCs	\$ 30,000	\$ 17,555
PSCAA- Illegal Burns	\$ 1,600	\$ -
GEMT	\$ 4,523,226	\$ -
State Mobe - Personnel & Eqpt	\$ 252,500	\$ 364,810
TOTAL	\$ 9,815,782	\$ 1,550,614



GRANTS:

General Fund grants in 2021 total \$0. The state EMS grant has not yet been received. This revenue from the state is received annually.

GRANT REVENUES	Budget	Qtr. 1- 2021
State Grant- Trauma	\$ 1,200	\$ -
TOTAL	\$ 1,200	\$ -



MISCELLANEOUS REVENUES:

The miscellaneous revenues are comprised mainly of interest earnings, property rentals, tower rentals, and other miscellaneous revenues. Below is a budget comparison of the miscellaneous revenues collected in 2021.

Miscellaneous and Other Revenue is 38% of the total amounts budgeted for 2021. In 2020, total miscellaneous revenues were 97% of the budgeted totals. Were it not for the one-time transfer from Lake Stevens Fire and the sale of the administration building, the miscellaneous revenues in 2020 would have been 36% of the amounts budgeted. Miscellaneous and Other Revenue in 2019 were 41% of the total amount budgeted.

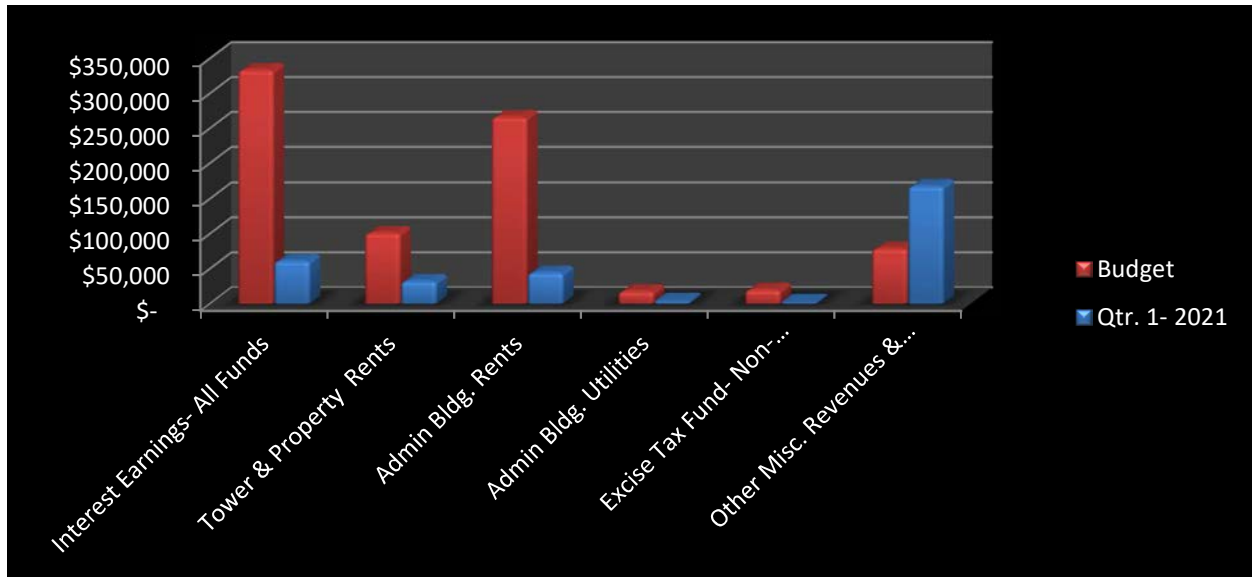
In 2021, total interest earnings for all funds combined is \$61,158, which is 18% of the budgeted totals. This is a reflection of a reduction in interest rates for 2021 so far this year. Total interest earnings across all funds in 2020 were \$186,256, which was 56% of the amount budgeted for the year. Total interest earnings across all funds at this time in 2019 were \$129,064, which was 74% of the amount budgeted for the year. Interest earnings by fund is shown in greater detail below.

Admin Building rents, Property rents and Tower rents in the Construction Fund total \$76,684 for 2021, which is 21% of the budgeted amount. In 2020 we had collected \$52,446 which was 14% of the budgeted amount.

Other revenues in 2021 are \$167,968; 214% of the amount budgeted. This is comprised mainly of burn permits, donations, sale of surplus, hazmat cost reimbursement, and refunds and reimbursements. The most significant source of revenue in this area came from hazmat cost recovery, which totals \$136,735. In 2020 revenues here were \$46,557; 48% of the amount budgeted.

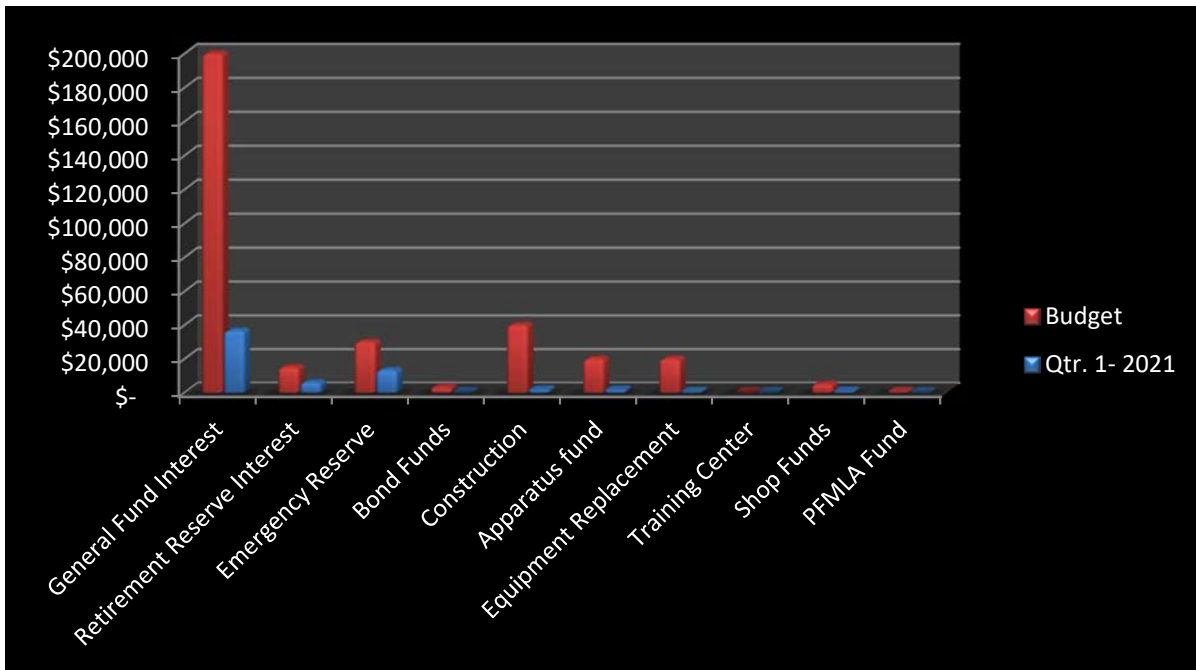
The excise tax fund is for state owed amounts, and is not District revenue.

MISCELLANEOUS & OTHER REVENUE	Budget	Qtr. 1- 2021
Interest Earnings- All Funds	\$ 333,501	\$ 61,158
Tower & Property Rents	\$ 101,000	\$ 32,337
Admin Bldg. Rents	\$ 266,082	\$ 44,347
Admin Bldg. Utilities	\$ 17,700	\$ 4,151
Excise Tax Fund- Non-Revenues	\$ 20,000	\$ 1,843
Other Misc. Revenues & Services	\$ 78,600	\$ 167,968
TOTAL	\$ 816,883	\$ 311,804



The details of the interest earnings by funds are shown in the charts below.

INTEREST EARNINGS BY FUND	Budget	Qtr. 1- 2021
General Fund Interest	\$ 200,000	\$ 36,651
Retirement Reserve Interest	\$ 15,000	\$ 5,984
Emergency Reserve	\$ 30,000	\$ 13,357
Bond Funds	\$ 3,000	\$ 64
Construction	\$ 40,000	\$ 1,905
Apparatus fund	\$ 20,000	\$ 1,812
Equipment Replacement	\$ 20,000	\$ 493
Training Center	\$ 1	\$ 0
Shop Funds	\$ 5,000	\$ 879
PFMLA Fund	\$ 500	\$ 13
TOTAL	\$ 333,501	\$ 61,158



FIRST QUARTER EXPENDITURES

OBJECT CODES:

The object codes below provide a description of the types of expenditures associated with the spending classifications within each of the district’s budget programs. These object codes are found in the BARS account line items. In the district’s accounting system, the object codes are the fourth and third to last numbers in each of the expenditure line items in the district’s Budget and Actual report.

- | |
|---------------------------------|
| 10 - WAGES |
| 20 - BENEFITS |
| 31 - SUPPLIES |
| 32 - FUEL |
| 34 - INVENTORY SUPPLIES |
| 35 - SMALL TOOLS/MINOR EQPT. |
| 41 - PROFESSIONAL SERVICES |
| 42 - COMMUNICATIONS |
| 43 - TRAVEL EXPENSES |
| 44 - ADVERTISING |
| 45 - RENTALS |
| 46 - (LIABILITY) INSURANCE |
| 47 - UTILITIES |
| 48 - REPAIR & MAINTENANCE |
| 49 - MISC. EXPENSES |
| 51 - INTERGOVERNMENTAL SVCES. |
| 62 - LAND & IMPROVEMENTS |
| 63 - OTHER CAPITAL IMPROVEMENTS |
| 64 - CAPITAL OUTLAY |
| 71 - PRINCIPAL ON G.O.BONDS |
| 75- CAPITAL LEASES - PRINCIPAL |
| 83 - INTEREST ON LONG-TERM DEBT |
| 00 - INTERFUND TRANSFERS |

FIRST QUARTER EXPENDITURE OVERVIEW:

For all of the District’s funds combined, the 2021 first quarter expenditures, including inter-fund transfers were \$16,200,995; 24% of the total budgeted expenditures of \$67,875,759. At this time in 2020, these amounts were \$14,436,508; 16% of the total budgeted expenditures of \$87,073,197.

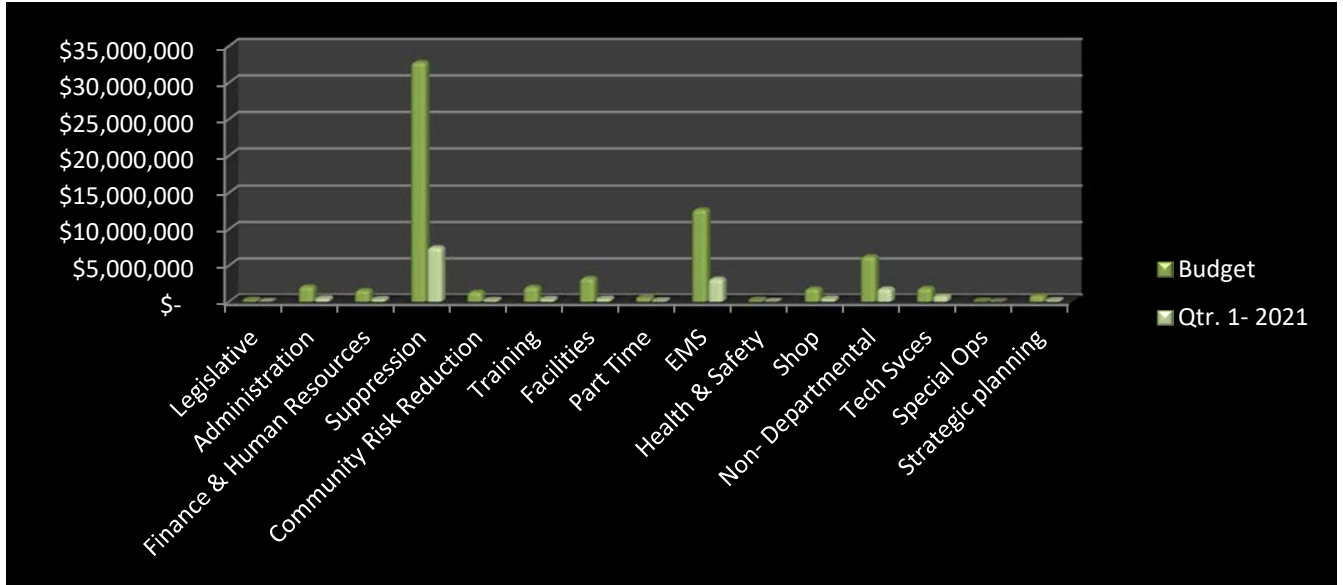
In 2021, inter-fund transfers total \$1,330,593; 26% of the \$5,200,060 budgeted. This is higher than the expected 25% because PFMLA transfers were \$38,078; 127% of the \$30,000 budgeted

for the year. To be clear, the PFMLA transfers are transfers from the PFMLA fund back to the general fund to cover PFMLA leave paid by the district. (At this time in 2020, PFMLA costs totaled \$5,935.)

The total General Fund expenditures are 25% of the budgeted amount. Total general fund spending in the first quarter of 2021 is \$14,758,955. In 2020 and 2019 the total general fund expenditures as of the first quarter were at 22% and 23% of the budgeted amount respectively.

With the exception of Non-Departmental, the Shop, and Technical Services, all of the program budgets are within 25% of annual budgeted expenditures. Additional details are provided in each of the program budget areas below.

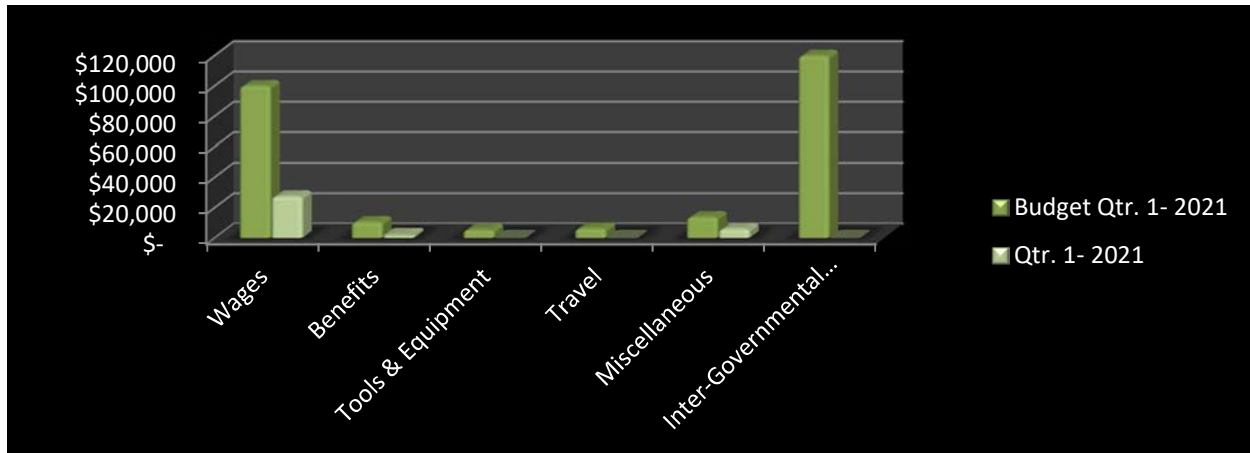
Program	Budget	Qtr. 1- 2021
Legislative	\$ 256,098	\$ 35,686
Administration	\$ 2,105,619	\$ 496,131
Finance & Human Resources	\$ 1,602,020	\$ 383,493
Suppression	\$ 32,779,704	\$ 7,497,242
Community Risk Reduction	\$ 1,367,877	\$ 254,313
Training	\$ 2,040,320	\$ 417,478
Facilities	\$ 3,262,713	\$ 456,268
Part Time	\$ 605,630	\$ 152,072
EMS	\$ 12,695,831	\$ 3,168,369
Health & Safety	\$ 273,819	\$ 40,471
Shop	\$ 1,816,300	\$ 479,791
Non- Departmental	\$ 6,248,793	\$ 1,811,578
Tech. Services	\$ 1,890,070	\$ 806,217
Special Ops	\$ 75,500	\$ 959
Strategic planning	\$ 855,464	\$ 200,928
Totals	\$ 67,875,759	\$ 16,200,995



LEGISLATIVE SERVICES:

The 2021 Legislative Services costs are 14% of the amount budgeted, with \$35,686 spent. While this is lower than expectations for the end of the 1st quarter, it is due mostly to the fact that inter-governmental services for election costs have not yet been incurred. If election costs were 25% spent, the total spending for Legislative services would be 26% of the total budgeted. This is because costs for wages are a little higher than expected with 28% of the budgeted expenses used.

