



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via BlueJeans
163 Village Court, Monroe, WA 98272
April 13, 2023, 1730 hours

CALL TO ORDER: Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Edwards, Commissioner Fay, Commissioner Schaub, and Commissioner Steinruck. In attendance via video, Commission Gagnon. Absent with notice, Commissioner Waugh.

Chairman Elmore announced an addition to New Business Action, Liz Loomis Public Affairs Communications Consulting Agreement.

PUBLIC COMMENT: *Citizen Penny Coyne delivered a remembrance to the Board of Commissioner benefitting Snohomish Regional Fire & Rescue.*

UNION COMMENT: NA

CHIEF'S REPORT: *As presented.* Chief O'Brien thanked Ms. Coyne for her legacy gift. He also highlighted March 21 due to the multiple fire responses in 24 hours. Chief O'Brien commented on the continued meetings with Snohomish Fire District 4 and an upcoming ILA regarding the use and maintenance of the Ray Lee Brown Training Facility.

COMMISSIONER REPORTS: Capital Facilities meeting was reported by Commissioner Steinruck. The high points included Station 83 received permits from the County; there was pre-application meeting with the City of Monroe regarding the Station 31 Shop project; Wal-Mart has received our offer and is reviewing at corporate level, and the Department of Children, Youth and Families sent their notification to renew their lease.

Commissioner Fay gave highlights on the most recent Sno Isle Commissioner meeting.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 23-00813 to 23-00828; (\$664,928.84)

AP Vouchers: 23-00829 to 23-00840; (\$85,304.42)

AP Vouchers: 23-00841 to 23-01011; (425,505.72)

Approval of Payroll

March 31, 2023 (\$1,167,460.91)

Approval of Minutes

Approve Special Board Meeting Minutes -March 19 - 21, 2023



Approve Regular Board Meeting Minutes – March 23, 2023

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Steinruck and 2nd by Commissioner Edwards.

On Vote, Motion carried 6/0. Commissioner Gagnon abstained from the March 23, BOC meeting minutes.

OLD BUSINESS

Discussion

Action

2022 Fourth Quarter Report and 2023 Budget Amendment

Motion to approve 2023 Budget Amendment 1 as submitted.

Motion by Commissioner Elmore and 2nd by Commissioner Schaub.

On Vote, Motion carried 6/0.

Station 31 Shop Remodel

Motion to approve the Pre-Permit Requirements for Station 31 Shop Remodel as submitted.

Motion by Commissioner Edwards and 2nd by Commissioner Steinruck.

On Vote, Motion carried 6/0.

NEW BUSINESS

Discussion

Board of Commissioner Meeting and Finance Committee Meeting Date Change: Tuesday, May 30, 2023

Fire Levy Lid Lift: Chief O'Brien discussed preparing a proposal to ask the voters for a Fire Levy Lid Lift in November 2023.

Resolution 2023-4 Surplus Vehicles and Modems: Deputy Chief Rasmussen explained the need for this resolution.

Action

Motion to approve Liz Loomis Public Affairs Communications Consulting agreement as submitted.

Motion by Commissioner Elmore and 2nd by Commissioner Gagnon.

On Vote, Motion carried 6/0.

GOOD OF THE ORDER:

ATTENDANCE CHECK *Board Members noted availability for the Regular Commissioner Meeting April 27, 2023, at 1730-Station 31 Training Room/Blue Jeans.*

EXECUTIVE SESSION: *RCW 42.30.110(1)(g): To review the performance of a public employee. Chairman Elmore called for Executive Session at 1825 hours, reconvening at 1840 hours. Chairman Elmore*



proceeded with the regular meeting at 1845 hours after asking for a five-minute extension with action to follow.

Motion to approve authorizing Chief O'Brien to move forward with the proposed Organizational Chart presented in Executive Session.

Motion by Commissioner Elmore and 2nd by Commissioner Schaub.

On Vote, Motion carried 6/0.

ADJOURNMENT: Chairman Elmore adjourned the meeting at 1845 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

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Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner Jim Steinruck

DocuSigned by:

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Commissioner Roy Waugh