

**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
January 13, 2022 1730 hours

CALL TO ORDER: Chairman Elmore called the meeting to order at 1730 hours. In attendance were Commissioner Edwards, Commissioner Fay, and Commissioner Waugh. In attendance via video were Commissioner Gagnon, Commissioner Schaub and Commissioner Steinruck. A quorum was present.

PUBLIC COMMENT: None

UNION COMMENT: None

CHIEF'S REPORT: As presented. Chief O'Brien gave special recognition to outgoing Commissioners Woolery and Snyder along with the retirement of Assistant Chief Silva. Thank you for all your years of service. Human Resource Director Holtgeerts reported on the effects of COVID-19 and the district.

CONSENT AGENDA

Approve Vouchers

Benefits Vouchers (12/15/21): 21-03050 to 21-03058; (\$ 634,050.01)

Benefits Vouchers (12/31/21): 21-03060 to 21-03083; (\$701,446.19)

AP Vouchers: 21-03084 to 21-03192; (\$1,934,460.14)

Approval of Payroll

December 31, 2021 (\$2,192,325.84)

Approval of Minutes

Approve Regular Board Meeting Minutes –December 21, 2021.

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Fay and 2nd by Commissioner Waugh.

On Vote, **Motion carried 7/0.**

CORRESPONDENCE

OLD BUSINESS

Discussion

Action

Paramedic Testing Timeline and Minimum Requirements Adjustment MOU.

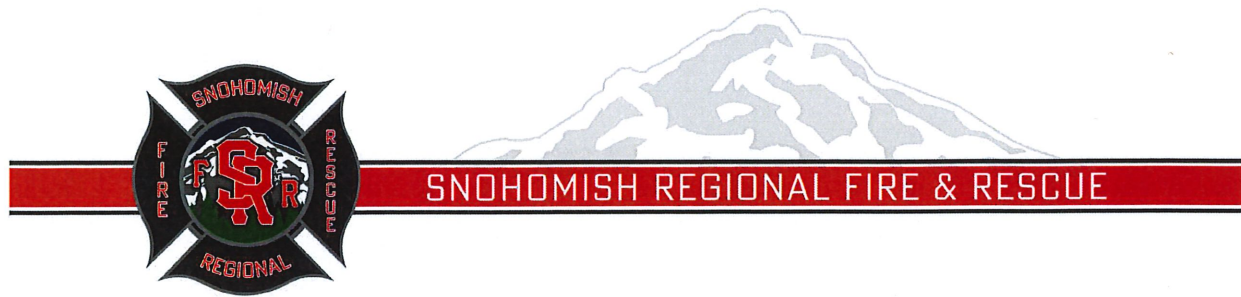
Motion to approve Paramedic Testing Timeline and Minimum Requirements Adjustments MOU.

Motion by Commissioner Waugh and 2nd by Commissioner Edwards.

On Vote, **Motion carried 7/0.**

NEW BUSINESS

Discussion



Wave Fiber-Optic Agreement: Assistant Chief Guptill explained the proposal presented in detail.

Chief's Performance Review: Moved to executive session.

Supervising Physician 2022: Deputy Chief Rasmussen noted this was an extension of Dr. Talley's contract as Supervising Physician with no changes from 2021.

Action

Employee Leave of Absence Requests.

Motion to approve Employees Leave of Absence for one year as submitted.

Motion by Commissioner Waugh and 2nd by Commissioner Steinruck.

On Vote, **Motion carried 7/0.**

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Fay/Elmore/Waugh): Chairman Elmore plans to move forward requesting a meeting with the Mayor of Mill Creek.

Finance Committee (Elmore/Waugh): NA

Policy Committee (Elmore/Edwards/Schaub): NA

Contracts Committee (Waugh/Elmore/Fay): Commissioner Waugh gave highlights of the meeting held January 11, 2022.

Shop Committee (Edwards/Gagnon): NA

Strategic Plan Committee (Schaub/Fay/Steinruck): NA

Capital Facilities Committee (Gagnon/Schaub): NA

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): NA

Leadership Meeting (Fay/Schaub): NA

Sno-Isle Commissioner Meeting (Fay): Commissioner Fay confirmed the postponement of the Sno-Isle Commissioner's banquet to a later date.

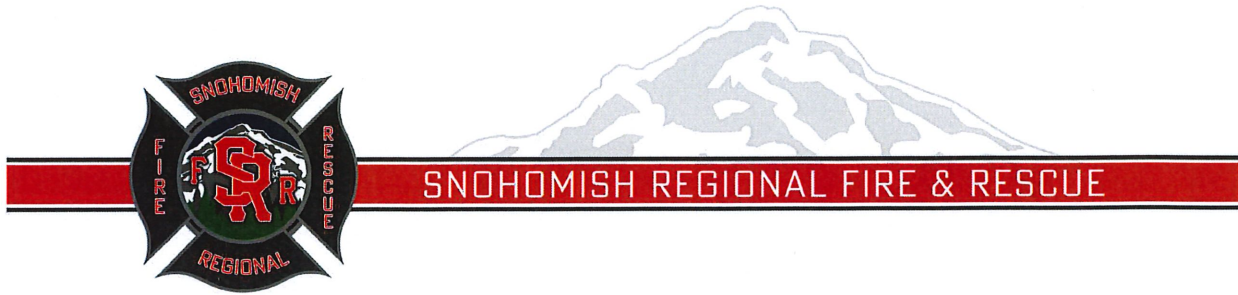
GOOD OF THE ORDER: None

ATTENDANCE CHECK

All board members noted availability for Regular Commissioner Meeting January 27, 2022 at 1730 - Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION:

At 1749 hours Chairman Elmore called for an executive session pursuant to RCW 42.30.110(1)(g) review performance of a public employee. He called for fifteen (15) minutes. An additional five (5) minutes were requested at 1804 hours. Chairman Elmore reconvened the open public meeting at 1809 with a request for action.



Motion to approve the Chief's Contract effective January 14, 2022 as submitted.
Motion by Commissioner Waugh and 2nd by Commissioner Edwards.
On Vote, **Motion carried 7/0.**

ADJOURNMENT: Chairman Elmore adjourned the meeting at 1815 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Chairman Troy Elmore

Vice Chairman Randy Fay

by Virtual Attendance

Commissioner Paul Gagnon

by Virtual Attendance

Commissioner Jeff Schaub

by Virtual Attendance

Commissioner Jim Steinruck

Commissioner Roy Waugh