LEGISLATIVE SERVICES	Budget	Qtr. 1- 2021
Wages	\$ 100,000	\$ 27,546
Benefits	\$ 10,600	\$ 2,139
Tools & Equipment	\$ 5,373	\$ -
Travel	\$ 6,300	\$ -
Miscellaneous	\$ 13,825	\$ 6,000
Inter-Governmental Services	\$ 120,000	\$ -
Totals	\$ 256,098	\$ 35,686



ADMINISTRATION:

2021 spending in the Administration program budget is \$502,637 with 24% of budgeted expenditures used. Most areas of this program budget are at or below budgeted amounts. The most significant areas where the Administration budget is above the 25% threshold are L&I, office supplies, and retirement benefits, these are 40%, 32% and 29% of budgeted amounts respectively.

The L&I includes accruals paid for the 4th quarter of 2020 in January of 2021 along with expenses recorded for the first quarter of 2021 that are due to be paid in April. Were it not for the fact that the L&I costs recorded cover 2 quarters, this would be within the 25% expected budget. We are expecting there will be 5 L&I quarterly payments posted to 2021 for L&I due to the change in the cut-off for expenditures from 12/31/2021 to 1/20/2022. We have not yet adjusted the budget for this change.

There was nothing extraordinary that stood out as to why spending on office supplies was higher than budgeted.

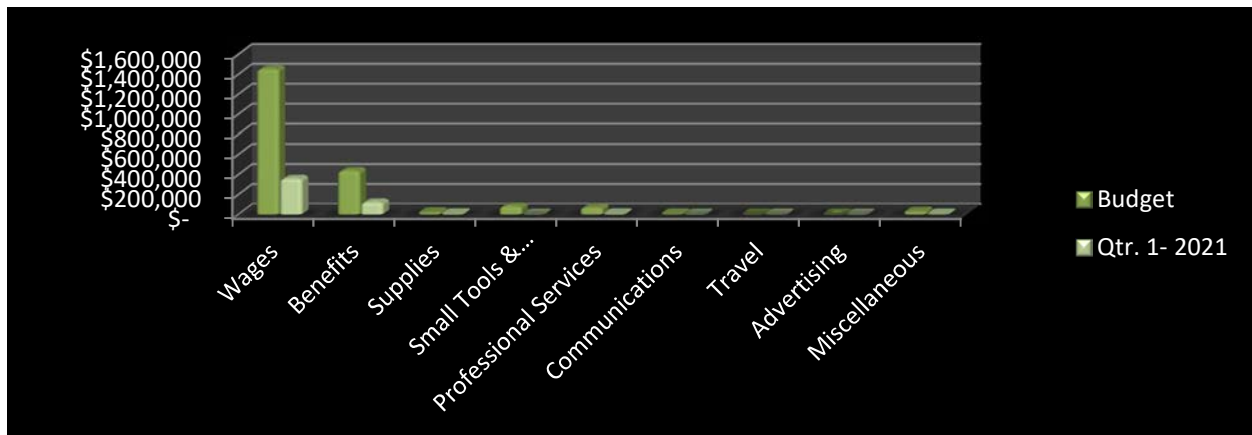
Retirement benefits are higher than budgeted due in part to the 12/31/2020 benefit costs that were posted to 2021. The budget amendment passed in April, is expected to account for this difference.

Some of the more significant items offsetting these are leave sell back, and professional services, which are 21% and 10% of the amounts budgeted.

As the leave sell back includes only sick leave sell back, we expect higher amounts after annual leave has been sold back in June and December.

Professional services are below the 25% expected threshold because some of the higher ticket items for marketing, the finance consultant, and communication videos have not come due.

ADMINISTRATION		Budget	Qtr. 1- 2021
Wages	\$	1,453,933	\$ 360,706
Benefits	\$	438,470	\$ 123,492
Supplies	\$	23,000	\$ 7,281
Small Tools & Equipment	\$	81,591	\$ 136
Professional Services	\$	68,890	\$ 6,736
Communications	\$	5,000	\$ 461
Travel	\$	1,175	\$ -
Advertising	\$	2,100	\$ 816
Miscellaneous	\$	31,460	\$ 3,008
Totals	\$	2,105,619	\$ 502,637



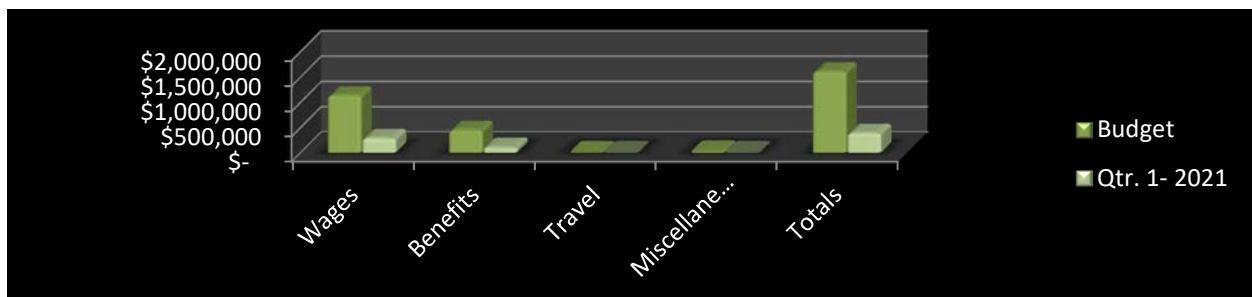
FINANCE & HUMAN RESOURCES:

Finance & Human Resources costs are 24% of the budgeted amount, totaling \$383,493. Most areas in the finance and HR budget are within the expected 25% threshold. Leave sell back and L&I are the most significant areas that exceed the 25% threshold. Leave sell back is 31% of the amount budgeted and L&I is 29% of the amount budgeted.

Leave sell back includes the sick leave sell back that occurred at the end of January. The annual leave sell back is expected to be sold in June and December. We have not yet adjusted the budget for employee leave sell back requested, as this occurs after the budget has been approved, also some employee contracts are tied to the IAFF contract, and the cost of living increases have not yet been settled.

As with administration, the L&I expenses recorded through March include the 4th quarter of 2020 as well as the 1st quarter costs for 2021.

FINANCE & HUMAN RESOURCES	Budget	Qtr. 1- 2021
Wages	\$ 1,126,180	\$ 281,548
Benefits	\$ 443,240	\$ 101,945
Travel	\$ 5,250	\$ -
Miscellaneous	\$ 27,350	\$ -
Totals	\$ 1,602,020	\$ 383,493



SUPPRESSION:

Fire suppression costs are \$7,497,242, which is 23% of the budgeted amount. Regular wages are a little below the 25% threshold, with 24% spent, but should be a little lower because we have not yet paid the estimated COLA for 2021, as the IAFF contract has not yet been settled. Overtime is quite a bit lower than the 25% threshold, with only 11% spent at this time. We expect that to climb somewhat over the summer when crews are participating in mobilizations, and are on vacations.

Offsetting the areas where spending is less than expected are capital lease payments, which are 100% spent, L&I which is 47% spent, zone 11 cost share, which is 138% spent, and Sno911, which is 29% spent.

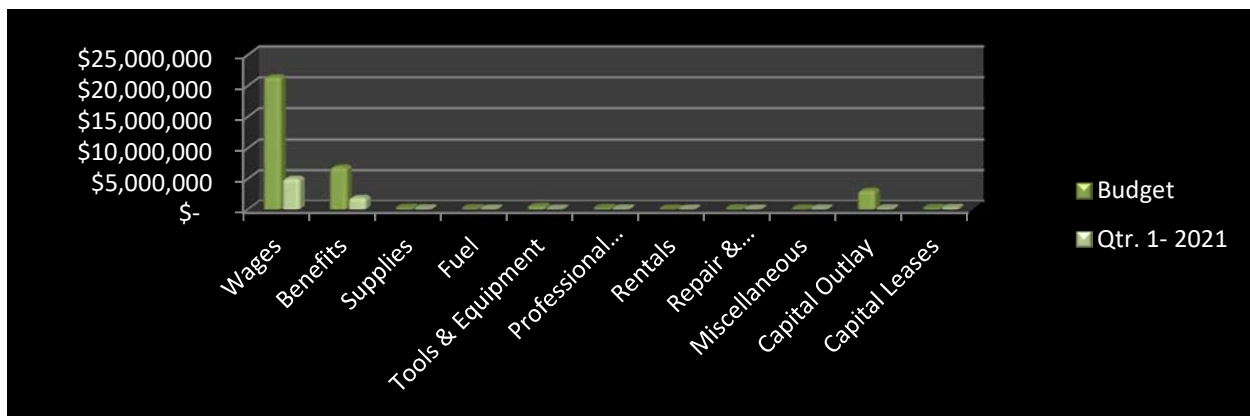
Capital lease payments are 100% spent because these payments are due early in the year. No additional capital lease payments are anticipated in Suppression this year.

The L&I costs recorded include the January payment made for the 2020 fourth quarter costs, and costs incurred from January through March, which are due to be paid in April. This increase has to do with the funding formula, which is based in part on prior year AVs.

The zone 11 cost share represents a single payment made in January for the total \$42,191. This is quite a bit higher than the \$30,404 paid in 2020. Due to the fact that the Lake Stevens Fire portion was not included in the budget.

The Sno911 costs are higher than budgeted because the Mill Creek fire expenses for 2021 amounting to \$153,019 were not included in the 2021 budget, of which 20% should be included in the suppression budget, and the remaining 80% should be included in the EMS budget. This apportionment is based on call volume. This should be included in an upcoming budget amendment.

SUPPRESSION	Budget	Qtr. 1- 2021
Wages	\$ 21,411,486	\$ 5,019,778
Benefits	\$ 6,860,430	\$ 1,900,740
Supplies	\$ 260,800	\$ 92,648
Fuel	\$ 132,000	\$ 23,542
Tools & Equipment	\$ 470,972	\$ 24,575
Professional Services	\$ 212,958	\$ 54,511
Rentals	\$ -	\$ 6,081
Repair & Maintenance	\$ 95,500	\$ 6,267
Miscellaneous	\$ 35,600	\$ 42,354
Capital Outlay	\$ 3,082,372	\$ 109,161
Capital Leases	\$ 217,586	\$ 217,586
Totals	\$ 32,779,704	\$ 7,497,242



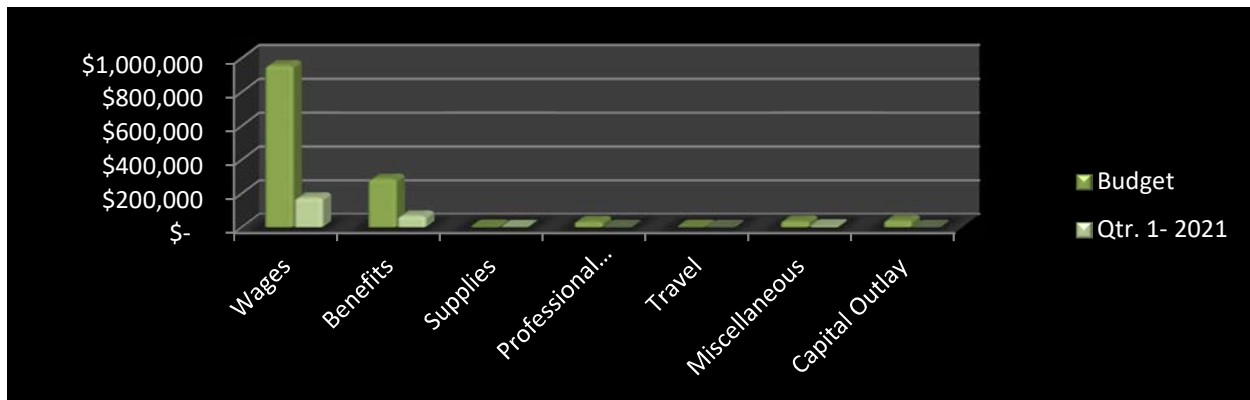
COMMUNITY RISK REDUCTION (PREVENTION):

Community Risk Reduction costs are 19% of the 2021 budget with \$254,313 in expenditures. Wages are much lower than the expected based on budgeted amounts. Combined wages are

only 18% of the amount budgeted because one of the deputy chiefs who was included in the budget has left employment at the district and his position has not been replaced.

Some areas of significance that are higher than the 25% threshold include L&I, retirement and VEBA, which are 31%, 28%, and 26% of budgeted expenditures respectively. As with other areas of the budget, the L&I costs recorded include the January 2021 payment covering the 2020 4th quarter L&I costs, and the 2021 1st quarter costs, which are due to be paid in April. The retirement and VEBA costs should level out with the April 2021 budget amendment that included the December 31, 2020 benefits that were paid in 2021.

COMMUNITY RISK REDUCTION		Budget	Qtr. 1- 2021
Wages	\$	956,970	\$ 175,627
Benefits	\$	285,800	\$ 68,204
Supplies	\$	3,250	\$ 1,527
Tools & Eqpt.	\$	9,900	\$ 57
Professional Services	\$	33,000	\$ 1,067
Travel	\$	2,100	\$ -
Miscellaneous	\$	36,583	\$ 7,832
Totals	\$	1,367,877	\$ 254,313



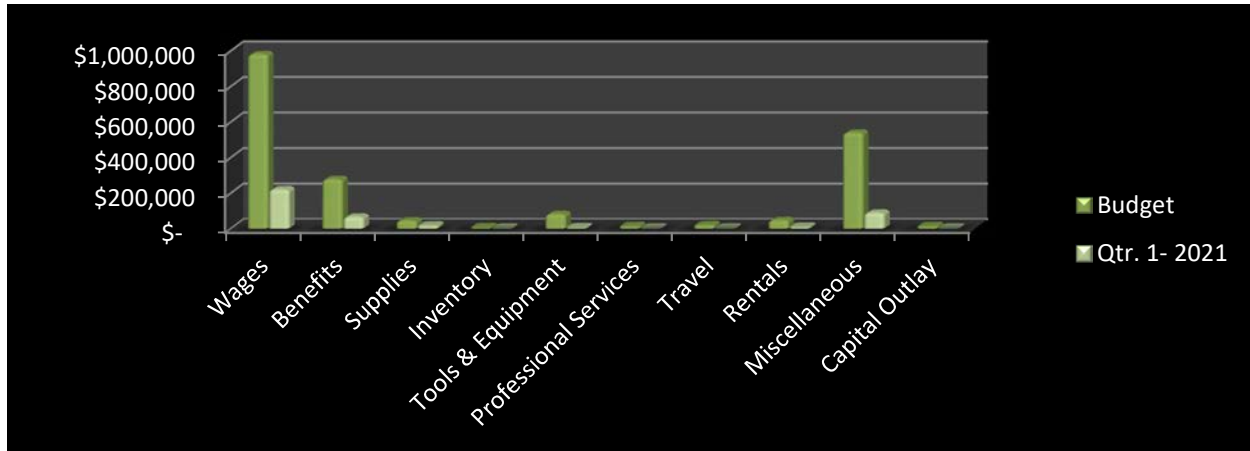
TRAINING:

Training expenditures are 20% of the budgeted amount, with \$417,478 spent. The areas that contribute most significantly to this program being under-budget are registrations, leave sell back, and small tools and equipment with only 12%, 14%, and 6%, of the amounts budgeted having been spent.

Although there are a few areas that are higher than the 25% threshold, including EMT CBT, software licensing, and L&I, with 100%, 94% and 31% of the budgeted amounts spent, the dollar amounts are not as significant as the areas that are below budgeted expectations.

The EMT CBT payment is an annual payment, so no additional costs are anticipated for this line item in 2021. The software licensing budget in this program included 2 items, only one of which has been paid so far this year. As with other areas in the budget, the L&I exceeds the 25% threshold because this line item includes the January L&I expense for the 4th quarter of 2020 plus the 1st quarter costs for 2021, which are due for payment in April

TRAINING	Budget	Qtr. 1- 2021
Wages	\$ 982,650	\$ 222,462
Benefits	\$ 279,840	\$ 68,505
Supplies	\$ 46,326	\$ 19,720
Inventory	\$ 5,648	\$ 756
Tools & Equipment	\$ 83,394	\$ 4,950
Professional Services	\$ 15,750	\$ -
Travel	\$ 22,000	\$ -
Rentals	\$ 48,700	\$ 10,253
Miscellaneous	\$ 541,012	\$ 90,831
Capital Outlay	\$ 15,000	\$ -
Totals	\$ 2,040,320	\$ 417,478



LOGISTICS:

Logistics costs are 14% of budget, with \$449,762 spent. Wages are higher than the 25% threshold mostly because the January sick leave sell back was more than estimated.

