



SNOHOMISH REGIONAL FIRE & RESCUE

BOARD OF FIRE COMMISSIONERS MEETING MINUTES SNOHOMISH REGIONAL FIRE & RESCUE

SRFR Station 31 Training Room/ Via Blue Jeans

163 Village Court, Monroe, WA 98272

December 9, 2021 1730 hours

CALL TO ORDER: Chairman Waugh called the meeting to order at 1730 hours, in attendance were Commissioner Elmore, Commissioner Fay, Commissioner Schaub, Commissioner Snyder and Commissioner Woolery. In attendance via video were Commissioner Edwards and Commissioner Gagnon. Absent with prior notice Commissioner Steinruck.

PUBLIC COMMENT: None

UNION COMMENT: None

CHIEF'S REPORT: As presented. Chief O'Brien took this opportunity to honor the life of retired Paramedic Dennis Weisenberger who passed on December 2, 2021.

CONSENT AGENDA

Approve Vouchers

AP Vouchers: 21-02813 to 21-02956; (\$327,631.73)

Benefits Vouchers (10/15): 21-02440 to 21-02448; (\$1,032,539.98)

Benefits Vouchers (11/30): 21-02789 to 21-02812; (\$650,651.76)

Approval of Payroll

November 30, 2021 (\$1,283,659.91)

Approval of Minutes

Approve Regular Board Meeting Minutes - November 23, 2021.

Approve Special Board Meeting Minutes - December 6, 2021.

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Elmore and 2nd by Commissioner Woolery

On Vote, **Motion carried 8/0.**

CORRESPONDENCE

Thank you Letter

OLD BUSINESS

Discussion

Commissioner Retreat: A tentative date has been set for February 2022.

Mill Creek Fire and EMS agreement: Snohomish Regional Fire & Rescue submitted a proposal to continue serving the Mill Creek area.



EXECUTIVE SESSION

At 1737 hours Chairman Waugh called for an executive session pursuant to RCW 42.30.110(1)(i) to discuss pending litigation and RCW 42.30.110(1)(g) to review performance of a public employee. Chairman Waugh asked for fifteen (15). At 1752 hours requested an additional ten (10) minutes. Chairman reconvened the open public meeting at 1802 hours with a request for action.

Motion to allow employees moving in to Executive Staff to sell back sick leave at 100% when moving in to a contract that has a 50% buy back allowance.

Motion by Commissioner Snyder and 2nd by Commissioner Woolery.
On Vote, **Motion carried 8/o.**

Action

Strategic Plan

Motion to approve the Strategic Plan as submitted.

Motion by Commissioner Woolery and 2nd by Commissioner Elmore.
On Vote, **Motion carried 8/o.**

Station 81 and Logistics flooring replacement bid award to Great Floors of Seattle

Motion to award bid for flooring for Station 81 and Logistics from quotes submitted.

Motion by Commissioner Fay and 2nd by Commissioner Snyder.
On Vote, **Motion carried 8/o.**

Capital Facilities Priorities

Motion to approve Capital Facilities priorities.

Motion by Commissioner Snyder and 2nd by Commissioner Schaub.
On Vote, **Motion carried 8/o.**

Wellness Incentive Adjustment

Motion to approve the Wellness Incentive date adjustment.

Motion by Commissioner Gagnon and 2nd by Commissioner Elmore
On Vote, **Motion carried 8/o.**

Labor Negotiations –CBA for Represented Chief Officers

Motion to approve the Collective Bargaining Agreement for Represented Chief Officers.

Motion by Commissioner Fay and 2nd by Commissioner Woolery.
On Vote, **Motion carried 8/o.**

Void and Correct Resolution Numbers to Surplus Vehicles and Equipment

Motion to void Resolution 2021-09 Surplus Vehicles and Equipment and approve Resolution 2021-12 Surplus Vehicles and Equipment as submitted.

Motion by Commissioner Woolery and 2nd by Commissioner Fay.
On Vote, **Motion carried 8/o.**

Board Secretary Appointment

Motion to appoint Brian Snure as Snohomish Regional Fire & Rescue Board Secretary.

Motion by Commissioner Steinruck and 2nd by Commissioner Elmore.
On Vote, **Motion carried 8/o.**



NEW BUSINESS

Discussion

Retiree Contracts: First look at the 2022 retiree's requesting medical benefits in exchange for early retirement. Recommend move to action next Board of Commissioners' meeting.

Post-Retirement contribution Increase: Resolution 2021-13 an increase to post-retirement medical stipend. Recommend move to action next Board of Commissioners' meeting.

Board Chair and Vice Chair Appointments: Chairman Waugh is asking for nominees for the Commissioner positions of Chair and Vice Chair.

Action

Moved to Action. Promotions: Executive Contracts: Chief O'Brien presented the names of the recommended promotions as Michael Messer, Assistant Chief; Ryan Lundquist, Assistant Chief; Michael McConnell, Deputy Chief; Colby Titland, Deputy Chief and adjustments made to the contracts of Deputy Chief Rasmussen, Assistant Chief Huff and Business Administrator Schoof.

Motion to approve Executive Contracts as submitted.

Motion by Commissioner Woolery and 2nd by Commissioner Elmore.
On Vote, **Motion carried 8/o.**

Motion to approve Resolution 2021-14 to establish Standard Employment Benefits for all Executive Personnel.

Motion by Commissioner Woolery and 2nd by Commissioner Elmore.
On Vote, **Motion carried 8/o.**

Motion to approve Leave of absences for two Firefighters.

Motion by Commissioner Woolery and 2nd by Commissioner Elmore.
On Vote, **Motion carried 8/o.**

Commissioners: Oath of Office

Commissioner Schaub sworn in for his six- year term in Position 5 for Snohomish Regional Fire & Rescue.

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): Chairman Waugh overviewed a presentation he recently attended.

Leadership Meeting (Fay/Schaub): Commissioner Schaub highlighted the quarterly Leadership meeting held.

Sno-Isle Commissioner Meeting (Fay): Commissioner Fay reminded the Board on the upcoming banquet to be held in January.

GOOD OF THE ORDER

ATTENDANCE CHECK: All board members noted availability December 21, 2021 for the regular Commissioner Meeting at 1730 - Station 31 Training Room/BlueJeans.



SNOHOMISH REGIONAL FIRE & RESCUE

ADJOURNMENT: Chairman Waugh adjourned the meeting at 1825 hours.

Snohomish Regional Fire & Rescue

Commissioner Rick Edwards

Vice Chairman Troy Elmore

Commissioner Randy Fay

by Virtual Attendance

Commissioner Paul Gagnon

Commissioner Jeff Schaub

Commissioner William Snyder

Commissioner Jim Steinruck

Chairman Roy Waugh

Commissioner Randal Woolery