

ORIGINAL



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES**  
**SNOHOMISH REGIONAL FIRE & RESCUE**  
 SRFR Station 31 Training Room/ Via BlueJeans  
 163 Village Court, Monroe, WA 98272  
 December 8, 2022, 1730 hours

**CALL TO ORDER:** Vice Chairman Fay called to order the meeting at 1730 hours. In attendance were Commissioner Edwards, Commissioner Schaub, Commissioner Steinruck, and Commissioner Waugh. In attendance via video was Commissioner Elmore. Absent with previous notice Commissioner Gagnon.

**PUBLIC COMMENT**

**UNION COMMENT**

**CHIEF'S REPORT:** As presented. Chief O'Brien highlighted a remarkable call with a great outcome and thanked E83 for the success. SRFR's Water Rescue Team instructed a week-long Swiftwater course for the Navy EOD who traveled from San Diego to receive this training. Thank you for making this happen team.

**COMMISSIONER REPORTS:** Commissioner Fay stated the Sno-Isle Commissioner's Banquet will be held on January 28, 2023 at Shawn O'Donnell's.

**CONSENT AGENDA**

**Approve Vouchers**

*Benefit Vouchers: 22-04031 to 22-04054; (\$638,780.28)*

*AP Vouchers: 22-04055 to 22-04142; (\$198,023.83)*

**Approval of Payroll**

*November 30, 2022 (\$1,278,399.28)*

**Approval of Minutes**

*Approve Regular Board Meeting Minutes - November 21, 2022*

**Motion to approve the Consent Agenda as submitted.**  
**Motion by Commissioner Schaub and 2<sup>nd</sup> by Commissioner Steinruck.**  
**On Vote, Motion carried 6/0.**

**OLD BUSINESS**

**Discussion**

**Sultan ALS Contract Extension:** Chief O'Brien reported that Sultan is initiating their own medic program and will not have a need for our service when it is up and running. We have negotiated a month-to-month contract extending our current contract conditions.



**Action**

*Teamsters Contract Correction*

**Motion to approve Teamsters Local 38 Contract Correction as submitted.**  
Motion by Commissioner Waugh and 2<sup>nd</sup> by Commissioner Edwards.  
**On Vote, Motion carried 6/0.**

*Mill Creek Transition*

**Motion to approve Resolution 2022-14 and authorize Chief O'Brien to execute all documents to complete the sale of Station 76.**  
Motion by Commissioner Schub and 2<sup>nd</sup> by Commissioner Steinruck.  
**On Vote, Motion carried 6/0.**

*Pro Committee Appointments*

**Motion to appoint Heather Fulcher, Dan Lorentzen, and Sam Low on the Snohomish Regional Fire and Rescue 2023 Election Pro Committee.**  
Motion by Commissioner Schaub and 2<sup>nd</sup> by Commissioner Edwards.  
**On Vote, Motion carried 6/0.**

**NEW BUSINESS**

**Discussion**

*Chief's Annual Review and Contract:* Moved to Executive Session.

*Ladder Committee Presentation:* Battalion Chief Eagle explained the Ladder Truck Committee process and background. He then gave a presentation and announced the Committee's recommendation.

*Board Chair/Vice Chair 2023:* A call for nominees for Chairman and Vice-Chairman of the Board of Commissioners for 2023.

*Design Build Presentation Tentative Date 1/17/2023.*

*Ad Hoc Committee: Policies:* Chief O'Brien asked for three Commissioners to represent the Policies Committee.

*Shop Contract:* Moved to Executive Session.

*Dr. Talley Annual Contract*

**Motion to move Dr. Talley Annual Contract to action.**  
Motion by Commissioner Waugh and 2<sup>nd</sup> by Commissioner Edwards.  
**On Vote, Motion carried 6/0.**



**Action**

*Dr. Talley Annual Contract*

**Motion to approve Dr. Talley Annual Contract as submitted.**  
Motion by Commissioner Waugh and 2<sup>nd</sup> by Commissioner Steinruck.  
**On Vote, Motion carried 6/0.**

*Paid Family and Medical Leave Policy*

**Motion to approve revised Policy 68: Washington Paid family and Medical Leave.**  
Motion by Commissioner Waugh and 2<sup>nd</sup> by Commissioner Edwards.  
**On Vote, Motion carried 6/0.**

*Paid Family and Medical Leave MOU*

**Motion to approve MOU 2022-1 as submitted.**  
Motion by Commissioner Schaub and 2<sup>nd</sup> by Commissioner Waugh.  
**On Vote, Motion carried 6/0.**

**GOOD OF THE ORDER:** Citizen Penny Coyne presented the Board of Commissioners with a commemorative flag expressing her gratitude to the Chief and Snohomish Regional Fire and Rescue.

**ATTENDANCE CHECK:** Board Members noted availability for the Regular Commissioner Meeting December 22, at 1730-Station 31 Training Room/Blue Jeans.

**EXECUTIVE SESSION:** Vice Chairman Fay called for Executive session to begin at 1840 hours with intent to resume at 1910 hours. There will be discussion on the items below with action to follow.

*RCW 42.30.110(1)(g): To review the performance of a public employee.*

*RCW 42.30.140(4)(b): Labor Negotiations*

*RCW 42.30.110(1)(i): To discuss potential pending litigation with legal counsel.*

An extension of the Executive Session was requested. The regular Board Meeting resumed at 1938 hours.

**Motion to combine legal representation from Summit Law for litigation purpose.**  
Motion by Commissioner Waugh and 2<sup>nd</sup> by Commissioner Schaub.  
**On Vote, Motion carried 6/0.**

**Motion to approve the Chief's performance review and wage and benefit adjustment.**  
Motion by Commissioner Fay and 2<sup>nd</sup> by Commissioner Steinruck.  
**On Vote, Motion carried 6/0.**


**ADJOURNMENT:** Vice Chairman Fay adjourned the meeting at 1941 hours.



Snohomish Regional Fire & Rescue

  
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Commissioner Rick Edwards

  
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Chairman Troy Elmore

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Vice Chairman Randy Fay

  
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Commissioner Paul Gagnon

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D477F96BBFF7498... Commissioner Jeff Schaub

DocuSigned by:  
  
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0E8CE95F2AFC48A... Commissioner Jim Steinruck

DocuSigned by:  
  
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83F3DEBE388049D... Commissioner Roy Waugh