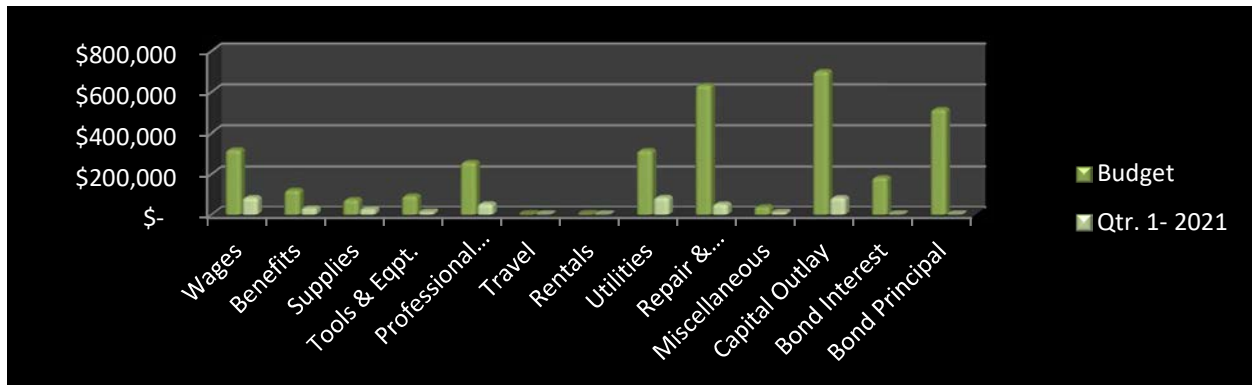
Additionally, the new CDL stipend was not included in the original budget. Also, overtime is higher than initially estimated.

Costs for natural gas are 42% of the amount budgeted, \$6,692 more than in the first quarter of 2020. This is because there were several bills paid in early January of 2021 that were from 2020 totaling \$4,296.

Operating supplies are 38% of the amount budgeted, with \$28,387 spent. This is \$8,887 more than was spent at this time in 2020.

These line items are offset by several areas that are below the 25% threshold, the most significant of which are professional services and repair and maintenance, which are 16% and 10% of budgeted expenditures respectively.

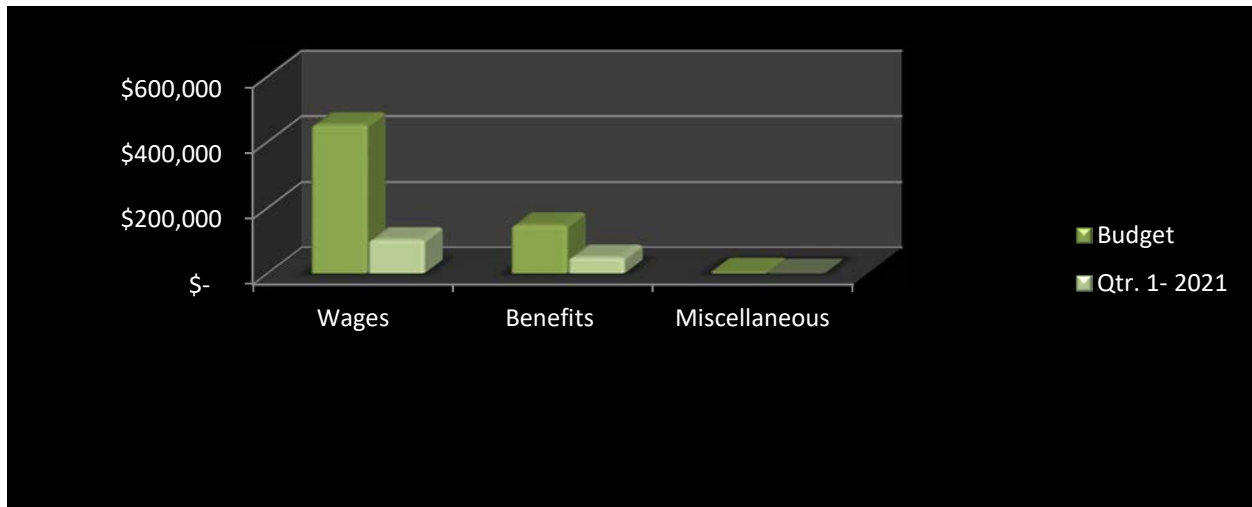
LOGISTICS	Budget	Qtr. 1- 2021
Wages	\$ 320,040	\$ 84,675
Benefits	\$ 121,000	\$ 32,270
Supplies	\$ 75,000	\$ 28,387
Tools & Eqpt.	\$ 93,008	\$ 14,771
Professional Services	\$ 258,400	\$ 53,959
Travel	\$ 3,760	\$ -
Rentals	\$ 4,000	\$ -
Utilities	\$ 316,410	\$ 85,266
Repair & Maintenance	\$ 633,000	\$ 52,956
Miscellaneous	\$ 38,750	\$ 12,853
Capital Outlay	\$ 701,088	\$ 84,623
Bond Interest	\$ 183,257	\$ -
Bond Principal	\$ 515,000	\$ -
Totals	\$ 3,262,713	\$ 449,762



PART TIME:

Part time costs are 25% of budget, with \$152,072 spent, which is consistent with expectations for the end of the first quarter. Wages are only 23% spent, while L&I costs are 38% spent. L&I is higher than the 25% threshold because this includes the payment made in January for the fourth quarter of 2020, and expenses incurred for the first quarter of 2021, which will be paid in April. Retirement and VEBA benefits are also higher than the 25% threshold, with 33% and 31% of the budgeted amounts spent respectively. In part, this is due to the December 31st 2020 benefits being paid in 2021. The April budget amendment should help to reduce the difference between the actual and expected spending in these line items.

PART TIME (Volunteers & Chaplains)	Budget	Qtr. 1- 2021
Wages	\$ 452,480	\$ 102,857
Benefits	\$ 147,950	\$ 49,215
Miscellaneous	\$ 5,200	\$ -
Totals	\$ 605,630	\$ 152,072



AID AND RESCUE:

Aid and Rescue costs are 25% of budget totaling \$3,168,369. This is consistent with expectations for the first quarter. There are however a few areas that are higher than the 25% expected threshold including capital outlay, dispatch services, and L&I, with 90%, 29% and 44% of the amounts budgeted having been spent respectively.

The main reason that capital outlay is 90% spent is because the cardiac monitors budgeted in the equipment fund has been mostly spent. \$450,000 was budgeted for cardiac monitors, and there has been a single purchase in the first quarter in the amount of \$403,073.

As with Suppression, the Mill Creek portion of fire services for Sno911 dispatch services was overlooked when the budget was prepared. We will need a budget amendment to correct this.

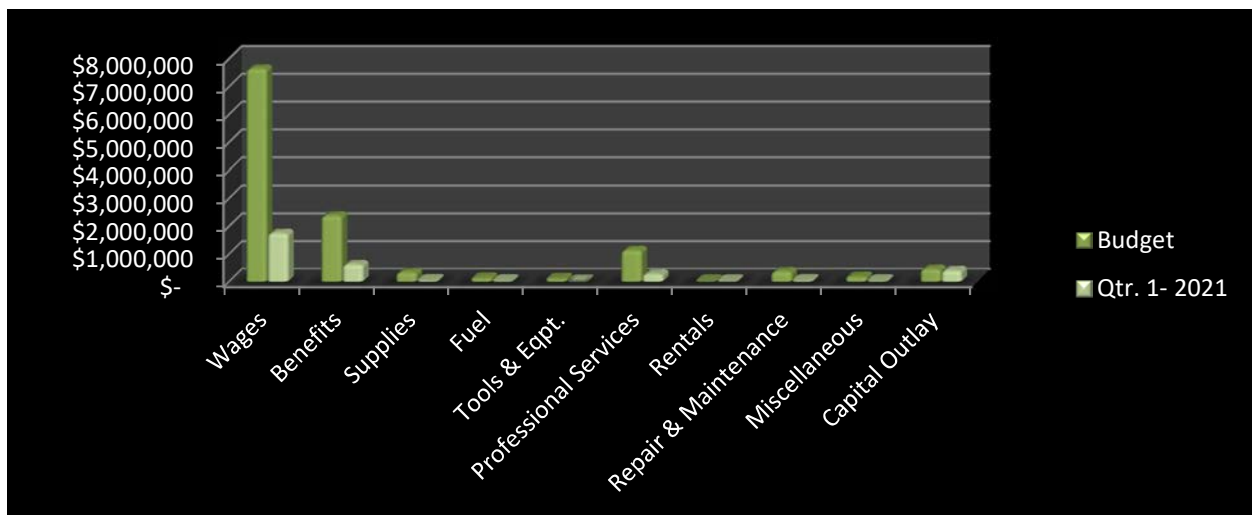
Similar to other areas of the budget, the L&I costs include the 4th quarter 2020 L&I costs as well as the 1st quarter costs that were not due until April of 2021.

Some significant areas that are below the 25% threshold include overtime, regular wages, and equipment repair and maintenance. The spending in these areas are 23%, 13% and 11% of the amounts budgeted respectively.

Part of the reason that overtime and regular wages are below budget is because estimated COLAs have not yet been paid.

Lower than expected costs for apparatus repair and maintenance is the main reason that repair and maintenance costs are below budgeted expectations.

AID & RESCUE (EMS)		Budget	Qtr. 1- 2021
Wages	\$	7,632,094	\$ 1,737,964
Benefits	\$	2,365,390	\$ 612,284
Supplies	\$	327,600	\$ 41,052
Fuel	\$	132,000	\$ 22,907
Tools & Eqpt.	\$	110,134	\$ 7,960
Professional Services	\$	1,126,577	\$ 265,474
Rentals	\$	20,000	\$ 13,597
Repair & Maintenance	\$	359,500	\$ 39,669
Miscellaneous	\$	172,536	\$ 24,388
Capital Outlay	\$	450,000	\$ 403,073
Totals	\$	12,695,831	\$ 3,168,369



HEALTH AND SAFETY

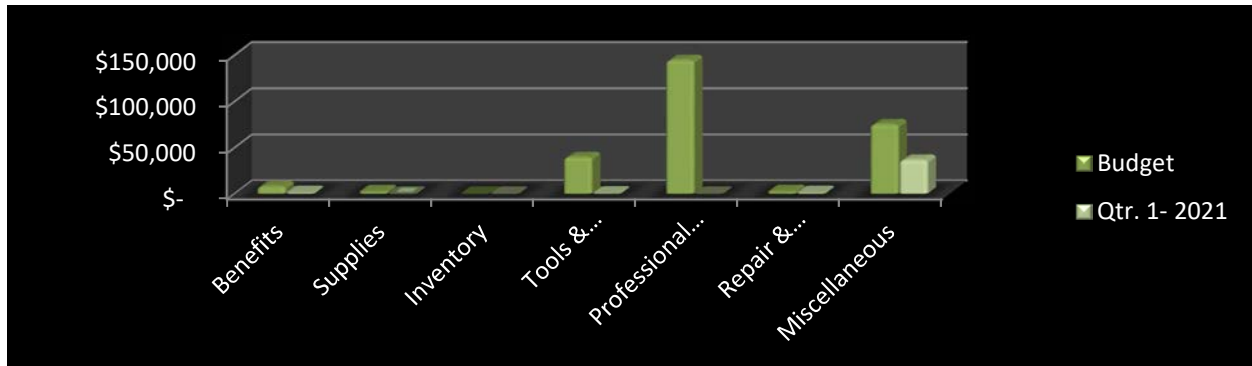
The Health and Safety budget is 15% spent, with \$40,471 in expenditures. The main reason this program is well below the 25% expected threshold is because the annual physicals have not yet taken place. Annual physicals account for 43% of the Health and Safety program budget. Also, screening and testing, professional services, and mental health services are still unspent at this time.

A couple of areas that exceed the expected 25% spending threshold are dues and subscriptions and software licensing, which are 99% and 44% spent respectively.

Dues and subscriptions are generally paid at the beginning of the year. Based on the items budgeted in this line item it appears that there should be no additional dues and subscription costs in this program in 2021.

We anticipate additional spending on subscriptions and licensing in health and safety. However, the most expensive of these was paid in the 1st quarter. There is no indication that this line item will be over budget at this point in time.

HEALTH & SAFETY	Budget	Qtr. 1- 2021
Benefits	\$ 8,000	\$ 1,413
Supplies	\$ 2,700	\$ 216
Inventory	\$ -	\$ 20
Tools & Equipment	\$ 39,855	\$ 504
Professional Services	\$ 144,800	\$ -
Repair & Maintenance	\$ 3,000	\$ 1,407
Miscellaneous	\$ 75,464	\$ 36,912
Totals	\$ 273,819	\$ 40,471

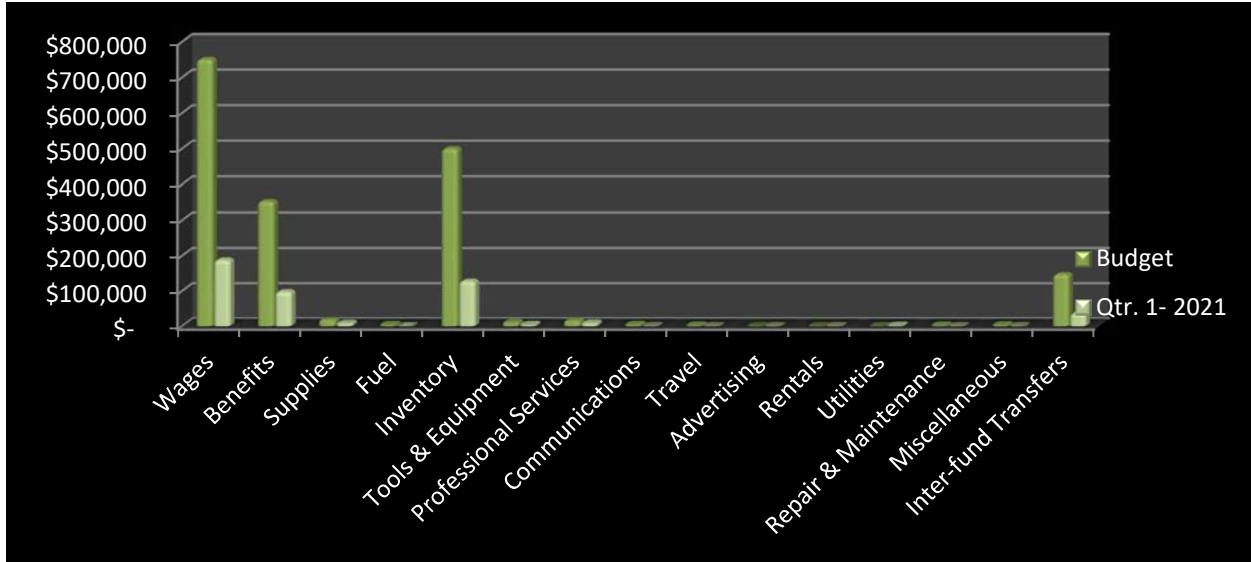


SHOP:

The Shop budget is 26% spent, with expenses of \$479,791. This is only slightly higher than expectations for the 1st quarter. Although there are a few line items that exceed the expected 25% threshold, most of these are small dollar amounts, and are not significant. The most significant is parts, which is 26% of the amount budgeted. As the district bills its clients for parts at a mark-up this is not a concern. Retirement costs are higher than one might expect with 33% of the amount budgeted spent. However, the April budget amendment should bring this more in line with budgeted expectations. Similar to other areas of the budget, L&I costs, which is 36% of the amount budgeted includes 4th quarter expenses from 2020 as well as first quarter 2021 expenses which had not yet been paid as of the end of the first quarter.

There are also several line items that are below budgeted expectations. Again, most of these involve small dollar amounts and are not considered significant.

SHOP	Budget	Qtr. 1- 2021
Wages	\$ 750,803	\$ 188,255
Benefits	\$ 353,282	\$ 98,446
Supplies	\$ 18,600	\$ 9,708
Fuel	\$ 4,800	\$ 766
Inventory	\$ 500,000	\$ 128,129
Tools & Equipment	\$ 12,000	\$ 4,963
Professional Services	\$ 16,000	\$ 10,322
Communications	\$ 5,000	\$ 421
Travel	\$ 2,365	\$ -
Advertising	\$ 500	\$ 135
Rentals	\$ 500	\$ -
Utilities	\$ -	\$ 1,507
Repair & Maintenance	\$ 2,000	\$ 35
Miscellaneous	\$ 3,450	\$ 355
Inter-fund Transfers	\$ 147,000	\$ 36,750
Totals	\$ 1,816,300	\$ 479,791



NON-DEPARTMENTAL:

Non- Departmental costs total \$1,811,578, or 29% of the budgeted amount. This program budget has several areas which exceed the 25% threshold. The most significant of which are insurance, labor attorney, legal services, and state auditor. These are at 99%, 40%, 33% and 30% of budget respectively.

