

ORIGINAL



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES  
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Zoom  
163 Village Court, Monroe, WA 98272  
October 19, 2023, 1730 hours

**CALL TO ORDER:** Vice Chairman Fay called to order the meeting at 1730 hours. In attendance were Commissioner Gagnon, Commissioner Schaub, and Commissioner Waugh. In attendance via video, Chairman Elmore, and Commissioner Steinruck. Absent with notice Commissioner Edwards.

**PUBLIC COMMENT:** NA

**UNION COMMENT:** NA

**CHIEF'S REPORT:** *As presented.* Deputy Chief McConnell gave highlights on the success of Fire Prevention week. He reported we had over 750 people attend one of the three Open Houses put on by Snohomish Regional Fire and Rescue. Thank you to all who participated.

**COMMISSIONER REPORTS:**

*Sno 911:* Commissioner Waugh gave a briefing on the recent meeting held earlier in the day.

*Sno Isle:* Commissioner Fay announced the next meeting would be held on its regular day and time; guest speaker will be Dr. Keay.

*Policy Committee:* Commissioner Schaub reported on the review of seven policies during the meeting.

**CONSENT AGENDA**

**Approve Vouchers**

*Benefit Vouchers: 23-02438 to 23-02454; (\$699,687.68)*

*Benefit Vouchers: 23-02456 to 23-02466; (\$695,513.00)*

*Q3 L&I Voucher: 23-02455; (\$253,856.08)*

*AP Vouchers: 23-02467 to 23-02637; (\$2,495,565.66)*

**Approval of Payroll**

*September 30, 2023 (\$1,219,378.67)*

**Approval of Minutes**

*Approve Regular Board Meeting Minutes September 28, 2023*

**Motion to approve the Consent Agenda as submitted.**

**Motion by Commissioner Gagnon and 2<sup>nd</sup> by Commissioner Waugh.**

**On Vote, Motion carried 5/0. Abstain Commissioner Gagnon.**



**OLD BUSINESS**

**Discussion**

**Action**

*Server and Shared Storage Replacement*

**Motion to approve Server and Shared Storage Replacement as submitted.**

Motion by Commissioner Waugh and 2<sup>nd</sup> by Commissioner Schaub.

**On Vote, Motion carried 6/0.**

*Budget Amendment #2*

**Motion to approve Budget Amendment #2 as submitted.**

Motion by Commissioner Gagnon and 2<sup>nd</sup> by Commissioner Schaub.

**On Vote, Motion carried 6/0.**

*Fire Training Facility Joint Use Agreement*

**Motion to approve Fire Training Facility Joint Use Agreement effective January 1<sup>st</sup>, 2024.**

Motion by Commissioner Schaub and 2<sup>nd</sup> by Commissioner Gagnon.

**On Vote, Motion carried 6/0.**

**NEW BUSINESS**

**Discussion**

*Public Budget Hearing Date:* After discussion it was determined to hold the Public Budget Hearing with the regular scheduled Board of Commissioner meeting on November 9, 2023.

**Action**

**GOOD OF THE ORDER:** Commissioner Waugh would like to see committee minutes included in the packet.

**ATTENDANCE CHECK:** *Regular Commissioner Meeting November 9, 2023, at 1730 - Station 31 Training Room/Zoom.*

**EXECUTIVE SESSION:** *Labor Negotiations RCW 42.30.140(4)(b):* Vice- Chairman Fay asked for thirty minutes for Executive Session to begin at 1751 hours. An extension of 15 minutes was requested at 1821 hours. Vice-Chair Fay reconvened the regular Board of Commissioners meeting at 1837 hours with no action taken.

**ADJOURNMENT:** Vice-Chairman Fay adjourned the meeting at 1837 hours.

**Snohomish Regional Fire & Rescue**



\_\_\_\_\_  
Commissioner Rick Edwards

Troy Elmore  
\_\_\_\_\_  
Chairman Troy Elmore

Randy Fay  
\_\_\_\_\_  
Vice Chairman Randy Fay

Paul Gagnon  
\_\_\_\_\_  
Commissioner Paul Gagnon

Jeff Schaub  
\_\_\_\_\_  
Commissioner Jeff Schaub

\_\_\_\_\_  
Commissioner Jim Steinruck

Roy Waugh  
\_\_\_\_\_  
Commissioner Roy Waugh