



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via BlueJeans
163 Village Court, Monroe, WA 98272
February 23, 2023, 1730 hours

CALL TO ORDER: Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Edwards, Commissioner Fay, Commissioner Schaub, and Commissioner Steinruck. In attendance via video was Commissioner Gagnon. Commissioner Waugh was absent with notice.

PUBLIC COMMENT: NA

UNION COMMENT: NA

CHIEF'S REPORT: As presented. Chief O'Brien thanked citizen Penny Coyne for her generous donation. Her donation will be used to purchase a new training mannequin. Thank you, Ms. Coyne.

COMMISSIONER REPORTS:

Capital Facilities – Commissioner Steinruck reported. Highlights included Shop remodel is currently in design phase, Station 81 update, Station 32 in land search phase, Capital Facilities Committee is recommending a project management company for future projects.
Finance Committee – highlights include real estate items, EMS vehicle remounts, revenue planning, and IT manager process hiring.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 23-00436 to 23-00446; (\$716,686.30)

AP Vouchers: 23-00447 to 23-00559; (\$373,685.23)

Approval of Payroll

February 15, 2023 (\$1,096,471.05)

Approval of Minutes

Approve Regular Board Meeting Minutes – February 9, 2023

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Edwards.

On Vote, Motion carried 5/0. Commissioner Steinruck abstained.

OLD BUSINESS



SNOHOMISH REGIONAL FIRE & RESCUE

Discussion

Action

Fire Marshal Fee Schedule

Motion to approve the Fire Marshal Fee Schedule as presented.

Motion by Commissioner Fay and 2nd by Commissioner Schaub.

On Vote, Motion carried 6/0.

NEW BUSINESS

Discussion

HGAC Purchase of remount EMS Units: Assistant Chief Guptill overviewed the process. Two EMS units were scheduled for remounts in 2022. Due to supply chain challenges, we were unable to purchase the chassis needed. Braun NW was able to provide the stock chassis needed to complete our budgeted remounts. The remounts will be purchased utilizing the HGAC cooperative interlocal program. The funds were budgeted in the 2022 Capital Budget and have been encumbered for the 2023 purchase. Chief Guptill assured the board members we are looking at hard costs. Recommend move to action.

Action

GOOD OF THE ORDER:

ATTENDANCE CHECK *Board Members noted availability for the Regular Commissioner Meeting March 9, 2023, at 1730-Station 31 Training Room/Blue Jeans.*

EXECUTIVE SESSION: Chairman Elmore called for Executive Session at 1746 hours to discuss the following - RCW 42.30.110(1)(b): to discuss the purchase of real estate.

The regular Board of Commissioners meeting resumed at 1802 hours with no decisions made.

ADJOURNMENT: Chairman Elmore adjourned the meeting at 1802 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards



SNOHOMISH REGIONAL FIRE & RESCUE

Chairman Troy Elmore

Vice Chairman Randy Fay

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Commissioner Paul Gagnon

DocuSigned by:

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Commissioner Jeff Schaub

Commissioner Jim Steinruck

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Commissioner Roy Waugh