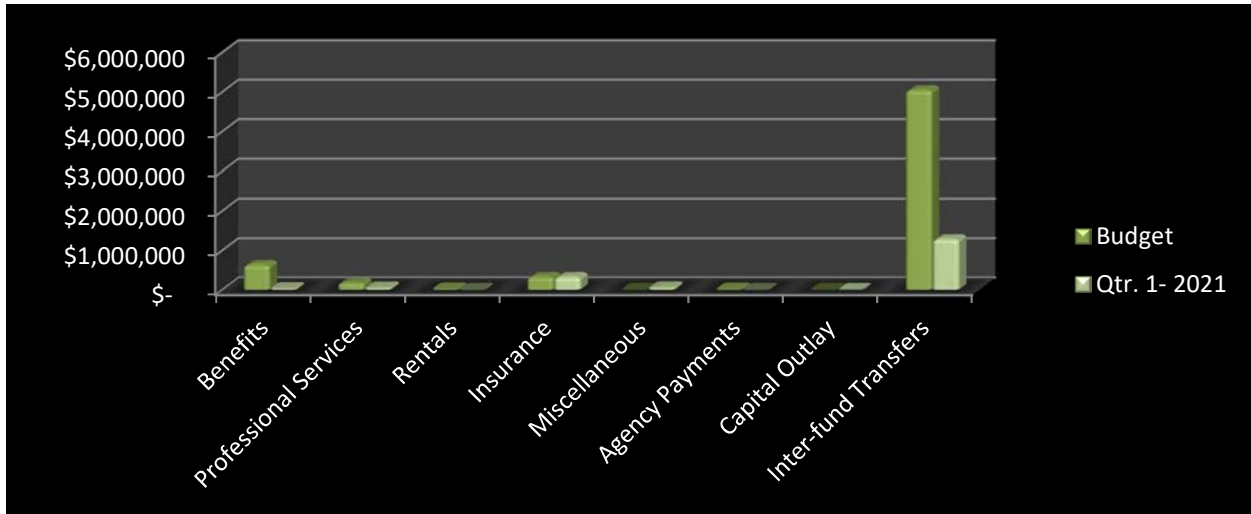
The insurance costs are 99% of budget because this bill is generally paid annually. No additional insurance costs are expected unless the district sees an increase in its insurable assets.

The labor attorney costs are higher than budgeted because the IAFF contracts are still being negotiated. We expect this line item will exceed budgeted appropriations in 2021. Other legal services also exceed budgeted expectations. Likewise, we have no to reason to expect this line item will fall within budget in 2021.

Costs for the state auditor are higher than budgeted because these charges were from audit costs incurred near the end of 2020, and early 2021 for the 2019 audit. The 2020 audit has not yet occurred.

There are a couple of areas that are below budgeted expectations, but these are not significant due to the low dollar amounts involved.

NON-DEPARTMENTAL	Budget	Qtr. 1- 2021
Benefits	\$ 639,565	\$ 40,904
Professional Services	\$ 178,195	\$ 62,744
Rentals	\$ 23,000	\$ 5,046
Insurance	\$ 334,973	\$ 333,084
Miscellaneous	\$ -	\$ 67,160
Capital Outlay	\$ -	\$ 6,954
Inter-fund Transfers	\$ 5,053,060	\$ 1,293,843
Totals	\$ 6,248,793	\$ 1,811,578



TECHNICAL SERVICES

Technical services costs are 43% of the amount budgeted, with \$806,217 in expenditures. The most significant line items contributing to this are apparatus repair and maintenance, IT services, and software licensing. These line items are 50%, 59%, and 53% spent respectively.

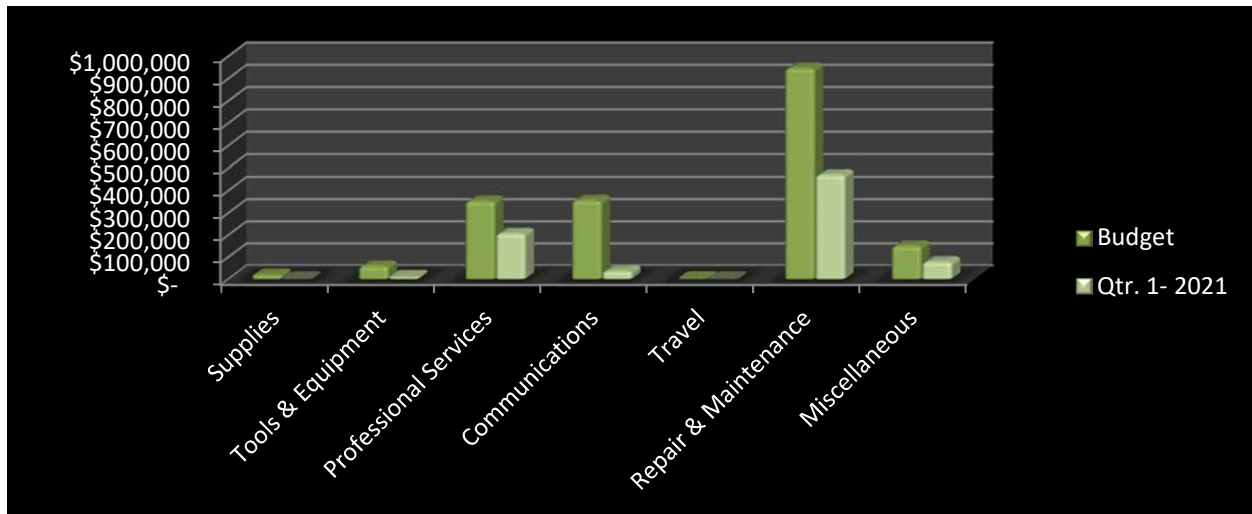
Apparatus repair and maintenance costs are quite a bit higher than budgeted expectations due to the Rosenbauer warranty repair costs. Including tax, this alone was \$226,569. Were it not for this particular repair, apparatus repair and maintenance costs would be only 26% spent at this time. The district was reimbursed \$207,291 for this repair in part in 2020, and again in April of 2021 for the remaining \$19,278.

The higher than budgeted IT services costs are mostly due to the network issues that the district experienced at the close of 2020. This line item is expected to exceed the 2021 appropriated budget.

Although the software licensing costs are 59% of the amount budgeted, the April budget amendment will bring this more in line with expectations for the year.

The most significant line items in technical services that are below budgeted expectations are cellular services, and small tools and equipment which are only 8% and 19% spent at this time.

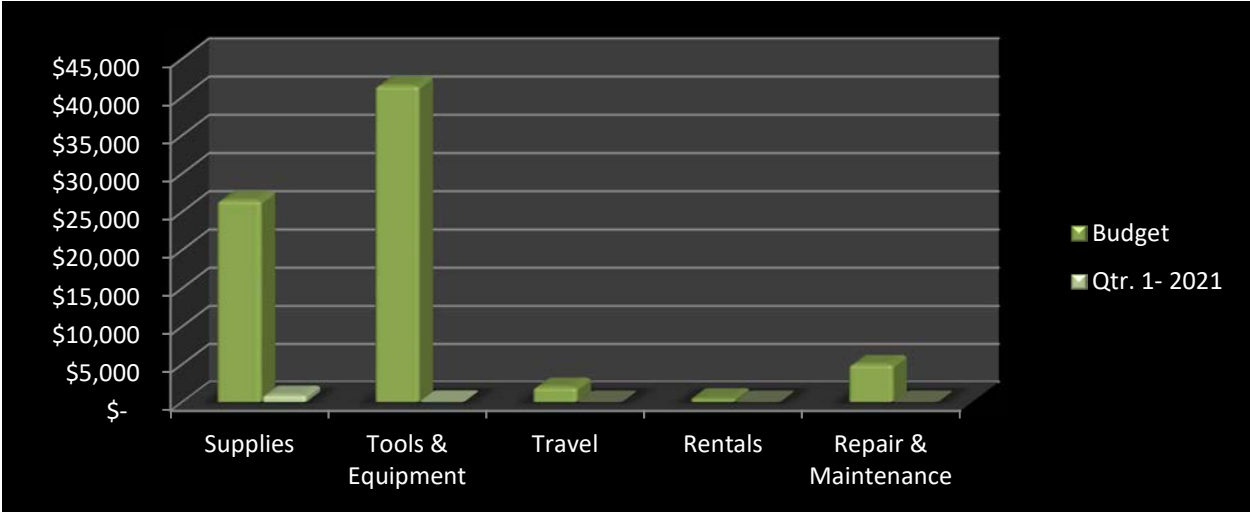
TECHNICAL SERVICES		Budget	Qtr. 1- 2021
Supplies	\$	20,000	\$ -
Tools & Equipment	\$	59,500	\$ 11,058
Professional Services	\$	353,800	\$ 207,530
Communications	\$	357,540	\$ 37,405
Travel	\$	1,600	\$ -
Repair & Maintenance	\$	946,834	\$ 471,339
Miscellaneous	\$	150,796	\$ 78,885
Totals	\$	1,890,070	\$ 806,217



SPECIAL OPERATIONS

The special operations budget is only 1% spent with \$959 in total expenditures for the first quarter. Every line item within this program is below the expected 25% threshold.

SPECIAL OPERATIONS		Budget	Qtr. 1- 2021
Supplies	\$	26,500	\$ 912
Tools & Equipment	\$	41,500	\$ 47
Travel	\$	2,000	\$ -
Rentals	\$	500	\$ -
Repair & Maintenance	\$	5,000	\$ -
Totals	\$	75,500	\$ 959



STRATEGIC PLANNING AND PUBLIC AFFAIRS

This program budget is 23% spent with \$200,928 in expenditures. The main reason this program is below budget is because regular wages, overtime, and leave sell back are all below the expected 25% threshold.

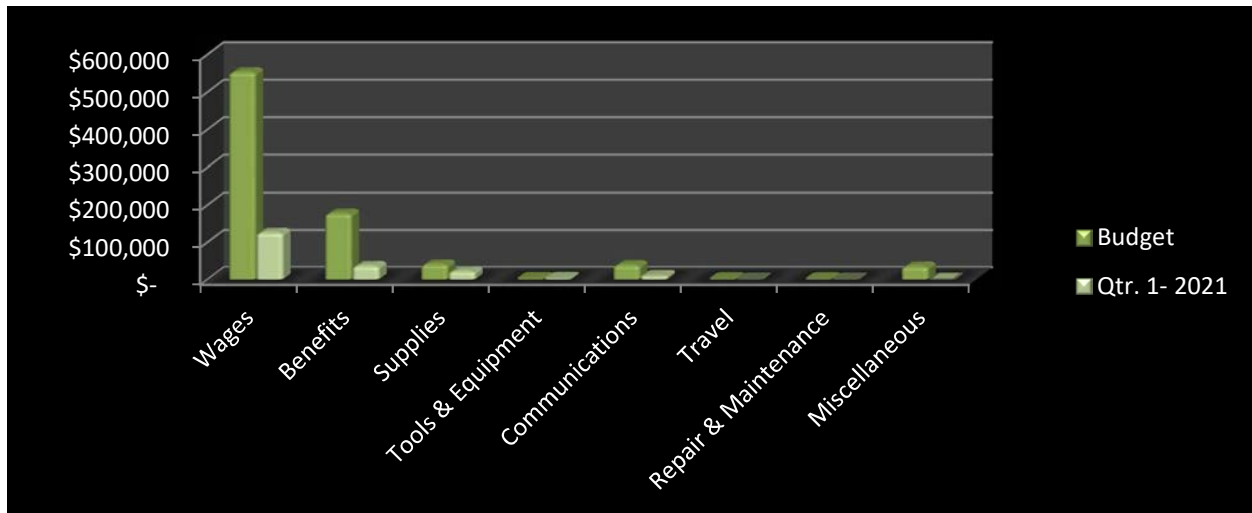
Regular wages are below budget, with only 24% spent, because one employee in this program budget has not received the estimated 2021 COLA because the IAFF contract has not yet been settled. Leave sell back is 22% spent. This is because the estimated leave sell back includes higher amounts for annual leave sell back, which is scheduled to take place in June and December. The overtime budget is only 2% spent.

There are a couple of areas within this program that offset some of the above savings including costs for operating supplies, and postage and shipping.

The line item for operating supplies is 54% spent. This is due mainly to one large purchase made in February amounting to \$22,387.

The line item for postage and shipping is 28% spent. This is primarily for the district's newsletters. We have typically sent out three newsletters each year. As the amount spent is less than 1/3 of the amount budgeted for line item, the amount spent to date seems reasonable.

STRATEGIC PLANNING & PUBLIC AFFAIRS			Budget	Qtr. 1- 2021
Wages	\$	553,789	\$	126,548
Benefits	\$	178,095	\$	37,161
Supplies	\$	41,500	\$	22,442
Tools & Equipment	\$	3,000	\$	3,206
Communications	\$	39,500	\$	10,937
Travel	\$	2,000	\$	-
Repair & Maintenance	\$	1,780	\$	-
Miscellaneous	\$	35,800	\$	634
Totals	\$	855,464	\$	200,928





Snohomish Regional Fire & Rescue, WA

Budget Report

Account Summary

For Fiscal: 2021 Period Ending: 03/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 001 - General Fund							
Revenue							
001-311-10-00-00	Regular Property Taxes	35,681,185.88	35,681,185.88	1,697,896.75	1,855,394.80	-33,825,791.08	5.20 %
001-311-10-00-01	EMS taxes	10,911,960.18	10,911,960.18	522,475.65	571,897.24	-10,340,062.94	5.24 %
001-311-10-00-02	M&O Levy	0.00	0.00	3.29	6.61	6.61	0.00 %
001-317-20-00-00	Leasehold Excise Taxes	6,500.00	6,500.00	0.00	2,938.26	-3,561.74	45.20 %
001-317-40-00-00	Timber Excise Taxes	1,500.00	1,500.00	0.00	566.61	-933.39	37.77 %
001-322-90-00-01	Burn Permits	8,000.00	8,000.00	1,375.00	2,225.00	-5,775.00	27.81 %
001-332-93-40-00	GEMT	4,523,226.00	7,373,625.00	0.00	0.00	-7,373,625.00	0.00 %
001-334-04-90-00	State Grant- Trauma	1,200.00	1,200.00	0.00	0.00	-1,200.00	0.00 %
001-342-21-00-00	Medical Records	1,200.00	1,200.00	371.21	596.50	-603.50	49.71 %
001-342-21-00-01	State Mobe Personnel	252,500.00	252,500.00	56,276.18	344,693.32	92,193.32	136.51 %
001-342-21-00-02	State Mobe Eqpt.	0.00	0.00	0.00	20,116.80	20,116.80	0.00 %
001-342-21-00-03	Mill Creek Contract	4,129,739.00	4,129,739.00	1,032,435.00	1,032,435.00	-3,097,304.00	25.00 %
001-342-21-00-04	Brightwater Contract	112,449.50	112,449.50	0.00	0.00	-112,449.50	0.00 %
001-342-21-00-05	School Districts	30,534.00	30,534.00	0.00	0.00	-30,534.00	0.00 %
001-342-21-00-06	CPR Classes	1,000.00	1,000.00	0.00	0.00	-1,000.00	0.00 %
001-342-21-00-08	Other Service Contracts	10,000.00	10,000.00	50.00	100.00	-9,900.00	1.00 %
001-342-21-00-09	County Fair Contract	74,164.00	74,164.00	0.00	0.00	-74,164.00	0.00 %
001-342-21-00-10	SCFD 5 ALS Contract	25,840.00	25,840.00	0.00	25,079.96	-760.04	97.06 %
001-342-21-00-11	SCFD 16 ALS Contract	18,000.00	18,000.00	0.00	0.00	-18,000.00	0.00 %
001-342-21-00-13	Unprotected Land Contracts	0.00	0.00	2,503.29	3,796.62	3,796.62	0.00 %
001-342-21-00-14	DOC Contract	351,083.64	351,083.64	0.00	87,770.91	-263,312.73	25.00 %
001-342-21-00-16	Address Sign Sales	300.00	300.00	84.00	244.00	-56.00	81.33 %
001-342-21-00-17	SCFD 17 ALS Contract	174,646.00	174,646.00	0.00	0.00	-174,646.00	0.00 %
001-342-21-00-18	LS Sewer District Contract	5,800.00	5,800.00	0.00	0.00	-5,800.00	0.00 %
001-342-21-00-19	SCFD16 Property Tax	24,000.00	24,000.00	0.00	0.00	-24,000.00	0.00 %
001-342-40-00-01	Plan Review/ Permits/ Inspections	50,000.00	50,000.00	4,525.00	18,469.50	-31,530.50	36.94 %
001-342-60-00-00	Transports	2,663,900.00	2,663,900.00	250,147.11	666,447.65	-1,997,452.35	25.02 %
001-342-60-00-01	MVCs	30,000.00	30,000.00	13,920.00	17,555.00	-12,445.00	58.52 %
001-359-00-00-01	PSCAA- Illegal Burns	1,600.00	1,600.00	0.00	0.00	-1,600.00	0.00 %
001-361-10-00-00	Investment Interest	200,000.00	200,000.00	11,388.15	36,650.96	-163,349.04	18.33 %
001-367-00-00-00	Contributions and Donations from N...	0.00	0.00	0.00	26,953.00	26,953.00	0.00 %
001-369-10-00-00	Sale of Scrap/Surplus	0.00	0.00	728.50	728.50	728.50	0.00 %
001-369-91-00-00	Other Revenue	20,000.00	20,000.00	53.00	84.00	-19,916.00	0.42 %
001-369-91-00-01	Refunds & Reimbursements	50,300.00	50,300.00	36,248.95	136,735.20	86,435.20	271.84 %
001-369-91-00-02	Hazmat Cost Recovery	0.00	0.00	0.00	998.60	998.60	0.00 %
001-395-00-00-00	Insurance Recovery	0.00	226,569.00	0.00	0.00	-226,569.00	0.00 %
001-397-00-00-05	Transfer in From Shop	97,000.00	97,000.00	24,250.00	24,250.00	-72,750.00	25.00 %
001-397-00-00-06	Interfund Transfer - PFML	30,000.00	30,000.00	33,467.71	33,467.71	3,467.71	111.56 %
	Revenue Total:	59,487,628.20	62,564,596.20	3,688,198.79	4,910,201.75	-57,654,394.45	7.85 %
Expense							
001-501-522-10-10-01	Commissioner - Wages	100,000.00	100,013.29	8,576.00	27,546.16	72,467.13	27.54 %
001-501-522-10-20-06	Commissioner - Retirement	3,600.00	3,600.00	0.00	0.00	3,600.00	0.00 %
001-501-522-10-20-08	Commissioner - Medicare	1,500.00	1,500.00	460.43	1,346.28	153.72	89.75 %
001-501-522-10-20-09	Commissioner - L&I	110.00	110.00	8.77	48.21	61.79	43.83 %
001-501-522-10-20-13	Commissioner - Deferred Comp	2,000.00	2,000.00	192.00	744.96	1,255.04	37.25 %
001-501-522-10-20-14	Commissioner - AD&D	3,390.00	3,390.00	0.00	0.00	3,390.00	0.00 %
001-501-522-10-41-03	Commissioner - Elections	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00 %
001-501-522-10-43-01	Commissioner - Travel	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00 %
001-501-522-10-49-01	Commissioner - All Dues	6,200.00	6,200.00	0.00	6,000.00	200.00	96.77 %
001-501-522-10-49-04	Commissioner - Other Miscellaneous	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00 %

