

BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via Blue Jeans

163 Village Court, Monroe, WA 98272

August 25, 2022 1730 hours

CALL TO ORDER: Chairman Elmore called to order the meeting at 1730 hours. In attendance were Commissioner Edwards and Commissioner Fay. Via video were Commissioner Gagnon, Commissioner Schaub and Commissioner Steinruck. Commissioner Waugh was absent with prior notice.

PUBLIC COMMENT: NA

UNION COMMENT: NA

CHIEF'S REPORT: As presented. Highlights include the retirement of Driver Operator Espitia and Lieutenant Fox. Thank you for your service and Congratulations on your retirement.

COMMISSIONER REPORTS: *Facility Committee* – highlights from Commissioner Steinruck included: review of options for the shop, update on Station 83 remodel with outlined requirements from the County, Station 83 tower progression and there is a recommendation to move forward with improvements to Station 32. *Finance Committee*– Commissioner Elmore reported on items from the recent meeting. These included discussions on architectural services, legal services, training property, sick leave buyout authorization, petty cash procedures and second quarter financial report.

CONSENT AGENDA

Approve Vouchers

AP Voucher: 22-03165; (\$60,434.83)

Benefits Vouchers: 22-03167 to 22-03175; (\$744,582.64)

AP Vouchers: 22-03176 to 22-03255; (\$188,474.86)

Approval of Payroll

August 15, 2022 (\$1,307,487.30)

Approval of Minutes

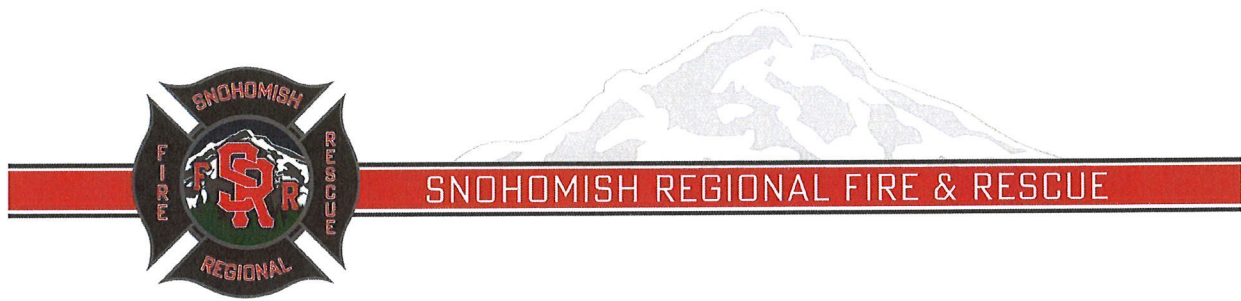
Approve Regular Board Meeting Minutes – August 11, 2022

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Edwards and 2nd by Commissioner Steinruck.

On Vote, Motion carried 6/0. With Commissioner Gagnon abstaining from minutes approval.

OLD BUSINESS



Discussion

Resolution 2022-06: Sole source for used Training Division vehicle: Chief O'Brien explained the purpose of this resolution.

Boat Purchase: Assistant Chief Guptill reviewed the reason and purpose of the sole source for the boat purchase. He has been assisted by our legal counsel to confirm that documentation is correct.

Station 83 Tower update: Chief O'Brien gave a brief update on the newest Sno911 Tower placement at Station 83.

Second Quarter Financial Report: Chief Financial Officer Tabor presented the Second Quarter Financial Reports highlights.

Action

NEW BUSINESS

Discussion

Action

GOOD OF THE ORDER

ATTENDANCE CHECK: Board Members noted availability for the Regular Commissioner Meeting September 8, 2022, at 1730 - Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION: At 1746 hours Chairman Elmore called for fifteen (15) minutes of executive session to discuss Labor Negotiations pursuant to RCW 42.30.140(4)(b).

Chairman Elmore reconvened the open public meeting at 1802 hours with the following action:

Motion to approve Authorization Regarding Sick Leave Cash out for employee Denise Mattern.
Motion by Commissioner Edwards and 2nd by Commissioner Fay.
On Vote, Motion carried 6/0.

ADJOURNMENT: Chairman Elmore adjourned the meeting at 1803 hours.



Snohomish Regional Fire & Rescue

DocuSigned by:

Rick Edwards

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Commissioner Rick Edwards

Troy Elmore

Chairman Troy Elmore

Vice Chairman Randy Fay

DocuSigned by:

Paul R. Gagnon

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Commissioner Paul Gagnon

DocuSigned by:

Jeff Schaub

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Commissioner Jeff Schaub

Jim Steinruck

Commissioner Jim Steinruck

Commissioner Roy Waugh