



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE & RESCUE**

SRFR Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
September 23, 2021 1730 hours

CALL TO ORDER: Vice Chairman Elmore called the meeting to order at 1730 hours, in attendance were Commissioner Edwards, Commissioner Fay, Commissioner Snyder, Commissioner Steinruck, and Commissioner Woolery. In attendance via video were Commissioner Gagnon and Commissioner Schaub. Absent with notice, Commissioner Waugh.

PUBLIC COMMENT: Public comment was given. Resident expressed appreciation and support for SRFR's Proclamation 21-14 employee accommodation plan.

UNION COMMENT

IAFF: President McConnell expressed thanks to Chief O'Brien and his Staff along with the Fire Commissioners regarding the collaborative efforts being put forth in regards to the multiple challenges being faced by Labor Management.

Teamsters: NA

CHIEF'S REPORT: As presented. Chief O'Brien's announced fire engine specifications have been released to vendors in preparation for bidding. He also mentioned multiple presentations coming up along with three open houses. He ended by thanking everyone for their hard work and dedication.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 21-02131 to 21-02148; (\$441,326.55)

Benefit Vouchers: 21-02150 to 21-02158; (\$646,344.38)

AP Vouchers: 21-02159 to 21-02249; (\$415,100.61)

Approval of Payroll

September 15, 2021 (\$1,189,101.94)

Approval of Minutes

Approve Regular Board Meeting Minutes –September 9, 2021

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Woolery and 2nd by Commissioner Steinruck.

On Vote, **Motion carried 8/o.**

CORRESPONDENCE: Chief O'Brien recognized the appreciation gift given to Snohomish Regional Fire & Rescue by the Tulalip Tribes of Washington in honor of Officer Charlie Cortez.



EXECUTIVE SESSION

At 1740 hours Vice Chairman Elmore called for an executive session pursuant to RCW 42.30.110(1)(b) to discuss the purchase or lease of real estate. Vice-Chairman Elmore asked for fifteen (15) minutes. Vice Chairman Elmore reconvened the open public meeting at 1755 hours with no action taken and no decision made.

OLD BUSINESS

Discussion

Facilities Signage: Assistant Chief Silva outlined the rebranding plan being developed to update facilities signs reflecting our name Snohomish Regional Fire & Rescue.

Action

NEW BUSINESS

Discussion

Resolution 21-8 Annexation Approval: Assistant Chief Huff updated the Board of Commissioners on Resolution 21-8. Recommend move to action next meeting.

Budget Amendment: Business Administrator Schoof presented the proposed budget amendment. Recommend move to action next Board of Commissioner's meeting.

November and December Board of Commissioner Meeting date change: Chief O'Brien brought to the Board of Commissioner's attention that the two November BOC meetings fell on holidays. He proposed moving them to November 9, 2021 and November 23, 2021. It was also determined to move the December 23, 2021 meeting to December 21, 2021. Time and location will remain unchanged.

Post-Retirement Medical Request Review: Moved to action item.

Action

Post-Retirement Medical Request Review.

Motion to approve Post-Retirement Medical Request as submitted

Motion by Commissioner Woolery and 2nd by Commissioner Snyder.

On Vote, **Motion carried 8/0.**

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Fay/Elmore/Waugh): Commissioner Fay attended a Mill Creek City Council meeting. Chief O'Brien met with Mill Creek's City manager. Both meetings were positive with the message SRFRR would like to continue to serve the City of Mill Creek as their Fire and EMS providers.

Finance Committee (Elmore/Snyder/Waugh/ Woolery): Vice Chairman Elmore reported on the most recent Finance Committee meeting.

Policy Committee (Woolery/Elmore/Edwards/Schaub): NA

Contracts Committee (Waugh/Elmore/Fay): NA



Shop Committee (**Snyder**/Edwards / Gagnon/Woolery): NA

Strategic Plan Committee (**Schaub**/Fay/Snyder/Steinruck): NA

Capital Facilities Committee (**Snyder**/Gagnon/Schaub/ Woolery): Commissioner Snyder discussed highlights from the recent meeting.

Government Liaisons:

- Lake Stevens (Gagnon/Steinruck)
- Monroe (Edwards/Snyder/Woolery)
- Mill Creek (Elmore/Fay)
- Legislative (Elmore/Schaub)

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): NA

Leadership Meeting (Fay/Schaub): NA

Sno-Isle Commissioner Meeting (Fay): Commissioner Fay previewed the topic and speaker of the upcoming meeting.

GOOD OF THE ORDER

ATTENDANCE CHECK

All Board members noted they would be available October 14, 2020 at 1730 for the regular Commissioner Meeting at Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION

At 1824 hours Vice-Chairman Elmore called for 30 minutes in Executive Session pursuant to RCW 42.30.110(1)(g) review performance of a public employee. Vice-Chairman Elmore reconvened the open public meeting at 1854 hours, no action taken and no decision was made.

ADJOURNMENT: Vice-Chairman Elmore adjourned the meeting at 1854 hours.

Snohomish Regional Fire & Rescue



Commissioner Randy Fay



Commissioner Rick Edwards



Vice Chairman Troy Elmore



SNOHOMISH REGIONAL FIRE & RESCUE

by Virtual Attendance

Commissioner Paul Gagnon

by Virtual Attendance

Commissioner Jeff Schaub

by Virtual Attendance

Commissioner William Snyder

Commissioner Jim Steinruck

Chairman Roy Waugh

by Virtual Attendance

Commissioner Randal Woolery