Budget Report

For Fiscal: 2021 Period Ending: 03/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-501-522-45-49-01	Commissioner - Registration	4,925.00	4,925.00	0.00	0.00	4,925.00	0.00 %
001-502-522-10-10-01	Admin - Wages	1,281,433.00	1,300,314.87	43,384.97	318,097.98	982,216.89	24.46 %
001-502-522-10-10-02	Admin - Overtime	2,500.00	2,500.00	-114.92	255.26	2,244.74	10.21 %
001-502-522-10-10-03	Admin - Leave Sell Back	170,000.00	170,000.00	21,824.96	42,352.67	127,647.33	24.91 %
001-502-522-10-20-05	Admin - Medical/Dental	216,620.00	219,120.00	7,846.76	53,532.18	165,587.82	24.43 %
001-502-522-10-20-06	Admin - Retirement	111,680.00	123,764.66	4,832.82	36,320.95	87,443.71	29.35 %
001-502-522-10-20-07	Admin - Disability	4,500.00	4,764.18	79.46	895.03	3,869.15	18.79 %
001-502-522-10-20-08	Admin - Medicare	21,180.00	21,180.00	852.62	4,862.76	16,317.24	22.96 %
001-502-522-10-20-09	Admin - L&I	27,190.00	27,190.00	1,111.51	10,931.62	16,258.38	40.20 %
001-502-522-10-20-10	Admin - VEBA	46,500.00	61,149.33	15.51	15,201.81	45,947.52	24.86 %
001-502-522-10-20-13	Admin - Deferred Comp	6,550.00	6,950.15	214.64	1,747.96	5,202.19	25.15 %
001-502-522-10-20-14	Admin - AD&D	4,250.00	4,250.00	0.00	0.00	4,250.00	0.00 %
001-502-522-10-31-00	Admin - Office Supplies	23,000.00	23,000.00	2,126.53	7,281.28	15,718.72	31.66 %
001-502-522-10-35-00	Admin - SmallTools/Minor Equip.	4,000.00	4,000.00	38.81	136.43	3,863.57	3.41 %
001-502-522-10-41-01	Admin - Professional Services	68,890.00	68,890.00	2,144.00	6,736.24	62,153.76	9.78 %
001-502-522-10-42-00	Admin - Postage & Shipping	5,000.00	5,000.00	106.68	460.51	4,539.49	9.21 %
001-502-522-10-43-00	Admin - Travel	1,175.00	1,175.00	0.00	0.00	1,175.00	0.00 %
001-502-522-10-44-00	Admin - Advertising	2,100.00	2,100.00	299.14	816.00	1,284.00	38.86 %
001-502-522-10-49-01	Admin - Dues	11,285.00	11,285.00	152.04	673.80	10,611.20	5.97 %
001-502-522-10-49-06	Admin - Other Miscellaneous	10,775.00	10,775.00	430.26	1,785.89	8,989.11	16.57 %
001-502-522-10-49-07	Admin - Service Awards	8,500.00	8,500.00	0.00	548.33	7,951.67	6.45 %
001-502-522-45-49-02	Admin - Training Registration	900.00	900.00	0.00	0.00	900.00	0.00 %
001-503-522-10-10-01	Finance & HR - Wages	1,010,130.00	1,021,189.41	79,930.47	246,782.62	774,406.79	24.17 %
001-503-522-10-10-02	Finance & HR - Overtime	6,000.00	6,000.00	0.00	395.89	5,604.11	6.60 %
001-503-522-10-10-03	Finance & HR - Leave Sell Back	109,200.00	109,200.00	290.77	34,369.18	74,830.82	31.47 %
001-503-522-10-10-04	Finance & HR - Comp	850.00	850.00	0.00	0.00	850.00	0.00 %
001-503-522-10-20-05	Finance & HR - Medical/Dental	222,600.00	224,350.00	16,219.36	49,266.73	175,083.27	21.96 %
001-503-522-10-20-06	Finance & HR - Retirement	144,710.00	154,589.45	9,937.89	39,664.51	114,924.94	25.66 %
001-503-522-10-20-07	Finance & HR - Disability	5,700.00	5,882.09	227.30	791.06	5,091.03	13.45 %
001-503-522-10-20-08	Finance & HR - Medicare	16,740.00	16,740.00	1,182.18	3,975.22	12,764.78	23.75 %
001-503-522-10-20-09	Finance & HR - L&I	3,600.00	3,600.00	202.75	1,055.28	2,544.72	29.31 %
001-503-522-10-20-10	Finance & HR - VEBA	29,000.00	29,337.50	805.26	2,773.31	26,564.19	9.45 %
001-503-522-10-20-13	Finance & HR - Deferred Comp	19,820.00	20,342.25	1,307.44	4,419.37	15,922.88	21.73 %
001-503-522-10-20-14	Finance & HR - AD&D	1,070.00	1,070.00	0.00	0.00	1,070.00	0.00 %
001-503-522-10-43-00	Finance & HR - Travel	5,250.00	5,250.00	0.00	0.00	5,250.00	0.00 %
001-503-522-10-49-01	Finance & HR - Dues & Subscriptions	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
001-503-522-10-49-06	Finance & HR - Other Miscellaneous	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
001-503-522-45-49-02	Finance & HR - Training Registration	21,850.00	21,850.00	0.00	0.00	21,850.00	0.00 %
001-504-522-20-10-01	Suppression - Wages	16,999,810.00	17,229,487.66	1,048,082.48	4,119,307.61	13,110,180.05	23.91 %
001-504-522-20-10-02	Suppression - Overtime	2,578,476.00	2,578,476.00	58,037.39	288,226.84	2,290,249.16	11.18 %
001-504-522-20-10-03	Suppression - Leave Sell Back	1,701,100.00	1,701,100.00	11,204.04	433,874.61	1,267,225.39	25.51 %
001-504-522-20-10-04	Suppression - Comp	132,100.00	132,100.00	241,866.71	241,866.71	-109,766.71	183.09 %
001-504-522-20-20-05	Suppression - Medical/Dental	3,941,500.00	3,974,625.00	326,566.18	1,030,462.79	2,944,162.21	25.93 %
001-504-522-20-20-06	Suppression - Retirement	1,141,000.00	1,228,141.32	72,232.60	311,978.58	916,162.74	25.40 %
001-504-522-20-20-07	Suppression - Disability	82,520.00	86,200.54	3,670.77	14,828.51	71,372.03	17.20 %
001-504-522-20-20-08	Suppression - Medicare	310,410.00	310,410.00	19,930.86	70,642.65	239,767.35	22.76 %
001-504-522-20-20-09	Suppression - L&I	740,000.00	740,000.00	55,219.93	352,346.55	387,653.45	47.61 %
001-504-522-20-20-10	Suppression - VEBA	55,400.00	59,838.61	900.00	7,509.45	52,329.16	12.55 %
001-504-522-20-20-13	Suppression - Deferred Comp	585,150.00	597,938.48	36,073.17	136,296.65	461,641.83	22.79 %
001-504-522-20-20-14	Suppression - AD&D	4,450.00	4,450.00	0.00	0.00	4,450.00	0.00 %
001-504-522-20-20-15	Suppression - MERP (ER)	0.00	0.00	0.00	-150.00	150.00	0.00 %
001-504-522-20-31-01	Suppression - Operating Supplies	47,000.00	47,000.00	2,072.61	4,028.35	42,971.65	8.57 %
001-504-522-20-31-03	Suppression - SCBA Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
001-504-522-20-31-07	Suppression - Uniforms	177,800.00	177,800.00	18,536.28	78,738.54	99,061.46	44.28 %
001-504-522-20-31-10	Suppression - Bunker Gear Supplies	35,000.00	35,000.00	3,673.42	9,881.09	25,118.91	28.23 %
001-504-522-20-32-00	Suppression - Fuel	132,000.00	132,000.00	8,183.83	23,541.60	108,458.40	17.83 %
001-504-522-20-35-00	Suppression - Small Tools/Minor Equi...	182,000.00	182,000.00	0.00	2,296.40	179,703.60	1.26 %
001-504-522-20-41-01	Suppression - Air Monitoring	9,310.00	9,310.00	0.00	0.00	9,310.00	0.00 %

Budget Report

For Fiscal: 2021 Period Ending: 03/31/2021

		Original	Current	Period	Fiscal	Variance	Percent
		Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Used
001-504-522-20-41-02	Suppression - Hose Testing	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00 %
001-504-522-20-48-02	Suppression - Equip. Repair/Maint.	56,500.00	56,500.00	1,322.67	2,092.56	54,407.44	3.70 %
001-504-522-20-48-11	Suppression - Bunker Gear Repair/Ma...	32,000.00	32,000.00	0.00	1,585.60	30,414.40	4.96 %
001-504-522-20-48-12	Suppression - SCBA Repair/Maint.	7,000.00	7,000.00	818.13	2,589.02	4,410.98	36.99 %
001-504-522-20-49-02	Suppression - Cost Share Zone 11	30,500.00	30,500.00	0.00	42,190.82	-11,690.82	138.33 %
001-504-522-20-49-04	Suppression - Other Miscellaneous	5,100.00	5,100.00	0.00	163.13	4,936.87	3.20 %
001-504-528-00-41-00	Dispatch Services - SNO 911	187,445.00	187,445.00	18,170.40	54,511.20	132,933.80	29.08 %
001-504-528-00-41-02	Dispatch Services - 800 MHz	4,203.00	4,203.00	0.00	0.00	4,203.00	0.00 %
001-505-522-30-10-01	Prevention Services - Wages	808,680.00	818,416.43	54,603.76	163,211.27	655,205.16	19.94 %
001-505-522-30-10-02	Prevention Services - Overtime	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
001-505-522-30-10-03	Prevention Services - Leave Sell Back	132,740.00	132,740.00	779.40	12,415.46	120,324.54	9.35 %
001-505-522-30-10-04	Prevention Services - Comp	550.00	550.00	0.00	0.00	550.00	0.00 %
001-505-522-30-20-05	Prevention Services - Medical/Dental	147,700.00	149,075.00	10,296.46	32,224.09	116,850.91	21.62 %
001-505-522-30-20-06	Prevention Services - Retirement	67,910.00	75,481.26	3,976.38	19,285.12	56,196.14	25.55 %
001-505-522-30-20-07	Prevention Services - Disability	3,370.00	3,546.37	127.57	562.44	2,983.93	15.86 %
001-505-522-30-20-08	Prevention Services - Medicare	13,920.00	13,920.00	807.39	2,407.73	11,512.27	17.30 %
001-505-522-30-20-09	Prevention Services - L&I	21,800.00	21,800.00	842.41	6,672.25	15,127.75	30.61 %
001-505-522-30-20-10	Prevention Services - VEBA	17,900.00	22,087.64	152.01	4,712.64	17,375.00	21.34 %
001-505-522-30-20-13	Prevention Services - Deferred Comp	11,400.00	11,855.58	598.27	2,339.52	9,516.06	19.73 %
001-505-522-30-20-14	Prevention Services - AD&D	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00 %
001-505-522-30-31-00	Prevention Services - Operating Suppl...	1,050.00	1,050.00	75.88	1,308.52	-258.52	124.62 %
001-505-522-30-31-02	Prevention Services - GIS Supplies	2,200.00	2,200.00	218.60	218.60	1,981.40	9.94 %
001-505-522-30-35-00	Prevention Services - Small Tools/Mi...	1,900.00	7,000.00	56.64	56.64	6,943.36	0.81 %
001-505-522-30-41-00	Prevention Services - Professional Ser...	33,000.00	33,000.00	0.00	1,067.00	31,933.00	3.23 %
001-505-522-30-43-00	Prevention Services - Travel	2,100.00	2,100.00	0.00	0.00	2,100.00	0.00 %
001-505-522-30-49-02	Prevention Services - Dues & Subscrip...	8,647.00	8,647.00	2,225.00	3,215.00	5,432.00	37.18 %
001-505-522-30-49-04	Prevention Services - Software Licens...	22,069.00	22,069.00	731.00	4,241.91	17,827.09	19.22 %
001-505-522-45-49-02	Prevention Services - Training Registr...	5,867.00	5,867.00	0.00	375.00	5,492.00	6.39 %
001-506-522-45-10-01	Training - Wages	760,930.00	767,749.18	55,689.92	189,474.08	578,275.10	24.68 %
001-506-522-45-10-02	Training - Overtime	60,000.00	60,000.00	0.00	5,496.69	54,503.31	9.16 %
001-506-522-45-10-03	Training - Leave Sell Back	156,400.00	156,400.00	0.00	21,919.21	134,480.79	14.01 %
001-506-522-45-10-04	Training - Comp	5,320.00	5,320.00	5,571.82	5,571.82	-251.82	104.73 %
001-506-522-45-20-05	Training - Medical/Dental	143,700.00	144,575.00	12,188.56	37,323.42	107,251.58	25.82 %
001-506-522-45-20-06	Training - Retirement	58,910.00	62,462.37	3,690.84	14,881.81	47,580.56	23.83 %
001-506-522-45-20-07	Training - Disability	3,370.00	3,469.20	151.05	551.53	2,917.67	15.90 %
001-506-522-45-20-08	Training - Medicare	14,250.00	14,250.00	894.57	3,135.20	11,114.80	22.00 %
001-506-522-45-20-09	Training - L&I	26,600.00	26,600.00	1,288.46	8,337.25	18,262.75	31.34 %
001-506-522-45-20-10	Training - VEBA	12,100.00	12,225.00	250.00	875.00	11,350.00	7.16 %
001-506-522-45-20-13	Training - Deferred Comp	19,210.00	19,520.04	1,032.42	3,401.01	16,119.03	17.42 %
001-506-522-45-20-14	Training - AD&D	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00 %
001-506-522-45-31-02	Training - Operating Supplies	500.00	500.00	39.88	46.34	453.66	9.27 %
001-506-522-45-31-03	Training - Miscellaneous Supplies	45,826.00	45,826.00	1,923.09	19,673.74	26,152.26	42.93 %
001-506-522-45-31-04	Training - HR Training Materials	0.00	9,115.00	0.00	0.00	9,115.00	0.00 %
001-506-522-45-34-00	Training - Library/Text Books	5,648.00	5,648.00	199.55	756.24	4,891.76	13.39 %
001-506-522-45-35-00	Training - Small Tools/Equipment	79,593.00	79,593.00	4,949.99	4,949.99	74,643.01	6.22 %
001-506-522-45-41-00	Training - Professional Services	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
001-506-522-45-41-01	Training - Chaplains	750.00	750.00	0.00	0.00	750.00	0.00 %
001-506-522-45-43-00	Training - Travel Expenses	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
001-506-522-45-45-00	Training - Rentals Testing Facility	48,700.00	48,700.00	518.93	10,253.41	38,446.59	21.05 %
001-506-522-45-49-00	Training - Software Subscription/Lice...	30,700.00	30,700.00	0.00	28,733.00	1,967.00	93.59 %
001-506-522-45-49-01	Training - Dues & Subscriptions	750.00	750.00	-10,335.00	-10,335.00	11,085.00	-1,378.00 %
001-506-522-45-49-02	Training - Registration	218,945.00	218,945.00	11,370.00	26,522.32	192,422.68	12.11 %
001-506-522-45-49-03	Training - EMT CBT	12,700.00	12,700.00	0.00	12,700.00	0.00	100.00 %
001-506-522-45-49-04	Training - Simulator Warranty	15,125.00	15,125.00	0.00	0.00	15,125.00	0.00 %
001-506-522-45-49-05	Training - IFSAC Testing	60,000.00	60,000.00	0.00	10,545.75	49,454.25	17.58 %
001-506-522-45-49-10	Training - Tuition	60,000.00	60,000.00	1,269.00	13,920.34	46,079.66	23.20 %
001-506-522-45-49-19	Training - Promotional Testing	5,192.00	5,192.00	0.00	0.00	5,192.00	0.00 %
001-506-522-45-49-23	Training - Career Academy	64,000.00	64,000.00	1,689.22	2,683.63	61,316.37	4.19 %

