



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
February 24, 2022 1730 hours

CALL TO ORDER Chairman Elmore called the meeting to order at 1730 hours. In attendance were also Commissioner Edwards, Commissioner Fay, Commissioner Schaub, and Commissioner Steinruck. In attendance via video was Commissioner Gagnon. Due to connectivity issues, Commissioner Waugh participated via phone.

PUBLIC COMMENT: None

UNION COMMENT: None

CHIEF'S REPORT: Chief overviewed the Commissioners retreat referred to as COMEX 2022 Retreat. Topics included: governance, strategic plan, standards of coverage, 2022 staffing plan, and financial forecasting.

SRFR honored Lieutenant Michael Hill who retired after 35 years in the fire service. Chief O'Brien asked Assistant Chief Guptill to update the Board of Commissioners on the order of changes regarding our engines order from Spartan.

Assistant Chief Guptill explained the ordering process and defined the first change of order process. Trying to keep the project on its timeline we are working hard to get the first change of order completed. After much discussion it was determined to allow up to 10% over the bid amount to cover any cost that might occur during the change of order process.

Motion to authorize/allow an overage of bid cost during the change order process; not to exceed \$800,000 per vehicle.

Motion by Commissioner Fay and 2nd by Commissioner Steinruck
On Vote, **Motion carried 7/0.**

CONSENT AGENDA

Approve Vouchers

Benefits Vouchers: 22-00289 to 22-00309; (\$865,797.59)

Benefits Vouchers: 22-00312 to 22-00320; (\$675,249.79)

AP Voucher: 22-00310; (\$72,480.23)

AP Vouchers: 22-00321 to 22-00433; (270,568.82)

Approval of Payroll

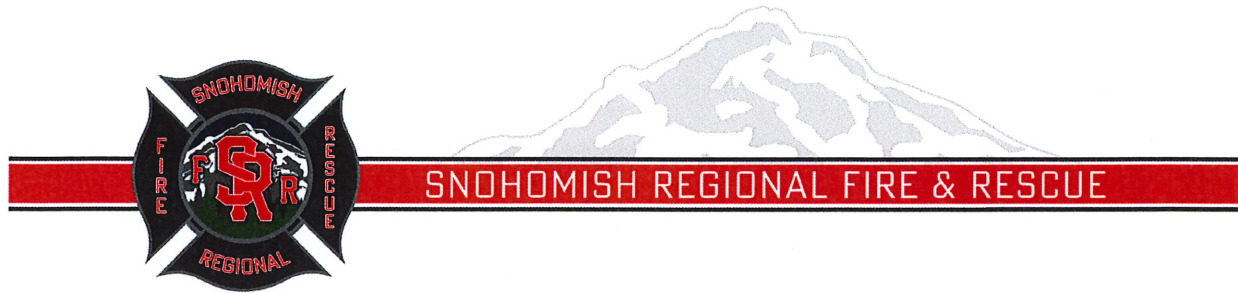
February 15, 2022 (\$1,450,564.27)

Approval of Minutes

Approve Regular Board Meeting Minutes – February 10, 2022

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Steinruck and 2nd by Commissioner Schaub.
On Vote, **Motion carried 7/0.**



OLD BUSINESS

Discussion

Action

COVID-19 Booster Vaccination Incentive

Motion to approve the COVID-19 Booster Vaccine Incentive MOU as submitted.

Motion by Commissioner Schaub and 2nd by Commissioner Edwards.

On Vote, **Motion carried 7/0.**

NEW BUSINESS

Discussion

Sno911 Leased Contract Agreement: Assistant Chief Guptill explained the leasing process and purpose for our Mobile Data Computers (MDC's).

Action

COMMISSIONER COMMITTEE REPORTS

Finance Committee (Elmore/Waugh): Chairman Elmore reported on the highlights from the latest meeting; they included negotiations with Teamsters Union, budget reinfusion and Commissioner Committee assignments.

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): NA

Sno-Isle Commissioner Meeting (Fay): Commissioner Fay announced the banquet is being held March 26, 2022 at Angel of the Winds Resort.

GOOD OF THE ORDER

Commissioner Fay thanked everyone involved in the COMEX 2022 Retreat. Chairman Elmore also thanked all those who put the COMEX 2022 Retreat together.

ATTENDANCE CHECK

All board members noted availability for the Regular Commissioner Meeting March 10, 2022, at 1730 - Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION: At 1753 hours Chairman Elmore called for an executive session pursuant to RCW 42.30.140(4)(a) to discuss labor negotiations and RCW 42.30.110(1)(g) to review performance of a public employee. He asked for fifteen (15) minutes.

Chairman Elmore reconvened the regular meeting at 1808 hours.

ADJOURNMENT: Chairman Elmore adjourned the meeting at 1808 hours.



Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

by Virtual Attendance

Commissioner Paul Gagnon

Commissioner Jeff Schaub

by Virtual Attendance

Commissioner Jim Steinruck

by Virtual Attendance

Commissioner Roy Waugh