



**BOARD OF FIRE COMMISSIONERS MEETING MINUTES
SNOHOMISH REGIONAL FIRE AND RESCUE**

Fire District 7 Station 31 Training Room/ Via Blue Jeans
163 Village Court, Monroe, WA 98272
May 13, 2021 1730 hours

CALL TO ORDER: Chairman Waugh called the meeting to order at 1730 hours via virtual platform. In attendance were Commissioner Fay, Commissioner Snyder, Commissioner Steinruck, and Commissioner Woolery. In attendance via video: Commissioner Gagnon and Commissioner Schaub. Absent with previous notice Vice Chair Elmore.

PUBLIC COMMENT: None

UNION COMMENT

IAFF: President McConnell offered congratulation to the candidates who interviewed with Chief O'Brien. He expressed gratitude toward the department for all their efforts with the vaccine program and site. This has been very positive for us transitioning back to a maskless community. President McConnell informed the Board of Commissioners of an upcoming ribbon ride honoring Eric Shouse and other recipients on May 26, 2021.

Teamsters: None

CHIEFS REPORT

Highlights from the report

- Congratulations to the following; John Rouse, Bobby Lowe, John Cook, Chris Harrott, Tyler Compton, Randy Mickels, Matt Suhayda, Jeff Dickinson, and Ken Lawless on their promotions to Lieutenant effective June 1, 2021.
- Congratulations to Michael McConnell on his promotion to Captain in the Training division effective June 1.
- Chief O'Brien is working with a county partnership to bring back the Pulse Point program.
- Thank you to Chief Wirtz for his years of service. He was honored on April 26.
- On May 4th, SRFr celebrated the graduation of four Probationary Firefighters, Michael Stratton, Costas Tompkins, Marcus Dolan, and Ryan Murstig. Welcome to Snohomish Regional Fire & Rescue.
- Our Community Survey has been released and it looks as if we will meet our goal of 400 responses.

CONSENT AGENDA

Approve Vouchers

Benefit Vouchers: 21-00856 (\$303,892.17)

Benefit Vouchers: 21-00858 to 21-00880 (\$545,864.35)

AP Vouchers: 21-00881 to 21-01031; (\$350,891.64)

Approval of Payroll

April 30, 2021 \$1,106,253.81

Approval of Minutes

Approve Regular Board Meeting Minutes –April 22, 2021



SNOHOMISH REGIONAL FIRE & RESCUE

Motion to approve the Consent Agenda as submitted.

Motion by Commissioner Schaub, 2nd by Commissioner Edwards.

On Vote, **Motion carried 8/0.**

CORRESPONDENCE

Letters of Gratitude from Snohomish County Fire District #4: Chief Waller thanked Captain Titland, Lt. Langheld, Lt. Steinbach, and Lt. McConnell for their help with SCFD#4's promotional testing process. Chief O'Brien thanked the group for their efforts and expressed appreciation with the continued strengthening of partnership between the two neighboring districts.

OLD BUSINESS

Discussion

Comprehensive Capital Facility Planning update: Assistant Chief Silva presented the Capital Facility Planning – Options and Directions list. He first gave a synopsis of how they achieved this list. The Facilities committee along with Senior Staff and members of Rice Fergus Miller Architect firm met to develop the process. They first established what a Battalion, Suburban and Rural station would look like. That information was sent to Operations. That team looked at the list and prioritized based on operational needs. Then the Architectural team looked at the structural, mechanical and electrical engineer reports and prioritized. The Facility Planning group came back together and came up with this all-inclusive list. The objective now is to allow the BOC to review the list and give recommendations on moving forward. Commissioner Gagnon brought up a potential training facility for our district. The Board of Commissioners expressed appreciation for the comprehensive process and detailed report presented.

Action

NEW BUSINESS

Discussion

Action

COMMISSIONER COMMITTEE REPORTS

Joint Fire Board with Mill Creek (Fay/Elmore/Waugh): NA

Finance Committee (Elmore/Snyder/Waugh/ Woolery): NA

Policy Committee (Woolery/ Elmore/Edwards/Schaub): NA

Labor/Management (Waugh/Elmore/Fay): Chairman Waugh reiterated the gratitude he has for the positive collaborations between Labor and Administration as negotiations continue.

Shop Committee (Snyder/Edwards/Gagnon/Woolery): Commissioner Woolery stated there was a Shop Committee meeting on May 10. The committee reviewed the budget which was positive.

Strategic Plan Committee (Schaub/Fay/Snyder/Steinruck)
Capital Facilities Committee (Snyder/Gagnon/Schaub/Woolery)



SNOHOMISH REGIONAL FIRE & RESCUE

Government Liaisons:

Lake Stevens (Gagnon/Steinruck)
Monroe (Edwards/Snyder/Woolery)
Mill Creek (Elmore/Fay)
Legislative (Elmore/Schaub)

OTHER MEETINGS ATTENDED

Snohomish County 911 (Waugh): NA

Leadership Meeting (Fay/Schaub): NA

Sno-Isle Commissioner Meeting (Fay): Commissioner Fay reported the meeting was well received. A representative from WSDOT attended, he stated that 2021 was going to be a relatively light year for construction in Snohomish County.

GOOD OF THE ORDER

Chairman Waugh praised PIO Chadwick on her outstanding presentation given during the WFCA webinar. Commissioner Gagnon also offered his appreciation for all contributions provided by PIO Chadwick regarding the Fire Academy Graduation.

ATTENDANCE CHECK

All Board Members will be available for the May 27, 2021 regular Commissioner Meeting. The meeting will be held at Station 31 Training Room/BlueJeans.

EXECUTIVE SESSION

At 1805 hours Chairman Waugh called for an executive session pursuant to RCW 42.30.110(1)(i) to discuss pending litigation with legal counsel; RCW 42.30.140(4) to discuss labor negotiations and RCW 42.30.110(1)(g) to review the performance of a public employee. Chairman Waugh asked for thirty (30) minutes. At 1835 hours Chairman Waugh asked to extend the executive session an additional fifteen (15) minutes. Chairman Waugh reconvened the open public meeting at 1845 hours with no action to follow.

ADJOURNMENT


Chairman Waugh adjourned the meeting at 1845 hours.

Snohomish Regional Fire and Rescue

by Virtual Attendance

Commissioner Rick Edwards

Vice Chairman Troy Elmore



Commissioner Randy Fay



SNOHOMISH REGIONAL FIRE & RESCUE

by Virtual Attendance

Commissioner Paul Gagnon

Commissioner Jeff Schaub

by Virtual Attendance

Commissioner William Snyder

by Virtual Attendance

Commissioner Jim Steinruck

Chairman Roy Waugh

Commissioner Randal Woolery

Chief Kevin K. O'Brien