Budget Report

For Fiscal: 2021 Period Ending: 03/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-506-522-45-49-26	Training - Rescue Swimmer Training &..	200.00	200.00	0.00	0.00	200.00	0.00 %
001-506-522-45-49-32	Training - CE Training for Peer Support	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00 %
001-506-522-45-49-37	Training - PM Training-Haborview	40,500.00	40,500.00	2,020.41	6,061.21	34,438.79	14.97 %
001-506-522-45-49-44	Training - Training Consortium	26,600.00	26,600.00	0.00	0.00	26,600.00	0.00 %
001-507-522-45-49-02	Logistics - Training Registration	8,000.00	8,000.00	0.00	4,450.00	3,550.00	55.63 %
001-507-522-50-10-01	Logistics - Wages	301,320.00	303,268.15	37,513.22	76,693.49	226,574.66	25.29 %
001-507-522-50-10-02	Logistics - Overtime	1,800.00	1,800.00	0.00	756.22	1,043.78	42.01 %
001-507-522-50-10-03	Logistics - Leave Sell Back	16,300.00	16,300.00	-6,248.74	7,225.78	9,074.22	44.33 %
001-507-522-50-10-04	Logistics - Comp	620.00	620.00	0.00	0.00	620.00	0.00 %
001-507-522-50-20-05	Logistics - Medical/Dental	59,400.00	59,900.00	7,145.60	16,199.41	43,700.59	27.04 %
001-507-522-50-20-06	Logistics - Retirement	41,150.00	43,443.70	4,406.60	11,361.54	32,082.16	26.15 %
001-507-522-50-20-07	Logistics - Disability	2,250.00	2,311.00	122.74	311.44	1,999.56	13.48 %
001-507-522-50-20-08	Logistics - Medicare	4,640.00	4,640.00	557.35	1,311.95	3,328.05	28.27 %
001-507-522-50-20-09	Logistics - L&I	1,600.00	1,600.00	116.32	396.82	1,203.18	24.80 %
001-507-522-50-20-10	Logistics - VEBA	6,000.00	6,087.50	512.50	1,185.02	4,902.48	19.47 %
001-507-522-50-20-13	Logistics - Deferred Comp	5,510.00	5,672.04	665.18	1,503.91	4,168.13	26.51 %
001-507-522-50-20-14	Logistics - AD&D	450.00	450.00	0.00	0.00	450.00	0.00 %
001-507-522-50-31-00	Logistics - Operating Supplies	75,000.00	75,000.00	10,876.67	28,386.97	46,613.03	37.85 %
001-507-522-50-35-00	Logistics - Small Tools/Minor Equip.	60,000.00	62,000.00	2,780.78	14,771.22	47,228.78	23.82 %
001-507-522-50-41-00	Logistics - Professional Services	258,400.00	258,400.00	13,250.69	41,931.49	216,468.51	16.23 %
001-507-522-50-43-00	Logistics - Travel	3,760.00	3,760.00	0.00	0.00	3,760.00	0.00 %
001-507-522-50-45-00	Logistics - Rentals	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
001-507-522-50-47-01	Logistics - Electric	125,000.00	125,000.00	8,562.42	27,587.65	97,412.35	22.07 %
001-507-522-50-47-02	Logistics - Water	40,000.00	40,000.00	2,999.20	7,958.78	32,041.22	19.90 %
001-507-522-50-47-03	Logistics - Gas	72,000.00	72,000.00	11,155.21	30,335.35	41,664.65	42.13 %
001-507-522-50-47-04	Logistics - Refuse	52,500.00	52,500.00	3,754.35	11,217.29	41,282.71	21.37 %
001-507-522-50-48-00	Logistics - Repair & Maintenance	485,000.00	489,350.00	7,337.84	50,520.84	438,829.16	10.32 %
001-507-522-50-49-00	Logistics - Miscellaneous	16,600.00	16,600.00	557.56	749.70	15,850.30	4.52 %
001-507-522-50-49-02	Logistics - Dues & Subscriptions	200.00	200.00	0.00	0.00	200.00	0.00 %
001-507-522-50-49-04	Logistics - Software Subscription/Lice...	13,950.00	13,950.00	2,703.54	7,653.65	6,296.35	54.86 %
001-508-522-20-10-01	Part Time - Wages	452,480.00	457,276.16	30,452.00	99,365.03	357,911.13	21.73 %
001-508-522-20-10-02	Part Time - Overtime	0.00	0.00	612.00	3,492.00	-3,492.00	0.00 %
001-508-522-20-20-06	Part Time - Retirement	49,000.00	54,016.55	3,510.42	16,237.00	37,779.55	30.06 %
001-508-522-20-20-08	Part Time - Medicare	6,600.00	6,600.00	644.02	1,758.78	4,841.22	26.65 %
001-508-522-20-20-09	Part Time - L&I	63,250.00	63,250.00	3,164.84	23,754.86	39,495.14	37.56 %
001-508-522-20-20-10	Part Time - VEBA	24,000.00	26,272.00	1,587.00	7,374.00	18,898.00	28.07 %
001-508-522-20-20-15	Part Time - AD&D	5,100.00	5,100.00	0.00	90.00	5,010.00	1.76 %
001-508-522-20-49-00	Part Time - Chaplain Dues	5,200.00	5,200.00	0.00	0.00	5,200.00	0.00 %
001-509-522-20-10-01	EMS - Wages	6,218,760.00	6,307,959.11	403,110.72	1,354,269.91	4,953,689.20	21.47 %
001-509-522-20-10-02	EMS - Overtime	846,514.00	1,021,504.00	33,895.81	111,166.91	910,337.09	10.88 %
001-509-522-20-10-03	EMS - Leave Sell Back	524,120.00	524,120.00	5,414.08	154,709.00	369,411.00	29.52 %
001-509-522-20-10-04	EMS - Comp	42,700.00	42,700.00	54,320.10	54,320.10	-11,620.10	127.21 %
001-509-522-20-20-05	EMS - Medical/Dental	1,387,000.00	1,397,750.00	114,408.57	321,421.39	1,076,328.61	23.00 %
001-509-522-20-20-06	EMS - Retirement	406,370.00	435,777.78	26,018.04	104,072.45	331,705.33	23.88 %
001-509-522-20-20-07	EMS - Disability	26,940.00	28,131.22	1,197.28	4,518.54	23,612.68	16.06 %
001-509-522-20-20-08	EMS - Medicare	110,550.00	110,550.00	7,291.88	22,983.70	87,566.30	20.79 %
001-509-522-20-20-09	EMS - L&I	226,000.00	226,000.00	17,379.97	97,973.21	128,026.79	43.35 %
001-509-522-20-20-10	EMS - VEBA	5,340.00	9,377.64	0.00	4,204.31	5,173.33	44.83 %
001-509-522-20-20-13	EMS - Deferred Comp	202,490.00	206,870.56	13,272.99	33,935.14	172,935.42	16.40 %
001-509-522-20-20-14	EMS - AD&D	700.00	700.00	0.00	0.00	700.00	0.00 %
001-509-522-20-31-01	EMS - Fair Supplies	600.00	600.00	0.00	0.00	600.00	0.00 %
001-509-522-20-32-00	EMS - Fuel	132,000.00	132,000.00	7,758.21	22,907.46	109,092.54	17.35 %
001-509-522-20-35-00	EMS - Small Tools/Minor Equip.	45,067.00	45,067.00	3,883.63	7,959.50	37,107.50	17.66 %
001-509-522-20-41-02	EMS - Professional Services	48,000.00	48,000.00	4,000.00	11,000.00	37,000.00	22.92 %
001-509-522-20-41-05	EMS - Systems Design Billing	186,000.00	186,000.00	11,321.40	35,520.40	150,479.60	19.10 %
001-509-522-20-41-06	EMS - Biohazard Waste Removal	5,000.00	5,000.00	359.81	909.22	4,090.78	18.18 %
001-509-522-20-41-11	EMS - Sno Co MPD & EMS	56,000.00	56,000.00	0.00	0.00	56,000.00	0.00 %
001-509-522-20-41-13	EMS - GEMT Professional Services	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
001-509-522-20-45-00	EMS - Rentals	20,000.00	20,000.00	995.32	4,559.03	15,440.97	22.80 %
001-509-522-20-48-01	EMS - Equip. Repair/Maint.	359,500.00	359,500.00	196.13	39,669.44	319,830.56	11.03 %
001-509-522-20-49-01	EMS - Dues & Subscriptions	2,000.00	2,000.00	2.75	1,982.75	17.25	99.14 %
001-509-522-20-49-02	EMS - Software Subscriptions/Licensi...	141,036.00	141,036.00	7,252.18	20,393.65	120,642.35	14.46 %
001-509-522-20-49-04	EMS - Other Miscellaneous	2,500.00	2,500.00	30.57	92.66	2,407.34	3.71 %
001-509-522-30-31-01	EMS - Medications	80,000.00	80,000.00	3,662.50	10,276.78	69,723.22	12.85 %
001-509-522-30-31-02	EMS - Medical Supplies	247,000.00	252,000.00	11,646.60	30,774.95	221,225.05	12.21 %
001-509-522-45-49-02	EMS - Training Registration	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00 %
001-509-528-00-41-00	Dispatch Services - SNO911	749,765.00	749,765.00	72,681.58	218,044.74	531,720.26	29.08 %
001-509-528-00-41-02	Dispatch Services - 800 MHz	16,812.00	16,812.00	0.00	0.00	16,812.00	0.00 %
001-509-589-26-49-00	EMS - Transport Refunds	16,000.00	16,000.00	1,019.21	1,919.00	14,081.00	11.99 %
001-509-594-20-64-00	EMS - Capital Outlay - Medicaid Trans...	0.00	302,300.00	0.00	0.00	302,300.00	0.00 %
001-510-522-20-20-15	Health & Safety - Member Assistance...	8,000.00	8,000.00	470.90	1,412.70	6,587.30	17.66 %
001-510-522-20-31-01	Health & Safety - Operating Supplies	2,700.00	2,700.00	0.00	216.41	2,483.59	8.02 %
001-510-522-20-34-00	Health & Safety - Inventory	0.00	0.00	0.00	19.95	-19.95	0.00 %
001-510-522-20-35-01	Health & Safety - Small Tools & Equi...	3,500.00	3,500.00	0.00	503.71	2,996.29	14.39 %
001-510-522-20-41-01	Health & Safety - Screening & Testing	20,800.00	20,800.00	0.00	0.00	20,800.00	0.00 %
001-510-522-20-41-06	Health & Safety - Annual/Hazmat Phy...	118,000.00	118,000.00	0.00	0.00	118,000.00	0.00 %
001-510-522-20-41-07	Health & Safety - Professional Consul...	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
001-510-522-20-41-08	Health & Safety - Mental Health Servi...	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
001-510-522-20-48-00	Health & Safety - Repair & Maintenanc...	3,000.00	3,000.00	0.00	1,406.92	1,593.08	46.90 %
001-510-522-20-49-00	Health & Safety - Fitness Trainers/Wel...	944.00	944.00	199.00	427.00	517.00	45.23 %
001-510-522-20-49-01	Health & Safety - Dues & Subscriptions	8,945.00	8,945.00	0.00	8,900.00	45.00	99.50 %
001-510-522-20-49-04	Health & Safety - Software Subscripti...	62,375.00	62,375.00	0.00	27,409.75	34,965.25	43.94 %
001-510-522-45-49-00	Health & Safety - Training Registration	3,200.00	3,200.00	175.00	175.00	3,025.00	5.47 %
001-512-522-10-41-00	Non-Departmental - Labor Attorney	77,000.00	77,000.00	12,512.60	31,096.50	45,903.50	40.39 %
001-512-522-10-41-02	Non-Departmental - Misc Banking fees	2,580.00	2,580.00	100.86	296.83	2,283.17	11.51 %
001-512-522-10-41-03	Non-Departmental - Legal Services	70,000.00	70,000.00	2,629.50	22,840.20	47,159.80	32.63 %
001-512-522-10-41-12	Non-Departmental - State Auditor	28,600.00	28,600.00	452.40	8,510.78	20,089.22	29.76 %
001-512-522-10-45-00	Non-Departmental - Copier/Postage ...	23,000.00	23,000.00	1,163.76	5,045.93	17,954.07	21.94 %
001-512-522-10-49-06	Non-Departmental - One Time Merge...	0.00	612,030.00	2,650.14	67,159.68	544,870.32	10.97 %
001-512-522-20-20-14	Non-Departmental - Unemployment ...	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
001-512-522-41-46-00	Non-Departmental - Risk Management	334,973.00	334,973.00	0.00	333,084.00	1,889.00	99.44 %
001-512-589-10-41-04	Non-Departmental - Refund Interest/...	10.00	10.00	0.00	0.00	10.00	0.00 %
001-512-597-00-00-01	Non-Departmental - Transfers to App...	2,034,400.00	2,034,400.00	508,600.00	508,600.00	1,525,800.00	25.00 %
001-512-597-00-00-02	Non-Departmental - Transfer to Retir...	1,007,000.00	1,007,000.00	251,750.00	251,750.00	755,250.00	25.00 %
001-512-597-00-00-03	Non-Departmental - Transfer to Emer...	522,000.00	522,000.00	130,500.00	130,500.00	391,500.00	25.00 %
001-512-597-00-00-04	Non-Departmental - Transfer to Equi...	1,109,660.00	1,109,660.00	277,415.00	277,415.00	832,245.00	25.00 %
001-512-597-00-00-05	Non-Departmental - Transfer to Const...	350,000.00	350,000.00	87,500.00	87,500.00	262,500.00	25.00 %
001-513-522-10-35-00	Technical Services - Small Tools & Equ...	59,500.00	59,500.00	3,565.79	11,057.55	48,442.45	18.58 %
001-513-522-10-41-04	Technical Services - IT Services	353,800.00	353,800.00	21,253.63	207,529.77	146,270.23	58.66 %
001-513-522-10-42-00	Technical Services - Cellular Services	276,000.00	276,000.00	7,324.11	22,416.30	253,583.70	8.12 %
001-513-522-10-49-04	Technical Services - Software Licensing	148,721.00	148,721.00	30,891.68	78,885.48	69,835.52	53.04 %
001-513-522-20-31-02	Technical Services - Radio Supplies	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
001-513-522-20-48-01	Technical Services - Apparatus Repair...	939,014.00	1,165,583.00	20,059.94	471,032.86	694,550.14	40.41 %
001-513-522-20-48-03	Technical Services - Radios/MDTs Rep...	7,820.00	7,820.00	0.00	306.51	7,513.49	3.92 %
001-513-522-45-49-00	Technical Services - Training Registrat...	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
001-513-522-45-49-02	Technical Services - Dues & Subscripti...	75.00	75.00	0.00	0.00	75.00	0.00 %
001-513-522-50-42-01	Technical Services - Telephone Netwo...	81,540.00	81,540.00	5,217.45	14,988.94	66,551.06	18.38 %
001-513-522-50-43-00	Technical Services - Travel	1,600.00	1,600.00	0.00	0.00	1,600.00	0.00 %
001-514-522-20-31-04	Special Ops - Hazmat Supplies	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
001-514-522-20-31-08	Special Ops - Disaster Supplies	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
001-514-522-20-31-09	Special Ops - Rescue Swimmer Suppli...	10,000.00	10,000.00	0.00	911.76	9,088.24	9.12 %
001-514-522-20-31-11	Special Ops - Rescue Tech PPE	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00 %
001-514-522-20-35-01	Special Ops - Wildland Gear	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00 %
001-514-522-20-35-02	Special Ops - Hazmat Team Equip. (H...	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
001-514-522-20-35-03	Special Ops - Rescue Swimmer Equip...	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
001-514-522-20-35-04	Special Ops - Tech Rescue Equip.	5,000.00	5,000.00	3.87	46.82	4,953.18	0.94 %

Budget Report

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	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used	
001-514-522-20-43-01	Special Ops - Wildland Travel Reimbu...	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
001-514-522-20-45-00	Special Ops - Rentals/Santicans	500.00	500.00	0.00	0.00	500.00	0.00 %
001-514-522-20-48-13	Special Ops - Equipment Repair	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
001-515-522-30-10-01	Public Affairs & SA - Wages	452,110.00	452,110.00	40,955.86	109,228.38	342,881.62	24.16 %
001-515-522-30-10-02	Public Affairs & SA - Overtime	25,379.00	25,379.00	429.00	429.00	24,950.00	1.69 %
001-515-522-30-10-03	Public Affairs & SA - Leave Sell Back	76,300.00	76,300.00	0.00	16,890.71	59,409.29	22.14 %
001-515-522-30-20-05	Public Affairs & SA - Medial/Dental	81,500.00	81,500.00	7,700.39	21,105.51	60,394.49	25.90 %
001-515-522-30-20-06	Public Affairs & SA - Retirement	52,390.00	52,390.00	3,782.00	10,073.93	42,316.07	19.23 %
001-515-522-30-20-07	Public Affairs & SA - Disability	2,250.00	2,250.00	79.52	220.83	2,029.17	9.81 %
001-515-522-30-20-08	Public Affairs & SA - Medicare	8,020.00	8,020.00	606.12	1,851.30	6,168.70	23.08 %
001-515-522-30-20-09	Public Affairs & SA - L&I	11,485.00	11,485.00	582.73	1,434.13	10,050.87	12.49 %
001-515-522-30-20-10	Public Affairs & SA - VEBA	15,140.00	15,140.00	489.72	1,350.00	13,790.00	8.92 %
001-515-522-30-20-13	Public Affairs & SA - Deferred Comp	5,510.00	5,510.00	414.69	1,125.66	4,384.34	20.43 %
001-515-522-30-20-14	Public Affairs & SA - AD&D	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00 %
001-515-522-30-31-01	Public Affairs & SA - Operating Suppli...	41,500.00	63,890.00	0.00	22,441.59	41,448.41	35.13 %
001-515-522-30-35-00	Public Affairs & SA - Small Tools/Mino...	3,000.00	3,000.00	3,045.01	3,206.47	-206.47	106.88 %
001-515-522-30-42-01	Public Affairs & SA - Postage/Shipping	39,500.00	39,500.00	10,936.70	10,936.70	28,563.30	27.69 %
001-515-522-30-43-00	Public Affairs & SA - Travel	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
001-515-522-30-48-00	Public Affairs & SA - Repair & Mainte...	1,780.00	1,780.00	0.00	0.00	1,780.00	0.00 %
001-515-522-30-49-01	Public Affairs & SA - Printing & Binding	32,300.00	32,300.00	0.00	0.00	32,300.00	0.00 %
001-515-522-30-49-04	Public Affairs & SA - Software License	1,400.00	1,400.00	0.00	238.80	1,161.20	17.06 %
001-515-522-30-49-06	Public Affairs & SA - Other Miscellane...	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
001-515-522-45-49-02	Public Affairs & SA - Training Registrat...	1,100.00	1,100.00	0.00	395.00	705.00	35.91 %
	Expense Total:	59,487,234.00	61,485,840.27	4,684,457.37	14,758,954.71	46,726,885.56	24.00 %
	Fund: 001 - General Fund Surplus (Deficit):	394.20	1,078,755.93	-996,258.58	-9,848,752.96	-10,927,508.89	-912.97 %
Fund: 002 - Retirement Reserve							
Revenue							
002-361-10-00-00	Investment Interest	15,000.00	15,000.00	1,930.70	5,984.14	-9,015.86	39.89 %
002-397-00-00-00	Interfund Transfers In	1,007,000.00	1,007,000.00	251,750.00	251,750.00	-755,250.00	25.00 %
	Revenue Total:	1,022,000.00	1,022,000.00	253,680.70	257,734.14	-764,265.86	25.22 %
Expense							
002-512-522-10-20-15	Non-Departmental - Leave Accrual Bu...	366,000.00	366,000.00	0.00	0.00	366,000.00	0.00 %
002-512-522-30-20-05	Non-Departmental - Retirement Medi...	258,565.00	258,898.34	13,149.80	35,756.68	223,141.66	13.81 %
002-512-522-30-20-08	Fire and Emergency Medical Activities	0.00	0.00	15.54	46.62	-46.62	0.00 %
002-512-522-30-20-10	Fire and Emergency Medical Activities	0.00	0.00	1,333.36	5,100.83	-5,100.83	0.00 %
	Expense Total:	624,565.00	624,898.34	14,498.70	40,904.13	583,994.21	6.55 %
	Fund: 002 - Retirement Reserve Surplus (Deficit):	397,435.00	397,101.66	239,182.00	216,830.01	-180,271.65	54.60 %
Fund: 003 - Emergency Reserve							
Revenue							
003-361-10-00-00	Investment Interest	30,000.00	30,000.00	4,317.38	13,356.54	-16,643.46	44.52 %
003-397-00-00-00	Interfund Transfers In	522,000.00	522,000.00	130,500.00	130,500.00	-391,500.00	25.00 %
	Revenue Total:	552,000.00	552,000.00	134,817.38	143,856.54	-408,143.46	26.06 %
	Fund: 003 - Emergency Reserve Total:	552,000.00	552,000.00	134,817.38	143,856.54	-408,143.46	26.06 %
Fund: 004 - Paid FMLA							
Revenue							
004-361-10-00-00	Interest and Other Earnings	500.00	500.00	3.63	13.48	-486.52	2.70 %
004-369-70-00-01	FMLA - Family Leave	40,000.00	40,000.00	3,198.92	12,203.62	-27,796.38	30.51 %
004-369-70-00-02	FMLA - Medical Leave	40,000.00	40,000.00	2,879.83	10,985.03	-29,014.97	27.46 %
	Revenue Total:	80,500.00	80,500.00	6,082.38	23,202.13	-57,297.87	28.82 %
Expense							
004-512-597-00-00-00	FMLA - Transfers Out	30,000.00	30,000.00	33,467.71	38,077.59	-8,077.59	126.93 %
	Expense Total:	30,000.00	30,000.00	33,467.71	38,077.59	-8,077.59	126.93 %
	Fund: 004 - Paid FMLA Surplus (Deficit):	50,500.00	50,500.00	-27,385.33	-14,875.46	-65,375.46	-29.46 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 200 - Bond							
Revenue							
200-311-10-00-00	Regular Property Taxes	698,257.00	698,257.00	33,032.20	35,990.34	-662,266.66	5.15 %
200-361-10-00-00	Investment Interest	3,000.00	3,000.00	3.20	8.81	-2,991.19	0.29 %
	Revenue Total:	701,257.00	701,257.00	33,035.40	35,999.15	-665,257.85	5.13 %
Expense							
200-507-591-22-71-01	Facilities - Principal Station Improvem...	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00 %
200-507-591-22-71-02	Facilities - Principal Admin Bldg. Bonds	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00 %
200-507-591-89-71-02	Facilities - Principal Station 33 Bonds	190,000.00	190,000.00	0.00	0.00	190,000.00	0.00 %
200-507-592-22-83-01	Facilities - Interest Station Improvem...	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00 %
200-507-592-89-83-02	Facilities - Interest Station 33 Bonds	133,175.00	133,175.00	0.00	0.00	133,175.00	0.00 %
200-507-592-89-83-03	Facilities - Interest Admin. Bldg. Bonds	43,082.00	43,082.00	0.00	0.00	43,082.00	0.00 %
200-512-589-10-41-01	Non-Dept. - County Refund Interest - ...	5.00	5.00	0.00	0.00	5.00	0.00 %
	Expense Total:	698,262.00	698,262.00	0.00	0.00	698,262.00	0.00 %
	Fund: 200 - Bond Surplus (Deficit):	2,995.00	2,995.00	33,035.40	35,999.15	33,004.15	1,201.97 %
Fund: 201 - Voted Bonds							
Revenue							
201-361-10-00-00	Investment Interest	0.00	0.00	17.95	55.25	55.25	0.00 %
	Revenue Total:	0.00	0.00	17.95	55.25	55.25	0.00 %
	Fund: 201 - Voted Bonds Total:	0.00	0.00	17.95	55.25	55.25	0.00 %
Fund: 300 - Construction							
Revenue							
300-361-10-00-00	Investment Interest	40,000.00	40,000.00	580.42	1,905.16	-38,094.84	4.76 %
300-362-40-00-00	Property Rent	21,000.00	21,000.00	2,385.00	7,155.00	-13,845.00	34.07 %
300-362-40-00-01	Tower Rent	80,000.00	80,000.00	10,241.64	25,181.72	-54,818.28	31.48 %
300-362-40-00-02	Admin. Bldg. Rent	266,082.00	266,082.00	22,173.44	44,346.88	-221,735.12	16.67 %
300-369-91-00-01	Admin Bldg. Utility Reimbursements	17,700.00	17,700.00	2,145.03	4,151.20	-13,548.80	23.45 %
300-397-00-00-00	Interfund Transfers In	350,000.00	350,000.00	87,500.00	87,500.00	-262,500.00	25.00 %
	Revenue Total:	774,782.00	774,782.00	125,025.53	170,239.96	-604,542.04	21.97 %
Expense							
300-507-522-50-41-00	Admin Building - Professional Services	0.00	0.00	3,674.06	12,027.29	-12,027.29	0.00 %
300-507-522-50-47-00	Logistics - Admin Bldg. Utilities	26,910.00	26,910.00	2,477.98	8,167.04	18,742.96	30.35 %
300-507-522-50-48-00	Logistics - Admin Bldg. Maintenance	148,000.00	148,000.00	1,274.11	2,435.41	145,564.59	1.65 %
300-507-594-50-62-01	Logistics - Remodeling/Improvements	201,382.00	201,382.00	27,765.75	72,987.40	128,394.60	36.24 %
300-507-594-50-62-31	Logistics - Station Improvements - 31	14,850.00	14,850.00	0.00	0.00	14,850.00	0.00 %
300-507-594-50-62-32	Logistics - Station Improvements - 32	52,443.00	52,443.00	0.00	0.00	52,443.00	0.00 %
300-507-594-50-62-71	Logistics - Station Improvements - 71	24,066.00	24,066.00	0.00	0.00	24,066.00	0.00 %
300-507-594-50-62-72	Logistics - Station Improvements - 72	0.00	19,000.00	0.00	0.00	19,000.00	0.00 %
300-507-594-50-62-74	Logistics - Station Improvements - 74	0.00	50,640.00	0.00	0.00	50,640.00	0.00 %
300-507-594-50-62-76	Logistics - Station Improvements - 76	18,000.00	32,000.00	0.00	0.00	32,000.00	0.00 %
300-507-594-50-62-77	Logistics - Station Improvements - 77	0.00	14,000.00	0.00	0.00	14,000.00	0.00 %
300-507-594-50-62-81	Logistics - Station Improvements - 81	180,364.00	193,364.00	0.00	0.00	193,364.00	0.00 %
300-507-594-50-62-82	Logistics - Station Improvements - 82	99,100.00	145,638.00	0.00	0.00	145,638.00	0.00 %
300-507-594-50-62-83	Logistics - Station Improvements - 83	90,883.00	97,883.00	0.00	0.00	97,883.00	0.00 %
300-507-594-50-62-84	Logistics - Station Improvements - 84	0.00	12,000.00	0.00	0.00	12,000.00	0.00 %
	Expense Total:	855,998.00	1,032,176.00	35,191.90	95,617.14	936,558.86	9.26 %
	Fund: 300 - Construction Surplus (Deficit):	-81,216.00	-257,394.00	89,833.63	74,622.82	332,016.82	-28.99 %
Fund: 301 - Apparatus Fund							
Revenue							
301-361-10-00-00	Investment Interest	20,000.00	20,000.00	541.00	1,811.86	-18,188.14	9.06 %
301-397-00-00-00	Interfund Transfers In	2,034,400.00	2,034,400.00	508,600.00	508,600.00	-1,525,800.00	25.00 %
	Revenue Total:	2,054,400.00	2,054,400.00	509,141.00	510,411.86	-1,543,988.14	24.84 %
Expense							
301-504-594-22-64-02	Suppression - Capital Outlay - Appara...	2,889,777.00	2,966,077.00	0.00	81,868.31	2,884,208.69	2.76 %
301-504-594-22-75-02	Suppression - Capital Lease Prin. - La...	104,486.00	104,486.00	0.00	104,486.26	-0.26	100.00 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
301-504-594-22-75-04	Suppression - Capital Lease Prin. - D3 ...	97,063.00	97,063.00	97,062.82	97,062.82	0.18	100.00 %
301-504-594-22-83-02	Suppression - Capital Lease Int. - Lad...	13,114.00	13,114.00	0.00	13,113.95	0.05	100.00 %
301-504-594-22-83-04	Suppression - Capital Lease Int. - D3 R...	2,923.00	2,923.00	2,922.66	2,922.66	0.34	99.99 %
301-507-594-22-64-02	Logistics - Capital Outlay Apparatus	20,000.00	20,000.00	345.71	4,062.98	15,937.02	20.31 %
	Expense Total:	3,127,363.00	3,203,663.00	100,331.19	303,516.98	2,900,146.02	9.47 %
	Fund: 301 - Apparatus Fund Surplus (Deficit):	-1,072,963.00	-1,149,263.00	408,809.81	206,894.88	1,356,157.88	-18.00 %
Fund: 302 - Training Center							
Revenue							
302-361-10-00-00	Investment Interest	1.00	1.00	0.01	0.03	-0.97	3.00 %
	Revenue Total:	1.00	1.00	0.01	0.03	-0.97	3.00 %
	Fund: 302 - Training Center Total:	1.00	1.00	0.01	0.03	-0.97	3.00 %
Fund: 303 - Equipment Replacement							
Revenue							
303-361-10-00-00	Investment Interest	20,000.00	20,000.00	141.92	493.03	-19,506.97	2.47 %
303-397-00-00-00	Interfund Transfers In	1,109,660.00	1,109,660.00	277,415.00	277,415.00	-832,245.00	25.00 %
	Revenue Total:	1,129,660.00	1,129,660.00	277,556.92	277,908.03	-851,751.97	24.60 %
Expense							
303-501-522-10-35-00	Commissioner - Tools and Equipment	5,373.00	5,373.00	0.00	0.00	5,373.00	0.00 %
303-502-522-10-35-00	Admin - Tools & Equipment	77,591.00	77,591.00	0.00	0.00	77,591.00	0.00 %
303-504-522-20-35-00	Suppression - Hose	81,689.30	81,689.30	0.00	0.00	81,689.30	0.00 %
303-504-522-20-35-03	Suppression - MDT Computers	59,817.25	59,817.25	0.00	0.00	59,817.25	0.00 %
303-504-522-20-35-04	Suppression - New Bunker Gear	147,465.10	147,465.10	1,364.28	22,278.23	125,186.87	15.11 %
303-504-522-20-45-03	MDT Computers	0.00	0.00	2,027.00	6,081.00	-6,081.00	0.00 %
303-504-522-20-64-02	Suppression - Capital Outlay - Fit Test...	30,768.00	30,768.00	0.00	13,479.75	17,288.25	43.81 %
303-504-594-20-64-03	Suppression - Capital Outlay - Compre...	106,827.00	106,827.00	0.00	0.00	106,827.00	0.00 %
303-504-594-20-64-04	Suppression - Capital Outlay - SCBAs	0.00	0.00	5,206.74	12,496.18	-12,496.18	0.00 %
303-504-594-20-64-09	Suppression - Polytektor	0.00	0.00	1,316.88	1,316.88	-1,316.88	0.00 %
303-504-594-20-64-13	Suppression - Capital Outlay - Gas M...	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00 %
303-505-522-30-35-00	Prevention - GIS Workstation Monitors	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
303-505-522-30-64-01	Prevention - Knox Secure Devices	40,274.40	40,274.40	0.00	0.00	40,274.40	0.00 %
303-506-522-45-35-00	Training - Tools & Equip	3,801.00	3,801.00	0.00	0.00	3,801.00	0.00 %
303-506-594-45-64-00	Training - Capital Outlay	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
303-507-522-50-35-00	Logistics - Station Recliners	11,941.00	11,941.00	0.00	0.00	11,941.00	0.00 %
303-507-522-50-35-01	Logistics - Station Mattresses and Box...	18,540.00	18,540.00	0.00	0.00	18,540.00	0.00 %
303-507-522-50-35-02	Logistics - Other Equipment	2,527.44	2,527.44	0.00	0.00	2,527.44	0.00 %
303-507-594-50-63-00	Logistics - Station Capital Equipment	0.00	49,000.00	0.00	7,572.95	41,427.05	15.46 %
303-509-522-20-35-00	EMS - MDT Computers	59,817.25	59,817.25	0.00	0.00	59,817.25	0.00 %
303-509-522-20-35-09	EMS - Dopplers	5,250.00	5,250.00	0.00	0.00	5,250.00	0.00 %
303-509-522-20-45-00	EMS- Eqpt. Rental	0.00	0.00	3,012.79	9,038.37	-9,038.37	0.00 %
303-509-594-20-64-00	EMS - Cap Outlay Cardiac Monitors	450,000.00	450,000.00	403,073.03	403,073.03	46,926.97	89.57 %
303-510-522-20-35-00	Health & Safety - Fitness Equipment	36,355.00	36,355.00	0.00	0.00	36,355.00	0.00 %
303-512-594-20-64-00	Non Departmental - Contingency Capi...	0.00	0.00	6,627.63	6,954.22	-6,954.22	0.00 %
303-513-522-45-49-00	Technical Services - Software	0.00	425,726.00	0.00	0.00	425,726.00	0.00 %
	Expense Total:	1,216,036.74	1,690,762.74	422,628.35	482,290.61	1,208,472.13	28.53 %
	Fund: 303 - Equipment Replacement Surplus (Deficit):	-86,376.74	-561,102.74	-145,071.43	-204,382.58	356,720.16	36.43 %
Fund: 500 - Shop							
Revenue							
500-344-00-00-00	Charges for Services - External	450,000.00	450,000.00	57,620.59	165,826.97	-284,173.03	36.85 %
500-348-00-00-00	Charges for Services - Internal	1,370,000.00	1,370,000.00	0.00	277,897.96	-1,092,102.04	20.28 %
500-361-10-00-00	Investment Interest	2,500.00	2,500.00	51.98	138.63	-2,361.37	5.55 %
	Revenue Total:	1,822,500.00	1,822,500.00	57,672.57	443,863.56	-1,378,636.44	24.35 %
Expense							
500-511-522-45-49-01	Shop - Training	3,000.00	3,000.00	0.00	355.32	2,644.68	11.84 %
500-511-522-50-47-01	Shop - Utilities	0.00	0.00	479.34	1,506.59	-1,506.59	0.00 %
500-511-522-60-10-01	Shop - Regular Wages	746,803.00	754,134.10	73,117.18	187,514.29	566,619.81	24.86 %
500-511-522-60-10-02	Shop - Overtime	4,000.00	4,000.00	281.84	740.35	3,259.65	18.51 %

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		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
500-511-522-60-10-03	Shop - Leave Sell Back	0.00	0.00	-9,309.38	0.00	0.00	0.00 %
500-511-522-60-20-05	Shop - Medical/Dental	202,133.00	203,945.50	19,587.64	49,916.88	154,028.62	24.48 %
500-511-522-60-20-06	Shop - Retirement	96,039.00	104,287.66	8,312.41	31,616.01	72,671.65	30.32 %
500-511-522-60-20-07	Shop - Disability	8,161.00	8,775.31	708.62	2,510.12	6,265.19	28.60 %
500-511-522-60-20-08	Shop - Medicare	10,829.00	10,829.00	945.61	2,661.42	8,167.58	24.58 %
500-511-522-60-20-09	Shop - L&I	21,700.00	21,700.00	1,455.57	7,709.47	13,990.53	35.53 %
500-511-522-60-20-10	Shop - VEBA	0.00	0.00	0.00	64.19	-64.19	0.00 %
500-511-522-60-20-13	Shop - Deferred Comp.	14,420.00	15,015.88	1,123.56	3,968.06	11,047.82	26.43 %
500-511-522-60-31-01	Shop - Uniforms & Protective eqpt.	2,100.00	2,100.00	146.44	1,180.83	919.17	56.23 %
500-511-522-60-31-02	Shop - Vehicle Supplies	5,000.00	5,000.00	0.00	4,428.60	571.40	88.57 %
500-511-522-60-31-03	Shop - Office Supplies	1,000.00	1,000.00	0.00	73.83	926.17	7.38 %
500-511-522-60-31-04	Shop - Hydration Supplies	500.00	500.00	24.41	87.41	412.59	17.48 %
500-511-522-60-31-05	Shop - Shop Supplies	10,000.00	10,000.00	1,353.61	3,936.91	6,063.09	39.37 %
500-511-522-60-32-00	Shop - Fuel	4,800.00	4,800.00	290.46	765.96	4,034.04	15.96 %
500-511-522-60-34-01	Shop - Parts Inventory- Other Agencies	500,000.00	500,000.00	29,735.41	128,128.66	371,871.34	25.63 %
500-511-522-60-35-00	Shop - Small Tools & Eqpt	8,000.00	8,000.00	165.95	465.36	7,534.64	5.82 %
500-511-522-60-35-01	Shop - Tool Allowance	4,000.00	4,000.00	0.00	4,497.75	-497.75	112.44 %
500-511-522-60-41-03	Shop - Professional Services - Hazmat...	2,000.00	2,000.00	81.90	168.34	1,831.66	8.42 %
500-511-522-60-41-04	Shop - Laundry	5,200.00	5,200.00	171.65	948.51	4,251.49	18.24 %
500-511-522-60-41-05	Shop - Vehicle Damage	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
500-511-522-60-41-06	Shop - Drug & Alcohol Testing	500.00	500.00	0.00	59.00	441.00	11.80 %
500-511-522-60-41-07	Shop - Computer Services	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
500-511-522-60-41-08	Shop - Software Maint. Fees	4,500.00	4,500.00	5,920.23	8,995.89	-4,495.89	199.91 %
500-511-522-60-41-10	Shop - Professional Services - Misc.	800.00	800.00	0.00	150.00	650.00	18.75 %
500-511-522-60-41-11	Shop - Professional Services - Occupat...	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
500-511-522-60-42-00	Shop - Communications	5,000.00	5,000.00	199.01	420.80	4,579.20	8.42 %
500-511-522-60-43-00	Shop - Travel	2,365.00	2,365.00	0.00	0.00	2,365.00	0.00 %
500-511-522-60-44-00	Shop - Advertising	500.00	500.00	0.00	135.00	365.00	27.00 %
500-511-522-60-45-00	Shop - Rental - Copier Expense	500.00	500.00	0.00	0.00	500.00	0.00 %
500-511-522-60-48-01	Shop - Repair & Maintenance- Tools &..	2,000.00	2,000.00	0.00	34.97	1,965.03	1.75 %
500-511-522-60-49-01	Shop - Dues	150.00	150.00	0.00	0.00	150.00	0.00 %
500-511-522-60-49-04	Shop - Other Misc.	300.00	300.00	0.00	0.00	300.00	0.00 %
500-511-597-00-00-00	Shop - Interfund Transfers to Shop fu...	50,000.00	50,000.00	12,500.00	12,500.00	37,500.00	25.00 %
500-511-597-00-00-01	Shop - Interfund Transfers to General...	97,000.00	97,000.00	24,250.00	24,250.00	72,750.00	25.00 %
	Expense Total:	1,816,300.00	1,834,902.45	171,541.46	479,790.52	1,355,111.93	26.15 %
	Fund: 500 - Shop Surplus (Deficit):	6,200.00	-12,402.45	-113,868.89	-35,926.96	-23,524.51	289.68 %
Fund: 501 - Shop Reserve							
Revenue							
501-361-10-00-00	Investment Interest	500.00	500.00	8.88	29.26	-470.74	5.85 %
501-397-00-00-00	Interfund Transfers In	14,500.00	14,500.00	3,625.00	3,625.00	-10,875.00	25.00 %
	Revenue Total:	15,000.00	15,000.00	3,633.88	3,654.26	-11,345.74	24.36 %
	Fund: 501 - Shop Reserve Total:	15,000.00	15,000.00	3,633.88	3,654.26	-11,345.74	24.36 %
Fund: 502 - Shop Capital							
Revenue							
502-361-10-00-00	Investment Interest	2,000.00	2,000.00	230.52	710.87	-1,289.13	35.54 %
502-397-00-00-00	Interfund Transfers In	35,500.00	35,500.00	8,875.00	8,875.00	-26,625.00	25.00 %
	Revenue Total:	37,500.00	37,500.00	9,105.52	9,585.87	-27,914.13	25.56 %
	Fund: 502 - Shop Capital Total:	37,500.00	37,500.00	9,105.52	9,585.87	-27,914.13	25.56 %
Fund: 611 - Excise Tax							
Revenue							
611-389-30-00-00	Excise Tax	20,000.00	20,000.00	508.21	1,843.09	-18,156.91	9.22 %
	Revenue Total:	20,000.00	20,000.00	508.21	1,843.09	-18,156.91	9.22 %

Budget Report

For Fiscal: 2021 Period Ending: 03/31/2021

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense						
611-512-589-00-00-00						
Excise Tax - Non - Expenditure	20,000.00	20,000.00	508.21	1,843.09	18,156.91	9.22 %
Expense Total:	20,000.00	20,000.00	508.21	1,843.09	18,156.91	9.22 %
Fund: 611 - Excise Tax Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %
Report Surplus (Deficit):	-178,530.54	153,691.40	-364,148.65	-9,412,439.15	-9,566,130.55	-6,124.25 %

Budget Report

For Fiscal: 2021 Period Ending: 03/31/2021

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 001 - General Fund						
Revenue	59,487,628.20	62,564,596.20	3,688,198.79	4,910,201.75	-57,654,394.45	7.85 %
Expense	59,487,234.00	61,485,840.27	4,684,457.37	14,758,954.71	46,726,885.56	24.00 %
Fund: 001 - General Fund Surplus (Deficit):	394.20	1,078,755.93	-996,258.58	-9,848,752.96	-10,927,508.89	-912.97 %
Fund: 002 - Retirement Reserve						
Revenue	1,022,000.00	1,022,000.00	253,680.70	257,734.14	-764,265.86	25.22 %
Expense	624,565.00	624,898.34	14,498.70	40,904.13	583,994.21	6.55 %
Fund: 002 - Retirement Reserve Surplus (Deficit):	397,435.00	397,101.66	239,182.00	216,830.01	-180,271.65	54.60 %
Fund: 003 - Emergency Reserve						
Revenue	552,000.00	552,000.00	134,817.38	143,856.54	-408,143.46	26.06 %
Fund: 003 - Emergency Reserve Total:	552,000.00	552,000.00	134,817.38	143,856.54	-408,143.46	26.06 %
Fund: 004 - Paid FMLA						
Revenue	80,500.00	80,500.00	6,082.38	23,202.13	-57,297.87	28.82 %
Expense	30,000.00	30,000.00	33,467.71	38,077.59	-8,077.59	126.93 %
Fund: 004 - Paid FMLA Surplus (Deficit):	50,500.00	50,500.00	-27,385.33	-14,875.46	-65,375.46	-29.46 %
Fund: 200 - Bond						
Revenue	701,257.00	701,257.00	33,035.40	35,999.15	-665,257.85	5.13 %
Expense	698,262.00	698,262.00	0.00	0.00	698,262.00	0.00 %
Fund: 200 - Bond Surplus (Deficit):	2,995.00	2,995.00	33,035.40	35,999.15	33,004.15	1,201.97 %
Fund: 201 - Voted Bonds						
Revenue	0.00	0.00	17.95	55.25	55.25	0.00 %
Fund: 201 - Voted Bonds Total:	0.00	0.00	17.95	55.25	55.25	0.00 %
Fund: 300 - Construction						
Revenue	774,782.00	774,782.00	125,025.53	170,239.96	-604,542.04	21.97 %
Expense	855,998.00	1,032,176.00	35,191.90	95,617.14	936,558.86	9.26 %
Fund: 300 - Construction Surplus (Deficit):	-81,216.00	-257,394.00	89,833.63	74,622.82	332,016.82	-28.99 %
Fund: 301 - Apparatus Fund						
Revenue	2,054,400.00	2,054,400.00	509,141.00	510,411.86	-1,543,988.14	24.84 %
Expense	3,127,363.00	3,203,663.00	100,331.19	303,516.98	2,900,146.02	9.47 %
Fund: 301 - Apparatus Fund Surplus (Deficit):	-1,072,963.00	-1,149,263.00	408,809.81	206,894.88	1,356,157.88	-18.00 %
Fund: 302 - Training Center						
Revenue	1.00	1.00	0.01	0.03	-0.97	3.00 %
Fund: 302 - Training Center Total:	1.00	1.00	0.01	0.03	-0.97	3.00 %
Fund: 303 - Equipment Replacement						
Revenue	1,129,660.00	1,129,660.00	277,556.92	277,908.03	-851,751.97	24.60 %
Expense	1,216,036.74	1,690,762.74	422,628.35	482,290.61	1,208,472.13	28.53 %
Fund: 303 - Equipment Replacement Surplus (Deficit):	-86,376.74	-561,102.74	-145,071.43	-204,382.58	356,720.16	36.43 %
Fund: 500 - Shop						
Revenue	1,822,500.00	1,822,500.00	57,672.57	443,863.56	-1,378,636.44	24.35 %
Expense	1,816,300.00	1,834,902.45	171,541.46	479,790.52	1,355,111.93	26.15 %
Fund: 500 - Shop Surplus (Deficit):	6,200.00	-12,402.45	-113,868.89	-35,926.96	-23,524.51	289.68 %
Fund: 501 - Shop Reserve						
Revenue	15,000.00	15,000.00	3,633.88	3,654.26	-11,345.74	24.36 %
Fund: 501 - Shop Reserve Total:	15,000.00	15,000.00	3,633.88	3,654.26	-11,345.74	24.36 %
Fund: 502 - Shop Capital						
Revenue	37,500.00	37,500.00	9,105.52	9,585.87	-27,914.13	25.56 %
Fund: 502 - Shop Capital Total:	37,500.00	37,500.00	9,105.52	9,585.87	-27,914.13	25.56 %
Fund: 611 - Excise Tax						
Revenue	20,000.00	20,000.00	508.21	1,843.09	-18,156.91	9.22 %

Budget Report

For Fiscal: 2021 Period Ending: 03/31/2021

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Expense	20,000.00	20,000.00	508.21	1,843.09	18,156.91	9.22 %
Fund: 611 - Excise Tax Surplus (Deficit):	0.00	0.00	0.00	0.00	0.00	0.00 %
Report Surplus (Deficit):	-178,530.54	153,691.40	-364,148.65	-9,412,439.15	-9,566,130.55	-6,124.25 %

Budget Report

For Fiscal: 2021 Period Ending: 03/31/2021

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
001 - General Fund	394.20	1,078,755.93	-996,258.58	-9,848,752.96	-10,927,508.89
002 - Retirement Reserve	397,435.00	397,101.66	239,182.00	216,830.01	-180,271.65
003 - Emergency Reserve	552,000.00	552,000.00	134,817.38	143,856.54	-408,143.46
004 - Paid FMLA	50,500.00	50,500.00	-27,385.33	-14,875.46	-65,375.46
200 - Bond	2,995.00	2,995.00	33,035.40	35,999.15	33,004.15
201 - Voted Bonds	0.00	0.00	17.95	55.25	55.25
300 - Construction	-81,216.00	-257,394.00	89,833.63	74,622.82	332,016.82
301 - Apparatus Fund	-1,072,963.00	-1,149,263.00	408,809.81	206,894.88	1,356,157.88
302 - Training Center	1.00	1.00	0.01	0.03	-0.97
303 - Equipment Replacement	-86,376.74	-561,102.74	-145,071.43	-204,382.58	356,720.16
500 - Shop	6,200.00	-12,402.45	-113,868.89	-35,926.96	-23,524.51
501 - Shop Reserve	15,000.00	15,000.00	3,633.88	3,654.26	-11,345.74
502 - Shop Capital	37,500.00	37,500.00	9,105.52	9,585.87	-27,914.13
611 - Excise Tax	0.00	0.00	0.00	0.00	0.00
Report Surplus (Deficit):	-178,530.54	153,691.40	-364,148.65	-9,412,439.15	-9,566,130.55

NEW BUSINESS - ACTION

COMMITTEE REPORTS

OTHER MEETINGS ATTENDED

EXECUTIVE SESSION